



# TIMBER CREEK LOCAL AUTHORITY MEETING TO BE HELD ON THURSDAY 7 MARCH 2024 AT 3:00 PM AT THE TIMBER CREEK COUNCIL OFFICE VDRC OFFICE

### **MEMBERS**

Tristram Holcombe Cecelia McKenzie Coralie Myers Lucy Moran Rebecca Myers John Horgan Marilla Appleby Beatty Retchford Councillor Deborah Jones





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Brian Hylands Chief Executive Officer



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# 1. Meeting Opening

# 2. Welcome

- 3. Attendance and Apologies
- 3.1. Attendees
- 3.2. Apologies and Absentees

Nil

- 4. Disclosure of Interest
- 5. Resignations, Terminations and Nominations
- 5.1. Resignations

Nil

5.2. Terminations

Nil

5.3. Nominations

Nil

6. Guests and Presentations

Nil

# 7. Confirmation of Minutes

ITEM NUMBER 7.1.

Timber Creek Local Authority meeting held on 21 November 2023

**REPORT TYPE** Confirmation of Minutes

PREPARED BY Media and Communications Officer

#### Recommendation

That the minutes of the Timber Creek Local Authority meeting held on 21 November 2023 be taken as read and be accepted as a true record of the meeting.



#### Attachments

1. 20231121 TCLA MIN Unconfirmed [**7.1.1** - 6 pages]

Timber Creek Local Authority Meeting Thursday 7 March 2024



Victoria Daly REGIONAL COUNCIL

# MINUTES

# TIMBER CREEK LOCAL AUTHORITY MEETING PROVISIONAL MEETING HELD ON TUESDAY 21 NOVEMBER 2023 AT 3:00 PM AT THE TIMBER CREEK COUNCIL OFFICE

Attachment 7.1.1 20231121 TCLA MIN Unconfirmed



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Brian Hylands Chief Executive Officer



### 1. Meeting Opening

The meeting opened at 3:06pm.

# 2. Welcome

Chairperson welcomed members and visitors to the meeting. No quorum, therefore, a provisional meeting took place.

# 3. Attendance and Apologies

#### 3.1. Attendees

Appointed Members Present	
Tristram Holcombe	A/Chairperson
Deborah Jones	Councillor, Timber Creek Ward
Lucy Moran	Member
Graham Watts	Member
Beatty Retchford	Member
Elected Members	
Present	
Brian Pedwell	Mayor - Walangeri Ward
Staff Present	
Brian Hylands	Chief Executive Officer
Paul Buckley	Council Operations Manager
Kim Maskell	Media and Communications Officer (minutes secretary)
Guests	
Karen Hocking	The Department of the Chief Minister and Cabinet
Guests	

#### 3.2. Apologies and Absentees

Apologies: Cecelia McKenzie, Coralie Myers, John Horgan, Rebecca Myers, Marilla Appleby

# 4. Disclosure of Interest

There were no declarations of interest at this meeting.



# 5. Resignations, Terminations and Nominations

#### 5.1. Resignations

Nil

5.2. Terminations

Nil

5.3. Nominations

Nil

### 6. Guests and Presentations

Nil

# 7. Confirmation of Minutes

#### ITEM NUMBER 7.1.

#### Timber Creek Local Authority meeting held on 15 August 2023

# (Provisional)TCLA-2023/37 Resolution: Carried (Beatty Retchford/Tristram Holcombe)

That the minutes of the Timber Creek Local Authority meeting held on 15 August 2023 be taken as read and be accepted as a true record of the meeting.

# 8. Council Response to Previous Minutes

#### ITEM NUMBER 8.1.

Feedback from Council

(Provisional)TCLA-2023/38 Resolution: Carried (Tristram Holcombe/Beatty Retchford)

That the Feedback from Council be received and noted.

