



**Victoria Daly**  
REGIONAL COUNCIL

# **AGENDA**

**ORDINARY MEETING OF COUNCIL  
TO BE HELD ON TUESDAY 27 FEBRUARY 2024  
AT 9:00 AM  
AT THE REGIONAL OFFICE - KATHERINE  
18 PEARCE STREET KATHERINE**

## **COUNCILLORS**

Mayor Brian Pedwell - Walangeri Ward  
Deputy Mayor Georgina Macleod - Daguragu Ward  
Councillor Yvette Williams - Pine Creek Ward  
Councillor Andrew McTaggart – Milngin Ward  
Councillor Deborah Jones - Timber Creek Ward

## **Chief Executive Officer**

Brian Hylands



## Our Vision

Council's vision for the Victoria Daly region is ***"Moving Forward Together"***, becoming a well respected and recognised leader within Australia's Local Government. Council aims to work towards developing a broad range of strategies that will help shape its vision for the region through excellent service delivery and community engagement; assisting to build one of the most sustainable, vibrant and diverse regions in Australia. The Council strives to form partnerships that ensure strategic goals are met.

## Our Values

The key core values and principles that are integral in achieving our vision are Respect, Integrity, Honesty, Openness and Equality

## Our Goals

The Council aims toward ensuring all communities are strong, safe and healthy; abundant with respect for culture and heritage. The Council aspires to provide good governance, leadership and advocacy and work towards building a strong regional economy by promoting local employment and high quality services within financial resources. The Council is also striving towards maintaining and developing Council assets, natural resources and country.



## **VICTORIA DALY REGIONAL COUNCIL DISCLAIMER**

No responsibility is implied or accepted by the Victoria Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

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In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Victoria Daly Regional Council during the Course of any meeting is not intended to be and is not taken as notice of approval from the Victoria Daly Regional Council.

The Victoria Daly Regional Council advises that anyone who has any application lodged with the Victoria Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Victoria Daly Regional Council in respect of the application.

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Brian Hylands  
**Chief Executive Officer**



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## **1. Present**

## **2. Apologies**

Nil

## **3. Presentations - Deputations - Petitions**

3:00pm – 4:00pm

Gavin Thompson (Deputy Chief Officer, Country Fire Authority, Victoria)

John Cawcutt (Assistant Commissioner, Queensland Fire and Emergency Services)  
(After Action Review)

## **4. Public Question Time**

## **5. Disclosure of Interest - Councillors and Staff**



## 6. Confirmation of Minutes

Ordinary Council Meeting held on 30 January 2024

**ITEM NUMBER** 6.1.

**REPORT TYPE** Confirmation of Minutes

**PREPARED BY** Executive Services Officer

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### Recommendation

That the minutes of the Ordinary Council Meeting held on 30 January 2024 be taken as read and be accepted as a true record of the meeting.

### Attachments

1. 20240130 OCM MIN Unconfirmed [6.1.1 - 9 pages]



# MINUTES

**ORDINARY MEETING OF COUNCIL  
HELD ON TUESDAY 30 JANUARY 2024  
AT 9:00 AM  
AT THE REGIONAL OFFICE - KATHERINE  
18 Pearce Street, Katherine NT 0850**



**Victoria Daly**  
REGIONAL COUNCIL

MINUTES  
Ordinary Meeting of Council Tuesday 30 January 2024

## **VICTORIA DALY REGIONAL COUNCIL DISCLAIMER**

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A handwritten signature in black ink, consisting of a large, stylized capital 'B' followed by a horizontal line extending to the right.

Brian Hylands  
**Chief Executive Officer**



*The meeting opened at 9:11*

## 1. Present

### **Elected Members Present**

Mayor (Chair) - Walangeri Ward  
Deputy Mayor- Daguragu Ward  
Councillor - Pine Creek Ward  
Councillor - Milngin Ward  
Councillor - Timber Creek Ward

Brian Pedwell  
Georgina Macleod  
Yvette Williams  
Andrew McTaggart  
Deborah Jones (via Teams)

### **Staff Present**

Chief Executive Officer  
Director of Corporate and Community Services  
Media and Communications Officer  
Executive Services Officer

Brian Hylands  
Trudy Braun  
Kim Maskell (minutes secretary)  
Chellah Clancy

### **Guests**

Karen Hocking

Department of the Chief Minister  
and Cabinet

## 2. Apologies

Nil

## 3. Presentations - Deputations - Petitions

Nil

## 4. Public Question Time

Nil

## 5. Disclosure of Interest - Councillors and Staff

There were no declarations of interest at this meeting.



## 6. Confirmation of Minutes

Ordinary Council Meeting held on 12 December 2023

ITEM NUMBER 6.1.

**OCM-2024/1 Resolution:** Carried (Deputy Mayor Georgina Macleod/Cr Andrew McTaggart)

That the minutes of the Ordinary Council Meeting held on 12 December 2023 be taken as read and be accepted as a true record of the meeting.

## 7. Call for Items of General Business

- GB 1. Request for changes to financial report
- GB 2. Safe House location
- GB 3. Rehabilitation of waste management facility in Yarralin

## 8. Mayoral Report

Mayoral Report

ITEM NUMBER 8.1.

**OCM-2024/2 Resolution:** Carried (Cr Andrew McTaggart/Deputy Mayor Georgina Macleod)

- A. That the Mayoral Report is received and noted
- B. That Council endorses all travel and accommodation costs pertaining to the Mayor's duties.

## 9. CEO Update

CEO Report

ITEM NUMBER 9.1.

**OCM-2024/3 Resolution:** Carried (Cr Andrew McTaggart/Cr Yvette Williams)

- C. That the CEO Report be received and noted.



## 10. Reports to Council

### 10.1. Reports for Council Decision

#### LGANT Nominations

##### ITEM NUMBER 10.1.1.

**OCM-2024/4 Resolution:** Carried (Cr Andrew McTaggart/Cr Yvette Williams)

- A. That the LGANT Nominations report is received and noted

#### WaRM Funding - Purchase of Can Recycling Plant Machine.

##### ITEM NUMBER 10.1.2.

**OCM-2024/5 Resolution:** Carried (Deputy Mayor Georgina Macleod/Cr Yvette Williams)

- A. That the WaRM Funding - Purchase of Can Recycling Plant Machine Report is received and noted
- B. The council approves the use of \$148,800 from the WaRM funding grant to purchase a can crusher/recycling baler.

### 10.2. Reports for Information

#### Financial Report for the period ended 31 December 2023

##### ITEM NUMBER 10.2.1.

**OCM-2024/6 Resolution:** Carried (Deputy Mayor Georgina Macleod/Cr Yvette Williams)

- A. That the Financial Report for the period ended 31 December 2023 is received and noted



**Victoria Daly**  
REGIONAL COUNCIL

MINUTES  
Ordinary Meeting of Council Tuesday 30 January 2024

## 11. Action Items

### Action Item Report

#### ITEM NUMBER 11.1.

**OCM-2024/7 Resolution:** Carried (Cr Andrew McTaggart/Deputy Mayor Georgina Macleod)

- A. That the Action Item Report is received and noted
- B. That completed items be removed from the action items list.

**OCM-2024/9 Resolution:** Carried (Cr Deborah Jones/Deputy Mayor Georgina Macleod)

- A. Council rescinds resolution OCM-2022/126 to write to Representation Review Committee for an additional Councillor for the Timber Creek Ward.

## 12. Correspondence

### Correspondence Report

#### ITEM NUMBER 12.1.

**OCM-2024/10 Resolution:** Carried (Cr Andrew McTaggart/Deputy Mayor Georgina Macleod)

- A. That the Correspondence Report is received and noted

*The meeting adjourned for morning tea at 11:16am*

*The meeting resumed at 11:31am*





## 13. General Business

### 13.1 Request for more transparency with financial report

Action: Finance to further develop the monthly financial report to show commercial and contract income in each community.

### 13.2 Safe House location in Timber Creek

Action: Find a suitable location for the safe house in Timber Creek

### 13.3 Rehabilitation of waste management facility in Yarralin

Action: Rehabilitate the old landfill site and establish the new landfill site.

*Deborah Jones returned to the meeting at 11:41am*

**OCM-2024/11 Resolution:** Carried (Deputy Mayor Georgina Macleod/Cr Yvette Williams)

Council approves emergency repair of the Wattie Creek Crossing, using concrete to fill holes and cavities up to \$100,000.

## 14. Confidential

**Resolution:** Carried (Cr Andrew McTaggart/Deputy Mayor Georgina Macleod)

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

*The meeting moved into confidential session at 12:08 pm.*



#### **14.1. Licence over Crown Land No. CLL23/52**

**Status 51(1)(c)(iv)** - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person

#### **14.2. Affixing Common Seal to Community Benefit Fund Agreement - Provisioning essential services at the Nitjpurru (Pigeon Hole) Emergency Evacuation Centre**

**Status 51(1)(c)(iv)** - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person

#### **14.3. Affixing Common Seal to ABA Grant Agreement 4-G4GSJ6W Documents - Project Schedule and Purposes Deed - supporting refurbishment works at Lot 101 (4 Fitzner Road), Timber Creek.**

**Status 51(1)(c)(iv)** - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person

#### **14.4. Progress Report on Grant Applications**

**Status 51(1)(c)(iv)** - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the



**Victoria Daly**  
REGIONAL COUNCIL

MINUTES  
Ordinary Meeting of Council Tuesday 30 January 2024

*public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

#### **14.5. Pine Creek Aged Care Service Quality Audit 2023**

**Status 51(1)(c)(iv)** - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

*The meeting returned to open session at 12:50pm*

#### **15. Next Meeting**

The next Ordinary General Meeting of Victoria Daly Regional Council will be held 27 February 2024.

*The meeting closed at 12:52pm.*

This page and the preceding 8 pages are the minutes of the meeting of Ordinary Council held on 30 January 2024.



## 7. Call for Items of General Business

## 8. Mayoral Report

### Mayoral Report

**ITEM NUMBER** 8.1.

**REPORT TYPE** Mayoral Report

**PREPARED BY** Media and Communications Officer

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### Purpose

To provide a list of meetings attended by the Mayor and to seek Council's endorsement for the associated travel and accommodation costs.

### Recommendations

- A. That the report Mayoral Report is received and noted
- B. That Council endorses all travel and accommodation costs pertaining to the Mayor's duties.

DATE	MET WITH / ATTENDED	REGARDING
6 February	Brief call with Maree DeLacy (and CEO)	Wattie Creek Causeway
6 February	Pine Creek	Local Authority Meeting
15 February	1 <sup>st</sup> BRRC Meeting (Roper Gulf, KTC & VDRC CEO)	Range of topics to take to LGANT & ALGA
21 February	Naiyu	Local Authority Meeting (Postponed to 13 March)
22 February	Big Rivers Region	Community Engagement Group

### Attachments

Nil



## 9. CEO Update

### CEO Report

**ITEM NUMBER** 9.1.  
**REPORT TYPE** Confirmation of Minutes  
**PREPARED BY** Chief Executive Officer

#### Purpose

To inform the Elected Members of the CEO's activities between Council meetings.

#### Recommendations

A. That the CEO Report be received and noted.

#### Meetings

DATE	MET WITH / ATTENDED	REGARDING
1 February 2024	Big Rivers Region Coordination Committee	
6 February 2024	Mayor and Maree De Lacy (Brief Phone conversation)	Wattie Creek
6 February 2024	Pine Creek Local Authority	
7 February 2024	Big Rivers Economic Growth Committee	
7 February 2024	Karen Hocking	Monthly catch up
12 February 2024	Meeta Ramkumar, Karen Hocking and Celia Hill from Department of Chief Minister and Cabinet and VDRC staff including Matthew Chaminant, Keira Townsend, Adam Justin	Disaster Recovery Funding Arrangements
15 February 2024	Big Rivers Region Councils with Mayors and CEOs of Roper Gulf regional Council and Katherine Town Council	Establishment of quarterly meetings to work on common issues.
20 February 2024	Regional Development Australia NT and Distance Curve with Mayor and VDRC staff	

#### Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

#### Attachments

Nil



## 10. Reports to Council

### 10.1. Reports for Council Decision

#### 10.1.1. 2024 National General Assembly (NGA) & Australian Council of Local Government (ACLG)

**Report Type** Officer Report For Decision

**Department** Executive Services Chief Executive Office

**Prepared by** Media and Communications Officer

---

#### Purpose

To present to Council information regarding the National General Assembly (NGA) of Local Government and the 2024 Australian Council of Local Government; and for Council to endorse delegates who wish to attend.

#### Recommendations

- A. That the report 2024 National General Assembly (NGA) & Australian Council of Local Government (ACLG) is received and noted
- B. That Council endorses [name], [name], [name], to attend the 2024 *National General Assembly of Local Government* and the *Australian Council of Local Government* at the National Convention Centre in Canberra from Tuesday 2 July 2024 to Friday 5 July 2024; and
- C. That Council approves the expenditure of associated travel and accommodation costs.

#### Background

The council has recently received information from the Australian Local Government Association (ALGA) regarding the National General Assembly (NGA) and Australian Council of Local Government (ACLG).

#### Key points provided by ALGA:

- *The Australian Local Government has advised that the 2024 ACLG will be held at the National Convention Centre in Canberra on 5 July, immediately following the 2024 NGA (from 2 – 4 July).*



- *The re-establishment of the ACLG was an Australian Government commitment, and ALGA looks forward to working with the Government to deliver the first ACLG meeting in more than a decade.*
- *The ACLG will be a valuable opportunity for all Australian councils to hear from the Prime Minister and speak directly to Federal Ministers about the key issues and opportunities for our communities; and holding it immediately after our NGA will ensure it's informed by discussions during the week.*
- *Registrations for the 2024 NGA are now open online, and more information about registering for the ACLG will be provided to your council in the coming weeks.*

**Council officer conflict of interest declaration**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

**Attachments**

Nil



**10.1.2. 2024 Local Government Association of the NT (LGANT)  
Annual Conference**

**Report Type**    **Officer Report For Decision**

**Department**    **Executive Services Chief Executive Office**

**Prepared by**    **Media and Communications Officer**

---

**Purpose**

To present to Council information regarding the Local Government Association of the Northern Territory (LGANT) Conference and General Meeting in April 2024; and for Council to endorse delegates who wish to attend.

**Recommendations**

- A. That the report 2024 Local Government Association of the NT (LGANT) Annual Conference is received and noted
- B. That Council endorses [name], [name], [name], to attend the *2024 Local Government Association of the Northern Territory (LGANT) Conference and General Meeting in Darwin* from Thursday 18 April 2024 to Friday 19 April 2024; and
- C. That Council approves the expenditure of associated travel and accommodation costs.

**Background**

Council have been advised that the Local Government Association of the Northern Territory (LGANT) will be holding their Conference and General Meeting on 18 to 19 April 2024.

**Council officer conflict of interest declaration**

We the Author and Approving Officer, declare we do not have a conflict of interest in relation to this matter.

**Attachments**

Nil





## **Big Rivers Region Organisation of Councils**

**ITEM NUMBER 10.1.3.**

**REPORT TYPE Officer Report For Decision**

**PREPARED BY Media and Communications Officer**

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### **Purpose**

The purpose of the report is to inform Council of a proposal for the Council of Roper Gulf Regional Council, Katherine Town Council and Victoria Daly Regional Council to meet on a regular basis as the Big Rivers Region Organisation of Councils. Council will be required to endorse the proposal.

### **Recommendations**

- A. That the Big Rivers Region Organisation of Councils report is received and noted
- B. Council endorses Terms of Reference and approves the Mayor and CEO to attend these meetings on behalf of Council.

