



**Victoria Daly**  
REGIONAL COUNCIL

# **AGENDA**

**ORDINARY MEETING OF COUNCIL  
TO BE HELD ON TUESDAY 28 NOVEMBER 2023  
AT 9:00 AM  
AT THE REGIONAL OFFICE - KATHERINE  
18 PEARCE STREET KATHERINE**

## **COUNCILLORS**

Mayor Brian Pedwell - Walangeri Ward  
Deputy Mayor Andrew McTaggart – Milngin Ward  
Councillor Yvette Williams - Pine Creek Ward  
Councillor Georgina Macleod - Daguragu Ward  
Councillor Deborah Jones - Timber Creek Ward

## **Chief Executive Officer**

Brian Hylands



## Our Vision

Council's vision for the Victoria Daly region is ***"Moving Forward Together"***, becoming a well respected and recognised leader within Australia's Local Government. Council aims to work towards developing a broad range of strategies that will help shape its vision for the region through excellent service delivery and community engagement; assisting to build one of the most sustainable, vibrant and diverse regions in Australia. The Council strives to form partnerships that ensure strategic goals are met.

## Our Values

The key core values and principles that are integral in achieving our vision are Respect, Integrity, Honesty, Openness and Equality

## Our Goals

The Council aims toward ensuring all communities are strong, safe and healthy; abundant with respect for culture and heritage. The Council aspires to provide good governance, leadership and advocacy and work towards building a strong regional economy by promoting local employment and high quality services within financial resources. The Council is also striving towards maintaining and developing Council assets, natural resources and country.



## **VICTORIA DALY REGIONAL COUNCIL DISCLAIMER**

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A handwritten signature in black ink, appearing to be 'B. Hylands', with a long horizontal stroke extending to the right.

Brian Hylands  
**Chief Executive Officer**



## TABLE OF CONTENTS

---

<b>1. Present.....</b>	<b>6</b>
<b>2. Apologies.....</b>	<b>6</b>
<b>3. Presentations - Deputations - Petitions.....</b>	<b>6</b>
<b>4. Public Question Time .....</b>	<b>6</b>
<b>5. Disclosure of Interest - Councillors and Staff.....</b>	<b>6</b>
<b>6. Confirmation of Minutes.....</b>	<b>7</b>
<b>7. Call for Items of General Business.....</b>	<b>25</b>
<b>8. Mayoral Report.....</b>	<b>25</b>
<b>9. CEO Update .....</b>	<b>25</b>
<b>10. Reports to Council.....</b>	<b>26</b>
10.1. Reports for Council Decision.....	26
10.2. Reports for Information.....	26
10.2.1. Financial Report for the period ended 31 October 2023.....	26
<b>11. Action Items.....</b>	<b>43</b>
<b>12. Correspondence.....</b>	<b>68</b>
<b>13. Local Authority.....</b>	<b>68</b>
13.1. Local Authority Minutes .....	68
13.1.1. Pine Creek Local Authority meeting held on 6 November 2023 .....	68
13.1.2. Kalkarindji - Dagaragu Local Authority meeting held on 14 November 2023.....	75
13.1.3. Yarralin Local Authority meeting held on 15 November 2023.....	85
13.1.4. Bulla Local Authority meeting held on 21 November 2023 .....	92
13.1.5. Timber Creek Local Authority meeting held on 21 November 2023.....	99
13.2. Local Authority Resignations/Nominations.....	106
<b>14. General Business.....</b>	<b>106</b>
<b>15. Confidential .....</b>	<b>106</b>
15.1. Confidential Ordinary Meeting held on 31 OCT 2023 .....	106
15.2. Affixing Common Seal to 2023-2025 Sport and Recreation Project Schedule ID 4-IPT1IRN.....	106



15.3. Affixing Common Seal to Community Night Patrol - Deed of Variation - 4- H28H9KD .....	106
15.4. Progress Report on Grant Applications .....	107
15.5. Risk Report October 2023 .....	107
15.6. Australia Post Contract Negotiations .....	107



**1. Present**

**2. Apologies**

Nil

**3. Presentations - Deputations - Petitions**

Nil

**4. Public Question Time**

**5. Disclosure of Interest - Councillors and Staff**



## 6. Confirmation of Minutes

### Ordinary Council Meeting held on 31 OCT 2023

**ITEM NUMBER** 6.1.

**REPORT TYPE** Confirmation of Minutes

**PREPARED BY** Media and Communications Officer

#### **Recommendation**

That the minutes of the Ordinary Council Meeting held on 31 OCT 2023 be taken as read and be accepted as a true record of the meeting.

#### **Attachments**

1. 20231031\_OCM\_MIN\_Unconfirmed [6.1.1 - 17 pages]



# MINUTES

**ORDINARY MEETING OF COUNCIL  
HELD ON TUESDAY 31 OCTOBER 2023  
AT 9:00 AM  
AT THE REGIONAL OFFICE - KATHERINE  
18 Pearce Street, Katherine NT 0850**





**Victoria Daly**  
REGIONAL COUNCIL

Ordinary Meeting of Council Tuesday 31 October 2023

MINUTES

## **VICTORIA DALY REGIONAL COUNCIL DISCLAIMER**

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A handwritten signature in black ink, consisting of a large, stylized 'B' followed by a horizontal line.

Brian Hylands  
**Chief Executive Officer**



*The meeting opened at 09:02am.*

## **1. Present**

### **Elected Members Present**

Mayor (Chair) - Walangeri Ward	Brian Pedwell
Deputy Mayor- Daguragu Ward	Georgina Macleod
Councillor - Pine Creek Ward	Yvette Williams
Councillor - Milngin Ward	Andrew McTaggart
Councillor - Timber Creek Ward	Deborah Jones

### **Staff Present**

Chief Executive Officer	Brian Hylands
Director of Corporate and Community Services	Trudy Braun
A/Director of Council Operations	Adam Justin
Manager of Executive Services	Michelle Griffin
Executive Services Officer	Chellah Clancy (minutes secretary)
Media and Communications officer	Kim Maskell

### **Guests**

Karen Hocking	The Department of the Chief Minister and Cabinet
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## **2. Apologies**

Apologies: Nil

Absent: Nil

## **3. Presentations - Deputations - Petitions**

Nil

## **4. Public Question Time**

## **5. Disclosure of Interest - Councillors and Staff**

There were no declarations of interest at this meeting.

## **6. Confirmation of Minutes**



### Ordinary Council Meeting held on 26 September 2023

#### ITEM NUMBER 6.1.

**OCM-2023/194 Resolution:** Carried (Deputy Mayor Georgina Macleod/Cr Yvette Williams)

That the minutes of the Ordinary Council Meeting held on 26 September 2023 be taken as read and be accepted as a true record of the meeting.

### 7. Call for Items of General Business

- I. LGANT attendance at conference
- II. LGANT agenda item
- III. Emergency supplies for Daguragu for the upcoming wet season
- IV. Cotton on roads (Victoria Highway, Stuart Highway, Daly River Road and Dorat)
- V. Fire Breaks

### 8. Mayoral Report

#### Mayoral Report

#### ITEM NUMBER 8.1.

**OCM-2023/195 Resolution:** Carried (Deputy Mayor Georgina Macleod/Cr Yvette Williams)

- A. That the report Mayoral Report is received and noted
- B. That Council endorses all travel and accommodation costs pertaining to the mayor's duties.

### 9. CEO Update

#### CEO Report

#### ITEM NUMBER 9.1.

**OCM-2023/196 Resolution:** Carried (Cr Andrew McTaggart/Cr Deborah Jones)

- A. That the CEO Report be received and noted.

### 10. Reports to Council

#### 10.1. Reports for Council Decision



**New Policy LGP027 CEO Complaint Policy**

**ITEM NUMBER 10.1.1.**

**OCM-2023/197 Resolution:** Carried (Deputy Mayor Georgina Macleod/Cr Andrew McTaggart)

- A. That the New Policy LGP027 CEO Complaint Policy report is received and noted
- B. Council approves the new policy LGP027 CEO Complaint Policy (change to third party 3.5)

**Amended Policy LGP026 Local Authority Policy**

**ITEM NUMBER 10.1.2.**

**OCM-2023/198 Resolution:** Carried (Cr Andrew McTaggart/Deputy Mayor Georgina Macleod)

- A. That the Amended Policy LGP026 Local Authority Policy report is received and noted
- B. Council approves LGP026 Local Authority Policy

**New Audit and Risk Policy / Terms of Reference LGP028**

**ITEM NUMBER 10.1.3.**

**OCM-2023/199 Resolution:** Carried (Cr Andrew McTaggart/Cr Deborah Jones)

- A. That the New Audit and Risk Policy / Terms of Reference LGP028 report is received and noted
- B. Council to decide what options from 1 to 5 to be included in the new Policy / Terms of Reference
- C. The report will be brought back to the next meeting

**2022-23 Annual Report**

**ITEM NUMBER 10.1.4.**

Amendments: Page 9, 16 and 47 - Change the name of Pigeonhole to Nitpurru

**OCM-2023/200 Resolution:** Carried (Cr Andrew McTaggart/Cr Yvette Williams)



- A. Council adopts the Audited Annual Financial Statement for year ending 30 June 2023; and
- B. Council adopts the 2022-23 Annual Report; and
- C. A copy of the 2022-23 Annual Report is submitted to the Minister of Local Government in accordance with Section 290(1) of the *Local Government Act 2019*.

## 10.2. Reports for Information

### Financial Report for the period ending 30th September 2023

#### ITEM NUMBER 10.2.1.

**OCM-2023/201 Resolution:** Carried (Cr Andrew McTaggart/Deputy Mayor Georgina Macleod)

- A. That the Financial Report for the period ending 30th September 2023 is received and noted

**OCM-2023/202 Resolution:** Carried (Cr Andrew McTaggart/Mayor Brian Pedwell)

- A. Council would like to thank Jackson and the team for the great work on the Annual Finances for the 2022-23 Financial year.

### Community Services Report

#### ITEM NUMBER 10.2.2.

*Cr Deborah Jones left the meeting at 10:19 am.*

*Cr Deborah Jones returned to the meeting at 10:20 am.*

**OCM-2023/203 Resolution:** Carried (Cr Andrew McTaggart/Cr Deborah Jones)

- A. That the Community Services Report report is received and noted

## 11. Action Items

### Action Item Report

#### ITEM NUMBER 11.1.

**OCM-2023/204 Resolution:** Carried (Cr Deborah Jones/Cr Andrew McTaggart)

- A. That the Action Item Report report is received and noted
- B. That completed items be removed from the action items list.



*The meeting adjourned for morning tea at 10:22am*

*The meeting resumed at 10:53am*

## 12. Local Authority

### 12.1. Local Authority Minutes

Nil

### 12.2. Local Authority Resignations/Nominations

**Termination of Simeon Long from the Kalkarindji - Daguragu Local Authority**

**ITEM NUMBER 12.2.1.**

**OCM-2023/205 Resolution:** Carried (Cr Yvette Williams/Mayor Brian Pedwell)

- A. That Council revokes the membership of Simeon Long from the Kalkarindji – Daguragu Local Authority due to non-attendance.

## 13. Correspondence

**Correspondence Report**

**ITEM NUMBER 13.1.**

**OCM-2023/206 Resolution:** Carried (Deputy Mayor Georgina Macleod/Cr Yvette Williams)

- A. That the Correspondence Report is received and noted

## 14. General Business

**GB 1/ LGANT**

**OCM-2023/207 Resolution:** Carried (Mayor Brian Pedwell/Cr Yvette Williams)

- A. Council approve the following elected members to attend LGANT: Councillor Georgina Macleod, Councillor Deborah Jones, and CEO Brian Hylands.

