



**Victoria Daly**  
REGIONAL COUNCIL

# AGENDA

**PINE CREEK LOCAL AUTHORITY MEETING  
TO BE HELD ON TUESDAY 7 MAY 2024  
AT 12:00 PM  
AT THE PINE CREEK MULTI RESOURCE CENTRE  
56 MAIN TCE, PINE CREEK, NT 0847**

## **MEMBERS**

Sam Forwood (Chairperson)  
Councillor Yvette Williams  
Alan Fountain  
Gaye Lawrence  
Edward Ah Toy  
Juliett Mills  
Dianne Benson  
John Roberts  
Alain Denouel  
David Paddy  
Clare Merritt  
John Lee  
Lance Lawrence



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A handwritten signature in black ink, appearing to read 'Brian Hylands', with a long horizontal flourish extending to the right.

Brian Hylands  
Chief Executive Officer



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## 1. Meeting Opening

## 2. Welcome

## 3. Attendance and Apologies

### 3.1. Attendees

### 3.2. Apologies and Absentees

Nil

## 4. Disclosure of Interest

## 5. Resignations, Terminations and Nominations

### 5.1. Resignations

**ITEM NUMBER** 5.1.1.

**Resignation of Alain Denouel**

**REPORT TYPE** Resignation

**PREPARED BY** Media and Communications Officer

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### **Recommendation**

That the Resignation of Alain Denouel is noted.

### **Attachments**

1. Resignation [5.1.1.1 - 1 page]



# Local Authority Resignation Form

Date: 24 April 2024 Community: PINE CREEK

Full Name:

Alain Laurent THIERRY DENOUEL

Contact Number:

04 28 448 278

I, Alain DENOUEL, wish to resign from  
my position of Local Authority member for PINE CREEK  
Community, effective Immediately.

The reason for my resignation is:

Moved to Palmerston for Family  
REASON.

Signature: [Handwritten Signature]





## 5.2. Terminations

**ITEM NUMBER** 5.2.1.

**Termination of John Lee**

**REPORT TYPE** Termination

**PREPARED BY** Media and Communications Officer

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### **Recommendation**

That the Termination of John Lee is noted.

### **Attachments**

Nil



### 5.3. Nominations

Nil

## 6. Guests and Presentations

**ITEM NUMBER** 6.1.

**Local Authority Review**

**ITEM TYPE** Local Authority Reports - Karen Hocking

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### Attachments

1. Local Authority Review Presentation [6.1.1 - 8 pages]



Department of the Chief Minister and Cabinet

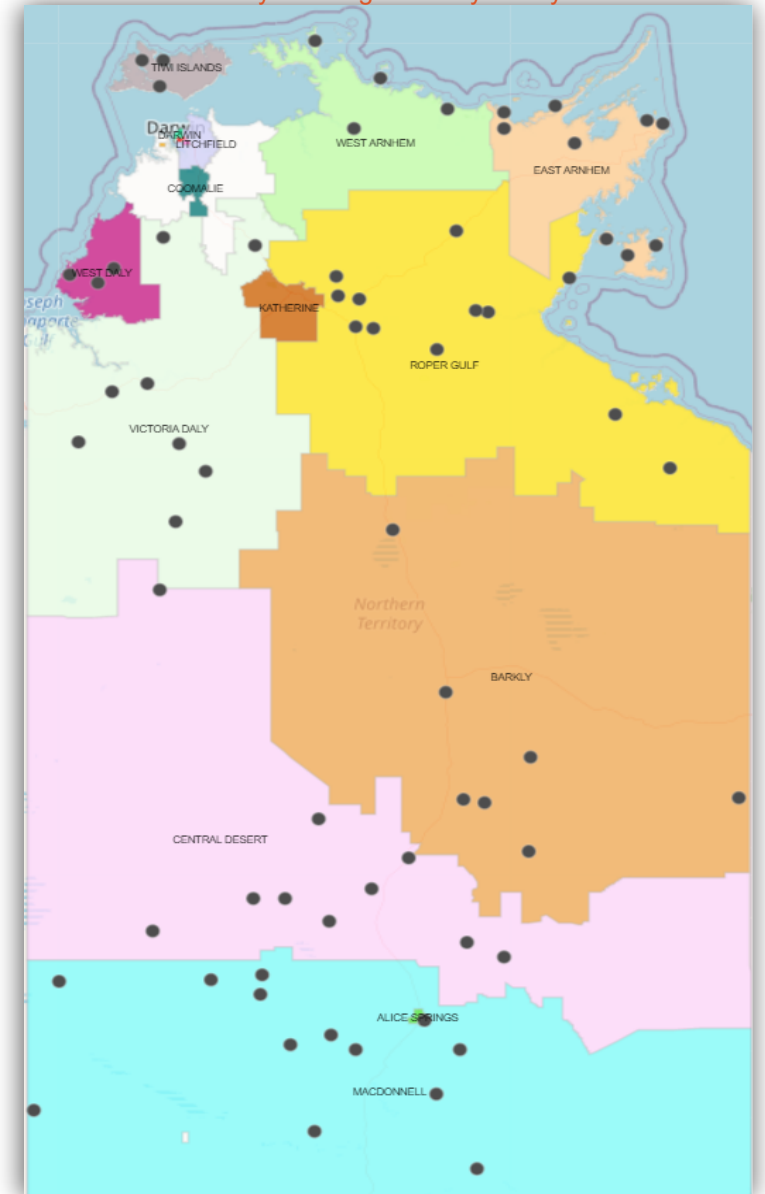
# Local Authorities Review



# LOCAL AUTHORITIES

Local authorities provide a voice for communities in regional councils.

- Involve local communities in local government business
- Help communities give their opinions on local government business and take their views to council
- Involve local communities in developing policies for their area and contribute to the regional plan
- Advocate for communities
- Make recommendations to the council about budget allocations for the area.
- Make decisions on Local Authority projects for their community.