### **Regional Plan**

Not Applicable

### **Background**

On 15 February the Mayor and CEO attended a meeting with the Mayors and CEOs of Roper Gulf Regional Council and Katherine town Council. At this meeting a Terms of Reference was provided for endorsement. The committee is a means for the three Councils to engage and work together on common issues.

### **Considerations**

The attached Terms of Reference provides an overview of the purpose and governance of the committee.

A report including minutes of the meetings will be provided to Council following each meeting for Councils endorsement.

### **Policy implications**

N/A

### **Budget implications**

N/A

### **Council officer conflict of interest declaration**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.



**Attachments**

1. BRRROC Terms of Reference [**10.1.3.1** - 4 pages]



KATHERINE  
TOWN COUNCIL



Victoria Daly  
REGIONAL COUNCIL

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## BRRROC – Big Rivers Region Organisation of Councils

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### Terms of Reference

#### 1. Purpose and objectives

The Big Rivers Region Organisation of Councils comprises of the Katherine Town Council, Roper Gulf Regional Council and Victoria Daly Regional Council representing the 'Big Rivers Region' of the Northern Territory also known as the Southern Top End.

The purpose of BRRROC is to discuss strategic and operational issues of mutual interest and benefit between the three Councils.

- Local Government Industry relevant issues e.g. land (town) and social planning, cemeteries, animal management, funding such as NT operational grants, rates, legislation, structure of local government in the NT;
- Economic, tourism and regional development e.g. land availability, tourist routes, transport corridors etc;
- Major infrastructure projects e.g. cyclone and sports centres; major roads upgrades;
- Regional Waste Management;
- Collective procurement e.g. insurances;
- Regional issue advocacy e.g. crime, disaster planning, telecommunications, transport etc;
- Joint training opportunities (both Councillors and staff);
- Presentations and deputations from LGANT (Local Government Association of the Northern Territory) if required; and
- Presentations and deputations from the Northern Territory and Australian Government if required.
- Any other relevant matters of joint and mutual interest.

#### 2. Membership

Membership of the BRRROC shall consist of two representatives, usually the Mayor and the CEO from each of the Councils.

#### 3. Chairperson

The role of Chairperson shall be the responsibility of the hosting Council (usually the Mayor from the hosting Council).

#### 4. Authority

The BRROC does not have any statutory authority outside of the existing local government legislation and applicable law.

## 5. Roles and Responsibilities of members

### To be determined at first meeting

Chairperson:

Deputy Chair:

Chief Executive Officers:

Any other roles:?

## 6. Meetings

Meetings shall be held at a minimum of three times per year to coincide with the agenda preparation and 'call for motions' for the Local Government Association of the Northern Territory (LGANT) General Meetings which are usually held in April and November each year; and the Australian Local Government Association National Congress, which is usually held on June or July in Canberra each year. The purpose of this is that if there are issues of mutual and regional concern, they can be raised and supported through LGANT and ALGA meetings. An extra (fourth) meeting is also scheduled each November for planning and following up on actions.

Meetings should be scheduled as follows:

Month	Reason
February	So Councils can form resolutions on motions to present to LGANT General meetings held in April
April	So Councils can form resolutions for motions to present to the Australian Local Government Association National Congress held in June or July each year.
August	So Councils can form resolutions for motions to present to the LGANT Annual General Meeting in November
November	So the ROC can plan for the following year, review meeting schedule and terms of reference, and follow up on any matters from the LGANT or ALGA.

Meetings are to be hosted subsequently by each Council on a rotational basis e.g. Katherine Town Council then Roper Gulf Regional Council then Victoria Daly Regional Council and back to Katherine Town Council.

It is the responsibility of each Council to provide travel and accommodation for their members per meeting if required.

#### **7. Quorum and voting**

A quorum shall consist of a minimum of at least one member/representative per Council.

Each member of a Council has the equivalent value of one vote (maximum two votes per Council). In the absence of a member of a Council, then the member representing the Council can have the equivalent of two votes.

#### **8. Proxies**

Councils can send proxies on behalf of their Mayor or Chief Executive Officer if the need arises.

In the absence of Mayors, a deputy Mayor or alternative Council can represent the Council.

In the absence of Chief Executive Officers, another senior staff member can represent the Council.

#### **9. Administration Support**

Administration support is to be shared equally between the three Councils.

Because meetings are hosted on a rotational basis, hosting Councils are expected to provide the following:

- Meeting venue
- Meeting secretariat (calling for agenda items, agenda preparation and release, meeting preparation, notices, minute taking etc)
- Logistics e.g. guest speakers or presenters
- Catering
- Organising notices and delegations/presentations from government, LGANT and other organisations as required.

Individual Councils are responsible for preparing business papers or reports on issues to be included in each agenda to the hosting council secretariat.

#### **10. Reporting**

It is expected that the minutes of each meeting allocates decisions and actions equitably to all three Council officers to follow up and report to subsequent BRRROC meetings.

#### **11. Conflict of Interest**

If there are any direct or indirect conflict of interest issues they are to be dealt with in the same manner as Councils are required to declare interests for Council meetings as per the Local Government Act and any other applicable law in the Northern Territory.

#### **12. Sitting Fees**

There are no sitting fees for attendance at these meetings. It is expected that each individual Council will be responsible for compensating members in accordance with the Local Government Act, Ministerial Guidelines and NT Remuneration Tribunal Determinations.

13. Performance and Review

There are no performance requirements of this group.

It is the responsibility of the group to review and change the terms of reference annually if required, to ensure that the group functions, remains relevant and is successful.

14. Legislation

The group is to operate and abide by the applicable laws of the Northern Territory of Australia.

15. Document Control

It is expected that each Council will share with each other Council and process, store and set retention schedules for all documents relating to this group.

Version Control

Version Number	Author	Council
001	Marc Gardner	RGRC



## Update of the Reasonable Expenses for Travel and Accommodation Policy

**ITEM NUMBER** 10.1.4.

**REPORT TYPE** Officer Report For Decision

**PREPARED BY** Media and Communications Officer

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### Purpose

The purpose of the report is to update the policy which will allow the payment to Councillors who have exceeded their Vehicle Mileage allowance.

### Recommendations

- A. That the Update of the Reasonable Expenses for Travel and Accommodation Policy report is received and noted
- B. Council approves the amendments to the Reasonable Expenses for Travel and Accommodation Policy (Council Members)

### Regional Plan

Not Applicable

### Background

The Remuneration Tribunal ruled that for the 2023-2024 financial year that a maximum \$5000 may be paid by way of milage allowance to elected members. This has resulted in one Council members already exceeding the maximum amount for milage allowance as at February 2024. Amending the

### Considerations

Section 109 of the Local Government Act states that

*“A council may, by resolution, adopt a policy providing that members of an audit committee, a council, a council committee or a local authority are (subject to the conditions and limitations determined by the council) entitled to payment of reimbursement of reasonable expenses for travel and accommodation for*  
*(a) attending a meeting of the audit committee, council, council committee or local authority for which the person is a member, or*  
*(b) attending to business of the council in accordance with a prior resolution of the council.”*

### Policy implications

The Reasonable Expenses for Travel and Accommodation Policy (Council Members) has been amended to allow for the payment of excessive mileage to elected members who have exceeded the mileage cap of \$5000.

### Budget implications

Council currently has budgeted for the any excessive payments for mileage allowances, and this will be reviewed at the 2<sup>nd</sup> budget review.



**Council officer conflict of interest declaration**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

**Attachments**

1. LGP004 Reasonable expenses for travel and accommodation policy council membe [10.1.4.1 - 5 pages]



LGP004

## REASONABLE EXPENSES FOR TRAVEL AND ACCOMMODATION POLICY (COUNCIL MEMBERS)

### Victoria Daly REGIONAL COUNCIL

#### 1. PURPOSE

The purpose of this policy is to set out council member entitlements for payment or reimbursement of reasonable expenses for travel and accommodation necessary for attending council meetings and council business.

#### 2. PRINCIPLES

Council is committed to ensuring that travel and accommodation arrangements, including payment and reimbursement of reasonable expenses, are administered in the most efficient and cost-effective manner.

#### 3. SCOPE

##### 3.1 Professional development allowance

Costs for travel, accommodation and meals that are claimed in relation to use of the professional development allowance are to be paid from the council member's professional development allowance.

##### 3.2 Approved process

All requests (and acquittal) for travel and accommodation arrangements are to be in accordance with a written process determined by the CEO.

##### 3.3 Council meetings

If a council member is required to travel more than 50 km from their place of usual residence within the council area to attend a council meeting, the council member is entitled to payment or reimbursement of reasonable expenses for necessary travel and accommodation.

##### 3.4 Council business

A council member is entitled to payment or reimbursement of reasonable expenses for necessary travel and accommodation in relation to:

- (a) carrying out duties in relation to an appointed role (e.g. LGANT delegate);
- (b) attending a conference, workshop, seminar, training session or other council business approved by council resolution; or
- (c) Carrying out other official duties for the Council.

#### 4. APPLICATION OF POLICY

##### 4.1 Travel bookings

Air travel is to be by the most reasonably economic means available and shall not include business or first class. If air travel is required, it will be booked and paid by the CEO or the CEO's delegate.



## Victoria Daly

REGIONAL COUNCIL

Car rental reservations will be booked and paid by the CEO or the CEO's delegate, who will select the most appropriate vehicle (taking into account best value and safety).

### 4.2 Taxi and rideshare services

If appropriate in the circumstances and in accordance with the approved process, council members may use taxi or rideshare services for council business under clause 3.4. Use of taxi or rideshare services will be on a reimbursement basis or in accordance with the *[Accountable forms policy (members and the CEO)]*.

### 4.3 Vehicle and Mileage allowance

Vehicle allowance is available for travel undertaken by all Councillors when the travel involves 50kms home base, this is capped at \$5000 per financial year, travel does not occur in a Council supplied and maintained vehicle, and the Councillor is not in receipt of a motor vehicle.

Vehicle allowance will be in the form of kilometre allowance paid at the rate set by the Australian Taxation Office each year.

Vehicle allowance will be available in the following circumstances, with travel to and from;

- Statutory Council meetings
- Official Council approved meetings
- Approved functions representing the Principal Member
- Local Authority Meetings
- All meetings of Council or their sub-committees; and
- Any additional activity where Extra Meeting / Activity Allowance has been approved.

Council will not take responsibility for any damage relating to use of private vehicles. It is the responsibility of the owner of the vehicle to ensure they have appropriate insurance prior to use.

#### 4.3.1 Excessive Mileage Allowance

The Remuneration Tribunal has ruled in 2023-2024 financial year that a maximum of \$5,000 may be paid by way of a mileage allowance – this equates to 5,882kms at the rate of \$0.85 per kilometre. Elected members may be required to travel extreme distances in order to attend Council meetings or attend to Council business. This can result in the full mileage allowance being claimed once the elected member has travelled in excess of 5,882kms – the number of kilometres covered by "Vehicle and Mileage allowance" – refer para 4.3.

In a situation such as this there is provision within the Local Government Act 2019 (the Act) for Council to adopt a policy, subject to any limitations imposed by Council, entitling elected members to payment or reimbursement of reasonable expenses for travel necessary for attending meetings or attending to the business of Council.

VDRC will maintain a register of travel by elected members and at the point where the maximum of \$5,000 is paid the affected elected member will continue to complete a Members Travel Form and continue to be paid the appropriate mileage allowance.

#### **4.3.2 Provision of Motor Vehicle**

If the principal member is not given a Council maintained vehicle, they can receive a vehicle allowance.

The vehicle allowance of \$40,000 per year. Allowance paid fortnightly into nominated bank account.

#### **4.3.3 Traffic infringement notices and fines**

Traffic infringement notices and fines are the individual responsibility of the driver of the vehicle. Any traffic infringement notices, or fines incurred while the vehicle is in control of the council member must be paid by the council member.

#### **4.4 Travel allowance**

Principle members and Councillors who are required to stay away from home overnight on approved Council business, will be entitled to Travel allowance.

The amount payable is to be in accordance with the ATO Taxation Determination. All non-essential additional expenses such as telephone calls, room service or mini-bar supplies are the responsibility of the council member. Meal allowances are not to be paid when the meal is included in the cost of the meeting, conference or other event.

#### **4.5 Accommodation**

If the council member requires accommodation covered by this policy, it will be booked and paid for by the CEO or CEO's delegate. Every effort must be made to ensure that the accommodation cost is at, or below, the amount set by the ATO Taxation Determination for the destination.

#### **4.6 Non-Commercial Accommodation**

Non-Commercial accommodation rate is payable to a council member who is required to be away overnight at a location where they are not staying in commercial accommodation. Rate is as per NTG accommodation rate as per resolution OCM2022/110.A travel allowance is payable.



## Victoria Daly

REGIONAL COUNCIL

### 4.7 Registration fees

Council will pay registration fees for any council business attended under clause 3.4.

### 4.8 Accompanying partner

Travelling council members may be accompanied by a spouse or partner, subject to Council not incurring any additional expense.

### 4.9 Cancellation and non-attendance

Where travel arrangements need to be changed or cancelled, the council member must inform the CEO as soon as possible to minimise any financial loss to the Council.

Where a council member fails to attend all or part of the business for which travel has been organised and paid, the council member is to notify the CEO as soon as practicable and provide the CEO with the reason(s) for non-attendance.

The CEO is to report any non-attendance at the next ordinary council meeting.

Policy Number	LGP004
Reference	<i>Section 109(1) of the Local Government Act 2019</i> <i>LGA 7.1/1</i> NT Remuneration Tribunal, Determination of allowances for members of Local Government Councils.
Version	1.4
Approved by	Council 210/2021, Council OCM2022/173
Adopted Date	14 December 2021
Revision	4 years
Amendments	Amended 29/11/2022, 29/8/2023 OCM-2023/156
Next Revision Due	29/8/2027



## Remuneration Tribunal Report on Determination 2024-25

**ITEM NUMBER** 10.1.5.

**REPORT TYPE** Officer Report For Decision

**PREPARED BY** Media and Communications Officer

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### Purpose

The purpose of the report is to provide information from the Remuneration Tribunal for 2024-25.

### Recommendations

- A. That the Remuneration Tribunal Report on Determination 2024-25 report is received and noted

### Regional Plan

Not Applicable

### Background

Council has recently been provided with the Remuneration Tribunal Report for 2024-25.

### Considerations

Major changes by the Remuneration Tribunal included changing the Milage Allowance available to elected members from \$5000 per annum to \$10,000 per annum for 2024-25, and providing an allowance to pay for the time of elected members travelling to meetings or for council business.

### Policy implications

The Reasonable Expenses for Travel and Allowances (Council Members) will need to be updated to reflect the changes for 2024-25.

### Budget implications

The Budget for 2024-25 will need to be increased in 2024-25 to reflect the increases.

### Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

### Attachments

1. tabled paper 1074 - northern territory of Australia remuneration tribunal report on determination no [10.1.5.1 - 9 pages]
2. tabled paper 1076 - northern territory of Australia remuneration tribunal report on determination no [10.1.5.2 - 2 pages]





**ORIGINAL PAPER**

No.....1074.....  
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**NORTHERN TERRITORY OF AUSTRALIA  
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers  
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF  
LOCAL COUNCILS**

**REPORT ON DETERMINATION NO. 1 OF 2024**

**1. INTRODUCTION**

On 6 April 2023, pursuant to section 7B(1) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* (AMSORE Act), His Honour Professor the Honourable Hugh Heggie PSM, Administrator of the Northern Territory, issued a request to the Remuneration Tribunal (the Tribunal) to inquire into and determine the allowance or allowances payable to a member of a local council.

