



**Victoria Daly**  
REGIONAL COUNCIL

# AGENDA

**BULLA LOCAL AUTHORITY MEETING  
TO BE HELD ON THURSDAY 7 MARCH 2024  
AT 10:30 AM  
AT THE BULLA COUNCIL OFFICE  
VDRC OFFICE**

## MEMBERS

Nicholas Laurie	Duncan Bero
Penny Archie	Joseph Archie
Shadrack Retchford	Councillor Deborah Jones
Stan Retchford	



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Brian Hylands  
**Chief Executive Officer**



## TABLE OF CONTENTS

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<b>1. Meeting Opening .....</b>	<b>4</b>
<b>2. Welcome.....</b>	<b>4</b>
<b>3. Attendance and Apologies .....</b>	<b>4</b>
3.1. Attendees.....	4
3.2. Apologies and Absentees .....	4
<b>4. Disclosure of Interest.....</b>	<b>4</b>
<b>5. Resignations, Terminations and Nominations .....</b>	<b>4</b>
5.1. Resignations .....	4
5.2. Terminations .....	4
5.3. Nominations.....	4
<b>6. Confirmation of Minutes .....</b>	<b>4</b>
6.1. Bulla Local Authority meeting held on 21 November 2023.....	4
<b>7. Council Response to Previous Minutes .....</b>	<b>11</b>
7.1. Feedback from Council.....	11
<b>8. Reports.....</b>	<b>11</b>
8.1. Council Operations Manager Community Report.....	11
8.1.1. Bulla Council Operations Manager Report .....	11
8.2. Finance Report .....	12
8.2.1. Finance Report for the period ended 31 December 2023 .....	12
8.2.2. Project Funding Update as at 31 December 2023.....	15
8.3. Actions Report .....	17
8.3.1. Bulla Action Items .....	17
8.4. General Reports .....	20
8.4.1. Regional Plan Priorities .....	20
<b>9. Questions from the Public.....</b>	<b>22</b>
<b>10. General Business .....</b>	<b>22</b>
<b>11. Next Meeting .....</b>	<b>22</b>



## 1. Meeting Opening

## 2. Welcome

## 3. Attendance and Apologies

### 3.1. Attendees

### 3.2. Apologies and Absentees

Nil

## 4. Disclosure of Interest

## 5. Resignations, Terminations and Nominations

### 5.1. Resignations

Nil

### 5.2. Terminations

Nil

### 5.3. Nominations

Nil

## 6. Confirmation of Minutes

**ITEM NUMBER** 6.1.

**Bulla Local Authority meeting held on 21 November 2023**

**REPORT TYPE** Confirmation of Minutes

**PREPARED BY** Media and Communications Officer

### **Recommendation**

That the minutes of the Bulla Local Authority meeting held on 21 November 2023 be taken as read and be accepted as a true record of the meeting.

### **Attachments**

1. 20231121 BLA MIN unconfirmed [6.1.1 - 6 pages]



**Victoria Daly**  
REGIONAL COUNCIL

# MINUTES

**BULLA LOCAL AUTHORITY MEETING  
HELD ON TUESDAY 21 NOVEMBER 2023  
AT 10:30 AM  
AT THE BULLA COUNCIL OFFICE  
VDRC Office**



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A handwritten signature in black ink, appearing to be 'BH', with a long horizontal flourish extending to the right.

Brian Hylands  
**Chief Executive Officer**



## 1. Meeting Opening

The Bulla Local Authority meeting was postponed to begin at 11:00 am. The meeting opened at 11:12 am.

## 2. Welcome

The Chairperson welcomed members and visitors to the meeting.

