



Victoria Daly
REGIONAL COUNCIL

AGENDA

**ORDINARY MEETING OF COUNCIL
TO BE HELD ON TUESDAY 30 APRIL 2024
AT 12:00 AM
AT THE REGIONAL OFFICE - KATHERINE
18 PEARCE STREET KATHERINE**

COUNCILLORS

Mayor Brian Pedwell - Walangeri Ward
Deputy Mayor Georgina Macleod - Daguragu Ward
Councillor Yvette Williams - Pine Creek Ward
Councillor Andrew McTaggart – Milngin Ward
Councillor Deborah Jones - Timber Creek Ward

Chief Executive Officer

Brian Hylands



Our Vision

Council's vision for the Victoria Daly region is ***"Moving Forward Together"***, becoming a well respected and recognised leader within Australia's Local Government. Council aims to work towards developing a broad range of strategies that will help shape its vision for the region through excellent service delivery and community engagement; assisting to build one of the most sustainable, vibrant and diverse regions in Australia. The Council strives to form partnerships that ensure strategic goals are met.

Our Values

The key core values and principles that are integral in achieving our vision are Respect, Integrity, Honesty, Openness and Equality

Our Goals

The Council aims toward ensuring all communities are strong, safe and healthy; abundant with respect for culture and heritage. The Council aspires to provide good governance, leadership and advocacy and work towards building a strong regional economy by promoting local employment and high quality services within financial resources. The Council is also striving towards maintaining and developing Council assets, natural resources and country.



VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

No responsibility is implied or accepted by the Victoria Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Victoria Daly Regional Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Victoria Daly Regional Council during the Course of any meeting is not intended to be and is not taken as notice of approval from the Victoria Daly Regional Council.

The Victoria Daly Regional Council advises that anyone who has any application lodged with the Victoria Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Victoria Daly Regional Council in respect of the application.

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Brian Hylands
Chief Executive Officer



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1. Present

2. Apologies

Nil

3. Presentations - Deputations - Petitions

Nil

4. Public Question Time

5. Disclosure of Interest - Councillors and Staff



6. Confirmation of Minutes

Ordinary Council Meeting held on 26 March 2024

ITEM NUMBER 6.1.

REPORT TYPE Confirmation of Minutes

PREPARED BY Kim Maskell, Media and Communications Officer

Recommendation

That the minutes of the Ordinary Council Meeting held on 26 March 2024 be taken as read and be accepted as a true record of the meeting.

Attachments

1. 20240326 OCM MIN Unconfirmed [6.1.1 - 11 pages]



Victoria Daly
REGIONAL COUNCIL

MINUTES

**ORDINARY MEETING OF COUNCIL
HELD ON TUESDAY 26 MARCH 2024
AT 9:00 AM
AT THE REGIONAL OFFICE - KATHERINE
18 Pearce Street, Katherine NT 0850**



VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

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The Victoria Daly Regional Council advises that anyone who has any application lodged with the Victoria Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Victoria Daly Regional Council in respect of the application.

A handwritten signature in black ink, appearing to be "Brian Hylands", written over a large, faint "DRAFT" watermark.

Brian Hylands
Chief Executive Officer



The meeting opened at 9.01am.

1. Present

Elected Members Present

Mayor (Chair) - Walangeri Ward	Brian Pedwell
Deputy Mayor- Daguragu Ward	Georgina Macleod
Councillor - Pine Creek Ward	Yvette Williams
Councillor - Milngin Ward	Andrew McTaggart
Councillor - Timber Creek Ward	Deborah Jones (via Teams)

Staff Present

Chief Executive Officer	Brian Hylands
Director of Corporate and Community Services	Trudy Braun
Director of Council Operations	Matthew Cheminant
Manager of Governance and Executive Services	Keira Townsend (Minutes Secretary)
Executive Services Officer	Chellah Clancy

Guests

Department of the Chief Minister and Cabinet	Karen Hocking
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2. Apologies

Nil

3. Presentations - Deputations - Petitions

Nil

4. Public Question Time

Nil

5. Disclosure of Interest - Councillors and Staff

Nil



6. Confirmation of Minutes

Ordinary Council Meeting held on 27 February 2024

ITEM NUMBER 6.1.

OCM-2024/25 Resolution: Carried (Deputy Mayor Georgina Macleod/Cr Yvette Williams)

That the minutes of the Ordinary Council Meeting held on 27 February 2024 be taken as read and be accepted as a true record of the meeting.

7. Call for Items of General Business

- I. Pine Creek roads maintenance
- II. Snap Send Solve
- III. Neem tree and invasive weeds management
- IV. NT News article
- V. Pest control pilot
- VI. In-kind support for the Pine Creek Gold Rush Festival
- VII. Side by sides

8. Mayoral Report

Mayoral Report

ITEM NUMBER 8.1.

OCM-2024/26 Resolution: Carried (Cr Andrew McTaggart/Deputy Mayor Georgina Macleod)

- A. That the Mayoral Report is received and noted; and
- B. That Council endorses all travel and accommodation costs pertaining to the Mayor's duties.

Note: Rubbish bins for visitors leaving national park could be located at the pull off area on the Kakadu Highway, heading toward Pine Creek on the left hand side of the road, approximately 150 metres after the railway crossing

Action: Add item to the next Pine Creek Local Authority agenda.



9. CEO Update

CEO Update

ITEM NUMBER 9.1.

OCM-2024/27 Resolution: Carried (Cr Andrew McTaggart/Deputy Mayor Georgina Macleod)

That the CEO Update be received and noted.

10. Reports to Council

10.1. Reports for Council Decision

Nil

10.2. Reports for Information

Financial Report year to date 29 February 2024

ITEM NUMBER 10.2.1.

OCM-2024/28 Resolution: Carried (Cr Andrew McTaggart/Deputy Mayor Georgina Macleod)

That the Financial Report year to date 29 February 2024 is received and noted.

11. Action Items

Action Item Report

ITEM NUMBER 11.1.

OCM-2024/29 Resolution: Carried (Deputy Mayor Georgina Macleod/Cr Yvette Williams)

- A. That the Action Item Report is received and noted; and
- B. That completed items be removed from the action items list.



12. Correspondence

Correspondence Report

ITEM NUMBER 12.1.

OCM-2024/30 Resolution: Carried (Cr Andrew McTaggart/Cr Yvette Williams)

That the Correspondence Report is received and noted.

Meeting adjourned for morning tea at 10.28am

Meeting resumed at 11.00am

13. General Business

13.1 Pine Creek Roads Maintenance

Action: Shoulders of Cemetery Rd, Green Valley Rd and Umbrawarra Rd (11kms from Kybrook turnoff) require grading.

Cr Andrew McTaggart left the meeting at 11:06 am.

Cr Andrew McTaggart returned to the meeting at 11:08 am.

OCM-2024/31 Resolution: Carried (Deputy Mayor Georgina Macleod/Cr Andrew McTaggart)

That Council approves the action items for Pine Creek Roads Maintenance.

13.2 Snap Send Solve

Action: Develop policy and procedures for collecting and responding to local suggestions and complaints.

Action: Pricing for Snap Send Solve to be sought and tabled.



13.3 Neem trees and invasive weed management

OCM-2024/32 Resolution: Carried (Mayor Brian Pedwell/Deputy Mayor Georgina Macleod)

That Council endorses writing to the appropriate Minister/s, NLC, CLC, Parks and Wildlife and NTG Minister for the Environment regarding need for Neem Tree and invasive weed management in the Victoria Daly region.

13.4 NT News article

Note: Deputy Mayor Macleod noted her concern that the NT News article dated 22 February 2024, was inflammatory.

OCM-2024/33 Resolution: Carried (Deputy Mayor Georgina Macleod/Cr Andrew McTaggart)

That Council notes Deputy Mayor Macleod's concern.

13.5 Pest Control

Note: Pest control for Kalkarindji scheduled for May 2024, Yarralin to follow.

13.6 In-kind support for the 2024 Pine Creek Gold Rush Festival

OCM-2024/34 Resolution: Carried (Mayor Brian Pedwell/Cr Yvette Williams)

That Council endorses providing in-kind support to assist with set-up and promotional activities for the 2024 Pine Creek Gold Rush Festival

13.7 Side by Sides

OCM-2024/35 Resolution: Carried (Mayor Brian Pedwell/Cr Andrew McTaggart)

That Council agrees to amend resolution OCM-2023/231 with regard to item B to resolve that Council agrees to replace quad bikes and provide side by sides for 3 wards.

Meeting Adjourned for lunch at 11.58pm

Meeting resumed at 1.20pm



14. Confidential

Resolution: Carried (Cr Andrew McTaggart/Deputy Mayor Georgina Macleod)

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

The meeting moved into confidential session at 1.21pm.

14.1. ITEC Aged Care Upgrade Timber Creek

Status 51(1)(c)(i) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(i) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person*

14.2. Affixing Common Seal to Education Engagement and Attainment Initiatives (EEAI) Project Schedule 4-J50U4SF

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

14.3. Progress Report on Grant Applications

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*



14.4. Corporate Services Report

Status 51(1)(c)(iv) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person

OCM-2024/36 Resolution: Carried (Cr Andrew McTaggart/Deputy Mayor Georgina Macleod)

That the Corporate Services Report is moved to open.

14.5. Lot 55 Yarralin Staff Housing

Status 51(1)(c)(iv) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person

The meeting returned to open session at 2.59pm

Resolution: Carried (Cr Andrew McTaggart/Deputy Mayor Georgina Macleod)
That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.



15. Local Authority

15.1. Local Authority Minutes

Kalkarindji / Dagaragu Local Authority meeting held on 5 March 2024

ITEM NUMBER 15.1.1.

OCM-2024/37 Resolution: Carried (Deputy Mayor Georgina Macleod/Mayor Brian Pedwell)

- A. That the minutes of the Kalkarindji / Dagaragu Local Authority meeting held on 5 March 2024 be adopted as a resolution of Ordinary Council; and
- B. That the Council endorses KDLA-2024/7 Resolution:
 - a. That the Kalkarindji Dagaragu Local Authority receive and note the action items update,
 - b. that tabled quotes 0477 and 0013461 for the '*Bus Shelter Project*' are approved,
 - c. that tabled quote 4078 for the '*Arts Centre Project*' is approved,
 - d. that the KDLA commits up to \$10,000 for the purchase of security camera/s for key location/s in Kalkarindji,
 - e. that tabled quotes 15385 and 86972 are approved for the procurement and installation of a drinking water fountain to be located at the VDRC office and a trough style drinking water fountain in colour coast to be located at Central Park, and;
 - f. that the completed action items be removed from the list.

Timber Creek Provisional Local Authority meeting held on 7 March 2024

ITEM NUMBER 15.1.2.

OCM-2024/38 Resolution: Carried (Mayor Brian Pedwell/Cr Andrew McTaggart)

That the minutes of the Timber Creek Provisional Local Authority meeting held on 7 March 2024 be noted by Council.

Daly River Provisional Local Authority meeting held on 13 March 2024

ITEM NUMBER 15.1.3.

OCM-2024/39 Resolution: Carried (Mayor Brian Pedwell/Cr Andrew McTaggart)

That the minutes of the Daly River Provisional Local Authority meeting held on 13 March 2024 be noted by Council.



Yarralin Local Authority meeting held on 14 March 2024

ITEM NUMBER 15.1.4.

OCM-2024/40 Resolution: Carried (Mayor Brian Pedwell/Deputy Mayor Georgina Macleod)

- A) That the minutes of the Yarralin Local Authority meeting held on 14 March 2024 be adopted as a resolution of Ordinary Council,
- B) That Council endorses YLA-2024/6 Resolution:
 - a. That the Project Funding Update as at 31 December 2023 report is received and noted; and
 - b. That the YNLA approves committing \$5,000 from Yarralin LA funds and \$5,000 from Nitjpurru LA funds to vet visits for Yarralin, Lingara and Nitjpurru; and
- C) That Council endorses YLA-2024/9 Resolution:
 - a. That the Healthy Lifestyle Grant - Surplus Funds report is received and noted; and
 - b. That the YNLA accept the offer of the surplus grant funds totalling \$10,000 to purchase a new drinking water fountain to be installed at Yarralin.

16. Next Meeting

The next Ordinary General Meeting of Victoria Daly Regional Council will be held 30 April 2024

The meeting closed at 3.19pm

This page and the preceding 11 pages are the minutes of the meeting of Ordinary Council held on 26 March 2024.

Mayor Brian Pedwell



7. Call for Items of General Business

8. Mayoral Report

Mayoral Report

ITEM NUMBER 8.1.

REPORT TYPE Mayoral Report

PREPARED BY Media and Communications Officer

Purpose

To provide a list of meetings attended by the Mayor and to seek Council's endorsement for the associated travel and accommodation costs.

Recommendations

- A. That the Mayoral Report is received and noted
- B. That Council endorses all travel and accommodation costs pertaining to the Mayor's duties.

DATE	MET WITH / ATTENDED	REGARDING
8-10 April	Kalk and Dagaragu visit with CEO Brian Hylands	
12 April	ABC Radio Interview	Yarralin food and fuel shortages
15 April	Grants Committee, Darwin	
16 April	Grants Committee visit to Wagait & Belyuen Community Government Council	
17 & 18 April	LGANT General Conference, Darwin, CEO Brian Hylands, Deputy Mayor Georgina Macleod, Councillor Deborah Jones	
23 April	Deputy Chief Minister Paech visit to Yarralin	Flood aftermath – food shortages, flooding of Buchanan and Old Humbert road damage
24 April	Senator McCarthy visit to Yarralin	Flood aftermath – food shortages, flooding of Buchanan and Old Humbert road damage

Attachments

Nil



9. CEO Update

CEO Report

ITEM NUMBER 9.1.
REPORT TYPE Confirmation of Minutes
PREPARED BY Chief Executive Officer

Purpose

To inform the Elected Members of the CEO's activities between Council meetings.

Recommendations

A. That the CEO Report be received and noted.

Meetings

DATE	MET WITH / ATTENDED	REGARDING
5 April 2024	Mary Watson Acting CEO LGANT	Proposed Changes to LGANT Constitution
8 –10 April 2024	Visit to Kalkarindji and Daguragu	
12 April 2024	Catch up with Karen Hocking Department of Chief Minister and Cabinet	
17 –19 April 2024	LGANT Forum	
23 April 2024	Big Rivers Regional Coordination Committee	

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



10. Reports to Council

10.1. Reports for Council Decision

10.2. Reports for Information

Financial Report year to ended 31 March 2024

ITEM NUMBER 10.2.1.
REPORT TYPE Finance Report
PREPARED BY Chief Finance Officer

Purpose

To provide the financial report pursuant to Section 17 of the Local Government (General) Regulations 2021.

Regulation 17(1) of the General Regulations requires the CEO each month give the council a report setting out the actual income and expenditure for the year to date; the most recently adopted annual budget; and details of any material variances between the most recent actuals and the most recently adopted annual budget.

Recommendations

- A. That the Financial Report year to ended 31 March 2024 is received and noted

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Attached report includes.

- Balance sheet
- Income and expenditure
- Accounts Receivable and payable age analysis
- Cash and Investment held.
- Capital expenditure summary.
- Payment and reporting obligations for GST, fringe benefits tax, PAYG withholding tax, superannuation and insurance.

1. CEO Certification [**10.2.1.1** - 1 page]
2. Finance report for the month ended March [**10.2.1.2** - 17 pages]



VICTORIA DALY REGIONAL COUNCIL
ABN 66 931 675 319

MONTHLY FINANCE REPORT FOR THE PERIOD ENDED 31 MARCH 2024

CHIEF EXECUTIVE OFFICER'S CERTIFICATION

To the Councilors,

I, Brian Hylands, Chief Executive Officer of Victoria Daly Regional Council ('the Council'),
certify that to the best of my knowledge, information, and belief:

- (i) The internal controls implemented by the Council are appropriate; and
- (ii) The accompanying finance report best reflects the financial affairs of the Council.

Signed

A handwritten signature in black ink, appearing to be "B. Hylands", written in a cursive style.

Brian Hylands
Chief Executive Officer

Dated this 18 April 2024



Victoria Daly
REGIONAL COUNCIL

VICTORIA DALY REGIONAL COUNCIL
ABN 66 931 675 319

Monthly Income and Expenditure Statement For the Period Ended 31 March 2024

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
OPERATING INCOME				
Rates	1,187,603	1,161,904	25,699	1,161,904
Charges	940,853	936,810	4,043	936,810
Fees and Charges	4,036,046	4,950,171	(914,125)	6,600,228
Operating Grants and Subsidies	6,568,718	7,392,739	(824,021)	9,856,985
Interest / Investment Income	610,595	473,133	137,461	709,700
Commercial and Other Income	148,033	442,104	(294,071)	663,155
TOTAL OPERATING INCOME	13,491,848	15,356,861	(1,865,013)	19,928,782
OPERATING EXPENDITURE				
Employee Expenses	7,275,066	8,988,805	(1,713,738)	11,971,821
Materials and Contracts	4,343,198	5,346,766	(1,003,568)	6,661,015
Elected Member Allowances	157,470	183,076	(25,605)	244,101
Elected Member Expenses	71,992	69,808	2,184	92,698
Council Committee & LA Allowances	20,400	25,113	(4,713)	33,484
Council Committee & LA Expenses	2,717	3,863	(1,145)	5,150
Depreciation, Amortisation, and Impairment	1,952,519	2,396,739	(444,220)	3,195,652
Interest Expenses	-	-	-	-
Other Expenses	-	375	(375)	500
TOTAL OPERATING EXPENDITURE	13,823,363	17,014,543	(3,191,180)	22,204,420
OPERATING SURPLUS / DEFICIT	(331,515)	(1,657,682)	1,326,167	(2,275,638)

VICTORIA DALY REGIONAL COUNCIL
ABN 66 931 675 319

Monthly Operating Position

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
BUDGETED OPERATING SURPLUS / DEFICIT	(331,515)	(1,657,682)	1,326,167	(2,275,638)
Remove NON-CASH ITEMS				
Less Non-Cash Income			-	
Add Back Non-Cash Expenses	1,952,519	2,396,739	(444,220)	3,195,652
TOTAL NON-CASH ITEMS	1,952,519	2,396,739	(444,220)	3,195,652
Less ADDITIONAL OUTFLOWS				
Capital Expenditure/Capital works	1,676,429	6,977,374	(5,300,945)	9,303,166
Borrowing Repayments (Principal Only)			-	
Transfer to Reserves			-	-
Other Outflows			-	
TOTAL ADDITIONAL OUTFLOWS	(1,676,429)	(6,977,374)	5,300,945	(9,303,166)
Add ADDITIONAL INFLOWS				
Capital Grants Income	781,409	1,515,095	(733,686)	2,020,126
Prior Year Carry Forward Tied Funding	855,353	2,744,194	(1,888,841)	3,658,925
Other Inflow of Funds	1,531,685	1,336,814	194,871	1,782,419
Transfers from Reserves	461,051	1,455,000	(993,949)	1,940,000
TOTAL ADDITIONAL INFLOWS	3,629,498	7,051,102	(3,421,604)	9,401,470
NET BUDGETED OPERATING SURPLUS / DEFICIT	3,574,074	812,785	2,761,289	1,018,318

Total revenue year to date is \$13,491,848 and is under the budget by \$1,865,013.