The resulting Report and Determination must be tabled in the Legislative Assembly within six sitting days of receipt by the Minister.

Under section 7B(7) of the AMSORE Act, the allowances determined are effective from either:

- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.

On 18 August 2023, individual letters were sent to each Council inviting submissions and offered to hold a discussion with each Council either in person or through a video link. On 26 August 2023, an advertisement was placed in the NT News to announce the inquiry and invite submissions.

Further correspondence invited Councils to arrange to meet with the Tribunal and 8 meetings were held with Councils and one with Local Government Association of the Northern Territory (LGANT).

The Tribunal received ten submissions from the following Councils as well as LGANT:

- City of Palmerston Council
- Alice Spring Town Council
- MacDonnell Regional Council
- Central Desert Regional Council
- Roper Gulf Regional Council
- East Arnhem Regional Council
- West Arnhem Regional Council
- Victoria Daly Regional Council
- Wagait Shire Council

## **2. VEHICLE ALLOWANCE FOR THE USE OF PRIVATE VEHICLES**

Following the introduction of the vehicle allowances capped at \$5000 per year, the Tribunal received representations from a number of Councils indicating that the cap did not cover the real cost of travel to Council Meetings. The Tribunal accepts that allowances must be fair and equitable, and Councillors should not be out of pocket when attending meetings and activities approved by Council. However, the Tribunal has been hampered by the lack of detail of cost provided from most Regional Councils.

The Tribunal has increased the cap to \$10 000 a year, but Councils need to take into account the cap and ensure that policies and procedures are in place to avoid unnecessary meetings involving travel.

In addition to the lifting of the cap, the Tribunal has made two other changes in the Determination to assist Regional Councillor's travel costs.

Firstly, the Tribunal recognises that many Councillors are required to attend local government authority meetings in their ward. The Tribunal has determined that vehicle allowances paid to attend local authority meetings in their ward will not be included in the cap.

Secondly, the Tribunal determined travel time to and from Council Meetings should be paid and this is addressed in Clause 3 below.

### **3. TRAVEL TIME**

The Tribunal is aware that some regional councillors travel long distances to attend Council Meetings and this travel time is not remunerated. Additionally, some councillors need to take time off work for this travel time. While the councillors are paid an annual allowance, it is not intended to cover loss of wages.

Accordingly, the Tribunal has recognised this situation and has extended the payment of extra activity allowance to cover travel time while travelling to Council Meetings and local authority meetings in the new Determination.

### **4. PROFESSIONAL DEVELOPMENT ALLOWANCE**

The Tribunal noted that the Professional Development Allowance included in the 2023 Determination has been interpreted by many councils to limit payment to cover the registration or attendance fee only of the particular professional development activity. This has resulted in some councillors being out of pocket for associated costs including travel and travel time.

The Tribunal sees the Professional Development Allowance regard as an all-inclusive allowance covering associated costs up to \$4000 a year.

The Tribunal has also raised the Professional Development Allowance for Councillors in Shire Councils to \$4000 each year.

### **5. COUNCILLOR'S ALLOWANCE**

The Tribunal has made two changes to the base councillor's allowance. Firstly, it has reviewed the factors that it considers when establishing the various levels of the base allowance. The Tribunal has added total assets and annual financials to these factors. Consequently, the Tribunal has created an additional level within the base so that Palmerston City Council should sit just above Alice Springs and Litchfield Councils but below Darwin Council.

The Tribunal has also increased the basic allowances paid to every Councillor by 2.5% in recognition of general wage and salary increases across the Territory over the past year.

#### 6. EXTRA MEETING / ACTIVITY ALLOWANCE

The Tribunal has made minor changes in the Determination to ensure that the activity allowance is accessed when attending an approved function of Council.

The Tribunal has kept the Allowance at a maximum of \$10 000 following the lack of any evidence showing that this maximum is inadequate for any particular Councillor.

#### 7. RESETTLEMENT ALLOWANCE

The Tribunal received representation from a number of Councils regarding a resettlement allowance for Mayors when they leave office.

The submissions indicated that the mayoral role was the single source of income for many mayors, therefore financial hardship was a possible outcome when the mayor departs the role.

Similar representation was made in relation to councillors including those that have been suspended without notice.

These issues may be considered in any future Remuneration Tribunal's Inquiry.

#### 8. SUPERANNUATION

A number councils raised the issue of superannuation; however, the AMSORE Act specifically excludes the Remuneration Tribunal's consideration.

#### 9. FUTURE INQUIRIES



This is the second inquiry into Members of Local Government Council Allowances by the Tribunal and it has been useful for the Tribunal to address some factors that were outstanding from 2022 Inquiry.


The Tribunal believes that there are still some outstanding issues that need addressing and these would be enhanced with face-to-face meetings with some Councils outside of Darwin. An Inquiry in 2025 will also allow Councils and Councillors to raise any issues that have resulted from the first two Determinations.

The Tribunal would appreciate feedback from Councils as to the adequacy of allowances mentioned in the Determination.

#### 10. APPENDIX A

Appendix A provides a comparison between existing and new allowances.

	
Mr Michael Martin OAM Chairperson Remuneration Tribunal	The Hon Syd Stirling AM Member Remuneration Tribunal


Mr Gary Higgins Member Remuneration Tribunal

Dated 29 January 2024



**APPENDIX A to the Report**

**Comparison of Existing Allowances with New Allowances**

**Municipal and Regional Councils**

ALLOWANCE COUNCIL	CURRENT	NEW
<b>Councillors</b> Katherine & Regional	\$20,000	\$20,500
Alice Springs	\$22,000	\$22,550
Palmerston	\$22,000	\$24,600
Litchfield	\$22,000	\$22,550
Darwin	\$31,000	\$31,775

**Mayor Total Allowance**

Katherine & Regional	\$102,000	\$102,500
Litchfield	\$105,000	\$105,550
Alice Springs	\$111,000	\$111,550
Palmerston	\$114,000	\$116,600
Darwin	\$158,200	\$158,975

**Deputy Mayor Total allowance**

Katherine & Regional	\$36,000	\$36,500
Litchfield	\$38,000	\$38,550
Alice Springs	\$38,500	\$39,050
Palmerston	\$39,200	\$41,800
Darwin	\$54,800	\$55,575

**Shire Councils**

Councillors	Belyuen	up to	\$5,000	\$5,125
	Coomalie		\$7,000	\$7,175
	Wagait	up to	\$5,000	\$5,125
Mayor	Belyuen		\$25,000 up to	\$25,125
	Coomalie		\$30 000	\$30 175
	Wagait		\$10,000 up to	\$25,125



**NORTHERN TERRITORY OF AUSTRALIA  
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers  
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF  
LOCAL GOVERNMENT COUNCILS**

**DETERMINATION NO. 1 OF 2024**

Under section 7B of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the Tribunal determines as follows:

**1. DEFINITIONS**

**Municipal Councils are the following:**

- Alice Springs;
- Darwin;
- Katherine;
- Litchfield; and
- Palmerston.

**Regional Councils are the following:**

- Barkly;
- Central Desert;
- East Arnhem;
- MacDonnell;
- Roper Gulf;
- Tiwi Islands
- West Arnhem;
- West Daly; and
- Victoria Daly.

**Shire Councils are the following:**

- Belyuen;
- Coomalie; and
- Wagait.

**New Councils:** any other Councils newly constituted by the Minister for Local Government in 2024.

Financial Year is the period from 1 July to the 30 June.

Councils are defined in the *Local Government Act 2019* as an area, and means the Local Council constituted for that area under section 14(b).

The role of Mayor is defined in section 58 of the *Local Government Act 2019* and is prescribed as:

- (1) The Principal Member of a municipal council is to have the title Mayor.
- (2) However:
  - (a) in the case of the council for the City of Darwin local government area – the principal member is to have the title Lord Mayor; and
  - (b) in the case of the Litchfield Council – the council may, by resolution, decide the principal member instead has the title President.
- (3) The Council may, by resolution, decide the principal member of a regional or shire council has the title Mayor or President.

Deputy Mayor is defined in the *Local Government Act 2019*.

Councillor is a member of a Local Council:

## 2. ALLOWANCES

The following annual allowances will apply from 1 July 2024 and will be paid fortnightly or monthly:

### COUNCILLORS' ALLOWANCE

Darwin	\$31,775
Palmerston	\$24,600
Alice Springs	\$22,550
Litchfield	\$22,550
Other Municipal and Regional	\$20,500

### Shire Councils

Coomalie	\$7,175
Belyuen	\$5,125
Wagait	\$5,125

### DEPUTY PRINCIPAL MEMBERS ADDITIONAL ALLOWANCE

Darwin	\$23,800
Palmerston	\$17,200
Alice Springs	\$16,500
Litchfield	\$16,000
Other Municipal and Regional	\$16,000

### PRINCIPAL MEMBERS ADDITIONAL ALLOWANCE

Darwin	\$127,200
Palmerston	\$92,000
Alice Springs	\$89,000
Litchfield	\$83,000
Other Municipal and Regional	\$82,000

### Shire Councils

Coomalie	\$23,000
Belyuen	up to \$20,000 as approved by Council
Wagait	up to \$20,000 as approved by Council

### 3. INCLUSIONS OF ALL ALLOWANCES

The Allowances are to cover:

- any cost to Councillors of attending meetings and activities of Council where these costs are not reimbursed by Council;
- contribution towards phone and internet usage;
- contribution towards any home office and supplies; and
- allowance towards costs incurred in servicing constituents in Ward or Council Area:
  - Including, but not limited to:
    - donations;
    - organization sponsorship;
    - membership fees;
    - patron expenses; and
    - constituent support.

### 4. EXTRA MEETING / ACTIVITY ALLOWANCE

- 4.1. An Extra Meeting / Activity Allowance of up to \$10,000 per financial year, may be accessed by all Councillors and Deputy Principal Members. The allowance may be accessed as follows:

- special meetings of full Council or established committees of Council;
- attendance at Local Authority Meetings within the Ward the member represents;
- attendance at any functions representing the Principal Member on official Council duties;
- attendance at functions/meetings as an invited representative of Council and with Council's approval; and
- attendance at any approved extra meetings of Council for planning, briefing or information sessions of council meetings.

The activity allowance may be paid as travel time when travelling to Council meetings and meetings of Local Authorities within the ward the Councillor represents, where the travel involves at least 50kms from home base (at least 100kms return). This activity Allowance is not to be included in the cap of \$10 000.

- 4.2. Allowances to be paid to eligible members (not including Principal Members) are:

- Fee for attendance at extra meetings or activities is the accumulated hours on any one day and are as follow:
  - up to 2 hours \$200
  - between 2 and 4 hours \$300
  - more than 4 hours \$500 (maximum payable for any one day)

### 5. PROFESSIONAL DEVELOPMENT ALLOWANCE

- 5.1. Professional Development Allowance is \$4000 per person, per financial year and will be paid to all Principal Members, Deputy Principal Members and Councillors.



- 5.2. The Professional Development Allowance is an inclusive allowance which covers costs associated with the Professional Development activities including registration and attendance fees, travel cost including vehicle allowance, travel allowances and travel time as specified in clause 4.2.
- 5.3. Any course or professional development activity must be specifically related to the role of the Councillor and be approved by the Council. The Australian Institute of Company Directors' Courses should be encouraged, as well as professional development activity that is arranged by the Local Government Association of Northern Territory.
- 5.4. Total amount claimable each year is the total of two years, being based on an annual allowance, plus one year drawn in advance or one year's remaining balance from a previous year. The maximum amount claimable by any Councillor is the total sum of one year for each year of the Councillor's elected term.
- 5.5. Proof of completion for each stage of the course is required before further payments can be claimed.

## **6. VEHICLE ALLOWANCE**

- 6.1. Vehicle Allowance will be available for travel undertaken by all Councillors when the travel:
- (a) exceeds 50kms from home base 100kms return,
  - (b) travel does not occur in a Council supplied and maintained vehicle;
  - (c) the Councillor is not in receipt of a motor vehicle allowance in Clause 7 below; and
  - (d) the vehicle allowance is capped at \$10,000.
- 6.2. Vehicle Allowance will be in the form of kilometre allowance which will be paid at rates set by the Australian Taxation Office each year and is 85 cents a kilometre in 2023-24.
- 6.3. Vehicle Allowance will be available in the following circumstances:
- travel to and from statutory Council meetings;
  - travel to and from official Council approved meeting;
  - travel to and from approved functions representing the Principal Member;
  - travel to and from Local Authority Meetings within the ward the Councillor represents.
  - travel to and from all meetings of Council and their committees; and
  - travel to and from any additional activity where Extra Meeting/Activity Allowance has been approved.
- 6.4. When a kilometre reimbursement is paid, travel time will also be paid utilising extra meetings/activities rate. This payment is not to be included in the extra meetings/activities cap as specified in Clause 4.1.
- 6.5. The Vehicle Allowance Cap will not include:
- travel to and from Local Authorities Meetings within the Ward that the member represents;
  - travel involved with Professional Development activities;

## 7. PROVISION OF MOTOR VEHICLE

- 7.1. Principal Members of Municipal and Regional Councils are entitled to a Council maintained vehicle.
- 7.2. If Principal Members of Municipal and Regional Councils choose not to be provided with a Council maintained vehicle, they are entitled to Motor Vehicle Allowance, paid fortnightly or monthly, and will be:
- \$25,000 per year for Municipal Principal Members; or
  - \$40,000 per year for Regional Principal Members.
- 7.3 The Principal members of the Shire Councils may claim reimbursement in accordance with Clause 6.1.

## 8. TRAVEL ALLOWANCE

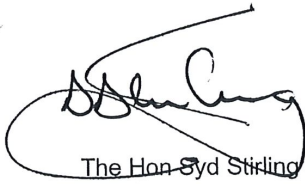
- 8.1 Principal Members, Deputy Principal Members and Councillors who are required to stay away from home overnight on approved Council business, will be entitled to Travel Allowance.
- 8.2 The applicable rates to be paid are found in Table 1 of Taxation Determination TD 2023/3 or any subsequent Taxation Determination made in substitution of that Determination.

## 9. GENERAL

- 9.1. Pursuant to section 7B(7) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the allowances determined are effective from either:
- the next financial year if the report is made on or before 1 February; or
  - from the financial year after the next financial year if the report is made after 1 February.



Mr Michael Martin OAM  
Chairperson  
Remuneration Tribunal



The Hon Syd Stirling AM  
Member  
Remuneration Tribunal



Mr Gary Higgins  
Member  
Remuneration Tribunal

Dated <sup>29</sup>January 2024

ORIGINAL PAPER



No. 1076  
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NORTHERN TERRITORY OF AUSTRALIA  
REMUNERATION TRIBUNAL

*Assembly Members and Statutory Officers  
(Remuneration and Other Entitlements) Act 2006*

DETERMINATION OF ALLOWANCES FOR MEMBERS OF  
LOCAL AUTHORITIES

REPORT ON DETERMINATION NO. 1 OF 2024

1. INTRODUCTION

On 6 April 2023, pursuant to section 7E(1) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* (AMSORE Act), His Honour Professor the Honourable Hugh Heggie PSM, Administrator of the Northern Territory, issued a request to the Remuneration Tribunal (the Tribunal) to inquire into and determine the allowance or allowances payable to a member of a local authority.

The resulting Report and Determination must be tabled in the Legislative Assembly within six sitting days of receipt by the Minister.