**OCM-2023/208 Resolution:** Carried (Cr Andrew McTaggart/Deputy Mayor Georgina Macleod)

- A. Council does not support the resettlement motion being put forward by LGANT at the November general meeting.

**OCM-2023/209 Resolution:** Carried (Mayor Brian Pedwell/Cr Andrew McTaggart)



A. Council rescinds motion OCM-2023/180

## **GB 2/ Fire Breaks**

Action: Research options for Firebreaks in VDRC Communities

*Cr Deborah Jones left the meeting at 12:11 pm.*

*Cr Deborah Jones returned to the meeting at 12:13 pm.*

Action: Consultation with ALPA, Police, Gurindji regarding emergency supplies in Dargaragu

**OCM-2023/210 Resolution:** Carried (Mayor Brian Pedwell/Cr Deborah Jones)

A. Council write to Minister Bowden requesting an update on disaster relief funding.

**OCM-2023/211 Resolution:** Carried (Cr Deborah Jones/Mayor Brian Pedwell)

A. Council are requesting for slip lanes at Gulardi, One Mile, Myatt and Amanbidji

*Meeting suspended for lunch at 12:40pm*

*Meeting resumed at 1:30pm*

**OCM-2023/212 Resolution:** Carried (Cr Yvette Williams/Deputy Mayor Georgina Macleod)

A. Council writes to minister Worden seeking clarification on the issues with genetically modified cotton being transported on our roads, re-growing and roadside litter.

## **15. Confidential**

**Resolution:** Carried (Deputy Mayor Georgina Macleod/Cr Andrew McTaggart)

That pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

*The meeting moved into confidential session at 1:50pm.*

### **15.1. Confidential Ordinary Meeting held on 26 September 2023**

**Status 51(1)(c)(iv)** - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the*



*public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

### **15.2. Mineral Lease Northern 13**

**Status 51(1)(c)(i)** - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(i) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person

### **15.3. Removal of policies from policy register 2.1.01, 4.1.07, 4.1.15**

**Status 51(1)(c)(i)** - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(i) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person

### **15.4. Register of Confidential Resolution - Review List**

**Status 51(1)(c)(i)** - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(i) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person

**OCMC-2023/68 Resolution:** Carried (Cr Andrew McTaggart/Deputy Mayor Georgina Macleod)

- A. That the Register of Confidential Resolution - Review List report is received and noted
- B. The following confidential resolutions to be released to the public: 6, 16, 17, 18, 24, 29, 38, 39, 43, 48, 49, 53, 104, 108, 110, 111, 112, 113, 114, 115, 116, 118, 119, 122, 123, 124, 125, 126, 127, 128, 132, 133, 135, 136, 137, 138, 139, 142, 143, 144.





**6.**

*175/2021 Motion: A That Council request a report on the numbers of Lots owned by Council across the entire Victoria Daly region with values and possible future management*

*Moved: Cr. Macleod*

*Seconded: Cr. Garlett*

**16.**

*Motion: A. That this report is received*

*B. That this report is noted*

*201/2021 C. That Council approve the affixing of the Common Seal to the Deed of Variation for the 2021/22 Financial Year*

*003/2021 D. That if Homelands do not increase funding adequately they may need to find another service provider in the future.*

*Moved: Cr. McTaggart*

*Seconded: Cr. Garlett*

*Resolution: Carried*

**17.**

*218/2021 RESOLUTION: That the property at Deokta street be put on the market*

*Moved: Cr. McTaggart*

*Seconded: Cr. Macleod*

*Resolution: Carried*

**18.**

*219/2021 Motion: A. That this report is received and noted*

*B. That Council accept option three of the Commonwealth Bank of Australia discussion paper as outlined below:*

*§ Amount: \$10m (Section 197 (5) (a) of the Local Government Act 2019)*

*§ Provider: Commonwealth Bank of Australia (Section 197 (5) (b) of the Local Government Act 2019)*

*§ Purpose: Construction of a permanent regional office premises (Section 197 (5) (c) of the Local Government Act 2019)*

*§ Term: 20 year fixed rate loan (Section 197 (5) (d) of the Local Government Act 2019)*

*C. Council agree to write to the Minister requesting approval to borrow \$10m from the Commonwealth Bank of Australia in accordance with Ministerial Guideline 3.*

*Moved: Cr. Pedwell*

*Seconded: Cr. McTaggart*

*Resolution: Carried*

**24.**

*004/2022 Motion:*

*A. That this report is received and noted*

*B. That Council approves amending the business case for Ministerial approval to*

*§ seek a \$3,000,000 grant from the Northern Territory Government (NTG)*

*§ seek Ministerial approval to borrow \$6,000,000 from the Commonwealth Bank and,*

*§ Council approves allocating \$3,000,000 from Council reserves, to co-fund the construction of permanent Council offices at 18 Pearce Street Katherine NT.*

*Moved: Cr. Garlett*

*Seconded: Cr. McTaggart*

*Resolution: Carried*



**Victoria Daly**  
REGIONAL COUNCIL

Ordinary Meeting of Council Tuesday 31 October 2023

MINUTES

*For: Crs S Garlett, A McTaggart, B Pedwell and Y Williams*  
*Against: Cr G Macleod*

**29.**

*017/2022 Motion: A. That this report is received and noted*  
*B. That Council revoke the previous resolution made on 28 September 2021.*  
*C. That Council approve to use U&U for the recruitment of the CEO.*  
*Moved: Cr. Macleod*  
*Seconded: Cr. McTaggart*  
*Resolution: Carried*

**38.**

*062/2022 Motion: A. That the resolution to affix the common seal for the sale of 4 Dakota Street, Katherine be rescinded due to the sale falling through.*  
*Moved: Cr Macleod*  
*Seconded: Mc McTaggart*  
*Resolution: Carried*

**39.**

*063/2022 Motion: A. That the report Recruitment for Chief Executive Officer is received and noted*  
*B. That the CEO Position Description is approved by Council*  
*C. That the CEO Position Description is sent through to U&U to commence the advertising campaign.*  
*Moved: Cr McTaggart*  
*Seconded: Cr Macleod*  
*Resolution: Carried*

**43.**

*Motion: A. That the RFQ for maintenance of the Nauiyu Aerodrome report is received and noted*  
*B. That Council approves submission of the response to the Request for Quotation (RFQ) for T22-1038 - Addendum 1 - Darwin Region - Victoria Daly Regional Aerodrome (Daly River) - Inspection and Maintenance for a Period of 36 Months, based on the attached schedule of rates.*  
*Mover: Cr Andrew McTaggart*  
*Seconder: Cnr Yvette Williams Resolution:OCMC-2022/7: Carried 3 / 0*

**48.**

*Motion: A. That the report Leave of Absence Request is received and noted*  
*B. That Council does not accept the leave of absence request, and, that a notice of apology is required electronically to the Chairperson 24 hours prior to the scheduled meeting time.*  
*Mover: Cr Andrew McTaggart*  
*Seconder: Cr Yvette Williams*  
*Resolution:OCMC-2022/17: Carried 3/0*

**49.**

*Motion: A. That the report Extension of CEO Contract is received and noted*  
*B. That Council approve the extension of Russell Andersons contract from 1 July 2022 to 30 September 2022.*  
*C. Councillors would like to note the following: o Council is underwhelmed by the lack of urgency from recruitment agency; and o Council has been ready to begin the CEO recruitment process since March 2022 and to date no progress has been made; and o Council noted the lack of consultation.*



Mover: Cr Georgina Macleod  
Seconder: Cr Yvette Williams  
Resolution: OCMC-2022/18: Carried 4/0

**53.**

Motion: Council to offer the CEO a salary increase in line with staff increase.

Mover: Cr Georgina Macleod  
Seconder: Cr Andrew McTaggart Resolution: OCMC-2022/23: Carried 4/0

**104.**

Motion: A. That the report By-Laws Submission Review is received and noted

B. That Council accepts that no public submissions were received during the consultation period from 21 December 2022 until midnight 11 January 2023, opposing the repeal of the following By-Laws:

- Pine Creek Community Government Council (Litter and Flammable and Noxious Weed &c.) By-Laws 1989;
- Pine Creek (Control of Dogs) By- Laws 1992; and
- Pine Creek (Control of Dogs) Amendment By-Laws 1995; and
- Timber Creek Community Government By-Laws 1992.

C. That Council make the Victoria Daly Regional Council (Pine Creek and Timber Creek By- Laws) Repeal By-Laws 2023

D. That Council authorises the Chief Executive Officer to sign the Repeal By-Laws;

E. Council agreed to fix the Common Seal of Victoria Daly Regional Council to the Repeal By-Laws; and

F. Noted that the Chief Executive Officer will write to the Minister for Local Government requesting the Minister to gazette the Repeal By-Laws.

Mover: Deputy Mayor McTaggart Seconder: Cr Macleod Resolution: OCMC-2023/4

**108.**

Motion: That the report Progress Report on Grant Applications is received and noted

Mover: Deputy Mayor McTaggart, Seconder Cr Macleod, Resolution: OCMC-2023/8

**110.**

Motion: A. That the report Final Acquittal of One-Off Grant 2021-2022 Timber Creek WTS is received and noted

B. That Council notes the final acquittal of the one-off grant received to construct a waste transfer station at Timber Creek

Mover: Deputy Mayor McTaggart, Seconder Mayor Pedwell. OCMC-2023/12

**111.**

Motion: A. That the Amended Special Condition - Management of the temporary enhanced Income Management card report is received and noted

Mover: Cr Yvette Williams, Seconder Deputy Mayor McTaggart. OCM-2023/12

**112.**

Motion: A. That the Progress Report on Grant Applications is received and noted

Mover: Deputy Mayor McTaggart, Seconder Cr Yvette Williams OCM-2023/14

**113.**



Motion: A. That the report Acquittal of the 2021-2022 Waste and Resource Management (WaRM) Grant is received and noted

Mover: Cr Georgina Macleod, Seconded Cr Yvette Williams OCMC-2023/17

**114.**

Motion: A. That the report Acquittal of Waste and Resource Management (WaRM) Grant 2020-2021 is received and noted

Mover: Cr Georgina Macleod, Seconded Cr Yvette Williams OCMC-2023/18

**115.**

Motion: A. That the report Acquittal of the 2021-2022 Local Government Immediate Priority Grant is received and noted

Mover: Cr Georgina Macleod Seconded: Mayor Brian Pedwell OCMC-2023/19

**116.**

Motion: A. That the report Progress Report on Grant Applications is received and noted

Mover: Cr Yvette Williams, Seconded: Cr Shirley Garlett OCMC-2023/20

**118.**

Motion: A. That the report Election Commitment Grant Funding - Minor Infrastructure Projects is received and noted

B. That Council commits to co-funding the 50-50 contribution for the \$100,000 Election Commitment grant for the development of minor infrastructure such as playgrounds, BBQ's and outdoor fitness stations at Timber Creek and Pine Creek.

Mover: Cr Georgina Macleod, Seconded: Mayor Brian Pedwell OCMC-2023/22

**119.**

Motion: That the report Progress Report on Grant Applications is received and noted

Mover: Deputy Mayor McTaggart, Seconded Cr Macleod, Resolution: OCMC-2023/25

**122.**

Motion A: that the Community Services Regional Manager report is received and noted.

Motion B: That Council approves the creation of a new position Community Services Regional Manager.

Carried: Deputy Mayor McTaggart, Cr Macleod. OCMC-2023/30

**123.**

Motion A: That the Community Benefit Fund Major - project nomination for grant application report is received and noted.

Motion B: Council recommends that an application (CBF) be submitted for installation of powerline and water supply to higher ground at Nitjpurru to support relocation of the community.

Carried: Deputy Mayor Andrew McTaggart/Cr Yvette Williams. OCMC-2023/32

**124.**

Motion A: That the Draft Regional Plan 2023-24 is received and noted.