# 9. Correspondence

Nil

#### **10. Reports**

10.1. Council Operations Manager Community Report



#### ITEM NUMBER 10.1.1.

#### **Council Operations Manager Report**

#### (Provisional)TCLA-2023/39 Resolution: Carried (Graham Watts/Lucy Moran)

- A. That the Council Operations Manager Report is received and noted
  - B. The Council accept the report.

#### **10.2. Finance Report**

#### ITEM NUMBER 10.2.1.

#### Finance Report for period ending 30 September 2023

(Provisional)TCLA-2023/40 Resolution: Carried (Tristram Holcombe/Cr Deborah Jones)

A. That the Finance Report for period ending 30 September 2023 report is received and noted

#### ITEM NUMBER 10.2.2.

Project Funding Update as of 30 September 2023

(Provisional)TCLA-2023/41 Resolution: Carried (Lucy Moran/Beatty Retchford)

That the Project Funding Update as of 30 September 2023 report is received and noted

#### **10.3. Actions Report**

#### Action item update.10.3.1. Timber Creek Action Items

Action: TCLA requests Council to look into possible playground equipment for younger children.

(Provisional)TCLA-2023/42 Resolution: Carried (Beatty Retchford/Tristram Holcombe)

A. That the Timber Creek Local Authority receive and note the action items update.

(Provisional)TCLA-2023/43 Resolution: Carried (Tristram Holcombe/Graham Watts)

A. That the Timber Creek Local Authority accept the final quote from NT Sports and Playground for the outdoor gym.

(Provisional)TCLA-2023/44 Resolution: Carried (Beatty Retchford/Cr Deborah Jones)

A. TCLA requests that a community plan be put forward by the Local Authority



members at the next Local Authority meeting.

#### **11. Questions from the Public** Nil

12. General Business Nil

**13. Next Meeting** 

Cr Deborah Jones left the meeting at 4:44 pm.

Cr Deborah Jones returned to the meeting at 4:45 pm.

The next meeting of Timber Creek Local Authority is to be confirmed.

The meeting closed at 4:49 pm.

This page and the preceding 5 pages are the minutes of the Timber Creek Local Authority meeting held on 21 November 2023.



# 8. Council Response to Previous Minutes

ITEM NUMBER8.1.Feedback from CouncilREPORT TYPELocal Authority ReportsPREPARED BYMedia and Communications Officer

#### Purpose

The purpose of this report is to provide feedback to the Timber Creek Local Authority from the relevant Ordinary Council meeting.

**Recommendation** That the Feedback from Council be received and noted

#### Feedback

On 12 December 2023, Council received the minutes of the Timber Creek Local Authority meeting held on 21 November 2023. Council endorsed the minutes and all resolutions as per the table below:

OCM-2023/238 Resolution: Carried (Cr Deborah Jones/Cr Andrew McTaggart)

- A. That the Council endorses **TCLA-2023/43 Resolution:** That the Timber Creek Local Authority accept the final quote from NT Sports and Playground for the outdoor gym.
- B. That the Council acknowledges **TCLA-2023/44 Resolution:** TCLA requests that a community plan be put forward by the Local Authority members at the next Local Authority meeting.

#### Attachments Nil



### 9. Correspondence

ITEM NUMBER9.1.CorrespondenceREPORT TYPECorrespondencePREPARED BYMedia and Communications Officer

#### Recommendation

That the correspondence be received and noted.

#### Attachments

1. 2024-01-31 OUTGOING Letter of Support Men's Centre [9.1.1 - 2 pages]



Brian Pedwell Mayor of Victoria Daly Regional Council

31 January 2024

Dear Panel,

On behalf of Victoria Daly Regional Council, I am writing to express my support for the establishment of a Men's Wellness Centre dedicated to the Aboriginal men of our remote communities of Yarralin and Timber Creek. This Centre, with its comprehensive focus on physical health, mental health, social and emotional wellbeing, trauma, understanding abuse, Alcohol and Other Drugs (AOD) healing of spirit, and fostering strong families and relationships, is not just a need but a necessity for the holistic development and wellbeing of our community.

