



Victoria Daly
REGIONAL COUNCIL

MINUTES

AUDIT AND RISK MANAGEMENT MEETING

THURSDAY, 11 NOVEMBER 2021

02:00PM

REGIONAL OFFICE, KATHERINE / VIDEO CONFERENCE

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Russell Anderson
Chief Executive Officer

MINUTES

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PRESENT

MEMBERS

Chair	Mr John De Koning
Deputy Mayor	Cr Shirley Garlett
Councillor	Cr Georgina Macleod

STAFF PRESENT

Chief Executive Officer	Russell Anderson
Director of Corporate Services	Trudy Braun
Manager of Executive Services	Michelle Will
Governance and Compliance Manager	Janelle Iszlaub (minute taker)
Senior Accountant	Jackson Bernard
Finance Team	Rebecca Jang
Finance Team	Sunil Neupane

GUESTS

Lowrys accountants	Colin James (joined by phone)
Lowrys accountants	Florina Panganiban (joined by phone)
Lowrys accountants	Lianne Toohey (joined by phone)

APOLOGIES AND LEAVE OF ABSENCE

Independent Member	Ms Maxine Bright
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DISCLOSURES OF INTEREST – MEMBERS, COUNCILLORS AND STAFF

There were no declarations of interest at this Audit and Risk Management meeting.

Chairperson opened the meeting at 2:35pm
CEO invited Senior Accountant Mr Jackson Bernard to introduce his staff members.

CONFIRMATION OF MINUTES

Minutes of the Audit and Risk Management Meeting held on 7 July 2021

014/2021RECOMMENDATION:

That the minutes be taken as read and be accepted as a true record of the Meeting.

Moved: Councillor Georgina Macleod
Seconded: Deputy Mayor Shirley Garlett
Resolution: Carried

CALL FOR ITEMS OF GENERAL BUSINESS

Nil

REPORTS TO COMMITTEE

Comment: Cllr Macleod like the colour changes on the first page

Comment: Mr De Koning, still a lot of red and yellow, there is still a lot of work to be done, reading it the work has been done but still marked red or yellow.

Discussion: Propose that council employs a consultant to give staff a one or two day work shop and work on this document. If that occurs the audit committee would like to be part of the workshop discussions

1) Risk Matrix for Review

015/2021 **Motion:s**

- A. That this report is received and noted
- B. The ARM committee recommends that council engages a consultant to conduct a risk management workshop with staff.

Moved: Councillor Georgina Macleod
Seconded: Deputy Mayor Shirley Garlett
Resolution: Carried

2) Policy Revision Schedule

016/2021 **Motion:s**

- A. That this report is received and noted

Moved: Councillor Georgina Macleod
Seconded: Deputy Mayor Shirley Garlett
Resolution: Carried

Comment: Cllr Macleod top paragraph on page 33, wording and photo. Nothing to do with the housing upgrades, the photo should be the Age Care building or new shade structure over the park, also page 29 requires a change.

Comment: Mr De Koning, New wording suggestion: Infrastructure upgrades and replacement programme.

Recommendation: Changes to be made to Top Paragraph on page 33 and also page 29.

3) Annual Report 2020-21



017/2021 **Motion:s**

- A. That this report is received and noted
- B. On the Annual report and the Audited Annual Financials are received and noted.
- C: The committee recommends that council adopt the 2020-2021 audited financials statement.
- D: The committee recommends that council adopts the 2020-2021 Annual report.

Moved: Deputy Mayor Shirley Garlett
Seconded: Mr. John De Koning
Resolution: Carried

Russell Anderson left the meeting, the time being 03:19 PM

Russell Anderson returned to the meeting, the time being 03:20 PM

3:19pm Auditors were dialled into the meeting to discuss the audited financial statement
Colin James
Florinia Panganiban
Lianne Toohey

4) Audited Annual Financial Report for 2020-2021

Motion:s

- A. That this report is received and noted

The chair requested that the motions for the annual report and audited annual financials to be combined. Therefore the audited annual financials motion for item 4 was carried under item 3 017/2021.

GENERAL BUSINESS

Nil

The meeting terminated at 3:43 pm.

THIS PAGE AND THE PRECEEDING 4 PAGES ARE THE MINUTES OF THE Meeting of Audit and Risk Management HELD ON Thursday, 11 November 2021 .


30/3/22
John De Koning, Chair

