



**Victoria Daly**  
REGIONAL COUNCIL

# **AGENDA**

**ORDINARY MEETING OF COUNCIL  
TO BE HELD ON TUESDAY 26 MARCH 2024  
AT 9:00 AM  
AT THE REGIONAL OFFICE - KATHERINE  
18 PEARCE STREET KATHERINE**

## **COUNCILLORS**

Mayor Brian Pedwell - Walangeri Ward  
Deputy Mayor Georgina Macleod - Daguragu Ward  
Councillor Yvette Williams - Pine Creek Ward  
Councillor Andrew McTaggart – Milngin Ward  
Councillor Deborah Jones - Timber Creek Ward

## **Chief Executive Officer**

Brian Hylands



## Our Vision

Council's vision for the Victoria Daly region is ***"Moving Forward Together"***, becoming a well respected and recognised leader within Australia's Local Government. Council aims to work towards developing a broad range of strategies that will help shape its vision for the region through excellent service delivery and community engagement; assisting to build one of the most sustainable, vibrant and diverse regions in Australia. The Council strives to form partnerships that ensure strategic goals are met.

## Our Values

The key core values and principles that are integral in achieving our vision are Respect, Integrity, Honesty, Openness and Equality

## Our Goals

The Council aims toward ensuring all communities are strong, safe and healthy; abundant with respect for culture and heritage. The Council aspires to provide good governance, leadership and advocacy and work towards building a strong regional economy by promoting local employment and high quality services within financial resources. The Council is also striving towards maintaining and developing Council assets, natural resources and country.



## VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

No responsibility is implied or accepted by the Victoria Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Victoria Daly Regional Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Victoria Daly Regional Council during the Course of any meeting is not intended to be and is not taken as notice of approval from the Victoria Daly Regional Council.

The Victoria Daly Regional Council advises that anyone who has any application lodged with the Victoria Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Victoria Daly Regional Council in respect of the application.

A handwritten signature in black ink, appearing to be 'Brian Hylands', written over a faint, light-colored signature line.

Brian Hylands  
Chief Executive Officer





15.2.2. Timber Creek Provisional Local Authority meeting held on 7 March 2024 .....	49
15.2.3. Daly River Provisional Local Authority meeting held on 13 March 2024 .....	57
15.2.4. Yarralin Local Authority meeting held on 14 March 2024 .....	65



**1. Present**

**2. Apologies**

Nil

**3. Presentations - Deputations - Petitions**

Nil

**4. Public Question Time**

**5. Disclosure of Interest - Councillors and Staff**



## 6. Confirmation of Minutes

Ordinary Council Meeting held on 27 February 2024

**ITEM NUMBER** 6.1.

**REPORT TYPE** Confirmation of Minutes

**PREPARED BY** Executive Services Officer

---

### **Recommendation**

That the minutes of the Ordinary Council Meeting held on 27 February 2024 be taken as read and be accepted as a true record of the meeting.

### **Attachments**

1. 20240227 OCM MIN Unconfirmed [6.1.1 - 10 pages]



**Victoria Daly**  
REGIONAL COUNCIL

# MINUTES

**ORDINARY MEETING OF COUNCIL  
HELD ON TUESDAY 27 FEBRUARY 2024  
AT 9:00 AM  
AT THE REGIONAL OFFICE - KATHERINE  
18 Pearce Street, Katherine NT 0850**





## VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

No responsibility is implied or accepted by the Victoria Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Victoria Daly Regional Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Victoria Daly Regional Council during the Course of any meeting is not intended to be and is not taken as notice of approval from the Victoria Daly Regional Council.

The Victoria Daly Regional Council advises that anyone who has any application lodged with the Victoria Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Victoria Daly Regional Council in respect of the application.

A handwritten signature in black ink, appearing to read "Brian Hylands", with a long horizontal stroke extending to the right.

Brian Hylands  
**Chief Executive Officer**



*The meeting opened at 9:08am*

## 1. Present

### Elected Members Present

Mayor (Chair) - Walangeri Ward  
Deputy Mayor- Daguragu Ward  
Councillor - Pine Creek Ward  
Councillor - Milngin Ward  
Councillor - Timber Creek Ward

Brian Pedwell  
Georgina Macleod  
Yvette Williams  
Andrew McTaggart  
Deborah Jones

### Staff Present

Chief Executive Officer  
Director of Corporate and Community Services  
Media and Communications Officer  
Manager of Governance and Executive Services

Brian Hylands  
Trudy Braun  
Kim Maskell  
Keira Townsend  
(minutes secretary)

### Guests

Department of the Chief Minister and Cabinet  
VDRC Audit and Risk Management Committee  
Walangeri Ngumpinku Aboriginal Corporation  
Representative  
NT Police, Fire and Emergency Services  
Deputy Chief Officer, Country Fire Authority,  
Victoria  
Assistant Commissioner, Qld Fire and Emergency  
Services  
Emergency Management Consultant, AFAC

Karen Hocking  
John De Koning  
Michelle Hann  
Gavin Thompson  
John Cawcutt  
Paul Considine (via  
Teams)

## 2. Apologies

Nil

## 3. Presentations - Deputations - Petitions

Emergency Services After Action Review - Discussion on how to improve emergency management operations in the future.

Presenters:

Gavin Thompson (Deputy Chief Officer, Country Fire Authority, Victoria)  
John Cawcutt (Assistant Commissioner, Queensland Fire and Emergency Services)

Also in attendance:

Michelle Hann (NT Emergency, Executive Assistant)



Paul Considine (Emergency Management Consultant, AFAC via Teams)  
John De Koning (Chairperson, VDRC Audit and Risk Management Committee /  
Representative, Walangeri Ngumpinku Aboriginal Corporation)

- Concern raised about the Timber Creek 2023 flooding event not being included in the review.
- Concern raised about lack of training, knowledge of community, and resources for community police officers responding to emergency situations.

#### 4. Public Question Time

#### 5. Disclosure of Interest - Councillors and Staff

There were declarations of interest at this meeting.

Deputy Mayor Georgina Macleod and Cr Andrew McTaggart declared a material interest in item 10.1.4

#### 6. Confirmation of Minutes

Ordinary Council Meeting held on 30 January 2024

ITEM NUMBER 6.1.

**OCM-2024/12 Resolution:** Carried (Deputy Mayor Georgina Macleod/Cr Yvette Williams)

That the minutes of the Ordinary Council Meeting held on 30 January 2024 be taken as read and be accepted as a true record of the meeting.

#### 7. Call for Items of General Business

- GB 1. Remote Jobs and Economic Development (RJED) Program
- GB 2. NT News Article
- GB 3. Pest control

Action: These General Business Items to be added to the March 2024 OCM Agenda.

Action: All staff reports to Council are to be submitted via Doc Assembler in the proper format by the deadline provided in the 'CALL FOR REPORTS' email notification.

## 8. Mayoral Report

### Mayoral Report

#### ITEM NUMBER 8.1.

**OCM-2024/13 Resolution:** Carried (Deputy Mayor Georgina Macleod/Cr Deborah Jones)

- A. That the Mayoral Report is received and noted
- B. That Council endorses all travel and accommodation costs pertaining to the Mayor's duties.

- The Mayor highlighted how proactive the recent February PCLA meeting was.
- The Mayor discussed the Big Rivers Regional Community Engagement Group is seeking expressions of interest for membership .
- The Mayor has asked that Council's DRFA application be finalised as a matter of priority.
- The Mayor raised his concern about ongoing food security issues across VDRC communities.

## 9. CEO Update

### CEO Report

#### ITEM NUMBER 9.1.

**OCM-2024/14 Resolution:** Carried (Deputy Mayor Georgina Macleod/Cr Yvette Williams)

- A. That the CEO Report be received and noted.

## 10. Reports to Council

### 10.1. Reports for Council Decision

#### 10.1.1. 2024 National General Assembly (NGA) & Australian Council of Local Government (ACLG)

**OCM-2024/15 Resolution:** Carried (Cr Deborah Jones/Cr Andrew McTaggart)

- A. That the report 2024 National General Assembly (NGA) & Australian Council of Local Government (ACLG) is received and noted.
- B. That Council endorses Mayor Brian Pedwell, Deputy Mayor Georgina Macleod, Cr Yvette Williams, CEO Brian Hylands to attend the 2024 *National*



*General Assembly of Local Government and the Australian Council of Local Government at the National Convention Centre in Canberra from Tuesday 2 July 2024 to Friday 5 July 2024; and*

- C. That Council approves the expenditure of associated travel and accommodation costs.

**10.1.2. 2024 Local Government Association of the NT (LGANT) Annual Conference**

**OCM-2024/16 Resolution:** Carried (Cr Yvette Williams/Cr Andrew McTaggart)

- A. That the report 2024 Local Government Association of the NT (LGANT) Annual Conference is received and noted.
- B. That Council endorses Mayor Brian Pedwell, Deputy Mayor Georgina Macleod, Cr Deborah Jones, CEO Brian Hylands, to attend the *2024 Local Government Association of the Northern Territory (LGANT) Conference and General Meeting in Darwin* from Thursday 18 April 2024 to Friday 19 April 2024; and
- C. That Council approves the expenditure of associated travel and accommodation costs.

**Big Rivers Region Organisation of Councils**

**ITEM NUMBER 10.1.3.**

**OCM-2024/17 Resolution:** Carried (Cr Andrew McTaggart/Cr Deborah Jones)

- A. That the Big Rivers Region Organisation of Councils report is received and noted
- B. Council endorses Terms of Reference and approves the Mayor and CEO to attend these meetings on behalf of Council.

Action: Minutes of the Big Rivers Region Organisation of Council's meeting held on 15 February 2024 to be added to the next OCM Agenda



**Update of the Reasonable Expenses for Travel and Accommodation Policy**

**ITEM NUMBER 10.1.4.**

Deputy Mayor Georgina Macleod and Cr Andrew McTaggart left the meeting at 10:12 am.

Deputy Mayor Georgina Macleod and Cr Andrew McTaggart returned to the meeting at 10:28 am.

**OCM-2024/18 Resolution:** Carried (Cr Yvette Williams/Mayor Brian Pedwell)

- A. That the Update of the Reasonable Expenses for Travel and Accommodation Policy report is received and noted
- B. Council does not approve the amendments to the Reasonable Expenses for Travel and Accommodation Policy (Council Members) attached to the report.
- C. Further advice to the CEO from the Department of the Chief Minister and Cabinet is that it would be invalid to pay the mileage allowance as per the attached report.
- D. As per Section 109 of the Local Government Act, Council approves the following options for Councillors who have excessive mileage above the \$5000 cap created by the Remuneration Tribunal to be added to the Reasonable Expenses for Travel and Accommodation Policy
  - 1. Reimbursement of fuel expenses,
  - 2. Reimbursement of vehicle expenses via logbook;
  - 3. Provision of a Council vehicle for Councillors to travel to Council meetings and for attending conferences and functions approved by Council.

**OCM-2024/19 Resolution:** Carried (Mayor Brian Pedwell/Cr Deborah Jones)

- A. That Council requests a paper be put forward to LGANT regarding NT Remuneration Tribunals determination of allowances for members of Local Councils for 2024-25.

Meeting adjourned for morning tea at 10.35am

Meeting resumed at 11.05am

### Remuneration Tribunal Report on Determination 2024-25

#### ITEM NUMBER 10.1.5.

**OCM-2024/20 Resolution:** Carried (Mayor Brian Pedwell/Deputy Mayor Georgina Macleod)

- A. That the Remuneration Tribunal Report on Determination 2024-25 report is received and noted

Action: Write to the Remuneration Tribunal regarding 2024-2025 determination of insufficient mileage allowance.

### 10.2. Reports for Information

#### Financial Report year to date 31 January 2024

#### ITEM NUMBER 10.2.1.

**OCM-2024/21 Resolution:** Carried (Cr Deborah Jones/Deputy Mayor Georgina Macleod)

- A. That the Financial Report year to date 31 January 2024 is received and noted

### 11. Action Items

#### Action Item Report

#### ITEM NUMBER 11.1.

**OCM-2024/22 Resolution:** Carried (Cr Yvette Williams/Cr Andrew McTaggart)

- A. That the Action Item Report is received and noted
- B. That completed items be removed from the action items list.



## 12. Correspondence

### Correspondence Report

#### ITEM NUMBER 12.1.

**OCM-2024/23 Resolution:** Carried (Deputy Mayor Georgina Macleod/Mayor Brian Pedwell)

- A. That the Correspondence Report is received and noted

Action: Respond to correspondence from Minister Selena Uibo, Minister for Parks and Rangers, regarding rubbish from National Park visitors.

## 13. General Business

Due to time constraints, deferred to the next OCM.

## 14. Local Authority

### 14.1. Local Authority Minutes

#### Pine Creek Local Authority Meeting held on 6 February 2024

##### ITEM NUMBER 15.1.1.

##### REPORT TYPE Local Authority Minutes

##### PREPARED BY Media and Communications Officer

**OCM-2024/24 Resolution:** Carried (Cr Yvette Williams/Mayor Brian Pedwell)

- A. That the minutes of the Pine Creek Local Authority Meeting held on 6 February 2024 be adopted as a resolution of Ordinary Council
- B. That the Pine Creek Local Authority identifies and endorses a project by resolution for funding through the Northern Territory Government's Election Commitment Funding and Pine Creek Local Authority Co-contribution
- C. That the PCLA agree to allocate \$5,000 towards the Pine Creek water gardens
- D. That the PCLA agree to allocate \$10,000 towards general foot path repairs
- E. That the PCLA agree to allocate \$10,000 towards beautification

Meeting adjourned for lunch at 12:45pm  
Meeting resumed at 2:08pm





## 15. Confidential

**Resolution:** Carried (Deputy Mayor Georgina Macleod/Cr Yvette Williams)

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

*The meeting moved into confidential session at 2:09 pm.*

### 15.1. Progress Report on Grant Applications

**Status 51(1)(c)(iv)** - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

**Resolution:** Carried (Cr Andrew McTaggart/Cr Deborah Jones)

That pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be re-opened to the public.

*The meeting returned to open session at 3:15 pm.*

## 17. Next Meeting

The next Ordinary General Meeting of Victoria Daly Regional Council will be held 26 March 2024

*The meeting closed at 4.35pm*

This page and the preceding 9 pages are the minutes of the meeting of Ordinary Council held on 27 February 2024.

-----  
Mayor Brian Pedwell



## 7. Call for Items of General Business

## 8. Mayoral Report

### Mayoral Report

**ITEM NUMBER** 8.1.

**REPORT TYPE** Mayoral Report

**PREPARED BY** Mayor, Walangeri Ward

### Purpose

To provide a list of meetings attended by the Mayor and to seek Council's endorsement for the associated travel and accommodation costs.

### Recommendations

- A. That the Mayoral Report is received and noted; and
- B. That Council endorses all travel and accommodation costs pertaining to the Mayor's duties.