- Rates and Charges: Rates were over the budget by \$25,699, and Refuse Charges were over the budget by \$4,043. The variance is due to required adjustments.
- Fees and Charges were under the budget by \$914,125. The following factors contribute to the variance:
 - Income from CDP and NDIS is received in arrears; revenues for services delivered in March will be received in April.
 - Income from NDIS is expected to be less than budgeted due to fewer participants than anticipated.
- Grants and Subsidies were under budget by \$824,021. The grants were received later than budgeted—timing difference. OSCH, FAA (advance payment), Night Patrol (second instalment) and FAG (advance payment) grants have not been received.
- Interest income was over the budget by \$137,461. The Council has invested more excess/surplus cash in term deposits than originally planned.

- Commercial and other Income was under budget by \$294,071. The following factors contributed to the variance:
 - Income from Aged care programs is received in arrears a month after the services is delivered,
 - Profit from the disposal of plants and equipment has yet to materialise. Plant and equipment and motor vehicles are to be auctioned before the end of the financial year.
 - Income from HCP is expected to be lower than originally budgeted due to fewer participants than anticipated.

During March, the Council received a total operational income of \$610,794. This comprises \$461,987 in Fees and charges, \$24,826 in Grants and Subsidies, \$116,739 in interest income, and \$9,753 in commercial and other income. In the same month, Rates income was adjusted by \$2,511.

Income	March 2024 Actuals	YTD Actual
	\$	\$
Rates	(2,511)	1,187,603
Charges	0	940,853
Fees and Charges	461,987	4,036,046
Operating Grants and Subsidies	24,826	6,568,718
Interest / Investment Income	116,739	610,595
Commercial and Other Income	9,753	148,033
Total Income	610,794	13,491,848

Total expenditure year to date is \$13,823,363 and is under the budget by \$3,191,180.

- Employees' expenses were under the budget by \$1,713,738. The underspent is due to vacant positions across the organisation.
- Materials and Contracts costs were under the budget by \$1,003,568. The major Contributors of underspends are:
 - Training, seminars, and professional development,
 - Contractors' expenses,
 - Materials and consumables,
 - Fuel,
 - Software,
 - Travel and mileage allowance,
 - Repairs and maintenance,
 - Accommodation and
 - Cleaning expenses.
- Elected Member Allowances were \$25,605 under budget. The variance is due to Underspending on extra meeting allowances.
- Elected Member Expenses were over the budget by \$2,184.
- The Council Committee and LA allowances were under the budget by \$4,713.
- Council Committee & LA Expenses were under the budget by \$1,145.
- Depreciation is under the budget of \$444,220.
- Other expenses under the budget by \$375

In March, the total operational expenditure was \$1,348,385. This comprises \$738,049 in Employee costs, \$356,244 in Materials and contracts costs, \$17,231 in Elected Member allowance, \$11,365 in Elected members' expenses, \$4,600 in Committee and LA allowance, \$1,972 in Committee and LA expenses, and \$218,924 in depreciation.

OPERATING EXPENDITURE	March 2024 Actuals	YTD Actual
	\$	\$
Employee Expenses	738,049	7,275,066
Materials and Contracts	356,244	4,363,198
Elected Member Allowances	17,231	157,470
Elected Member Expenses	11,365	71,992
Council Committee & LA Allowances	4,600	20,400
Council Committee & LA Expenses	1,972	2,717
Depreciation, Amortisation, and Impairment	218,924	1,952,519
	1,348,385	13,843,363

The following is a list of capital work and expenditures to date.

- 18 Pearce St project \$461,051 (work in progress)
- Solar \$31,960 (Amanbidji)(Completed)
- Two Troppo Birds Hides \$5,073 (Completed)
- Playground-Yarralin \$273,660 (Completed)
- Playground-Pine Creek \$116,984 (Completed)
- Playground-Naiyu \$142,488 (Completed)
- Staff house renovation- Kalkarindji \$15,908 (Completed)
- New Mower \$41,200 (Completed)
- Playground-Bulla \$26,906 (Completed)
- Sport and Rec Trailer \$15,818 (Completed)
- Wattie Creek Crossing \$300,000 (work in progress)
- Daguragu Sports & Rec Hall Upgrade \$126,097 (work in progress)
- Duplex – Yarralin \$935 (work in progress)
- Cyclone Container Block \$6,750
- Cab Tractor \$108,000
- Respite Facility-Timber Creek \$3,600

In March, the following payments were processed for capital works.

- 18 Pearce St project \$34,653.77
- Respite Facility-Timber Creek \$3,600



Victoria Daly
REGIONAL COUNCIL

The table below compares capital revenue and expenditure to budget. Expenses will increase as projects progress.					Funded by			
CAPITAL EXPENDITURE	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Current Financial Year (Annual) Budget \$	Council's Reserves/ Operational Revenue	LA Fundings	Grants	Insurance Claims & Grants
Arts Centre Park Shade Trees and Outdoor table-Kalkarindji	-	-	-	20,000	-	20,000	-	-
Basketball Court-Lingara			-	30,000		30,000		
Bus Shelter-Kalkarindji	-	-	-	40,000	-	40,000	-	-
Cab tractor(2x)	108,000	130,000	22,000	260,000	260,000	-	-	-
Cold drinking water fountains-Kalkarindji			-	80,000		80,000		
Compactor truck			-	250,000	250,000			
Daguragu Sports & Rec Hall Upgrade	126,097	126,097	-	635,947	-	-	635,947	-
Daguragu Street Lighting	-	-	-	30,000	30,000	-	-	-
Duplex - Yarralin	935	935	-	815,261	490,000	-	325,261	-
Flood recovery program			-	1,432,419	-	-	-	1,432,419

Kalkarindji Street Lighting	-	-	-	35,000	35,000	-	-	-
Lot 81 and Coms house Timber Creek Sceptic Upgrade (Provisional)	-	-	-	100,000	100,000	-	-	-
Major stormwater drain repairs-Pine Creek			-	318,243	-	-	318,243	-
Minor infrastructures-Pine Creek	-	-	-	100,000		50,000	50,000	-
Minor infrastructures-Timber Creek	-	-	-	100,000	20,000	30,000	50,000	-
Motor vehicles	-	-	-	200,000	200,000	-	-	-
New office Building-18 Pearce St	461,051	461,051	-	1,000,000	1,000,000	-	-	-
Night Patrol Bus (x2)			-	137,382		-	137,382	
No 4 Fitzer Road - Respite Centre Upgrade	3,600	3,600	-	626,883	-	-	626,883	-
Playground Installation (With Shade Shelter)-Yarralin	273,660	273,660	-	320,000	-	150,000	170,000	-
Playground Installation-Naiuyu (Playground with Soft fall Rubber)	142,488	142,488	-	150,000	-	-	150,000	-
Playground upgrade-Bulla	26,906	26,906	-	30,000		30,000		
Power card-operated lights for Yarralin Oval			-	30,000		30,000		
Cyclone Container Block-Timber Creek	6,750	-	(6,750)	-				
Proposed Oval Lighting	-	-	-	825,000	-		825,000	-
Road works on Wilson Street-Timber Creek.	-	-	-	518,050	160,000	-	358,050	-
Sealing road accessing to WTS in Timber			-	148,800			148,800	

Shade Shelter Installation- Playground-Pine Creek	116,984	110,000	(6,984)	110,000	-	-	110,000	-
Side-by-side all-terrain vehicles (ATV) (X5)			-	200,000	200,000			
Sign - Northern and Southern entrances-Pine Creek			-	20,000		20,000		
Solar light- Amanbidji	31,960	31,960	-	38,000		38,000		
Sports and Rec Trailer	15,818	20,000	4,182	40,000	20,000		20,000	
Staff House Upgrade-Kalkarindji	15,908	15,908	-	15,908	15,908			
Two Troppo Bird Hides	5,073	5,073	-	5,073	5,073	-	-	-
Water and Electricity project- Pigeon Hole			-	250,000			250,000	
Zero-turn mowers (2x)	41,200	41,200	-	41,200	41,200	-	-	-
Wattie Creek Crossing	300,000	350,000	50,000	350,000	-		350,000	
TOTAL CAPITAL EXPENDITURE	1,676,429	1,738,877	62,448	9,303,166	2,827,181	518,000	4,525,566	1,432,419

VICTORIA DALY REGIONAL COUNCIL
ABN 66 931 675 319



Victoria Daly
REGIONAL COUNCIL

Monthly Balance Sheet Report

Balance Sheet as at 31 March 2024	YTD Actuals \$	Note Reference
ASSETS		
Cash at Bank		(1)
Tied Funds	5,551,962	
Untied Funds	16,157,059	
Accounts Receivable		
Trade Debtors	246,123	(2)
Rates & Charges Debtors	670,143	(2)
Other Current Assets	(205,132)	
TOTAL CURRENT ASSETS	22,420,154	
Non-Current Financial Assets	172,075	
Property, Plant and Equipment	44,175,525	
TOTAL NON-CURRENT ASSETS	44,347,600	
TOTAL ASSETS	66,767,754	
LIABILITIES		
Accounts Payable	10,183	(3)
ATO & Payroll Liabilities	130,578	(5)
Current Provisions	1,056,751	(6)
Accruals	1,233	
Other Current Liabilities	1,575,127	(7)
TOTAL CURRENT LIABILITIES	2,773,872	
Non-Current Provisions	102,276	
Other Non-Current Liabilities	70,466	
TOTAL NON-CURRENT LIABILITIES	172,742	
TOTAL LIABILITIES	2,946,614	
NET ASSETS	63,821,141	
EQUITY		(8)
Asset Revaluation Reserve	2,377,320	
Reserves	38,669,536	
Accumulated Surplus	22,774,284	
TOTAL EQUITY	63,821,141	

Note 1: Cash and Investment Held

The Council invests cash from its operational and business Savers accounts to ensure it receives the best return on its cash holdings. As of March 2024, the Council's cash and cash equivalent decreased by \$244,606 from \$4,953,626 in February to \$4,709,020 in March. A total of \$4,000,000 in term deposits matured during the month of March. \$4,000,000 was reinvested with CBA for six months: \$2,000,000 at an interest rate of 4.85% and \$2,000,000 at interest rate of 4.86%. The amount invested in term deposits as of 31 March 2024 is \$17,000,000.

26% (\$5,551,962) of \$21,709,020 are tied funds.

Cash and Investments

Business Saver				2,865,395
Operational Account				757,723
Trust account				1,085,502
Petty Cash				400
				<u>4,709,020</u>

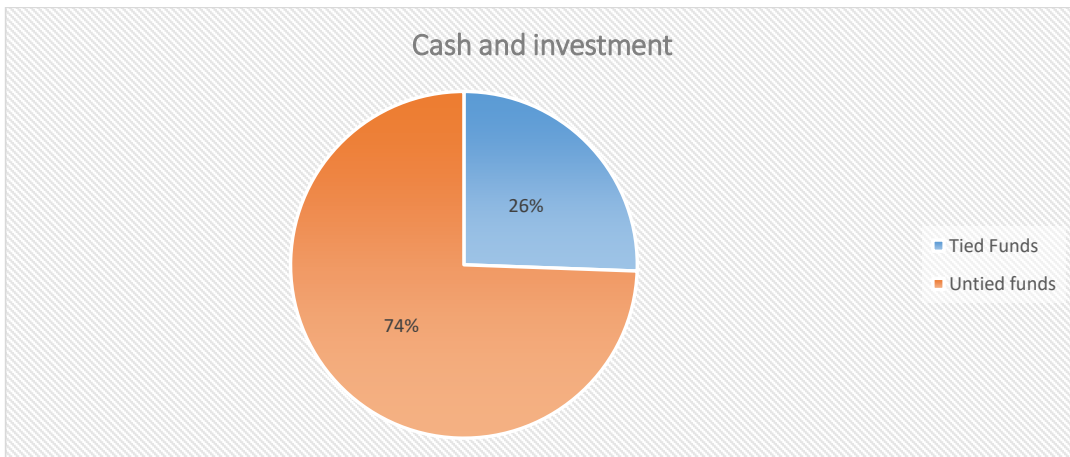
Cash Investments	Interest Rates	Maturing date	Maturing Term	Term Deposit amount	Total Expected Interest on Maturity
Term Deposit-CBA	4.97%	24/04/2024	6 months	1,500,000	36,764.38
Term Deposit-CBA	5.04%	27/05/2024	6 months	2,000,000	49,985.75
Term Deposit-CBA	4.87%	24/06/2024	6 months	2,000,000	47,766.03
Term Deposit-CBA	4.99%	25/07/2024	6 months	2,000,000	49,763.29
Term Deposit-CBA	4.99%	25/07/2024	6 months	1,500,000	37,322.47
Term Deposit-CBA	5.04%	31/07/2024	6 months	2,400,000	60,314.30
Term Deposit-CBA	4.85%	30/08/2024	6 months	2,000,000	47,304.11
Term Deposit-CBA	4.86%	30/09/2024	6 months	2,000,000	49,798.36
Term Deposit-CBA	4.94%	24/10/2024	8 months	1,600,000	53,054.25
				17,000,000	432,072.93

Tied Funds
Untied funds

5,551,962
16,157,059

Total

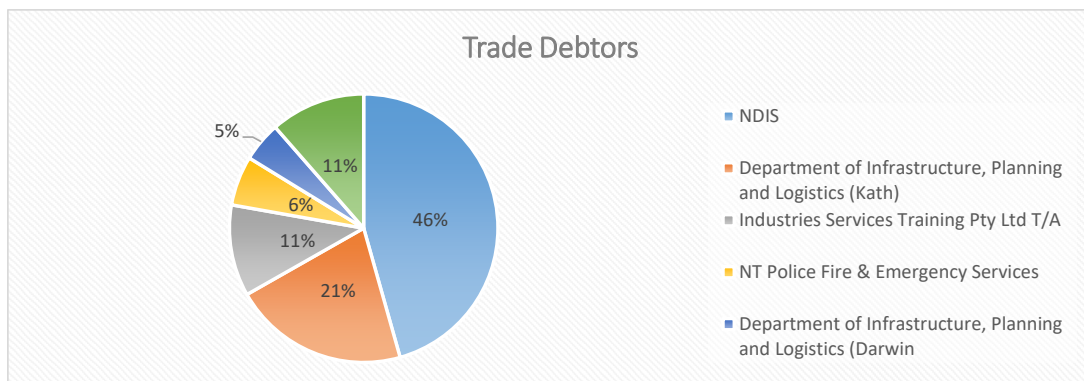
21,709,020



Note 2: Statement of Trade Debtors

The Council's trade receivables balance as of 31 March 2024 was \$246,123, of which \$148,882, or approximately 60%, was more than 90 days old. The finance team and Professional Collection Services (PCS) are following up on overdue invoices.

Contact	Current	1 Month	2 Months	3 Months	>3 Months	Total	
NDIS	32,291	-	-	1,489	78,502	112,282	45.6%
Department of Infrastructure, Planning and Logistics (Kath)	52,085	-	-	-	-	52,085	21.2%
Industries Services Training Pty Ltd T/A	-	-	-	-	27,087	27,087	11.0%
NT Police Fire & Emergency Services	-	-	-	-	14,713	14,713	6.0%
Department of Infrastructure, Planning and Logistics (Darwin)	-	-	-	-	11,783	11,783	4.8%
Other Debtors	5,701	-	180	5,494	16,799	28,174	11.4%
	<u>90,078</u>	<u>-</u>	<u>180</u>	<u>6,983</u>	<u>148,882</u>	<u>246,123</u>	
	37%	0%	0%	3%	60%		



In March, the Council received \$100,919 from Ratepayers. Total rates and refuse charges outstanding as of 31 March was \$670,143, of which \$306,005.75 are rates and charges for the financial year 2023-24, and \$363,994.25; the remaining balance is for prior years. The finance team is reviewing the large amount and investigating why the rates and charges are not paid by contacting the ratepayers.

Rates and Refuse charges.

Balance as at 01/03/2024	771,062
Cash received in March	100,919
Balance as at 31/03/2024	<u><u>670,143</u></u>

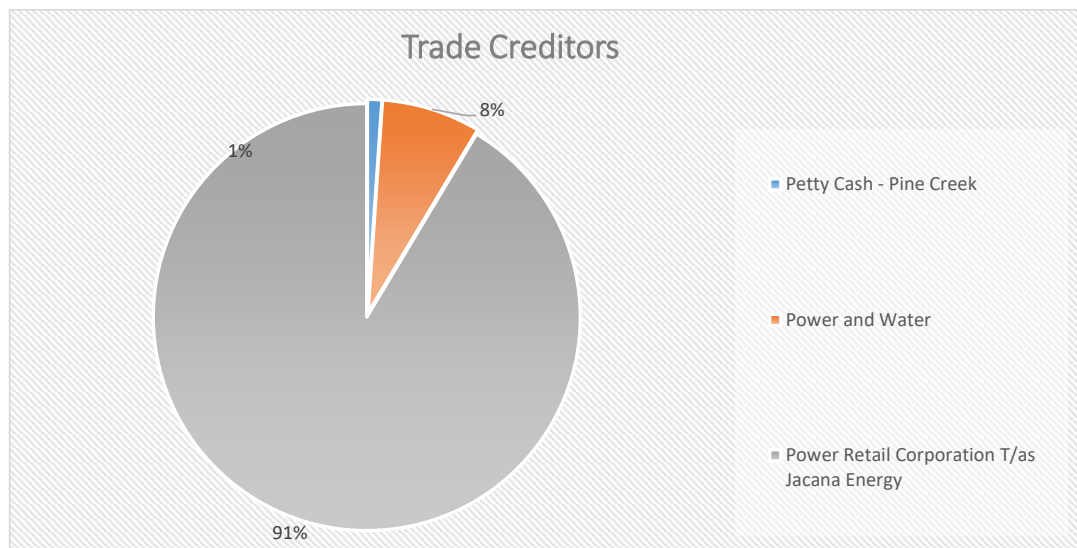
Note 3: Statement on Trade Creditors

The Council's trade payables balance as of 31 March 2024 was \$10,183.

Settlement of the Council's trade payables is generally within 30 days.

The Council has no trade payables that it classifies as non-current, i.e., not payable within 12 months. The negative balance in the report represents the credit notes the Council received from Suppliers after paying the suppliers' invoices. These amounts will be offset against future invoices.