Mental health and social and emotional wellbeing support for men are critical in our region. In remote Aboriginal communities, access to mental health services is often limited, with a disproportionate access to resources and services for men. The proposed Men's Wellness Centre will bridge this gap, offering essential support and resources to men struggling with abuse, trauma, and other mental and socioemotional health issues, thereby contributing significantly to their overall wellbeing.

The Centre will provide a safe and supportive environment where men can share their experiences and learn from each other. This communal approach is crucial in strengthening social bonds and fostering emotional resilience.

Addressing trauma and understanding abuse are also critical components of the Centre's services. Many men throughout the Victoria Daly region have experienced trauma or been affected by abuse. The Centre's trauma-informed care approach will ensure that these men receive the compassionate and effective support needed.



The spiritual aspect of health is deeply rooted in Aboriginal culture, and the Centre's commitment to the healing of the spirit resonates with cultural values. This holistic approach to health care acknowledges the importance of spiritual wellbeing as an integral part of overall health. By supporting men in their journey towards health and wellbeing, the Centre will indirectly bolster family dynamics and community relationships, creating a more cohesive, healing, and supportive environment for all.

The establishment of the Men's Wellness Centre in our region represents a significant step forward in addressing the health disparities faced by Aboriginal men in remote communities. Its comprehensive approach to health and wellbeing will have a far-reaching positive impact on Aboriginal families and communities.

Victoria Daly fully supports this initiative and are committed to collaborating and providing support to ensure its success. Together, we can create healthier, stronger, and more resilient communities.

Thank you for considering the needs of our region. Please don't hesitate to reach out if you have any further questions.

Yours sincerely,

Brian Pedwell Mayor, Victoria Daly Regional Council Email: <u>Brian.Pedwell@vicdaly.nt.gov.au</u> Mobile: 0429 341 336





#### **10. Reports**

**10.1.** Council Operations Manager Community Report

ITEM NUMBER 10.1.1.

**Timber Creek Council Operation Manager Report** 

**REPORT TYPE** Council Operations Manager Report

PREPARED BY Paul Buckley

#### Purpose

Updating Council on Timber Creek Project Priorities.

#### Recommendations

- A. That the Timber Creek Council Operation Manager Report is received and noted.
- B. The council accepts the report.

#### **Regional Plan**

#### Goal 1: Quality Leadership

1.3 - Comply with all statutory, regulatory and reporting requirements

#### Goal 4:Liveability

4.1 Delivery of quality programs which support resident's well being

#### **Events and Activities**

Australia Day was posponed due to flooding of Timber Creek.

#### **Local Authority Meetings**

February meeting.

#### Vacant Positions (VDRC in Community)

Parks and gardens, operations vacancy by 2 Waste management position vacancy by 1

#### Maintenance Buildings and Fixed Assets

Pest control to be carried out in the first week of March. Aged Care building on George St lost to the floods including all food and equipment.

#### **Plant and Equipment**

All vehicle and plant repairs are up to date.

#### Photos and Media



#### **Regional Plan Project Priorities**

New outdoor Gym- Contractor advising of start dates soon, awaiting gym equipment materials.

#### Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

#### Attachments

Nil



10.2. Finance Report
ITEM NUMBER 10.2.1.
Finance Report for the period ended 31 December 2023
REPORT TYPE Local Authority Finance Report
PREPARED BY Chief Finance Officer

#### Recommendations

A That the Finance Report for the period ended 31 December 2023 report is received and noted

#### Attachments

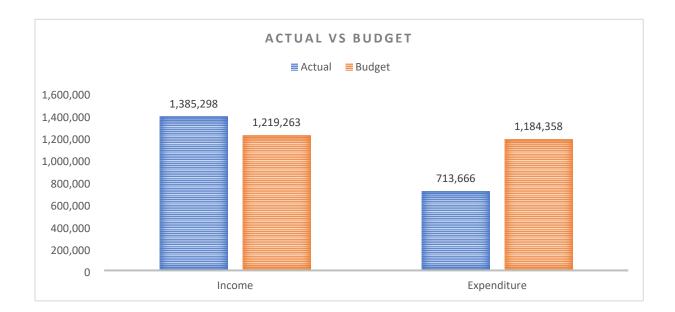
1. Timber Creek 31 12 2023 (3) [10.2.1.1 - 2 pages]