Motion B: That Council approves the commencement of a 21 day public consultation for the draft 2023-24 Regional Plan in accordance with Section 35(3)(a)(b), & (c) of the Local Government Act 2019, commencing Tuesday, 6 June 2023.

Carried: Deputy Mayor Andrew McTaggart/Cr Yvette Williams OCM-2023/115



**125.**

Motion: A. That the report Affixing of Common Seal - Indigenous Employment Initiative Deed of Variation 2023-2024 is received and noted

Motion B. B. That Council approves affixing of the Common Seal to the Indigenous Employment Initiative (IEI) Deed of Variation 2023-2024

Carried: Deputy Mayor Andrew McTaggart/Cr Georgina Macleod OCMC-2023/35

**126.**

Motion: A. That the report Affixing of Common Seal - 2023-2024 Services Australia (Centrelink) Host Contract is received and noted

Motion B. That Council approves affixing of the Common Seal to the 2023-2024 Services Australia (Centrelink) Host Contract

Carried: Cr Georgina Macleod/Cr Yvette Williams OCMC-2023/36

**127.**

Motion: A. That the report Progress Report on Grant Applications is received and noted; and

Motion B: That Council congratulates Grant Manager, Keira Townsend, for her work in obtaining grants for VDRC.

Carried: Cr Yvette Williams/Cr Georgina Macleod OCMC-2023/37

**128.**

Motion A. That the report is received and noted

Motion B. That Council approves affixing of the Common Seal to the Five-Year Public Library Funding Agreement PLNT00014 2023-2028

Carried: Deputy Mayor Andrew McTaggart/Cr Yvette Williams OCMC-2023/40

**132.**

Motion: A. That the report Progress Report on Grant Applications is received and noted

Carried: Cr Yvette Williams/Deputy Mayor Andrew McTaggart OCMC-2023/45

**133.**

Motion: A. That the Community Playground Upgrade Yarralin, Pine Creek and Nauiyu Communities report is received and noted

B. The Council accept and approve the tender panel recommendation to award the contract to NT Sports and Playground Surfacing Pty Ltd.

Carried: Cr Georgina Macleod/Deborah Jones OCMC-2023/49

**135.**

Motion: A. That the Progress Report on Grant Applications report is received and noted

Carried: Cr Georgina Macleod/Cr Yvette Williams OCMC-2023/51

**136.**

Motion: A. That the Timber Creek Flexible Aged Care Service 2023 Audit report is received and noted

Carried: Deputy Mayor Andrew McTaggart/Deborah Jones OCMC-2023/52

**137.**

Motion: Council rescinds resolution OCMC-2023/31

Carried: Deputy Mayor Andrew McTaggart/Deborah Jones OCMC-2023/54

**138.**



Motion: That Council recommends that a Community Benefit Fund (major) application is submitted to support connecting power and water services to the Nitjpurru Emergency Evacuation Centre.

Carried: Deputy Mayor Andrew McTaggart/Cr Georgina Macleod OCMC-2023/55

**139.**

Motion: That Council applies for a grant funding through NTAIC to establish power and water services to the evacuation centre at Nitjpurru

Carried: Deborah Jones/Cr Georgina Macleod OCMC-2023/56

**142.**

Motion: A. That the Affixing Common Seal - Deed of Variation - RIBS Activity 4-G4HARKG 2021-2025 report is received and noted

B. That Council approves affixing the Common Seal to the Remote Indigenous Broadcasting Services (RIBS) Deed of Variation 2021-2025 Project ID 4-G4HARKG

Carried: Deputy Mayor Andrew McTaggart/Deborah Jones OCMC-2023/60

**143.**

Motion: That the Progress Report on Grant Applications report is received and noted

Carried: Deputy Mayor Andrew McTaggart/Deborah Jones OCMC-2023/61

**144.**

Motion: A. That the Kalkarindji Flexible Aged Care Services Audit 2023 report is received and noted

Carried: Deputy Mayor Andrew McTaggart/Mayor Brian Pedwell OCMC-2023/62

### 15.5. Reclassification

**Status 51(1)(b)** - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(b) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.*

### 15.6. Outstanding Rates

**Status 51(1)(b)** - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(b) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.*

### 15.7. Lot 157 Pine Creek Mining Camp



**Status 51(1)(c)(i)** - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(i) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person

#### **15.8. Affixing Common Seal to 2023-2025 Sport and Recreation Project Schedule 4-IPT1IRN**

**Status 51(1)(c)(iv)** - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person

#### **15.9. Progress Report on Grant Applications**

**Status 51(1)(c)(iv)** - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person

#### **15.10. Local Roads and Community Infrastructure Phase 4 Project Nominations**

**Status 51(1)(c)(iv)** - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person

#### **15.11. Project Update - New Office, 18 Pearce Street**

**Status 51(1)(c)(iv)** - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the



**Victoria Daly**  
REGIONAL COUNCIL

Ordinary Meeting of Council Tuesday 31 October 2023

MINUTES

*public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

#### **15.12. Project Update - Daguragu Recreation Hall**

**Status 51(1)(c)(iv)** - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

#### **16. Next Meeting**

The next Ordinary General Meeting of Victoria Daly Regional Council will be held 12 December 23.

*The meeting closed at 4:15pm*

This page and the preceding sixteen pages are the minutes of the meeting of Ordinary Council held on 31 October 2023.

-----  
Mayor Brian Pedwell





## 7. Call for Items of General Business

## 8. Mayoral Report

### Mayoral Report

**ITEM NUMBER** 8.1.  
**REPORT TYPE** Confirmation of Minutes  
**PREPARED BY** Chief Executive Officer

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#### Purpose

To provide a list of meetings attended by the Mayor and to seek Council's endorsement for the associated travel and accommodation costs.

#### Recommendations

- A. That the report Mayoral Report is received and noted
- B. That Council endorses all travel and accommodation costs pertaining to the Mayor's duties.

DATE	REGARDING
15 November 2023	Yarralin and Nitpurru Local Authority
21 November 2023	Bulla Local Authority
21 November 2023	Timber Creek Local Authority
24 November 2023	Investiture Ceremony for Mr Alan Young Najukpayi OAM

#### Attachments

Nil

## 9. CEO Update

### CEO Report

**ITEM NUMBER** 9.1.  
**REPORT TYPE** Confirmation of Minutes  
**PREPARED BY** Chief Executive Officer

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## Purpose

To inform the Elected Members of the CEO's activities between Council meetings.

## Recommendations

- A. That the CEO Report be received and noted.

## Meetings

DATE	MET WITH / ATTENDED	REGARDING
2 November 2023	Laureen Reed	Meet and Greet
3 November 2023	Mel Caygill, Cameron Toomey and Jeremy Gordon from Australia Post	Meet to discuss Australia Post contract
6 November 2023	Pine Creek Local Authority Meeting	Pine Creek
7 November 2023	Karen Hocking	Monthly catch up
7 November 2023	Minister for Local Government Hon Chansey Paech and Mayor Liz Clark	Meeting with Minister in Darwin regarding Disaster Relief Funding for Kalkarindji and Daguragu and Safe House application for Timber Creek
8 November 2023	LGANT – Mayors and Presidents and Cabinet Roundtable	
9 –10 November 2023	LGANT Convention	
14 November 2023	Kalkarindji - Daguragu Local Authority	Kalkarindji and Daguragu
15 November 2023	Yarralin Local Authority	Yarralin, Lingara and Nitpurru
17 November 2023	Marc Gardner, Roper Gulf, and Ingrid Stonhill, Katherine Town Council	Catch up

## Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

## Attachments

Nil

## 10. Reports to Council

### 10.1. Reports for Council Decision

### 10.2. Reports for Information

## Financial Report for the period ended 31 October 2023

### ITEM NUMBER 10.2.1.



**REPORT TYPE** Finance Report  
**PREPARED BY** Chief Finance Officer

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**Purpose**

To provide the financial report pursuant to Section 17 of the Local Government (General) Regulations 2021.

**Recommendations**

- A. That the Financial Report for the period ended 31 October 2023 is received and noted

**Council officer conflict of interest declaration**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

**Attachments**

1. CEO CERTIFICATION [10.2.1.1 - 1 page]
2. Finance report for the month ended Oct (1) [10.2.1.2 - 14 pages]



**VICTORIA DALY REGIONAL COUNCIL**  
**ABN 66 931 675 319**

**MONTHLY FINANCE REPORT FOR PERIOD ENDED 31 October 2023**

**CHIEF EXECUTIVE OFFICER'S CERTIFICATION**

To the Councilors,

I, Brian Hylands, Chief Executive Officer of Victoria Daly Regional Council ('the Council'),  
certify that to the best of my knowledge, information, and belief:

- (i) The internal controls implemented by the Council are appropriate; and
- (ii) The accompanying finance report best reflects the financial affairs of the Council.

Signed

A handwritten signature in black ink, appearing to be "Brian Hylands", written over a horizontal line.

Brian Hylands  
Chief Executive Officer

Dated this 20 November 2023



**Victoria Daly**  
REGIONAL COUNCIL

**VICTORIA DALY REGIONAL COUNCIL**  
**ABN 66 931 675 319**

**Monthly Income and Expenditure Statement For the Period Ended 31 October 2023**

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
<b>OPERATING INCOME</b>				
Rates	1,209,090	1,190,563	18,528	1,190,563
Charges	934,621	947,059	(12,438)	947,059
Fees and Charges	1,625,269	2,489,160	(863,891)	7,467,479
Operating Grants and Subsidies	2,279,044	3,091,321	(812,277)	9,273,963
Interest / Investment Income	174,098	177,633	(3,536)	532,900
Commercial and Other Income	53,626	164,661	(111,035)	493,984
<b>TOTAL OPERATING INCOME</b>	<b>6,275,748</b>	<b>8,060,396</b>	<b>(1,784,649)</b>	<b>19,905,947</b>
<b>OPERATING EXPENDITURE</b>				
Employee Expenses	3,100,776	4,272,260	(1,171,484)	12,816,780
Materials and Contracts	2,299,471	1,992,274	307,197	5,976,821
Elected Member Allowances	63,701	79,333	(15,632)	238,000
Elected Member Expenses	23,741	40,128	(16,386)	120,383
Council Committee & LA Allowances	7,550	19,050	(11,500)	76,200
Council Committee & LA Expenses	893	1,400	(507)	5,600
Depreciation, Amortisation, and Impairment	877,582	1,026,219	(148,637)	3,078,658
Interest Expenses	-	-	-	
Other Expenses	-	1,524	(1,524)	4,573
<b>TOTAL OPERATING EXPENDITURE</b>	<b>6,373,714</b>	<b>7,432,188</b>	<b>(1,058,475)</b>	<b>22,317,015</b>
<b>OPERATING SURPLUS / DEFICIT</b>	<b>(97,966)</b>	<b>628,208</b>	<b>(726,174)</b>	<b>(2,411,068)</b>

VICTORIA DALY REGIONAL COUNCIL  
ABN 66 931 675 319

**Monthly Operating Position**

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
<b>BUDGETED OPERATING SURPLUS / DEFICIT</b>	<b>(97,966)</b>	<b>628,208</b>	<b>(726,174)</b>	<b>(2,411,068)</b>
<b>Remove NON-CASH ITEMS</b>				
Less Non-Cash Income			-	
Add Back Non-Cash Expenses	877,582	1,026,219	(148,637)	3,078,658
<b>TOTAL NON-CASH ITEMS</b>	<b>877,582</b>	<b>1,026,219</b>	<b>(148,637)</b>	<b>3,078,658</b>
<b>Less ADDITIONAL OUTFLOWS</b>				
Capital Expenditure/Capital works	214,688	166,221	48,468	9,174,406
Borrowing Repayments (Principal Only)			-	
Transfer to Reserves			-	-
Other Outflows			-	
<b>TOTAL ADDITIONAL OUTFLOWS</b>	<b>(214,688)</b>	<b>(166,221)</b>	<b>(48,468)</b>	<b>(9,174,406)</b>
<b>Add ADDITIONAL INFLOWS</b>				
Capital Grants Income	-	-	-	2,114,127
Prior Year Carry Forward Tied Funding	138,501	-	138,501	2,086,539
Other Inflow of Funds			-	3,500,000
Transfers from Reserves	39,680	34,607.07	5,072.73	1,350,000
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>178,181</b>	<b>34,607.07</b>	<b>143,573</b>	<b>9,050,666</b>
<b>NET BUDGETED OPERATING SURPLUS / DEFICIT</b>	<b>743,108</b>	<b>1,522,814</b>	<b>(779,706)</b>	<b>543,850</b>

Total revenue year to date is \$6,275,748 and is under the budget by \$1,784,649.