DATE	MET WITH / ATTENDED	REGARDING
5 <sup>th</sup> March	Kalk/Daguragu LA: with CEO Hylands, Keira Townsend.	Regional Plan  Trudy Braun
7 <sup>th</sup> March	Bulla LA cancelled	Due to road closed flooding on the VIC Hwy
7 <sup>th</sup> March	Timber Ck LA: with CEO Hylands, Keira Townsend.	Regional Plan  Trudy Braun
10 <sup>th</sup> March - 15 <sup>th</sup> March	LEC: updates on Flooding, food security, roads etc. With CEO & Matt Cheminant	Re: Kalk, Daguragu, Nitjpurru, Yarralin & Timber, Bulla, Amanbidji & Nauiyu.
11 <sup>th</sup> March	Invited by NLC Full Council from the Newly Elected Chairperson Matthew Ryan. Address along with 7 Regions:  At what level of Standard are these Houses being built to?  Our Roads – Inconvenient Buchanan (Dirt Track) Hwy.	On the Announcement of the \$4 billion dollar:  10-year Remote Housing package  Hon Prime Minister Anthony Albanese MP  Hon Linda Burney MP - Minister for Indigenous Australians



	Telstra – Poor Customer service across the NT, especially during the recent Floods have gotten worst.  SHINY BOOTS.	Senator the Hon Malarndirri McCarthy – Assistant Minister for Indigenous Australians  Ms Marion Scrymgour MP – Member for Lingiari
11 <sup>th</sup> March	Mayors & President LGANT	Catch Up
13 <sup>th</sup> March	Daly River LA meeting via Teams along with CEO Hylands, Keira Townsend.	Regional Plan
14 <sup>th</sup> March	Brief catch up with LGANT President Lord Mayor Kon Vatakalis Discussed river & height gauges, rain fall.  Multi-Purpose Buildings for Evacuations.	Wattie Ck - Betterment Fund Nitjpurru Evac centre/Relocation of Community. Local Govt- (Regional & Municipal Council) Having Better Say in Emergency management plan & being at the Table. Not as Observer
14 <sup>th</sup> March	Yarralin/Nitjpurru LA meeting via Teams: CEO Hylands, Keira Townsend.	Regional Plan
18 <sup>th</sup> March	Meeting with NBC Consultants along with CEO Hylands	Projects
18 <sup>th</sup> March	Met briefly with Mary Watson Acting CEO LGANT	Local Government Association of the Northern Territory
18 <sup>th</sup> March	Meeting with Minister Peach along with CEO Hylands	Wattie Ck - Betterment Fund Nitjpurru Evac centre/Relocation of Community. Local Govt (Regional & Municipal Council) Having Better Say in Emergency management plan & being at the Table. Not as Observer.
19 <sup>th</sup> March	NIAA Briefing on the (RJED) Via Teams – with CEO Hylands	Remote Jobs & Economic Development
20 <sup>th</sup> –22nd March	LEC: updates on Flooding, food security, roads etc. With CEO & Matt Cheminant	Re: Kalk, Daguragu, Nitjpurru, Yarralin & Timber, Bulla, Amanbidji & Nauiyu
	Meeting with LGANT & NTG	Rubbish out of the parks.
25 <sup>th</sup> March	Council Briefing Day	
26 <sup>th</sup> March	Ordinary Meeting of Council	



## 9. CEO Update

### CEO Update

**ITEM NUMBER** 9.1.  
**REPORT TYPE** Confirmation of Minutes  
**PREPARED BY** Chief Executive Officer

#### Purpose

To inform the Elected Members of the CEO's activities between Council meetings.

#### Recommendations

That the CEO Update be received and noted.

#### Meetings

DATE	MET WITH / ATTENDED	REGARDING
28 February 2024	Mary Wason Acting CEO LGANT with Mayor Pedwell	Regional Issues
5 March 2024	Kalkarindji Local Authority	
7 March 2024	Timber Creek Local Authority	
12 – 22 March 2024	Northern Regional Emergency Committee Situational Awareness meetings	
14 March 2024	Yarralin-Nitjpurru Local Authority	
18 March 2024	NBC Consultants with Mayor Pedwell	
18 March 2024	Mary Watson LGANT with Mayor Pedwell	
18 March 2024	Deputy Chief Minister Chansey Paech with Mayor Pedwell	

#### Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.



## 10. Reports to Council

### 10.1. Reports for Council Decision

### 10.2. Reports for Information

#### Financial Report year to date 29 February 2024

**ITEM NUMBER** 10.2.1.  
**REPORT TYPE** Finance Report  
**PREPARED BY** Chief Finance Officer

---

#### **Purpose**

To provide the financial report pursuant to Section 17 of the Local Government (General) Regulations 2021.

#### **Recommendations**

That the Financial Report year to date 29 February 2024 is received and noted.

#### **Council officer conflict of interest declaration**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

#### **Attachments**

1. CEO Certification [10.2.1.1 - 1 page]
2. February Report [10.2.1.2 - 15 pages]



**VICTORIA DALY REGIONAL COUNCIL**  
**ABN 66 931 675 319**

**MONTHLY FINANCE REPORT FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**CHIEF EXECUTIVE OFFICER'S CERTIFICATION**

To the Councilors,

I, Brian Hylands, Chief Executive Officer of Victoria Daly Regional Council ('the Council'),  
certify that to the best of my knowledge, information, and belief:

- (i) The internal controls implemented by the Council are appropriate; and
- (ii) The accompanying finance report best reflects the financial affairs of the Council.

Signed

A handwritten signature in black ink, appearing to read "B. Hylands", written over a horizontal line.

Brian Hylands  
Chief Executive Officer

Dated this 18 March 2024



**VICTORIA DALY REGIONAL COUNCIL**  
ABN 66 931 675 319

**Monthly Income and Expenditure Statement For the Period Ended 29 February 2024**

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
<b>OPERATING INCOME</b>				
Rates	1,190,114	1,161,904	28,210	1,161,904
Charges	940,853	936,810	4,043	936,810
Fees and Charges	3,488,469	4,400,152	(911,683)	6,600,228
Operating Grants and Subsidies	6,950,613	6,571,323	379,289	9,856,985
Interest / Investment Income	493,855	473,133	20,722	709,700
Commercial and Other Income	138,281	442,103	(303,822)	663,155
<b>TOTAL OPERATING INCOME</b>	<b>13,202,185</b>	<b>13,985,426</b>	<b>(783,241)</b>	<b>19,928,782</b>
<b>OPERATING EXPENDITURE</b>				
Employee Expenses	6,539,838	7,981,214	(1,441,375)	11,971,821
Materials and Contracts	3,947,559	4,440,676	(493,118)	6,661,015
Elected Member Allowances	140,240	162,734	(22,494)	244,101
Elected Member Expenses	57,940	61,798	(3,859)	92,698
Council Committee & LA Allowances	15,800	25,113	(9,313)	33,484
Council Committee & LA Expenses	2,404	3,863	(1,459)	5,150
Depreciation, Amortisation, and Impairment	1,733,595	2,130,434	(396,839)	3,195,652
Interest Expenses	-	-	-	0
Other Expenses	-	333	(333)	500
<b>TOTAL OPERATING EXPENDITURE</b>	<b>12,437,375</b>	<b>14,806,166</b>	<b>(2,368,791)</b>	<b>22,204,420</b>
<b>OPERATING SURPLUS / DEFICIT</b>	<b>764,810</b>	<b>(820,740)</b>	<b>1,585,550</b>	<b>(2,275,638)</b>

VICTORIA DALY REGIONAL COUNCIL  
ABN 66 931 675 319

**Monthly Operating Position**

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
<b>BUDGETED OPERATING SURPLUS / DEFICIT</b>	<b>764,810</b>	<b>(820,740)</b>	<b>1,585,550</b>	<b>(2,275,638)</b>
<b>Remove NON-CASH ITEMS</b>				
Less Non-Cash Income			-	
Add Back Non-Cash Expenses	1,733,595	2,130,434	(396,839)	3,195,652
<b>TOTAL NON-CASH ITEMS</b>	<b>1,733,595</b>	<b>2,130,434</b>	<b>(396,839)</b>	<b>3,195,652</b>
<b>Less ADDITIONAL OUTFLOWS</b>				
Capital Expenditure/Capital works	1,637,543	1,700,419	(62,877)	9,303,166
Borrowing Repayments (Principal Only)			-	
Transfer to Reserves			-	-
Other Outflows			-	
<b>TOTAL ADDITIONAL OUTFLOWS</b>	<b>(1,637,543)</b>	<b>(1,700,419)</b>	<b>62,877</b>	<b>(9,303,166)</b>
<b>Add ADDITIONAL INFLOWS</b>				
Capital Grants Income	371,088	70,000	301,088	2,020,126
Prior Year Carry Forward Tied Funding	891,056	891,056	-	3,658,925
Other Inflow of Funds	1,531,685	1,782,419	(250,734)	1,782,419
Transfers from Reserves	426,114	426,114	-	1,940,000
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>3,219,944</b>	<b>3,169,589</b>	<b>50,354</b>	<b>9,401,470</b>
<b>NET BUDGETED OPERATING SURPLUS / DEFICIT</b>	<b>4,080,806</b>	<b>2,778,864</b>	<b>1,301,942</b>	<b>1,018,318</b>

Total revenue year to date is \$13,202,185 and is under the budget by \$783,241.

- Rates and Charges: Rates were over the budget by \$28,210, and Refuse Charges were over the budget by \$4,043. The variance is due to required adjustments.
- Fees and Charges were under the budget by \$911,683. The following factors contribute to the variance:
  - Income from CDP and NDIS is received in arrears; revenues for services delivered in February will be received in March.
  - Income from NDIS is expected to be less than budgeted due to fewer participants than anticipated.
- Grants and Subsidies were over the budget by \$379,289. The grants were received earlier than budgeted—timing difference.
- Interest income was over the budget by \$20,722. Council has invested more excess/surplus cash in term deposits than originally planned.



- Commercial and other Income was under budget by \$303,822. The following factors contribute to the variance:
  - Income from Aged care programs is received in arrears a month after the services is delivered,
  - Profit from the disposal of plants and equipment has yet to materialise. The auctioning of plant and equipment and motor vehicles is planned between March and June,
  - Income from HCP is predicted to be less than budgeted due to fewer number of participants than originally anticipated.

During February, the Council received a total operational income of \$2,052,091. This comprises \$507,836 in Fees and charges, \$1,480,837 in Grants and Subsidies, \$33,585 in interest income, and \$47,561 in commercial and other income. In the same month, Rates and waste charge income were adjusted by \$18,976 and \$1,248, respectively.

Income	February 2024 Actuals	YTD Actual
	\$	\$
Rates	(18,976)	1,190,114
Charges	1,248	940,853
Fees and Charges	507,836	3,488,469
Operating Grants and Subsidies	1,480,837	6,950,613
Interest / Investment Income	33,585	493,855
Commercial and Other Income	47,561	138,281
<b>Total Income</b>	<b>2,052,091</b>	<b>13,202,185</b>

Total expenditure year to date is \$12,437,375 and is under the budget by \$2,368,791.

- Employees' expenses were under the budget by \$1,441,375. The underspent is due to vacant positions across the organisation.
- Materials and Contracts costs were under the budget by \$493,118. The major Contributors of underspends are:
  - Training, seminars, and professional development,
  - Contractors' expenses,
  - Materials and consumables,
  - Fuel,
  - Repairs and maintenance,
  - Accommodation and
  - Cleaning expenses.
- Elected Member Allowances were under the budget by \$22,494. The variance is due to Underspending on extra meeting allowances.
- Elected Member Expenses were under the budget by \$3,859.
- The Council Committee and LA allowances were under the budget by \$9,313.
- Council Committee & LA Expenses were under the budget by \$1,459.
- Depreciation is under the budget of \$396,839.
- Other expenses under the budget by \$333

In February, the total operational expenditure was \$1,328,280. This comprises \$749,647 Employee costs, \$343,449 Materials and contracts costs, \$18,631 Elected Member allowance, \$9,853 Elected members' expenses, \$1,500 Committee and LA allowance, \$400 Committee and LA expenses, and \$204,800 depreciation.

OPERATING EXPENDITURE	February 2024 Actuals	YTD Actual
	\$	\$
Employee Expenses	749,647	6,539,838
Materials and Contracts	343,449	3,947,559
Elected Member Allowances	18,631	140,240
Elected Member Expenses	9,853	57,940
Council Committee & LA Allowances	1,500	15,800
Council Committee & LA Expenses	400	2,404
Depreciation, Amortisation, and Impairment	204,800	1,733,595
	<b>1,328,280</b>	<b>12,437,375</b>

**The following is a list of capital work and expenditures to date.**

- 18 Pearce St project \$ 426,114 (work in progress)
- Solar \$31,960 (Amanbidji) (Completed)
- Two Troppo Birds Hides \$5,073 (Completed)
- Playground-Yarralin \$273,660 (work in progress)
- Playground-Pine Creek \$116,984 (work in progress)
- Playground-Naiyu \$142,488 (work in progress)
- Staff house renovation- Kalkarindji \$15,908 (Completed)
- New Mower \$41,200 (Completed)
- Playground-Bulla \$26,906 (Completed)
- Wattie Creek Crossing \$300,000 (work in progress)
- Daguragu Sports & Rec Hall Upgrade \$126,097 (work in progress)
- Duplex – Yarralin \$585 (work in progress)
- Cyclone Container Block \$6,750
- Cab Tractor \$108,000

**In February, the following payments were processed for capital works.**

- 18 Pearce St project \$168,926
- Cab Tractors \$108,000



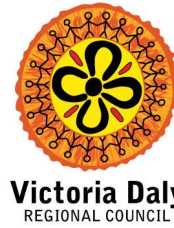
**Victoria Daly**  
REGIONAL COUNCIL

The table below compares capital revenue and expenditure to budget. Expenses will increase as projects progress.					Funded by			
CAPITAL EXPENDITURE	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Current Financial Year (Annual) Budget \$	Council's Reserves/ Operational Revenue	LA Fundings	Grants	Insurance Claims & Grants
Arts Centre Park Shade Trees and Outdoor table	-	-	-	20,000	-	20,000	-	-
Basketball Court-Lingara			-	30,000		30,000		
Bus Shelter	-	-	-	40,000	-	40,000	-	-
Cab tractor(2x)	108,000	130,000	22,000	260,000	260,000	-	-	-
Cold drinking water fountains-Kalkarindji			-	80,000		80,000		
Compactor truck (x1)			-	250,000	250,000			
Daguragu Sports & Rec Hall Upgrade	126,097	126,097	-	635,947	-	-	635,947	-
Daguragu Street Lighting	-	-	-	30,000	30,000	-	-	-
Duplex - Yarralin	585	585	-	815,261	490,000	-	325,261	-
Flood recovery program			-	1,432,419	-	-	-	1,432,419
Kalkarindji Street Lighting	-	-	-	35,000	35,000	-	-	-

Lot 81 and Com's house Timber Creek Sceptic Upgrade (Provisional)	-	-	-	100,000	100,000	-	-	-
Major stormwaters drain repairs			-	318,243	-	-	318,243	-
Minor infrastructures-Pine Creek	-	-	-	100,000		50,000	50,000	-
Minor infrastructures-Timber Creek	-	-	-	100,000	20,000	30,000	50,000	-
Motor vehicles (x3)	-	-	-	200,000	200,000	-	-	-
New office Building-18 Pearce St	426,114	426,114	-	1,000,000	1,000,000	-	-	-
Night Patrol Bus (x2)			-	137,382		-	137,382	
No 4 Fitzer Road - Respite Centre Upgrade	-	-	-	626,883	-	-	626,883	-
Playground Installation (With Shade Shelter)-Yarralin	273,660	274,089	428	320,000	-	150,000	170,000	-
Playground Installation-Naiuyu (Playground with Soft fall Rubber)	142,488	142,488	-	150,000	-	-	150,000	-
Playground upgrade-Bulla	26,906	26,906	-	30,000		30,000		
Power card-operated lights for Yarralin Oval			-	30,000		30,000		
Cyclone Container Block	6,750	-	(6,750)	-				
Proposed Oval Lighting	-	-	-	825,000	-		825,000	-
Road works on Wilson Street-Timber Creek.	-	-	-	518,050	160,000	-	358,050	-
Sealing road accessing to WTS in Timber			-	148,800			148,800	
Shade Shelter Installation-Playground-Pine Creek	116,984	110,000	(6,984)	110,000	-	-	110,000	-