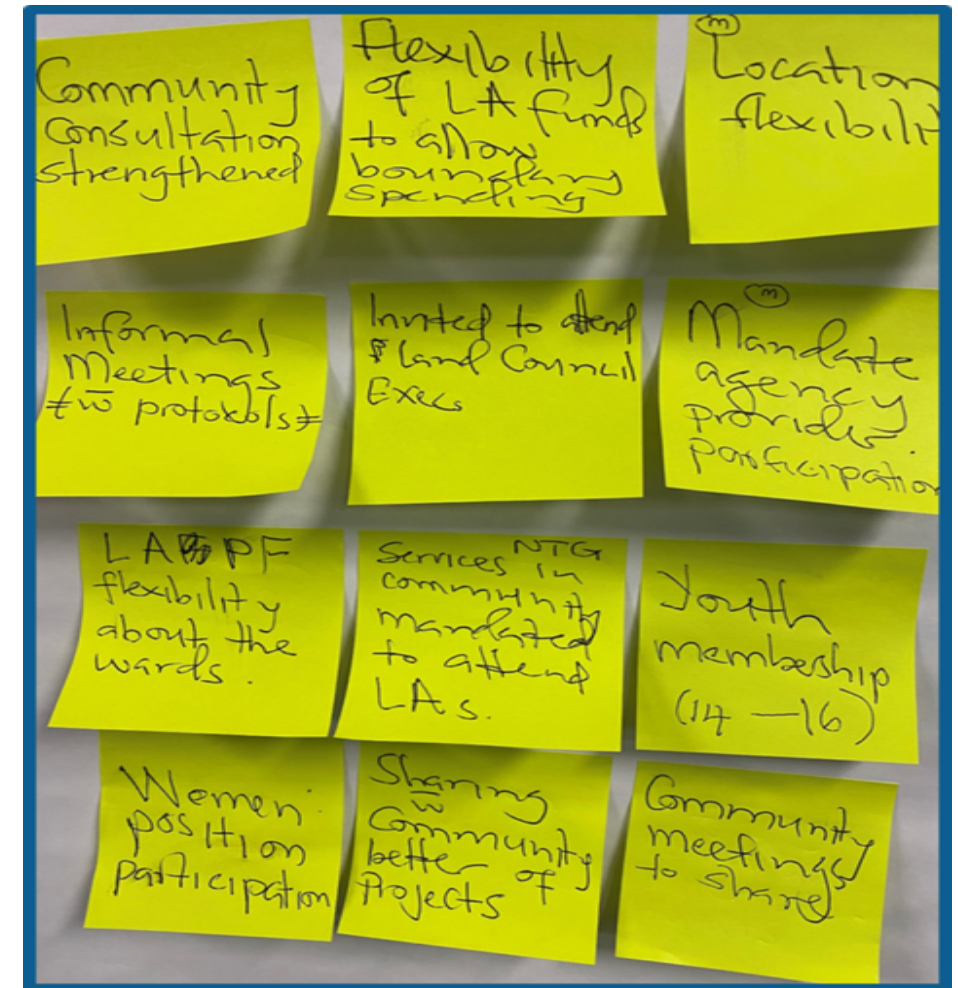
# LOCAL AUTHORITY REVIEW

## Why?

- Some communities across the NT say that they do not have a voice with their council; they do not know what their council does for them.

## What did we find?

- Some strong Local Authorities doing great things; LA funds being spent on community priorities;
- But this was not consistent across the NT;
- We need flexibility – respond to different communities
- Need to be clear about the Local Authority role, and let communities know
- LAs should set their own agenda and conduct their meetings; and
- Councils to consider delegating decision making.



# PRINCIPLES TO GUIDE GREATER COMMUNITY ENGAGEMENT

1. **Flexible Governance** – adaptable and appropriate to different communities and led by the LA;
2. **Community-centred, place-based engagement** – recognising local needs, languages, time frames and cultural protocols to encourage community involvement;
3. **Empowerment** – Local Authorities should have the authority to effectively carry out their core role as intended in the Act;
4. **Outcome Focused** – it is the what not the how that matters;
5. **Accountability** - Local Authorities and their councils continue to demonstrate high standards in governance and the use of public resources..



# HOW CAN WE IMPROVE LOCAL AUTHORITIES?

Increased participation  
in LAs, include  
homeland leaders

Involve more  
women

More involvement  
from Traditional  
Owners

Encourage youth  
representation on Local  
Authorities and  
Regional Councils

Allow proxies

Invite Land Council  
executives to LA  
Meetings

More flexible funding  
timelines/guidelines

Delegate authority to LA  
for project funding and  
membership

- More frequent LA meetings
- Training for LA members and youth
- Community consultation strengthened
- Get other organisations to the table
- Avoid duplication of services

- Hold meetings in public, and with flexibility
- Share meeting minutes on noticeboards
- Share project timelines with communities
- Set achievable outcomes
- Use plain English

# CHANGES TO GUIDELINES

## LA Guideline 1

- Introduction of proxy membership
- Flexibility on boundaries to allow for initiatives that cross Local Authority borders
- Local Authorities to make recommendations on membership
- Streamlining of procedural requirements including agenda and reporting

## LAPF funding guidelines

- Project pre-conditions and consultations to be built into timelines.
- Expedient feedback on projects from councils to LAs required and reasons for decisions if recommendation not approved
- Councils to actively consider delegating LAPF decision making to empower Local Authorities
- Enabling of major projects to be delivered over 4 years so that 4 year funding may be pooled
- LAPF funds can be pooled with funds from Council or another entity for a particular project

# LOCAL AUTHORITY CAPABILITY DEVELOPMENT

LA and community members wanted more information about the role of the LA and how they worked with councils, other levels of government, and other organisations.



Attachment 6.1.1 Local Authority Review Presentation

## 1. What is the role of a local authority member?

A local authority member is the voice of people in their community. Their role includes:

- Supporting your community to have a say in council business.
- Providing recommendations to the council.
- Let the community know what the council is doing.