Actual v Budget for Timber Creek Local Authority as of 31 December 2023
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OPERATING INCOME	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Comments
Rates	214,122	214,122	0	
Charges	184,196	184,196	0	
Fees and Charges	114,461	157,340	-42,879	The number of NDIS clients has decreased, which has resulted in a decrease in revenue
Operating Grants and Subsidies	864,173	634,115	230,058	Council received Grants earlier than budgeted. The variance is due to the timing difference.
Commercial and Other Income	8,345	29,490	-21,144	The number of HCP clients decreased, resulting in a decreased income
TOTAL OPERATING INCOME	1,385,298	1,219,263	166,036	
OPERATING EXPENDITURE				
Employee Expenses	364,880	736,456	-371,575	Underspend due to vacant positions in Timber Creek
Materials and Contracts	264,507	361,368	-96,861	We have underspent on Rent expenses, utilities, Repair, and maintenance (plants and MV), Cleaning products and contractors, and fuel expenses.
Council Committee & LA Allowances	2,000	4,144	-2,144	Fewer LA members attended the meeting than the allowance budgeted for.
Council Committee & LA Expenses	287	400	-113	
Allocations	81,991	81,991	-	
TOTAL OPERATING EXPENDITURE	713,666	1,184,358	-470,693	
OPERATING SURPLUS / DEFICIT	671,632	34,904	636,729	

For the first six months of the financial year 2023-24, Council received \$1,385,298 and spent \$713,666 compared to budgeted income of \$1,219,263 and expenditure of \$1,184,358, respectively.

The bar graph below shows actual income and expenditure vs budgets.





ITEM NUMBER 10.2.2. Project Funding Update as at 31 December 2023 REPORT TYPE Finance Report PREPARED BY Chief Finance Officer

#### Purpose

The purpose of this report is to provide an update on the Local Authority Project Funding (LAPF) that has been spent or committed, and to provide an overview of funds available for future projects.

#### Recommendations

A That the Project Funding Update as at 31 December 2023 report is received and noted

#### Local Authority Project Funding

#### Funds Spent financial year

\$5,911 of LAPF has been spent this financial year

#### Funds Committed

\$38,179 of LAPF is committed to projects.

#### Funds Available

\$30,580 of LAPF is available for future projects

The Timber Creek Local Authority is encouraged to discuss and consider suitable projects to be funded with the remaining LAPF.

#### Attachments

1. TC Projects 31 12 2023 [10.2.2.1 - 1 page]

#### Local Authority projects-Timber Creek

Fund Carried forward from last financial year.		29,891
Grant expected to be received this financial year.		36,600
Total available funds		66,491
Funds spent to date	8,179	
Less: funds spent last financial year	-2,268	
Amount spent on projects this financial year 2023-24		-5,911
Funds committed but not yet spent		-30,000
Funds available for future projects		30,580

Project Names	Resolutions	Funds Committed to projects	Money spent to date	Remaining funds available	Status
The Family Festival 2023/24	TCLA-2022/15	8,179	8,179	-	Completed
Playground and outdoor fitness stations	TCLA-2023/6	30,000	-	30,000	Remains open
	1	38,179	8,179	30,000	





#### **10.3.** Actions Report

Action item update.10.3.1. Timber Creek Action Items

Report TypeLocal Authority ReportsDepartmentOperationsPrepared byOperations manager

#### Purpose

To provide an update on Timber Creek Local Authority action items.