Contact	Current	1 Month	2 Months	3 Months	>3 Months	Total	
eMerge IT Solutions and NT Tech	-	(189)	-	-	-	(189)	
Petty Cash - Pine Creek	-	111	-	-	-	111	1%
Power and Water	-	-	416	-	353	769	7%
Power Retail Corporation T/as Jacana Energy	9,364	-	-	-	-	9,364	89%
Yarralin Store - Kyang-Kyang Aboriginal Corporation	-	-	-	-	300	300	3%
Zoleo	-	(172)	-	-	-	(172)	0%
	<u>9,364</u>	<u>(249)</u>	<u>416</u>	<u>-</u>	<u>653</u>	<u>10,183</u>	
	92%	-2%	4%	0%	6%		



Note 4: Corporate credit cards.

The Council has a credit card facility of \$200,000, of which \$92,000 has been allocated to 13 cardholders.

For March 2024, there was an aggregate spending of \$23,187.

Masked Card Number	Transaction Dates		Amount
5550-05XX-XXXX-1528	24-Feb-24	24-Mar-24	2,198
5550-05XX-XXXX-2566	24-Feb-24	24-Mar-24	515
5550-05XX-XXXX-4529	24-Feb-24	24-Mar-24	4,655
5550-05XX-XXXX-5569	24-Feb-24	24-Mar-24	7,566
5550-05XX-XXXX-5850	24-Feb-24	24-Mar-24	1,770
5550-05XX-XXXX-6309	24-Feb-24	24-Mar-24	1,295
5550-05XX-XXXX-7716	24-Feb-24	24-Mar-24	540
5550-05XX-XXXX-8147	24-Feb-24	24-Mar-24	5
5550-05XX-XXXX-9718	24-Feb-24	24-Mar-24	4,644
5550-05XX-XXXX-4541	24-Feb-24	24-Mar-24	(23,187)

One transaction was made in March using the Mayor's credit card.

Cardholder Name: Mayor

Transaction Date	Amount	Supplier's Name	Reason for the Transaction
	\$		
18-Mar-24	5.00	WATERFRONT PARKING	Car park fees
Total	5.00		

Five credit card transactions were made in March using the CEO's credit card.

Cardholder Name: CEO

Transaction Date	Amount	Supplier's Name	Reason for the Transaction
	\$		
27-Feb-24	231.00	KATHERINE COUNTRY CLUB	Catering services for OCM
04-Mar-24	16.00	NEWS PTY LIMITED	Newspapers
05-Mar-24	3,261.31	WWW.WEBJET.COM.AU	Flight charges for CEO and Mayor
06-Mar-24	3,841.31	WWW.WEBJET.COM.AU	Flight charges for a Deputy Mayor and a Councillor
25-Mar-24	135.00	NDIS SCREENING	NDIS screening check
25-Mar-24	81.00	SAFE NT	Police check
Total	7,565.62		

Note 5: Statement on Australian Taxation Office, Superannuation, and Insurance Obligations
(a) Australian Taxation Office

The Council has the following reporting and payment obligations with the Australian Taxation Office:

- (i) Goods and Services Tax – Amounts are reported and remitted monthly.
- (ii) PAYG Income Tax Withheld – Amounts are reported and remitted fortnightly as part of Single Touch Payroll (STP) arrangements and
- (iii) Fringe Benefits Tax—Instalment amounts are paid quarterly, and an FBT return for the 12 months ending 31 March must be lodged each year.

As of 31 March, the GST liability was \$53,455, and no PAYG liability was outstanding.

(b) Superannuation

Employees are paid defined superannuation contributions in accordance with the superannuation legislative framework. Superannuation contributions are paid to either an employee's choice of complying fund or the Council's default fund, which is currently Hostplus Super.

The Council contributes 11 percent of an employee's ordinary time earnings to their selected super account. Some Council employees receive an additional superannuation contribution as part of their agreed remuneration package.

Superannuation payments are remitted monthly.

As of 31 March 2024, super liability was \$77,123. The Council will remit this payment to superannuation funds in April.

		Obligation Accrued	To be paid/refunded
GST	53,455	March	April
Super	77,123	March	April
PAYG	-	March	April
	130,578		

Note 6: Provisions

The provision includes annual leave, LSL, and toils liability accrual. As of March 2024, employees' leave liability increased by \$8,203 from \$1,048,547 in February to \$1,056,751 in March.

	March	Feb	Difference
Provision - Annual Leave	687,693	667,631	20,061
Provision - LSL (Current)	369,058	380,832	(11,774)
Provision - TOIL	0	84	(84)
	1,056,751	1,048,547	8,203

Note 7: Other Current Liabilities

There was no change in the balance of other current liabilities compared to February.

Current Liabilities	March	Feb	Difference
Client Contribution clearing	1,054	1,054	-
Community Fund (Generated from CDP IGA)	6,837	6,837	-
Council Rates Received in Advance	6,821	6,821	-
Credit Card - B Hylands	-	-	-
Credit Card-2 - P Kaur	-	-	-
Current Lease Liability	120,769	120,769	-
Current Liability Other General	53,300	53,300	-
HCP Client Contingencies	29,710	29,710	-
Material Fund (CDP IGA)	7,682	7,682	-
Payables - Bond and Deposit	12,520	12,520	-
Payables - CDP Income Generation Activity	21,637	21,637	-
Payables - CDP Outcome Pay	5,000	5,000	-
Payables - Employee	-	-	-
Payables - Others	4,601	4,601	-
Payables - Retention Money	116,057	116,057	-
Payroll Clearing Account	-	-	-
Payroll Clearing-Paid Parental Leave	3,531	3,531	-
Rounding	0	0	0
Unexpended Grants	1,185,606	1,185,606	-
Workers Compensation Clearing	-	-	-
	<u>1,575,127</u>	<u>1,575,126</u>	<u>0</u>

Note 8: Equity

In March, the Council received less income than expenditures, resulting in the Equity balance decreasing by \$683,463 from \$64,504,603 in February to \$63,821,140 in March.

Equity	March	Feb
Accumulated Surplus/Deficit	21,097,475	21,097,475
Asset Reval Reserve	35,177,330	35,177,330
Asset Revaluation-Motor Vehicles	1,262,316	1,262,315
Asset Revaluation-Plant & Equipment	1,115,005	1,115,005
Assets Replacement Reserve	530,000	530,000
Unexpended Grants Reserve	2,962,206	2,962,206
	62,144,331	62,144,331
Add:		
Operating Surplus/Deficit	(331,515)	764,810
Capital items	476,638	63,777
Insurance Claims	1,531,685	1,531,685
Current Year Earnings	1,676,809	2,360,272
	<u>63,821,140</u>	<u>64,504,603</u>

Note 9: Insurance for the financial year 2023/24.

All insurance premium payments are up to date. There was no payment made in March.

Details of the Council's current insurance arrangements for the 2023-2024 financial year are as follows

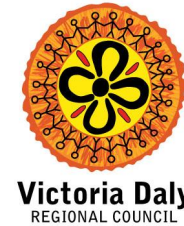
Insurance	Amount \$	GST	Net	Paid on
Motor vehicle	53,795	4,890	48,905	01-Oct-23
Property	67,341	2,936	64,406	29-Sep-23
Property	866,065	78,733	787,332	06-Oct-23
1st Instalment Workers Comp	115,689	10,517	105,172	25-Aug-23
2nd Instalment Workers Comp	115,689	10,517	105,172	01-Oct-23
3rd Instalment Workers Comp	115,689	10,517	105,172	01-Dec-23
4th Instalment Workers Comp	-	-	-	
	1,334,269	118,111	1,216,158	

Note 10: Key Indicators year to date.

Key indicators	Jul-Mar 24	Jul-Feb 24	Variance
Cash			
Cash received	17,178,105	16,365,568	5%
Cash spent	18,402,865	17,273,943	7%
Closing bank balance	4,708,620	4,953,226	-5%
Profitability			
Income	15,801,343	15,104,958	5%
Expenses	14,144,533	12,744,685	11%
Profit (loss)	1,676,809	2,360,272	-29%
Balance Sheet			
Debtors	246,123	299,192	-18%
Creditors	10,183	1,949	423%
Net assets	63,821,140	64,504,603	-1%
Ratios			
Current assets to liabilities	3.91	4.06	-4%
Liabilities to assets Ratio	0.044	0.042	5%

The current ratio measures an organisation's capacity to meet its current obligations, and a good current ratio should be more than 1.5. VDRC's Current ratio is 3.91: For every \$1.00 in current liabilities, VDRC has \$3.91 of Current assets. In other words, VDRC's current assets are 3.91 times more than its current liabilities.

The Liabilities to Assets Ratio (L/A) is a solvency ratio that examines how much of an organisation's assets are made of liabilities. A good L/A ratio is around 0.3 to 0.6. VDRC's L/A ratio is 0.044: For every \$1.00 of assets, VDRC has \$0.044 of debt (liabilities). In other words, VDRC's total liabilities are 4.4% of total assets.



Note 11: Quarterly Report on Planned Major Capital Works

Class of Assets	Total Prior Year(s) Actuals \$ (A)	YTD Actuals \$ (B)	Total Actuals \$ (C = A + B)	Total Planned Budget ** \$ (D)	Total Yet to Spend \$ (E = DC)	Comments
Cab tractor(2x)	-	108,000	108,000	260,000	152,000	One cab tractor delivered. One to be ordered
Compactor truck	-	-	-	250,000	250,000	To go to tender, won't be delivered this financial year
Daguragu Sports & Rec Hall Upgrade	881	126,097	126,977	636,828	509,851	Waiting on the engineers' report
Duplex - Yarralin	24,738	935	25,673	840,000	814,327	A new scope of work is being created
Flood recovery program	-	-	-	1,432,419	1,432,419	In progress, waiting on quotes from builders
Major storm water drains repairs- Pine Creek	-	-	-	318,243	318,243	To go to the tender
Motor vehicles (x3)	-	-	-	200,000	200,000	Purchase order raised
New office Building-18 Pearce St	1,451,203	461,051	1,912,254	3,000,000	1,087,746	Currently going through compliance
No 4 Fitzer Road - Respite Centre Upgrade	-	3,600	3,600	626,883	623,283	A new scope of work is being created
Playground Installation (With Shade Shelter)-Yarralin	-	273,660	273,660	320,000	46,340	Completed
Playground Installation-Naiyyu (Playground with Soft fall Rubber)	-	142,488	142,488	150,000	7,512	Completed

Proposed Oval Lighting	-	-	-	825,000	825,000	Still awaiting the grant application outcome
Road works on Wilson Street-Timber Creek	-	-	-	518,050	518,050	To go back to the tender
Side-by-side all-terrain vehicles (ATV) (X5)	-	-	-	200,000	200,000	Assessing quotes for PO to be raised
Water and Electricity project-Pigeon Hole	-	-	-	250,000	250,000	Purchase Order has been raised
Wattie Creek Crossing-Kalkarindji	-	300,000	300,000	350,000	50,000	Further work is to be carried out once ground radar work is completed.



Community Services Report

ITEM NUMBER 10.2.2.

REPORT TYPE Report for Information
Community Report For Information

PREPARED BY Community Care Manager

Purpose

To inform the board members on the operations of the community service program.

Recommendations

- A. That the Community Services Report is received and noted

Regional Plan

Goal 1: Quality Leadership

- 1.2 - Support and train elected regional representatives
- 1.3 - Comply with all statutory, regulatory and reporting requirements
- 1.4 - Create and implement an external communications plan which informs stakeholders of Council's activities
- 1.5 - Advocate on behalf of the region to address regional disadvantage
- 1.6 - Develop an overall responsible reporting structure to enable Council to review the implementation and success or otherwise of the Strategic Plan and its objectives

Goal 2: Financial Sustainability

- 2.2 Work with key on-ground personnel to develop innovative budget solutions to minimize expenditure and maximize income streams
- 2.3 Improve efficiencies within the Council to minimize resource wastage

Goal 3: Investing in our people

- 3.2 Review the current organisational structure to improve communications, maximize inter departmental support and to grow staff capabilities and remuneration
- 3.4 Grow local employment through the development and delivery of programs and contracts in communities and across the region

Goal 4: Liveability

- 4.1 Delivery of quality programs which support resident's well-being
- 4.2 Support and or Facilitation of local and regional cultural and festival events
- 4.3 Facilitate the provision of services which improve residents' lives



Goal 5: Infrastructure

5.5 Maximize grant income through targeting critical initiatives within the plans

Risk Management

Emergency & Disaster Management

Significant impacts on staff and clients during extended periods of flooding across the communities of Kalkarindji, Yarralin, Nauiyu and Timber Creek. Clients and staff were well supported during these times, however due to displacement of both clients and staff, the programs operated under emergency preparation, ongoing management, and recovery process through this reporting period. Assets lost: Kitchen and laundry building located in Timber Creek.

Meal preparation and delivery and critical support remained in place for those remaining in communities and support for relocation and repatriation for those who required full evacuation.

Significant food shortages in Yarralin required additional resources for food to be airlifted in to support the clients to receive food consistently. Control of the impacts is still being managed at time of reporting.

Safe Mealtime Management

All people the community services program supports, who have a current mealtime management have an appropriate mealtime management support plan which community services support workers implement and adhere to.

Eliminating Restrictive Practices

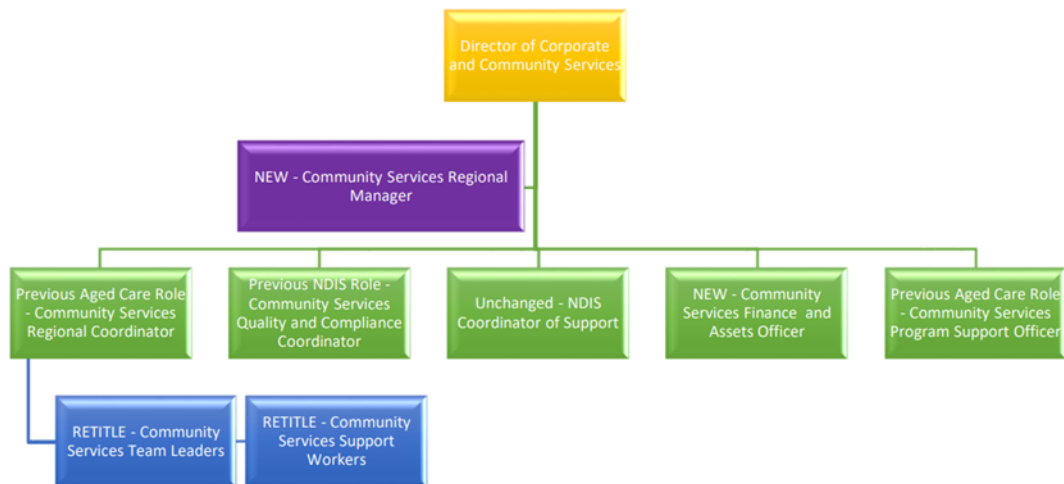
Staff do not engage in unapproved restrictive practices. Currently no persons receiving support have behavioral support plans with approved restrictive practices.

Program Deliverables

Compliance

COMMUNITY SERVICES – RESTRUCTURE

VDRC Aged Care Manager resigned in December 2023. It was decided that the staffing model at that time was not achieving effective results and was hindering both the Aged Care and NDIS programs. The result was a restructuring and trial for 6 months, in which the main purpose is to merge the two programs for more effective operations and increase outcomes for the people they support long-term. The new structure is also in response to lack of governance framework to support reporting to funding bodies and succession planning and administrative support within the aged care program.



NDIS MID-TERM AUDIT

An audit support team was formed to assist the NDIS Manager with Audit preparation tasks. The team completed a total of 84 tasks to meet the requirements according to the NDIS practice standards.

HDAAs have been engaged to undertake NDIS Mid Term Audit.

Audit site visit, interviews and corrective actions were completed 21st March 2024.

10 Minor non-conformities were identified and 1 Major Non-Conformity.

The Action Plan to address the non-conformities due by 28th March 2024 was completed. Major non-conformity must be addressed, and evidence provided before 22nd May 2024. All Minor Non-Conformity must be addressed before 22nd August 2025 (with min of 2 remaining) - 6 minor non-conformities have been addressed to date.

Three VDRC Board Members (Minimum) and all Community Services Support Workers and Team Leaders must hold the NDIS Worker Screening Clearance. Identification requirements have been a significant challenge for staff to obtain this clearance, and the Community Services Quality and Compliance Coordinator continues to support staff to obtain their clearances to remain employed.

Aged Care industry also requires the NDIS workers screening clearances as it aligns to NDIS format as a part of the Aged Care reforms.

RISK ASSESSED ROLES:

Risk assessed roles register is in place which identifies staff NDIS worker clearance status and status of any staff that have completed the declaration awaiting clearance and the required supervision in place until received.

Each community has at least one staff member holding the NDIS Worker Screening clearance. Until all staff are in possession of the clearance, service provision is affected due to the need to have staff supervised, which reduces the ability to use staff effectively.

AGED CARE PROGRAM PROVIDER REQUIREMENTS UPDATE:

Registered providers are required to undertake a self-assessment against the Aged Care Quality Standards by the end of April 2024. This includes producing a



continuous improvement plan to address any areas that may not currently meet the new standards. After this time, the Aged Care Quality Safeguards Commission has the authority to audit any registered provider without notice. A large amount of work has been identified as required to complete the self-assessment and is currently underway.

NDIS ACT RECOMMENDATIONS UPDATE: NAVIGATORS

The new NDIS reform includes the implementation of Navigators that are employed by subcontract direct with the NDIA who will be responsible for coordinating participant support and will see the removal of the Coordinator of Support Roles. Although the recommendations are yet to be approved, the NDIA has already commenced this change in some states. VDRC Currently provides these supports so there is a potential for income disruption. Legislation does not allow a registered provider of service provision to also be an approved navigator, unless VDRC changes business model and submits tender when available.

AGED CARE REFORMS UPDATE

After the 15% of the total 23% wage increase for Aged Care direct care staff has already been applied, the government announced the intention for the remaining increase to be deferred, offering 4% by January 2025 and 4% by January 2026. This is to avoid the staffing shortages this may cause other industries as the sector becomes more attractive to job seekers.

National workforce shortages across the NDIS and Aged Care sectors are expected as both sectors undergo reform is expected to exceed 300,000 new jobs required. Response from government is the Palm Island scheme, which supports providers to recruit employees under a 4-year sponsorship to address critical shortages is investment into a new program; VDRC will continue to advocate for funding to promote local workforce upskilling pathways.

A new pathway for people to access aged care services has been implemented, the Elders Support Program. The program consists of two new positions: a aged care support coordinator and aged care community connector. These positions are responsible for connecting people with aged care providers and ensuring assessments are able to be undertaken in a more appropriate and timely manner. Katherine West Health Board are the successful tenderer for these services for those communities they cover in the VDRC region. So far, we have jointly completed two reconnections, a new connection and x2 transfers to higher funding packages to meet consumer needs.