- Rates and Charges: Rates was over budget by \$18,528, and Refuse Charges was under budget by \$12,438. The variance is due to adjustments required.
- Fees and Charges were under budget by \$863,891. Incomes from CDP and NDIS are received in arrears; revenues for services delivered in October are received in November. In addition, monthly income from both streams is expected to be lower than budgeted.
- Grants and Subsidies were under the budget by \$812,277. The grant is expected to be received later than budgeted—timing difference. Night patrol, sports, and rec first instalment have yet to be received.
- Interest income was under budget by \$3,536. Interest is accounted for in the income and expenditure account when received rather than earned.
- Commercial and other Income was under budget by \$111,035. Income from Aged care programs is received in arrears a month after the services are delivered. Council also expects revenue from this category to be lower than budgeted.

During October, Council received \$551,697 in Fees and charges, \$195,426 in Grants and Subsidies, \$55,866 in interest income, and \$14,774 in other income.

Income	October 2023 Actuals \$	YTD Actual \$
Rates	-	1,209,090
Charges	-	934,621
Fees and Charges	551,697	1,625,269
Operating Grants and Subsidies	195,426	2,279,044
Interest / Investment Income	55,866	174,098
Commercial and Other Income	14,774	53,626
<b>Total Income</b>	<b>817,764</b>	<b>6,275,748</b>

Total expenditure year to date is \$6,373,714 and is under budget by \$1,058,475.

- Employees' expenses were under budget by \$1,171,484. The underspent is due to vacant positions across the organisation.
- Materials and Contracts costs were over budget by \$307,197. This is attributed to \$851,738 insurance expenditures for the 2023-24-year period, and the expense is accounted for in income and expenditure when payment is made rather than apportioning the spending over 12 months. Council also paid \$28,000 to replace bins in Kalkarindji, which was not included in the budget. Insurance will reimburse Council this amount.
- Elected Member Allowances were under budget by \$16,632.
- Elected Member Expenses were under budget by \$16,386.
- The Council Committee and LA allowances were under budget by \$11,500.
- Council Committee & LA Expenses were under budget by \$507.
- Depreciation is under budget by \$148,637.

In October, employee expenditure was \$856,343, Materials and contracts \$453,335, Elected Member allowance \$18,631, Elected members' expenses \$6,674, Council Committee & LA Allowances \$1,400, Council Committee & LA Expenses \$182 and depreciation \$220,043.

OPERATING EXPENDITURE	October 2023 Actuals \$	YTD Actual \$
Employee Expenses	856,343	3,100,776
Materials and Contracts	453,335	2,299,471
Elected Member Allowances	18,631	63,701
Elected Member Expenses	6,674	23,741
Council Committee & LA Allowances	1,400	7,550
Council Committee & LA Expenses	182	893.11
Depreciation, Amortisation, and Impairment	220,043	877,582
<b>Total Expenditure</b>	<b>1,556,608</b>	<b>6,373,714</b>

**VICTORIA DALY REGIONAL COUNCIL  
ABN 66 931 675 319**

**The following is a list of capital work and expenditures to date.**

- 18 Pearce St project \$34,607 (work in progress)
- Solar \$31,960 (Amanbidji) (Completed)
- Two Troppo Birds Hides \$5,073 (Completed)
- Playground-Yarralin \$54,646 (work in progress)
- Playground-Pine Creek \$23,397 (work in progress)
- Playground-Naiyu \$28,498 (work in progress)
- Staff house renovation- Kalkarindji \$15,908 (Completed)
- New Mower \$20,600

**In October, the Council made the following payments for capital works.**

- Playground-Yarralin \$54,646
- Playground-Pine Creek \$23,397
- Playground-Naiyu \$28,498
- Staff house renovation- Kalkarindji \$15,908
- New Mower \$20,600





The table below compares capital revenue and expenditure to budget. Expenses will increase as projects progress.					Funded by			
CAPITAL EXPENDITURE	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Current Financial Year (Annual) Budget \$	Council's Reserves	LA Fundings	Grants	Insurance Claims & Grants
Zero-turn mowers (2x)	20,600	20,000	-600	40,000	40,000	-	-	-
New office Building-18 Pearce St	34,607	34,607	-	1,000,000	1,000,000	-	-	-
Cab tractor(2x)	-	-	-	260,000	260,000	-	-	-
Duplex - Yarralin	-	-	-	675,261	350,000	-	325,261	-
Libanagu Road Drainage	-	-	-	194,000	194,000	-	-	-
Daguragu Sports & Rec Hall Upgrade	-	-	-	635,947	-	-	635,947	-
Phone box shade	-	-	-	8,946	-	8,946	-	-
Bus Shelter	-	-	-	20,000	-	20,000	-	-
Arts Centre Park Shade Trees and Outdoor table	-	-	-	20,000	-	20,000	-	-
Two Troppo Bird Hides	5,073	5,073	-	63,369	31,125	-	32,244	-
Motor vehicles	-	-	-	200,000	200,000	-	-	-

Playground Installation (With Shade Shelter)-Yarralin	54,646	54,646	-	320,000	-	150,000	170,000	-
Playground Installation-Naiuyu (Playground with Soft fall Rubber)	28,498	28,498	-	150,000	-	-	150,000	-
Road and infrastructure	-	-	-	160,000	160,000	-	-	-
Daguragu Street Lighting	-	-	-	30,000	30,000	-	-	-
Kalkarindji Street Lighting	-	-	-	35,000	35,000	-	-	-
No 4 Fitzer Road - Respite Centre Upgrade	-	-	-	626,883	-	-	626,883	-
Proposed Oval Lighting	-	-	-	825,000	-	-	825,000	-
Minor infrastructures-Timber Creek	-	-	-	100,000	20,000	30,000	50,000	-
Minor infrastructures-Pine Creek	-	-	-	100,000	-	50,000	50,000	-
Shade Shelter Installation-Playground-Pine Creek	23,397	23,397	-	110,000	-	-	110,000	-
Major stormwater drain repairs	-	-	-	100,000	-	-	100,000	-
Flood recovery program	-	-	-	3,500,000	-	-	-	3,500,000
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>166,821</b>	<b>166,221</b>	<b>-600</b>	<b>9,174,406</b>	<b>2,320,125</b>	<b>278,946</b>	<b>3,075,335</b>	<b>3,500,000</b>

VICTORIA DALY REGIONAL COUNCIL  
ABN 66 931 675 319



### Monthly Balance Sheet Report

Balance Sheet as at 31 October 2023	YTD Actuals \$	Note Reference
<b>ASSETS</b>		
Cash at Bank		(1)
Tied Funds	4,725,997	
Untied Funds	13,795,351	
Accounts Receivable		
Trade Debtors	216,178	(2)
Rates & Charges Debtors	2,118,768	(2)
Other Current Assets	(181,641)	
<b>TOTAL CURRENT ASSETS</b>	<b>20,674,653</b>	
Non-Current Financial Assets	172,075	
Property, Plant and Equipment	44,087,340	
<b>TOTAL NON-CURRENT ASSETS</b>	<b>44,259,415</b>	
<b>TOTAL ASSETS</b>	<b>64,934,068</b>	
<b>LIABILITIES</b>		
Accounts Payable	1,888	(3)
ATO & Payroll Liabilities	(92,428)	(5)
Current Provisions	1,181,881	(6)
Accruals	8,681	
Other Current Liabilities	1,614,912	(7)
<b>TOTAL CURRENT LIABILITIES</b>	<b>2,714,934</b>	
Non-Current Provisions	102,276	
Other Non-Current Liabilities	70,466	
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>172,742</b>	
<b>TOTAL LIABILITIES</b>	<b>2,887,676</b>	
<b>NET ASSETS</b>	<b>62,046,392</b>	
<b>EQUITY</b>		(8)
Asset Revaluation Reserve	2,377,320	
Reserves	38,669,536	
Accumulated Surplus	20,999,536	
<b>TOTAL EQUITY</b>	<b>62,046,392</b>	

**Note 1: Cash and Investment Held**

The Council invests cash from its operational and business Savers accounts to ensure it receives the best return on its cash holdings. As of October, the Council's cash and cash equivalent decreased by \$1,777,274 from \$6,398,622 in September to \$4,621,348 in October. Term deposit investment of \$1,500,000 matured during the month of October 2023, and it was reinvested with CBA for 6 months at 4.31%. The total term deposits held as of 31 October 2023 was \$13,900,000.

26% (\$4,725,997) of \$18,521,348 total cash and investments are tied funds.

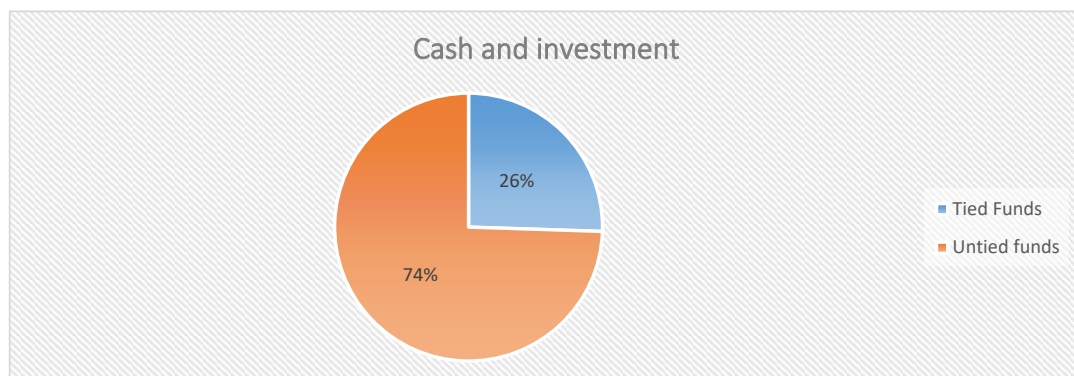
**Cash and Investments**

Transaction Account				699,924
Trust account				1,106,247
Business Saver				2,814,777
Petty Cash				400
				<u>4,621,348</u>

Cash Investments	Interest Rates	Maturing date	Maturing Term	Term Deposit amount	Total Expected Interest on Maturity
Term Deposit-CBA	4.72%	27/11/2023	6 months	2,000,000	46,294.79
Term Deposit-CBA	5.14%	27/12/2023	6 months	2,000,000	50,695.89
Term Deposit-CBA	5.18%	25/01/2024	7 months	2,000,000	59,321.64
Term Deposit-CBA	5.05%	31/01/2024	8 months	2,400,000	60,766.03
Term Deposit-CBA	4.86%	4/03/2024	6 months	2,000,000	47,934.25
Term Deposit-CBA	4.92%	27/03/2024	6 months	2,000,000	48,256.44
Term Deposit-CBA	4.31%	24/04/2024	6 months	1,500,000	31,882.19
				<u>13,900,000</u>	<u>345,151.23</u>

<b>Tied Funds</b>	<b>4,725,997</b>
<b>Untied funds</b>	<b>13,795,351</b>
	<u><b>18,521,348</b></u>

**Total**



## Note 2: Statement of Trade Debtors

The Council's trade receivables balance as of 31 October was \$216,177.77, of which \$147,954.31, or approximately 68%, was more than 90 days old. The finance team and Professional Collection Services (PCS) are following up on overdue invoices.