## 3. Attendance and Apologies

### 3.1. Attendees

#### Present

##### Appointed

##### Members Present

Shadrack Retchford	Chairperson
Duncan Bero	Deputy Chairperson
Deborah Jones	Councillor, Timber Creek Ward
Stan Retchford	

##### Staff Present

Brian Hylands	Chief Executive Officer
Paul Buckley	Council Operations Manager
Kim Maskell	Media & Communications Officer (minutes secretary)

##### Guests

Karen Hocking	The Department of the Chief Minister and Cabinet (via Teams)
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### 3.2. Apologies and Absentees

Apologies: Nicholas Laurie, Penny Archie, Joseph Archie

## 4. Disclosure of Interest

There were no declarations of interest at this meeting.

## 5. Resignations, Terminations and Nominations

### 5.1. Resignations



Nil

## 5.2. Terminations

Nil

## 5.3. Nominations

Nil

## 6. Guests and Presentations

Nil

## 7. Confirmation of Minutes

ITEM NUMBER 7.1.

**Bulla Local Authority meeting held on 15 August 2023**

**BLA-2023/22 Resolution:** Carried (Stan Retchford/Cr Deborah Jones)  
That the minutes of the Bulla Local Authority meeting held on 15 August 2023 be taken as read and be accepted as a true record of the meeting.

## 8. Council Response to Previous Minutes

ITEM NUMBER 8.1.

**Feedback from Council**

**BLA-2023/23 Resolution:** Carried (Shadrack Retchford/Stan Retchford)  
That the Feedback from Council be received and noted.

## 9. Correspondence

Nil

## 10. Reports

### 10.1. Council Operations Manager Community Report

ITEM NUMBER 10.1.1.

**Council Operations Manager Report**

**BLA-2023/24 Resolution:** Carried (Shadrack Retchford/Duncan Bero)  
A. That the Council Operations Manager Report report is received and noted  
B. The Council accept the report.





## 10.2. Finance Report

### ITEM NUMBER 10.2.1.

#### Finance Report for period ending 30 September 2023

**BLA-2023/25 Resolution:** Carried (Shadrack Retchford/Stan Retchford)  
A. That the Finance Report for period ending 30 September 2023 report is received and noted

### ITEM NUMBER 10.2.2.

#### Project Funding Update as of 30 September 2023

Action: The Bulla Local Authority requests Council to write to DIPL and ask about installing a person gate at the airstrip.

**BLA-2023/26 Resolution:** Carried (Shadrack Retchford/Cr Deborah Jones)  
That the Project Funding Update as of 30 September 2023 report is received and noted

## 10.3. Actions Report

### 10.3.1. Bulla Action Items

**BLA-2023/27 Resolution:** Carried (Shadrack Retchford/Cr Deborah Jones)  
A. That the Bulla Local Authority receive and note the action items update.

**BLA-2023/28 Resolution:** Carried (Shadrack Retchford/Cr Deborah Jones)  
A. That the Bulla Local Authority requests Council to contact PAWA regarding a water supply point for the cold water fountain at the Bulla basketball centre.

## 10.4. General Reports

Nil

## 11. Questions from the Public

Nil

## 12. General Business

Nil

## 13. Next Meeting

The next meeting of the Bulla Local Authority is to be confirmed.

*The meeting closed at 12:15 pm.*



This page and the preceding 4 pages are the minutes of the meeting of the Bulla Local Authority meeting held on 21 November 2023.



## 7. Council Response to Previous Minutes

**ITEM NUMBER** 7.1.

**Feedback from Council**

**REPORT TYPE** Local Authority Reports

**PREPARED BY** Media and Communications Officer

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### **Purpose**

The purpose of this report is to provide feedback to the Bulla Local Authority from the relevant Ordinary Council meeting.

### **Recommendation**

That the Feedback from Council be received and noted

### **Feedback**

On 12 December 2023, Council received the minutes of the Bulla Local Authority meeting held on 21 November 2023. Council endorsed the minutes and all resolutions as per the table below:

**OCM-2023/222 Resolution:** Carried (Cr Deborah Jones/Mayor Brian Pedwell)

That the minutes of the Bulla Local Authority meeting held on 21 November 2023 be adopted as a resolution of Ordinary Council.