Side-by-side all-terrain vehicles (ATV) (X5)			-	200,000	200,000			
Sign - Northern and Southern entrances-Pine Creek			-	20,000		20,000		
Solar light- Amanbidji	31,960	31,960	-	38,000		38,000		
Sports and Rec Trailer	15,818	20,000	4,182	40,000	20,000		20,000	
Staff House Upgrade-Kalkarindji	15,908	15,908	-	15,908	15,908			
Two Troppo Bird Hides	5,073	5,073	-	5,073	5,073	-	-	-
Water and Electricity project-Pigeon Hole			-	250,000			250,000	
Zero-turn mowers (2x)	41,200	41,200	-	41,200	41,200	-	-	-
Wattie Creek Crossing	300,000	350,000	50,000	350,000	-		350,000	
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>1,637,543</b>	<b>1,700,419</b>	<b>62,877</b>	<b>9,303,166</b>	<b>2,827,181</b>	<b>518,000</b>	<b>4,525,566</b>	<b>1,432,419</b>

VICTORIA DALY REGIONAL COUNCIL  
ABN 66 931 675 319



**Monthly Balance Sheet Report**

Balance Sheet as at 29 February 2024	YTD Actuals \$	Note Reference
<b>ASSETS</b>		
Cash at Bank		(1)
Tied Funds	6,139,461	
Untied Funds	15,814,165	
Accounts Receivable		
Trade Debtors	299,192	(2)
Rates & Charges Debtors	771,062	(2)
Other Current Assets	(203,600)	
<b>TOTAL CURRENT ASSETS</b>	<b>22,820,281</b>	
Non-Current Financial Assets	172,075	
Property, Plant and Equipment	44,346,871	
<b>TOTAL NON-CURRENT ASSETS</b>	<b>44,518,946</b>	
<b>TOTAL ASSETS</b>	<b>67,339,227</b>	
<b>LIABILITIES</b>		
Accounts Payable	1,948	(3)
ATO & Payroll Liabilities	35,026	(5)
Current Provisions	1,048,547	(6)
Accruals	1,233	
Other Current Liabilities	1,575,127	(7)
<b>TOTAL CURRENT LIABILITIES</b>	<b>2,661,882</b>	
Non-Current Provisions	102,276	
Other Non-Current Liabilities	70,466	
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>172,742</b>	
<b>TOTAL LIABILITIES</b>	<b>2,834,624</b>	
<b>NET ASSETS</b>	<b>64,504,603</b>	
<b>EQUITY</b>		(8)
Asset Revaluation Reserve	2,377,320	
Reserves	38,669,536	
Accumulated Surplus	23,457,747	
<b>TOTAL EQUITY</b>	<b>64,504,603</b>	

**Note 1: Cash and Investment Held**

The Council invests cash from its operational and business Savers accounts to ensure it receives the best return on its cash holdings. As of February 2024, the Council's cash and cash equivalent decreased by \$1,067,936 from \$6,021,562 in January to \$4,953,626 in February. There was no term deposit matured during the month of February 2024. Excess cash of \$1,600,000 in a trust account was invested with CBA for eight months at an interest rate of 4.94%. This brings the total term deposits held as of 29 February 2024 to \$17,000,000.

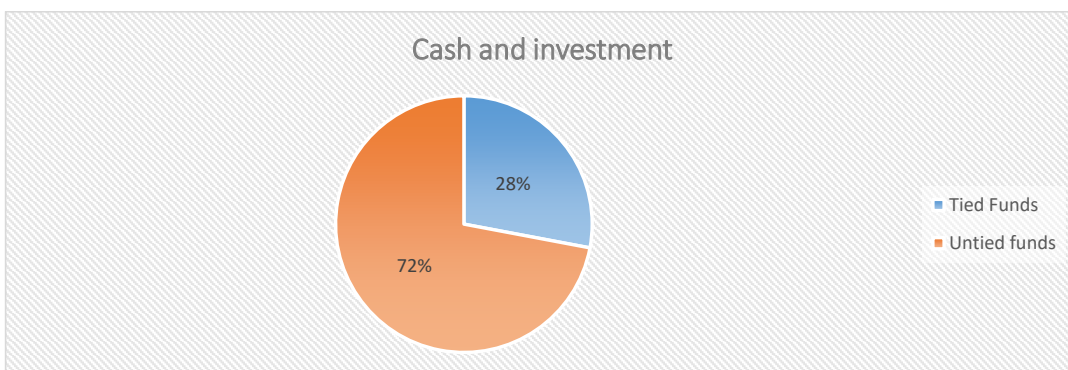
28% (\$6,139,461) of \$21,953,626 are tied funds.

**Cash and Investments**

Business Saver				2,855,525
Operational Account				289,083
Trust account				1,808,617
Petty Cash				400
				<u>4,953,626</u>

Cash Investments	Interest Rates	Maturing date	Maturing Term	Term Deposit amount	Total Expected Interest on Maturity
Term Deposit-CBA	4.86%	4/03/2024	6 months	2,000,000	47,934.25
Term Deposit-CBA	4.92%	27/03/2024	6 months	2,000,000	48,526.03
Term Deposit-CBA	4.97%	24/04/2024	6 months	1,500,000	36,764.38
Term Deposit-CBA	5.04%	27/05/2024	6 months	2,000,000	49,985.75
Term Deposit-CBA	4.87%	24/06/2024	6 months	2,000,000	47,766.03
Term Deposit-CBA	4.99%	25/07/2024	7 months	2,000,000	49,763.29
Term Deposit-CBA	4.99%	25/07/2024	6 months	1,500,000	37,322.47
Term Deposit-CBA	5.04%	31/07/2024	6 months	2,400,000	60,314.30
Term Deposit-CBA	4.94%	24/10/2024	8 months	1,600,000	53,054.25
				<b>17,000,000</b>	<b>431,430.74</b>

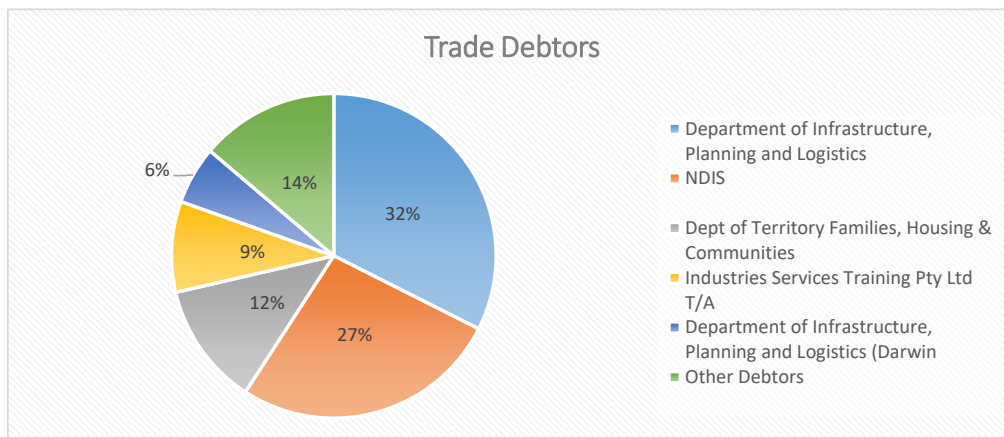
<b>Tied Funds</b>	<b>6,139,461</b>
<b>Untied funds</b>	<b>15,814,165</b>
<b>Total</b>	<b><u>21,953,626</u></b>



**Note 2: Statement of Trade Debtors**

The Council's trade receivables balance as of 29 February 2024 was \$299,192, of which \$148,004, or approximately 49%, was more than 90 days old. The finance team and Professional Collection Services (PCS) are following up on overdue invoices.

Contact	Current	1 Month	2 Months	3 Months	>3 Months	Total	
Department of Infrastructure, Planning and Logistics	97,033	-	-	-	-	97,033	32.4%
NDIS	-	-	1,489	-	78,502	79,991	26.7%
Dept of Territory Families, Housing & Communities	36,531	-	-	-	-	36,531	12.2%
Industries Services Training Pty Ltd T/A	-	-	-	-	27,087	27,087	9.1%
Department of Infrastructure, Planning and Logistics (Darwin)	5,452	-	-	-	11,783	17,235	5.8%
Other Debtors	4,132	180	5,494	878	30,633	41,317	13.8%
	<u>143,147</u>	<u>180</u>	<u>6,983</u>	<u>878</u>	<u>148,004</u>	<u>299,192</u>	
	48%	0%	2%	0%	49%		



In February, the Council received \$67,724 from Ratepayers. Total rates and refuse charges outstanding as of 29 February was \$771,062, of which \$362,108.67 are rates and charges for the financial year 2023-24, and \$408,953.24, the remaining balance is for prior years. The finance team is currently reviewing the large outstanding amount and investigating why the payment has yet to be made by contacting the ratepayers.

**Rates and Refuse charges**

Balance as at 01/02/2024	838,786
Cash received in February	<u>67,724</u>
Balance as at 29/02/2024	<u><u>771,062</u></u>



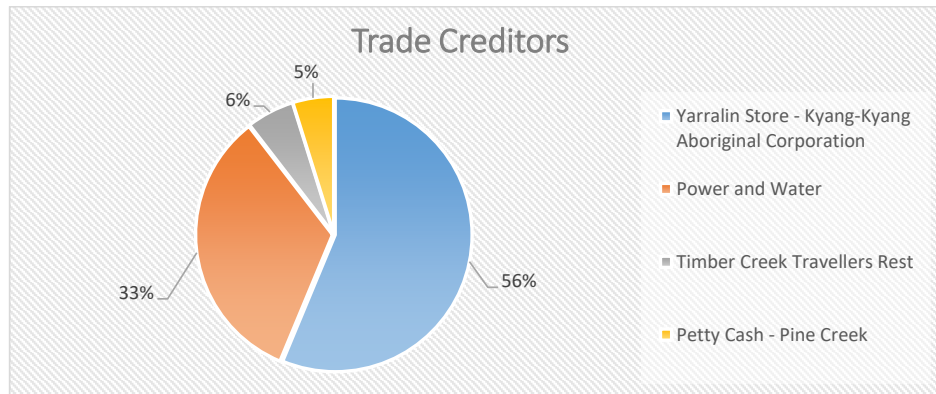
**Note 3: Statement on Trade Creditors**

The Council's trade payables balance as of 29 February 2024 was \$1,949.

Settlement of the Council's trade payables is generally within 30 days.

The Council has no trade payables that it classifies as non-current, i.e., not payable within 12 months. The negative balance in the report represents the credit notes the Council received after paying the suppliers' invoices. These amounts will be offset against future invoices from suppliers.

Contact	Current	1 Month	2 Months	3 Months	>3 Months	Total	
Yarralin Store - Kyang-Kyang Aboriginal Corporation	1,000	-	-	300.00	-	1,300	48%
Power and Water	-	416.26	-	-	352.58	769	29%
Timber Creek Travellers Rest	-	130.30	-	-	-	130	5%
Petty Cash - Pine Creek	111.45	-	-	-	-	111	4%
Zoleo	(173)	-	-	-	-	(173)	-6%
eMerge IT Solutions and NT Tech	(189)	-	-	-	-	(189)	-7%
	<b>749</b>	<b>547</b>	<b>-</b>	<b>300.00</b>	<b>352.58</b>	<b>1,949</b>	
	<b>38%</b>	<b>28%</b>	<b>0%</b>	<b>15%</b>	<b>18%</b>		



**Note 4: Corporate credit cards.**

The Council has a credit card facility of \$200,000, of which \$92,000 has been allocated to 13 cardholders.

For February 2024, there was an aggregate spending of \$16,467.

Masked Card Number	Transaction Dates		Amount
5550-05XX-XXXX-1528	25-Jan-24	24-Feb-24	6,271
5550-05XX-XXXX-2566	25-Jan-24	24-Feb-24	759
5550-05XX-XXXX-4529	25-Jan-24	24-Feb-24	3,118
5550-05XX-XXXX-4541	25-Jan-24	24-Feb-24	(16,467)
5550-05XX-XXXX-5569	25-Jan-24	24-Feb-24	335
5550-05XX-XXXX-5850	25-Jan-24	24-Feb-24	1,758
5550-05XX-XXXX-6309	25-Jan-24	24-Feb-24	135
5550-05XX-XXXX-7716	25-Jan-24	24-Feb-24	289
5550-05XX-XXXX-9622	25-Jan-24	24-Feb-24	106
5550-05XX-XXXX-9718	25-Jan-24	24-Feb-24	3,696

No credit card transaction was on the Mayor's credit card in February.

Cardholder Name: Mayor

Transaction Date	Amount	Supplier's Name	Reason for the Transaction
	\$		
<b>Total</b>	-		

Six credit card transactions were made in February using the CEO's credit card.

Cardholder Name: CEO

Transaction Date	Amount	Supplier's Name	Reason for the Transaction
	\$		
29-Jan-24	83.00	KATHERINE COUNTRY CLUB	
29-Jan-24	25.00	KATHERINE COUNTRY CLUB	
29-Jan-24	76.30	RIVER BLEU PTY LTD	
08-Feb-24	135.00	NDIS SCREENING	
09-Feb-24	16.00	NEWS PTY LIMITED	
<b>Total</b>	<b>335.30</b>		

**Note 5: Statement on Australian Taxation Office, Superannuation, and Insurance Obligations**  
**(a) Australian Taxation Office**

The Council has the following reporting and payment obligations with the Australian Taxation Office:

- (i) Goods and Services Tax – Amounts are reported and remitted monthly.
- (ii) PAYG Income Tax Withheld – Amounts are reported and remitted fortnightly as part of Single Touch Payroll (STP) arrangements and
- (iii) Fringe Benefits Tax—Instalment amounts are paid quarterly, and an FBT return for the 12 months ending 31 March must be lodged each year.

As of 29 February, the GST liability was \$33,994, and no PAYG liability was outstanding.

**(b) Superannuation**

Employees are paid defined superannuation contributions in accordance with the superannuation legislative framework. Superannuation contributions are paid to either an employee's choice of complying fund or the Council's default fund, which is currently Hostplus Super.

The Council contributes 11 percent of an employee's ordinary time earnings to their selected super account. Some Council employees receive an additional superannuation contribution as part of their agreed remuneration package.

Superannuation payments are remitted monthly.

As of 29 February 2024, super liability was \$1,032. The Council will remit this payment to superannuation funds in March.

	Obligation Accrued	To be paid/refunded
GST	33,994	Feb March
Super	1,032	Feb March
PAYG	-	Feb March
	<u><u>35,026</u></u>	

**Note 6: Provisions**

The provision includes annual leave, LSL, and toils liability accrual. As of February 2024, employees' leave liability decreased by \$46,162 from \$1,094,710 in January to \$1,048,547 in February.

	Feb	Jan	Difference
Provision - Annual Leave	667,631	678,110	(10,478)
Provision - LSL (Current)	380,832	416,621	(35,789)
Provision - TOIL	84	-21	105
	<u><u>1,048,547</u></u>	<u><u>1,094,710</u></u>	<u><u>(46,162)</u></u>

**Note 7: Other Current Liabilities**

Other current liabilities decreased by \$19,155 from \$1,594,281 in January to \$1,575,126 in February. In February, Council received \$285 bond from the new tenant (staff), \$3,531 parental leave from Centrelink, \$3,098 rates in advance from ratepayers and paid out \$26,068 of retention money to the Contractor.