Under section 7E(9) of the AMSORE Act, the allowances determined are effective from either:


- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.

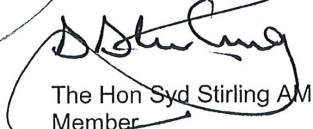
Letters were sent to all Local Government Councils in August 2023 advising them of the Inquiry. The Remuneration Tribunal discussed this Inquiry during meetings with Local Government Councils.

2. CURRENT SITUATION

There are Local Authorities within nine Regional Councils and the number of Local Authorities in these Councils range from three to thirteen. The allowance for members to attend meetings was increase in the 2023 Inquiry.

The Tribunal considers that the existing allowances are appropriate.

  
Mr Michael Martin OAM  
Chairperson  
Remuneration Tribunal

  
The Hon Syd Stirling AM  
Member  
Remuneration Tribunal

  
Mr Gary Higgins  
Member  
Remuneration Tribunal

Dated 2 January 2024



**NORTHERN TERRITORY OF AUSTRALIA  
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers  
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF  
LOCAL AUTHORITIES**

**DETERMINATION NO. 1 OF 2024**

Under section 7E of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the Tribunal determines as follows:

**1. DEFINITIONS**

Local Authority is defined in the *Local Government Act 2019* as established by a Council under section 76.

The Chair of a Local Authority is defined in the *Local Government Act 2019* as in section 98.

A Member of a Local Authority is defined in the *Local Government Act 2019* as a member of an audit committee, a council, a council committee of a local authority.

Financial Year is the period from 1 July to the 30 June.

**2. ALLOWANCES**

The following allowance will be paid for each meeting of a Local Authority.

The Chair of a Local Authority will be paid as follows:

If the meeting is held up to 2 hours	\$300
If the meeting is held between 2 to 4 hours	\$450
If the meeting is held for more than 4 hours	\$600

A Member of a Local Authority will be paid as follows:

If the meeting is held up to 2 hours	\$200
If the meeting is held between 2 to 4 hours	\$300
If the meeting is held for more than 4 hours	\$400





## 10.2. Reports for Information

### Financial Report year to date 31 January 2024

**ITEM NUMBER** 10.2.1.

**REPORT TYPE** Finance Report

**PREPARED BY** Chief Finance Officer

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#### **Purpose**

To provide the financial report pursuant to Section 17 of the Local Government (General) Regulations 2021.

#### **Recommendations**

- A. That the Financial Report year to date 31 January 2024 is received and noted

#### **Council officer conflict of interest declaration**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

#### **Attachments**

1. CEO Certification [10.2.1.1 - 1 page]
2. Finance report for the month ended Jan [10.2.1.2 - 14 pages]



**Victoria Daly**  
REGIONAL COUNCIL

**VICTORIA DALY REGIONAL COUNCIL**  
**ABN 66 931 675 319**

**MONTHLY FINANCE REPORT FOR THE PERIOD ENDED 31 JANUARY 2024**

**CHIEF EXECUTIVE OFFICER'S CERTIFICATION**

To the Councilors,

I, Brian Hylands, Chief Executive Officer of Victoria Daly Regional Council ('the Council'),  
certify that to the best of my knowledge, information, and belief:

- (i) The internal controls implemented by the Council are appropriate; and
- (ii) The accompanying finance report best reflects the financial affairs of the Council.

Signed

Brian Hylands  
Chief Executive Officer

Dated this 22 February 2024



**Victoria Daly**  
REGIONAL COUNCIL

**VICTORIA DALY REGIONAL COUNCIL**  
**ABN 66 931 675 319**

**Monthly Income and Expenditure Statement For the Period Ended 31 January 2024**

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
<b>OPERATING INCOME</b>				
Rates	1,209,090	1,161,904	47,186	1,161,904
Charges	939,605	936,810	2,795	936,810
Fees and Charges	2,979,815	3,850,133	(870,318)	6,600,228
Operating Grants and Subsidies	5,489,775	5,749,908	(260,132)	9,856,985
Interest / Investment Income	460,271	413,992	46,279	709,700
Commercial and Other Income	90,719	386,840	(296,121)	663,155
<b>TOTAL OPERATING INCOME</b>	<b>11,169,275</b>	<b>12,499,587</b>	<b>(1,330,312)</b>	<b>19,928,782</b>
<b>OPERATING EXPENDITURE</b>				
Employee Expenses	5,789,966	6,983,562	(1,193,596)	11,971,821
Materials and Contracts	3,598,350	3,885,592	(287,242)	6,661,015
Elected Member Allowances	121,609	142,392	(20,784)	244,101
Elected Member Expenses	48,087	54,074	(5,987)	92,698
Council Committee & LA Allowances	14,300	16,742	(2,442)	33,484
Council Committee & LA Expenses	2,004	2,575	(571)	5,150
Depreciation, Amortisation, and Impairment	1,528,795	1,864,130	(335,335)	3,195,652
Interest Expenses	-	-	-	0
Other Expenses	-	292	(292)	500
<b>TOTAL OPERATING EXPENDITURE</b>	<b>11,103,110</b>	<b>12,949,359</b>	<b>(1,846,248)</b>	<b>22,204,420</b>
<b>OPERATING SURPLUS / DEFICIT</b>	<b>66,165</b>	<b>(449,772)</b>	<b>515,937</b>	<b>(2,275,638)</b>

**VICTORIA DALY REGIONAL COUNCIL**

ABN 66 931 675 319

**Monthly Operating Position**

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
<b>BUDGETED OPERATING SURPLUS / DEFICIT</b>	<b>66,165</b>	<b>(449,772)</b>	<b>515,937</b>	<b>(2,275,638)</b>
<b>Remove NON-CASH ITEMS</b>				
Less Non-Cash Income			-	
Add Back Non-Cash Expenses	1,528,795	1,864,130	(335,335)	3,195,652
<b>TOTAL NON-CASH ITEMS</b>	<b>1,528,795</b>	<b>1,864,130</b>	<b>(335,335)</b>	<b>3,195,652</b>
<b>Less ADDITIONAL OUTFLOWS</b>				
Capital Expenditure/Capital works	1,344,798	1,381,493	(36,695)	9,303,166
Borrowing Repayments (Principal Only)			-	
Transfer to Reserves			-	-
Other Outflows			-	
<b>TOTAL ADDITIONAL OUTFLOWS</b>	<b>(1,344,798)</b>	<b>(1,381,493)</b>	<b>36,695</b>	<b>(9,303,166)</b>
<b>Add ADDITIONAL INFLOWS</b>				
Capital Grants Income	301,088	-	301,088	2,020,126
Prior Year Carry Forward Tied Funding	712,125	712,125	-	3,658,925
Other Inflow of Funds	1,531,685	1,782,419	(250,734)	1,782,419
Transfers from Reserves	257,188	257,188	-	1,940,000
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>2,802,086</b>	<b>2,751,731</b>	<b>50,354</b>	<b>9,401,470</b>
<b>NET BUDGETED OPERATING SURPLUS / DEFICIT</b>	<b>3,052,248</b>	<b>2,784,597</b>	<b>267,651</b>	<b>1,018,318</b>

Total revenue year to date is \$11,169,275 and is under the budget by \$1,330,312.

- Rates and Charges: Rates were over the budget by \$47,186, and Refuse Charges were over budget by \$2,795. The variance is due to adjustments required.
- Fees and Charges were under the budget by \$870,318. Income from CDP and NDIS is received in arrears; revenues for services delivered in January are received in February. In addition, income from airstrip maintenance is expected to be earned and received between December and April (wet season). Also, revenue from NDIS is expected to be less than budgeted.
- Grants and Subsidies were under the budget by \$260,132. The grants are expected to be received later than budgeted—timing difference.
- Interest income was over the budget by \$46,279. Council has invested more excess/surplus cash in term deposits than originally planned.
- Commercial and other Income was under budget by \$296,121. Income from Aged care programs is received in arrears a month after the services are delivered, and VDRC expects the revenue to be less than initially budgeted. In addition, the Council is planning to dispose of some of its fleet. Council expects to make \$150,000 (profit). As of 31 January 2024, no fleet has been sold.

During January, Council received \$476,091 in Fees and charges, \$1,109,837 in Grants and Subsidies, \$157,903 in interest income and \$12,909 in commercial and other income.

Income	January 2024 Actuals	YTD Actual
	\$	\$
Rates	-	1,209,090
Charges	-	939,605
Fees and Charges	476,091	2,979,815
Operating Grants and Subsidies	1,109,837	5,489,775
Interest / Investment Income	157,903	460,271
Commercial and Other Income	12,909	90,719
<b>Total Income</b>	<b>1,756,740</b>	<b>11,169,275</b>

Total expenditure year to date is \$11,103,110 and is under the budget by \$1,846,248.

- Employees' expenses were under the budget by \$1,193,596. The underspent is due to vacant positions across the organisation.
- Materials and Contracts costs were under the budget by \$287,242. The variance is mainly attributed to underspending in training, seminars, and professional development, contractors' expenses, materials and consumables, fuel, repairs and maintenance, accommodation and cleaning expenses.
- Elected Member Allowances were under the budget by \$20,784. Variance is due to Underspending on extra meeting allowance.
- Elected Member Expenses were under the budget by \$5,987.
- The Council Committee and LA allowances were under the budget by \$2,442.
- Council Committee & LA Expenses were under the budget by \$571.
- Depreciation is under the budget by \$335,335.
- Other expenses under the budget by \$292

In January, employee expenditure was \$684,660, Materials and contracts were \$417,772, Elected Member allowance was \$15,231, Elected members' expenses were \$5,871, and depreciation was \$218,924.

OPERATING EXPENDITURE	January 2024 Actuals	YTD Actual
	\$	\$
Employee Expenses	684,660	5,789,966
Materials and Contracts	417,772	3,598,350
Elected Member Allowances	15,231	121,609
Elected Member Expenses	5,871	48,087
Council Committee & LA Allowances	-	14,300
Council Committee & LA Expenses	-	2,004
Depreciation, Amortisation, and Impairment	218,924	1,528,795
	<b>1,342,457</b>	<b>11,103,110</b>

**VICTORIA DALY REGIONAL COUNCIL  
ABN 66 931 675 319**

**The following is a list of capital work and expenditures to date.**

- 18 Pearce St project \$ 257188 (work in progress)
- Solar \$31,960 (Amanbidji) (Completed)
- Two Troppo Birds Hides \$5,073 (Completed)
- Playground-Yarralin \$273,660 (work in progress)
- Playground-Pine Creek \$116,984 (work in progress)
- Playground-Naiyu \$142,488 (work in progress)
- Staff house renovation- Kalkarindji \$15,908 (Completed)
- New Mower \$41,200 (Completed)
- Playground-Bulla \$26,906 (Completed)
- Wattie Creek Crossing \$300,000 (work in progress)
- Daguragu Sports & Rec Hall Upgrade \$126,097 (work in progress)
- Duplex – Yarralin \$585 (work in progress)
- Cyclone Container Block \$6,750

**In January, the following payments were processed for capital works.**

- Daguragu Sports & Rec Hall Upgrade \$85,529
- 18 Pearce St project \$6,296
- Cyclone Container Block \$6,750



**Victoria Daly**  
REGIONAL COUNCIL

The table below compares capital revenue and expenditure to budget. Expenses will increase as projects progress.					Funded by			
CAPITAL EXPENDITURE	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Current Financial Year (Annual) Budget \$	Council's Reserves/ Operational Revenue	LA Fundings	Grants	Insurance Claims & Grants
Arts Centre Park Shade Trees and Outdoor table	-	-	-	20,000	-	20,000	-	-
Basketball Court-Lingara			-	30,000		30,000		
Bus Shelter	-	-	-	40,000	-	40,000	-	-
Cab tractor(2x)	-	-	-	260,000	260,000	-	-	-
Cold drinking water fountains-Kalkarindji			-	80,000		80,000		
Compactor truck			-	250,000	250,000			
Daguragu Sports & Rec Hall Upgrade	126,097	126,097	-	635,947	-	-	635,947	-
Daguragu Street Lighting	-	-	-	30,000	30,000	-	-	-
Duplex - Yarralin	585	585	-	815,261	490,000	-	325,261	-
Flood recovery program			-	1,432,419	-	-	-	1,432,419
Kalkarindji Street Lighting	-	-	-	35,000	35,000	-	-	-
Lot 81 and Com's house Timber Creek Sceptic Upgrade (Provisional)	-	-	-	100,000	100,000	-	-	-
Major stormwater drains repairs.			-	318,243	-	-	318,243	-
Minor infrastructures-Pine Creek	-	-	-	100,000		50,000	50,000	-
Minor infrastructures-Timber Creek	-	-	-	100,000	20,000	30,000	50,000	-
Motor vehicles	-	-	-	200,000	200,000	-	-	-

New office Building-18 Pearce St	257,188	257,188	-	1,000,000	1,000,000	-	-	-
Night Patrol Bus (x2)			-	137,382		-	137,382	
No 4 Fitzer Road - Respite Centre Upgrade	-	-	-	626,883	-	-	626,883	-
Playground Installation (With Shade Shelter)-Yarralin	273,660	274,089	428	320,000	-	150,000	170,000	-
Playground Installation-Naiuyu (Playground with Soft fall Rubber)	142,488	142,488	-	150,000	-	-	150,000	-
Playground upgrade-Bulla	26,906	26,906	-	30,000		30,000		
Power card-operated lights for Yarralin Oval			-	30,000		30,000		
Cyclone Container Block	6,750	-	(6,750)	-				
Proposed Oval Lighting	-	-	-	825,000	-		825,000	-
Road works on Wilson Street-Timber Creek.	-	-	-	518,050	160,000	-	358,050	-
Sealing road accessing to WTS in Timber			-	148,800			148,800	
Shade Shelter Installation-Playground-Pine Creek	116,984	110,000	(6,984)	110,000	-	-	110,000	-
Side-by-side all-terrain vehicles (ATV) (X5)			-	200,000	200,000			
Sign - Northern and Southern entrances-Pine Creek			-	20,000		20,000		
Solar light- Amanbidji	31,960	31,960	-	38,000		38,000		
Sports and Rec Trailer			-	40,000	20,000		20,000	
Staff House Upgrade-Kalkarindji	15,908	15,908	-	15,908	15,908			
Two Troppo Bird Hides	5,073	5,073	-	5,073	5,073	-	-	-
Water and Electricity project-Pigeon Hole			-	250,000			250,000	
Zero-turn mowers (2x)	41,200	41,200	-	41,200	41,200	-	-	-
Wattie Creek Crossing	300,000	350,000	50,000	350,000	350,000			
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>1,344,798</b>	<b>1,381,493</b>	<b>36,695</b>	<b>9,303,166</b>	<b>3,177,181</b>	<b>518,000</b>	<b>,175,566</b>	<b>1,432,419</b>



VICTORIA DALY REGIONAL COUNCIL  
ABN 66 931 675 319



**Monthly Balance Sheet Report**

Balance Sheet as at 31 January 2024	YTD Actuals \$	Note Reference
<b>ASSETS</b>		
Cash at Bank		(1)
Tied Funds	5,773,539	
Unfied Funds	15,648,022	
Accounts Receivable		
Trade Debtors	194,794	(2)
Rates & Charges Debtors	838,786	(2)
Other Current Assets	(240,490)	
<b>TOTAL CURRENT ASSETS</b>	<b>22,214,652</b>	
Non-Current Financial Assets	172,075	
Property, Plant and Equipment	44,265,223	
<b>TOTAL NON-CURRENT ASSETS</b>	<b>44,437,298</b>	
<b>TOTAL ASSETS</b>	<b>66,651,950</b>	
<b>LIABILITIES</b>		
Accounts Payable	385	(3)
ATO & Payroll Liabilities	45,924	(5)
Current Provisions	1,094,710	(6)
Accruals	1,653	
Other Current Liabilities	1,594,281	(7)
<b>TOTAL CURRENT LIABILITIES</b>	<b>2,736,953</b>	
Non-Current Provisions	102,276	
Other Non-Current Liabilities	70,466	
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>172,742</b>	
<b>TOTAL LIABILITIES</b>	<b>2,909,695</b>	
<b>NET ASSETS</b>	<b>63,742,255</b>	
<b>EQUITY</b>		(8)
Asset Revaluation Reserve	2,377,320	
Reserves	38,669,536	
Accumulated Surplus	22,695,400	
<b>TOTAL EQUITY</b>	<b>63,742,255</b>	

**Note 1: Cash and Investment Held**

The Council invests cash from its operational and business Savers accounts to ensure it receives the best return on its cash holdings. As of January 2024, the Council's cash and cash equivalent decreased by \$642,829 from \$6,664,391 in December to \$6,021,562 in January. Term deposit investment of \$2,000,000 matured during the month of January 2024, and it was reinvested with CBA for 6 months at an interest rate of 4.99%. Excess cash of \$1,500,000 in a trust account was invested with CBA for six months at an interest rate of 5.04%. This brings the total term deposits held as of 31 January 2024 to \$15,400,000.