The reforms to transition to a market driven service delivery and competitive workforce model continues.

NDIS – IMPLEMENTATION OF LOGIC QMS

The NDIS Program contracted Sand Palms Consultancy, the same provider that managed the implementation of LOGIC QMS system for Aged Care, to implement the NDIS Practice Standards and linking of documentation against the standards for



a more effective and more automated quality management of program and its obligations for compliance.

Full implementation is expected to be completed by 30th June 2024

VDRC BOARD MEMBER INDUCTION AND TRAINING

The NDIS Board Member Induction has been updated and will be reviewed with the board on the briefing day. The induction booklet provides board members with an overview of the NDIS Program, how people access the program, how the program derives income, NDIS mandatory training requirement, it reviews the governance model and expectations upon board members and the expectations board members should assume from management. The induction also provides information regarding quality safeguards and the boards responsibilities to ensure they are safeguarding participants accessing services. It provides the information and links to enable board members, considered to hold positions within the risk assessed roles criteria, to obtain their NDIS Worker Screening Clearances and complete the recommended onboarding training.

Further training should be identified and monitored within the board members' professional development plan and should be agreed to by the board and implemented into the VDRC Governance training schedule as appropriate.

Complaints and Feedback

NEW QR CODE INITIATIVE

A new initiative to increase engagement from clients and their families to obtain feedback or complaints. Expected to extend to shift reporting and incident report with full implementation by December 2024.

Reporting – NDIS and Aged Care Quality Safeguard Commissions

No NDIS Critical Incidents or Aged Care Serious Incidents required reporting to the relevant Quality Safeguard Commission this period.

People and Capability

MEETING: INTRIM INDIGENOUS COMMISSIONER

The Community Services Regional Manager and Community Services Regional Coordinator meet with Andrea Kelly, Interim First Nations Aged Care Commissioner.

Andrea and her team attended the VDRC Community Services office on 22nd March 2024 after making contact at the NATSIFAC Forum and discussing advocating for remote investment into local infrastructure and workforce development to keep elders on country during their senior years.

MEETING: DEPARTMENT OF HEALTH AND AGING

The Director of Corporate and Community Services, Community Services Regional Manager and Community Services Regional Coordinator meet with funding representatives and decision makers from the Department of Health and Aging to respond to concerns on the governance arrangements for the aged care program and in particular, the CHSP program. Concerns regarding late lodgment of reporting due to resignation of aged care manager and limited staff to support the program.



The Department representatives were advised of the restructuring and how the restructuring is expected to protect VDRC and the clients from this situation in the future. At the time the meeting occurred, all outstanding reporting for CHSP had been submitted.

NATSIFAC FORUM

The Community Services Regional Manager and Community Services Regional Coordinator attended the NATSIFAC Forum in Brisbane. The forum was extremely informative of the impending changes to the sector and what impacts this will have on NATSIFAC program providers. The overwhelming consensus was the request for NATSIFAC to be extended and expanded to meet gaps in the current aged care eligibility requirements. The introduction of the single assessment entry for quicker access to my aged care continues. A guarantee by the Hon Anika Wells MP, Minister for aged care provided information on the new age care act and impacts to registered providers and the need for providers to be registered. The new support at home program was discussed and is expected to replace the current HCP and CHSP programs fully by 2027

Financial Management

APPLICATION: SENIOR MONTH GRANT

Application has been submitted for Senior Month activities during August 2024. "Stay Active, Stay Healthy: Victoria Daly Community Wellness Events for Elders" The activity will allow regional office team to visit with Four Communities with the resources to encourage the aged care clients and other elderly community members to participate in a morning of interactive games appropriate for the elderly and then have a get together over a healthy BBQ lunch. The event is expected to also be supported in kind by the sport and recreation program.

OUTCOMES FOR COMMUNITY SERVICES

NDIS:

- o 359 hours of direct support provided across participants for Jan-Mar2024 - reduced by approx. 1400 hours due to flooding and relocation of clients and staff so a significant impact.
- o 165 hours of coordination of supports provided across X participants for Jan-Mar2024 - reduced by approx. 30 hours due to flooding and relocation of clients and staff.
- o x5 participants accessed respite in Katherine or Darwin
- o x1 Participant has ceased services due to relocation for SIL in Katherine
- o x1 Participant transferred to new Coordinator of Supports

NATSIFAC / CHSP /

HCP:

- o Current data to compile report is not available at this time.

With the Aged Care reforms, the CHSP program will move to a model where monthly budget allocations and there will be separate short-term support for technology and modifications, similar to the current NDIS model to increase flexible purchasing power.



VDRC has responded to the invitation to apply for extension of funding for 2024-25 and is awaiting the outcome.

Asset and Consumables Management

Equipment Purchases are underway to replace goods lost in the Timber Creek flooding.

Current food preparation is being undertaken in the VDRC Council Kitchen in Tiber Creek until upgrades at the Activity Center are completed.

Two Fit for purposes accessible buses are required as replacement for current vehicles with extensive ongoing mechanical needs to ensure service delivery and transportation of clients remains safe.

- Timber Creek
- Nauiyu

Financial Performance and Budgets

A review is underway to ascertain the full cost of vehicle leasing as well as costs of maintaining, registration, and insurance for the leased vehicles, to provide a comparison cost for potentially sourcing less expensive and more service inclusive options. The cost and time spent on vehicles is not sustainable for the program in its current arrangement.

A review is underway to ascertain the full cost of meal preparation and delivery services, including costs associated with freight, registering of kitchens, client contributions and funding received to provide a comparison cost for sourcing less expensive and more service inclusive options. To enable this to occur in a measurable way, the program will require an independent budget and to run exclusively as its own program. Once a more sustainable model has been formulated, a review will be undertaken to determine a trial period.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



Community Safety and Wellbeing Report

ITEM NUMBER 10.2.3.

REPORT TYPE Officer Report For Information

PREPARED BY Community Safety Manager

Purpose

To provide the council with an update on Community Night Patrol, Education Engagement and attainment Initiatives (EEAI), Sport & Recreation, Remote Indigenous Broadcaster Services, and OSHC – After school care.

Recommendations

A. That the Community Safety and Wellbeing Report is received and noted

Regional Plan

- 4.1 Delivery of quality programs which support residents' wellbeing.
- 4.2 Support and facilitation of local and regional cultural and festival events.
- 4.3 Facilitate the provision of services which improve resident's lives.

Background

- Community Night Patrol completed site visit in Kalkarindji on 16th April 2024.
- CNP is working closely with S&R in Communities and continues to engage with children and adults as well as assisting the vulnerable.
- All programs are recruiting and expected to have full teams across VDRC communities by the end of this month.
- Sport & Recreation guys are now travelling to Kalkarindji and Timber Creek.
- Sport & Recreation has applied and got approval for four grants
- Upcoming events for Sport & Recreation.
- RSAS has now changed its name to Education Engagement and Attainment Initiatives (EEAI) and changes to the program are now rolled out as of January 2024.
- RIBs we have been recruiting.
- OSHC – After school still in recruiting stages.

Timber Creek & Bulla Community

Community Night Patrol:

- CNP is closely collaborating with the sport and recreation team to provide sports and other activities to Timber Creek. They are also regularly engaging with the local communities and other service providers.
- Regular patrols Monday to Friday and reporting of any issues that arise.
- Recruitment for one position for CNP patrol officer for Timber Creek.
- CNP work hours are from 12:24pm to 9:00pm five days per week.



- Last reporting period from 1st July 2023 to 31st December 2023, Timber Creek staff have engaged and/or assisted 618 individuals.
- Total of two reportable incidents.
- Bulla CNP staff has assisted 618 people in the community in the reporting period also.
- These statistics are low due to lack of staff in Timber Creek.

Sport & Recreation:

- Due to weather and road conditions, the Sport and Recreation team was unable to visit Kalkarindji or Timber Creek. Instead, they ran after-school care and S&R programs in Pine Creek.
- In March, the Pine Creek kids had the opportunity to try out new gymnastic equipment, including gymnastic rings, a pull-up bar, a trampoline, and gymnastic beams. During their sessions, they learned basic gymnastic movements, such as balance walk, cartwheel from the beam, pull-ups, skin the cat, and front and back flips from the trampoline with or without support.
- The children had their first experience with skateboarding. They spent the first session focusing on developing their balance and control of the skateboard. In the following session, they went to a skatepark where they had the opportunity to ride in a more enclosed space with additional obstacles.
- During the month of March, the children participated in various activities to enhance their creativity. Apart from sports, they also engaged in arts and crafts activities such as canvas painting. Some of the children showed amazing artistic talent. They were also involved in painting Easter eggs and building shelters from random items.
- Number of participants in this month of May was 82.
- Number of sport & recreation activities was 8
- Number of art & craft activities was 10.

Grants received by S&R:

- Trailer Grant for \$40,000.00.
- FRRR strengthening Rural Communities \$10,000.00
- AOD Grant \$20,000.00
- Healthy Lifestyle grant \$23,069.00

Upcoming events:

- Hair Wrap Workshop – 24th April 2024
- Hoops for Health coaching workshop in Kalkarindji - 9-11 May 2024
- Gurindji Hoops in Kalkarindji – 11-12 May 2024
- Tie and Dye workshop In Timber Creek 22nd May 2024
- Basketball League in Timber Creek - June – July 2024
- Ngaliwurru Cup in Timber Creek - August 2024
- National Indigenous Tennis Carnival – 8-11 August 2024
- Gymnastic NT workshop Timber Creek – 9-14 September 2024
- Gymnastic NT workshop Timber Creek – Kalkarindji 15-20 September 2024
- Basketball League Nov – Dec 2024



Yarralin/Nitjpurru

Community Night Patrol

- CNP has one Team Leader and two patrollers' in Yarralin
- Two Night Patrol officers in Nitjpurru
- Recruitment is underway for a fourth CNP member.
- Regular patrols are Monday to Friday from 1:24pm to 10:00pm
- Yarralin team engaged and/or assisted 542 people in the six-month reporting period.
- Again, these statistics are low due to no staff.

RIBs

- Recruitment for a RIBs position in Yarralin

Education Engagement and Attainment Initiatives

- Changed from RSAS to EEAI
- The program is more community based and more engaged.
- Need to form a committee within the community that has not only elders but youth and parents.
- Once the roads are drivable, we will be working with the EEAI team to get regular community engagement and committee set up.

Sport & Recreation

- Recruitment for a S&R officer.

Kalkarindji

Community Night Patrol

- Recruiting a new team
- One Team Leader and one patrol officer
- Two Patrol officer positions are available.
- In the reporting period CNP staff came into contact with 953 people.
- Kalkarindji teams were understaffed

RIBs

- One position for a RIBs officer is available.

Pine Creek



Community Night Patrol

- CNP team worked closely with S&R in March.
- One Team Leader and two patrol officers
- Recruitment for one position as a patrol officer available.
- In the reporting period Pine Creek engaged and/or assisted 449 people on their patrol.
- CNP were understaffed

Naiyu

- CNP has One team Leader and two patrollers
- Recruitment is underway for the third Patrol officer.
- In the reporting period Naiyu team came into contact with 183 people.
- Naiyu were understaffed.

RIBs

- Recruitment for a RIBs officer in Naiyu.

Policy implications

Nil

Budget implications

Nil

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



Second Budget Review financial year 2023-24

ITEM NUMBER 10.2.4.

REPORT TYPE Report for Information

PREPARED BY Chief Finance Officer

Purpose

This report presents the second budget review.

Recommendations

- A. That the Second Budget Review financial year 2023-24 report is received and noted

Regional Plan

Goal 1: Quality Leadership

1.3 - Comply with all statutory, regulatory and reporting requirements

Background

According to the Local Government (General) Regulations 2021, Division 4, Section 9 (1), council's budget for a financial year must be reviewed by the council as follows:

- (a) on at least one occasion between 1 July and 31 December in the financial year;
- (b) on at least one occasion between 1 January and 30 April in the financial year.

(2) If the council adopts an amended budget as a result of the review, and the amended budget has a material impact on the council's long-term financial plan, the council must, by resolution, amend the council's long-term financial plan at the same time as adopting the amended budget

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. Second Budget Review [10.2.4.1 - 14 pages]

Second Budget Review

The Revised Budget is based on the same assumptions as the original budget. The second revised budget forecasts a decrease in the net budget operating position from \$1,018,318 to \$923,311 compared to the first revised budget adopted in December 2023. Operating revenue is forecasted to increase by \$241,066, from \$19,928,782 to \$20,169,848. While operating expenditures are predicted to decrease by \$846,959, from \$22,204,420 to \$21,357,460. Council has revised its planned capital expenditure from \$9,303,166 to \$8,931,979 for this Financial Year.

Second Budget Review for Financial year 2023-2024

Income	Annual Budget	Regional office	Kalkarindji	Naiyu	Pine Creek	Timber Creek	Yarralin
Rates	1,190,114	28,210	214,460	274,968	274,796	214,122	183,558
Statutory charges	940,853	9,028	190,976	256,561	165,694	184,196	134,398
Fees and Charges	6,029,226	4,883,942	340,581	123,511	26,038	266,535	388,619
Grant Income	10,421,033	5,324,250	1,049,778	823,272	707,392	1,299,151	1,217,190
Interest income	1,015,969	1,015,969					
Other Income	572,653	116,146	83,086	157,133	1,079	76,783	138,425
Total income	20,169,848	11,377,546	1,878,881	1,635,446	1,174,999	2,040,787	2,062,189
Expenses							
Employees expenses	11,205,242	4,394,137	1,847,601	1,194,132	663,938	1,309,148	1,796,286
Material and Contracts	6,919,286	3,387,402	940,882	563,381	565,617	761,686	700,318
Elected Member Allowances	222,586	222,586					
Elected Member Expenses	114,855	114,855					
Council Committee & LA Allowances	29,600	3,400	3,450	4,150	6,600	7,800	4,200
Council Committee & LA Expenses	4,699		516	600	925	1,815	843
Depreciation, Amortisation and impairment	2,778,997	2,778,997					
Other expenses	82,195	78,163		4,032			
Total Expenses	21,357,460	10,979,541	2,792,449	1,766,295	1,237,080	2,080,448	2,501,647

Budgeted Operating Surplus/Deficit	(1,187,612)	398,005	(913,568)	(130,850)	(62,081)	(39,661)	(439,458)
Add Back Non-Cash Expenses							
Depreciation	2,778,997	2,778,997	-	-	-	-	-
Total Non-Cash Items	2,778,997	2,778,997	-	-	-	-	-
Less Additional Outflows							
Borrowing Repayments (Principal Only)	-	-	-	-	-	-	-
Capital Expenditure	8,931,979	1,670,451	2,956,468	298,000	575,316	1,598,483	1,833,261
Total Additional Outflows	8,931,979	1,670,451	2,956,468	298,000	575,316	1,598,483	1,833,261
Add Additional Inflows							
Capital income	1,538,195	43,069	-	-	340,243	626,883	528,000
Other cash inflows	1,881,685	350,000	1,531,685	-	-	-	-
Capital Grants brought forward	1,105,963						
Prior Year Carry Forward Tied Funding	2,078,062						
Transfer from Reserves	1,660,000						
Total Additional Inflows	8,263,905						
Net Budgeted Operating Position	923,311						

Key Points:

Revenue.

Revenue is expected to increase by \$241,066 compared to the original budget. This attribute to the following:

- Rates and waste charges will increase by \$32,254.
- Grant and subsidies are forecasted to increase by \$564,048 (due to supplementary payments)
- Interest income is expected to increase by \$306,269. Since the last budget review, the Council has invested an additional \$3,100,000 in term deposits.
- User fees and charges are expected to decrease by \$571,002. NDIS revenue is expected to reduce by 50% compared to the last budget review. CDP revenue is expected to be 3% less than previously projected.
- Revenue from Other income is expected to reduce by \$90,504. Less revenue is anticipated from HCP.

Operational Expenses

Employees Costs

Employee costs are expected to reduce by \$766,578. This is due to the organisation's expected average vacancy rate of 27%.

Councillors and LA expenses

Councillors and LA expenses are projected to be lower than previously envisaged. The budget has been reduced from \$375,433 to \$371,740.

Depreciation

Depreciation is expected to decrease by \$416,655. The 18 Pearce Street building has yet to be commissioned, and most of the plant and equipment sold last year, 2022-2023, has yet to be replaced.

Materials and Contracts

Materials and contracts expenses are forecasted to increase by \$339,967.

EXPENSE EXPENDITURE	Budget Rev1	Variance	Budget Rev2	Comments
Accommodation	\$ 162,869	\$10,603	\$ 173,472	Increased due to the number of trips organised by CDP and Aged care programs staff to communities
Advertising	\$ 50,288	\$19,264	\$ 69,552	Council opting to use Scout Talent to advertise job vacancies for senior positions
Air/Car/Taxi Fares	\$ 7,907	-\$1,649	\$ 6,258	
Animal / Veterinary Expenses	\$ 53,257	\$10,000	\$ 63,257	LA Yarralin passed a resolution in March to allocate \$10,000 for vet services in Yarralin and Nitjpurru
Audit Fee - Finance Only	\$ 52,360	-\$3,435	\$ 48,925	
Bank Fee and Charges	\$ 5,262	\$14	\$ 5,276	
Catering - Training and Seminar (for Staff)	\$ 7,638	\$708	\$ 8,346	
Cleaning Products and Contractors	\$ 232,218	-\$5,225	\$ 226,993	General cleaning products are expected to reduce based on current usage
Client Purchases	\$ 7,250	\$4,364	\$ 11,614	Purchases on behalf of Aged care and NDIS Clients are expected to increase.
Consulting Fees	\$ 181,059	\$6,884	\$ 187,943	Council engaged a consultant to conduct a compliance audit for the NDIS program.
Contractors - Electrical	\$ 86,200	\$19,781	\$ 105,981	Street light expenses for Kalkarindji and Daguragu were reclassified from Capital expenses to operational expenses

Contractors - Labour	\$ 175,118	\$13,242	\$ 188,360	Street light expenses for Kalkarindji and Daguragu were reclassified from Capital expenses to operational expenses.
Contractors - Plumbing	\$ 111,043	-\$40,333	\$ 70,710	Repair work for the staff house in Yarralin will not proceed this financial as planned.
Contractors - Structural	\$ 87,500	-\$66,300	\$ 21,200	Repair work for the staff house in Yarralin will not proceed this financial as planned.
Doubtful Debts	\$ 15,000	\$0	\$ 15,000	
Electricity - Streetlight expenses	\$ 40,047	\$231	\$ 40,278	
Electrical - Streetlight expenses-Contractor	\$ -	\$0	\$ -	
Employee Amenities	\$ 10,610	\$2,261	\$ 12,871	
Equipment and Vehicle Hire	\$ 22,536	-\$2,140	\$ 20,396	
Fees and Charges	\$ 121,671	-\$1,209	\$ 120,462	
Food Expenses	\$ 154,535	\$19,481	\$ 174,016	High cost for groceries. The expenses are for CDP and Aged care programs.
Freight Expenses	\$ 90,885	\$9,195	\$ 100,081	The increase is due to Chartering a flight to transport food to Yarralin during the flood and the cost of transporting wheelie bins to Pigeon Hole.
Fuel Expenses	\$ 304,051	-\$11,944	\$ 292,106	Fuel usage is quite lower compared to the same period last financial year. Council expected these fuel expenses to be lower than previously budgeted.
General Materials and Consumables	\$ 173,036	\$35,655	\$ 208,691	The increase is attributed to LA projects approved in March and the cost of replacing wheelie bins in Pigeon Hole.
ICT - Mobile/ Modem Telephone	\$ 107,004	\$7,857	\$ 114,862	New lines
ICT - Software and Licenses	\$ 399,563	-\$38,425	\$ 361,138	The cost of implementing new Community care services software to replace the E-tools has been postponed.
ICT - Consultants / Service Providers	\$ 3,100	\$15,887	\$ 18,987	Cost of Installing of TBS.