Contact	Current	1 Month	2 Months	3 Months	>3 Months	Total	
NDIS	7,275.09	-	3,679.58	-	72,869.32	83,823.99	38.8%
Department of Infrastructure, Planning and Logistics	26,491.63	2,726.00	-	-	-	29,217.63	13.5%
Industries Services Training Pty Ltd T/A	-	-	-	-	27,086.68	27,086.68	12.5%
NT Police Fire & Emergency Services	-	-	-	-	15,488.50	15,488.50	7.2%
Department of Infrastructure, Planning and Logistics (Darwin)	-	-	-	-	14,956.69	14,956.69	6.9%
Other Debtors	19,345.15	5,256.01	1,650.00	1,800.00	17,553.12	45,604.28	21.1%
	53,111.87	7,982.01	5,329.58	1,800.00	147,954.31	216,177.77	
	25%	4%	2%	1%	68%		

### NDIS-Some of the invoices are not recoverable

Department of Infrastructure, Planning and Logistics-**Not Due**

Industries Services Training Pty Ltd T/A-**Not recoverable**

NT Police Fire & Emergency Services-

Department of Infrastructure, Planning, and Logistics (Darwin)

In October, the Council received \$214,591 from Rates payers. Total rates and refuse charges outstanding as of 31 October was \$2,118,768, of which \$ 1,562,697 are rates and charges for the financial year 2023-24, and the remaining balance, \$556,071, was for prior years.

### Rates and Refuse charges

Balance as at 01/10/2023	2,333,659
Cash received in October	214,891
Balance as at 31/10/2023	<b>2,118,768</b>

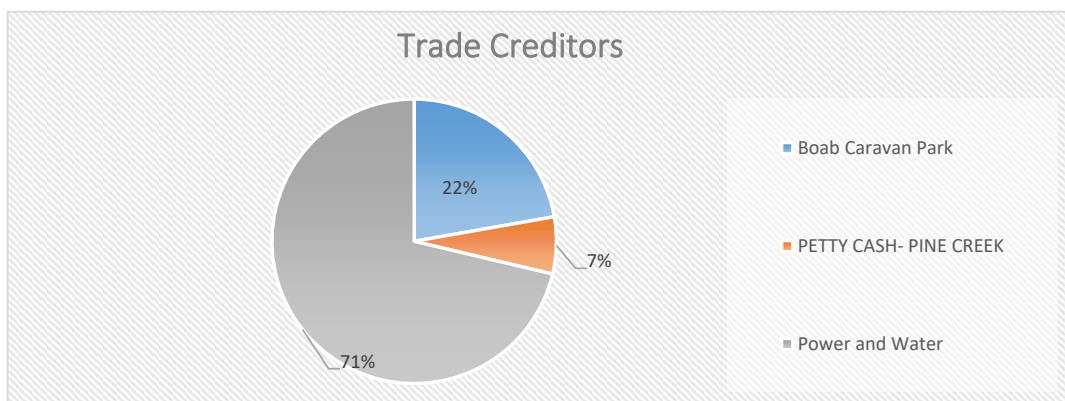
**Note 3: Statement on Trade Creditors**

The Council's trade payables balance as of 31 October was \$1,888.

Settlement of the Council's trade payables is generally within 30 days. The table below shows that \$1,346.46 is over 90 days overdue. The Council has disputed the amount, and the finance department is following up with COM and Power and Water to resolve the issue.

The Council has no trade payables for which it classifies as non-current, i.e., not payable within 12 months.

Contact	Current	1 Month	2 Months	3 Months	>3 Months	Total	
Boab Caravan Park	420	-	-	-	-	420	22%
PETTY CASH- PINE CREEK	122	-	-	-	-	122	6%
Power and Water	-	-	-	-	1,346.46	1,346	71%
	542	-	-	-	1,346.46	1,888	
	29%	0%	0%	0%	71%		



**Note 4: Corporate credit cards.**

The Council has a credit card facility of \$200,000, of which \$114,000 has been allocated to 14 cardholders.

For October 2023, there was an aggregate spending of \$13,177.78.

Masked Card Number	Transaction Dates		Amount
5550-05XX-XXXX-1159	27-Sep-23	26-Oct-23	380.30
5550-05XX-XXXX-1528	27-Sep-23	26-Oct-23	237.70
5550-05XX-XXXX-2105	27-Sep-23	26-Oct-23	784.04
5550-05XX-XXXX-4529	27-Sep-23	26-Oct-23	5,162.85
5550-05XX-XXXX-4541	27-Sep-23	26-Oct-23	-13,177.78
5550-05XX-XXXX-4639	27-Sep-23	26-Oct-23	624.00
5550-05XX-XXXX-5585	27-Sep-23	26-Oct-23	361.00
5550-05XX-XXXX-5850	27-Sep-23	26-Oct-23	94.98
5550-05XX-XXXX-6309	27-Sep-23	26-Oct-23	745.48
5550-05XX-XXXX-7716	27-Sep-23	26-Oct-23	190.00
5550-05XX-XXXX-9718	27-Sep-23	26-Oct-23	4597.43

In October, the Mayor did not use his credit card.

Cardholder Name: Mayor

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
	-		
<b>Total</b>	-		

In October, the CEO did not use his credit card.

Cardholder Name: CEO

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
	-		
	-		
<b>Total</b>	-		

**Note 5: Statement on Australian Taxation Office, Superannuation, and Insurance Obligations**

**(a) Australian Taxation Office**

The Council has the following reporting and payment obligations with the Australian Taxation Office:

- (i) Goods and Services Tax – Amounts are reported and remitted monthly.
- (ii) PAYG Income Tax Withheld – Amounts are reported and remitted fortnightly as part of Single Touch Payroll (STP) arrangements and
- (iii) Fringe Benefits Tax – Instalment amounts are paid quarterly with an FBT return for the 12 months ending 31 March required to be lodged each year.

As of 31 October, the GST refund was \$170,954, and the PAYG liability was \$286.

**(b) Superannuation**

Employees are paid defined superannuation contributions in accordance with the superannuation legislative framework. Superannuation contributions are paid to either an employee's choice of complying fund or the Council's default fund, which is currently Hostplus Super.

The Council contributes 11 percent of an employee's ordinary time earnings into their selected super account. Some employees of the Council receive an additional superannuation contribution as part of their agreed remuneration package.

Superannuation payments are remitted monthly.

As of 31 October 2023, super liability was \$76,885. The Council will remit this payment to superannuation funds in November.

		Obligation Accrued	To be paid/refunded
GST	(170,954)	September & October	November
Super	76,885	October	November
PAYG	1,642	October	November
	<b><u>(92,428)</u></b>		

**Note 6: Provisions**

The provision includes annual leave, LSL, and toils liability accrual. As of October 2023, employees' leave liability increased by \$21,803 from \$1,160,078 in September to \$1,181,881 in October.

	Oct	Sept	Difference
Provision - Annual Leave	784,826	770,889	13,937
Provision - LSL (Current)	397,028	389,152	7,875
Provision - TOIL	28	37	(9)
	<b><u>1,181,881</u></b>	<b><u>1,160,078</u></b>	<b><u>21,803</u></b>



#### Note 7: Other Current Liabilities

Other current liabilities decreased by \$84,536 from \$1,669,447 in September to \$1,614,912 in October. Bond of \$3,920 was refunded to the Tenants (staff), \$15,000 of CDP money was received on behalf of a third party, retention money of \$95,098 was paid out to the Supplier at the end of the defect liability period, and Council received reimbursement of \$370 from the Work comp.

Current Liabilities	Oct	Sept	Difference
Client Contribution clearing	1,054	1,054	-
Community Fund (Generated from CDP IGA)	6,837	6,837	-
Credit Card - B Hylands	-	-	-
Credit Card-2 - P Kaur	-	-	-
Council Rates Received in Advance	10,427	10,427	-
Current Lease Liability	120,769	120,769	-
Current Liability Other General	53,300	53,300	-
HCP Client Contingencies	29,710	29,710	-
Material Fund (CDP IGA)	7,682	7,682	-
Payables - Bond and Deposit	11,736	15,656	-3,920
Payables - CDP Income Generation Activity	21,637	21,637	-
Payables - CDP Outcome Pay	15,000	-	15,000
Payables - Employee	35	767	-732
Payables - Others	4,601	4,601	-
Payables - Retention Money	146,725	241,824	-95,098
Payroll Clearing Account	-208	-52	-156
Rounding	0	0	0
Unexpended Grants	1,185,606	1,185,606	-
Workers Compensation Clearing	0	-370	370
	1,614,912	1,699,447	-84,536

#### Note 8: Equity

The equity balance decreased by \$929,291 from \$62,975,683 in September to \$62,046,392.

Equity	Oct	Sept
Accumulated Surplus/Deficit	21,097,502	21,097,502
Asset Reval Reserve	35,177,330	35,177,330
Asset Revaluation-Motor Vehicles	1,262,315	1,262,315
Asset Revaluation-Plant & Equipment	1,115,005	1,115,005
Assets Replacement Reserve	530,000	530,000
Unexpended Grants Reserve	2,962,206	3,096,192
	<b>62,144,358</b>	<b>62,278,344</b>
<b>Add:</b>		
Operating Surplus/Deficit	- 97,966	697,339
Capital Income	-	-
Prior Year Carry Forward Tied Funding	-	-
<b>Less:</b>		
Works capitals		
Current Year Earnings	-97,966	697,339
	<b>62,046,392</b>	<b>62,975,683</b>

**Note 9: Insurance for the financial year 2023/24**

During October, Council paid the following insurance premiums.

- \$48,905 for Motor Vehicle
- \$787,332 for Property cover
- \$105,172 for 2nd instalment for Work Comp

Details of the Council's current insurance arrangements for the 2023-2024 financial year are as follows:

Insurance	Amount \$	GST	Net	Paid on
Motor vehicle	53,795	4,890	48,905	01-Oct-23
Property	67,341	2,936	64,406	29-Sep-23
Property	866,065	78,733	787,332	06-Oct-23
1st Instalment Workers Comp	115,689	10,517	105,172	25-Aug-23
2nd Instalment Workers Comp	115,689	10,517	105,172	01-Oct-23
3rd Instalment Workers Comp	-	-	-	
4th Instalment Workers Comp	-	-	-	
	<b>1,218,580</b>	<b>107,594</b>	<b>1,110,986</b>	

**Note 10: Key Indicators year to date.**

Key indicators	Jul-Oct 23	Jul-Sept 23	Variance
<b>Cash</b>			
Cash received	4,873,170	4,298,688	13%
Cash spent	6,894,374	4,151,254	66%
Closing bank balance	4,621,348	6,398,222	-28%
<b>Profitability</b>			
Income	6,275,748	5,457,485	15%
Expenses	6,373,714	4,760,146	34%
Profit (loss)	(97,966)	697,339	-114%
<b>Balance Sheet</b>			
Debtors	216,178	182,120	19%
Creditors	1,888	889,235	-100%
Net assets	62,046,392	62,975,683	-1%
<b>Ratios</b>			
Current assets to liabilities	3.64	3.30	10%
Liabilities to assets Ratio	0.044	0.058	-23%

**The current ratio is 3.30:** For every \$1.00 in current liabilities, VDRC has \$3.64 of Current assets. In other words, VDRC's current assets are 3.64 times more than its current liabilities.

**The Liabilities to Assets Ratio of 0.044:** For every \$1.00 of assets, VDRC has \$0.044 of debt (liabilities). In other words, VDRC's total liabilities are 4.4% of total assets.



