

AGENDA

**AUDIT AND RISK COMMITTEE MEETING
TO BE HELD ON FRIDAY 20 OCTOBER 2023
AT 1:00 PM
AT THE REGIONAL OFFICE - KATHERINE
18 PEARCE STREET, KATHERINE NT 0850**

MEMBERS

Mr John De Koning (Chairperson)
Ms Maxine Bright
Deputy Mayor Andrew McTaggart
Councillor Georgina Macleod
Councillor Yvette Williams

Chief Executive Officer

Brian Hylands



VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

No responsibility is implied or accepted by the Victoria Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Victoria Daly Regional Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

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In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Victoria Daly Regional Council during the Course of any meeting is not intended to be and is not taken as notice of approval from the Victoria Daly Regional Council.

The Victoria Daly Regional Council advises that anyone who has any application lodged with the Victoria Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Victoria Daly Regional Council in respect of the application.

A handwritten signature in black ink, appearing to be 'B. Hylands', written in a cursive style.

Brian Hylands
Chief Executive Officer



AUDIT & RISK MANAGEMENT COMMITTEE

Role and Responsibilities

As per section 87 of the Local Government Act 2019.

The Nature of the Audit Committee's functions

An audit committee has the following functions in relation to a council:

- (a) to monitor and review the integrity of the council's financial management;
- (b) to monitor and review internal controls;
- (c) to make recommendations to the council about any matters the committee considers require the council's consideration as a result of the committee's functions under paragraph (a) or (b).



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1. Present

2. Apologies

Nil

3. Disclosure of Interest - Councillors and Staff

Nil



4. Confirmation of Minutes

4.1. Unconfirmed Minutes 26 JUN 2023

Recommendation

That the minutes of the Unconfirmed Minutes 26 JUN 2023 be taken as read and be accepted as a true record of the meeting.

Attachments

1. 20230626 ARM Minutes Unconfirmed [4.1.1 - 5 pages]



Victoria Daly
REGIONAL COUNCIL

MINUTES

**AUDIT AND RISK COMMITTEE MEETING
HELD ON MONDAY 26 JUNE 2023
AT 8:00 AM
AT KATHERINE
19 Pearce Street, Katherine NT 0850**



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A handwritten signature in black ink, appearing to read "Brian Hylands".

Brian Hylands
Chief Executive Officer



The meeting opened the time being 9.05am.

1. Present

Elected Members Present	
Chair	John De Koning
Independant	Maxine Bright
Councillor	Yvette Williams
Councillor	Georgina Macleod
Staff Present	
Governance and Compliance Manager	Janelle Iszlaub (minute taker)
Executive Service Manager	Michelle Griffin
CEO	Brian Hylands
Executive Services Officer	Chellah Clancy
Guests	

Deputy Mayor Andrew McTaggart will attend at some point during the meeting.

2. Apologies

Apologies:

Absent: Deputy Mayor Andrew McTaggart

{resolution-number} Resolution: {carried-or-lost} ({mover}/{second})

Deputy Mayor Andrew McTaggart did not attend by the time the meeting ended at 9.21am.

3. Disclosure of Interest - Councillors and Staff

There were no declarations of interest at this meeting.



4. Confirmation of Minutes

4.1. Confirmation of Minutes

ARMC-2023/1 Resolution: Carried (Cr Georgina Macleod/Cr Yvette Williams)

That the minutes of the Confirmation of Minutes be taken as read and be accepted as a true record of the meeting.

Adjustment to minutes: 9am instead of 9pm front page

Action Items:

Lowry letter - A letter was sent to CEO, who requested additional information from CFO.

The number of meetings a committee member can miss - No mention in the Act or Terms of Reference in relation to Committee members.

Terms of reference - Regulation 3 is to be changed to S87 of the Local Government Act 2019.

6. Reports to Committee

6.1. Reports for Decision

6.2. Reports for Information

6.2.1. Policy Revision Schedule

ARMC-2023/2 Resolution: Carried (John De Koning/Cr Georgina Macleod)

A. That the report Policy Revision Schedule is received and noted

6.2.2. Regional Plan 2023-24

Action: Rate write-off - more investigation into current debtors.

ARMC-2023/3 Resolution: Carried (John De Koning/Maxine Bright)

A. That the Audit and Risk Management Committee have reviewed the Regional Plan 2023-24 and recommend that Council adopt the plan at their June Ordinary Council Meeting.

Suggestion: Demographic (services available) and population of each community.
Request: Page 58 regarding mileage rate - wording to be added: "In accordance with the Tribunal".



6.2.3. Finance Report

ARMC-2023/4 Resolution: Carried (Cr Yvette Williams/Maxine Bright)

A. That the report Finance Report is received and noted

Discussion from Maxine Bright: Note 6 & 7 with negative balances.

7. General Business

NA

8. Confidential

8.0. Risk Assessment

Status 51(1)(c)(iii) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iii) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff

ARMC-2023/5 Resolution: Carried (Cr Georgina Macleod/Cr Yvette Williams)

Members of the press and public to be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld.

Left open meeting to move into close session at 9:10 am.

9. Next Meeting

The meeting closed at 09:21 am.

This page and the preceding 4 pages are the minutes of the meeting of the Audit and Risk Committee Meeting Council held on 26 June 2023.



6. Reports to Committee

6.1. Reports for Decision

6.2. Reports for Information

7. General Business

8. Confidential

Members of the press and public to be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld.

8.1. Policy Revision Schedule

Status 51(1)(c)(i) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(i) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person*

8.2. Annual Report Draft

Status 51(1)(c)(i) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(i) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person*

8.3. Audited Financials

Status 51(1)(c)(i) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(i) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to:*



cause commercial prejudice to, or confer an unfair commercial advantage on, any person