ICT - Hardware < \$5,000	\$ 183,005	\$74,134	\$ 257,139	The increase is attributed to the cost of installing a Camera and Fleet Complete (car trackers) and purchasing new laptops for CDP.
ICT - Minor Repair and Maintenance	\$ 4,014	\$0	\$ 4,014	
ICT - Phone/Fax/Internet	\$ 32,438	\$23,702	\$ 56,141	This increase is due to monthly charges of \$2,719.09 paid to Starlink for the provision of internet services.
ICT - Satellite Telephone	\$ 19,492	-\$951	\$ 18,541	
Insurance Excess/ Payout Expense	\$ 3,788	\$502	\$ 4,289	
Insurance Premium Exp Industrial	\$ 812,722	\$0	\$ 812,722	
Insurance Premiums - Plants and Motor Vehicles	\$ 49,965	-\$230	\$ 49,735	
Legal fees and Charges	\$ -	\$0	\$ -	
Licence and Registration	\$ 6,102	\$5,887	\$ 11,989	Police checks for CDP participants are expected to increase compared to the initial budget.
Materials - Infrastructure / Construction	\$ 37,250	-\$11,016	\$ 26,234	Repair work for the staff house in Yarralin will not proceed this financial as planned.
Materials Sports Equip- Inc Uniforms, trophies, etc	\$ 26,100	\$30,369	\$ 56,469	Council received \$30k to organise sports and recreation activities in Communities. An unspent grant from last year will also be spent this year.
Materials WHS, including PPE	\$ 90,232	-\$18,566	\$ 71,667	WHS and PPE products are expected to reduce based on current usage
Minor Assets < \$5,000 (Do not use for general material)	\$ 72,628	\$7,220	\$ 79,848	Council allocated \$6,820 to replace the P&G program's old minor assets in Pine Creek.
Operating Leases Office Equipment	\$ 18,169	-\$3,768	\$ 14,401	The lease for a printer in Yarralin expired and has yet to be renewed.
Contractors - Other Expenses	\$ 183,259	\$21,115	\$ 204,374	The operation department requested \$11k to relocate containers from 29 Crawford to 18 Pearce St. The remaining \$10k is budgeted to repair the footpath in Pine Creek (LA funds).
Other expenses	\$ 500	\$4,119	\$ 4,619	Donations - LA funds.

Other Sundry Expenses	\$ -	\$250	\$ 250	
Pest Control Expenses	\$ 58,461	\$2,223	\$ 60,684	
Printing, Postage (stamps) & Stationery	\$ 35,406	\$4,370	\$ 39,776	Stationery is expected to increase based on current usage.
Program/Event Cost (education/sport program)	\$ 30,631	\$29,148	\$ 59,779	Council received \$30k to organise sports and recreation activities in Communities. An unspent grant from last year will also be spent this year.
Insurance Premium - Public Liability	\$ 39,016	\$0	\$ 39,016	
Publications and Information Resources	\$ 21,211	-\$3,377	\$ 17,835	
Recruitment and Relocation Expenses	\$ 5,961	\$4,323	\$ 10,284	
Registrations & Renewal - MV & Plants	\$ 63,888	\$978	\$ 64,866	
Rent Expenses - Facilities	\$ 438,317	\$82,560	\$ 520,877	Rent for 29 Crawford was budgeted up to March, and the Council received a rent bill of \$34.5k for lots 33 and 47 (Pigeon Hole). This bill has not been paid for four years.
Repairs & Maintenance MV and Plant	\$ 332,199	\$1,382	\$ 333,581	
Subscriptions and Memberships	\$ 131,517	-\$5,833	\$ 125,684	Fleet Complete (car tracker) increased their monthly subscription by \$6 per tracker.
Tools and Equipment (Other than Minor Assets)	\$ 16,249	\$7,487	\$ 23,737	CDP planned to purchase more tools and equipment than previously budgeted
Training, Seminars and Professional Development	\$ 797,706	-\$4,523	\$ 793,183	
Travel and Mileage Allowance	\$ 197,569	-\$9,114	\$ 188,456	
Utilities - Electricity	\$ 169,876	\$8,639	\$ 178,515	
Utilities - Gas	\$ 379	\$0	\$ 379	
Utilities - Water & sewerage	\$ 121,454	\$6,593	\$ 128,047	
Venue Hire	\$ -	\$0	\$ -	
Write Off Expenses (Other than Assets)	\$ -	\$77,576	\$ 77,576	Rates and Charges written off as per Council resolution
	\$ 6,661,515	\$339,967	\$ 7,001,481	

Capital expenditure.

Council revised the planned capital budget from \$9,303,166 to \$8,931,979 this Financial Year. What are the changes between this budget and the last review?

New projects have been added to the list.

- Burial/cemetery-\$50,000
- Can Crusher-\$148,800.
- Drinking water fountain-Yarralin-\$10,000
- Police access Road rehabilitation-Kalkarindji-\$142,928
- Council received an additional \$250,000 for the Water and Electricity project - Pigeon Hole
- Solar Sensor lighting -Daly River-\$18,000
- An additional \$100,000 has been set aside to complete the Daguragu crossing.
- Gymnastics equipment-\$23,069
- Cyclone Container Block \$6,750
- Bus Shelter \$40,000

Projects removed from the list as follows:

- Compactor Truck -\$250,000.
- Proposed Oval Lighting - \$825,000.
- The budget for ATVS was reduced from \$200,000 to \$100,000.
- Street Lighting repair work in Kalkarindji and Duaguragu has been reclassified as operation expenses - \$65,000.

New capital work projects

List of Projects		Funded by			
CAPITAL EXPENDITURE	Current Financial Year (Annual) Budget \$	Council's Reserves/ Operational Revenue	LA Fundings	Grants	Insurance Claims & Grants
Arts Centre Park Shade Trees and Outdoor table	20,000	-	20,000	-	-
Basketball Court - Lingara	30,000		30,000		
Burial/Cemetery	50,000			50,000	
Bus Shelters-Kalkarindji and Daguragu	80,000	-	80,000	-	-
Cab tractor(2x)	260,000	260,000	-	-	-
Can Crusher/Cycling Baler	148,800			148,800	
Cyclone Container Block	6,750	6,750			
Daguragu Sports & Rec Hall Upgrade	635,947	-	-	635,947	-
Drinking water fountains-Kalkarindji and Yarralin	90,000		80,000	10,000	
Duplex - Yarralin	815,261	490,000	-	325,261	-
Flood recovery program	1,531,685	-	-	-	1,531,685
Lot 81 and Com's house Timber Creek Sceptic Upgrade (Provisional)	100,000	100,000	-	-	-
Major stormwater drain repairs	318,243	-	-	318,243	-
Minor infrastructures-Pine Creek	100,000		50,000	50,000	-
Minor infrastructures - Timber Creek	100,000	20,000	30,000	50,000	-
Motor vehicles	200,000	200,000	-	-	-
New office Building -18 Pearce Street	1,000,000	1,000,000	-	-	-
Night Patrol Bus (x2)	137,382		-	137,382	

No 4 Fitzer Road - Respite Centre Upgrade	626,883	-	-	626,883	-
Playground Installation (With Shade Shelter) - Yarralin	320,000	-	150,000	170,000	-
Playground Installation-Naiuyu (Playground with Soft fall Rubber)	150,000	-	-	150,000	-
Playground upgrade-Bulla	30,000		30,000		
Power card-operated lights for Yarralin Oval	30,000		30,000		
Road works on Wilson Street - Timber Creek	518,050	160,000	-	358,050	-
Police Access Road rehabilitation - Kalkarindji	142,928			142,928	
Sealing road access to WTS in Timber Creek	148,800			148,800	
Shade Shelter Installation- Playground - Pine Creek	110,000	-	-	110,000	-
Side-by-side All-Terrain Vehicles (ATV) (X3)	100,000	100,000			
Solar light - Amanbidji	38,000		38,000		
Solar Sensor Lighting -Daly River	18,000		18,000		
Sports and Rec Trailer	20,000	-		20,000	
Staff House Upgrade - Kalkarindji	15,908	15,908			
Two Troppo Bird Hides	5,073	5,073	-	-	-
Water and Electricity project - Pigeon Hole	500,000			500,000	
Daguragu Crossing	450,000	450,000		-	
Gymnastic-Healthy Lifestyle	23,069			23,069	
Welcome Sign - Northern and Southern entrances - Pine Creek	20,000		20,000		
Zero-Turn Mowers (2x)	41,200	41,200	-	-	-
	8,931,979	2,848,931	576,000	3,975,363	1,531,685

Summary of second budget review compared to first budget review.

INCOME AND EXPENSE STATEMENT	Budget Rev1	Variance	Budget Rev2
OPERATING INCOME			
Rates	\$ 1,161,904	\$28,210	\$ 1,190,114
Statutory charges	\$ 936,810	\$4,043	\$ 940,853
User Fees and Charges	\$ 6,600,228	-\$571,002	\$ 6,029,226
Operating Grants and Subsidies	\$ 9,856,985	\$564,048	\$ 10,421,033
Interest / Investment Income	\$ 709,700	\$306,269	\$ 1,015,969
Other Income	\$ 663,156	-\$90,504	\$ 572,653
TOTAL INCOME	\$ 19,928,782	\$241,066	\$ 20,169,848
OPERATING EXPENSES			
Wages and oncosts	\$ 11,531,977	-\$772,524	\$ 10,759,453
Employee - Uniforms	\$ 14,022	\$4,009	\$ 18,031
Employee - OCHRE Card & Police Check	\$ 5,135	\$1,935	\$ 7,070
Insurance Premium - Workers Compensation	\$ 420,687	\$1	\$ 420,688
	\$ 11,971,821	-\$766,578	\$ 11,205,242
Councillors - Accommodation	\$ 23,014	\$6,684	\$ 29,698
Councillors - Electoral Allowances	\$ 204,101	-\$7,615	\$ 196,486
Councillors - Extra Meeting Allowances	\$ 40,000	-\$13,900	\$ 26,100
Councillors - Meals and Incidentals	\$ 24,437	\$9,693	\$ 34,130
Councillors - Other Expenses	\$ 800	\$1,481	\$ 2,281
Councillors - Professional Development	\$ 20,000	-\$6,000	\$ 14,000
Councillors - Travel and Mileage Allowance	\$ 17,263	\$5,508	\$ 22,771
Councillors - Fares Air / Road	\$ 3,044	\$1,931	\$ 4,975
Councillors - Election Expenses	\$ 1,139	\$0	\$ 1,139

LA Sitting Fees	\$ 28,684	-\$2,484	\$ 26,200
Audit and Risk Management Committee Expense	\$ 4,800	-\$1,400	\$ 3,400
Catering - Councillors, Audit Committee and LA	\$ 8,150	\$2,411	\$ 10,561
	\$ 375,433	-\$3,693	\$ 371,740
Depreciation - Building	\$ 1,477,699	-\$226,600	\$ 1,251,099
Depreciation - Motor Vehicles	\$ 499,322	-\$83,708	\$ 415,614
Depreciation - Plant & Equipment	\$ 301,158	-\$106,346	\$ 194,811
Depreciation - Road Infrastructure	\$ 499,322	\$0	\$ 499,322
Depreciation - Structures	\$ 418,151	\$0	\$ 418,151
Depreciation - Leased Assets	\$ -		\$ -
	\$ 3,195,652	-\$416,655	\$ 2,778,997
Accommodation	\$ 162,869	\$10,603	\$ 173,472
Advertising	\$ 50,288	\$19,264	\$ 69,552
Air/Car/Taxi Fares	\$ 7,907	-\$1,649	\$ 6,258
Animal / Veterinary Expenses	\$ 53,257	\$10,000	\$ 63,257
Audit Fee - Finance Only	\$ 52,360	-\$3,435	\$ 48,925
Bank Fee and Charges	\$ 5,262	\$14	\$ 5,276
Catering - Training and Seminar (for Staff)	\$ 7,638	\$708	\$ 8,346
Cleaning Products and Contractors	\$ 232,218	-\$5,225	\$ 226,993
Client Purchases	\$ 7,250	\$4,364	\$ 11,614
Consulting Fees	\$ 181,059	\$6,884	\$ 187,943
Contractors - Electrical	\$ 86,200	\$19,781	\$ 105,981
Contractors - Labour	\$ 175,118	\$13,242	\$ 188,360
Contractors - Plumbing	\$ 111,043	-\$40,333	\$ 70,710
Contractors - Structural	\$ 87,500	-\$66,300	\$ 21,200
Doubtful Debts	\$ 15,000	\$0	\$ 15,000
Electricity - Streetlight expenses	\$ 40,047	\$231	\$ 40,278
Electrical - Streetlight expenses-Contractor	\$ -	\$0	\$ -
Employee Amenities	\$ 10,610	\$2,261	\$ 12,871
Equipment and Vehicle Hire	\$ 22,536	-\$2,140	\$ 20,396

Fees and Charges	\$ 121,671	-\$1,209	\$ 120,462
Food Expenses	\$ 154,535	\$19,481	\$ 174,016
Freight Expenses	\$ 90,885	\$9,195	\$ 100,081
Fuel Expenses	\$ 304,051	-\$11,944	\$ 292,106
General Materials and Consumables	\$ 173,036	\$35,655	\$ 208,691
ICT - Mobile/ Modem Telephone	\$ 107,004	\$7,857	\$ 114,862
ICT - Software and Licenses	\$ 399,563	-\$38,425	\$ 361,138
ICT - Consultants / Service Providers	\$ 3,100	\$15,887	\$ 18,987
ICT - Hardware < \$5,000	\$ 183,005	\$74,134	\$ 257,139
ICT - Minor Repair and Maintenance	\$ 4,014	\$0	\$ 4,014
ICT - Phone/Fax/Internet	\$ 32,438	\$23,702	\$ 56,141
ICT - Satellite Telephone	\$ 19,492	-\$951	\$ 18,541
Insurance Excess/ Payout Expense	\$ 3,788	\$502	\$ 4,289
Insurance Premium Exp Industrial Special Ris - Finance Only	\$ 812,722	\$0	\$ 812,722
Insurance Premiums - Plants and Motor Vehicles	\$ 49,965	-\$230	\$ 49,735
Legal fees and Charges	\$ -	\$0	\$ -
Licence and Registration (Other than MV & PE) -including White Card	\$ 6,102	\$5,887	\$ 11,989
Materials - Infrastructure / Construction	\$ 37,250	-\$11,016	\$ 26,234
Materials Sports Equip- Inc Uniforms, trophies, etc	\$ 26,100	\$30,369	\$ 56,469
Materials WHS, including PPE	\$ 90,232	-\$18,566	\$ 71,667
Minor Assets < \$5,000 (Do not use for general material)	\$ 72,628	\$7,220	\$ 79,848
Operating Leases Office Equipment	\$ 18,169	-\$3,768	\$ 14,401
Contractors - Other Expenses	\$ 183,259	\$21,115	\$ 204,374
Other expenses	\$ 500	\$4,119	\$ 4,619
Other Sundry Expenses	\$ -	\$250	\$ 250
Pest Control Expenses	\$ 58,461	\$2,223	\$ 60,684
Printing, Postage (stamps) & Stationery	\$ 35,406	\$4,370	\$ 39,776
Program/Event Cost (education/sport program)	\$ 30,631	\$29,148	\$ 59,779
Insurance Premium - Public Liability	\$ 39,016	\$0	\$ 39,016
Publications and Information Resources	\$ 21,211	-\$3,377	\$ 17,835
Recruitment and Relocation Expenses	\$ 5,961	\$4,323	\$ 10,284
Registrations & Renewal - MV & Plants	\$ 63,888	\$978	\$ 64,866

Rent Expenses - Facilities	\$ 438,317	\$82,560	\$ 520,877
Repairs & Maintenance MV and Plant	\$ 332,199	\$1,382	\$ 333,581
Subscriptions and Memberships	\$ 131,517	-\$5,833	\$ 125,684
Tools and Equipment (Other than Minor Assets)	\$ 16,249	\$7,487	\$ 23,737
Training, Seminars and Professional Development	\$ 797,706	-\$4,523	\$ 793,183
Travel and Mileage Allowance	\$ 197,569	-\$9,114	\$ 188,456
Utilities - Electricity	\$ 169,876	\$8,639	\$ 178,515
Utilities - Gas	\$ 379	\$0	\$ 379
Utilities - Water & sewerage	\$ 121,454	\$6,593	\$ 128,047
Venue Hire	\$ -	\$0	\$ -
Write Off Expenses (Other than Assets)	\$ -	\$77,576	\$ 77,576
	\$ 6,661,515	\$339,967	\$ 7,001,481
TOTAL EXPENSES	\$ 22,204,420	-\$846,959	\$ 21,357,460
BUDGETED OPERATING SURPLUS / DEFICIT	(2,275,637)	\$1,088,025	(1,187,612)
Add Back Non-Cash Expenses-Depreciation	\$ 3,195,652	-\$416,655	\$ 2,778,997
	\$ 3,195,652	-\$416,655	\$ 2,778,997
Capex/Project Expenses	\$ 9,303,166	-\$371,187	\$ 8,931,979
Capex Expenses	\$ 9,303,166	-\$371,187	\$ 8,931,979
Add Additional Inflows			
Capital grants 2023/2024	\$ 2,020,126	-\$481,931	\$ 1,538,195
Insurance Claims and Grants-Flood Recovery	\$ 1,782,419	\$99,266	\$ 1,881,685
Prior Year Carry Forward Tied Funding	\$ 3,658,925	-\$474,900	\$ 3,184,025
Transfer from Reserves			
Yarralin Duplex	\$ 940,000	-\$280,000	\$ 660,000
New office Building-18 Pearce Street	\$ 1,000,000	\$0	\$ 1,000,000
Total Additional Inflows	\$ 9,401,470	-\$1,137,565	\$ 8,263,905
NET BUDGETED OPERATING POSITION	\$ 1,018,318	-\$95,008	\$ 923,311



Community Development Program

ITEM NUMBER 10.2.5.