Governance training and resources are now available to all LA members.

# WHAT ARE THE NEXT STEPS?

- Minister has signed off on review and implementation plan
- The Department, councils, LAs and the Local Government Association of the NT (LGANT) will promote the new approach and commence implementation.
- Improvements and ideas will continue to be incorporated to strengthen the role of LAs.
- The new approach will be reviewed and adjusted as required with the Reference Group reconvening at the end of the year.



We have all committed to taking actions to strengthen the role of the LAs and will be seeking updates on your progress on these over the next 6 months. Please keep LGU posted on the changes you are making and your best practice examples so that we can share these with others.





**ITEM NUMBER 6.2.**

**2024 Territory Election**

**ITEM TYPE** Presentation – Anna Egerton (NT Electoral Commission)

---

**Attachments**

Nil

**ITEM NUMBER 6.3.**

**Policing at Pine Creek**

**ITEM TYPE** Presentation – A/Superintendent Erica Gibson

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**Attachments**

Nil

**7. Confirmation of Minutes**

**ITEM NUMBER 7.1.**

**Pine Creek Local Authority meeting held on 6 February 2024**

**REPORT TYPE** Confirmation of Minutes

**PREPARED BY** Media and Communications Officer

**Recommendation**

That the minutes of the Pine Creek Local Authority meeting held on 6 February 2024 be taken as read and be accepted as a true record of the meeting.

**Attachments**

1. 20240206 PCLA MIN unconfirmed [7.1.1 - 7 pages]



**Victoria Daly**  
REGIONAL COUNCIL

# MINUTES

**PINE CREEK LOCAL AUTHORITY MEETING  
HELD ON TUESDAY 6 FEBRUARY 2024  
AT 12:30 PM  
AT THE PINE CREEK COMMUNITY HALL  
55 Moule St, Pine Creek NT 0847**



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A handwritten signature in black ink, appearing to read "B. Hylands", with a long horizontal flourish extending to the right.

Brian Hylands  
Chief Executive Officer



## 1. Meeting Opening

The meeting opened at 12:30PM

## 2. Welcome

Chairperson welcomed members and visitors to the meeting.

## 3. Attendance and Apologies

### 3.1. Attendees

#### Appointed Members Present

Councillor Yvette Williams  
Sam Forwood (Chairperson)  
Gaye Lawrence  
Juliet Mills  
John Roberts  
Alain Denouel  
Dianne Benson  
David Paddy

#### Staff Present

Brian Hylands, Chief Executive Officer  
Chellah Clancy, Executive Services Officer  
Trudy Braun, Director of Corporate and Community Services  
Keira Townsend, Grants Manager

#### Guests

Karen Hocking, The Department of the Chief Minister and Cabinet  
Mark Asendorf, Marmel Enterprise  
Peter Waggit, AusIMM

### 3.2. Apologies and Absentees

Apologies: Alan Fountain, Edward Ah toy, Lance Lawrence  
Absent: John Lee

**PCLA-2024/1 Resolution: Carried (David Paddy/Alain Denouel)**

Council have received and accept the apologies of Alan Fountain, Edward Ah Toy, Lance Lawrence.

## 4. Disclosure of Interest

There were no declarations of interest at this meeting.

## 5. Resignations, Terminations and Nominations

Nil



## 6. Guests and Presentations

ITEM NUMBER 6.1.

Mark Asendorf - Managing Director, Marmel Enterprise

Peter Waggit - AusIMM

The Chairperson thanked Peter Waggit and Mark Asendorf for their presentation on the Pine Creek Miners Park and Geotrail website launch

## 7. Confirmation of Minutes

ITEM NUMBER 7.1.

Pine Creek Local Authority meeting held on 6 November 2023

**PCLA-2024/2 Resolution:** Carried (John Roberts/Alain Denouel)

That the minutes of the Pine Creek Local Authority meeting held on 6 November 2023 be taken as read and be accepted as a true record of the meeting.

## 8. Council Response to Previous Minutes

ITEM NUMBER 8.1.

Feedback from Council

**PCLA-2024/3 Resolution:** Carried (John Roberts/Sam Forward)

That the Feedback from Council be received and noted

## 9. Correspondence

ITEM NUMBER 9.1.

Correspondence

Nil

## 10. Reports

10.1. Council Operations Manager Community Report



**ITEM NUMBER 10.1.1.**

**Pine Creek Council Operations Manager Report**

**PCLA-2024/5 Resolution:** Carried (Alain Denouel/Gaye Lawrence)

A. That the Pine Creek Council Operations Manager report is received and noted

**10.2. Finance Report**

**ITEM NUMBER 10.2.1.**

**Finance Report for the period ended 31 December 2023**

**PCLA-2024/6 Resolution:** Carried (David Paddy/John Roberts)

That the Finance Report for the period ended 31 December 2023 report is received and noted

**ITEM NUMBER 10.2.2.**

**Project Funding Update**

**Action:** PCLA write a letter to PCAA requesting someone from Kybrook to join the next Pine Creek Local Authority Meeting in May

**PCLA-2024/7 Resolution:** Carried (David Paddy/John Roberts)

That the Project Funding Update report is received and noted

**10.3. Actions Report**

**ITEM NUMBER 10.3.1.**

**Action Items**

**PCLA-2024/8 Resolution:** Carried (Sam Forward/Alain Denouel)

A. That the Action Items report is received and noted

**10.4. General Reports**



**ITEM NUMBER 10.4.1.**

**Pine Creek Election Commitment Grant**

**PCLA-2024/9 Resolution:** Carried (John Roberts/Gaye Lawrence)

- A. That the Pine Creek Election Commitment Grant report is received and noted
- B. That the Pine Creek Local Authority identifies and endorses a project by resolution for funding through the Northern Territory Government's Election Commitment Funding and Pine Creek Local Authority Co-contribution