<b>Current Liabilities</b>	<b>Feb</b>	<b>Jan</b>	<b>Difference</b>
Client Contribution clearing	1,054	1,054	0
Community Fund (Generated from CDP IGA)	6,837	6,837	0
Council Rates Received in Advance	6,821	3,724	3,098
Current Lease Liability	120,769	120,769	0
Current Liability Other General	53,300	53,300	0
HCP Client Contingencies	29,710	29,710	0
Material Fund (CDP IGA)	7,682	7,682	0
Payables - Bond and Deposit	12,520	12,235	285
Payables - CDP Income Generation Activity	21,637	21,637	0
Payables - CDP Outcome Pay	5,000	5,000	0
Payables - Employee	0	0	(0)
Payables - Others	4,601	4,601	0
Payables - Retention Money	116,057	142,125	(26,068)
Payroll Clearing Account	0	0	0
Payroll Clearing-Paid Parental Leave	3,531	-	3,531
Rounding	0	0	(0)
Unexpended Grants	1,185,606	1,185,606	0
Workers Compensation Clearing	0	0	0
	<u>1,575,126</u>	<u>1,594,281</u>	<u>(19,155)</u>

**Note 8: Equity**

The equity balance increased by \$762,348 from \$63,742,255 in January to \$64,504,603 in February.

<b>Equity</b>	<b>Feb</b>	<b>Jan</b>
Accumulated Surplus/Deficit	21,097,475	21,097,475
Asset Reval Reserve	35,177,330	35,177,330
Asset Revaluation-Motor Vehicles	1,262,315	1,262,315
Asset Revaluation-Plant & Equipment	1,115,005	1,115,005
Assets Replacement Reserve	530,000	530,000
Unexpended Grants Reserve	2,962,206	2,962,206
	<b>62,144,331</b>	<b>62,144,331</b>
<b>Add:</b>		
Operating Surplus/Deficit	764,810	66,165
Capital items	63,777	74
Insurance Claims	1,531,685	1,531,685
Current Year Earnings	2,360,272	1,597,925
	<u><b>64,504,603</b></u>	<u><b>63,742,255</b></u>

**Note 9: Insurance for the financial year 2023/24.**

All insurance premium payments are up to date. There was no payment made in February.

Details of the Council's current insurance arrangements for the 2023-2024 financial year are as follows

Insurance	Amount \$	GST	Net	Paid on
Motor vehicle	53,795	4,890	48,905	01-Oct-23
Property	67,341	2,936	64,406	29-Sep-23
Property	866,065	78,733	787,332	06-Oct-23
1st Instalment Workers Comp	115,689	10,517	105,172	25-Aug-23
2nd Instalment Workers Comp	115,689	10,517	105,172	01-Oct-23
3rd Instalment Workers Comp	115,689	10,517	105,172	01-Dec-23
4th Instalment Workers Comp	-	-	-	
	<b>1,334,269</b>	<b>118,111</b>	<b>1,216,158</b>	

**Note 10: Key Indicators year to date.**

Key indicators	Jul-Feb 23	Jul-Jan 23	Variance
<b>Cash</b>			
Cash received	16,365,568	14,288,146	15%
Cash spent	17,273,943	14,140,210	22%
Closing bank balance	4,953,226	6,021,162	-18%
<b>Profitability</b>			
Income	15,104,958	13,002,049	16%
Expenses	12,744,685	11,404,124	12%
Profit (loss)	2,360,272	1,597,925	48%
<b>Balance Sheet</b>			
Debtors	299,192	194,794	54%
Creditors	1,949	385	406%
Net assets	64,504,603	63,742,255	1%
<b>Ratios</b>			
Current assets to liabilities	4.06	3.90	4%
Liabilities to Assets Ratio	0.042	0.044	-4%

**The current ratio** measures an organisation's capacity to meet its current obligations, and a good current ratio should be more than 1.5. VDRC's Current ratio is 4.06: For every \$1.00 in current liabilities, VDRC has \$4.06 of Current assets. In other words, VDRC's current assets are 4.06 times more than its current liabilities.

**The Liabilities to Assets Ratio (L/A).** This ratio is a solvency ratio that examines how much of an organisation's assets are made of liabilities, and a good L/A ratio is around 0.3 to 0.6. VDRC L/A ratio is 0.042: For every \$1.00 of assets, VDRC has \$0.042 of debt (liabilities). In other words, VDRC's total liabilities are 4.2% of total assets.



## 11. Action Items

### Action Item Report

**ITEM NUMBER** 11.1.

**REPORT TYPE** Action Items Report

**PREPARED BY** Executive Services Officer

### Purpose

To provide an update on the status of action items since the last ordinary Council meeting.

### Recommendations

- A. That the Action Item Report is received and noted; and
- B. That completed items be removed from the action items list.

### Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

### Attachments

Action Item Report (1) [11.1.1 – 12 pages]

Action Register

Search Criteria

**Showing Completed Items:** Yes

**Include Items Completed From:** 21/02/2024

Applied Filters

**Meeting Types:** Daly River Local Authority Meeting, Kalkarindji Local Authority Meeting, Ordinary Meeting of Council, Pine Creek Local Authority Meeting, Timber Creek Local Authority Meeting, Yarralin Local Authority Meeting

**Generated By:** Kim Maskell

**Generated On:** 21/03/2024 at 8:23am

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
01/04/2022	28/01/2022 - Item 14 - Correspondence	<b>MOTION BROUGHT FORWARD</b> (28/02/22) Letter to be sent to LGANT regarding the urgent need for upstream flood notification for Upper Victoria River (above Kalkarindji) and the Humbert River (above Lingarra) (22/10/21) Email to be sent from CEO to Peter McLinden concerning motions from previous Council meetings regarding advocacy for upstream notification system on Victoria River.	Brian Hylands, Michelle Griffin	<b>17/03/2023 Michelle Griffin</b>  Motion paper sent to LGANT for inclusion in the general meeting agenda. LGANT GM is scheduled for 19-20 April 2023.  <b>25/07/2023 Michelle Griffin</b>  Letter received from the Bureau of Meteorology on 24 May 2023 regarding flood warning networks. Correspondence available in Share Point register.	In progress
01/04/2022	28/09/2021 - Item GB-31.4 Green River Aboriginal Corporation	<u>31.4 Action item:</u> That a business plan be prepared to outsource waste management at Nauiyu	Adam Justin, Matthew Cheminant	<b>17/03/2023 Matthew Cheminant</b>  VDRC are still waiting for a lease agreement  <b>20/09/2023 Matthew Cheminant</b>  Requires further decision making as there is no lease on the current waste facility in Nauiyu	In progress
01/04/2022	21/03/2017 - 052/2017 - Waste Management Site - Kalkarindji	#4 (3) Kalkarindji Landfill (052/2017) CEO to identify ownership (through Land Council) of suitable future dump land sites. Apply for external fencing funds for Kalkarindji. Civil Works to ascertain dump site requirements for inclusion of project in the community plan.	Brian Hylands	<b>22/06/2023 Michelle Griffin</b>  COMMENTS FROM PREVIOUS ACTIONS ITEMS (prior to DA) <b>25 June 2019</b> Since March 2017 a waste management strategy has been established. The only outstanding land tenure issues are at Kalkarindji. The area where the landfill is located is subject to a land title claim. CLC are investigating a way forward. Funding has been provided to develop shovel ready documentation and cost estimates for all Council landfills.	Ongoing
26/07/2022	General Business 13.2 Roadside stops - Buntine Hwy	Discuss and identify the location for a rest stop with toilets. <u>Action:</u> Letter to DIPL and the Department of Chief Minister and Cabinet (Jake and Claire) and Regional Manager Territory Regional Growth. Roadside rest stop near Delemere.	Adam Justin, Matthew Cheminant	<b>17/03/2023 Matthew Cheminant</b>  MC sent an email to Dipl requesting toilet blocks along the Buntine HWY in three locations. They have acknowledged the request.  <b>23/10/2023 Adam Justin</b>  Followed with DIPL as per MC's original request. DIPL could not provide any update on the request. This is actioned for follow up and initiate further discussions shall be opened with DIPL to meet requests of community members throughout the VDRC region.	In progress
27/09/2022	General Business 15.6 Title - In-kind support from Sitzler	<b>Motion</b> That a letter from the Mayor be sent to Sitzler seeking in-kind support for the projects taking place in Timber Creek for the benefit of the people of Timber Creek.	Michelle Griffin	<b>17/01/2023 Michelle Griffin</b>  Letter draft and awaiting feedback  <b>13/04/2023 Michelle Griffin</b>  On hold until scope of works is complete.	On hold
31/01/2023	Mayoral Report	<b>Resolution: OCM-2023/4</b> That Council recommend Daniel Jones and Graham Watts receive a bravery award for their commitment to ensuring community safety during the Timber Creek floods in December 2022.	Kim Maskell	<b>23/10/2023 Michelle Griffin</b>  Final details being confirmed. The application is almost ready for submission.	Awaiting external response



Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
				<p><b>09/11/2023 Kim Maskell</b></p> <p>The application was submitted on 1/11/23</p> <p>Thank you for submitting your application through the Australian Honours and Awards portal: (<a href="https://oosgg-ca-prod.powerappsportals.com/">https://oosgg-ca-prod.powerappsportals.com/</a>).</p> <p>Your application has been successfully submitted. Your application ID is APP-P5Q4048.</p> <p><b>05/02/2024 Kim Maskell</b></p> <p>Jan 31 - Followed up on progress of the awards, response on Feb 2 advised that the nomination is current and, while they can't give an exact timeframe, they are generally considered within 24 months from time of receipt.</p>	
28/02/2023	Pine Creek Local Authority meeting held on 7 February 2023	<p><b>OCM-2023/28 Resolution:</b></p> <ul style="list-style-type: none"> <li>A. That the minutes of the Pine Creek Local Authority meeting held on 7 February 2023 be adopted as a resolution of Ordinary Council; and</li> <li>B. That Council endorses resolution <b>PCLA-2023/4</b> The Pine Creek Local Authority extends an invitation to PowerWater to attend the next Pine Creek Local Authority meeting to discuss water issues.</li> <li>C. That Council endorses resolution <b>PCLA-2023/7</b> that the Pine Creek Local Authority have accepted the Election Commitment funding offer and commit a matching co-contribution as per the funding guidelines.</li> <li>D. That Council endorses resolution <b>PCLA-2023/8</b> for the council to obtain quotes for lighting options for the Pine Creek oval (to include fixed and mobile options).</li> <li>E. That Council notes resolution <b>PCLA-2023/10</b> and will continue to support the Pine Creek Goldrush with in-kind assistance</li> </ul>	Adam Justin, Matthew Cheminant	<p><b>08/03/2023 Jackson Bernard</b></p> <p>No action is required from Finance.</p> <p><b>17/03/2023 Matthew Cheminant</b></p> <ul style="list-style-type: none"> <li>A. Pine Creek Com needs to invite Power and water to the next local authority meeting</li> <li>B. Committed funding just a delay on delivery of equipment</li> <li>C. Lighting, Applications for a grant in progress</li> <li>D. Approved</li> </ul> <p><b>20/03/2023 Tanya Brown</b></p> <p>COM ,Tanya Brown emailed PWC on 7th February 2023 to Shane Papworth to update on Pine Creek water security. Waiting for confirmation on attendance.</p> <p>COM, Tanya Brown emailed AllRegions electrical for a cost estimate on supplying and installing lighting at the oval on 7.2.2023</p> <p><b>21/06/2023 Matthew Cheminant</b></p> <p>21/06/2023 Waiting on update from grant application for oval lighting</p> <p><b>24/08/2023 Tanya Brown</b></p> <p>PWC representatives attended the August meeting and provided members with updates on the status of water in Pine Creek, they advised members they will request another attendance of the LA meeting when they have further updates to provide to the township.</p> <p><b>20/09/2023 Matthew Cheminant</b></p> <p>VDRC are awaiting a response re the grant application.</p>	Awaiting external response

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
28/02/2023	Daly River Local Authority meeting held on 8 February 2023	<p><b>OCM-2023/29 Resolution:</b></p> <p>A. That the minutes of the Daly River Local Authority meeting held on 8 February 2023 be adopted as a resolution of Ordinary Council.</p> <p>B. That Council endorses DRLA resolution <b>DRLA-2023/8</b> to commit \$10,000 of Local Authority Project Funding to a bi-annual veterinary program.</p> <p>C. That council receives the feedback from the Daly River Local Authority <b>DRLA-2023/6</b> that a library service would benefit the community and will take this feedback into account when developing the 2023/24 regional plan.</p>	Adam Justin, Matthew Cheminant	<p><b>08/03/2023 Jackson Bernard</b></p> <p>\$10k for Bi-annual veterinary be added in the next budget review.</p> <p><b>18/04/2023 Pat Hollowood</b></p> <p>First of two Council approved vet visits for this calendar year is scheduled for Wednesday 24 May 2023. Purchase order has yet to be completed as at 18/4/2023. Advertising for vet visit will commence in early May.</p> <p><b>28/05/2023 Michelle Griffin</b></p> <p>Feedback regarding library services has been added to the regional plan.</p> <p><b>10/07/2023 Pat Hollowood</b></p> <p>First of two vet visits successfully conducted 24 May 2023. Second visit will be scheduled towards end of the year.</p> <p><b>20/09/2023 Matthew Cheminant</b></p> <p>Second Vet Visit is at the end of the year.</p>	Completed
28/02/2023	Kalkarindji/Daguragu Local Authority meeting held on 14 February 2023	<p><b>OCM-2023/30 Resolution:</b></p> <p>A. That the minutes of the Kalkarindji/Daguragu Local Authority meeting held on 14 February 2023 be adopted as a resolution of Ordinary Council.</p> <p>B. That Council endorses resolution <b>KDLA-2023/6</b> to proceed with the bus shelter project, estimated to cost up to \$20,000.</p> <p>C. That Council endorses resolution <b>KDLA-2023/7</b> for the design of the waste management sign <i>'for health and safety reasons please do not light up the dump'</i>. (attached)</p> <p>D. That Council endorses resolution <b>KDLA-2023/8</b> to proceed with the <i>Arts Centre Park shade trees and outdoor table project</i>, estimated to cost up to \$20,000.</p> <p>E. That Council receive and note resolution <b>KDLA-2023/9</b> that the Local Authority support the council to advocate for rest stops on the Buntine Highway and support that council write to the relevant Ministers on the matter.</p>	Adam Justin, Matthew Cheminant	<p><b>08/03/2023 Jackson Bernard</b></p> <p>\$20k commitment for Bus Shelter and \$20k for Arts Centre shade trees and outdoor table project will be included in the next budget review.</p> <p><b>23/05/2023 Michelle Griffin</b></p> <p>ESO drafting the letter pertaining to KDLA-2023/9</p> <p><b>21/06/2023 Matthew Cheminant</b></p> <p>21/06/2023 Just waiting on formal approval from DIPL. Then building scope of works and source quotes</p> <p><b>23/06/2023 Matthew Cheminant</b></p> <p>Waste management facility sign is ordered and awaiting delivery.</p> <p><b>20/09/2023 Matthew Cheminant</b></p> <p>B. In progress C. Complete D. In progress E. Complete</p> <p><b>20/09/2023 Jocelyn Moir</b></p> <p>Waste management facility sign has been installed</p>	Ongoing
28/02/2023	Yarralin/Nitjpurru Local Authority meeting held on 16 February 2023	<p><b>OCM-2023/31 Resolution:</b></p> <p>A. That the minutes of the Yarralin/Nitjpurru Local Authority meeting held on 16 February 2023 be adopted as a resolution of Ordinary Council.</p>	Adam Justin,	<p><b>08/03/2023 Jackson Bernard</b></p>	In progress