REPORT TYPE Report for Information

PREPARED BY Regional Manager, Community Development Program

Purpose

This report provides Council with an update on the Community Development Program (CDP) for noting.

Recommendations

- A. That the CDP report is received and noted

Regional Plan

Goal 1: Quality Leadership

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

Goal 3: Investing in our people

3.1 Invest in training through the development and implementation of a comprehensive Training Plan covering all staff

3.2 Review the current organizational structure to improve communications, maximize inter departmental support and to grow staff capabilities and remuneration

3.4 Grow local employment through the development and delivery of programs and contracts in communities and across the region

Goal 4: Liveability

4.1 Delivery of quality programs which support resident's well-being

4.4 Be business friendly to encourage the development of business and industry investment into the region

Background

The Community Development Program (CDP) is an Australian Governments remote employment and community development service. The program supports Job Seekers in remote Australia to build work-like skills, address employment barriers and contribute to their communities through a range of flexible voluntary activities.

Considerations

- Monthly CDP Provider Meeting - PPR audit results – NIAA have advised that we should be receiving our results within a couple of weeks' time.
- Extension of current contract – NIAA have advised current contracts will be extended until 30 June 2025. NIAA is finalising the extension details and will provide updates to providers in early May. The extension will ensure that the



design of a new employment service for remote Australia can be developed alongside broader employment services reforms. CDP providers will need to work with communities and employers to develop new work plans that support local workforce development and provide pathways into employment for participants by new jobs created through RJED and other existing and emerging opportunities. NIAA | Community Development Program (CDP). NIAA would like to engage with providers to work through changes to the Operational Guidance and exactly how work plans and initiatives will be developed and implemented to ensure final arrangements are practical, implementable, and benefit the community. Payment model

- CDP Trials - The CDP Trials Phase 2 (Community Projects) Project Payments will apply until 31 October 2024. After 31 October 2024, providers can continue to provide Community Projects Services using any unspent Community Projects Project Payments or offset unspent funds from a future payment.
- NIAA Payment model will have a reduction in overall provider payments of around 10% over the eight month extension - Service payment: The difference in amounts for Work for the Dole required (\$7,000 Ex GST) and Non Work for the Dole required (\$4,900 Ex GST) components of the current payment model will be standardised to \$4,500 (Ex GST) per participant per annum for the extension period. The service payment will continue to be based on payable caseload, rather than activity referrals, to more accurately reflect service provision on the ground (given the substantial reduction in activity attendance since becoming voluntary in May 2021). Project payment: The maximum funding amount for work plan budgets will be based on \$3,150 (Ex GST) per participant on the average daily payable caseload over 1 September to 30 November 2023. *NESA are having discussions with NIAA on how the 10% could affect several providers.*
- RFFR – CDP Manager & ICT Service Delivery Manager are working closely with DEWR IT department to finalise Milestone 2. They have advised 2-3 weeks to be done and then Milestone 3 could take up to 4 –6 months to be completed. Fortnightly meetings are being held to ensure it is finalised quicker and is compliant.
- Community consultations are to take place and discuss the new RJED program and it being a community lead. Community input is especially important towards the new program developing and changes coming in. ‘What positions in your community are a need and not already happening?’
- Communities are starting to get back on their feet after another big wet season. Some access roads are still closed or unpassable until crews can start work on them.
- Filling positions in communities and the Compliance team working with Program Managers to work on an information page about positions to encourage more people to apply for their positions and have a better understanding of what is required in the job. All sites are working with all areas to fill empty positions.



- All sites now have screen printing equipment delivered except for Yarralin. Yarralin is yet to get going with other activities other than mowing yards after floods and removing items that snakes are making a home in and repairing furniture to use a men's area. Assisting people in community with clothes alterations, coffee mornings to have chats with the Ladies. Washing clothes at activity center to assist with community. Timber Creek have their plans drawn up for a big training area. Cleanup and set up is still in the process. I am waiting for new quotes for power to be connected to the site. Bulla and Amanbidji need positions filled. Kalkarindji had CDP Regional Activity Coordinator visit and organised a major cleanup of the streets of Dagaragu community with Council staff, other stakeholders and community members assisting. Kalkarindji team attended the Remote Economic support Expo at the Caravan Park. NTAIC, Many Rivers, and NIAA attended had discussed possible future opportunities that we can assist Job Seekers with. Lajamanu has a new Coordinator and she is still finding her feet and connecting with the community. Men have assisted the elders with long grass in their yards to keep snakes away. Low attendance with the ladies, but the new Coordinator is working with them to encourage more to come in. CDP assisted World Vision team in with a room to have a training session on Abecedarian Approach Australia which teaches early childhood skills and games to support child development and readiness for school.
- RJED forum with NIAA will be held in Katherine on 15/5/2024.
- Next CDP Conference - 'Better together: Connecting for first nations Employment' conference will be held in Cairns on the 18th & 19th June 2024.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



11. Local Authority

11.1. Local Authority Minutes

Nil

11.2. Local Authority Resignations/Nominations

Cecelia McKenzie and Marilla Appleby have resigned from the Timber Creek Local Authority

Alain Denouel has resigned from the Pine Creek Local Authority.

12. Action Items

Action Item Report

ITEM NUMBER 12.1.

REPORT TYPE Action Items Report

PREPARED BY Media and Communications Officer

Purpose

To provide an update on the status of action items since the last ordinary Council meeting.

Recommendations

- A. That the Action Item Report is received and noted
- B. That completed items be removed from the action items list.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. Report 20240422 OCM [12.1.1 - 17 pages]

Action Register

Search Criteria

Showing Completed Items: Yes

Include Items Completed From: 22/03/2024

Applied Filters

Meeting Types: Amanbidji Local Authority Meeting, Bulla Local Authority Meeting, Daly River Local Authority Meeting, Kalkarindji Local Authority Meeting, Ordinary Meeting of Council, Pine Creek Local Authority Meeting, Timber Creek Local Authority Meeting, Yarralin Local Authority Meeting

Generated By: Kim Maskell

Generated On: 22/04/2024 at 1:48pm

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
01/04/2022	28/01/2022 - Item 14 - Correspondence	MOTION BROUGHT FORWARD (28/02/22) Letter to be sent to LGANT regarding the urgent need for upstream flood notification for Upper Victoria River (above Kalkarindji) and the Humbert River (above Lingarra) (22/10/21) Email to be sent from CEO to Peter McLinden concerning motions from previous Council meetings regarding advocacy for upstream notification system on Victoria River.	Brian Hylands, Keira Townsend,	17/03/2023 Michelle Griffin Motion paper sent to LGANT for inclusion in the general meeting agenda. LGANT GM is scheduled for 19-20 April 2023. 25/07/2023 Michelle Griffin Letter received from the Bureau of Meteorology on 24 May 2023 regarding flood warning networks. Correspondence available in Share Point register.	In progress
01/04/2022	28/09/2021 - Item GB-31.4 Green River Aboriginal Corporation	Action item: That a business plan be prepared to outsource waste management at Nauiyu	Adam Justin, Matthew Cheminant	17/03/2023 Matthew Cheminant VDRC are still waiting for a lease agreement 20/09/2023 Matthew Cheminant Requires further decision making as there is no lease on the current waste facility in Nauiyu 16/04/2024 Matthew Cheminant There is still no lease agreement and council still trying to look at land on Wooliana Road	In progress
01/04/2022	21/03/2017 - 052/2017 - Waste Management Site - Kalkarindji	#4 (3) Kalkarindji Landfill (052/2017) CEO to identify ownership (through Land Council) of suitable future dump land sites. Apply for external fencing funding for Kalkarindji. Civil Works to ascertain dump site requirements for inclusion of project in the community plan.	Brian Hylands, Matthew Cheminant	22/06/2023 Michelle Griffin COMMENTS FROM PREVIOUS ACTIONS ITEMS (prior to DA) 25 June 2019 Since March 2017 a waste management strategy has been established. The only outstanding land tenure issues are at Kalkarindji. The area where the landfill is located is subject to a land title claim. CLC are investigating a way forward. Funding has been provided to develop shovel ready documentation and cost estimates for all Council landfills. 16/04/2024 Matthew Cheminant CEO Brian Hylands to meet with CLC in the near future to discuss	Ongoing
26/07/2022	General Business 13.2 Roadside stops - Buntine Hwy	Discuss and identify the location for a rest stop with toilets. Action: Letter to DIPL and the Department of Chief Minister and Cabinet (Jake and Claire) and Regional Manager Territory Regional Growth. Roadside rest stop near Delemere.	Adam Justin, Matthew Cheminant	17/03/2023 Matthew Cheminant MC sent an email to Dipl requesting toilet blocks along the Buntine HWY in three locations. They have acknowledged the request. 23/10/2023 Adam Justin Followed with DIPL as per MC's original request. DIPL could not provide any update on the request. This is actioned for follow up and initiate further discussions shall be opened with DIPL to meet requests of community members throughout the VDRC region.	In progress
27/09/2022	General Business 15.6 Title - In-kind support from Sitzler	Motion That a letter from the Mayor be sent to Sitzler seeking in-kind support for the projects taking place in Timber Creek for the benefit of the people of Timber Creek.	Keira Townsend,	17/01/2023 Michelle Griffin Letter draft and awaiting feedback 13/04/2023 Michelle Griffin On hold until scope of works is complete. 15/04/2024 Keira Townsend New scope of works being developed by NBC Consultants.	Ongoing

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
31/01/2023	Mayoral Report	<p>Resolution: OCM-2023/4 That Council recommend Daniel Jones and Graham Watts receive a bravery award for their commitment to ensuring community safety during the Timber Creek floods in December 2022.</p>	Kim Maskell	<p>23/10/2023 Michelle Griffin Final details being confirmed. The application is almost ready for submission.</p> <p>09/11/2023 Kim Maskell The application was submitted on 1/11/23</p> <p>Thank you for submitting your application through the Australian Honours and Awards portal: (https://oosgg-ca-prod.powerappsportals.com/).</p> <p>Your application has been successfully submitted. Your application ID is APP-P5Q4048.</p> <p>05/02/2024 Kim Maskell Jan 31 - Followed up on progress of the awards, response on Feb 2 advised that the nomination is current and, while they can't give an exact timeframe, they are generally considered within 24 months from time of receipt.</p>	Ongoing
28/02/2023	Pine Creek Local Authority meeting held on 7 February 2023	<p>OCM-2023/28 Resolution:</p> <ul style="list-style-type: none"> A. That the minutes of the Pine Creek Local Authority meeting held on 7 February 2023 be adopted as a resolution of Ordinary Council; and B. That Council endorses resolution PCLA-2023/4 The Pine Creek Local Authority extends an invitation to PowerWater to attend the next Pine Creek Local Authority meeting to discuss water issues. C. That Council endorses resolution PCLA-2023/7 that the Pine Creek Local Authority have accepted the Election Commitment funding offer and commit a matching co-contribution as per the funding guidelines. D. That Council endorses resolution PCLA-2023/8 for the council to obtain quotes for lighting options for the Pine Creek oval (to include fixed and mobile options). E. That Council notes resolution PCLA-2023/10 and will continue to support the Pine Creek Goldrush with in-kind assistance 	Adam Justin, Matthew Cheminant	<p>08/03/2023 Jackson Bernard No action is required from Finance.</p> <p>17/03/2023 Matthew Cheminant A. Pine Creek Com needs to invite Power and water to the next local authority meeting B. Committed funding just a delay on delivery of equipment C. Lighting, Applications for a grant in progress D. Approved</p> <p>20/03/2023 Tanya Brown COM ,Tanya Brown emailed PWC on 7th February 2023 to Shane Papworth to update on Pine Creek water security. Waiting for confirmation on attendance. COM, Tanya Brown emailed AllRegions electrical for a cost estimate on supplying and installing lighting at the oval on 7.2.2023</p> <p>21/06/2023 Matthew Cheminant 21/06/2023 Waiting on update from grant application for oval lighting</p> <p>24/08/2023 Tanya Brown PWC representatives attended the August meeting and provided members with updates on the status of water in Pine Creek, they advised members they will request another attendance of the LA meeting when they have further updates to provide to the township.</p> <p>20/09/2023 Matthew Cheminant VDRC are awaiting a response re the grant application.</p> <p>16/04/2024 Matthew Cheminant Still no response on the grant for oval lighting</p>	Awaiting external response

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
28/02/2023	Daly River Local Authority meeting held on 8 February 2023	<p>OCM-2023/29 Resolution:</p> <ul style="list-style-type: none"> A. That the minutes of the Daly River Local Authority meeting held on 8 February 2023 be adopted as a resolution of Ordinary Council. B. That Council endorses DRLA resolution DRLA-2023/8 to commit \$10,000 of Local Authority Project Funding to a bi-annual veterinary program. C. That council receives the feedback from the Daly River Local Authority DRLA-2023/6 that a library service would benefit the community and will take this feedback into account when developing the 2023/24 regional plan. 	Adam Justin, Matthew Cheminant	<p>08/03/2023 Jackson Bernard \$10k for Bi-annual veterinary be added in the next budget review.</p> <p>18/04/2023 Pat Hollowood First of two Council approved vet visits for this calendar year is scheduled for Wednesday 24 May 2023. Purchase order has yet to be completed as at 18/4/2023. Advertising for vet visit will commence in early May.</p> <p>28/05/2023 Michelle Griffin Feedback regarding library services has been added to the regional plan.</p> <p>10/07/2023 Pat Hollowood First of two vet visits successfully conducted 24 May 2023. Second visit will be scheduled towards end of the year.</p> <p>20/09/2023 Matthew Cheminant Second Vet Visit is at the end of the year.</p>	Completed
28/02/2023	Kalkarindji/Daguragu Local Authority meeting held on 14 February 2023	<p>OCM-2023/30 Resolution:</p> <ul style="list-style-type: none"> A. That the minutes of the Kalkarindji/Daguragu Local Authority meeting held on 14 February 2023 be adopted as a resolution of Ordinary Council. B. That Council endorses resolution KDLA-2023/6 to proceed with the bus shelter project, estimated to cost up to \$20,000. C. That Council endorses resolution KDLA-2023/7 for the design of the waste management sign <i>'for health and safety reasons please do not light up the dump'</i>. (attached) D. That Council endorses resolution KDLA-2023/8 to proceed with the <i>Arts Centre Park shade trees and outdoor table project</i>, estimated to cost up to \$20,000. E. That Council receive and note resolution KDLA-2023/9 that the Local Authority support the council to advocate for rest stops on the Buntine Highway and support that council write to the relevant Ministers on the matter. 	Adam Justin, Matthew Cheminant	<p>08/03/2023 Jackson Bernard \$20k commitment for Bus Shelter and \$20k for Arts Centre shade trees and outdoor table project will be included in the next budget review.</p> <p>23/05/2023 Michelle Griffin ESO drafting the letter pertaining to KDLA-2023/9</p> <p>21/06/2023 Matthew Cheminant 21/06/2023 Just waiting on formal approval from DIPL. Then building scope of works and source quotes</p> <p>23/06/2023 Matthew Cheminant Waste management facility sign is ordered and awaiting delivery.</p> <p>20/09/2023 Matthew Cheminant B. In progress C. Complete D. In progress E. Complete</p> <p>20/09/2023 Jocelyn Moir Waste management facility sign has been installed</p> <p>16/04/2024 Matthew Cheminant Items B & D have Purchase orders raised. Awaiting on delivery and installation</p>	Completed

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
28/02/2023	Yarralin/Nitjpurru Local Authority meeting held on 16 February 2023	<p>OCM-2023/31 Resolution:</p> <ul style="list-style-type: none"> A. That the minutes of the Yarralin/Nitjpurru Local Authority meeting held on 16 February 2023 be adopted as a resolution of Ordinary Council. B. That council endorses resolution YLA-2023/4 to commit \$30,000 of Local Authority Project Funding to a bi-annual vet program in 2023. C. That council endorses resolution YLA-2023/5 to commit \$150,000 of Local Authority Project Funding to the development of a playground, including outdoor fitness equipment in Yarralin. D. That council notes resolution YLA-2023/6 and will investigate options for developing a council premises including office and staff accommodation at Nitjpurru. E. That council notes resolution YLA-2023/7 and will investigate the process and support a place name change from 'Pigeon Hole' to 'Nitjpurru'. 	Adam Justin, Matthew Cheminant	<p>08/03/2023 Jackson Bernard \$30k and \$150k commitments will be included in the next budget review.</p> <p>21/06/2023 Matthew Cheminant 21/06/2023 First vet visit was undertaken in March/April, second vet Oct/Nov.</p> <p>20/09/2023 Matthew Cheminant Purchase orders raised and in progress</p> <p>16/04/2024 Matthew Cheminant Item C playground has been completed.</p> <p>Vet visit still to take place due to road conditions</p> <p>16/04/2024 Matthew Cheminant Hey Kayla,</p> <p>Thanks for chatting today regarding the upcoming veterinary program. As discussed, due to the recent rains, we will push the visit to 13 – 17 May, 2024. If needed, we can push it further again.</p>	In progress
28/02/2023	Action Items	<p>OCM-2023/34 Resolution:</p> <ul style="list-style-type: none"> A. That council request that the ABA grant to develop land at 4 Fitzer Street Timber Creek (Lot 101) be varied due to no available land, and the variation to be focused on staff accommodation on council land to support the aged care and NDIS programs. 	Keira Townsend, Matthew Cheminant, Trudy Braun	<p>08/03/2023 Keira Townsend Prior to receiving a Grant Agreement, Council is required to submit new project plan and accompanying budget to NIAA. The Operations team have been notified that this is required.</p> <p>26/05/2023 Keira Townsend Operations team are currently developing amended project scope, budget and timeline to include construction of staff accommodation.</p> <p>21/06/2023 Matthew Cheminant 21/06/2023 land tenure still an issue. Investigating other areas.</p> <p>22/08/2023 Keira Townsend Request for variation submitted. Awaiting notice of outcome.</p> <p>20/09/2023 Matthew Cheminant Grant manager to confirm whether the variation has been accepted</p> <p>20/09/2023 Keira Townsend Still awaiting official outcome notification from NIAA</p> <p>22/11/2023 Keira Townsend NIAA will provide the final agreement over the coming weeks.</p>	Completed