#### Recommendations

A. That the Timber Creek Local Authority receive and note the action items update.

#### Attachments

1. 20230516 Action Items Report TCLA [**10.3.1.1** - 4 pages]

# **ACTION REGISTER**

# Timber Creek Local Authority – FEBRUARY 2024



Page 1

MEETING DATE	ITEM	ACTION REQUIRED	ASSIGNED DEPARTMENT	ACTION TAKEN	STATUS
16 August 2022	Festival Stage Mural	Festival Stage Mural	Council Operations	Developing ideas for this project.	In progress
21 February 2023	Co-contribution funding project	<b>Resolution: TCLA-2023/6</b> That the Timber Creek Local Authority agrees to accept the election commitment funding offer and commit a matching co- contribution as per the funding guidelines; and That the Timber Creek Local Authority will commit their remaining LAPF funds of \$30,000 and the TCLA request that council contributes \$20,000 to allow for the maximum \$50,000 co- contribution offer.	Council Operations	Three quotes received from three suppliers for gym equipment and shade. 13/11/23. Quotes have been accepted, awaiting final quote update from NT sports and playgrounds. Ready to move forward with works.	In progress
21 February 2023	Women's Shelter	<u>Action</u> : An invitation to be extended to Noel and/or Joel to attend the next local authority meeting to discuss options for a women's shelter for the Timber Creek township.	Council Operations	Invitation extended. A new invitation has been forwarded to the new police member for Timber Creek- Matthew Gray.	In progress
16 May 2023	School Zone and security lights at gate	<ul> <li>Resolution: TCLA-2023/24</li> <li>A. The Timber Creek Local Authority request council look into alternative illuminating school zone signs which will capture the attention of drivers; and</li> <li>B. The Timber Creek Local Authority request council obtain quotes and/or research grant opportunities (such as Community Safety Grants) for security lights (flood lights) on the street outside the school and creche (from both directions)</li> </ul>	Council Operations	Roads to Recovery funding has been received. Lighting and school signage is included in scope of works being prepared for the Timber Creek Wilson Street upgrade. Council Operations Katherine still working on final draft for works to be carried out for tender.	In progress
15 August 2023	Return of funds	TCLA-2023/32 Resolution: Carried (Coralie Myers/John Horgan)	Executive		

MEETING DATE	ITEM	ACTION REQUIRED	ASSIGNED DEPARTMENT	ACTION TAKEN	STATUS
		<ul> <li>A. The Timber Creek Local Authority request that the funds allocated to the International Women's Day event (TCLA-2022/17) be returned to 'funds available'; and</li> <li>B. That the remaining funds from the Timber Creek Festival (TCLA-2022/15) be returned to 'funds available'.</li> </ul>			
15 August 2023	Outdoor gym and shade structure	<b>TCLA-2023/33 Resolution:</b> Carried (Rebecca Myers/John Horgan) The Timber Creek Local Authority reviewed quotes for supply and installation of outdoor gym and shade structure and notify Council that their preference in NT Sports and Playground Surfacing (Forpark).		Awaiting NT Sports and Playground surfaces to send updated quotation- due shortly to move forward with construction.	In progress
15 August 2023	Inadequate telecommunicat ion services	<b>TCLA-2023/35 Resolution:</b> Carried (Beatty Retchford/Tristram Holcombe) The Timber Creek Local Authority requests that Council put forward a motion to the Local Government Association of the Northern Territory regarding the inadequate telecommunication services provided by Telstra in the Timber Creek region.	Executive		
15 August 2023	Building Better Regions	The TCLA have requested information from the Grants Department regarding the 'Building Better Regions' grant opportunities.	Executive		
15 August 2023	Land release	The TCLA have requested that Mayor B. Pedwell raise the topic of land release with Minister Lawler when he meets with her.	Executive		
15 August 2023	Street lights	NTG will investigate status of lights and provide action request to DIPL if required.	Council Operations	Timber creek operations have used a contractor to replace and upgrade streetlights on Wilson St and O'keefe St. All	