## 8. Reports

### 8.1. Council Operations Manager Community Report

**ITEM NUMBER** 8.1.1.

**Council operations managers' report**

**REPORT TYPE** Council Operations Manager Report

**PREPARED BY** Paul Buckley

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### **Purpose**

Updating Council on Bulla Project priorities

### **Recommendations**

- A. That the Bulla Council Operations Manager Report is received and noted.
- B. The council accepts the report.



## **Regional Plan**

### **Goal 1: Quality Leadership**

1.3 - Comply with all statutory, regulatory and reporting requirements

### **Goal 4: Liveability**

4.1 Delivery of quality programs which support resident's well being.

## **Events and Activities**

No events at this time.

## **Local Authority Meetings**

February

## **Vacant Positions (VDRC in Community)**

Aged Care and NDIS positions vacant.

## **Maintenance Buildings and Fixed Assets**

None at this time.

## **Plant and Equipment**

None at this time.

## **Regional Plan Project Priorities**

Quotations on a new bubbler tap near the basketball courts under way. Awaiting secondary response.

No other plans in place at this time.

## **Council officer conflict of interest declaration**

We the Author, and Approving Officer declare we do not have a conflict of interest in relation to this matter.

## **8.2. Finance Report**

### **ITEM NUMBER 8.2.1.**

### **Finance Report for the period ended 31 December 2023**

**REPORT TYPE Local Authority Finance Report**

**PREPARED BY Chief Finance Officer**

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### **Recommendations**

A That the Finance Report for the period ended 31 December 2023 is received and noted

## **Attachments**

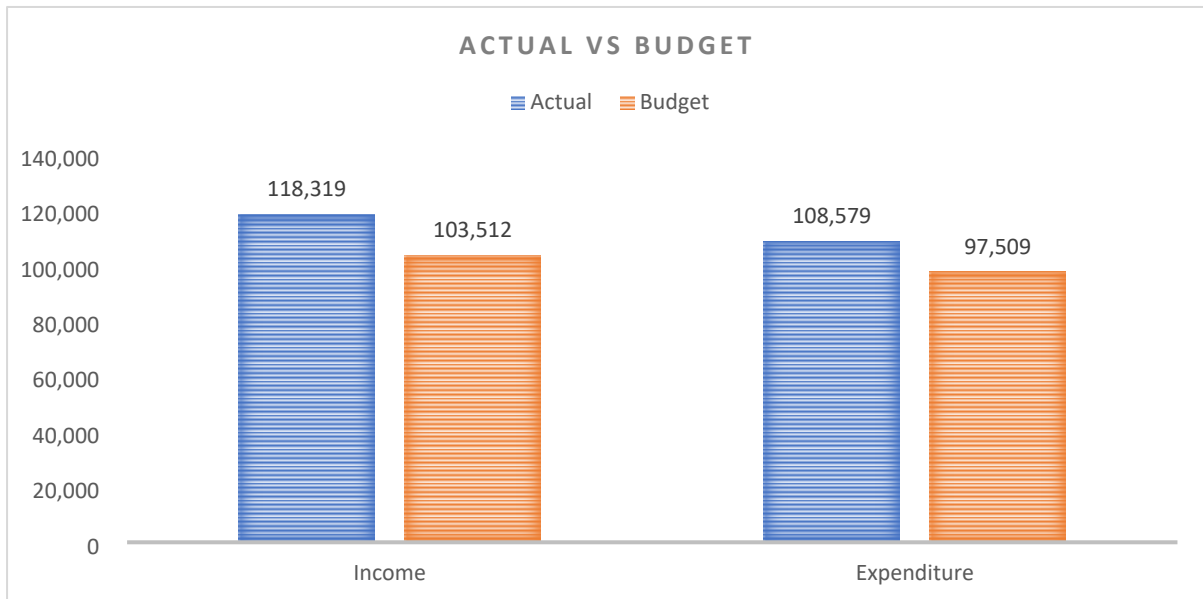
1. Bulla 31 12 2023 (4) [8.2.1.1 - 2 pages]