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
				<p>23/01/2024 Keira Townsend</p> <p>Council has received grant agreement documents. Being presented to Council for approval to affix common seal at the January 2024 OCM</p> <p>20/03/2024 Keira Townsend</p> <p>Approval granted to develop the facility as a day respite centre.</p> <p>16/04/2024 Matthew Cheminant</p> <p>CEO in discussions with a consultant to get the project scope revised and engage a local company to possibly carry out the work.</p>	
28/03/2023	General Business 14.4 Nitjpurru Housing	<p>OCM-2023/60 Resolution: That the Mayor writes to all relevant Northern Territory and Federal Ministers advocating for the relocation of Nitjpurru to higher ground, emphasising that no new houses should be built in the flood area.</p>	Michelle Griffin	<p>19/07/2023 Michelle Griffin</p> <p>letter in progress</p> <p>25/07/2023 Michelle Griffin</p> <p>Mayor B. Pedwell has contacted ABC to discuss houses being built in flood zone at Nitjpurru.</p>	Completed
28/04/2023	Action Items	<p>OCM-2023/79 Resolution: A. That Council write to the Minister Moss (cc Minister Paech) requesting that the EPA attend local authority meetings to explain their policies that impact council's waste management.</p>	Michelle Griffin	<p>09/06/2023 Michelle Griffin</p> <p>Letter sent to Minister Moss on 9 June 2023. Awaiting response.</p> <p>17/07/2023 Michelle Griffin</p> <p>NTEPA officers from the Regulation division will be attending the Pine Creek and Timber Creek local authority meetings in August.</p> <p>23/10/2023 Michelle Griffin</p> <p>Invitation extended to NTEPA to meet with Councillors.</p>	Completed
28/04/2023	General Business 14.5 Relocation of Nitjpurru office	<p>Resolution: OCM-2023/86 A. Council request a letter to the Department of the Chief Minister and Cabinet for funding assistance to assist with the relocation of Council's office to the evacuation centre with connections to essential services.</p>	Adam Justin, Brian Hylands, Keira Townsend, Matthew Cheminant, Michelle Griffin	<p>21/06/2023 Matthew Cheminant</p> <p>21/06/2023 sourcing quotes</p> <p>18/07/2023 Michelle Griffin</p> <p>Letter sent to A/Executive Director of the Local Government branch of Department of the Chief Minister and Cabinet. Awaiting reply.</p> <p>20/09/2023 Matthew Cheminant</p> <p>All relevant information and quotes have been submitted to the Grant manager for action.</p> <p>15/04/2024 Keira Townsend</p> <p>\$500,000 secured from a combination of CBF and LGPIF grants (\$250,000 from each grant).</p>	Completed
28/04/2023	General Business 14.7 Daguragu Road	<p>OCM-2023/88 Resolution: A. Council write to Minister Lawler requesting clarification on the ownership of the crossing at Wattie Creek crossing at Daguragu.</p>	Brian Hylands, Keira Townsend, Michelle Griffin	<p>31/05/2023 Michelle Griffin</p> <p>Letter sent to Minister Eva Lawler on 31 May 2023. Awaiting response.</p>	Ongoing
30/05/2023	Timber Creek Local Authority Meeting held	<p>OCM-2023/107 Resolution: A. That the minutes of the Timber Creek Local Authority Meeting held on 16 May 2023 be adopted as a resolution of Ordinary Council.</p>	Adam Justin, Matthew Cheminant	<p>21/06/2023 Matthew Cheminant</p> <p>Roads to Recovery funding has been received. Lighting and school signage is included in scope of works being prepared for the Timber Creek Wilson Street upgrade.</p>	In progress

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
on 16 May 2023		<p>B. That Council endorses resolution TCLA-2023/24 Resolution: The Timber Creek Local Authority request council look into alternative illuminating school zone signs which will capture the attention of drivers; and</p> <p>C. That Council endorses resolution TCLA-2023/24 Resolution: The Timber Creek Local Authority request council obtain quotes and/or research grant opportunities (such as Community Safety Grants) for security lights (flood lights) on the street outside the school and creche (from both directions)</p>		<p>21/06/2023 Paul Buckley</p> <p>OCM-2023/107 B. TCLA-2023/24 Contractors have been engaged to quote on the signage for the school signage to capture drivers attention. Awaiting quotations. C. TCLA-2023/24 contractors have been engaged for quotes to move forward with grant funding amounts.</p>	
27/06/2023	General Business GB-5 National Parks Rubbish	<p>OCM-2023/139 Resolution: That Council write another letter to all relevant Ministers regarding rubbish in Pine Creek as a result of tourists 'taking their rubbish' from the surrounding National Park areas.</p>	Brian Hylands, Keira Townsend, Michelle Griffin	<p>18/09/2023 Michelle Griffin Letter sent to Minister Nicole Manison on 18 September 2023.</p> <p>15/04/2024 Keira Townsend Response letter from Minister Uibo received on 17 January 2024.</p>	Ongoing
25/07/2023	General Business GB1 - Travel Allowance solutions	Action: Report to Council in August regarding Councillor Travel Allowance	Brian Hylands, Michelle Griffin	<p>24/10/2023 Michelle Griffin This action is on hold until the NT Remuneration Tribunal conduct the consultation with all councils.</p> <p>15/04/2024 Keira Townsend Report presented at the February 2024 OCM.</p>	Completed
25/07/2023	General Business GB6 - Consumer Advisory Body Aged Care	Action: Report to next council meeting with options for Aged Care advisory bodies.	Trudy Braun	<p>17/08/2023 Trudy Braun Contact has been made with the Aged Care Commission regarding clarification around who is required to have a Consumer Advisory Body, as per advice on their website</p> <p>All approved providers will need to comply with this requirement except for those who are state or territory approved providers or a local government authority.</p> <p>19/09/2023 Trudy Braun This has been followed up with still no outcome of the requirement. Awaiting a response.</p> <p>15/11/2023 Trudy Braun Advice from the Aged Care Quality Commission has been received regarding the requirement for Council to set up and implement a Consumer Advisory Body. Council being Local Government, there is no requirement for Council to set up and implement a Consumer Advisory Board. This does not stop the Council from engaging and seeking feedback from clients where possible.</p>	In progress
16/08/2023	Amanbidji - Projects Report updates as of 30th June 2023	Action: The ALA request some information from the Grants Department regarding available grants for Homelands that could be applied for by the Amanbidji service provider.	Keira Townsend		In progress

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
29/08/2023	Yarralin - Nitjpurru Local Authority meeting held on 9 August 2023	OCM-2023/162 B. That Council endorses YLA-2023/22 Resolution: The YPHLA prefer the Colourful 'Welcome to Yarralin' sign incorporating Walangeri and Victoria Daly Regional Council and the YPHLA agree to allocate money from beautification funding towards the sign.	Adam Justin, Matthew Cheminant	20/09/2023 Matthew Cheminant Quotes and enquiry is underway by the acting Com to purchase a sign and install	In progress
29/08/2023	Yarralin - Nitjpurru Local Authority meeting held on 9 August 2023	OCM-2023/162 C. That Council endorses YLA-2023/23 Resolution: That the YPHLA fully support a name change for Pigeon Hole to Nitjpurru and that the YPHLA seek Councils support on the name change.	Keira Townsend, Michelle Griffin	20/09/2023 Michelle Griffin YPHLA and Council resolutions have been sent to the Department. Awaiting advice on next steps.	In progress
29/08/2023	Timber Creek Local Authority meeting held on 15 August 2023	OCM-2023/164 C. Council acknowledges TCLA-2023/33 Resolution: The Timber Creek Local Authority reviewed quotes for supply and installation of outdoor gym and shade structure and notify Council that their preference is NT Sports and Playground Surfacing (Forpark).	Adam Justin, Matthew Cheminant	06/12/2023 Kim Maskell Purchase order pending 16/04/2024 Matthew Cheminant Email from PB on 20/24 Hi Matt, I emailed Bob from NT Surfacing last week. He did suggest he could give me a start date this week for May. I believe he has been held up with his other jobs but our materials (gym equipment) are in Darwin. I haven't heard from him as yet. Thanks,	In progress
29/08/2023	General Business GB9 - Lot 1 and 2 Wooliana Road	OCM-2023/176 That Council writes to Minister Lawler requesting Lot 1 and 2, Wooliana Road be allocated to Victoria Daly Regional Council for future service delivery centre.	Brian Hylands, Keira Townsend, Michelle Griffin	23/10/2023 Michelle Griffin Correspondence sent on 12 October 2023. 20/02/2024 Kim Maskell 30/10/23 Response received	Completed
31/10/2023	General Business GB 2/ Fire Breaks	Action: Research options for Firebreaks in VDRC Communities	Adam Justin, Matthew Cheminant	15/04/2024 Keira Townsend Grader purchased by CLC to support firebreaks at Kalkarindji / Daguragu. 15/04/2024 Keira Townsend Sits with the Department of Local Government.	Completed
31/10/2023	General Business	Action: Consultation with ALPA, Police, Gurindji regarding emergency supplies in Dargaragu	Brian Hylands		Not yet started
31/10/2023	General Business	OCM-2023/210 Resolution: A. Council write to Minister Bowden requesting an update on disaster relief funding.	Brian Hylands, Kim Maskell		In progress
31/10/2023	General Business	OCM-2023/212 Resolution: A. Council writes to minister Worden seeking clarification on the issues with genetically modified cotton being transported on our roads, re-growing and roadside litter.	Keira Townsend	15/04/2024 Matthew Cheminant Comment: In the past firebreaks have been undertaken by visiting road contractors. The firebreaks have been undertaken around the airstrips by DIPL or a contractor such as Bradshaw / Kings when visiting communities.	Not yet started

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
14/11/2023	Council Operations Manager Report	Action: follow up on the dead tree outside the Kalkarindji Arts Centre. Arrange removal if required.	Kirsty Bock		Completed
14/11/2023	Finance Report for period ending 30 September 2023	Action: investigate possible locations for recycling points throughout the community	Matthew Cheminant		Not yet started
14/11/2023	General Business	<u>Action:</u> invite Spectur to the next KDLA to present options for mobile solar powered safety cameras	Matthew Cheminant	23/04/4024 Email sent to Spectur inviting them to KDLA on 15 May. 23/04/4024 Response received and Teams invitation sent.	Not yet started
14/11/2023	General Business	<u>Action:</u> investigate whether the KDLA can purchase available land	Brian Hylands, Matthew Cheminant	15/04/2024 Keira Townsend CEO to present information at the next KDLA.	In progress
21/11/2023	Project Funding Update as of 30 September 2023	Action: The Bulla Local Authority requests Council to write to DIPL and ask about installing a person gate at the airstrip.	Keira Townsend		Not yet started
21/11/2023	Bulla Action Items	Action: The Bulla Local Authority Request Council to contact PAWA regarding a water supply point for the cold water fountain at the Bulla basketball centre.	Matthew Cheminant, Paul Buckley	04/12/2023 Paul Buckley Contacted Billy Flanagan from Power and water via email on the 4/12/23 regarding the feasibility and costing of the installation. Awaiting response. 20/12/2023 Paul Buckley 20/12/2023. Asked for a quotation from NWAC regarding the tap installation. Powerwater contact have replied via email accepting the water usage. 11/01/2024 Paul Buckley 11/01/2024- Awaiting quotation to date. 02/02/2024 Paul Buckley Due to unforeseen circumstances, the quotation was not done. Awaiting Quotation as NWAC have been contacted again regarding the drinking tap. 12/02/2024 Paul Buckley 12/02/2024. The council has been informed that NWAC cannot access the water mains in Bulla. Scatt's Plumbing carry out all works in the are for Power and water. Scatt's plumbing were emailed for a quote on the 07/02/2024 for the installation of a bubbler tap beside the basketball court at Bulla.	Awaiting external response
21/11/2023	Timber Creek Action Items	Action: TCLA requests Council to look into possible playground equipment for younger children.	Matthew Cheminant, Paul Buckley	20/12/2023 Paul Buckley 20/12/2023. Equipment will take up to 12 weeks for arrival, regarding conversation with NT Surfacing today. 11/01/2024 Paul Buckley 11/01/2024- TCLA 2023/43 Resolution.	In progress

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
				Quotation accepted, Purchase order approved. Awaiting response from contractor on start dates as materials delivery is up to 12 weeks. Possibly late February to March 2024 12/02/2024 Paul Buckley 12/02/2024. Hardy's landscaping have been asked for a quotation regarding the installation of more child friendly items to replace some of the existing playground equipment, awaiting response from the 05/02/2024.	
28/11/2023	General Business GB 1/ Cars being parked on the roads in Kalkarindji	<u>Action:</u> Council to consult with police regarding what can be done about the cars being parked on the roads. *Added on 30 Jan OCM - locate owner of cars and speak with them as well as the police	Brian Hylands, Matthew Cheminant	15/04/2024 Keira Townsend Kalkarindji COM working with police. There has been some success to date with only one car still on the road.	Ongoing
12/12/2023	Amended New Audit & Risk Policy / Terms of Reference	OCM-2023/227 Resolution: A. That the Amended New Audit & Risk Policy / Terms of Reference report is received and noted B. Council approves implementing non-attendance clause into LGP028 C. Council approves LGP028 Audit & Risk Policy/Terms of Reference D. That the Council approves membership being revoked for non-attendance of two consecutive meetings without apology	Brian Hylands, Keira Townsend	15/04/2024 Keira Townsend Reassigned to Keira Townsend 16/04/2024 Keira Townsend Policy updated as per resolution.	Completed
12/12/2023	Policy review - LGP013 Privacy and Confidentiality and LGP005 Other reasonable expenses and non-monetary benefits policy (Council Members)	OCM-2023/228 Resolution: A. That the Policy review - LGP013 Privacy and Confidentiality and LGP005 Other reasonable expenses and non-monetary benefits policy (Council Members) report is received and noted B. Council Approves LGP013 Privacy and Confidentiality Policy C. Council Approves LGP005 Other reasonable expenses and non-monetary benefits policy (Council Members)	Brian Hylands, Keira Townsend	16/04/2024 Keira Townsend Review complete as per resolution.	Completed
12/12/2023	Auction of Council's Mobile Assets	OCM-2023/229 Resolution: A. That the Auction of Council's Mobile Assets report is received and noted B. That council approves the disposal of the following assets through an auction: • 2000, Kubota M5700 Tractor Rego CC56BV • 2004, Kubota ME8200 Tractor Rego 718583 • 2017, Kubota ZD1011-54-AU Mower Rego CD05FO • 2010, Can Am 5ABC Quad Bike Rego CC29MJ • 2016, Polaris Litre 570 Quad Bike Rego CC56MU • Various IT equipment and CCTV system • Steel railway sleepers – Pine Creek	Matthew Cheminant		Not yet started
12/12/2023	Asset Management - Waste Collection	OCM-2023/232 Resolution: A. That the Asset Management - Waste Collection Garbage Compactor report is received and noted,	Matthew Cheminant		Not yet started

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
	Garbage Compactor	B. That Council approves commencement of plans to procure a new Waste Collection Garbage Compactor			
12/12/2023	Pine Creek Local Authority meeting held on 6 November 2023	<p>OCM-2023/235 Resolution:</p> <p>A. That Council endorses PCLA-2023/41 Resolution: That PCLA donate \$1000 towards Christmas Party.</p> <p>B. That Council acknowledges PCLA-2023/42 Resolution: PCLA have agreed for member John Roberts to use blower to push the dead salvinia weed off the sides and down into the ponds to see if it can be burnt and cleared out before the wet season approaches.</p> <p>C. That Council endorses PCLA-2023/43 Resolution: PCLA has agreed to allocate \$1000 to have 67 Territory native trees planted around Pine Creek.</p> <p>D. That Council acknowledges PCLA-2023/31 Resolution: the Resignation of Clare Merritt from the Pine Creek Local Authority is noted.</p> <p>E. That Council endorses PCLA-2023/32 Resolution:</p> <ul style="list-style-type: none"> i. That the Nomination of Dianne Benson to the Pine Creek Local Authority is received; and ii. The Pine Creek Local Authority recommend that Council endorses the nomination. 	Matthew Cheminant, Nitten Kurian	13/02/2024 Tanya Brown all completed	Completed
12/12/2023	Kalkarindji - Dagaragu Local Authority meeting held on 14 November 2023	<p>OCM-2023/236 Resolution:</p> <p>A. That Council endorses KDLA-2023/21 Resolution: The KDLA requests that Council writes to the Central Land Council requesting a crocodile management plan. If no plan is available, request that a plan be developed.</p> <p>B. That Council endorses KDLA-2023/25 Resolution:</p> <ul style="list-style-type: none"> i. The KDLA requests three quotes for the supply and installation of cold drinking water fountains at the Kalkarindji basketball court, the arts centre, and the Dagaragu recreation hall (all to have multiple outlets); and ii. That the existing drinking water fountain at the Kalkarindji basketball court be repaired and re-installed at the Kalkarindji council office; and iii. That the KDLA request council approval to commit up to \$80,000 towards the project. <p>C. That Council endorses KDLA-2023/26 Resolution:</p> <ul style="list-style-type: none"> i. That the KDLA request quotes for the supply and installation of a bus shelter at Dagaragu; and ii. That KDLA requests council approval to commit up to \$40,000 towards the project. <p>D. That Council endorses KDLA-2023/27 Resolution: That the KDLA requests council approval to increase the committed funds for the Kalkarindji bus shelter (KDLA-2023/6) from \$20,000 to \$40,000.</p>	Kirsty Bock, Matthew Cheminant	<p>16/04/2024 Matthew Cheminant Quotes and purchase orders placed by the Kalkarindji COM</p> <p>16/04/2024 Matthew Cheminant Playground will need to be inspected by a certified contractor to see what repairs need to be made.</p>	In progress