**11. Questions from the Public**

- Suggested Murals around the town of Pine Creek

**12. General Business**

**12.1 Water Gardens**

**PCLA-2024/10 Resolution:** Carried (John Roberts/Dianne Benson)

PLCLA agree to allocate \$5,000 towards the Pine Creek water gardens

**12.2 General foot paths**

Action: Request quote for repair of damaged footpaths

**PCLA-2024/11 Resolution:** Carried (Gaye Lawrence/Alain Denouel)

PCLA agree to allocate \$10,000 towards general foot path repairs

**12.3 Beautification**

**PCLA-2024/12 Resolution:** Carried (Dianne Benson/John Roberts)

PCLA agree to allocate \$10,000 towards beautification

**13.4 Service Providers for Seniors**

Action: Arrange meeting with NDIS Manager

**13.5 Pine Creek Entrance Sign**

Action: Chairperson asked COM to investigate costs for signage

**13. Next Meeting**



The Meeting of Pine Creek Local Authority will be held 7 May 2024.

*The meeting closed at 1:55pm.*

This page and the preceding 6 pages are the minutes of the Pine Creek Local Authority held on 6 February 2024.

UNCONFIRMED





## 8. Council Response to Previous Minutes

**ITEM NUMBER** 8.1.

**Feedback from Council**

**REPORT TYPE** Local Authority Reports

**PREPARED BY** Media and Communications Officer

---

### Purpose

The purpose of this report is to provide feedback to the Pine Creek Local Authority from the relevant Ordinary Council meeting.

### Recommendation

That the Feedback from Council be received and noted

### Feedback

On 27 February 2024, Council received the minutes of the Pine Creek Local Authority meeting held on 6 February 2024. Council endorsed the minutes and all resolutions as per the table below:

**OCM-2024/24 Resolution:** Carried (Cr Yvette Williams/Mayor Brian Pedwell)

- A. That the minutes of the Pine Creek Local Authority Meeting held on 6 February 2024 be adopted as a resolution of Ordinary Council
- B. That the Pine Creek Local Authority identifies and endorses a project by resolution for funding through the Northern Territory Government's Election Commitment Funding and Pine Creek Local Authority Co-contribution
- C. That the PCLA agree to allocate \$5,000 towards the Pine Creek water gardens
- D. That the PCLA agree to allocate \$10,000 towards general foot path repairs
- E. That the PCLA agree to allocate \$10,000 towards beautification

### Attachments

Nil



## 9. Correspondence

**ITEM NUMBER 9.1.**

**Correspondence**

**REPORT TYPE Correspondence**

**PREPARED BY Media and Communications Officer**

---

**Recommendation**

That the correspondence be received and noted.

### Attachments

1. 2024-03-04 Invitation to attend Pine Creek Local Authority\_ [9.1.1 - 1 page]



4 March 2024

Mr. Mohammed Douglas  
President PCAA  
PO Box 106, Pine Creek, NT 0874  
Via email: [Douglasmohammed766@gmail.com](mailto:Douglasmohammed766@gmail.com)

**Invitation to Attend Upcoming Meeting**

Dear Mr. Douglas,

On behalf of Pine Creek Local Authority, I would like to formally extend an invitation to you to attend the next Pine Creek Local Authority meeting which will be held on Tuesday, 7 May 2024 at the Multi Resource centre

To arrange a suitable time please contact Kim Maskell at [executive@vicdaly.nt.gov.au](mailto:executive@vicdaly.nt.gov.au) or on 0477 970 963.

We look forward to meeting with you.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Brian Pedwell', with a small circular mark below it.

Brian Pedwell  
Mayor, Victoria Daly Regional Council  
Email: [Brian.Pedwell@vicdaly.nt.gov.au](mailto:Brian.Pedwell@vicdaly.nt.gov.au)  
Mobile: 0429 241 336

PO Box 19  
Katherine NT 0851  
Telephone: 08 8972 0777  
[admin@vicdaly.nt.gov.au](mailto:admin@vicdaly.nt.gov.au)





## 10. Reports

### 10.1. Council Operations Manager Community Report

**ITEM NUMBER** 10.1.1.

**Council Operations Manager Report - Pine Creek**

**REPORT TYPE** Council Operations Manager Report

**PREPARED BY** Tanya Brown

#### **Purpose**

To inform Local Authority members of progress and update the progress of projects

#### **Recommendations**

- A. That the Pine Creek Council Operations Manager Report is received and noted

#### **Regional Plan**

##### **Goal 1: Quality Leadership**

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

#### **Events and Activities**

The council and Pine Creek Community appreciate the NTG and the member for Daly, Dheran Young abilities to provide grant funding and donations for these events to happen every year.

**Australia Day Celebrations 26<sup>th</sup> January 2024.** This event was attended by approximately 45 people, including children. A BBQ lunch was provided after the recipients of Australia Day awards was finished and several games, such as the egg and spoon race, boot toss, tug of war and a relay, took place for the children and teenagers. Small prizes were given to the winners. After lunch everyone enjoyed a quiz on Australiana, the winners received a box of chocolates.

**International Womens Day- Friday March 8<sup>th</sup>, 2024.** Unfortunately, the guest speaker, Mirian Rose Bauman could not attend due to an illness. But she is very keen to support us next year. 25 ladies attended the event and spoke of the woman who, to them, gave inspiration in their lives. Member for Daly, Dheran Young donated gift baskets which were presented to the ladies that spoke and a lucky door prize. These gifts are appreciated and so is the support given.

**Harmony Day- Saturday 23<sup>rd</sup> March 2024.** The evening started at 6.30pm and was attended by 30 people, most people brought a plate and since there was so much food everyone got to take home a container filled with leftovers. Overall, it was a great night, and everyone had an enjoyable time catching up with others. Thanks to the member for Daly, Dehran Young who donated \$300.00 towards the night.



### **Local Authority Meetings**

The last PCLA meeting was 6<sup>th</sup> February.