**Actual v Budget for Bulla Local Authority as of 31 December 2023**

<b>OPERATING INCOME</b>	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Comments
Rates	-	-	-	
Charges	-	-	-	
Fees and Charges	-	-	-	
Operating Grants and Subsidies	118,318.60	103,512	<b>14,806</b>	Council received an additional one-off supplementary payment (Night Patrol grant)
Commercial and Other Income	-	-	-	
<b>TOTAL OPERATING INCOME</b>	<b>118,319</b>	<b>103,512</b>	<b>14,806</b>	
<b>OPERATING EXPENDITURE</b>				
Employee Expenses	87,333	72,775	14,558	The overspending is attributed to wage penalties paid to night patrol staff, and the budget was based on a 10% vacancy rate. Bulla has not had any vacancies (night patrol program) in this financial year.
Materials and Contracts	19,171	22,407	<b>-3,236</b>	Underspending on fuel expenses, MV registration, and contractor expenses
Council Committee & LA Allowances	1,800	1,927	<b>-127</b>	
Council Committee & LA Expenses	275	400	<b>-126</b>	
Other Expenses	-	-	0	
<b>TOTAL OPERATING EXPENDITURE</b>	108,579	97,509	11,070	
<b>OPERATING SURPLUS / DEFICIT</b>	<b>9,740</b>	<b>6,003</b>	<b>3,737</b>	

For the six months of the financial year 2023-24, Council received \$118,319 and spent \$108,579 compared to budgeted income of \$103,512 and expenditure of \$97,509, respectively.

The bar graph below shows actual income and expenditure vs budgets.





**ITEM NUMBER** 8.2.2.  
**Project Funding Update as of 31 December 2023**  
**REPORT TYPE** Finance Report  
**PREPARED BY** Chief Finance Officer

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### **Purpose**

The purpose of this report is to provide an update on the Local Authority Project Funding (LAPF) that has been spent or committed, and to provide an overview of funds available for future projects.

### **Recommendations**

A That the Project Funding Update as of 31 December 2023 report is received and noted

### **Local Authority Project Funding**

#### ***Funds Spent financial year***

\$31,452 of LAPF has been spent this financial year

#### ***Funds Committed***

\$45,000 of LAPF is committed to projects.

#### ***Funds Available***

\$53,240 of LAPF is available for future projects

The Bulla Local Authority is encouraged to discuss and consider suitable projects to be funded with the remaining LAPF.

### **Attachments**

1. Bulla LA Projects 31 12 2023 [**8.2.2.1** - 1 page]

**Local Authority projects-Bulla**

Fund Carried forward from last financial year		71,718	
Grant expected to be received this financial year		19,400	
		91,118	
Funds spent to date	38,574		
Less: funds spent last financial year	-7,122		
Fund spent this financial year 2023-24		-31,452	
Funds committed but not yet spent		-6,426	
Funds available for future projects		53,240	

Projects Names	Resolutions	Fund allocated to projects	Amount spent to date	Remaining funds available	Status
Street Signs 20	67LB798	5,000	5,000	-	Completed
Marquees, Tables, and Chairs	BLA-2023-2	6,500	3,007	3,493	Remains open
Street Signs	BLA-2023/8	3,500	3,661	-161	Completed
Funding towards playground	BLA-2023/10	30,000	26,906	3,094	Completed
		<b>45,000</b>	<b>38,574</b>	<b>6,426</b>	





### **8.3. Actions Report**

#### **8.3.1. Bulla Action Items**

**Report Type** Local Authority Reports

**Prepared by** Executive Services Officer

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#### **Purpose**

To provide an update on Bulla Local Authority action items.

#### **Recommendations**

- A. That the Bulla Local Authority receive and note the action items update.