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
		<p>E. That Council endorses KDLA-2023/28 Resolution:</p> <ul style="list-style-type: none"> i. That the KDLA request council to check compliance of the playground at central park; and ii. To liaise with the Kalkaringi School regarding compliance requirements; and iii. Prepare an estimate of funds required for the project. 			
12/12/2023	Yarralin Local Authority meeting held on 15 November 2023	<p>OCM-2023/237 Resolution:</p> <p>A. That Council endorses YLA-2023/34 Resolution:</p> <ul style="list-style-type: none"> i. The Yarralin - Nitjpurru Local Authority requests approval from Council that \$30,000 be committed towards a half basketball court at Lingara, and ii. Will be seeking a matching contribution from Local Member Chansey Paech. <p>B. That Council endorses YLA-2023/35 Resolution: The Yarralin - Nitjpurru Local Authority requests approval from Council that \$20,000 be committed towards the Yarralin beautification project.</p> <p>C. That Council acknowledge YLA-2023/28 Resolution: The Yarralin - Nitjpurru Local Authority received and noted that Simon Campbell has resigned.</p>	Colin Campbell, Jackson Bernard, Matthew Cheminant	30/01/2024 Jackson Bernard Noted and added to the budget	Not yet started
12/12/2023	Timber Creek Local Authority meeting held on 21 November 2023	<p>OCM-2023/238 Resolution:</p> <p>A. That the Council endorses TCLA-2023/43 Resolution: That the Timber Creek Local Authority accept the final quote from NT Sports and Playground for the outdoor gym.</p> <p>B. That the Council acknowledges TCLA-2023/44 Resolution: TCLA requests that a community plan be put forward by the Local Authority members at the next Local Authority meeting.</p>	Matthew Cheminant, Paul Buckley	11/01/2024 Paul Buckley 11/01/2024- TCLA 2023/43 Resolution. LA members accepted the resolution, Purchase order has been approved and accepted. Awaiting start dates from contractor as the building materials require 12weeks delivery. Possibly starting in late February -March 2024. 11/01/2024- TCLA 2023/44 Resolution. LA members made aware of the plans on the website. Hard copies will be made available at the next meeting.	Not yet started
30/01/2024	WARM Funding - Purchase of Can Recycling Plant Machine.	<p>OCM-2024/5 Resolution:</p> <ul style="list-style-type: none"> A. That the WaRM Funding - Purchase of Can Recycling Plant Machine. report is received and noted B. The council approves the use of \$148,800 from the WaRM funding grant to purchase a can crusher/recycling baler. 	Matthew Cheminant	21/02/2024 Matthew Cheminant Seeking more designs and specs for the appropriate crusher	In progress
30/01/2024	General Business 13.3 Rehabilitation of waste management facility in Yarralin	<u>Action:</u> Rehabilitate the old waste management facility for a new one to be established	Matthew Cheminant	16/04/2024 Matthew Cheminant Project plans for the 2024 - 2025 financial year for dump rehab and new site design works	Ongoing
06/02/2024	Project Funding Update	<u>Action:</u> PCLA write letter to PCAA to join the next Pine Creek Local Authority Meeting in May	Matthew Cheminant, Tanya Brown	12/03/2024 Tanya Brown	In progress

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
		<p>PCLA-2024/7 Resolution:</p> <p>A That the Project Funding Update report is received and noted</p>		A letter of invitation has been sent to PCAA to attend the PCLA meeting on the 7th of May 2024 by the Governance team in Regional Office.	
06/02/2024	General Business 13.5 Pine Creek Entrance sign	<p><u>Action:</u> Chairperson asked COM to investigate costs for signage</p>	Matthew Cheminant, Tanya Brown	<p>12/03/2024 Tanya Brown</p> <p>COM is speaking with a design company in Darwin regarding styles ect, Will have a quote to present to the next PCLA meeting.</p>	In progress
06/02/2024	General Business 13.2 General foot paths	<p><u>Action:</u> Request quote for repair of damaged footpaths</p> <p>PCLA-2024/11 Resolution:</p> <p>PCLA agree to allocate \$10,000 towards general foot path repairs</p>	Matthew Cheminant, Tanya Brown	<p>12/03/2024 Tanya Brown</p> <p>COM has organised a company to come and inspect the damaged footpaths that need repair, currently waiting on a quote for the repairs.</p>	Awaiting external response
06/02/2024	General Business 13.4 Service Providers for Seniors	<p><u>Action:</u> Arrange meeting with NDIS Manager</p>	Trudy Braun	<p>21/02/2024 Trudy Braun</p> <p>Community Services Regional Manager will arrange an information session for the Seniors regarding services and requirements.</p>	In progress
27/02/2024	Big Rivers Region Organisation of Councils	<p><u>Action:</u> Minutes of the Big Rivers Region Organisation of Council's meeting held on 15 February 2024 to be added to the next OMC Agenda</p> <p>OCM-2024/17 Resolution:</p> <p>A. That the Big Rivers Region Organisation of Councils report is received and noted B. Council endorses Terms of Reference and approves the Mayor and CEO to attend these meetings on behalf of Council.</p>	Chellah Clancy, Keira Townsend	<p>20/03/2024 Keira Townsend</p> <p>Seeking copy of minutes</p>	In progress
27/02/2024	Update of the Reasonable Expenses for Travel and Accommodation Policy	<p>OCM-2024/19 Resolution:</p> <p>A. That Council requests a paper be put forward to LGANT regarding remuneration for Councillor's</p>	Keira Townsend		Not yet started
27/02/2024	Remuneration Tribunal Report on Determination 2024-25	<p>OCM-2024/20 Resolution:</p> <p>A. That the Remuneration Tribunal Report on Determination 2024-25 report is received and noted</p> <p><u>Action:</u> Write to the Remuneration Tribunal regarding 2024-2025 determination of insufficient mileage allowance.</p>	Brian Hylands, Keira Townsend		Completed
27/02/2024	Correspondence Report	<p>OCM-2024/23 Resolution:</p> <p>A. That the Correspondence Report is received and noted</p>	Brian Hylands, Keira Townsend	<p>18/04/2024 Keira Townsend</p> <p>Please remove action item as this item duplicates a previous one that is already tracking progress.</p>	Completed

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
		<u>Action:</u> Respond to correspondence from Minister Selena Uibo, Minister for Parks and Rangers, regarding rubbish from National Park visitors.			
27/02/2024	Pine Creek Local Authority Meeting held on 6 February 2024	<div style="border: 1px solid black; padding: 5px;"> <p>OCM-2024/24 Resolution:</p> <ul style="list-style-type: none"> A. That the minutes of the Pine Creek Local Authority Meeting held on 6 February 2024 be adopted as a resolution of Ordinary Council B. That the Pine Creek Local Authority identifies and endorses a project by resolution for funding through the Northern Territory Government's Election Commitment Funding and Pine Creek Local Authority Co-contribution C. That the PCLA agree to allocate \$5,000 towards the Pine Creek water gardens D. That the PCLA agree to allocate \$10,000 towards general foot path repairs E. That the PCLA agree to allocate \$10,000 towards beautification </div>	Jackson Bernard	<p>05/04/2024 Jackson Bernard</p> <p>\$25,000 allocated to water gardens, footpath repairs and beautification projects have been added to the 2023-24 budget.</p>	Completed
05/03/2024	Council Operations Manager Report	<u>Action:</u> COM to follow up Airstrip lighting with DIPL	Kirsty Bock, Matthew Cheminant	<p>20/03/2024 Kirsty Bock</p> <p>Benash have received the work order from DIPL and are yet to attend the job. They could not provide an eta for the work to be completed. DIPL have been contacted to follow up.</p>	Completed
05/03/2024	Finance Report for the period ended 31 December 2023	<u>Action:</u> CEO to discuss with CFO regarding presentation of financial information in other formats.	Jackson Bernard	<p>05/04/2024 Jackson Bernard</p> <p>Had discussion with the CEO about different way of LA reporting presentation.</p>	Completed
05/03/2024	Action Items	<div style="border: 1px solid black; padding: 5px;"> <p>KDLA-2024/7 Resolution:</p> <ul style="list-style-type: none"> A. That the Kalkarindji Daguragu Local Authority receive and note the action items update, B. that tabled quotes 0477 and 0013461 for the 'Bus Shelter Project' are approved, C. that tabled quote 4078 for the 'Arts Centre Project' is approved, D. that the KDLA commits up to \$10,000 for the purchase of security camera/s for key location/s in Kalkarindji, E. that tabled quotes 15385 and 86972 are approved for the procurement and installation of a drinking water fountain to be located at the VDRC office and a trough style drinking water fountain in colour coast to be located at Central Park, and; F. that the completed action items be removed from the list. </div>	Jackson Bernard	<p>05/04/2024 Jackson Bernard</p> <p>The \$10,000 cost of installing the Camera has been included in the budget review.</p>	Completed
07/03/2024	Regional Plan Priorities	<div style="border: 1px solid black; padding: 5px;"> <p>TCLA-2024/5 Resolution:</p> <ul style="list-style-type: none"> A. That the Timber Creek Local Authority receive and note the Regional Plan Priorities B. That the Timber Creek Local Authority provide feedback on service delivery for the area. </div> <p><u>Action:</u> TCLA / COM to write to DIPL regarding the need for shelter at the Timber Creek Airstrip</p>	Keira Townsend		Not yet started
07/03/2024	General Business 13.1 Timber Creek Festival	<div style="border: 1px solid black; padding: 5px;"> <p>TCLA-2024/10 Resolution:</p> <p>That the TCLA approves committing up to \$10,000 to support the 2024 Timber Creek Festival.</p> </div>	Jackson Bernard	<p>05/04/2024 Jackson Bernard</p> <p>Cost of hosting the Timber Creek festival 2024 will be included in the Budget review. Some expenses will be paid in 2023-24 and the balance in 2024-25.</p>	Completed

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
13/03/2024	General Business	DRLA-2024/9 Resolution: That the DRLA approves allocating the 2023 Bi-annual Vet Visit Project surplus totaling \$2,071 to the 2024 Bi-annual Vet Visit Project.	Jackson Bernard	05/04/2024 Jackson Bernard \$2,071 carried forward to 2024 for bi-annual vet visit as per resolution.	Completed
14/03/2024	Yarralin Council Operations Manager Report	<u>Action:</u> Mayor Brian Pedwell to write on behalf of the YNLA to the relevant Ministers regarding the critical need to address the unsatisfactory state of the road from the Victoria Hwy to Yarralin.	Brian Hylands, Mayor Brian Pedwell		Not yet started
14/03/2024	Project Funding Update as at 31 December 2023	<u>Action:</u> Keira Townsend to ensure Nitjpurru project funding update is included in future YNLA agendas.	Keira Townsend		Not yet started
14/03/2024	Project Funding Update as at 31 December 2023	<u>Action:</u> COM to seek quotes for veterinary visits.	Colin Campbell, Kayla Adamson		Not yet started
14/03/2024	Project Funding Update as at 31 December 2023	YLA-2024/6 Resolution: A. That the Project Funding Update as at 31 December 2023 report is received and noted; and B. That the YNLA approves committing \$5,000 from Yarralin LA funds and \$5,000 from Nitjpurru LA funds to vet visits for Yarralin, Lingara and Nitjpurru.	Jackson Bernard	05/04/2024 Jackson Bernard \$10,000 cost added to 2023-24 budget.	Completed
14/03/2024	Yarralin - Nitjpurru Action Items	<u>Action:</u> Mayor to confirm measurements with KSM (3 quotes have been sought but only one response to request).	Mayor Brian Pedwell		Not yet started
14/03/2024	Yarralin - Nitjpurru Action Items	<u>Action:</u> Mayor Pedwell to follow up quotes for welcome sign which is being funded from the beautification project.	Mayor Brian Pedwell		Not yet started
14/03/2024	Yarralin - Nitjpurru Action Items	<u>Action:</u> Karen Hocking to follow up Nitjpurru name change with NLC and the Place Names Committee.	Keira Townsend		Not yet started
14/03/2024	Regional Plan Priorities	<u>Action:</u> Nitjpurru community relocation to be added to Regional Plan priorities.	Brian Hylands, Keira Townsend		Not yet started
14/03/2024	Healthy Lifestyle Grant	YLA-2024/9 Resolution: A. That the Healthy Lifestyle Grant - Surplus Funds report is received and noted; and	Jackson Bernard, Keira Townsend	05/04/2024 Jackson Bernard	Not yet started

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
	- Surplus Funds	B. That the YNLA accept the offer of the surplus grant funds totalling \$10,000 to purchase a new drinking water fountain to be installed at Yarralin.		\$10,000 added to the 2023-24 budget. Drinking Water fountain will be financed by an Unspent Healthy Lifestyle grant.	
14/03/2024	General Business	<u>Action:</u> Kim Maskell to invite Parks & Wildlife to the next YNLA meeting to discuss crocodile management.	Kim Maskell	08/04/2024 Kim Maskell Email has been sent to Clare Pearce, inviting her to the next YNLA meeting in May. 22/04/2024 Kim Maskell Clare Pearce and Stacey Kessner will be joining via Teams on May 15 Local Authority meeting	Completed
26/03/2024	Mayoral Report	<u>Note:</u> Rubbish bins for visitors leaving national park could be located at the pull off area on the Kakadu Highway, heading toward Pine Creek on the left hand side of the road, approximately 150 metres after the railway crossing <u>Action:</u> Add item to the next Pine Creek Local Authority agenda.	Kim Maskell	22/04/2024 Kim Maskell Added to the agenda for the PCLA on 7 May 2024	Completed
26/03/2024	CEO Update	<u>Action:</u> Add report detailing 2024-25 sport and recreation budget projection to April OCM.	Jackson Bernard, Trudy Braun		Not yet started
26/03/2024	CEO Update	<u>Action:</u> LGANT proposed changes to constitution - report to be added to April OCM.	Keira Townsend		Not yet started
26/03/2024	General Business	<u>Action:</u> Pricing for Snap Send Solve to be sought and tabled.	Keira Townsend		Not yet started
26/03/2024	General Business	<u>Action:</u> Develop policy and procedures for collecting and responding to local suggestions and complaints.	Keira Townsend		Not yet started
26/03/2024	General Business	<u>Action:</u> Shoulders of Cemetery Rd, Green Valley Rd and Umbrawarra Rd (11kms from Kybrook turnoff) require grading.	Matthew Cheminant	16/04/2024 Matthew Cheminant Com still waiting on a quote as the contractors are busy with other repairs. They are not returning coms calls	Not yet started
26/03/2024	General Business	<u>Action:</u> The second floodway culvert washout on Kybrook Rd requires filling. Warning sign to be erected in the meantime.	Matthew Cheminant	16/04/2024 Matthew Cheminant Second Culvert has been addressed, requires more work once the water disappears.	Not yet started
26/03/2024	General Business	OCM-2024/35 Resolution: That Council agrees to amend resolution OCM-2023/231 with regard to item B to resolve that Council agrees to replace quad bikes and provide side by sides for 3 wards.	Matthew Cheminant	16/04/2024 Matthew Cheminant OPS seeking quotes. still waiting on one quote. 19/04/2024 Matthew Cheminant Quotes received for Side by sides and a PO is generated. 19/04/2024 Matthew Cheminant 13.1 Pine Creek Com waiting for contractor response re the roads	In progress
26/03/2024	Kalkarindji/Dagaragu Local Authority meeting held	OCM-2024/37 Resolution: A. That the minutes of the Kalkarindji/Dagaragu Local Authority meeting held on 5 March 2024 be adopted as a resolution of Ordinary Council; and B. That the Council endorses KDLA-2024/7 Resolution:	Jackson Bernard, Keira Townsend	05/04/2024 Jackson Bernard The \$10,000 cost of installing the Camera has been included in the budget review.	Not yet started

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
	on 5 March 2024	<ul style="list-style-type: none"> a. That the Kalkarindji Daguragu Local Authority receive and note the action items update, b. that tabled quotes 0477 and 0013461 for the 'Bus Shelter Project' are approved, c. that tabled quote 4078 for the 'Arts Centre Project' is approved, d. that the KDLA commits up to \$10,000 for the purchase of security camera/s for key location/s in Kalkarindji, e. that tabled quotes 15385 and 86972 are approved for the procurement and installation of a drinking water fountain to be located at the VDRC office and a trough style drinking water fountain in colour coast to be located at Central Park, and; f. that the completed action items be removed from the list. 			
26/03/2024	Yarralin Local Authority meeting held on 14 March 2024	<p>OCM-2024/40 Resolution: That the minutes of the Yarralin Local Authority meeting held on 14 March 2024 be adopted as a resolution of Ordinary Council,</p> <p>A) That Council endorses YLA-2024/6 Resolution:</p> <ul style="list-style-type: none"> a. That the Project Funding Update as at 31 December 2023 report is received and noted; and b. That the YNLA approves committing \$5,000 from Yarralin LA funds and \$5,000 from Nitjpurru LA funds to vet visits for Yarralin, Lingara and Nitjpurru; and <p>B) That Council endorses YLA-2024/9 Resolution:</p> <ul style="list-style-type: none"> a. That the Healthy Lifestyle Grant - Surplus Funds report is received and noted; and b. That the YNLA accept the offer of the surplus grant funds totalling \$10,000 to purchase a new drinking water fountain to be installed at Yarralin. 	Jackson Bernard	05/04/2024 Jackson Bernard \$10,000 allocated for vet visits in Yarralin, Lingara and Nitpurru has been included in the budget review.	Completed



13. Correspondence

Correspondence Report

ITEM NUMBER 13.1.

REPORT TYPE Correspondence Report

PREPARED BY Media and Communications Officer

Purpose

To present to Council a register of incoming and outgoing correspondence since the previous council meeting.

Recommendations

- A. That the Correspondence Report is received and noted

INCOMING REGISTER

DATE	ADRESSED TO	FROM	REGARDING	DOC ID
3/04/24	CEO & Mayor B.Pedwell	Zachariah Lieytier Lawyer - Civil Law Section	RE: Pigeon Hole Emergency Shelter	DOCID-2146695868-73687
8/04/24	Grants Manager	Adjunct professor Paul Burgess A/CHO & A/GM Public Health Division NTG	RE: Healthy Lifestyle Grants 2023-24 Assessment Outcome	DOCID-2146695868-73713
10/04/24	CEO	Erin Selmes Branch Manager - Territories Stolen Generations Redress Scheme	RE: Stolen Generations Redress Scheme	DOCID-2146695868-73079
11/04/24	CEO	Jake Quinlivan Regional Executive Director, Big Rivers	RE: Yarralin Food Shortage	DOCID-2146695868-73074
15/04/24	Mayor B.Pedwell	Lisa Mumbin Chairperson - Jawoyn Association Aboriginal Corporation	RE Jawoyn Local Decision Making Implementation Plan 2024-26 Signing Ceremony	DOCID-2146695868-73707
15/04/24	CEO	Lisa Mumbin Chairperson - Jawoyn Association Aboriginal Corporation	RE Jawoyn Local Decision Making Implementation Plan 2024-26 Signing Ceremony	DOCID-2146695868-73708
16/04/24	CEO	Iain Loganathan Electoral Commissioner	RE: 2025 August Local Government Elections	DOCID-2146695868-73722



OUTGOING REGISTER

DATE	ADDRESSED TO	FROM	REGARDING	DOC ID
09/04/24	Jake Quinlivan Regional Executive Director - Dept of The Chief Minister & Cabinet	CEO	RE: Yarralin Food Shortages	DOCID- 2146695868-73695
22/04/24	Michael Martin OAM Chairperson - NT Remuneration Tribunal	Mayor B. Pedwell	RE: Determination of allowances for members of Local Councils 2024	

Attachments

Nil

14. General Business

15. Confidential

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

15.1. Confidential Ordinary Meeting held on 26 March 2024

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

15.2. Progress Report on Grant Applications

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*