



Victoria Daly
REGIONAL COUNCIL

Night Patrol Officer

OUR VISION

To strengthen our region through fostering development, growth, and social wellbeing
"Moving Forward Together"

POSITION DESCRIPTION

REPORTS TO	Night Patrol Team Leader	CLASSIFICATION & HOURS	Level 1 Evening hours vary pending community
DIVISION	Community Safety	LOCATION	Community Based

JOB PURPOSE

This position is required to work as part of a team to assist all members of the community that maybe at risk of harming or being harmed, providing alternative solutions to ensure their safety and well-being.

DUTIES AND RESPONSIBILITIES

1. Deliver culturally appropriate assistance to people at risk or either causing harm or being harmed.
2. Conduct patrols in the community and surrounding area to ensure the safety and well-being of all residents is maintained.
3. Establish good relationships with community members to enable engagement.
4. Ensure any persons at risk are relocated to a safe environment.
5. Work as a team to prevent anti-social, destructive and illegal behaviours.
6. Encourage the diversion of intoxicated people away from unnecessary adverse contact with the criminal justice system.
7. Provide advice, information or referrals to persons requiring further assistance.
8. Liaise and work with the Local Police Force on issues regarding criminal activity and safety.
9. Work in partnership with schools, health clinics, sobering up shelters, safe houses, women's refuges and other services in community.
10. Maintain a safe staff working environment.
11. Ensure that proper Work Health & Safety regulations set by Council are adhered to.
12. Carry out any other duties as directed by the Night Patrol Team Leader.

Selection Criteria

EDUCATION REQUIREMENTS

1. Certificate III in Community Safety (essential or ability to obtain)
2. A current First Aid Certificate (essential)

EXPERIENCE & KNOWLEDGE REQUIREMENTS


1. Ability to work with limited supervision and direction.
2. Personal integrity.
3. Good interpersonal skills and friendly disposition.
4. A high level of fitness and positive attitude toward health and well-being.
5. Relevant industry knowledge in the field of Night Patrol Services.
6. Well-developed communication and negotiation skills and the ability to be sensitive.
7. Ability to maintain client confidentiality.
8. A working knowledge of WHS regulations.
9. Previous experience in a similar role.

OTHER REQUIREMENTS

1. Criminal History Check (recent within 3 months)
2. A current Working With Children's Card.
A current Drivers Licence

ACKNOWLEDGEMENT

DIRECTOR: Trudy A Braun DATE APPROVED: 08/09/2023

CHIEF EXECUTIVE OFFICER:  DATE APPROVED: 14/09/2023