#### **Attachments**

1. 20230516 Action Items Report BLA 1 [8.3.1.1 - 2 pages]

## ACTION REGISTER

Bulla Local Authority – NOVEMBER 2023



**Victoria Daly**  
REGIONAL COUNCIL

MEETING DATE	ITEM	ACTION REQUIRED	ASSIGNED DEPARTMENT	ACTION TAKEN	STATUS
21 February 2023	Streetlight Audit	Action: An audit of streetlights in Bulla is required to ascertain which lights require maintenance. Night patrol will be requested to conduct the audit and information to be relayed to NWA.	Council Operations	<i>Investigating process with PowerWater and NWA</i>	In progress
15 August 2023	AEC education session	<u>Action:</u> VDRC to contact AEC to request education session.		<i>Education sessions requested. AEC has no response. AEC did speak with community on the day of the referendum to help the community members to understand the voting process.</i>	
15 August 2023	Machinery for can crushing	Provide information to the BLA on machinery that can crush cans (similar to Kalkarindji).	Council Operations	<i>Awaiting responses from manufacturers.</i>	In progress.
21 November 2023	Project Funding	Action: The Bulla Local Authority Requests Council to write to DIPL and ask about installing a person gate at the airstrip.	Council Operations		
21 November 2023	Actions Report	That the Bulla Local Authority requests Council to contact PAWA regarding a water supply point for the cold water fountain at the Bulla basketball Centre.	Council Operations		



## **8.4. General Reports**

### **8.4.1. Regional Plan Priorities**

**Report Type** Local Authority Reports

**Prepared by** Media and Communications Officer

#### **Purpose**

The purpose of this report is to provide an overview of service delivery for the area and to seek feedback from the local authority to guide the development of the Regional Plan.

#### **Recommendations**

- A. That the Regional Plan Priorities report is received and noted; and
- B. That the Bulla Local Authority provide feedback on service delivery for the area.

#### **Background Information**

During the development of the Regional Plan the council considers the core services that it is responsible for delivering.

The Bulla Local Authority members are encouraged to review, discuss and provide feedback on the attached service delivery chart for the area to assist in the development of the 2023-24 Regional Plan.

#### **Council officer conflict of interest declaration**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

#### **Attachments**

1. Timber Creek Ward Service Delivery [8.4.1.1 - 1 page]

# Service Delivery

## TIMBER CREEK WARD

Service Categories	Amanbiojji	Bulla	Kalkarindji	Daguragu	Naiyu	Pine Creek	Timber Creek	Yarralin	Pigeon Hole	Lajamanu	Gilwi	Kybrook	Lingara	Myatt	Wooliana
<b>CORE SERVICE DELIVERY</b>															
Cemetery			✓		✓	✓									
Road Maintenance			✓	✓	✓	✓	✓	✓	✓						
Sports Grounds				✓		✓	✓	✓							
Parks			✓	✓	✓	✓	✓	✓							
Playgrounds			✓	✓	✓	✓	✓	✓							
Waste Collection, Management & Landfill			✓	✓	✓	✓	✓	✓	✓						
Council Infrastructure			✓	✓	✓	✓	✓	✓							
Local Authority Administration	✓	✓	✓		✓	✓	✓	✓							
<b>FUNDED PROGRAMS</b>															
Community Development Program	✓	✓	✓	✓			✓	✓	✓	✓			✓	✓	
Aged Care (CHSP, HCP, NATSIFACP)		✓	✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓
National Disability Insurance Scheme		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Night Patrol		✓	✓	✓	✓	✓	✓	✓	✓						
Remote School Attendance Program			✓	✓				✓							
Outside School Hours Care						✓									
Library						✓									
Remote Indigenous Broadcasting			✓	✓	✓			✓							
Sports and Recreation		✓	✓	✓		✓	✓	✓							
Airstrip Maintenance			✓		✓		✓	✓	✓						
Centrelink			✓	✓	✓	✓	✓	✓							
Post Office Agency			✓	✓	✓			✓							
Street Lights			✓	✓	✓	✓	✓	✓	✓						



## **9. Questions from the Public**

## **10. General Business**

## **11. Next Meeting**

The next Meeting of Bulla Local Authority will be held 16 May 2024.