



**Victoria Daly**  
REGIONAL COUNCIL

# MINUTES

**TIMBER CREEK LOCAL AUTHORITY PROVISIONAL MEETING  
HELD ON TUESDAY 21 FEBRUARY 2023  
AT 3:00 PM  
AT THE TIMBER CREEK COUNCIL OFFICE  
VDRC Office**

PROVISIONAL



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A handwritten signature in black ink, appearing to read 'B. Hylands', with a long horizontal flourish extending to the right.

Brian Hylands  
**Chief Executive Officer**



## 1. MEETING OPENING

Section 98(2) of the Local Government Act 2019 states that a quorum at a meeting of a local authority consists of a majority of its members holding office at the time of the meeting. Five members are required to be present to reach quorum and only four were present for the meeting. A provisional meeting proceeded.

***The Chairperson opened the provisional meeting at 3:15pm.***

## 2. WELCOME

Chairperson welcomed members and visitors to the meeting.

## 3. ATTENDANCE AND APOLOGIES

### 3.1. Attendees

#### MEMBERS

|             |               |
|-------------|---------------|
| Chairperson | Coralie Myers |
| Member      | Rebecca Myers |
| Member      | John Horgan   |
| Member      | Chris Flood   |

#### STAFF AND MAYOR

|                                      |                                 |
|--------------------------------------|---------------------------------|
| Chief Executive Officer              | Brian Hylands                   |
| Council Operations Manager           | Paul Buckley                    |
| Council Operations Assistant Manager | Renee Croton                    |
| Director of Council Operations       | Matthew Cheminant               |
| Manager of Executive Services        | Michelle Griffin (minute taker) |
| PR and Communications Officer        | Maggie Coggan                   |

#### GUESTS

|                       |                    |
|-----------------------|--------------------|
| Katherine West Health | Katherine Drummond |
| Katherine West Health | Marilla Appleby    |
| Community member      | Tristram Holcombe  |

### 3.2. Apologies and Absentees

Apologies: Cecelia McKenzie

Absent: Cr Shirley Garlett, Darryl Darby, Larry McLaughlin

Leave of Absence: Nil

## 4. DISCLOSURE OF INTEREST

There were no declarations of interest at this meeting.



## 5. RESIGNATIONS, TERMINATIONS AND NOMINATIONS

### 5.1. Resignations

Nil

### 5.2. Terminations

Nil

### 5.3. Nominations

#### **TCLA-2023/1 Resolution: Carried (John Horgan/Rebecca Myers)**

That the Timber Creek Local Authority received endorse the nomination of Tristram Holcombe and request Council accept the nomination.

## 6. PRESENTATIONS AND TRAINING

### 6.1. Local Authority Training - Roles and Responsibilities

The Chairperson thanked Michelle Griffin and the Department of Chief Minister and Cabinet for the information on local authority roles and responsibilities.

### 6.2. Australian Electoral Commission - Indigenous Electoral Participation Program

Australian Electoral Commission guests did not attend.

## 7. CONFIRMATION OF MINUTES

### 7.1. Timber Creek Local Authority Meeting held on 15 November 2023

#### **TCLA-2023/2 Resolution: Carried (Rebecca Myers/Coralie Myers)**

That the minutes of the Timber Creek Local Authority Meeting held on 15 November 2023 be taken as read and be accepted as a true record of the meeting.

## 8. COUNCIL RESPONSE TO PREVIOUS MINUTES

### 8.1. Council Response to Previous Minutes

#### **TCLA-2023/3 Resolution: Carried (Coralie Myers/Rebecca Myers)**

That the Timber Creek Local Authority receive and note the feedback from Council



## 9. REPORTS

### 9.1 Council Operations Manager Report

**TCLA-2023/4 Resolution: Carried (Chris Flood/John Horgan)**

That the Council Operations Manager report is received and noted

### 9.2. Finance Report for six months period ending 31st December 202

**TCLA-2023/5 Resolution: Carried (John Horgan/Chris Flood)**

That the Finance Report for six months period ending 31st December 2022 is received and noted

### 9.3. Local Authority Project Funding Update

**TCLA-2023/6 Resolution: Carried (John Horgan/Coralie Myers)**

- A. That the Local Authority Project Funding Update is received and noted
- B. That the Timber Creek Local Authority agrees to accept the election commitment funding offer and commit a matching co-contribution as per the funding guidelines; and
- C. That the Timber Creek Local Authority will commit their remaining LAPF funds of \$30,000 and the TCLA request that council contributes \$20,000 to allow for the maximum \$50,000 co-contribution offer.

Action: The VDRC contracts manager to be invited to the next Local Authority meeting to discuss playground options for local authority projects.

### 9.4. Action Items

**TCLA-2023/7 Resolution: Carried (Rebecca Myers/Chris Flood)**

That the Timber Creek Local Authority receive and note the action items update

### 9.5. Service Delivery

**TCLA-2023/8 Resolution: Carried (Coralie Myers/John Horgan)**

That the Timber Creek Local Authority receive and note the Service Delivery



## 10. QUESTIONS FROM THE PUBLIC

### Q1 - School zone signage

Member of public Tristram Holcombe put forward a question about school zone signage the Timber Creek School.

- Mr. Holcombe is requesting investigation into school zone signs and alerts to improve road safety for children and families walking to and from the school.

#### **TCLA-2023/9 Resolution: Carried (Coralie Myers/Chris Flood)**

The Timber Creek Local Authority request council write to the Timber Creek Police requesting that they conduct speed radar checks near the school to assist in safe driving particularly during drop off and pick up time.

### Q2 - Town Pool

Member of public Tristram Holcombe put forward a question about possibility of a town pool.

- Local Authority member Chris Flood advised the members and guests of a project taking place which will include a pool available for public and advised that the project could be completed by next year.

Chairperson advised that she will investigate if any travelling instructors would consider running lessons at Timber Creek.

## 11. GENERAL BUSINESS

### 11.1 Women's Shelter

Action: An invitation to be extended to Noel and/or Joel to attend the next local authority meeting to discuss options for a women's shelter for the Timber Creek township.

### 11.2 Street Lights

Member John Horgan advised the local authority that NWA does not have the equipment to access and maintain streetlights. NWA will investigate and engage a contractor to remedy broken lights in the areas that NWA is responsible for.

### 11.3 International Women's Day

Chairperson Coralie Myers advised that she is running a women's day event in Timber Creek.



#### **11.4 Timber Creek Festival**

Chairperson Coralie Myers advised that the Timber Creek Festival will be held on 5 August (Picnic Day weekend) to allow for people to travel from surrounding townships and communities.

#### **12. CONFIDENTIAL**

Nil

#### **13. NEXT MEETING**

The next Meeting of Timber Creek Local Authority will be held Tuesday, 16 May 2023.

***Meeting closed at 4:39pm***

This page and the preceding six (6) pages are the minutes of the provisional meeting of the Timber Creek Local Authority held on Tuesday, 21 February 2023.

PROVISIONAL