27% (\$5,773,539) of \$21,421,562 are tied funds.

**Cash and Investments**

Business Saver				2,845,014
Transaction Account				651,134
Trust account				2,525,014
Petty Cash				400
				<u>6,021,562</u>

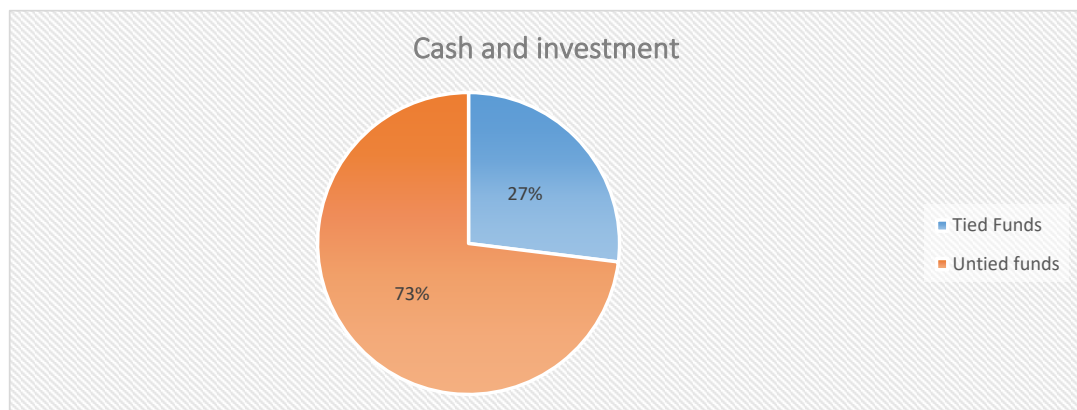
Cash Investments	Interest Rates	Maturing date	Maturing Term	Term Deposit amount	Total Expected Interest on Maturity
Term Deposit-CBA	4.86%	4/03/2024	6 months	2,000,000	47,934.25
Term Deposit-CBA	4.92%	27/03/2024	6 months	2,000,000	48,526.03
Term Deposit-CBA	4.97%	24/04/2024	6 months	1,500,000	36,764.38
Term Deposit-CBA	5.04%	27/05/2024	6 months	2,000,000	49,985.75
Term Deposit-CBA	4.87%	24/06/2024	6 months	2,000,000	47,766.03
Term Deposit-CBA	4.99%	25/07/2024	7 months	2,000,000	49,763.29
Term Deposit-CBA	4.99%	25/07/2024	6 months	1,500,000	37,322.47
Term Deposit-CBA	5.04%	31/07/2024	8 months	2,400,000	60,314.30
				<b>15,400,000</b>	<b>378,376.49</b>

**Tied Funds**  
**Untied funds**

**5,773,539**  
**15,648,022**

**Total**

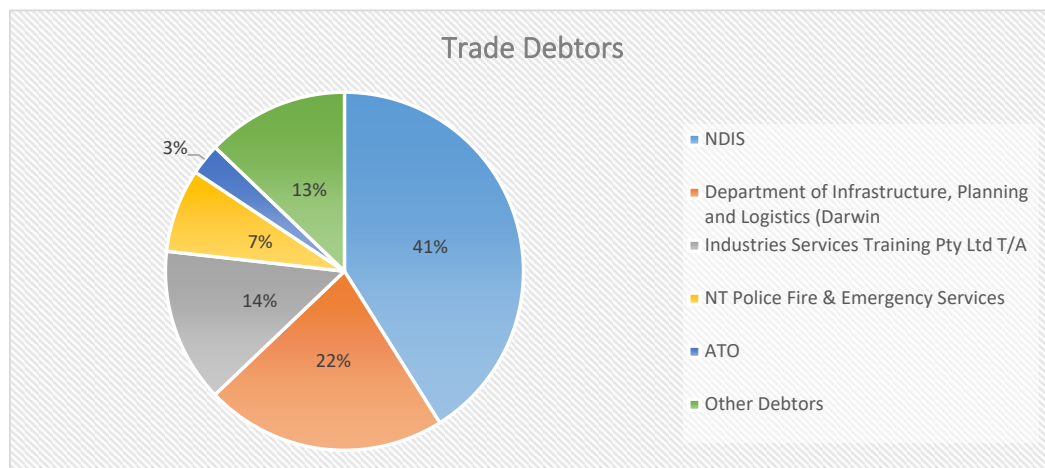
**21,421,562**



## Note 2: Statement of Trade Debtors

The Council's trade receivables balance as of 31 January 2024 was \$194,794, of which \$161,98, or approximately 83%, was more than 90 days old. The finance team and Professional Collection Services (PCS) are following up on overdue invoices.

Contact	Current	1 Month	2 Months	3 Months	>3 Months	Total	
NDIS	-	1,489	-	1,953	76,549	79,991	41.1%
Department of Infrastructure, Planning and Logistics (Darwin	20,277	-	-	-	22,217	42,494	21.8%
Industries Services Training Pty Ltd T/A	-	-	-	-	27,087	27,087	13.9%
NT Police Fire & Emergency Services	-	-	-	-	14,713	14,713	7.6%
ATO	-	5,494	-	-	-	5,494	2.8%
Other Debtors	1,105	2,000	878	-	21,033	25,016	12.8%
	21,382	8,983	878	1,953	161,598	194,794	
	11%	5%	0%	1%	83%		



In January, the Council received \$169,531 from Rates payers. Total rates and refuse charges outstanding as of 31 January was \$838,786, of which \$429,832.76 are rates and charges for the financial year 2023-24, and \$408,953.24, the remaining balance is for prior years. The finance team is currently reviewing the large outstanding amount and investigating why the payment has yet to be made by contacting the ratepayers.

## Rates and Refuse charges

Balance as at 01/01/2024	1,008,317
Cash received in January	169,531
Balance as at 31/01/2024	<b>838,786</b>

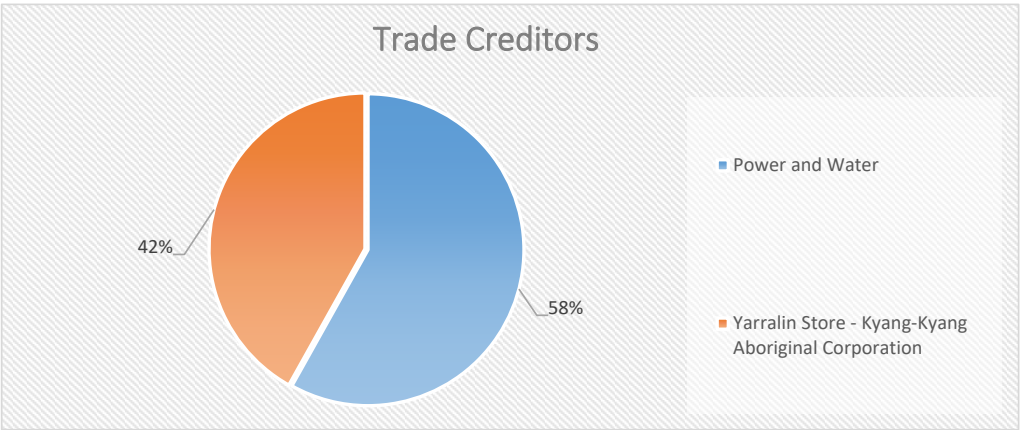
**Note 3: Statement on Trade Creditors**

The Council's trade payables balance as of 31 January 2024 was \$385.

Settlement of the Council's trade payables is generally within 30 days.

The Council has no trade payables for which it classifies as non-current, i.e., not payable within 12 months. The negative balance in the report represents the credit notes Council received after paying the suppliers' invoices. These amounts will be offset against future invoices from suppliers.

Contact	Current	1 Month	2 Months	3 Months	>3 Months	Total	
Kalkaringi Store (Karu Bulangkarni)	(34)	-	-	-	-	(34)	-3%
Power and Water	416	-	-	-	-	416	37%
Repco Pty Ltd	(298)	-	-	-	-	(298)	-27%
Yarralin Store - Kyang-Kyang Aboriginal Corporation	-	-	300	-	-	300	27%
Other creditors	-	-	-	-	-	-	0%
	85	-	300	-	-	385	
	22%	0%	78%	0%	0%		



**Note 4: Corporate credit cards.**

The Council has a credit card facility of \$200,000, of which \$92,000 has been allocated to 13 cardholders.

For January 2024, there was an aggregate spending of \$8,604.42.

Masked Card Number	Transaction Dates		Amount
5550-05XX-XXXX-1528	23-Dec-23	24-Jan-24	641.65
5550-05XX-XXXX-2298	23-Dec-23	24-Jan-24	166.60
5550-05XX-XXXX-4529	23-Dec-23	24-Jan-24	4,706.58
5550-05XX-XXXX-4541	23-Dec-23	24-Jan-24	(8,604.42)
5550-05XX-XXXX-5585	23-Dec-23	24-Jan-24	1,634.34
5550-05XX-XXXX-5850	23-Dec-23	24-Jan-24	281.51
5550-05XX-XXXX-6309	23-Dec-23	24-Jan-24	421.99
5550-05XX-XXXX-7716	23-Dec-23	24-Jan-24	117.13
5550-05XX-XXXX-8147	23-Dec-23	24-Jan-24	(72.75)
5550-05XX-XXXX-2566	23-Dec-23	24-Jan-24	262.17
5550-05XX-XXXX-9622	23-Dec-23	24-Jan-24	81.00
5550-05XX-XXXX-9718	23-Dec-23	24-Jan-24	364.20

In January, there was only one transaction on Mayor's credit card. It was a refund of \$72.75 for the wrong amount charged for accommodation in December.

**Cardholder Name:** Mayor

Transaction Date	Amount	Supplier's Name	Reason for the Transaction
	\$		
17 January 2024	72.75	Knotts Crossing Resort	Refund wrong accommodation charge
<b>Total</b>	<b>72.75</b>		

In January, there was no credit card transaction on the CEO's credit card.

**Cardholder Name:** CEO

Transaction Date	Amount	Supplier's Name	Reason for the Transaction
	\$		
<b>Total</b>			

**Note 5: Statement on Australian Taxation Office, Superannuation, and Insurance Obligations**  
**(a) Australian Taxation Office**

The Council has the following reporting and payment obligations with the Australian Taxation Office:

- (i) Goods and Services Tax – Amounts are reported and remitted monthly.
- (ii) PAYG Income Tax Withheld – Amounts are reported and remitted fortnightly as part of Single Touch Payroll (STP) arrangements and
- (iii) Fringe Benefits Tax – Instalment amounts are paid quarterly with an FBT return for the 12 months ending 31 March required to be lodged each year.

As of 31 January, the GST liability was \$44,892, and no PAYG liability was outstanding.

**(b) Superannuation**

Employees are paid defined superannuation contributions in accordance with the superannuation legislative framework. Superannuation contributions are paid to either an employee's choice of complying fund or the Council's default fund, which is currently Hostplus Super.

The Council contributes 11 percent of an employee's ordinary time earnings into their selected super account. Some employees of the Council receive an additional superannuation contribution as part of their agreed remuneration package.

Superannuation payments are remitted monthly.

As of 31 January 2024, super liability was \$1,032. The Council will remit this payment to superannuation funds in February.

		Obligation Accrued	To be paid/refunded
GST	44,892	January	February
Super	1,032	January	February
PAYG	-	January	February
	<b>45,924</b>		

**Note 6: Provisions**

The provision includes annual leave, LSL, and toils liability accrual. As of January 2024, employees' leave liability decreased by \$102,735 from \$1,197,445 in December to \$1,094,710 in January. The big drop is because most staff were on annual leave in the two payroll periods in January, which covered the last week of December and the third week of January.

	Jan	Dec	Difference
Provision - Annual Leave	678,110	775,029	(96,919)
Provision - LSL (Current)	416,621	422,388	(5,767)
Provision - TOIL	-21	28	(49)
	<b>1,094,710</b>	<b>1,197,445</b>	<b>(102,735)</b>

**Note 7: Other Current Liabilities**

Other current liabilities increased by \$5,153 from \$1,589,128 in December to 1,594,281 in January. A bond of \$686 was received from the new tenant (staff), an employee deduction of \$35 was paid out, and retention money of 5% of the progress payment of \$90,030 (Aus Project) was held.

<b>Current Liabilities</b>	<b>Jan</b>	<b>Dec</b>	<b>Difference</b>
Client Contribution clearing	1,054	1,054	-
Community Fund (Generated from CDP IGA)	6,837	6,837	-
Credit Card - B Hylands	-	-	-
Credit Card-2 - P Kaur	-	-	-
Council Rates Received in Advance	3,724	3,724	-
Current Lease Liability	120,769	120,769	-
Current Liability Other General	53,300	53,300	-
HCP Client Contingencies	29,710	29,710	-
Material Fund (CDP IGA)	7,682	7,682	-
Payables - Bond and Deposit	12,235	11,549	686
Payables - CDP Income Generation Activity	21,637	21,637	-
Payables - CDP Outcome Pay	5,000	5,000	-
Payables - Employee	0	35	(35)
Payables - Others	4,601	4,601	-
Payables - Retention Money	142,125	137,624	4,502
Payroll Clearing Account	0	0	-
Rounding	0	0	-
Unexpended Grants	1,185,606	1,185,606	-
Workers Compensation Clearing	0	0	-
	1,594,281	1,589,128	5,153

**Note 8: Equity**

The equity balance increased by \$574,076 from \$63,168,180 in December to \$63,742,255 in January.

<b>Equity</b>	<b>Jan</b>	<b>Dec</b>
Accumulated Surplus/Deficit	21,097,475	21,097,502
Asset Reval Reserve	35,177,330	35,177,330
Asset Revaluation-Motor Vehicles	1,262,315	1,262,315
Asset Revaluation-Plant & Equipment	1,115,005	1,115,005
Assets Replacement Reserve	530,000	530,000
Unexpended Grants Reserve	2,962,206	2,962,206
	<b>62,144,331</b>	<b>62,144,358</b>
<b>Add:</b>		
Operating Surplus/Deficit	66,165	(33,667)
Capital items	74	(301,630)
Insurance Claims	1,531,685	1,359,119
Current Year Earnings	1,597,925	1,023,822
	<b>63,742,255</b>	<b>63,168,180</b>

**Note 9: Insurance for the financial year 2023/24**

All insurance premium payments are up to date. There was no payment made in January.