### **Vacant Positions (VDRC in Community)**

Sport and Recreation Officer

### **Maintenance Buildings and Fixed Assets**

Work to repair/replace the rotten section of flooring in the Community Patrol building is due to start at the end of April. All other fixed assets are in working order.

### **Plant and Equipment**

All plant and equipment are up to date with maintenance and are constantly used by PG staff.

### **Photos and Media**

Office staff have constantly provided photos and news of all events in Pine Creek which is often put into the Council's newsletter.

### **Regional Plan Project Priorities**

- Welcome to Pine Creek signs- Quote for 1 idea from John Roberts attached for discussion
- Oval lights- still waiting for an update on the grant funding application.
- Community footpaths- Quote attached for the repair of all paths in Pine Creek.
- Water Gardens recirculation and beautification is still a work in progress.
- 

### **Council officer conflict of interest declaration**

We, the Author and Approving Officer, declare we do not have a conflict of interest in relation to this matter.

### **Attachments**

1. Quote Q U 0037 [10.1.1.1 - 1 page]
2. Pine Creek entrance sign estimation 2024 [10.1.1.2 - 3 pages]



# QUOTE

Victoria Daly Regional Council  
PO BOX 144  
PINE CREEK NT 0847  
AUSTRALIA  
ABN: 66 931 675 319

**Date**  
26 Mar 2024

**Expiry**  
25 Apr 2024

**Quote Number**  
QU-0037

**Reference**  
Pine Creek - Footpath

**ABN**  
88 624 033 870

Djundjakan Mining Civil and  
Construction  
PH: 0434 247 654  
E:djundjakan@gmail.com  
A.B.N: 88 624 033 870

Description	Quantity	Unit Price	GST	Amount AUD
Footpath maintenance works - Replace 1.744 in length damaged concrete to the full width of 1.2 with asphalt. Sub-grade excavates, trim, formed roll sub-grade to levels. drain the surface to outlets or the run-off system provided! Base course: 100mm minimum consolidated depth of 200mm fine crushed rock compacted to 93% of maximum dry density. prim and coat asphalt one layer of 25mm consolidated depth of 7m asphalt L (Hot mix) the finished surface of asphalt must be smooth and true to levels.  Concrete access points: Cut and demo concrete, reform pedestrian passageway design for access & mobility.	1.00	294,080.00		294,080.00
			Subtotal	294,080.00
			<b>TOTAL AUD</b>	<b>294,080.00</b>

Re: Meeting query

Tanya Brown <Tanya.Brown@vicdaly.nt.gov.au>

Thu 3/14/2024 12:04 PM

To: Andrew Griffen <andrew@exhibitionist.com.au>

Cc: Yolanda Illana-Griffen <designs@exhibitionist.com.au>

Hi Andrew,

thanks so much for giving your time to this project. I agree and think it should be shorter letters to cut costs etc. I will discuss with the PCLA members and come back to you with definite sizes etc.

Many thanks

cheers



From: Andrew Griffen <andrew@exhibitionist.com.au>

Sent: Thursday, March 14, 2024 10:00 AM

To: Tanya Brown <Tanya.Brown@vicdaly.nt.gov.au>

Cc: Yolanda Illana-Griffen <designs@exhibitionist.com.au>

Subject: Re: Meeting query

Hi Tanya

Here is a quick mock up for you based on 2 metre high letters, that is a huge sign for the side of the road. Have you got access to 8 metres of land?? That is approximately how wide this sign would be

The other issues you need to address for a sign this size are.

Engineers fees, They will be approx \$3000 to \$4000 Drawings, inspections fees on site, etc etc We recently had one blade sign engineered at Palmerston Pool 1 metre wide x 3metres tall, engineers fees were around \$2500.00, no inspection fees as I sent photos of footings. A large sign like the one you want would need the engineer to sight footings

Concrete and formwork per sign \$5000 maybe a lot more

Letters powder coated somewhere between \$800 to \$1000 each

The above prices are an estimate based on what we have fabricated in the past and a very rough guide to costs

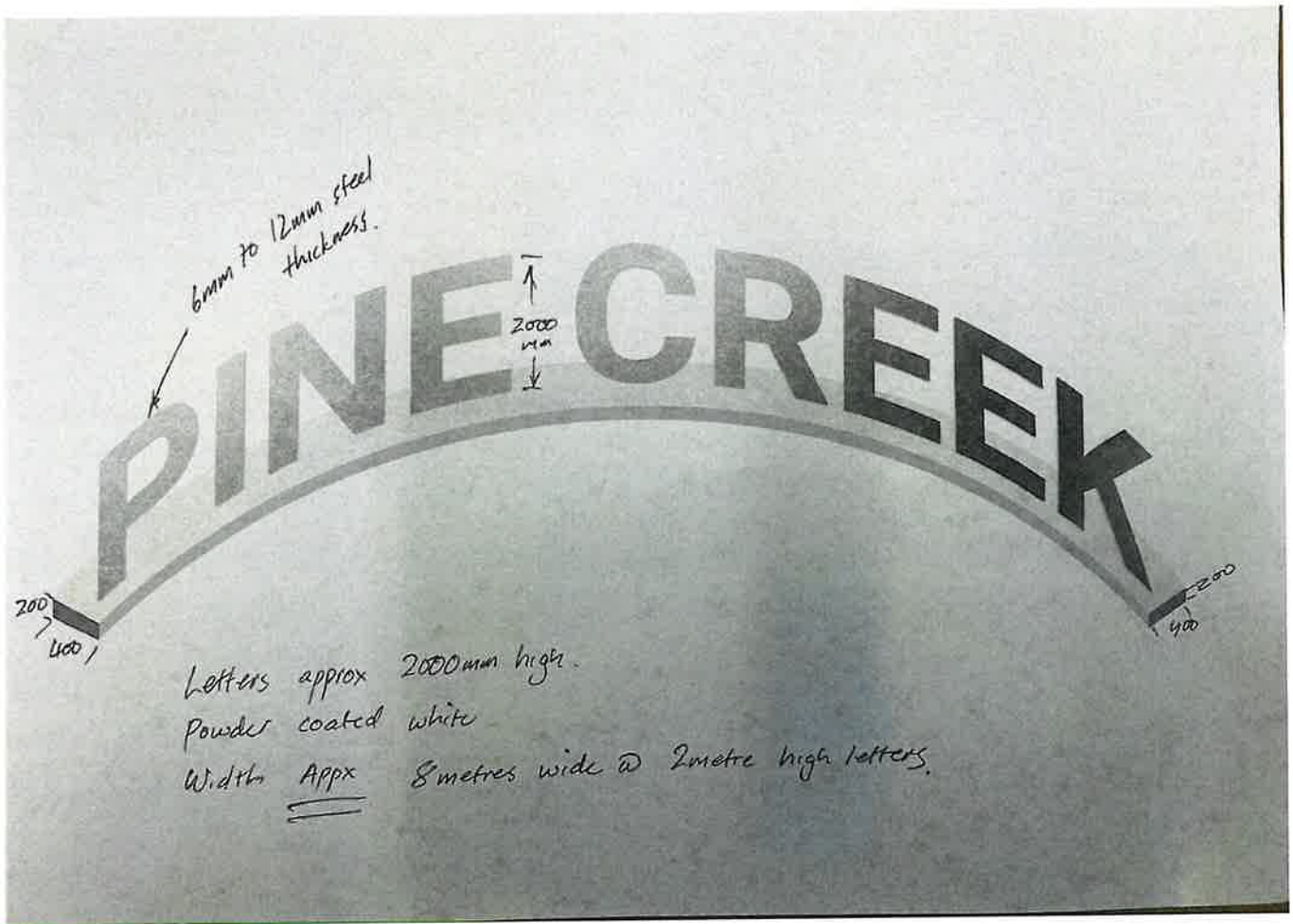
One sign could cost \$14,000 plus GST plus labour to install.