## 11. Action Items

### Action Item Report

**ITEM NUMBER** 11.1.

**REPORT TYPE** Action Items Report

**PREPARED BY** Media and Communications Officer

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#### **Purpose**

To provide an update on the status of action items since the last ordinary Council meeting.

#### **Recommendations**

- A. That the Action Item Report report is received and noted
- B. That completed items be removed from the action items list.

#### **Council officer conflict of interest declaration**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

#### **Attachments**

1. Action Item Report November 2023 {11.1.1 - 13 pages}

## Action Register

Search Criteria

**Showing Completed Items:** Yes

**Include Items Completed From:** 23/10/2023

Applied Filters

**Meeting Types:** Ordinary Meeting of Council

**Generated By:** Kim Maskell

**Generated On:** 23/11/2023 at 1:11pm

Meeting Date	Item	Action Required	Assignees	Action Taken	Status
31/10/2023	New Policy LGP027 CEO Complaint Policy	<b>OCM-2023/197 Resolution</b> A. That the New Policy LGP027 CEO Complaint Policy report is received and noted B. Council approves the new policy LGP027 CEO Complaint Policy (change to third party 3.5)	Janelle Iszlaub	<b>14/11/2023 Janelle Iszlaub</b> The Council will appoint the administrative support including referring to a third party.	Completed
31/10/2023	Amended Policy LGP026 Local Authority Policy	<b>OCM-2023/198 Resolution</b> A. That the Amended Policy LGP026 Local Authority Policy report is received and noted B. Council approves LGP026 Local Authority Policy	Janelle Iszlaub	<b>14/11/2023 Janelle Iszlaub</b> Replaced with: The Council will appoint the administrative support including referring to a third party.	Completed
31/10/2023	New Audit and Risk Policy / Terms of Reference LGP028	<b>OCM-2023/199 Resolution</b> A. That the New Audit and Risk Policy / Terms of Reference LGP028 report is received and noted B. Council to decide what options from 1 to 5 to be included in the new Policy / Terms of Reference C. The report will be brought back to the next meeting	Janelle Iszlaub	<b>14/11/2023 Janelle Iszlaub</b> 5 Points have been added, and the policy has been referred back to the Council.	Completed
31/10/2023	Termination of Simeon Long from the Kalkarindji - Daguragu Local Authority	<b>OCM-2023/205 Resolution</b> A. Council revokes the membership of Simeon Long from the Kalkarindji – Daguragu Local Authority due to non-attendance.	Chellah Clancy		Not yet started
31/10/2023	General Business	<b>OCM-2023/212 Resolution</b> A. Council writes to minister Worden seeking clarification on the issues with genetically modified cotton being transported on our roads, re-growing and roadside litter.	Kim Maskell		Not yet started
31/10/2023	General Business	<b>Action:</b> Consultation with ALPA, Police, Gurindji regarding emergency supplies in Dargaragu	Brian Hylands		Not yet started

Meeting Date	Item	Action Required	Assignees	Action Taken	Status
31/10/2023	General Business	<b>OCM-2023/211 Resolution</b> A. Council are requesting for slip lanes at Gulardi, One Mile, Myatt and Amanbidji	Adam Justin		Not yet started
31/10/2023	General Business	<b>OCM-2023/210 Resolution</b> A. Council write to Minister Bowden requesting an update on disaster relief funding.	Kim Maskell		Not yet started
31/10/2023	General Business GB 2/ Fire Breaks	<u>Action:</u> Research options for Firebreaks in VDRC Communities	Adam Justin		Not yet started
31/01/2023	Mayoral Report	<b>Resolution: OCM-2023/4</b> That Council recommend Daniel Jones and Graham Watts receive a bravery award for their commitment to ensuring community safety during the Timber Creek floods in December 2022.	Kim Maskell	<b>23/10/2023 Michelle Griffin</b> Final details being confirmed. The application is almost ready for submission.  <b>09/11/2023 Kim Maskell</b> The application was submitted on 1/11/23  Your application has been successfully submitted. Your application ID is APP-P5Q4048.	In progress
30/05/2023	Pine Creek Local Authority Meeting	<b>OCM-2023/104 Resolution</b> A. That the minutes of the Pine Creek Local Authority Meeting held on 2 May 2023 be adopted as a resolution of Ordinary Council.	Adam Justin, Matthew	<b>21/06/2023 Matthew Cheminant</b> 21/06/2023 COM sourcing quotes for feral cat control	Completed

Meeting Date	Item	Action Required	Assignees	Action Taken	Status
	held on 2 May 2023	<p>B. That Council endorses <b>PCLA-2023/20 Resolution:</b> That Pine Creek local authority request to council the allocation of \$500 towards a Pine Creek sign competition</p> <p>C. That Council endorses <b>PCLA-2023/22 Resolution:</b> The Pine Creek Local Authority request to council that \$2,000 of LAPF be committed to management of feral cats in Pine Creek.</p> <p>D. That Council endorses <b>PCLA-2023/25 Resolution:</b> That the Pine Creek local authority request that council write to members who no longer reside in the area, in the letter noting their absence from Pine Creek and would they like to resign.</p>	Cheminant	<p><b>27/06/2023 Jackson Bernard</b></p> <p>Resolutions: 2023/20 and 2023/22 will be included in the budget in the first review in November 2023</p> <p><b>21/07/2023 Michelle Griffin</b></p> <p>D. Letters sent to members. Awaiting reply.</p> <p><b>24/08/2023 Tanya Brown</b></p> <p>24.08.2023- Presented quote from Katherine Vet Care regarding feral cat control, LA members advised they will not action as the member who raised this request was absent and it can be presented again at the November meeting,</p>	
30/05/2023	Bulla Local Authority Meeting held on 16 May 2023	<p><b>OCM-2023/106 Resolution</b></p> <p>A. That the minutes of the Bulla Local Authority Meeting held on 16 May 2023 be adopted as a resolution of Ordinary Council.</p> <p>B. That Council endorses resolution <b>BLA-2023/4 Resolution:</b> The Bulla Local Authority request that Council investigate options for the storage of the mower and outdoor furniture.</p> <p>C. That Council endorses resolution <b>BLA-2023/7 Resolution:</b> That the Bulla Local Authority request that Paul research quotes for play equipment - swings, larger slide and seesaw.</p> <p>D. That Council endorses resolution <b>BLA-2023/8 Resolution:</b> The Bulla Local Authority request Council approval to commit \$3,500 of Local Authority Project Funding for signs around community (School, rubbish tip, air strip, Goorbidigim (x2), Janyima)</p>	Adam Justin, Matthew Cheminant	<p><b>21/06/2023 Paul Buckley</b></p> <p>OCM-2023/106. B.- <b>BLA-2023/4.</b> The Night Patrol building at lot 26 Goorbidigum Street is still being leased and can be utilised for the event furniture and the new mower which is currently being housed at timber Creek Operations workshop.</p> <p><b>C. BLA-2023/7.</b> Three companies have been selected to tender a quote for the supply and installation of a playground system in Bulla.</p> <p><b>D. BLA-2023/8.</b></p>	In progress

Meeting Date	Item	Action Required	Assignees	Action Taken	Status
		<p>E. That Council endorses resolution <b>BLA-2023/10 Resolution:</b> The Bulla Local Authority request Council approval to commit \$30,000 of Local Authority Project Funding towards playground for the Bulla community.</p>		<p>The signage has arrived in timber creek. Kendel Builders will inform of their dates to install shortly.</p> <p><b>E. BLA-2023/8.</b> NT Sports and Surfacing Pty Ltd quotation has been accepted from the 3 quotes sourced. They will contact the Council shortly once delivery and installation time has been sort.</p> <p><b>21/06/2023 Matthew Cheminant</b> 21/06/2023 Quotes accepted for Bulla playground addition.</p> <p><b>21/06/2023 Matthew Cheminant</b> 21/06/2023 outdoor furniture awaiting collection and delivery.</p>	
30/05/2023	Timber Creek Local Authority Meeting held on 16 May 2023	<p><b>OCM-2023/107 Resolution</b></p> <p>A. That the minutes of the Timber Creek Local Authority Meeting held on 16 May 2023 be adopted as a resolution of Ordinary Council.</p> <p>B. That Council endorses resolution <b>TCLA-2023/24 Resolution:</b> The Timber Creek Local Authority request council look into alternative illuminating school zone signs which will capture the attention of drivers; and</p> <p>C. That Council endorses resolution <b>TCLA-2023/24 Resolution:</b> The Timber Creek Local Authority request council obtain quotes and/or research grant opportunities (such as Community Safety Grants) for security lights (flood lights) on the street outside the school and creche (from both directions)</p>	Adam Justin, Matthew Cheminant	<p><b>21/06/2023 Matthew Cheminant</b> Roads to Recovery funding has been received. Lighting and school signage is included in scope of works being prepared for the Timber Creek Wilson Street upgrade.</p> <p><b>21/06/2023 Paul Buckley</b></p> <p><b>OCM-2023/107</b> <b>B. TCLA-2023/24</b> Contractors have been engaged to quote on the signage for the school signage to capture drivers attention. Awaiting quotations. <b>C. TCLA-2023/24</b></p>	In progress



Meeting Date	Item	Action Required	Assignees	Action Taken	Status
				contractors have been engaged for quotes to move forward with grant funding amounts.	
30/05/2023	Amanbidji Local Authority Meeting held on 17 May 2023	<b>OCM-2023/108 Resolution</b> <ul style="list-style-type: none"> <li>A. That the minutes of the Amanbidji Local Authority Meeting held on 17 May 2023 be adopted as a resolution of Ordinary Council.</li> <li>B. That Council endorses resolution <b>ALA-2023/9 Resolution:</b> The Amanbidji Local Authority request council approval to commit \$38,000 of Local Authority Project Funding to solar lights around community (playground, basketball court and other dark areas identified as appropriate locations by the LA).</li> <li>C. That Council endorses resolution <b>ALA-2023/10 Resolution:</b> The Amanbidji Local Authority request that Council seek funding opportunities for a hard cover shade structure over the Amanbidji basketball court (similar to Bulla basketball court shade cover).</li> </ul>	Adam Justin, Matthew Cheminant	<b>21/06/2023 Matthew Cheminant</b> 21/06/2023 Quote accepted for installation of solar lighting in Amanbidji.  <b>23/06/2023 Paul Buckley</b> 05/06/2023. Spoken with NWAC regarding a hard cover for the basketball court. There isn't enough funding from their avenues to support a hard cover shelter. Victoria Daly Council will have to seek funding through grant activities.  <b>27/06/2023 Jackson Bernard</b> Resolution: ALA-2023/9 will be included in the budget in the first review in November 2023	Completed
30/08/2022	Community Benefit Fund Major Grant Application	<b>Motion</b> <ul style="list-style-type: none"> <li>A. That the report Community Benefit Fund Major Grant Application is received and noted</li> <li>B. That Council approves the submission of a Community Benefit Fund grant application to support upgrades and the furnishing of 4 Fitzer Road Timber Creek</li> <li>C. 60K limit for kitchen upgrade - to be recovered from grant if successful</li> </ul>	Keira Townsend	<b>08/03/2023 Keira Townsend</b> Council has been notified of a successful application however a funding agreement will not be provided until Council provides an updated project plan and budget. As Council has been unsuccessful in obtaining 2 Fitzer Road, the Operations team need to update project design and accompanying budget for 4 Fitzer which then needs to be supplied to NIAA. A funding agreement will not be provided until this is submitted and approved.  <b>26/05/2023 Keira Townsend</b>	Completed