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
		<p>B. That council endorses resolution <b>YLA-2023/4</b> to commit \$30,000 of Local Authority Project Funding to a bi-annual vet program in 2023.</p> <p>C. That council endorses resolution <b>YLA-2023/5</b> to commit \$150,000 of Local Authority Project Funding to the development of a playground, including outdoor fitness equipment in Yarralin.</p> <p>D. That council notes resolution <b>YLA-2023/6</b> and will investigate options for developing a council premises including office and staff accommodation at Nitjpurru.</p> <p>E. That council notes resolution <b>YLA-2023/7</b> and will investigate the process and support a place name change from 'Pigeon Hole' to 'Nitjpurru'.</p>	Matthew Cheminant	<p>\$30k and \$150k commitments will be included in the next budget review.</p> <p><b>21/06/2023 Matthew Cheminant</b></p> <p>21/06/2023 First vet visit was undertaken in March/April, second vet Oct/Nov.</p> <p><b>20/09/2023 Matthew Cheminant</b></p> <p>Purchase orders raised and in progress</p>	
28/03/2023	General Business 14.4 Nitjpurru Housing	<p><b>OCM-2023/60 Resolution:</b> That the Mayor writes to all relevant Northern Territory and Federal Ministers advocating for the relocation of Nitjpurru to higher ground, emphasising that no new houses should be built in the flood area.</p>	Michelle Griffin	<p><b>19/07/2023 Michelle Griffin</b></p> <p>letter in progress</p> <p><b>25/07/2023 Michelle Griffin</b></p> <p>Mayor B. Pedwell has contacted ABC to discuss houses being built in flood zone at Nitjpurru.</p>	In progress
28/03/2023	General Business 14.5 Road from Kalkarindji to Daguragu	<p><b>OCM-2023/61 Resolution:</b> That Council write to Minister Eva Lawler to take responsibility for the strategic road from Kalkarindji to Daguragu, access to Mount Stanford Station, and access to Gregory/Jutburra National Park.</p>	Michelle Griffin	<p><b>23/10/2023 Michelle Griffin</b></p> <p>Correspondence sent on 25 September 2023.</p> <p><b>24/01/2024 Kim Maskell</b></p> <p><b>24/01/2024 Brian Hylands</b></p> <p>Response received on 18 October 2023 from Minister Local Government</p>	Completed
28/04/2023	General Business 14.7 Daguragu Road	<p><b>OCM-2023/88 Resolution:</b> A. Council write to Minister Lawler requesting clarification on the ownership of the crossing at Wattie Creek crossing at Daguragu.</p>	Brian Hylands, Michelle Griffin	<p><b>31/05/2023 Michelle Griffin</b></p> <p>Letter sent to Minister Eva Lawler on 31 May 2023. Awaiting response.</p>	Ongoing
30/05/2023	Pine Creek Local Authority Meeting held on 2 May 2023	<p><b>OCM-2023/104 Resolution:</b></p> <p>A. That the minutes of the Pine Creek Local Authority Meeting held on 2 May 2023 be adopted as a resolution of Ordinary Council.</p> <p>B. That Council endorses <b>PCLA-2023/20 Resolution:</b> That Pine Creek local authority request to council the allocation of \$500 towards a Pine Creek sign competition</p> <p>C. That Council endorses <b>PCLA-2023/22 Resolution:</b> The Pine Creek Local Authority request to council that \$2,000 of LAPF be committed to management of feral cats in Pine Creek.</p> <p>D. That Council endorses <b>PCLA-2023/25 Resolution:</b> That the Pine Creek local authority request that council write to members who no longer reside in the area, in the letter noting their absence from Pine Creek and would they like to resign.</p>	Adam Justin, Matthew Cheminant	<p><b>21/06/2023 Matthew Cheminant</b></p> <p>21/06/2023 COM sourcing quotes for feral cat control</p> <p><b>27/06/2023 Jackson Bernard</b></p> <p>Resolutions: 2023/20 and 2023/22 will be included in the budget in the first review in November 2023</p> <p><b>21/07/2023 Michelle Griffin</b></p> <p>D. Letters sent to members. Awaiting reply.</p> <p><b>24/08/2023 Tanya Brown</b></p> <p>24.08.2023- Presented quote from Katherine Vet Care regarding feral cat control, LA members advised they will not action as the member who raised this request was absent and it can be presented again at the November meeting,</p>	Completed
30/05/2023	Timber Creek Local Authority Meeting held on 16 May 2023	<p><b>OCM-2023/107 Resolution:</b></p> <p>A. That the minutes of the Timber Creek Local Authority Meeting held on 16 May 2023 be adopted as a resolution of Ordinary Council.</p>	Adam Justin, Matthew Cheminant	<p><b>21/06/2023 Matthew Cheminant</b></p> <p>Roads to Recovery funding has been received. Lighting and school signage is included in scope of works being prepared for the Timber Creek Wilson Street upgrade.</p>	In progress

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
		<p>B. That Council endorses resolution <b>TCLA-2023/24 Resolution:</b> The Timber Creek Local Authority request council look into alternative illuminating school zone signs which will capture the attention of drivers; and</p> <p>C. That Council endorses resolution <b>TCLA-2023/24 Resolution:</b> The Timber Creek Local Authority request council obtain quotes and/or research grant opportunities (such as Community Safety Grants) for security lights (flood lights) on the street outside the school and creche (from both directions)</p>		<p><b>21/06/2023 Paul Buckley</b></p> <p><b>OCM-2023/107</b>  <b>B. TCLA-2023/24</b>  Contractors have been engaged to quote on the signage for the school signage to capture drivers attention. Awaiting quotations.</p> <p><b>C. TCLA-2023/24</b>  contractors have been engaged for quotes to move forward with grant funding amounts.</p>	
30/05/2023	Amanbidji Local Authority Meeting held on 17 May 2023	<p><b>OCM-2023/108 Resolution:</b></p> <p>A. That the minutes of the Amanbidji Local Authority Meeting held on 17 May 2023 be adopted as a resolution of Ordinary Council.</p> <p>B. That Council endorses resolution <b>ALA-2023/9 Resolution:</b> The Amanbidji Local Authority request council approval to commit \$38,000 of Local Authority Project Funding to solar lights around community (playground, basketball court and other dark areas identified as appropriate locations by the LA).</p> <p>C. That Council endorses resolution <b>ALA-2023/10 Resolution:</b> The Amanbidji Local Authority request that Council seek funding opportunities for a hard cover shade structure over the Amanbidji basketball court (similar to Bulla basketball court shade cover).</p>	Adam Justin, Matthew Cheminant	<p><b>21/06/2023 Matthew Cheminant</b></p> <p>21/06/2023 Quote accepted for installation of solar lighting in Amanbidji.</p> <p><b>23/06/2023 Paul Buckley</b></p> <p>05/06/2023. Spoken with NWAC regarding a hard cover for the basketball court. There isn't enough funding from their avenues to support a hard cover shelter. Victoria Daly Council will have to seek funding through grant activities.</p> <p><b>27/06/2023 Jackson Bernard</b></p> <p>Resolution: ALA-2023/9 will be included in the budget in the first review in November 2023</p>	Completed
27/06/2023	General Business GB-5 National Parks Rubbish	<p><b>OCM-2023/139 Resolution:</b>  That Council write another letter to all relevant Ministers regarding rubbish in Pine Creek as a result of tourists 'taking their rubbish' from the surrounding National Park areas.</p>	Michelle Griffin	<p><b>18/09/2023 Michelle Griffin</b></p> <p>Letter sent to Minister Nicole Manison on 18 September 2023.</p>	Awaiting external response
25/07/2023	General Business GB1 - Travel Allowance solutions	Action: Report to Council in August regarding Councillor Travel Allowance	Brian Hylands, Michelle Griffin	<p><b>24/10/2023 Michelle Griffin</b></p> <p>This action is on hold until the NT Remuneration Tribunal conduct the consultation with all councils.</p>	In progress
25/07/2023	General Business GB6 - Consumer Advisory Body Aged Care	Action: Report to next council meeting with options for Aged Care advisory bodies.	Trudy Braun	<p><b>17/08/2023 Trudy Braun</b></p> <p>Contact has been made with the Aged Care Commission regarding clarification around who is required to have a Consumer Advisory Body, as per advice on their website</p> <p>All approved providers will need to comply with this requirement except for those who are state or territory approved providers or a local government authority.</p> <p><b>19/09/2023 Trudy Braun</b></p> <p>This has been followed up with still no outcome of the requirement. Awaiting a response.</p> <p><b>15/11/2023 Trudy Braun</b></p> <p>Advice from the Aged Care Quality Commission has been received regarding the requirement for Council to set up and implement a Consumer Advisory Body. Council being Local Government, there is no</p>	In progress

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
				requirement for Council to set up and implement a Consumer Advisory Board. This does not stop the Council from engaging and seeking feedback from clients where possible.	
29/08/2023	Yarralin - Nitjpurru Local Authority meeting held on 9 August 2023	<b>OCM-2023/162</b> B. That Council endorses <b>YLA-2023/22 Resolution:</b> The YPHLA prefer the Colourful 'Welcome to Yarralin' sign incorporating Walangeri and Victoria Daly Regional Council and the YPHLA agree to allocate money from beautification funding towards the sign.	Adam Justin, Matthew Cheminant	<b>20/09/2023 Matthew Cheminant</b>  Quotes and enquiry is underway by the acting Com to purchase a sign and install	In progress
29/08/2023	Yarralin - Nitjpurru Local Authority meeting held on 9 August 2023	<b>OCM-2023/162</b> C. That Council endorses <b>YLA-2023/23 Resolution:</b> That the YPHLA fully support a name change for Pigeon Hole to Nitjpurru and that the YPHLA seek Councils support on the name change.	Michelle Griffin	<b>20/09/2023 Michelle Griffin</b>  YPHLA and Council resolutions have been sent to the Department. Awaiting advice on next steps.	In progress
29/08/2023	Timber Creek Local Authority meeting held on 15 August 2023	<b>OCM-2023/164</b> C. Council acknowledges <b>TCLA-2023/33 Resolution:</b> The Timber Creek Local Authority reviewed quotes for supply and installation of outdoor gym and shade structure and notify Council that their preference is NT Sports and Playground Surfacing (Forpark).	Adam Justin, Matthew Cheminant	<b>06/12/2023 Kim Maskell</b>  Purchase order pending	In progress
26/09/2023	Daly River Local Authority meeting held on 13 September 2023	<b>OCM-2023/190 Resolution:</b> A. That the minutes of the Daly River Local Authority meeting held on 13 September 2023 be adopted as a resolution of Ordinary Council.  B. The Council approves resolution <b>DRLA-2023/25:</b> to commit an additional \$2000 towards the allocated money for the 'wet season skip bin' allocation for the 2023-24 season (remaining funds = \$2,768, therefore total updated allocation = \$7,000 with \$4,768 available)  C. The council agrees to write to the Minister for Education, and any other relevant Ministers (copy Dheran Young and LDM team CM&C), requesting financial contribution towards water tanks and additional guttering for the Wooliana Primary School, which will support their efforts to provide water throughout the year at a low ongoing cost ( <b>DRLA-2023/26</b> )	Jackson Bernard, Matthew Cheminant, Michelle Griffin	<b>23/10/2023 Jackson Bernard</b>  \$2,000 additional fund will be included in the next budget review.	Completed
31/10/2023	General Business GB 2/ Fire Breaks	<u>Action:</u> Research options for Firebreaks in VDRC Communities	Adam Justin		Not yet started
31/10/2023	General Business	<b>Action:</b> Consultation with ALPA, Police, Gurindji regarding emergency supplies in Dargaragu	Brian Hylands		Not yet started
31/10/2023	General Business	<b>OCM-2023/210 Resolution:</b> A. Council write to Minister Bowden requesting an update on disaster relief funding.	Brian Hylands, Kim Maskell		In progress
31/10/2023	General Business	<b>OCM-2023/212 Resolution:</b> A. Council writes to minister Worden seeking clarification on the issues with genetically modified cotton being transported on our roads, re-growing and roadside litter.	Kim Maskell		Not yet started
14/11/2023	Council Operations Manager Report	Action: follow up on the dead tree outside the Kalkarindji Arts Centre. Arrange removal if required.	Matthew Cheminant		Not yet started
14/11/2023	Finance Report for period ending 30 September 2023	Action: investigate possible locations for recycling points throughout the community	Matthew Cheminant		Not yet started
14/11/2023	General Business	<u>Action:</u> investigate whether the KDLA can purchase available land	Matthew Cheminant		Not yet started

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
14/11/2023	General Business	<u>Action:</u> invite Spur to the next KDLA to present options for mobile solar powered safety cameras	Matthew Cheminant		Not yet started
21/11/2023	Timber Creek Action Items	Action: TCLA requests Council to look into possible playground equipment for younger children.	Matthew Cheminant, Paul Buckley	<p><b>20/12/2023 Paul Buckley</b></p> <p>20/12/2023. Equipment will take up to 12 weeks for arrival, regarding conversation with NT Surfacing today.</p> <p><b>11/01/2024 Paul Buckley</b></p> <p>11/01/2024- TCLA 2023/43 Resolution. Quotation accepted, Purchase order approved. Awaiting response from contractor on start dates as materials delivery is up to 12 weeks. Possibly late February to March 2024</p> <p><b>12/02/2024 Paul Buckley</b></p> <p>12/02/2024. Hardy's landscaping have been asked for a quotation regarding the installation of more child friendly items to replace some of the existing playground equipment, awaiting response from the 05/02/2024.</p>	In progress
28/11/2023	General Business GB 1/ Cars being parked on the roads in Kalkarindji	<u>Action:</u> Council to consult with police regarding what can be done about the cars being parked on the roads. *Added on 30 Jan OCM - locate owner of cars and speak with them as well as the police	Brian Hylands, Matthew Cheminant		Not yet started
12/12/2023	Amended New Audit & Risk Policy / Terms of Reference	<p><b>OCM-2023/227 Resolution:</b></p> <p>A. That the Amended New Audit &amp; Risk Policy / Terms of Reference report is received and noted</p> <p>B. Council approves implementing non-attendance clause into LGP028</p> <p>C. Council approves LGP028 Audit &amp; Risk Policy/Terms of Reference</p> <p>D. That the Council approves membership being revoked for non-attendance of two consecutive meetings without apology</p>	Brian Hylands		Not yet started
12/12/2023	Policy review - LGP013 Privacy and Confidentiality and LGP005 Other reasonable expenses and non-monetary benefits policy (Council Members)	<p><b>OCM-2023/228 Resolution:</b></p> <p>A. That the Policy review - LGP013 Privacy and Confidentiality and LGP005 Other reasonable expenses and non-monetary benefits policy (Council Members) report is received and noted</p> <p>B. Council Approves LGP013 Privacy and Confidentiality Policy</p> <p>C. Council Approves LGP005 Other reasonable expenses and non-monetary benefits policy (Council Members)</p>	Brian Hylands		Not yet started
12/12/2023	Auction of Council's Mobile Assets	<p><b>OCM-2023/229 Resolution:</b></p> <p>A. That the Auction of Council's Mobile Assets report is received and noted</p> <p>B. That council approves the disposal of the following assets through an auction:</p> <ul style="list-style-type: none"> <li>• 2000, Kubota M5700 Tractor Rego CC56BV</li> <li>• 2004, Kubota ME8200 Tractor Rego 718583</li> <li>• 2017, Kubota ZD1011-54-AU Mower Rego CD05FO</li> <li>• 2010, Can Am 5ABC Quad Bike Rego CC29MJ</li> <li>• 2016, Polaris Litre 570 Quad Bike Rego CC56MU</li> <li>• Various IT equipment and CCTV system</li> <li>• Steel railway sleepers – Pine Creek</li> </ul>	Matthew Cheminant		Not yet started