**My gut feeling is that a job this size would require much more than your allocated budget. Possibly double what you have available.**

The **Palmerston** entry sign is quite small (height wise) and may not have required engineering as it is quite small. They probably kept it under 1.2 metres high so not engineering required. Anything over this height requires engineering reports and calculations. (We would need to confirm this as rules regarding outdoor signs change on a regular basis)

Probably best to think about all of the above and then get back to me before the meeting (Skype Zoom Teams etc etc) easier for me just to do group phone call, Im pretty busy as usual.

Hope all of above makes sense, basically you may need to double the budget to do a sign this size



Kind Regards  
Andrew



Andrew Griffen

a 74 McMinn Street, Darwin, NT, 0800  
t 08 8981 3166  
e andrew@exhibitionist.com.au  
w www.exhibitionist.com.au



On 12 Mar 2024, at 1:44 pm, Tanya Brown <[Tanya.Brown@vicdaly.nt.gov.au](mailto:Tanya.Brown@vicdaly.nt.gov.au)> wrote:

Hi Andrew,

sorry for the delay, busy days for me. Is it possible to have a teams meeting with you and a few members of the Pine Creek Local Authority regarding the entrance signs we discussed last week ? This will help clear the mud from their eyes , so to speak.

Does Tuesday 19<sup>th</sup> March at 11am suit you?

Many thanks

cheers

<Outlook-mzup42k0.png>



## **10.2. Finance Report**

**ITEM NUMBER 10.2.1.**

**Finance Report for the period ended 31 March 2024**

**REPORT TYPE Local Authority Finance Report**

**PREPARED BY Chief Finance Officer**

---

### **Recommendations**

A That the Finance Report for the period ended 31 March 2024 report is received and noted

### **Attachments**

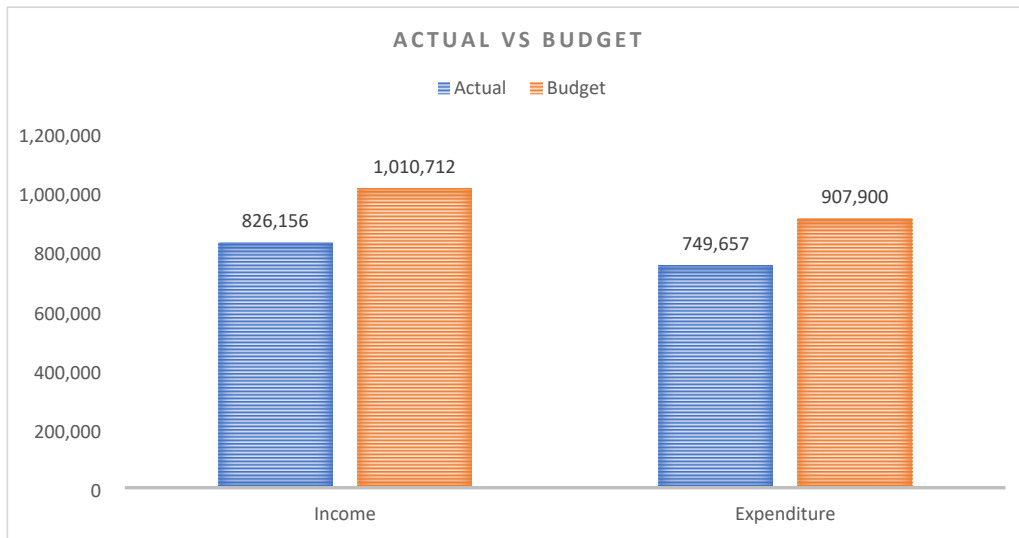
1. Pine Creek 31 03 2024 (2) [**10.2.1.1** - 2 pages]