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
				<p>As we were unable to secure land tenure for 2 Fitzter Road, project scope is being varied to remove the car park and add the construction of a staff housing donga at Council's Lot 79 Victoria Highway. Housing will support staff accommodation for the proposed Timber Creek Aged Care Respite Care Centre (Original grant award amount - \$626,883 / Budget for renovations to 4 Fitzter Road - \$352,697 / Remaining budget for staff housing donga - \$274,186). Operations team are currently amending project scope, budget and timelines which needs to be submitted to ABA to seek their approval to vary original grant scope.</p> <p><b>22/08/2023 Keira Townsend</b></p> <p>Variation request submitted in July 2023. Awaiting notification of outcome.</p> <p><b>22/11/2023 Keira Townsend</b></p> <p>Further updates available on the application for variation to the grant see Reference to OCM-2023/34.</p>	
30/08/2022	General Business	<p><b>13.2 LGANT Sport and Rec Symposium update - Theme "What Sports means to community"</b></p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b>Motion:</b> CEO to write to Representation Review Committee for an additional Councillor for Timber Creek ward</p> </div>	Brian Hylands		Not yet started
29/11/2022	Daly River Local	<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> <p></p> </div> <div style="border: 1px solid black; padding: 5px;"> <p><b>Motion</b></p> </div>	Jocelyn Moir,	<b>08/03/2023 Pat Hollowood</b>	Completed

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
	Authority meeting held on 2 November 2022	<ol style="list-style-type: none"> <li>1) That the minutes of the Daly River Local Authority meeting held on 2 November 2022 be adopted as a resolution of Ordinary Council.</li> <li>2) That Council endorse the following Daly River Local Authority resolutions: <ol style="list-style-type: none"> <li>I. <b>DRLA-2022/13</b> - That the Daly River Local Authority commit \$5000 ex.GST for the hire of a skip bin for waste management during the 2022-23 wet season at Nauiyu; and</li> <li>II. <b>DRLA-2022/14</b> - That the Daly River Local Authority commits \$2,800 of their funds to the Bi-Annual vet visit from The Ark Animal Hospital as per the attached quote dated 21 October 2022; and</li> <li>III. -</li> <li>IV. <b>DRLA-2022/18</b> - That the DRLA donate the amount of \$1500 toward a Community Christmas event and \$500 each to St Francis Xavier School and Wooliana School.</li> </ol> </li> </ol>	Matthew Cheminant	<p>Skip bin arrived in Nauiyu 27/2/2023 and used during the flood event in March</p> <p><b>10/07/2023 Pat Hollowood</b></p> <p>Christmas donations complete except for St Francis Xavier School. Still waiting on receipts from SFX principal to enable payment as per finance direction. Principal has moved on and has not responded to our emails.</p>	
29/11/2022	Kalkarindji   Daguragu Local Authority meeting held on 8 November 2022	<p><b>Motion</b></p> <ol style="list-style-type: none"> <li>A. That the minutes of the Kalkarindji   Daguragu Local Authority meeting held on 8 November 2022 be adopted as a resolution of Ordinary Council; and</li> <li>B. That Council endorse the following Kalkarindji   Daguragu Local Authority resolution: <ul style="list-style-type: none"> <li>• <b>KLA-2022/3</b> - That the Kalkarindji   Daguragu Local Authority commit up to \$25,000 for the Katherine Vet Services to deliver vet program two times in 2023.</li> </ul> </li> </ol>	Adam Justin, Matthew Cheminant	<p><b>17/03/2023 Matthew Cheminant</b></p> <p>Purchase order has been raised for the two vet visits.</p>	Ongoing
29/08/2023	Yarralin - Nitjpurru Local Authority meeting held on 9	<p><b>OCM-2023/162</b></p> <ol style="list-style-type: none"> <li>B. That Council endorses <b>YLA-2023/22 Resolution</b>: The YPHLA prefer the Colourful 'Welcome to Yarralin' sign incorporating Walangeri and Victoria Daly Regional Council and the YPHLA</li> </ol>	Adam Justin, Matthew Cheminant	<p><b>20/09/2023 Matthew Cheminant</b></p> <p>Quotes and enquiry is underway by the acting Com to purchase a sign and install</p>	In progress

Meeting Date	Item	Action Required	Assignees	Action Taken	Status
	August 2023	agree to allocate money from beautification funding towards the sign.			
29/08/2023	Yarralin - Nitjpurru Local Authority meeting held on 9 August 2023	<b>OCM-2023/162</b> C. That Council endorses <b>YLA-2023/23 Resolution:</b> That the YPHLA fully support a name change for Pigeon Hole to Nitjpurru and that the YPHLA seek Councils support on the name change.	Michelle Griffin	<b>20/09/2023 Michelle Griffin</b> YPHLA and Council resolutions have been sent to the Department. Awaiting advice on next steps.	In progress
29/08/2023	Timber Creek Local Authority meeting held on 15 August 2023	<b>OCM-2023/164</b> D. That Council endorses <b>TCLA-2023/35 Resolution:</b> The Timber Creek Local Authority requests that Council put forward a motion to the Local Government Association of the Northern Territory regarding the inadequate telecommunication services provided by Telstra in the Timber Creek region.	Michelle Griffin	<b>20/09/2023 Michelle Griffin</b> Motion paper is being developed for LGANT general meeting in November.  <b>23/10/2023 Michelle Griffin</b> Council was presented with information from Mary Watson (LGANT) regarding telecommunications. Council have resolved to provide feedback to the TCLA providing the information from LGANT. Council will not be putting forward a motion to LGANT in Nov regarding telecommunications.	Completed
29/08/2023	Timber Creek Local Authority meeting held on 15 August 2023	<b>OCM-2023/164</b> C. Council acknowledges <b>TCLA-2023/33 Resolution:</b> The Timber Creek Local Authority reviewed quotes for supply and installation of outdoor gym and shade structure and notify Council that their preference is NT Sports and Playground Surfacing (Forpark).	Adam Justin, Matthew Cheminant		Not yet started

Meeting Date	Item	Action Required	Assignees	Action Taken	Status
29/08/2023	Provisional Amanbidji Local Authority meeting held on 16 August 2023	<u>Action:</u> Write to NWA regarding waste collection services in Amanbidji.	Michelle Griffin	<b>18/09/2023 Michelle Griffin</b> Letter sent to NWAC on 18 September 2023.  <b>23/10/2023 Michelle Griffin</b> Received response from NWAC on 29 September 2023.	Completed
29/08/2023	Nomination of Lucy Moran to the Timber Creek Local Authority	Please send letter and update TCLA register  <b>OCM-2023/166 Resolution</b> That the Nomination of Lucy Moran to the Timber Creek Local Authority be accepted and approved as a resolution of Ordinary Council.	Chellah Clancy		Completed
29/08/2023	Nomination of Graham Watts to the Timber Creek Local Authority	Please send letter and update TCLA register  <b>OCM-2023/167</b> That the of Nomination of Graham Watts to the Timber Creek Local Authority be accepted and approved as a resolution of Ordinary Council.	Chellah Clancy		Completed
29/08/2023	General Business GB3 - Remuneration Tribunal calling for submission	<b>OCM-2023/173 Resolution</b> Council requests a draft submission be prepared for the September OCM regarding the Northern Territory Remuneration Tribunal inquiry.	Michelle Griffin	<b>26/10/2023 Michelle Griffin</b> Submission drafted and will be tabled to discuss at Council's October briefing day.	Completed
29/08/2023	General Business GB8 - Pest Control	<b>OCM-2023/175</b> That Council writes to the CEO of Territory Housing advocating for the provision of pest control services in remote community housing.	Michelle Griffin	<b>18/09/2023 Michelle Griffin</b> Letter sent to Minister for Housing and Homelands on 18 September 2023.  <b>23/10/2023 Michelle Griffin</b>	Completed

Meeting Date	Item	Action Required	Assignees	Action Taken	Status
				Received response from Minister Uibo on 9 October 2023.	
29/08/2023	General Business GB9 - Lot 1 and 2 Wooliana Road	<b>OCM-2023/176</b> That Council writes to Minister Lawler requesting Lot 1 and 2, Wooliana Road be allocated to Victoria Daly Regional Council for future service delivery centre.	Brian Hylands, Michelle Griffin	<b>23/10/2023 Michelle Griffin</b>  Correspondence sent on 12 October 2023.	Awaiting external response
28/03/2023	General Business 14.3 Identification of land availability in Kalkarindji	<b>OCM-2023/59 Resolution</b> That investigations take place regarding land availability in Kalkarindji for the purpose of enabling future projects and grant funding opportunities that will benefit the community.	Michelle Griffin	<b>18/09/2023 Michelle Griffin</b>  Janelle will be presenting some information on briefing day - 25 September.  <b>23/10/2023 Michelle Griffin</b>  Information provided to Council at the September briefing.	Completed
28/03/2023	General Business 14.5 Road from Kalkarindji to Daguragu	<b>OCM-2023/61 Resolution</b> That Council write to Minister Eva Lawler to take responsibility for the strategic road from Kalkarindji to Daguragu, access to Mount Stanford Station, and access to Gregory/Jutburra National Park.	Michelle Griffin	<b>23/10/2023 Michelle Griffin</b>  Correspondence sent on 25 September 2023.	Awaiting external response
28/03/2023	General Business 14.4 Nitjpurru Housing	<b>OCM-2023/60 Resolution</b> That the Mayor writes to all relevant Northern Territory and Federal Ministers advocating for the relocation of Nitjpurru to higher ground, emphasising that no new houses should be built in the flood area.	Michelle Griffin	<b>19/07/2023 Michelle Griffin</b>  letter in progress  <b>25/07/2023 Michelle Griffin</b>  Mayor B. Pedwell has contacted ABC to discuss houses being built in flood zone at Nitjpurru.	In progress

Meeting Date	Item	Action Required	Assignees	Action Taken	Status
28/02/2023	Pine Creek Local Authority meeting held on 7 February 2023	<p><b>OCM-2023/28 Resolution</b></p> <p>A. That the minutes of the Pine Creek Local Authority meeting held on 7 February 2023 be adopted as a resolution of Ordinary Council; and</p> <p>B. That Council endorses resolution <b>PCLA-2023/4</b> The Pine Creek Local Authority extends an invitation to PowerWater to attend the next Pine Creek Local Authority meeting to discuss water issues.</p> <p>C. That Council endorses resolution <b>PCLA-2023/7</b> that the Pine Creek Local Authority have accepted the Election Commitment funding offer and commit a matching co-contribution as per the funding guidelines.</p> <p>D. That Council endorses resolution <b>PCLA-2023/8</b> for the council to obtain quotes for lighting options for the Pine Creek oval (to include fixed and mobile options).</p> <p>E. That Council notes resolution <b>PCLA-2023/10</b> and will continue to support the Pine Creek Goldrush with in-kind assistance</p>	Adam Justin, Matthew Cheminant	<p><b>08/03/2023 Jackson Bernard</b></p> <p>No action is required from Finance.</p> <p><b>17/03/2023 Matthew Cheminant</b></p> <p>A. Pine Creek Com needs to invite Power and water to the next local authority meeting</p> <p>B. Committed funding just a delay on delivery of equipment</p> <p>C. Lighting, Applications for a grant in progress</p> <p>D. Approved</p> <p><b>20/03/2023 Tanya Brown</b></p> <p>COM ,Tanya Brown emailed PWC on 7th February 2023 to Shane Papworth to update on Pine Creek water security. Waiting for confirmation on attendance.</p> <p>COM, Tanya Brown emailed AllRegions electrical for a cost estimate on supplying and installing lighting at the oval on 7.2.2023</p> <p><b>21/06/2023 Matthew Cheminant</b></p> <p>21/06/2023 Waiting on update from grant application for oval lighting</p> <p><b>24/08/2023 Tanya Brown</b></p> <p>PWC representatives attended the August meeting and provided members with updates on the status of water in Pine Creek, they advised members they</p>	Awaiting external response