Details of the Council's current insurance arrangements for the 2023-2024 financial year are as follows

Insurance	Amount \$	GST	Net	Paid on
Motor vehicle	53,795	4,890	48,905	01-Oct-23
Property	67,341	2,936	64,406	29-Sep-23
Property	866,065	78,733	787,332	06-Oct-23
1st Instalment Workers Comp	115,689	10,517	105,172	25-Aug-23
2nd Instalment Workers Comp	115,689	10,517	105,172	01-Oct-23
3rd Instalment Workers Comp	115,689	10,517	105,172	01-Dec-23
4th Instalment Workers Comp	-	-	-	
	<b>1,334,269</b>	<b>118,111</b>	<b>1,216,158</b>	

**Note 10: Key Indicators year to date.**

Key indicators	Jul-Jan 24	Jul-Dec 23	Variance
<b>Cash</b>			
Cash received	14,288,146	12,071,795	18%
Cash spent	14,140,210	11,253,547	26%
Closing bank balance	6,021,162	6,663,991	-10%
<b>Profitability</b>			
Income	13,002,049	11,065,911	17%
Expenses	11,404,124	10,042,089	14%
Profit (loss)	1,597,925	1,023,822	56%
<b>Balance Sheet</b>			
Debtors	194,794	174,639	12%
Creditors	385	3,837	-90%
Net assets	63,742,255	63,168,180	1%
<b>Ratios</b>			
Current assets to liabilities	3.90	3.75	4%
Liabilities to Assets Ratio	0.044	0.045	-2%

**The current ratio** measures an organisation's capacity to meet its current obligations, and a good current ratio should be more than 1.5. VDRC's Current ratio is 3.90: For every \$1.00 in current liabilities, VDRC has \$3.90 of Current assets. In other words, VDRC's current assets are 3.90 times more than its current liabilities.

**The Liabilities to Assets Ratio (L/A).** This ratio is a solvency ratio that examines how much of an organisation's assets are made of liabilities, and a good L/A ratio is around 0.3 to 0.6. VDRC L/A ratio is 0.044: For every \$1.00 of assets, VDRC has \$0.044 of debt (liabilities). In other words, VDRC's total liabilities are 4.4% of total assets.





## 11. Action Items

### Action Item Report

**ITEM NUMBER** 11.1.

**REPORT TYPE** Action Items Report

**PREPARED BY** Media and Communications Officer

#### **Purpose**

To provide an update on the status of action items since the last ordinary Council meeting.

#### **Recommendations**

- A. That the Action Item Report is received and noted
- B. That completed items be removed from the action items list.

#### **Council officer conflict of interest declaration**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

#### **Attachments**

1. Action Item Report (1) [11.1.1 - 15 pages]

Action Register

Search Criteria

Showing Completed Items: Yes

Include Items Completed From: 01/01/2024

Applied Filters

Meeting Types: Ordinary Meeting of Council

Generated By: Kim Maskell

Generated On: 19/02/2024 at 2:30pm

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
01/04/2022	28/01/2022 - Item 14 - Correspondence	<b>MOTION BROUGHT FORWARD</b> (28/02/22) Letter to be sent to LGANT regarding the urgent need for upstream flood notification for Upper Victoria River (above Kalkarindji) and the Humbert River (above Lingarra) (22/10/21) Email to be sent from CEO to Peter McLinden concerning motions from previous Council meetings regarding <u>advocacy for upstream notification system on Victoria River.</u>	Brian Hylands, Michelle Griffin	<b>17/03/2023 Michelle Griffin</b> Motion paper sent to LGANT for inclusion in the general meeting agenda. LGANT GM is scheduled for 19-20 April 2023.  <b>25/07/2023 Michelle Griffin</b> Letter received from the Bureau of Meteorology on 24 May 2023 regarding flood warning networks. Correspondence available in Share Point register.	In progress
01/04/2022	28/09/2021 - Item GB-31.4 Green River Aboriginal Corporation	<u>31.4 Action item:</u> That a business plan be prepared to outsource waste management at Nauiyu	Adam Justin, Matthew Cheminant	<b>17/03/2023 Matthew Cheminant</b> VDRC are still waiting for a lease agreement  <b>20/09/2023 Matthew Cheminant</b> Requires further decision making as there is no lease on the current waste facility in Nauiyu	In progress
01/04/2022	21/03/2017 - 052/2017 - Waste Management Site - Kalkarindji	#4 (3) Kalkarindji Landfill (052/2017) CEO to identify ownership (through Land Council) of suitable future dump land sites. Apply for external fencing funding for Kalkarindji. <u>Civil Works to ascertain dump site requirements for inclusion of project in the community plan.</u>	Brian Hylands	<b>22/06/2023 Michelle Griffin</b> COMMENTS FROM PREVIOUS ACTIONS ITEMS (prior to DA) <b>25 June 2019</b> Since March 2017 a waste management strategy has been established. The only outstanding land tenure issues are at Kalkarindji. The area where the landfill is located is subject to a land title claim. CLC are investigating a way forward. Funding has been provided to develop shovel ready documentation and cost estimates for all Council landfills.	Ongoing
26/07/2022	General Business 13.2 Roadside stops - Buntine Hwy	Discuss and identify the location for a rest stop with toilets.  <b>Action:</b> Letter to DIPL and the Department of Chief Minister and Cabinet (Jake and Claire) and Regional Manager Territory Regional Growth. Roadside rest stop near Delemere.	Adam Justin, Matthew Cheminant	<b>17/03/2023 Matthew Cheminant</b> MC sent an email to Dipl requesting toilet blocks along the Buntine HWY in three locations. They have acknowledged the request.  <b>23/10/2023 Adam Justin</b> Followed with DIPL as per MC's original request. DIPL could not provide any update on the request. This is actioned for follow up and initiate further discussions shall be opened with DIPL	In progress

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
				to meet requests of community members throughout the VDRC region.	
27/09/2022	General Business 15.6 Title - In-kind support from Sitzler	<b>Motion</b> That a letter from the Mayor be sent to Sitzler seeking in-kind support for the projects taking place in Timber Creek for the benefit of the people of Timber Creek.	Michelle Griffin	<b>17/01/2023 Michelle Griffin</b> Letter draft and awaiting feedback  <b>13/04/2023 Michelle Griffin</b> On hold until scope of works is complete.	On hold
29/11/2022	Kalkarindji   Daguragu Local Authority meeting held on 8 November 2022	<b>Motion</b> A. That the minutes of the Kalkarindji   Daguragu Local Authority meeting held on 8 November 2022 be adopted as a resolution of Ordinary Council; and B. That Council endorse the following Kalkarindji   Daguragu Local Authority resolution: <ul style="list-style-type: none"> <li><b>KLA-2022/3</b> - That the Kalkarindji   Daguragu Local Authority commit up to \$25,000 for the Katherine Vet Services to deliver vet program two times in 2023.</li> </ul>	Adam Justin, Matthew Cheminant	<b>17/03/2023 Matthew Cheminant</b> Purchase order has been raised for the two vet visits.	Completed
31/01/2023	Mayoral Report	<b>Resolution: OCM-2023/4</b> That Council recommend Daniel Jones and Graham Watts receive a bravery award for their commitment to ensuring community safety during the Timber Creek floods in December 2022.	Kim Maskell	<b>23/10/2023 Michelle Griffin</b> Final details being confirmed. The application is almost ready for submission.  <b>09/11/2023 Kim Maskell</b> The application was submitted on 1/11/23  Thank you for submitting your application through the Australian Honours and Awards portal: ( <a href="https://oosgg-ca-prod.powerappsportals.com/">https://oosgg-ca-prod.powerappsportals.com/</a> ). Your application has been successfully submitted. Your application ID is APP-P5Q4048.  <b>05/02/2024 Kim Maskell</b> Jan 31 - Followed up on progress of the awards, response on Feb 2 advised that the nomination is current and, while they can't give an exact timeframe, they	Awaiting external response

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
				are generally considered within 24 months from time of receipt.	
28/02/2023	Pine Creek Local Authority meeting held on 7 February 2023	<b>OCM-2023/28 Resolution:</b> <ul style="list-style-type: none"> <li>A. That the minutes of the Pine Creek Local Authority meeting held on 7 February 2023 be adopted as a resolution of Ordinary Council; and</li> <li>B. That Council endorses resolution <b>PCLA-2023/4</b> The Pine Creek Local Authority extends an invitation to PowerWater to attend the next Pine Creek Local Authority meeting to discuss water issues.</li> <li>C. That Council endorses resolution <b>PCLA-2023/7</b> that the Pine Creek Local Authority have accepted the Election Commitment funding offer and commit a matching co-contribution as per the funding guidelines.</li> <li>D. That Council endorses resolution <b>PCLA-2023/8</b> for the council to obtain quotes for lighting options for the Pine Creek oval (to include fixed and mobile options).</li> <li>E. That Council notes resolution <b>PCLA-2023/10</b> and will continue to support the Pine Creek Goldrush with in-kind assistance</li> </ul>	Adam Justin, Matthew Cheminant	<p><b>08/03/2023 Jackson Bernard</b> No action is required from Finance.</p> <p><b>17/03/2023 Matthew Cheminant</b> A. Pine Creek Com needs to invite Power and water to the next local authority meeting  B. Committed funding just a delay on delivery of equipment  C. Lighting, Applications for a grant in progress  D. Approved</p> <p><b>20/03/2023 Tanya Brown</b> COM ,Tanya Brown emailed PWC on 7th February 2023 to Shane Papworth to update on Pine Creek water security. Waiting for confirmation on attendance.  COM, Tanya Brown emailed AllRegions electrical for a cost estimate on supplying and installing lighting at the oval on 7.2.2023</p> <p><b>21/06/2023 Matthew Cheminant</b> 21/06/2023 Waiting on update from grant application for oval lighting</p> <p><b>24/08/2023 Tanya Brown</b> PWC representatives attended the August meeting and provided members with updates on the status of water in Pine Creek, they advised members they will request another attendance of the LA meeting when they have further updates to provide to the township.</p> <p><b>20/09/2023 Matthew Cheminant</b> VDRC are awaiting a response re the grant application.</p>	Awaiting external response

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
28/02/2023	Kalkarindji/Daguragu Local Authority meeting held on 14 February 2023	<b>OCM-2023/30 Resolution:</b> <ul style="list-style-type: none"> <li>A. That the minutes of the Kalkarindji/Daguragu Local Authority meeting held on 14 February 2023 be adopted as a resolution of Ordinary Council.</li> <li>B. That Council endorses resolution <b>KDLA-2023/6</b> to proceed with the bus shelter project, estimated to cost up to \$20,000.</li> <li>C. That Council endorses resolution <b>KDLA-2023/7</b> for the design of the waste management sign <i>'for health and safety reasons please do not light up the dump'</i>. (attached)</li> <li>D. That Council endorses resolution <b>KDLA-2023/8</b> to proceed with the <i>Arts Centre Park shade trees and outdoor table project</i>, estimated to cost up to \$20,000.</li> <li>E. That Council receive and note resolution <b>KDLA-2023/9</b> that the Local Authority support the council to advocate for rest stops on the Buntine Highway and support that council write to the relevant Ministers on the matter.</li> </ul>	Adam Justin, Matthew Cheminant	<b>08/03/2023 Jackson Bernard</b> \$20k commitment for Bus Shelter and \$20k for Arts Centre shade trees and outdoor table project will be included in the next budget review.  <b>23/05/2023 Michelle Griffin</b> ESO drafting the letter pertaining to KDLA-2023/9  <b>21/06/2023 Matthew Cheminant</b> 21/06/2023 Just waiting on formal approval from DIPL. Then building scope of works and source quotes  <b>23/06/2023 Matthew Cheminant</b> Waste management facility sign is ordered and awaiting delivery.  <b>20/09/2023 Matthew Cheminant</b> B. In progress C. Complete D. In progress E. Complete  <b>20/09/2023 Jocelyn Moir</b> Waste management facility sign has been installed	Ongoing
28/02/2023	Yarralin/Nitjpurru Local Authority meeting held on 16 February 2023	<b>OCM-2023/31 Resolution:</b> <ul style="list-style-type: none"> <li>A. That the minutes of the Yarralin/Nitjpurru Local Authority meeting held on 16 February 2023 be adopted as a resolution of Ordinary Council.</li> <li>B. That council endorses resolution <b>YLA-2023/4</b> to commit \$30,000 of Local Authority Project Funding to a bi-annual vet program in 2023.</li> <li>C. That council endorses resolution <b>YLA-2023/5</b> to commit \$150,000 of Local Authority Project Funding to the development of a playground, including outdoor fitness equipment in Yarralin.</li> <li>D. That council notes resolution <b>YLA-2023/6</b> and will investigate options for developing a council premises including office and staff accommodation at Nitjpurru.</li> <li>E. That council notes resolution <b>YLA-2023/7</b> and will investigate the process and support a place name change from 'Pigeon Hole' to 'Nitjpurru'.</li> </ul>	Adam Justin, Matthew Cheminant	<b>08/03/2023 Jackson Bernard</b> \$30k and \$150k commitments will be included in the next budget review.  <b>21/06/2023 Matthew Cheminant</b> 21/06/2023 First vet visit was undertaken in March/April, second vet Oct/Nov.  <b>20/09/2023 Matthew Cheminant</b> Purchase orders raised and in progress	In progress
28/02/2023	Action Items	<b>OCM-2023/34 Resolution:</b>	Keira Townsend,	<b>08/03/2023 Keira Townsend</b>	Completed

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
		<div> A. That council request that the ABA grant to develop land at 4 Fitzer Street Timber Creek (Lot 101) be varied due to no available land, and the variation to be focused on staff accommodation on council land to support the aged care and NDIS programs. </div>	Matthew Cheminant, Trudy Braun	<p>Prior to receiving a Grant Agreement, Council is required to submit new project plan and accompanying budget to NIAA. The Operations team have been notified that this is required.</p> <p><b>26/05/2023 Keira Townsend</b></p> <p>Operations team are currently developing amended project scope, budget and timeline to include construction of staff accommodation.</p> <p><b>21/06/2023 Matthew Cheminant</b></p> <p>21/06/2023 land tenure still an issue. Investigating other areas.</p> <p><b>22/08/2023 Keira Townsend</b></p> <p>Request for variation submitted. Awaiting notice of outcome.</p> <p><b>20/09/2023 Matthew Cheminant</b></p> <p>Grant manager to confirm whether the variation has been accepted</p> <p><b>20/09/2023 Keira Townsend</b></p> <p>Still awaiting official outcome notification from NIAA</p> <p><b>22/11/2023 Keira Townsend</b></p> <p>NIAA will provide the final agreement over the coming weeks.</p> <p><b>23/01/2024 Keira Townsend</b></p> <p>Council has received grant agreement documents. Being presented to Council for approval to affix common seal at the January 2024 OCM</p>	
28/03/2023	General Business 14.4 Nitjpurru Housing	<div> <b>OCM-2023/60 Resolution:</b>  That the Mayor writes to all relevant Northern Territory and Federal Ministers advocating for the relocation of Nitjpurru to higher ground, emphasising that no new houses should be built in the flood area. </div>	Michelle Griffin	<p><b>19/07/2023 Michelle Griffin</b></p> <p>letter in progress</p> <p><b>25/07/2023 Michelle Griffin</b></p> <p>Mayor B. Pedwell has contacted ABC to discuss houses being built in flood zone at Nitjpurru.</p>	In progress



Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
28/04/2023	Action Items	<b>OCM-2023/79 Resolution:</b> A. That Council write to the Minister Moss (cc Minister Paech) requesting that the EPA attend local authority meetings to explain their policies that impact council's waste management.	Michelle Griffin	<b>09/06/2023 Michelle Griffin</b> Letter sent to Minister Moss on 9 June 2023. Awaiting response.  <b>17/07/2023 Michelle Griffin</b> NTEPA officers from the Regulation division will be attending the Pine Creek and Timber Creek local authority meetings in August.  <b>23/10/2023 Michelle Griffin</b> Invitation extended to NTEPA to meet with Councillors.	Awaiting external response
28/04/2023	General Business 14.5 Relocation of Nitjpurru office	<b>Resolution: OCM-2023/86</b> A. Council request a letter to the Department of the Chief Minister and Cabinet for funding assistance to assist with the relocation of Council's office to the evacuation centre with connections to essential services.	Adam Justin, Brian Hylands, Matthew Cheminant, Michelle Griffin	<b>21/06/2023 Matthew Cheminant</b> 21/06/2023 sourcing quotes  <b>18/07/2023 Michelle Griffin</b> Letter sent to A/Executive Director of the Local Government branch of Department of the Chief Minister and Cabinet. Awaiting reply.  <b>20/09/2023 Matthew Cheminant</b> All relevant information and quotes have been submitted to the Grant manager for action.	Ongoing
28/04/2023	General Business 14.7 Daguragu Road	<b>OCM-2023/88 Resolution:</b> A. Council write to Minister Lawler requesting clarification on the ownership of the crossing at Wattie Creek crossing at Daguragu.	Brian Hylands, Michelle Griffin	<b>31/05/2023 Michelle Griffin</b> Letter sent to Minister Eva Lawler on 31 May 2023. Awaiting response.	Ongoing
30/05/2023	Bulla Local Authority Meeting held on 16 May 2023	<b>OCM-2023/106 Resolution:</b> A. That the minutes of the Bulla Local Authority Meeting held on 16 May 2023 be adopted as a resolution of Ordinary Council.  B. That Council endorses resolution <b>BLA-2023/4 Resolution:</b> The Bulla Local Authority request that Council investigate options for the storage of the mower and outdoor furniture.  C. That Council endorses resolution <b>BLA-2023/7 Resolution:</b> That the Bulla Local Authority request that Paul research quotes for play equipment - swings, larger slide and seesaw.  D. That Council endorses resolution <b>BLA-2023/8 Resolution:</b> The Bulla Local Authority request Council approval to commit \$3,500 of Local Authority Project Funding for signs around community (School, rubbish tip, air strip, Goorbidgim (x2), Janyima)	Adam Justin, Matthew Cheminant	<b>21/06/2023 Paul Buckley</b> OCM-2023/106. B.- <b>BLA-2023/4.</b> The Night Patrol building at lot 26 Goorbidigum Street is still being leased and can be utilised for the event furniture and the new mower which is currently being housed at timber Creek Operations workshop.  <b>C. BLA-2023/7.</b> Three companies have been selected to tender a quote for the supply and installation of a playground system in Bulla.  <b>D. BLA-2023/8.</b>	Completed



Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
		<div>E. That Council endorses resolution <b>BLA-2023/10 Resolution:</b> The Bulla Local Authority request Council approval to commit \$30,000 of Local Authority Project Funding towards playground for the Bulla community.</div>		<p>The signage has arrived in timber creek. Kendel Builders will inform of their dates to install shortly.</p> <p><b>E. BLA-2023/8.</b> NT Sports and Surfacing Pty Ltd quotation has been accepted from the 3 quotes sourced. They will contact the Council shortly once delivery and installation time has been sort.</p> <p><b>21/06/2023 Matthew Cheminant</b> 21/06/2023 Quotes accepted for Bulla playground addition.</p> <p><b>21/06/2023 Matthew Cheminant</b> 21/06/2023 outdoor furniture awaiting collection and delivery.</p> <p><b>02/12/2023 Matthew Cheminant</b> COM - Paul Buckley has delivered the furniture and housed in the night patrol building</p>	
30/05/2023	Timber Creek Local Authority Meeting held on 16 May 2023	<div> <b>OCM-2023/107 Resolution:</b>  A. That the minutes of the Timber Creek Local Authority Meeting held on 16 May 2023 be adopted as a resolution of Ordinary Council.   B. That Council endorses resolution <b>TCLA-2023/24 Resolution:</b> The Timber Creek Local Authority request council look into alternative illuminating school zone signs which will capture the attention of drivers; and   C. That Council endorses resolution <b>TCLA-2023/24 Resolution:</b> The Timber Creek Local Authority request council obtain quotes and/or research grant opportunities (such as Community Safety Grants) for security lights (flood lights) on the street outside the school and creche (from both directions) </div>	Adam Justin, Matthew Cheminant	<p><b>21/06/2023 Matthew Cheminant</b> Roads to Recovery funding has been received. Lighting and school signage is included in scope of works being prepared for the Timber Creek Wilson Street upgrade.</p> <p><b>21/06/2023 Paul Buckley</b> <b>OCM-2023/107</b> <b>B. TCLA-2023/24</b> Contractors have been engaged to quote on the signage for the school signage to capture drivers attention. Awaiting quotations. <b>C. TCLA-2023/24</b> contractors have been engaged for quotes to move forward with grant funding amounts.</p>	In progress
27/06/2023	General Business GB-5 National Parks Rubbish	<div><b>OCM-2023/139 Resolution:</b> That Council write another letter to all relevant Ministers regarding rubbish in Pine Creek as a result of tourists 'taking their rubbish' from the surrounding National Park areas.</div>	Michelle Griffin	<p><b>18/09/2023 Michelle Griffin</b> Letter sent to Minister Nicole Manison on 18 September 2023.</p>	Awaiting external response
25/07/2023	General Business GB1 - Travel	Action: Report to Council in August regarding Councillor Travel Allowance	Brian Hylands,	<b>24/10/2023 Michelle Griffin</b>	In progress

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
	Allowance solutions		Michelle Griffin	This action is on hold until the NT Remuneration Tribunal conduct the consultation with all councils.	
25/07/2023	General Business GB6 - Consumer Advisory Body Aged Care	Action: Report to next council meeting with options for Aged Care advisory bodies.	Trudy Braun	<p><b>17/08/2023 Trudy Braun</b></p> <p>Contact has been made with the Aged Care Commission regarding clarification around who is required to have a Consumer Advisory Body, as per advice on their website</p> <p>All approved providers will need to comply with this requirement except for those who are state or territory approved providers or a local government authority.</p> <p><b>19/09/2023 Trudy Braun</b></p> <p>This has been followed up with still no outcome of the requirement. Awaiting a response.</p> <p><b>15/11/2023 Trudy Braun</b></p> <p>Advice from the Aged Care Quality Commission has been received regarding the requirement for Council to set up and implement a Consumer Advisory Body. Council being Local Government, there is no requirement for Council to set up and implement a Consumer Advisory Board. This does not stop the Council from engaging and seeking feedback from clients where possible.</p>	In progress
29/08/2023	Yarralin - Nitjpurru Local Authority meeting held on 9 August 2023	<div>OCM-2023/162</div> <p>C. That Council endorses <b>YLA-2023/23 Resolution:</b> That the YPHLA fully support a name change for Pigeon Hole to Nitjpurru and that the YPHLA seek Councils support on the name change.</p>	Michelle Griffin	<p><b>20/09/2023 Michelle Griffin</b></p> <p>YPHLA and Council resolutions have been sent to the Department. Awaiting advice on next steps.</p>	In progress
29/08/2023	Yarralin - Nitjpurru Local Authority meeting held on 9 August 2023	<div>OCM-2023/162</div> <p>B. That Council endorses <b>YLA-2023/22 Resolution:</b> The YPHLA prefer the Colourful 'Welcome to Yarralin' sign incorporating Walangeri and Victoria Daly Regional Council and the YPHLA agree to allocate money from beautification funding towards the sign.</p>	Adam Justin, Matthew Cheminant	<p><b>20/09/2023 Matthew Cheminant</b></p> <p>Quotes and enquiry is underway by the acting Com to purchase a sign and install</p>	In progress
29/08/2023	Timber Creek Local Authority meeting	<div>OCM-2023/164</div>	Adam Justin,	<p><b>06/12/2023 Kim Maskell</b></p> <p>Purchase order pending</p>	In progress

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
	held on 15 August 2023	C. Council acknowledges <b>TCLA-2023/33 Resolution:</b> The Timber Creek Local Authority reviewed quotes for supply and installation of outdoor gym and shade structure and notify Council that their preference is NT Sports and Playground Surfacing (Forpark).	Matthew Cheminant		
29/08/2023	General Business GB9 - Lot 1 and 2 Wooliana Road	<b>OCM-2023/176</b> That Council writes to Minister Lawler requesting Lot 1 and 2, Wooliana Road be allocated to Victoria Daly Regional Council for future service delivery centre.	Brian Hylands, Michelle Griffin	<b>23/10/2023 Michelle Griffin</b> Correspondence sent on 12 October 2023.  <b>20/02/24 Kim Maskell</b> Response received 30/10/23	Completed
31/10/2023	General Business	<b>OCM-2023/210 Resolution:</b> A. Council write to Minister Bowden requesting an update on disaster relief funding.	Brian Hylands, Kim Maskell		In progress
31/10/2023	General Business	<b>OCM-2023/212 Resolution:</b> A. Council writes to minister Worden seeking clarification on the issues with genetically modified cotton being transported on our roads, re-growing and roadside litter.	Kim Maskell		Not yet started
31/10/2023	General Business GB 2/ Fire Breaks	<u>Action:</u> Research options for Firebreaks in VDRC Communities	Adam Justin		Not yet started
31/10/2023	General Business	<b>OCM-2023/211 Resolution:</b> A. Council are requesting for slip lanes at Gulardi, One Mile, Myatt and Amanbidji	Adam Justin		Completed
31/10/2023	General Business	<b>Action:</b> Consultation with ALPA, Police, Gurindji regarding emergency supplies in Dargaragu	Brian Hylands		Not yet started
28/11/2023	General Business GB 2/ Disaster Funding Status	<u>Action:</u> Council requests CEO to attend next LEC meeting on 1 December 2023 at 3:00pm.	Brian Hylands		Not yet started
28/11/2023	General Business GB 1/ Cars being parked on the roads in Kalkarindji	<u>Action:</u> Council to consult with police regarding what can be done about the cars being parked on the roads. *Added on 30 Jan OCM - locate owner of cars and speak with them as well as the police	Brian Hylands, Matthew Cheminant		Not yet started
12/12/2023	Amended New Audit & Risk Policy / Terms of Reference	<b>OCM-2023/227 Resolution:</b> A. That the Amended New Audit & Risk Policy / Terms of Reference report is received and noted B. Council approves implementing non-attendance clause into LGP028 C. Council approves LGP028 Audit & Risk Policy/Terms of Reference D. That the Council approves membership being revoked for non-attendance of two consecutive meetings without apology	Brian Hylands		Not yet started

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
12/12/2023	Policy review - LGP013 Privacy and Confidentiality and LGP005 Other reasonable expenses and non-monetary benefits policy (Council Members)	<b>OCM-2023/228 Resolution:</b> A. That the Policy review - LGP013 Privacy and Confidentiality and LGP005 Other reasonable expenses and non-monetary benefits policy (Council Members) report is received and noted B. Council Approves LGP013 Privacy and Confidentiality Policy C. Council Approves LGP005 Other reasonable expenses and non-monetary benefits policy (Council Members)	Brian Hylands		Not yet started
12/12/2023	Auction of Council's Mobile Assets	<b>OCM-2023/229 Resolution:</b> A. That the Auction of Council's Mobile Assets report is received and noted B. That council approves the disposal of the following assets through an auction: <ul style="list-style-type: none"> <li>2000, Kubota M5700 Tractor Rego CC56BV</li> <li>2004, Kubota ME8200 Tractor Rego 718583</li> <li>2017, Kubota ZD1011-54-AU Mower Rego CD05FO</li> <li>2010, Can Am 5ABC Quad Bike Rego CC29MJ</li> <li>2016, Polaris Litre 570 Quad Bike Rego CC56MU</li> <li>Various IT equipment and CCTV system</li> <li>Steel railway sleepers – Pine Creek</li> </ul>	Matthew Cheminant		Not yet started
12/12/2023	Financial Report for the month ended 30th November 2023	<b>OCM-2023/231 Resolution:</b> A. That the Financial Report for the month ended 30th November 2023 is received and noted B. That the Council accepts the budget review, with the following addition - adding \$200,000 to replace the quad bikes and provide side by sides for the five wards C. That the Council allocate up to \$350,000 towards the Wattie Creek emergency roadworks	Jackson Bernard	<b>30/01/2024 Jackson Bernard</b> \$200,000 budget for Quad bikes will be financed by Reserves.	Completed
12/12/2023	Asset Management - Waste Collection Garbage Compactor	<b>OCM-2023/232 Resolution:</b> That the Asset Management - Waste Collection Garbage Compactor report is received and noted, A. That Council approves commencement of plans to procure a new Waste Collection Garbage Compactor	Matthew Cheminant		Not yet started

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
12/12/2023	Pine Creek Local Authority meeting held on 6 November 2023	<b>OCM-2023/235 Resolution:</b> A. That Council endorses <b>PCLA-2023/41 Resolution:</b> That PCLA donate \$1000 towards Christmas Party.  B. That Council acknowledges <b>PCLA-2023/42 Resolution:</b> PCLA have agreed for member John Roberts to use blower to push the dead salvinia weed off the sides and down into the ponds to see if it can be burnt and cleared out before the wet season approaches.  C. That Council endorses <b>PCLA-2023/43 Resolution:</b> PCLA has agreed to allocate \$1000 to have 67 Territory native trees planted around Pine Creek.  D. That Council acknowledges <b>PCLA-2023/31 Resolution:</b> the Resignation of Clare Merritt from the Pine Creek Local Authority is noted.  E. That Council endorses <b>PCLA-2023/32 Resolution:</b> i. That the Nomination of Dianne Benson to the Pine Creek Local Authority is received; and ii. The Pine Creek Local Authority recommend that Council endorses the nomination.	Matthew Cheminant, Nitten Kurian	<b>13/02/2024 Tanya Brown</b> all completed	Completed
12/12/2023	Kalkarindji - Dagaragu Local Authority meeting held on 14 November 2023	<b>OCM-2023/236 Resolution:</b> A. That Council endorses <b>KDLA-2023/21 Resolution:</b> The KDLA requests that Council writes to the Central Land Council requesting a crocodile management plan. If no plan is available, request that a plan be developed.  B. That Council endorses <b>KDLA-2023/25 Resolution:</b> i. The KDLA requests three quotes for the supply and installation of cold drinking water fountains at the Kalkarindji basketball court, the arts centre, and the Daguragu recreation hall (all to have multiple outlets); and ii. That the existing drinking water fountain at the Kalkarindji basketball court be repaired and re-installed at the Kalkarindji council office; and iii. That the KDLA request council approval to commit up to \$80,000 towards the project.  C. That Council endorses <b>KDLA-2023/26 Resolution:</b> i. That the KDLA request quotes for the supply and installation of a bus shelter at Daguragu; and ii. That KDLA requests council approval to commit up to \$40,000 towards the project.	Kirsty Bock, Matthew Cheminant		Not yet started

