MINUTES

PINE CREEK LOCAL AUTHORITY MEETING

HELD ON TUESDAY 4 MARCH 2025

AT 12:30 PM

AT THE PINE CREEK MULTI RESOURCE CENTRE

56 Main Tce, Pine Creek, NT 0847

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Russell Anderson
Chief Executive Officer

1. Meeting Opening

The meeting opened at 12.26pm.

2. Welcome

Chairperson welcomed members and visitors to the meeting.

3. Attendance and Apologies

3.1. Attendees

Appointed Members Present

Chairperson	Sam Forwood
Member	Deputy Mayor Yvette Williams
Member	Henning Frank
Member	John Roberts
Member	Dianne Benson
Member	Juliet Mills
Member	David Paddy
Member	Lance Lawrence
Member	Rosemary Aiken

Staff Present

Chief Executive Officer	Russell Anderson
Council Operations Manager	Tanya Brown
Governance & Executive Services Manager	Keira Townsend
Executive Services Administration Officer	Isabella Hall
Director of Operations	Matthew Cheminant

3.2. Apologies and Absentees

Apologies: Mayor Brian Pedwell; Edward Ah Toy.

Absent: Nil

PCLA-2025/1 Resolution: Carried (Sam Forwood/John Roberts)

Council have received and accept the apology of Mayor Brian Pedwell and Edward Ah Toy.

4. Disclosure of Interest

There were no declarations of interest at this meeting.

5. Resignations, Terminations and Nominations

5.1. Resignations

Nil

5.2. Terminations

Nil

5.3. Nominations

Nil

6. Confirmation of Minutes

ITEM NUMBER 6.1.

Pine Creek Local Authority meeting held on 4 November 2024

PCLA-2025/2 Resolution: Carried (Dianne Benson/Sam Forwood)

That the minutes of the Pine Creek Local Authority meeting held on 4 November 2024 be taken as read and be accepted as a true record of the meeting.

7. Council Response to Previous Minutes

ITEM NUMBER 7.1.

Feedback from Council

PCLA-2025/3 Resolution: Carried (Deputy Mayor Yvette Williams/Sam Forwood)

That the Feedback from Council be received and noted.

8. Guests and Presentations

ITEM NUMBER 8.1.

Snap Send Solve

The Chairperson thanked Sarah Pham for her presentation.

9. Correspondence

ITEM NUMBER 9.1.

Correspondence

Nil

10. Reports

10.1. Council Operations Manager Community Report

ITEM NUMBER 10.1.1.

Council Operations Report - Pine Creek

PCLA-2025/5 Resolution: Carried (John Roberts/David Paddy)

That the Council Operations Manager report is received and noted.

Discussion:

- Council Operations Officer position has now been filled.
- A community meet and greet with the new Pine Creek Police Sergeant has been scheduled for 3pm on Monday, 10 March at the Pine Creek MRC.

10.2. Finance Report

ITEM NUMBER 10.2.1.

Finance Report for the period ended 31 December 2024

PCLA-2025/6 Resolution: Carried (John Roberts/Dianne Benson)

That the Finance Report for the period ended 31 December 2024 report is received and noted.

Discussion:

- $29,000 remaining for future projects.
- Walk Through Time Project - no current allocation of funds.
- PCLA Member raised the need for regular after school activities, particularly when there are kids being disruptive after-hours.

ITEM NUMBER 10.2.2.
Project Funding Update as at 31 December 2024

PCLA 2025-2025/12 Resolution: Carried (David Paddy/Sam Forwood)

That the Project Funding Update as at 31 December 2024 report is received and noted.

10.3. Actions Report

ITEM NUMBER 10.3.1.

Pine Creek Action Report

PCLA-2025/11 Resolution: Carried (John Roberts/Dianne Benson)

A. That the Pine Creek Actions Report is received and noted; and,
B. That completed and no further action required action items are removed from the list.

10.4. General Reports

ITEM NUMBER 10.4.1.

ANZAC Day Funding

PCLA-2025/7 Resolution: Carried (John Roberts/Dianne Benson)

A. That the ANZAC Day Funding report is received and noted; and,
B. That the PCLA agree to match the $1,000 funding provided by the Council to support ANZAC day activities at Pine Creek.

ITEM NUMBER 10.4.2.

2025-26 Regional Plan Priorities - Pine Creek

PCLA-2025/8 Resolution: Carried (John Roberts/Sam Forwood)

A. That the 2025-26 Regional Plan Priorities - Pine Creek report is received and noted; and,

B. That the PCLA provide their feedback on service delivery needs and local authority project priorities for the Pine Creek ward to assist with the development of the Council's 2025-26 Regional Plan.

Discussion on current priorities:

- Water fountains and BBQ's can be removed from projects list.
- Council will reapply for the grant to support the supply and installation of lights at the oval.
- Cemetery and memorial repair and repaint projects have been completed.
- Treated posts have not been replaced by stainless steel in the past to maintain the 'rustic' look of the town.

10.5. Attendance Report

ITEM NUMBER 10.5.1.

Local Authority Member Attendance Report

PCLA-2025/9 Resolution: Carried (John Roberts/Sam Forwood)

That the Local Authority Member Attendance Report is received and noted.

11. Questions from the Public

Nil

12. Confidential

Nil

Members of the press and public to be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items listed come within the following provisions:

13. General Business

13.1 Aged Care Bus

Discussion:
LA Member raised the question of whether a new bus for the Pine Creek aged care program could be considered by Council. The current bus has very limited leg room between seats which is causing discomfort for some and a tool for smashing windows in the case of an accident has been requested.

Cr Yvette Williams will raise this issue at the next Ordinary Council Meeting

13.2 Water Ponds

Discussion:
The top two water ponds have leaks in their walls which is causing water runoff down Railway Terrace.

COM has received a quote to line the ponds totalling $33,250 per pond.

A more cost-effective alternative could be to use Bentonite to seal the ponds.

Cr Williams noted that Council Operations Officers, Joe and Tim have done a great job at making Pine Creek look 'Gorgeous'.

13.3 Memorial Plaques for Cemetery Wall

Discussion:
Memorial wall for unmarked graves has been repainted. Quotes have been sought for different plaque options: 10 lines = $450 ea and 4 lines = $250 ea

COM has also discussed an alternative engraved stainless-steel option with NT Trophies and has requested a quote which will be presented at the next PCLA meeting.

13.4 Community Meet and Greet

Discussion:
A community meet and greet with the new Pine Creek Police Sergeant has been scheduled for 3pm on Monday, 10 March at the Pine Creek MRC.

13.5 Tennis Court Resurfacing

Discussion:
$50,000 has been allocated toward the resurfacing of the tennis court and oval.

A contractor has advised that it would be beneficial to remove and reconstruct the court rather than just resurface which would be a more expensive option.

LA Member suggested resurfacing would be sufficient for its current use which would provision surplus funds for the oval component of the project.

13.6 Welcome Signage

Discussion:
Funding allocation required for the 2 x Welcome to Pine Creek signs. One quote received estimated $33,000 for the supply and installation.

Further quotes are being sought and will be presented for consideration at the next PCLA meeting.

13.7 Hazard Reduction Burning Training

Discussion:
There hazard reduction burning training and activities around Pine Creek. If anyone is wishing to volunteer, they can visit the station and complete an application form. criminal history checks are also required for applicants.

14. Next Meeting

The next Pine Creek Local Authority Meeting will be held 06 May 2025

The meeting closed at 1:59pm.

This page and the preceding 08 pages are the minutes of the Pine Creek Local Authority meeting held on Tuesday 4 March 2025.