**Actual v Budget for Pine Creek Local Authority as of 31 March 2024**

<b>OPERATING INCOME</b>	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Comments
Rates	274,796	274,796	-	
Charges	165,694	165,694	-	
Fees and Charges	20,306	20,943	(637)	
Operating Grants and Subsidies	364,530	545,279	(180,749)	Council have not received the second-night patrol instalment and LA Funds
Commercial and Other Income	829	4,000	(3,171)	other income is less than the budgeted.
<b>TOTAL OPERATING INCOME</b>	<b>826,156</b>	<b>1,010,712</b>	<b>(184,556)</b>	
<b>OPERATING EXPENDITURE</b>				
Employee Expenses	376,203	508,921	(132,719)	Underspend due to vacant positions in Pine Creek
Materials and Contracts	342,851	368,101	(25,250)	The variance is due to Underspending on fuel expenses, Materials (WHS and sports), Contractor expenses (Streetlight), and cleaning products and contractors.
Council Committee & LA Allowances	4,900	5,250	(350)	
Council Committee & LA Expenses	675	600	75	
Allocations	25,028	25,028	-	
<b>TOTAL OPERATING EXPENDITURE</b>	<b>749,657</b>	<b>907,900</b>	<b>(158,243)</b>	
<b>OPERATING SURPLUS / DEFICIT</b>	<b>76,499</b>	<b>102,811</b>	<b>(26,313)</b>	

During the nine months ending 31 March 2024, Pine Creek's actual income was \$826,156, and expenditure was \$749,657, compared to budgeted income of \$1,010,712 and expenditure of \$907,900, respectively.

The bar graph shows actual income and expenditure vs budgets.



**Capital works**

As of 31 March 2024, Council has spent \$122,007, payment for Two Troppo Bird Hides and playground upgrade.

Project Name	Amount	Project Status	Funded by
Two Troppo Bird Hides	5,023	Completed	Grant/Council reserves
Playground-Pine Creek	116,984	Completed	Grant
	<b>122,007</b>		

Council received a \$22,000 grant for regional and remote burial areas. This grant can only be used to install signage and a shade structure for Pine Creek Cemetery. A \$318,243 grant from the Local community and road infrastructure has been allocated to stormwater drain repair work in Pine Creek.



**ITEM NUMBER** 10.2.2.  
**LA Projects Update as at 31 March 2024**  
**REPORT TYPE** Finance Report  
**PREPARED BY** Chief Finance Officer

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### **Purpose**

The purpose of this report is to provide an update on the Local Authority Project Funding (LAPF) that has been spent or committed, and to provide an overview of funds available for future projects.

### **Recommendations**

A That the LA Projects Update as at 31 March 2024 report is received and noted

### **Local Authority Project Funding**

#### ***Funds Spent financial year***

\$1,981 of LAPF has been spent this financial year

#### ***Funds Committed***

\$97,846 of LAPF is committed to projects.

#### ***Funds Available***

\$34,030 of LAPF is available for future projects

The Pine Creek Local Authority is encouraged to discuss and consider suitable projects to be funded with the remaining LAPF.

### **Attachments**

1. LA projects 31 03 2024 [**10.2.2.1** - 1 page]

**Local Authority projects-Pine Creek**

Fund Carried forward from last financial year		86,957	
Grant expected to be received this financial year		46,900	
<b>Total available funds</b>		<b>133,857</b>	
Funds spent to date	2,154		
Less Amount spent previous financial year	(173)		
	1,981		
<b>Amount spent on project this financial year 2023-24</b>		<b>(1,981)</b>	
<b>Funds committed but not yet spent</b>		<b>(97,846)</b>	
<b>Funds available for future projects</b>		<b>34,030</b>	

Project Name	Resolution	Funds Committed to projects	Funds spent to date	Remaining funds available	Status
Welcome to Pine Creek Sign - Northern and Southern entrances	2-Mar-21	20,000	-	20,000	Remains open
Orange oil	PCLA-2022/12	500	173	327	Remains open
Development of minor infrastructures	OCMC-2023/22	50,000	-	50,000	Remains open
Sign Competition	PCLA-2023/20	500	-	500	Remains open
General foot path repairs	PCLA-2024/11	10,000	727	9,273	Remains open
Beautification	PCLA-2024/12	10,000	-	10,000	Remains open
Water Gardens	PCLA-2024/10	5,000	-	5,000	Remains open
Management of Feral cats	PCLA-2023/22	2,000	-	2,000	Remains open
Christmas Party	PCLA-2023/41	1,000	268	732	Completed
Plant 67 Territory native trees	PCLA-2023/43	1,000	986	14	Completed
		<b>100,000</b>	<b>2,154</b>	<b>97,846</b>	



### 10.3. Actions Report

**ITEM NUMBER** 10.3.1.

**Action Items**

**REPORT TYPE** Action Items

**PREPARED BY** A/Council Operations Manager - Pine Creek

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#### **Purpose**

To provide an update on the status of action items.

#### **Recommendations**

A. That the Action Items report is received and noted

#### **Attachments**

1. 20231106 Action Items Report PCLA 1 [10.3.1.1 - 3 pages]