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
12/12/2023	Asset Management - Waste Collection Garbage Compactor	<p><b>OCM-2023/232 Resolution:</b></p> <ul style="list-style-type: none"> <li>A. That the Asset Management - Waste Collection Garbage Compactor report is received and noted,</li> <li>B. That Council approves commencement of plans to procure a new Waste Collection Garbage Compactor</li> </ul>	Matthew Cheminant		Not yet started
12/12/2023	Kalkarindji - Dagaragu Local Authority meeting held on 14 November 2023	<p><b>OCM-2023/236 Resolution:</b></p> <ul style="list-style-type: none"> <li>A. That Council endorses <b>KDLA-2023/21 Resolution:</b> The KDLA requests that Council writes to the Central Land Council requesting a crocodile management plan. If no plan is available, request that a plan be developed.</li> <li>B. That Council endorses <b>KDLA-2023/25 Resolution:</b> <ul style="list-style-type: none"> <li>i. The KDLA requests three quotes for the supply and installation of cold drinking water fountains at the Kalkarindji basketball court, the arts centre, and the Dagaragu recreation hall (all to have multiple outlets); and</li> <li>ii. That the existing drinking water fountain at the Kalkarindji basketball court be repaired and re-installed at the Kalkarindji council office; and</li> <li>iii. That the KDLA request council approval to commit up to \$80,000 towards the project.</li> </ul> </li> <li>C. That Council endorses <b>KDLA-2023/26 Resolution:</b> <ul style="list-style-type: none"> <li>i. That the KDLA request quotes for the supply and installation of a bus shelter at Dagaragu; and</li> <li>ii. That KDLA requests council approval to commit up to \$40,000 towards the project.</li> </ul> </li> <li>D. That Council endorses <b>KDLA-2023/27 Resolution:</b> That the KDLA requests council approval to increase the committed funds for the Kalkarindji bus shelter (KDLA-2023/6) from \$20,000 to \$40,000.</li> <li>E. That Council endorses <b>KDLA-2023/28 Resolution:</b> <ul style="list-style-type: none"> <li>i. That the KDLA request council to check compliance of the playground at central park; and</li> <li>ii. To liaise with the Kalkaringi School regarding compliance requirements; and</li> <li>iii. Prepare an estimate of funds required for the project.</li> </ul> </li> </ul>	Kirsty Bock, Matthew Cheminant		Not yet started
12/12/2023	Yarralin Local Authority meeting held on 15 November 2023	<p><b>OCM-2023/237 Resolution:</b></p> <ul style="list-style-type: none"> <li>A. That Council endorses <b>YLA-2023/34 Resolution:</b> <ul style="list-style-type: none"> <li>i. The Yarralin - Nitjpurru Local Authority requests approval from Council that \$30,000 be committed towards a half basketball court at Lingara, and</li> <li>ii. Will be seeking a matching contribution from Local Member Chansey Paech.</li> </ul> </li> </ul>	Colin Campbell, Jackson Bernard, Matthew Cheminant	<b>30/01/2024 Jackson Bernard</b> Noted and added to the budget	Not yet started

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
		<p>B. That Council endorses <b>YLA-2023/35 Resolution:</b> The Yarralin - Nitjpurru Local Authority requests approval from Council that \$20,000 be committed towards the Yarralin beautification project.</p> <p>C. That Council acknowledge <b>YLA-2023/28 Resolution:</b> The Yarralin - Nitjpurru Local Authority received and noted that Simon Campbell has resigned.</p>			
12/12/2023	Timber Creek Local Authority meeting held on 21 November 2023	<p><b>OCM-2023/238 Resolution:</b></p> <p>A. That the Council endorses <b>TCLA-2023/43 Resolution:</b> That the Timber Creek Local Authority accept the final quote from NT Sports and Playground for the outdoor gym.</p> <p>B. That the Council acknowledges <b>TCLA-2023/44 Resolution:</b> TCLA requests that a community plan be put forward by the Local Authority members at the next Local Authority meeting.</p>	Matthew Cheminant, Paul Buckley	<p><b>11/01/2024 Paul Buckley</b></p> <p>11/01/2024- TCLA 2023/43 Resolution. LA members accepted the resolution, Purchase order has been approved and accepted. Awaiting start dates from contractor as the building materials require 12weeks delivery. Possibly starting in late February -March 2024.</p> <p>11/01/2024- TCLA 2023/44 Resolution. LA members made aware of the plans on the website. Hard copies will be made available at the next meeting.</p>	Not yet started
30/01/2024	WARM Funding - Purchase of Can Recycling Plant Machine.	<p><b>OCM-2024/5 Resolution:</b></p> <p>A. That the WaRM Funding - Purchase of Can Recycling Plant Machine. report is received and noted</p> <p>B. The council approves the use of \$148,800 from the WaRM funding grant to purchase a can crusher/recycling baler.</p>	Matthew Cheminant	<p><b>21/02/2024 Matthew Cheminant</b></p> <p>Seeking more designs and specs for the appropriate crusher</p>	In progress
30/01/2024	General Business 13.3 Rehabilitation of waste management facility in Yarralin	<u>Action:</u> Rehabilitate the old waste management facility for a new one to be established.	Matthew Cheminant	<p><b>21/02/2024 Matthew Cheminant</b></p> <p>Crossing was repaired prior to Christmas by Amrock Civil. Due to recent rain and flooding Jacob Skewes made more repairs to make safe. Crossing was washed out again and repairs were made by DIPL contractor under the Emergency declaration. Future repairs will need to be made until funding becomes available for a new crossing or bridge.</p>	Ongoing
30/01/2024	General Business 13.1 Request for more transparency with financial report	<u>Action:</u> Finance to further develop the monthly financial report to show commercial and contract income in each community.	Jackson Bernard		Completed
06/02/2024	Project Funding Update	<p><u>Action:</u> PCLA write letter to PCAA to join the next Pine Creek Local Authority Meeting in May</p> <p><b>PCLA-2024/7 Resolution:</b></p> <p>A. That the Project Funding Update report is received and noted.</p>	Matthew Cheminant, Tanya Brown	<p><b>12/03/2024 Tanya Brown</b></p> <p>A letter of invitation has been sent to PCAA to attend the PCLA meeting on the 7th of May 2024 by the Governance team in Regional Office.</p>	In progress
06/02/2024	General Business 13.3 Beautification	<p><b>PCLA-2024/12 Resolution:</b></p> <p>PCLA Agree to allocate \$10,000 towards beautification</p>	Jackson Bernard	<p><b>27/02/2024 Jackson Bernard</b></p> <p>The budget will be updated in the next review.</p>	Completed



Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
06/02/2024	General Business 13.2 General foot paths	<u>Action:</u> Request quote for repair of damaged footpaths  <b>PCLA-2024/11 Resolution:</b> PCLA agree to allocate \$10,000 towards general foot path repairs	Matthew Cheminant, Tanya Brown	<b>12/03/2024 Tanya Brown</b>  COM has organised a company to come and inspect the damaged footpaths that need repair, currently waiting on a quote for the repairs.	Awaiting external response
06/02/2024	General Business 13.5 Pine Creek Entrance sign	<u>Action:</u> Chairperson asked COM to investigate costs for signage	Matthew Cheminant, Tanya Brown	<b>12/03/2024 Tanya Brown</b>  COM is speaking with a design company in Darwin regarding styles ect, Will have a quote to present to the next PCLA meeting.	In progress
06/02/2024	General Business	<b>PCLA-2024/10 Resolution:</b> PLCLA agree to allocate \$5,000 towards the Pine Creek water gardens	Jackson Bernard	<b>27/02/2024 Jackson Bernard</b>  The budget will be updated in the next review.	Completed
06/02/2024	General Business 13.4 Service Providers for Seniors	<u>Action:</u> Arrange meeting with NDIS Manager	Trudy Braun	<b>21/02/2024 Trudy Braun</b>  Community Services Regional Manager will arrange an information session for the Seniors regarding services and requirements.	In progress
27/02/2024	Big Rivers Region Organisation of Councils	<u>Action:</u> Minutes of the Big Rivers Region Organisation of Council's meeting held on 15 February 2024 to be added to the next OMC Agenda  <b>OCM-2024/17 Resolution:</b> A. That the Big Rivers Region Organisation of Councils report is received and noted B. Council endorses Terms of Reference and approves the Mayor and CEO to attend these meetings on behalf of Council.	Chellah Clancy, Keira Townsend	<b>20/03/2024 Keira Townsend</b>  Seeking copy of minutes	In progress
27/02/2024	Update of the Reasonable Expenses for Travel and Accommodation Policy	<b>OCM-2024/19 Resolution:</b> A. That Council requests a paper be put forward to LGANT regarding remuneration for Councillor's	Keira Townsend		Not yet started
27/02/2024	Remuneration Tribunal Report on Determination 2024-25	<b>OCM-2024/20 Resolution:</b> A. That the Remuneration Tribunal Report on Determination 2024-25 report is received and noted  <u>Action:</u> Write to the Remuneration Tribunal regarding 2024-2025 determination of insufficient mileage allowance.	Brian Hylands, Keira Townsend		Not yet started
27/02/2024	Correspondence Report	<b>OCM-2024/23 Resolution:</b> A. That the Correspondence Report is received and noted  <u>Action:</u> Respond to correspondence from Minister Selena Uibo, Minister for Parks and Rangers, regarding rubbish from National Park visitors.	Brian Hylands, Keira Townsend		Not yet started
27/02/2024	Pine Creek Local Authority Meeting held on 6 February 2024	<b>OCM-2024/24 Resolution:</b> A. That the minutes of the Pine Creek Local Authority Meeting held on 6 February 2024 be adopted as a resolution of Ordinary Council	Jackson Bernard		Not yet started

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
		<p>B. That the Pine Creek Local Authority identifies and endorses a project by resolution for funding through the Northern Territory Government's Election Commitment Funding and Pine Creek Local Authority Co-contribution</p> <p>C. That the PCLA agree to allocate \$5,000 towards the Pine Creek water gardens</p> <p>D. That the PCLA agree to allocate \$10,000 towards general foot path repairs</p> <p>E. That the PCLA agree to allocate \$10,000 towards beautification</p>			
05/03/2024	Council Operations Manager Report	<u>Action:</u> COM to follow up Airstrip lighting with DIPL	Kirsty Bock, Matthew Cheminant	<b>20/03/2024 Kirsty Bock</b> Benash have received the work order from DIPL and are yet to attend the job. They could not provide an eta for the work to be completed. DIPL have been contacted to follow up.	Ongoing
05/03/2024	Finance Report for the period ended 31 December 2023	<u>Action:</u> CEO to discuss with CFO regarding presentation of financial information in other formats.	Jackson Bernard		Not yet started
05/03/2024	Action Items	<p><b>KDLA-2024/7 Resolution:</b></p> <p>A. That the Kalkarindji Daguragu Local Authority receive and note the action items update,</p> <p>B. that tabled quotes 0477 and 0013461 for the '<i>Bus Shelter Project</i>' are approved,</p> <p>C. that tabled quote 4078 for the '<i>Arts Centre Project</i>' is approved,</p> <p>D. that the KDLA commits up to \$10,000 for the purchase of security camera/s for key location/s in Kalkarindji,</p> <p>E. that tabled quotes 15385 and 86972 are approved for the procurement and installation of a drinking water fountain to be located at the VDRC office and a trough style drinking water fountain in colour coast to be located at Central Park, and;</p> <p>F. that the completed action items be removed from the list.</p>	Jackson Bernard		Not yet started
07/03/2024	Regional Plan Priorities	<p><b>TCLA-2024/5 Resolution:</b></p> <p>A. That the Timber Creek Local Authority receive and note the Regional Plan Priorities</p> <p>B. That the Timber Creek Local Authority provide feedback on service delivery for the area.</p> <p><u>Action:</u> TCLA / COM to write to DIPL regarding the need for shelter at the Timber Creek Airstrip</p>	Keira Townsend		Not yet started
07/03/2024	General Business 13.1 Timber Creek Festival	<p><b>TCLA-2024/10 Resolution:</b></p> <p>That the TCLA approves committing up to \$10,000 to support the 2024 Timber Creek Festival.</p>	Jackson Bernard		Not yet started
13/03/2024	General Business	<p><b>DRLA-2024/9 Resolution:</b></p> <p>That the DRLA approves allocating the 2023 Bi-annual Vet Visit Project surplus totaling \$2,071 to the 2024 Bi-annual Vet Visit Project.</p>	Jackson Bernard		Not yet started
14/03/2024	Yarralin Council Operations Manager Report	<u>Action:</u> Mayor Brian Pedwell to write on behalf of the YNLA to the relevant Ministers regarding the critical need to address the unsatisfactory state of the road from the Victoria Hwy to Yarralin.	Brian Hylands, Mayor Brian Pedwell		Not yet started

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
14/03/2024	Project Funding Update as at 31 December 2023	<u>Action:</u> COM to seek quotes for veterinary visits.	Colin Campbell, Kayla Adamson		Not yet started
14/03/2024	Project Funding Update as at 31 December 2023	<b>YLA-2024/6 Resolution:</b> A. That the Project Funding Update as at 31 December 2023 report is received and noted; and B. That the YNLA approves committing \$5,000 from Yarralin LA funds and \$5,000 from Nitjpurru LA funds to vet visits for Yarralin, Lingara and Nitjpurru.	Jackson Bernard		Not yet started
14/03/2024	Project Funding Update as at 31 December 2023	<u>Action:</u> Keira Townsend to ensure Nitjpurru project funding update is included in future YNLA agendas.	Keira Townsend		Not yet started
14/03/2024	Yarralin - Nitjpurru Action Items	<u>Action:</u> Mayor to confirm measurements with KSM (3 quotes have been sought but only one response to request).	Mayor Brian Pedwell		Not yet started
14/03/2024	Yarralin - Nitjpurru Action Items	<u>Action:</u> Mayor Pedwell to follow up quotes for welcome sign which is being funded from the beautification project.	Mayor Brian Pedwell		Not yet started
14/03/2024	Yarralin - Nitjpurru Action Items	<u>Action:</u> Karen Hocking to follow up Nitjpurru name change with NLC and the Place Names Committee.	Keira Townsend		Not yet started
14/03/2024	Regional Plan Priorities	<u>Action:</u> Nitjpurru community relocation to be added to Regional Plan priorities.	Brian Hylands, Keira Townsend		Not yet started
14/03/2024	Healthy Lifestyle Grant - Surplus Funds	<b>YLA-2024/9 Resolution:</b> A. That the Healthy Lifestyle Grant - Surplus Funds report is received and noted; and B. That the YNLA accept the offer of the surplus grant funds totalling \$10,000 to purchase a new drinking water fountain to be installed at Yarralin.	Jackson Bernard, Keira Townsend		Not yet started
14/03/2024	General Business	<u>Action:</u> Keira Townsend to invite Parks & Wildlife to the next YNLA meeting to discuss crocodile management.	Keira Townsend		Not yet started



## 12. Correspondence

### Correspondence Report

**ITEM NUMBER** 12.1.

**REPORT TYPE** Correspondence Report

**PREPARED BY** Media and Communications Officer

### Purpose

To present to Council a register of incoming and outgoing correspondence since the previous council meeting.

### Recommendation

That the Correspondence Report is received and noted.

### INCOMING REGISTER

<b>DATE</b>	<b>FROM</b>	<b>ADDRESSED TO</b>	<b>REGARDING</b>	<b>DOC ID</b>
21/02/2024	Brian Hylands	Peter Campbell Manager - NTGS Aboriginal Engagement & Land Access	RE: Pine Creek Ground Survey July - October 2024	
21/02/2024	Brian Hylands	Dorelle Anderson Deputy Chief Executive Officer - Central Australia and Territory Regional Growth	RE: Local Authority Project Funding 2023- 24	
4/3/2024	Mayor B. Pedwell	Mary Watson A/CEO LGANT	RE: Notice of GM, Constitution changes and call for motions VDRC	

### OUTGOING REGISTER

<b>DATE</b>	<b>ADDRESSED TO</b>	<b>FROM</b>	<b>REGARDING</b>	<b>DOC ID</b>
28/02/2024	John Bonson	Mayor B. Pedwell	RE: Letter of support – Daly River Buffaloes Football Club Inc.	
15/03/20204	Dorell Anderson	Brian Hylands	RE: Letter of Offer LAPF 2023-24 - Dept of the Chief Minister and Cabinet	

### Attachments

Nil



## 13. General Business

### 14. Confidential

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

#### 14.1. ITEC Aged Care Upgrade Timber Creek

**Status 51(1)(c)(i)** - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(i) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person*

#### 14.2. Affixing Common Seal to Education Engagement and Attainment Initiatives (EEAI) Project Schedule 4-J50U4SF

**Status 51(1)(c)(iv)** - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

#### 14.3. Progress Report on Grant Applications

**Status 51(1)(c)(iv)** - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*



#### **14.4. Corporate Services Report**

**Status 51(1)(c)(iv)** - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

#### **14.5. Lot 55 Yarralin Staff Housing**

**Status 51(1)(c)(iv)** - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*



## 15. Local Authority

### 15.1. Local Authority Resignations/Nominations

**YLA-2023/28 Resolution:** Carried (Charlie James/Mayor Brian Pedwell)  
YLA received and noted that Simon Campbell has resigned.