MEETING DATE	ITEM	ACTION REQUIRED	ASSIGNED DEPARTMENT	ACTION TAKEN	STATUS
				currently working on council roadways.	
21/11/23	Community Plan	(Provisional)TCLA-2023/44 Resolution: Carried (Beatty Retchford/Cr Deborah Jones)	LA Members		
		TCLA requests that a community plan be put forward by the Local Authority members at the next Local Authority meeting.			
21/11/23	Outdoor Gym	(Provisional)TCLA-2023/43 Resolution: Carried (Tristram Holcombe/Graham Watts)	Operations		
		That the Timber Creek Local Authority accept the final quote from NT Sports and Playground for the outdoor gym.			
21/11/23	Playground Equipment	Action: TCLA requests Council to look into possible playground equipment for younger children.	Operations		



#### **10.4. General Reports**

**10.1. Regional Plan Priorities** 

Report Type	Local Authority Reports
Department	Chief Executive Office
Prepared by	Media and Communications Officer

#### Purpose

The purpose of this report is to provide an overview of service delivery for the area and to seek feedback from the local authority to guide the development of the Regional Plan.

#### Recommendations

- A. That the Timber Creek Local Authority receive and note the Regional Plan Priorities
- B. That the Timber Creek Local Authority provide feedback on service delivery for the area.

#### **Background Information**

During the development of the Regional Plan the council considers the core services that it is responsible for delivering.

The Timber Creek Local Authority members are encouraged to review, discuss and provide feedback on the attached service delivery chart for the area to assist in the development of the 2023-24 Regional Plan.

#### Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

#### Attachments

1. Timber Creek Ward Service Delivery [10.1.1 - 1 page]

# Service Delivery TIMBER CREEK WARD

Service Categories	Bulla	Kalkarindji	Daguragu	Nauiyu	Pine Creek	Timber Creek	Yarralin	Pigeon Hole	Lajamanu	Gilwi	Kybrook	Lingara	Myatt	
CORE SERVICE DELIVERY				0										
Cemetery		1		1	1									
Road Maintenance		$\checkmark$	1	1	1	<ul> <li>✓</li> </ul>	1	1						
Sports Grounds			1		1	<ul> <li>✓</li> </ul>	1							
Parks		$\checkmark$	1	1	1	<ul> <li>Image: A start of the start of</li></ul>	1							
Playgrounds		~	1	1	1	<ul> <li>✓</li> </ul>	1							
Waste Collection, Management & Landfill		$\checkmark$	1	1	1	<ul> <li>✓</li> </ul>	1	1						
Council Infrastructure		1	1	1	1	<ul> <li>✓</li> </ul>	1							
Local Authority Administration	<ul> <li>✓</li> </ul>	1		1	1	<ul> <li>✓</li> </ul>	1							
FUNDED PROGRAMS						0			27	0				
Community Development Program	<ul> <li>✓</li> </ul>	1	1			1	1	1	1			1	1	
Aged Care (CHSP, HCP, NATSIFACP)	1	1	1	1	1	<ul> <li>✓</li> </ul>	1			1	1	1	1	
National Disability Insurance Scheme	1	1	1	1	1	<ul> <li>✓</li> </ul>	1	~	1	1	1	1	1	
Night Patrol	1	1	1	1	1	<ul> <li>✓</li> </ul>	1	1						
Remote School Attendance Program		~	1				1							
Outside School Hours Care					1									
Library					1									
Remote Indigenous Broadcasting		1	1	1			1							
Sports and Recreation	1	1	1		1	<ul> <li>✓</li> </ul>	1							
Airstrip Maintenance		1		1		✓	1	1						
Centrelink		1	1	1	1	<ul> <li>✓</li> </ul>	1							
		1	1	1			1							
Post Office Agency														



# **11. Questions from the Public**

# **12. General Business**

# 13. Next Meeting

The next Meeting of Timber Creek Local Authority will be held 16 May 2024.