# ACTION REGISTER

Pine Creek Local Authority – MAY 2024



**Victoria Daly**  
REGIONAL COUNCIL



Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
6/11/2023	Tree Planting	<b>PCLA-2023/43 Resolution:</b> Carried (Gaye Lawrence/Juliett Mills) PCLA has agreed to allocate \$1000 to have 67 Territory native trees planted around Pine Creek	Tanya Brown	Trees have been received and to be planted out before end of January, weather permitting	Completed
6/11/2023	Water Gardens	<b>PCLA-2023/42 Resolution:</b> Carried (Sam Forward/Gaye Lawrence) PCLA have agreed for member John Roberts to use blower to push the dead salvinia weed off the sides and down into the ponds to see if it can be burnt and cleared out before the wet season approaches	Tanya Brown	JR did blow salvinia, but rainfall did not allow burning	Burning is not required. salvinia is no more. No further action.
01/08/2023	Memorial Pine Creek Cemetery	<b>Resolution: PCLA-2023/30</b> <b>Resolution: OCM-2023</b> That the Pine Creek Local Authority Request Councils approval to paint and repair the memorial wall at the pine creek cemetery	Tanya Brown	PO to be raised and actioned 1.11.23	In progress
02/05/2023	LA membership	<b>Resolution: PCLA-2023/25</b> <b>Resolution: OCM-2023/104</b> That the Pine Creek local authority request that council write to members who no longer reside in the area, in the letter noting their absence from Pine Creek and would they like to resign.	Michelle Griffin	Letters sent to members. Clare Merritt has resigned. Awaiting reply from other member.	In progress
02/05/2023	Management of feral cats	<b>Resolution: PCLA-2023/22</b> <b>Resolution: OCM-2023/104</b> The Pine Creek Local Authority request to council that \$2,000 of LAPF be committed to management of feral cats in Pine Creek.	Matthew Chemanant, Tanya Brown	Quote received and attached for PCLA to review. PCLA advised to wait for member who requested be present before actioning this request, Will be presented meeting in November. <b>2023</b>	In progress
02/05/2023	Pine Creek Sign Competition	<b>Resolution: PCLA-2023/20</b> <b>Resolution: OCM-2023/104</b> That Pine Creek local authority request to council the allocation of \$500 towards a Pine Creek sign competition	Matthew Chemanant, Tanya Brown	VDRC CEO approved a gift card to the value of \$500.00 , need to be advised of the business to receive this.	Not yet started
07/02/2023	Pine Creek Oval Lighting	<b>Resolution: PCLA-2023/8</b> <b>Resolution: OCM-2023/28</b> That Council endorses resolution PCLA-2023/8 for the council to obtain quotes for lighting options for the Pine Creek oval (to include fixed and mobile options).	Matthew Chemanant, Tanya Brown	<b>17/03/2023 Matthew Chemanant</b> Grant application in progress <b>20/03/2023 Tanya Brown</b> emailed All Regions electrical for a cost estimate on supplying and	In progress

				installing lighting at the oval on 7.2.2023 Grant funding has been applied, waiting on outcome 1.11.2023	
07/02/2023	<b>Election Commitment Funding Offer</b>	<b>Resolution PCLA-2023/7</b> <b>Resolution: OCM-2023/28</b> That Council endorses resolution PCLA-2023/7 that the Pine Creek Local Authority have accepted the Election Commitment funding offer and commit a matching co-contribution as per the funding guidelines.	Matthew Cheminant, Tanya Brown	<b>26/05/2023 Keira Townsend</b> Letter of offer received, signed and submitted. Currently waiting for grant funds to be received.	In progress
02/03/2021	<b>Signage at both entrances to Pine Creek</b>	That the Local Authority commit \$20,000 to have signage built at both entrances to Pine Creek.	Matthew Cheminant, Tanya Brown	PCLA made a resolution to put funds towards a competition for signage COM has a quote from a Darwin contractor to present to November PCLA meeting..	In progress
02/08/2022	<b>Orange Oil</b>	<b>PCLA-2022/12</b> That Local Authority commit \$500 to purchase Orange Oil to be trialed in one pond of the Water Gardens to combat Salvinia Weed	Matthew Cheminant, Tanya Brown	Project cost \$173 PCLA requested that the project remain ongoing.	Ongoing



## 10.4. General Reports

### 10.4.1. Regional Plan Priorities

**Report Type** Local Authority Reports  
**Department** Chief Executive Office  
**Prepared by** Media and Communications Officer

#### **Purpose**

The purpose of this report is to provide an overview of service delivery for the area and to seek feedback from the local authority to guide the development of the Regional Plan.

#### **Recommendations**

- A. That the Regional Plan Priorities report is received and noted; and
- B. That the Pine Creek Local Authority provide feedback on service delivery for the area.

#### **Background Information**

During the development of the Regional Plan the council considers the core services that it is responsible for delivering.

The Pine Creek Local Authority members are encouraged to review, discuss and provide feedback on the attached service delivery chart for the area to assist in the development of the 2023-24 Regional Plan.

#### **Council officer conflict of interest declaration**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

#### **Attachments**

1. Pine Creek Ward [10.4.1.1 - 1 page]

# Service Delivery Pine Creek

Service Categories	Amanbidji	Bulla	Kalkarindji	Daguragu	Nauiyu	Pine Creek	Timber Creek	Yarralin	Pigeon Hole	Lajamanu	Gilwi	Kybrook	Lingara	Myatt	Wooliana
<b>CORE SERVICE DELIVERY</b>															
Cemetery			✓		✓	✓									
Road Maintenance			✓	✓	✓	✓	✓	✓	✓						
Sports Grounds				✓		✓	✓	✓							
Parks			✓	✓	✓	✓	✓	✓							
Playgrounds			✓	✓	✓	✓	✓	✓							
Waste Collection, Management & Landfill			✓	✓	✓	✓	✓	✓	✓						
Council Infrastructure			✓	✓	✓	✓	✓	✓							
Local Authority Administration	✓	✓	✓		✓	✓	✓	✓							
<b>FUNDED PROGRAMS</b>															
Community Development Program	✓	✓	✓	✓			✓	✓	✓	✓			✓	✓	
Aged Care (CHSP, HCP, NATSIFACP)		✓	✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓
National Disability Insurance Scheme		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Night Patrol		✓	✓	✓	✓	✓	✓	✓	✓						
Remote School Attendance Program			✓	✓				✓							
Outside School Hours Care						✓									
Library						✓									
Remote Indigenous Broadcasting			✓	✓	✓			✓							
Sports and Recreation		✓	✓	✓		✓	✓	✓							
Airstrip Maintenance			✓		✓		✓	✓	✓						
Centrelink			✓	✓	✓	✓	✓	✓							
Post Office Agency			✓	✓	✓			✓							
Street Lights			✓	✓	✓	✓	✓	✓	✓						



## **11. Questions from the Public**

## **12. General Business**

GB1. Rubbish bins for National Park visitors

## **13. Confidential**

Nil

## **14. Next Meeting**

The next Meeting of Pine Creek Local Authority will be held 6 August 2024.