### 15.2. Local Authority Minutes

**Kalkarindji / Dagaragu Local Authority meeting held on 5 March 2024**

**ITEM NUMBER** 15.2.1.

**REPORT TYPE** Local Authority Minutes

**PREPARED BY** Media and Communications Officer

---

#### Recommendation

- A. That the minutes of the Kalkarindji/Dagaragu Local Authority meeting held on 5 March 2024 be adopted as a resolution of Ordinary Council; and
- B. That the Council endorses KDLA-2024/7 Resolution:
  - a. That the Kalkarindji Dagaragu Local Authority receive and note the action items update,
  - b. that tabled quotes 0477 and 0013461 for the '*Bus Shelter Project*' are approved,
  - c. that tabled quote 4078 for the '*Arts Centre Project*' is approved,
  - d. that the KDLA commits up to \$10,000 for the purchase of security camera/s for key location/s in Kalkarindji,
  - e. that tabled quotes 15385 and 86972 are approved for the procurement and installation of a drinking water fountain to be located at the VDRC office and a trough style drinking water fountain in colour coast to be located at Central Park, and;
  - f. that the completed action items be removed from the list.

#### Attachments

1. 20240305 KDLA MIN Unconfirmed [15.2.1.1 - 7 pages]



**Victoria Daly**  
REGIONAL COUNCIL

# MINUTES

**KALKARINDJI LOCAL AUTHORITY MEETING  
HELD ON TUESDAY 05 MARCH 2024  
AT 12:30 PM  
AT THE KALKARINDJI COUNCIL OFFICE  
VDRC Office**





## VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

No responsibility is implied or accepted by the Victoria Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Victoria Daly Regional Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Victoria Daly Regional Council during the Course of any meeting is not intended to be and is not taken as notice of approval from the Victoria Daly Regional Council.

The Victoria Daly Regional Council advises that anyone who has any application lodged with the Victoria Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Victoria Daly Regional Council in respect of the application.

A handwritten signature in black ink, appearing to read "BH", with a long horizontal flourish extending to the right.

Brian Hylands  
Chief Executive Officer



## 1. Meeting Opening

The meeting opened at 12:57 pm.

## 2. Welcome

Chairperson welcomed members and visitors to the meeting.

## 3. Attendance and Apologies

### 3.1. Attendees

The meeting opened at 12.58pm.

#### 1. Present

##### Appointed Members Present

Anne Saunders	Chairperson
Leah Leman	Member
Selma Smiler	Member
Georgina Macleod	Deputy Mayor

##### Staff Present

Brian Hylands	Chief Executive Officer
Kirsty Bock	Council Operations Manager
Keira Townsend	Manager of Governance & Executive Services (minutes secretary)

##### Guests

Surinder Crichton (via Teams)	Northern Territory Health
Karen Hocking	The Department of the Chief Minister and Cabinet
Andrew Broffman (via Teams)	The Fulcrum Agency
Joanne Nicol (via Teams)	Gwoja Liaison Electorate Office
Brian Pedwell	<b>Mayor</b> of Victoria Daly Regional Council

### 3.2. Apologies and Absentees

Apologies: Pansy Wardle, Pamela Morris

Absent: Michael George

**KDLA-2024/1 Resolution: Carried** (Leah Leaman/Selma Smiler)

Council have received and accept the apology of Pansy Wardle and Pamela Morris.



#### 4. Disclosure of Interest

There were no declarations of interest at this meeting.

#### 5. Resignations, Terminations and Nominations

##### 5.1. Resignations

Nil

##### 5.2. Terminations

Nil

##### 5.3. Nominations

Nil

#### 6. Guests and Presentations

Selma Smiler left the meeting at 1:44 pm.

Selma Smiler returned to the meeting at 1:46 pm.

##### Surinder Chrichton – Principal Alcohol Action Officer, NT Health

Surinder Chrichton provided an update regarding AAI programs that have been approved for funding in the area:

1. *Bush is Best*
2. *Healing Together*
3. *Grief, Loss and Trauma Training*

An update was provided regarding the Interim Alcohol Protected Areas Policy which ended in February 2024:

- Kalkarindji is classified as a General Restricted Area (GRA)
- Communities are able to apply to have their alcohol restriction status changed via an application process

Surinder Chrichton requested the KDLA disseminate information to community regarding this matter:

- KDLA members advised that a community meeting facilitated by NTG would be a more appropriate forum for this.



### Andrew Broffman – The Fulcrum Agency – Principal

Andrew Broffman addressed the KDLA about consultation the Fulcrum Agency have been engaged to undertake regarding new-build houses in community.

Andrew has advised that he would like to visit Kalkarindji / Daguragu to seek feedback from residents.

## 7. Confirmation of Minutes

### ITEM NUMBER 7.1.

#### Kalkarindji Local Authority meeting held on 14 November 2023

**KDLA-2024/2 Resolution: Carried** (Deputy Mayor Georgina Macleod/Anne Saunders)

That the minutes of the Kalkarindji Local Authority meeting held on 14 November 2023 be taken as read and be accepted as a true record of the meeting.

## 8. Council Response to Previous Minutes

### ITEM NUMBER 8.1.

#### Feedback from Council

**KDLA-2024/3 Resolution: Carried** (Leah Leaman/Selma Smiler)

That the Feedback from Council be received and noted

## 9. Reports

### 9.1. Council Operations Manager Community Report

#### ITEM NUMBER 9.1.1.

#### Council Operations Manager Report

**KDLA-2024/4 Resolution: Carried** (Deputy Mayor Georgina Macleod/Leah Leaman)

That the Council Operations Manager Report is received and noted

Action: COM to follow up Airstrip lighting with DIPL

### 9.2. Finance Report



**ITEM NUMBER 9.2.1.**

**Finance Report for the period ended 31 December 2023**

**KDLA-2024/5 Resolution: Carried** (Selma Smiler/Deputy Mayor Georgina Macleod)

That the Finance Report for the period ended 31 December 2023 is received and noted

Action: CEO to discuss with CFO regarding presentation of financial information in other formats.

Mayor Brian Pedwell left the meeting at 2.30pm

Mayor Brian Pedwell returned to the meeting at 2.36pm

**ITEM NUMBER 9.2.2.**

**Project Funding Update as at 31 December 2023**

**KDLA-2024/6 Resolution: Carried** (Deputy Mayor Georgina Macleod/Leah Leaman)

That the Project Funding Update as at 31 December 2023 report is received and noted.

**9.3. Actions Report**

**ITEM NUMBER 9.3.1.**

**Action Items**

**KDLA-2024/7 Resolution: Carried** (Leah Leaman/Selma Smiler)

- A. That the Kalkarindji Daguragu Local Authority receive and note the action items update,
- B. that tabled quotes 0477 and 0013461 for the '*Bus Shelter Project*' are approved,
- C. that tabled quote 4078 for the '*Arts Centre Project*' is approved,
- D. that the KDLA commits up to \$10,000 for the purchase of security camera/s for key location/s in Kalkarindji,
- E. that tabled quotes 15385 and 86972 are approved for the procurement and installation of a drinking water fountain to be located at the VDRC office and a trough style drinking water fountain in colour coast to be located at Central Park, and;
- F. that the completed action items be removed from the list.



Leah Leaman left the meeting at 2.58pm

Leah Leaman returned to the meeting at 3:06 pm.

#### 9.4. General Reports

##### 9.4.1. Regional Plan Priorities

**KDLA-2024/8 Resolution: Carried** (Selma Smiler/Deputy Mayor Georgina Macleod)

- A. That the Regional Plan Priorities report is received and noted; and
- B. That the Kalkarindji | Daguragu Local Authority provide feedback on core service delivery for the area.

#### 10. Questions from the Public

NIL

#### 11. General Business

NIL

#### 12. Next Meeting

The next Ordinary General Meeting of Victoria Daly Regional Council will be held 14 May 2024

*The meeting closed at 3.57pm.*

This page and the preceding 06 pages are the minutes of the meeting of Ordinary Council held on 5 March 2024.



**Timber Creek Provisional Local Authority meeting held on 7 March 2024**

**ITEM NUMBER 15.2.2.**

**REPORT TYPE Local Authority Minutes**

**PREPARED BY Media and Communications Officer**

---

**Recommendation**

That the minutes of the Timber Creek Provisional Local Authority meeting held on 7 March 2024 be noted by Council.

**Attachments**

1. 20240307 TCLA MIN Unconfirmed [**15.2.2.1** - 7 pages]



**Victoria Daly**  
REGIONAL COUNCIL

# MINUTES

**TIMBER CREEK LOCAL AUTHORITY MEETING**

**PROVISIONAL**

**HELD ON THURSDAY 7 MARCH 2024**

**AT 3:00 PM**

**AT THE TIMBER CREEK COUNCIL OFFICE**

VDRC Office





## VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

No responsibility is implied or accepted by the Victoria Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Victoria Daly Regional Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Victoria Daly Regional Council during the Course of any meeting is not intended to be and is not taken as notice of approval from the Victoria Daly Regional Council.

The Victoria Daly Regional Council advises that anyone who has any application lodged with the Victoria Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Victoria Daly Regional Council in respect of the application.

A handwritten signature in black ink, appearing to read "BH", with a long horizontal flourish extending to the right.

Brian Hylands  
Chief Executive Officer



## 1. Meeting Opening

*Section 98(2) of the Local Government Act 2019 states that a quorum at a meeting of a local authority consists of a majority of its members holding office at the time of the meeting. Six members are required to be present to reach quorum and only five were present for the meeting. A provisional meeting proceeded.*

*The Chairperson opened the provisional meeting at 3.04pm.*

## 2. Welcome

Chairperson welcomed members and visitors to the meeting.

## 3. Attendance and Apologies

### 3.1. Attendees

#### Appointed Members Present

Coralie Myers	Chairperson
Deborah Jones (via Teams)	Councillor, Timber Creek Ward
Lucy Moran	Member
Rebecca Myers	Member
Tristram Holcombe	Member

#### Elected Members Present

Brian Pedwell	Mayor - Walangeri Ward
---------------	------------------------

#### Staff Present

Brian Hylands	Chief Executive Officer
Kristin Beveridge	Council Operations Assistant Manager
Keira Townsend	Manager of Governance & Executive Services (minutes secretary)

#### Guests

Karen Hocking	The Department of the Chief Minister and Cabinet
Joanne Nicol (via Teams)	Gwoja Liaison Electorate Office
Matthew Ah Mat (via Teams)	NT Health

### 3.2. Apologies and Absentees

Apologies: Cecelia McKenzie, Marilla Appleby, Beatty Retchford

Absent: Graham Watts, John Horgan

#### **TCLA-2024/1 Resolution: Carried (Lucy Moran/Tristram Holcombe)**

Timber Creek Local Authority have received and accept the apology of Cecelia McKenzie, Marilla Appleby and Beatty Retchford.



#### 4. Disclosure of Interest

There were no declarations of interest at this meeting.

#### 5. Resignations, Terminations and Nominations

##### 5.1. Resignations

Nil

##### 5.2. Terminations

Nil

##### 5.3. Nominations

Nil

#### 6. Guests and Presentations

##### Kerry Romanis - Principal, Timber Creek School

Timber Creek School Principal, Kerry Romanis thanked the Timber Creek community for being so welcoming and noted the following items:

- A school community barbeque lunch is being planned for the Thursday prior to Good Friday.
- The school would like to host a 'West is Best' sports carnival in the last week of term 2 and include participants from Yarralin, Amanbidji, Bulla and Timber Creek.
- The school has 22 bikes to start a new bike club for students.

##### Matthew Ahmet - Principal Alcohol Action Officer, NT Health

Information presented regarding the Interim Alcohol Protected Area Opt-Out Model and Community Alcohol Plans (CAP).

Note: The NT Government has committed \$5 million dollars for one-off grants to support initiatives in communities with General Restricted Areas (GRA) status.

Note: Chairperson Coralie Myers advised that NT Health should engage NWAC regarding this matter.



## 7. Confirmation of Minutes

### ITEM NUMBER 7.1.

#### Timber Creek Local Authority meeting held on 21 November 2023

**TCLA-2024/2 Resolution:** Carried (Tristram Holcombe/Cr Deborah Jones)

That the minutes of the Timber Creek Local Authority meeting held on 21 November 2023 be taken as read and be accepted as a true record of the meeting.

## 8. Council Response to Previous Minutes

### ITEM NUMBER 8.1.

#### Feedback from Council

**TCLA-2024/3 Resolution:** Carried (Coralie Myers/Lucy Moran)

That the Feedback from Council be received and noted

## 9. Correspondence

### ITEM NUMBER 9.1.

#### Correspondence

**TCLA-2024/4 Resolution:** Carried (Cr Deborah Jones/Rebecca Myers)

That the out-going Correspondence be received and noted.

### Attachments

1. 2024-01-31 OUTGOING Letter of Support Men's Centre [9.1.1 - 2 pages]

## 10. Reports

### 10.1. Council Operations Manager Community Report

#### ITEM NUMBER 10.1.1.

#### Timber Creek Council Operation Manager Report

**TCLA-2024/6 Resolution:** Carried (Rebecca Myers/Tristram Holcombe)

That the Timber Creek Council Operation Manager Report is received and noted.



## 10.2. Finance Report

### ITEM NUMBER 10.2.1.

#### Finance Report for the period ended 31 December 2023

**TCLA-2024/7 Resolution:** Carried (Lucy Moran/Rebecca Myers)

That the Finance Report for the period ended 31 December 2023 is received and noted.

### ITEM NUMBER 10.2.2.

#### Project Funding Update as at 31 December 2023

**TCLA-2024/8 Resolution:** Carried (Cr Deborah Jones/Coralie Myers)

That the Project Funding Update report as of 31 December 2023 is received and noted.

## 10.3. Actions Report

### Action item update.10.3.1. Timber Creek Action Items

**TCLA-2024/9 Resolution:** Carried (Tristram Holcombe/Coralie Myers)

That the Timber Creek Local Authority receive and note the action items update.

Note: Chairperson, Coralie Myers, noted that she has attempted to raise the need for a sewerage system at Timber Creek with the appropriate NTG Minister's however has received no response to date.

Note: TCLA members raised concern about the lack of available land in the town to construct new housing.

Note: TCLA member, Tristram Holcombe raised the ongoing need for illumination of school and creche crossings.

## 10.4. General Reports

### 10.1. Regional Plan Priorities

**TCLA-2024/5 Resolution:** Carried (Lucy Moran/Cr Deborah Jones)

- A. That the Timber Creek Local Authority receive and note the Regional Plan Priorities report; and
- B. That the need for a suitable town sewerage system and shelter at the airstrip are noted as priorities for Timber Creek.



Note: The TCLA noted that the dump point proposed by Tourism NT would only be feasible if the town had a reticulated sewerage system.