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
		<p>D. That Council endorses <b>KDLA-2023/27 Resolution:</b> That the KDLA requests council approval to increase the committed funds for the Kalkarindji bus shelter (KDLA-2023/6) from \$20,000 to \$40,000.</p> <p>E. That Council endorses <b>KDLA-2023/28 Resolution:</b></p> <ul style="list-style-type: none"> <li>i. That the KDLA request council to check compliance of the playground at central park; and</li> <li>ii. To liaise with the Kalkaringi School regarding compliance requirements; and</li> <li>iii. Prepare an estimate of funds required for the project.</li> </ul>			
12/12/2023	Yarralin Local Authority meeting held on 15 November 2023	<p><b>OCM-2023/237 Resolution:</b></p> <p>A. That Council endorses <b>YLA-2023/34 Resolution:</b></p> <ul style="list-style-type: none"> <li>i. The Yarralin - Nitjpurru Local Authority requests approval from Council that \$30,000 be committed towards a half basketball court at Lingara, and</li> <li>ii. Will be seeking a matching contribution from Local Member Chansey Paech.</li> </ul> <p>B. That Council endorses <b>YLA-2023/35 Resolution:</b> The Yarralin - Nitjpurru Local Authority requests approval from Council that \$20,000 be committed towards the Yarralin beautification project.</p> <p>C. That Council acknowledge <b>YLA-2023/28 Resolution:</b> The Yarralin - Nitjpurru Local Authority received and noted that Simon Campbell has resigned.</p>	Colin Campbell, Jackson Bernard, Matthew Cheminant	<b>30/01/2024 Jackson Bernard</b> Noted and added to the budget	Not yet started
12/12/2023	Timber Creek Local Authority meeting held on 21 November 2023	<p><b>OCM-2023/238 Resolution:</b></p> <p>A. That the Council endorses <b>TCLA-2023/43 Resolution:</b> That the Timber Creek Local Authority accept the final quote from NT Sports and Playground for the outdoor gym.</p> <p>B. That the Council acknowledges <b>TCLA-2023/44 Resolution:</b> TCLA requests that a community plan be put forward by the Local Authority members at the next Local Authority meeting.</p>	Matthew Cheminant, Paul Buckley	<p><b>11/01/2024 Paul Buckley</b></p> <p>11/01/2024- TCLA 2023/43 Resolution. LA members accepted the resolution, Purchase order has been approved and accepted. Awaiting start dates from contractor as the building materials require 12weeks delivery. Possibly starting in late February -March 2024.</p> <p>11/01/2024- TCLA 2023/44 Resolution.</p>	Not yet started



Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
				LA members made aware of the plans on the website. Hard copies will be made available at the next meeting.	
30/01/2024	Ordinary Meeting of Council 30 JAN 2024	<div> <b>OCM-2024/5 Resolution:</b> Carried (Deputy Mayor Georgina Macleod/Cr Yvette Williams)   A. That the WARM Funding - Purchase of Can Recycling Plant Machine. report is received and noted  B. The council approves the use of \$148,800 from the WaRM funding grant to purchase a can crusher/recycling baler. </div>	Matthew Cheminant	<b>21/02/2024 Matthew Cheminant</b> Seeking more designs and specs for the appropriate crusher	In progress
30/01/2024	Ordinary Meeting of Council 30 JAN 2024	<b>13.3</b> Rehabilitation of waste management facility in Yarralin  <u>Action:</u> Rehabilitate the old waste management facility for a new one to be established	Matthew Cheminant	<b>21/02/2024 Matthew Cheminant</b> Crossing was repaired prior to Christmas by Amrock Civil. Due to recent rain and flooding Jacob Skewes made more repairs to make safe. Crossing was washed out again and repairs were made by DIPL contractor under the Emergency declaration. Future repairs will need to be made until funding becomes available for a new crossing or bridge.	Ongoing
30/01/2024	Ordinary Meeting of Council 30 JAN 2024	<b>13.1</b> Request for more transparency with financial report  <u>Action:</u> Finance to further develop the monthly financial report to show commercial and contract income in each community.	Jackson Bernard		Not yet started
30/01/2024	Ordinary Meeting of Council 30 JAN 2024	<div> <b>OCM-2024/11 Resolution:</b>   Council approves emergency repair of the Wattie Creek Crossing, using concrete to fill the holes as per Amrock Civil's quote of \$100,000 or less. </div>	Matthew Cheminant	<b>21/02/2024 Matthew Cheminant</b> Further discussions with Amrock Civil and materials were not available from Katherine for the fix. This work was not carried out so therefore needs to be taken off the action items.	Completed
06/02/2024	Pine Creek Local Authority Meeting 6 FEB 2024	<u>Action:</u> PCLA write letter to PCAA to join the next Pine Creek Local Authority Meeting in May	Matthew Cheminant, Tanya Brown		In progress

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
		<b>PCLA-2024/7 Resolution:</b> Carried (David Paddy/John Roberts)  A That the Project Funding Update report is received and noted			
06/02/2024	Pine Creek Local Authority Meeting 6 FEB 2024	<b>13.5 Pine Creek Entrance sign</b> <u>Action:</u> Chairperson asked COM to investigate costs for Signage	Matthew Cheminant, Tanya Brown		In progress
06/02/2024	Pine Creek Local Authority Meeting 6 FEB 2024	<b>13.4 Service Providers for Seniors</b> <u>Action:</u> Arrange meeting with NDIS Manager	Trudy Braun	<b>21/02/2024 Trudy Braun</b> Community Services Regional Manager will arrange an information session for the Seniors regarding services and requirements.	Not yet started
06/02/2024	Pine Creek Local Authority Meeting 6 FEB 2024	<b>13.3 Beautification</b> <b>PCLA-2024/12 Resolution:</b> Carried (Dianne Benson/John Roberts)  PCLA Agree to allocate \$10,000 towards Beautification	Jackson Bernard		Not yet started
06/02/2024	Pine Creek Local Authority Meeting 6 FEB 2024	<b>13.1 Water Gardens</b> <b>PCLA-2024/10 Resolution:</b> Carried (John Roberts/Dianne Benson)  PLCLA agree to allocate \$5,000 towards the Pine Creek water gardens	Jackson Bernard		Not yet started
06/02/2024	Pine Creek Local Authority Meeting 6 FEB 2024	<b>13.2 General foot paths</b> <u>Action:</u> Request quote for repair of damaged footpaths  <b>PCLA-2024/11 Resolution:</b> Carried (Gaye Lawrence/Alain Denouel)  PCLA agree to allocate \$10,000 towards General foot path repairs	Matthew Cheminant, Tanya Brown		In progress





## 12. Correspondence

### Correspondence Report

**ITEM NUMBER** 12.1.

**REPORT TYPE** Correspondence Report

**PREPARED BY** Executive Services Officer

#### Purpose

To present to Council a register of incoming and outgoing correspondence since the previous council meeting.

#### Recommendations

A. That the Correspondence Report is received and noted

#### INCOMING REGISTER

DATE	ADDRESSED TO	FROM	REGARDING	DOC ID
17/01/2024	Mayor B. Pedwell	Selena Uibo MLA Minister	RE: Waste from national park visitors	<a href="#">DOCID-423691570-1341081</a>
18/01/2024	VDRC Admin	Graeme Lane Planning Consultant on behalf of Telstra	RE: Mobile phone base station upgrade - Kalkarindji	DOCID-423691570-1341111
22/01/2024	CEO	NTG	RE: Regional and Remote Burial Areas Grant Offer	
31/01/2024	CEO	Luccio Cercarelli Chief Executive Officer City of Palmerston	RE: Sharing of Working Alone Procedure	DOCID-423691570-1346935
12/02/2024	Mayor B. Pedwell	Chansey Paech Deputy Chief Minister	RE: Rateability of land occupied by charities and public benevolent institutions in the NT	DOCID-2146695868-73638
12/2/2024	CEO	Chansey Paech Deputy Chief Minister	RE: Pigeon Hole Emergency Evacuation Center Grant approval	DOCID-2146695868-73639
1/2/2024	CEO	Maree De Lacey Executive Director Local Government	RE: Community Place for People Grants Round - Open	DOCID-2146695868-73640
29/01/2024	VDRC	NT Remuneration Tribunal	RE: Determination of allowances for members of Local Councils 2024	DOCID-2146695868-73646



29/01/2024	VDRC	NT Remuneration Tribunal	RE: Determination of allowances for members of Local Authorities 2024	<a href="#">DOCID-2146695868-73645</a>
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## OUTGOING REGISTER

DATE	ADDRESSED TO	FROM	REGARDING	DOC ID
1/31/2024	The Panel	Mayor B. Pedwell	Letter of Support – Men's wellness centre - Timber Creek & Yarralin	DOCID-423691570-1344433

### Attachments

Nil

## 13. General Business

## 15. Local Authority

### 15.1. Local Authority Minutes

Pine Creek Local Authority Meeting held on 6 February 2024

**ITEM NUMBER** 15.1.1.

**REPORT TYPE** Local Authority Minutes

**PREPARED BY** Media and Communications Officer

### Recommendation

- A. That the minutes of the Pine Creek Local Authority Meeting held on 6 February 2024 be adopted as a resolution of Ordinary Council
- B. That the Pine Creek Local Authority identifies and endorses a project by resolution for funding through the Northern Territory Government's Election Commitment Funding and Pine Creek Local Authority Co-contribution
- C. That the PCLA agree to allocate \$5,000 towards the Pine Creek water gardens
- D. That the PCLA agree to allocate \$10,000 towards general foot path repairs



E. That the PCLA agree to allocate \$10,000 towards beautification

**Attachments**

1. 20240206 PCLA MIN unconfirmed (1) [**15.1.1.1** - 7 pages]



# MINUTES

**PINE CREEK LOCAL AUTHORITY MEETING**  
**HELD ON TUESDAY 6 FEBRUARY 2024**  
**AT 12:30 PM**  
**AT THE PINE CREEK COMMUNITY HALL**  
55 Moule St, Pine Creek NT 0847



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A handwritten signature in black ink, appearing to read 'BH', with a long horizontal flourish extending to the right.

Brian Hylands  
Chief Executive Officer



**Victoria Daly**  
REGIONAL COUNCIL

MINUTES  
Pine Creek Local Authority Meeting Tuesday 6 February 2024

## 1. Meeting Opening

*The meeting opened at 12:30PM*

## 2. Welcome

Chairperson welcomed members and visitors to the meeting.

## 3. Attendance and Apologies

### 3.1. Attendees

#### Appointed Members Present

Councillor Yvette Williams  
Sam Forwood (Chairperson)  
Gaye Lawrence  
Juliet Mills  
John Roberts  
Alain Denouel  
Dianne Benson

#### Staff Present

Brian Hylands, Chief Executive Officer  
Chellah Clancy, Executive Services Officer  
Trudy Braun, Director of Corporate and Community Services  
Keira Townsend, Grants Manager

#### Guests

Karen Hocking, The Department of the Chief Minister and Cabinet  
Mark Asendorf, Marmel Enterprise  
Peter Waggit, AusIMM

### 3.2. Apologies and Absentees

Apologies: Alan Fountain, Edward Ah toy, Lance Lawrence

**PCLA-2024/1 Resolution: Carried (David Paddy/Alain Denouel)**

Council have received and accept the apologies of Alan Fountain, Edward Ah Toy, Lance Lawrence.

## 4. Disclosure of Interest

There were no declarations of interest at this meeting.

## 5. Resignations, Terminations and Nominations

Nil



## 6. Guests and Presentations

### ITEM NUMBER 6.1.

Mark Asendorf - Managing Director, Marmel Enterprise

Peter Waggit - AusIMM

The Chairperson thanked Peter Waggit and Mark Asendorf for their presentation on the Pine Creek Miners Park and Geotrail website launch

## 7. Confirmation of Minutes

### ITEM NUMBER 7.1.

Pine Creek Local Authority meeting held on 6 November 2023

**PCLA-2024/2 Resolution:** Carried (John Roberts/Alain Denouel)

That the minutes of the Pine Creek Local Authority meeting held on 6 November 2023 be taken as read and be accepted as a true record of the meeting.

## 8. Council Response to Previous Minutes

### ITEM NUMBER 8.1.

Feedback from Council

**PCLA-2024/3 Resolution:** Carried (John Roberts/Sam Forward)

That the Feedback from Council be received and noted

## 9. Correspondence

### ITEM NUMBER 9.1.

Correspondence

Nil



## 10. Reports

### 10.1. Council Operations Manager Community Report

#### ITEM NUMBER 10.1.1.

#### Pine Creek Council Operations Manager Report

**PCLA-2024/5 Resolution:** Carried (Alain Denouel/Gaye Lawrence)

- A. That the Pine Creek Council Operations Manager report is received and noted

### 10.2. Finance Report

#### ITEM NUMBER 10.2.1.

#### Finance Report for the period ended 31 December 2023

**PCLA-2024/6 Resolution:** Carried (David Paddy/John Roberts)

That the Finance Report for the period ended 31 December 2023 report is received and noted

#### ITEM NUMBER 10.2.2.

#### Project Funding Update

**Action:** PCLA write a letter to PCAAA requesting someone from Kybrook to join the next Pine Creek Local Authority Meeting in May

**PCLA-2024/7 Resolution:** Carried (David Paddy/John Roberts)

That the Project Funding Update report is received and noted

### 10.3. Actions Report

#### ITEM NUMBER 10.3.1.

#### Action Items

**PCLA-2024/8 Resolution:** Carried (Sam Forward/Alain Denouel)

- A. That the Action Items report is received and noted





#### 10.4. General Reports

##### ITEM NUMBER 10.4.1.

##### Pine Creek Election Commitment Grant

**PCLA-2024/9 Resolution:** Carried (John Roberts/Gaye Lawrence)

- A. That the Pine Creek Election Commitment Grant report is received and noted
- B. That the Pine Creek Local Authority identifies and endorses a project by resolution for funding through the Northern Territory Government's Election Commitment Funding and Pine Creek Local Authority Co-contribution

#### 11. Questions from the Public

- Suggested Murals around the town of Pine Creek

#### 12. General Business

##### 12.1 Water Gardens

**PCLA-2024/10 Resolution:** Carried (John Roberts/Dianne Benson)

PCLA agree to allocate \$5,000 towards the Pine Creek water gardens

##### 12.2 General foot paths

Action: Request quote for repair of damaged footpaths

**PCLA-2024/11 Resolution:** Carried (Gaye Lawrence/Alain Denouel)

PCLA agree to allocate \$10,000 towards general foot path repairs

##### 12.3 Beautification

**PCLA-2024/12 Resolution:** Carried (Dianne Benson/John Roberts)

PCLA agree to allocate \$10,000 towards beautification

##### 13.4 Service Providers for Seniors

Action: Arrange meeting with NDIS Manager

##### 13.5 Pine Creek Entrance Sign

Action: Chairperson asked COM to investigate costs for signage



**Victoria Daly**  
REGIONAL COUNCIL

MINUTES  
Pine Creek Local Authority Meeting Tuesday 6 February 2024

### **13. Next Meeting**

The Meeting of Pine Creek Local Authority will be held 7 May 2024.

*The meeting closed at 1:55pm.*

This page and the preceding 6 pages are the minutes of the meeting of Ordinary Council held on 6 February 2024.

UNCONFIRMED



## **16. Confidential**

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

### **16.1. Progress Report on Grant Applications**

**Status 51(1)(c)(iv)** - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*