Action: TCLA / COM to write to DIPL regarding the need for shelter at the Timber Creek Airstrip

## 11. Questions from the Public

NIL

## 12. General Business

### 13.1 Timber Creek Festival

**TCLA-2024/10 Resolution: Carried** (Tristram Holcombe/Rebecca Myers)

That the TCLA approves committing up to \$10,000 to support the 2024 Timber Creek Festival.

### 13.2 Community Working Bees

Chairperson, Coralie Myers, raised the idea of hosting regular community working bee's to assist residents to maintain their yards.

## 13. Next Meeting

The next Timber Creek Local Authority Meeting will be held 16 May 2024.

*The meeting closed at 4.35pm*

This page and the preceding 6 pages are the minutes of the Timber Creek Local Authority meeting held on 7 March 2024



**Daly River Provisional Local Authority meeting held on 13 March 2024**

**ITEM NUMBER 15.2.3.**

**REPORT TYPE Local Authority Minutes**

**PREPARED BY Media and Communications Officer**

---

**Recommendation**

That the minutes of the Daly River Provisional Local Authority meeting held on 13 March 2024 be noted by Council.

**Attachments**

1. 20240313 DRLA MIN Unconfirmed [**15.2.3.1** - 7 pages]



**Victoria Daly**  
REGIONAL COUNCIL

# MINUTES

**DALY RIVER LOCAL AUTHORITY MEETING**

**PROVISIONAL**

**HELD ON WEDNESDAY 13 MARCH 2024**

**AT 12:30 PM**

**AT THE DALY RIVER COUNCIL OFFICE**

**VDRC Office**





## VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

No responsibility is implied or accepted by the Victoria Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Victoria Daly Regional Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Victoria Daly Regional Council during the Course of any meeting is not intended to be and is not taken as notice of approval from the Victoria Daly Regional Council.

The Victoria Daly Regional Council advises that anyone who has any application lodged with the Victoria Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Victoria Daly Regional Council in respect of the application.

A handwritten signature in black ink, appearing to read "BH", with a long horizontal flourish extending to the right.

Brian Hylands  
Chief Executive Officer



## 1. Meeting Opening

Section 98(2) of the Local Government Act 2019 states that a quorum at a meeting of a local authority consists of a majority of its members holding office at the time of the meeting. Four members are required to be present to reach quorum and only three were present for the meeting. A provisional meeting proceeded until 1.24pm when a fourth member joined the meeting meaning a quorum was reached.

*The meeting opened at 12.35pm.*

## 2. Welcome

Chairperson welcomed members and visitors to the meeting.

## 3. Attendance and Apologies

### 3.1. Attendees

#### Appointed Members Present

Peter Hollowood (via Teams)  
Brian Muir  
Mark Mullins  
Robert Austral (joined the meeting at 1.24pm)

Chairperson  
Member  
Member  
Member

#### Staff Present

Brian Hylands (via Teams)  
Pat Hollowood (via Teams)  
Ingrid Schreiner  
Matthew Cheminant (via Teams)  
Keira Townsend (via Teams)

Chief Executive Officer  
Council Operations Manager  
Council Operations Assistant Manager  
Director of Council Operations  
Manager of Governance & Executive Services (minutes secretary)

#### Elected Members Present

Brian Pedwell (via Teams)

Mayor of Victoria Daly Regional Council

#### Guests

NIL



### 3.2. Apologies and Absentees

Apologies: Councillor Andrew McTaggart, Nadine Daly

Absent: Wayne Buckley

**DRLA-2024/1 Resolution: Carried** (Brian Muir/Mark Mullins)

Council have received and accept the apology of Councillor Andrew McTaggart and Nadine Daly.

### 4. Disclosure of Interest

There were no declarations of interest at this meeting.

### 5. Resignations, Terminations and Nominations

#### 5.1. Resignations

Nil

#### 5.2. Terminations

Nil

#### 5.3. Nominations

Nil

### 6. Guests and Presentations

Nil

### 7. Confirmation of Minutes

**ITEM NUMBER 7.1.**

**Daly River Local Authority Meeting held on 29 November 2023**

**DRLA-2024/2 Resolution: Carried** (Brian Muir/Mark Mullins)

That the minutes of the Daly River Local Authority Meeting held on 29 November 2023 be taken as read and be accepted as a true record of the meeting.



## 8. Council Response to Previous Minutes

**ITEM NUMBER 8.1.**

**Feedback from Council**

**DRLA-2024/3 Resolution: Carried** (Mark Mullins/Brian Muir)

That the Feedback from Council be received and noted.

## 9. Correspondence

### 10. Reports

#### 10.1. Council Operations Manager Community Report

**ITEM NUMBER 10.1.1.**

**Daly River Council Operations Manager Report**

**DRLA-2024/4 Resolution: Carried** (Mark Mullins/Brian Muir)

That the Daly River Council Operations Manager Report is received and noted.

#### 10.2. Finance Report

**ITEM NUMBER 10.2.1.**

**Finance Report for the period ended 31 December 2023**

**DRLA-2024/5 Resolution: Carried** (Brian Muir/Mark Mullins)

That the Finance Report for the period ended 31 December 2023 is received and noted.

**ITEM NUMBER 10.2.2.**

**Projects Funding Update as at 31 January 2024**

**DRLA-2024/6 Resolution: Carried** (Mark Mullins/Brian Muir)

That the Projects Funding Update report as at 31 January 2024 is received and noted.

Note: The playground upgrade project is now complete.



### 10.3. Actions Report

#### 10.3.1. Action Items

**DRLA-2024/7 Resolution: Carried** (Brian Muir/Mark Mullins)

That the Daly River Local Authority receive and note the action items update.

Note:

- T intersection project - delays due to weather
- Solar sensor project - two quotes received, third quote requested however no response received to date.

### 10.4. General Reports

#### 10.4.1. Regional Plan Priorities

**DRLA-2024/8 Resolution: Carried** (Mark Mullins/Brian Muir)

- A. That the Regional Plan Priorities report is received and noted; and
- B. That the Daly River Local Authority will provide feedback on core service delivery for the area.

Note: Members highlighted community need for a library service. CEO advised that GRAC would need to be consulted to identify an available premises for the service.

Note: Members agreed that the DRLA should continue to fund community veterinary visits.

### 11. Questions from the Public

Nil

### 12. General Business

#### 13.1 Nauiyu Council Vehicles

Chairperson, Peter Hollowood, highlighted his concern about recent thefts and vandalism to Council vehicles at Nauiyu. He has proposed installing electric fencing around garaged vehicles.

CEO noted that Council's facilities at Nauiyu are owned by GRAC and as such, GRAC would need to approve any changes made to facilities.



Mayor Brian Pedwell, noted that Council has been seeking tenure of land at Nauiyu to construct its own facilities since 2008.

**1.24pm Robert Austral joined the meeting which provided a quorum**

### **13.2 Bi-annual Vet Visit Project**

Note: DRLA members would like the bi-annual vet visit project to continue in 2024

**DRLA-2024/9 Resolution: Carried** (Robert Austral /Mark Mullins)

That the DRLA approves allocating the 2023 Bi-annual Vet Visit project surplus totalling \$2,071 to the 2024 Bi-annual Vet Visit project.

### **13. Next Meeting**

The next Daly River Local Authority meeting will be held 08 May 2024.

*The meeting closed at 1.30pm*

This page and the preceding 06 pages are the minutes of the Daly River Local Authority meeting held on 13 March 2024.



**Yarralin Local Authority meeting held on 14 March 2024**

**ITEM NUMBER 15.2.4.**

**REPORT TYPE Local Authority Minutes**

**PREPARED BY Media and Communications Officer**

---

**Recommendation**

- A) That the minutes of the Yarralin Local Authority meeting held on 14 March 2024 be adopted as a resolution of Ordinary Council,
  
- B) That Council endorses YLA-2024/6 Resolution:
  - a. That the Project Funding Update as at 31 December 2023 report is received and noted; and
  - b. That the YNLA approves committing \$5,000 from Yarralin LA funds and \$5,000 from Nitjpurru LA funds to vet visits for Yarralin, Lingara and Nitjpurru; and
  
- C) That Council endorses YLA-2024/9 Resolution:
  - a. That the Healthy Lifestyle Grant - Surplus Funds report is received and noted; and
  - b. That the YNLA accept the offer of the surplus grant funds totalling \$10,000 to purchase a new drinking water fountain to be installed at Yarralin.

**Attachments**

1. 20240314 YNLA MIN Unconfirmed [15.2.4.1 - 8 pages]



# AGENDA

**YARRALIN LOCAL AUTHORITY MEETING  
TO BE HELD ON THURSDAY 14 MARCH 2024  
AT 12:30 PM  
AT THE YARRALIN COUNCIL OFFICE  
VDRC OFFICE**

## **MEMBERS**

Charlie Newry (Chairperson)  
Mayor Brian Pedwell  
Lucy Pedwell  
Colin Campbell  
Sharatine Campbell  
Elwyn Anzac  
Charlie James  
Wesley Campbell





## VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

No responsibility is implied or accepted by the Victoria Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Victoria Daly Regional Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Victoria Daly Regional Council during the Course of any meeting is not intended to be and is not taken as notice of approval from the Victoria Daly Regional Council.

The Victoria Daly Regional Council advises that anyone who has any application lodged with the Victoria Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Victoria Daly Regional Council in respect of the application.

A handwritten signature in black ink, appearing to read "BH", with a long horizontal flourish extending to the right.

Brian Hylands  
Chief Executive Officer



## 1. Meeting Opening

The meeting opened at 12.35pm.

## 2. Welcome

Chairperson welcomed members and visitors to the meeting.

## 3. Attendance and Apologies

### 3.1. Attendees

#### Appointed Members Present

Charlie Newry	Chairperson
Brian Pedwell (via Teams)	Mayor
Charlie James	Member
Wesley Campbell	Member
Sharatine Campbell	Member
Elwyn Anzac	Member
Lucy Pedwell (via Teams)	Member

#### Staff Present

Brian Hylands (via Teams)	Chief Executive Officer
Colin Campbell	Council Operations Manager
Kayla Adamson	Council Operations Assistant Manager
Keira Townsend (via Teams)	Manager of Governance & Executive Services (minutes secretary)

#### Guests

Karen Hocking (via Teams)	The Department of The Chief Minister and Cabinet
Joanne Nicol (via Teams)	Gwoja Liaison Electorate Office

### 3.2. Apologies and Absentees

Nil

## 4. Disclosure of Interest

There were no declarations of interest at this meeting.

## 5. Resignations, Terminations and Nominations

### 5.1. Resignations

Nil



## 5.2. Terminations

Nil

## 5.3. Nominations

Nil

## 6. Guests and Presentations

Nil

## 7. Confirmation of Minutes

### ITEM NUMBER 7.1.

#### Yarralin - Nitjpurru Local Authority meeting held on 15 November 2023

**YLA-2024/1 Resolution: Carried** (Charlie James/Elwyn Anzac)

That the minutes of the Yarralin - Nitjpurru Local Authority meeting held on 15 November 2023 be taken as read and be accepted as a true record of the meeting.

## 8. Council Response to Previous Minutes

### ITEM NUMBER 8.1.

#### Feedback from Council

**YLA-2024/2 Resolution: Carried** (Charlie Newry/Charlie James)

That the Feedback from Council be received and noted.

## 9. Correspondence

### ITEM NUMBER 9.1.

#### Correspondence

**YLA-2024/3 Resolution: Carried** (Mayor Brian Pedwell/Sharatine Campbell)

That the correspondence be received and noted.

## Attachments

1. 2024-01-31 OUTGOING Letter of Support Men's Centre [9.1.1 - 2 pages]
2. Yarralin Health Centre [9.1.2 - 2 pages]



## 10. Reports

### 10.1. Council Operations Manager Community Report

#### ITEM NUMBER 10.1.1.

#### Yarralin Council Operations Manager Report

**YLA-2024/4 Resolution: Carried** (Charlie Newry/Charlie James)

That the Yarralin Council Operations Manager Report is received and noted.

#### Note:

- Recent wet weather events have had a significant impact on local roads, food supplies and ability of people to travel to and from community.
- COM is working with community to finalise wording and design for Cemetery signage.
- Mayor Pedwell advised that DIPL are considering removing the gate at the Old Humbert River Access Road to community and replacing with a cattle grid.
- Mayor Pedwell highlighted the continued neglect of the Commonwealth and NT Government to adequately fund repairs and upgrades to the unsealed, dirt road from the Victoria Hwy to Yarralin (Buchanan Hwy). This continued neglect is affecting critical transport, freight of vital resources into community, food security, and safety of road users.

Action: Mayor Brian Pedwell to write on behalf of the YNLA to the relevant Ministers regarding the critical need to address the unsatisfactory state of the road from the Victoria Hwy to Yarralin.

### 10.2. Finance Report

#### ITEM NUMBER 10.2.1.

#### Finance Report for the period ended 31 December 2023

**YLA-2024/5 Resolution: Carried** (Sharatine Campbell/Wesley Campbell)

That the Finance Report for the period ended 31 December 2023 is received and noted.



**ITEM NUMBER 10.2.2.**  
**Project Funding Update as at 31 December 2023**

**YLA-2024/6 Resolution: Carried** (Charlie Newry/Wesley Campbell)

A. That the Project Funding Update as at 31 December 2023 report is received and noted; and  
B. That the YNLA approves committing \$5,000 from Yarralin LA funds and \$5,000 from Nitjpurru LA funds to vet visits for Yarralin, Lingara and Nitjpurru.

Action: Keira Townsend to ensure Nitjpurru project funding update is included in future YNLA agendas.

Action: COM to seek quotes for veterinary visits.

**10.3. Actions Report**

**ITEM NUMBER 10.3.1.**  
**Yarralin - Nitjpurru Action Items**

**YLA-2024/7 Resolution: Carried** (Wesley Campbell/Charlie James)

A. That the Yarralin - Nitjpurru Local Authority receive and note the action items update; and  
B. That the completed action items be removed from the list.

Action: Mayor Pedwell to follow up quotes for welcome sign which is being funded from the beautification project

Action: Mayor to confirm measurements with KSM (3 quotes have been sought but only one response to request)

Action: Karen Hocking to follow up Nitjpurru name change with NLC and the Place Names Committee.

**10.4. General Reports**



#### 10.4.1. Regional Plan Priorities

**YLA-2024/8 Resolution: Carried** (Charlie Newry/Sharatine Campbell)

- A. That the Regional Plan Priorities report is received and noted; and
- B. That the Yarralin / Nitjpurru Local Authority agree to provide feedback on core service delivery for the area.

Action: Mayor Pedwell suggested that the Nitjpurru community relocation should be included in the Regional Plan priorities.

Note: Mayor Pedwell highlighted the ongoing lack of care about flooding throughout the region from NTG.

#### ITEM NUMBER 10.4.2.

#### Healthy Lifestyle Grant - Surplus Funds

**YLA-2024/9 Resolution: Carried** (Wesley Campbell/Charlie James)

- A. That the Healthy Lifestyle Grant - Surplus Funds report is received and noted; and
- B. That the YNLA accept the offer of the surplus grant funds totalling \$10,000 to purchase a new drinking water fountain to be installed at Yarralin.

### 11. Questions from the Public

Nil

Charlie Newry left the meeting at 2:31 pm.

Charlie Newry returned to the meeting at 2:36 pm.

### 12. General Business

Elwyn Anzac left the meeting at 2:47 pm.

Elwyn Anzac returned to the meeting at 2:48 pm.

### 13.1 Crocodile Issues



Mayor Pedwell raised concern about the presence of large saltwater crocodiles in the regions waterways.

### **13. Confidential**

Nil

### **14. Next Meeting**

The next Yarralin-Nitjpurru Local Authority meeting will be held on 15 May 2024

*The meeting closed at 2.52pm*

This page and the preceding 07 pages are the minutes of the meeting of Yarralin-Nitjpurru Local Authority meeting held on 14 March 2024.

Unconfirmed