Meeting Date	Item	Action Required	Assignees	Action Taken	Status
				<p>will request another attendance of the LA meeting when they have further updates to provide to the township.</p> <p><b>20/09/2023 Matthew Cheminant</b></p> <p>VDRC are awaiting a response re the grant application.</p>	
28/02/2023	Daly River Local Authority meeting held on 8 February 2023	<div style="border: 1px solid black; padding: 5px;"> <p><b>OCM-2023/29 Resolution</b></p> <p>A. That the minutes of the Daly River Local Authority meeting held on 8 February 2023 be adopted as a resolution of Ordinary Council.</p> <p>B. That Council endorses DRLA resolution <b>DRLA-2023/8</b> to commit \$10,000 of Local Authority Project Funding to a bi-annual veterinary program.</p> <p>C. That council receives the feedback from the Daly River Local Authority <b>DRLA-2023/6</b> that a library service would benefit the community and will take this feedback into account when developing the 2023/24 regional plan.</p> </div>	Adam Justin, Matthew Cheminant	<p><b>08/03/2023 Jackson Bernard</b></p> <p>\$10k for Bi-annual veterinary be added in the next budget review.</p> <p><b>18/04/2023 Pat Hollowood</b></p> <p>First of two Council approved vet visits for this calendar year is scheduled for Wednesday 24 May 2023. Purchase order has yet to be completed as at 18/4/2023. Advertising for vet visit will commence in early May.</p> <p><b>28/05/2023 Michelle Griffin</b></p> <p>Feedback regarding library services has been added to the regional plan.</p> <p><b>10/07/2023 Pat Hollowood</b></p> <p>First of two vet visits successfully conducted 24 May 2023. Second visit will be scheduled towards end of the year.</p> <p><b>20/09/2023 Matthew Cheminant</b></p>	In progress



Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
				Second Vet Visit is at the end of the year.	
28/02/2023	Kalkarindji/Daguragu Local Authority meeting held on 14 February 2023	<p><b>OCM-2023/30 Resolution</b></p> <p>A. That the minutes of the Kalkarindji/Daguragu Local Authority meeting held on 14 February 2023 be adopted as a resolution of Ordinary Council.</p> <p>B. That Council endorses resolution <b>KDLA-2023/6</b> to proceed with the bus shelter project, estimated to cost up to \$20,000.</p> <p>C. That Council endorses resolution <b>KDLA-2023/7</b> for the design of the waste management sign '<i>for health and safety reasons please do not light up the dump</i>'. (attached)</p> <p>D. That Council endorses resolution <b>KDLA-2023/8</b> to proceed with the <i>Arts Centre Park shade trees and outdoor table project</i>, estimated to cost up to \$20,000.</p> <p>E. That Council receive and note resolution <b>KDLA-2023/9</b> that the Local Authority support the council to advocate for rest stops on the Buntine Highway and support that council write to the relevant Ministers on the matter.</p>	Adam Justin, Matthew Cheminant	<p><b>08/03/2023 Jackson Bernard</b></p> <p>\$20k commitment for Bus Shelter and \$20k for Arts Centre shade trees and outdoor table project will be included in the next budget review.</p> <p><b>23/05/2023 Michelle Griffin</b></p> <p>ESO drafting the letter pertaining to KDLA-2023/9</p> <p><b>21/06/2023 Matthew Cheminant</b></p> <p>21/06/2023 Just waiting on formal approval from DIPL. Then building scope of works and source quotes</p> <p><b>23/06/2023 Matthew Cheminant</b></p> <p>Waste management facility sign is ordered and awaiting delivery.</p> <p><b>20/09/2023 Matthew Cheminant</b></p> <p>B. In progress C. Complete D. In progress E. Complete</p> <p><b>20/09/2023 Jocelyn Moir</b></p> <p>Waste management facility sign has been installed</p>	Completed

Meeting Date	Item	Action Required	Assignees	Action Taken	Status
28/02/2023	Yarralin/Nitjpurru Local Authority meeting held on 16 February 2023	<p><b>OCM-2023/31 Resolution</b></p> <p>A. That the minutes of the Yarralin/Nitjpurru Local Authority meeting held on 16 February 2023 be adopted as a resolution of Ordinary Council.</p> <p>B. That council endorses resolution <b>YLA-2023/4</b> to commit \$30,000 of Local Authority Project Funding to a bi-annual vet program in 2023.</p> <p>C. That council endorses resolution <b>YLA-2023/5</b> to commit \$150,000 of Local Authority Project Funding to the development of a playground, including outdoor fitness equipment in Yarralin.</p> <p>D. That council notes resolution <b>YLA-2023/6</b> and will investigate options for developing a council premises including office and staff accommodation at Nitjpurru.</p> <p>E. That council notes resolution <b>YLA-2023/7</b> and will investigate the process and support a place name change from 'Pigeon Hole' to 'Nitjpurru'.</p>	Adam Justin, Matthew Cheminant	<p><b>08/03/2023 Jackson Bernard</b></p> <p>\$30k and \$150k commitments will be included in the next budget review.</p> <p><b>21/06/2023 Matthew Cheminant</b></p> <p>21/06/2023 First vet visit was undertaken in March/April, second vet Oct/Nov.</p> <p><b>20/09/2023 Matthew Cheminant</b></p> <p>Purchase orders raised and in progress</p>	In progress
28/02/2023	Action Items	<p><b>OCM-2023/33 Resolution</b></p> <p>A. That the Action Items report is received and noted</p> <p>B. That council approve completed actions be removed from the action item list.</p> <p><b>OCM-2023/34 Resolution</b></p> <p>A. That council request that the ABA grant to develop land at 4 Fitzer Street Timber Creek (Lot 101) be varied due to no available land, and the variation to be focused on staff accommodation on council land to support the aged care and NDIS programs.</p>	Keira Townsend, Matthew Cheminant, Trudy Braun	<p><b>08/03/2023 Keira Townsend</b></p> <p>Prior to receiving a Grant Agreement, Council is required to submit new project plan and accompanying budget to NIAA. The Operations team have been notified that this is required.</p> <p><b>26/05/2023 Keira Townsend</b></p> <p>Operations team are currently developing amended project scope, budget and timeline to include construction of staff accommodation.</p> <p><b>21/06/2023 Matthew Cheminant</b></p> <p>21/06/2023 land tenure still an issue. Investigating other areas.</p>	Awaiting external response

Meeting Date	Item	Action Required	Assignees	Action Taken	Status
				<p><b>22/08/2023 Keira Townsend</b> Request for variation submitted. Awaiting notice of outcome.</p> <p><b>20/09/2023 Matthew Cheminant</b> Grant manager to confirm whether the variation has been accepted</p> <p><b>20/09/2023 Keira Townsend</b> Still awaiting official outcome notification from NIAA</p> <p><b>22/11/2023 Keira Townsend</b> NIAA will provide the final agreement over the coming weeks.</p>	
28/04/2023	Action Items	<div> <b>OCM-2023/79 Resolution</b>  A. That Council write to the Minister Moss (cc Minister Paech) requesting that the EPA attend local authority meetings to explain their policies that impact council's waste management. </div>	Michelle Griffin	<p><b>09/06/2023 Michelle Griffin</b> Letter sent to Minister Moss on 9 June 2023. Awaiting response.</p> <p><b>17/07/2023 Michelle Griffin</b> NTEPA officers from the Regulation division will be attending the Pine Creek and Timber Creek local authority meetings in August.</p> <p><b>23/10/2023 Michelle Griffin</b> Invitation extended to NTEPA to meet with Councillors.</p>	Awaiting external response
28/04/2023	General Business 14.5 Relocation of	<div> <b>Resolution: OCM-2023/86</b>  A. Council request a letter to the Department of the Chief Minister and Cabinet for funding assistance to assist with the relocation of Council's office to the evacuation centre with connections to essential services. </div>	Adam Justin, Brian Hylands, Matthew	<p><b>21/06/2023 Matthew Cheminant</b> 21/06/2023 sourcing quotes</p>	Ongoing

Meeting Date	Item	Action Required	Assignees	Action Taken	Status
	Nitjpurru office		Cheminant, Michelle Griffin	<p><b>18/07/2023 Michelle Griffin</b></p> <p>Letter sent to A/Executive Director of the Local Government branch of Department of the Chief Minister and Cabinet. Awaiting reply.</p> <p><b>20/09/2023 Matthew Cheminant</b></p> <p>All relevant information and quotes have been submitted to the Grant manager for action.</p>	
28/04/2023	General Business 14.3 Kalkarindji & Timber Creek ACAP Sewerage	<p><b>OCM-2023/84 Resolution</b></p> <p>Council write to Department of Defence requesting that the Army Aboriginal Community Assistance Program (AACAP) program be engaged for Timber Creek and Kalkarindji.</p>	Michelle Griffin	<p><b>22/06/2023 Michelle Griffin</b></p> <p>Letter drafted. Awaiting information from the Department of Defence.</p> <p><b>23/10/2023 Michelle Griffin</b></p> <p>Council have requested this action be removed. AACAP team have left the Northern Territory.</p>	Completed
28/04/2023	General Business 14.7 Daguragu Road	<p><b>OCM-2023/88 Resolution</b></p> <p>A. Council write to Minister Lawler requesting clarification on the ownership of the crossing at Wattie Creek crossing at Daguragu.</p>	Brian Hylands, Michelle Griffin	<p><b>31/05/2023 Michelle Griffin</b></p> <p>Letter sent to Minister Eva Lawler on 31 May 2023. Awaiting response.</p>	Awaiting external response
28/04/2023	General Business 14.8 Australia Post	<p><b>OCM-2023/89 Resolution</b></p> <p>A. Council request management to negotiate for reasonable remuneration with Australia Post, and if unsuccessful, cancel the contract.</p>	Trudy Braun	<p><b>21/06/2023 Trudy Braun</b></p> <p>Letter Drafted to be sent to Australia Post</p> <p><b>21/06/2023 Trudy Braun</b></p> <p>New Contracts received</p> <p><b>10/07/2023 Trudy Braun</b></p>	In progress

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
				<p>Letter sent to Australia Post Contract Manager outlining the cost to deliver these services vs what the contract pays to deliver in the three communities. Awaiting their response.</p> <p><b>14/08/2023 Trudy Braun</b></p> <p>Followed up a response from Australia Post and their is no outcome to date as yet.</p> <p><b>19/09/2023 Trudy Braun</b></p> <p>Meeting held with Australia Post Wednesday 13th September where negotiations were held over the 3 contracts. Australia Post advised they would send through the new offer; however it has not been received as yet.</p>	
27/09/2022	General Business 15.6 Title - In-kind support from Sitzler	<p><b>Motion</b></p> <p>That a letter from the Mayor be sent to Sitzler seeking in-kind support for the projects taking place in Timber Creek for the benefit of the people of Timber Creek.</p>	Michelle Griffin	<p><b>17/01/2023 Michelle Griffin</b></p> <p>Letter draft and awaiting feedback</p> <p><b>13/04/2023 Michelle Griffin</b></p> <p>On hold until scope of works is complete.</p>	On hold
27/09/2022	General Business 15.1 Title - Schedule of fees and charges - key cutting	<p><b>Motion</b></p> <p>That key cutting be added to the schedule of fees and charges for \$15 per instance. One machine to be located at Yarralin and one at Timber Creek; and</p> <p>That one key cutting machine be gifted to Green Rivers Aboriginal Corporation from Nauiyu.</p>	Matthew Cheminant	<p><b>18/01/2023 Michelle Griffin</b></p> <p>Schedule of fees and charges have been updated and loaded to website. One machine has been gifted to GRAC. The other two machines require servicing prior to distribution to Yarralin and Timber Creek.</p>	Completed

Meeting Date	Item	Action Required	Assignees	Action Taken	Status
				<p><b>17/03/2023 Michelle Griffin</b></p> <p>Operations team to arrange servicing and distribution of two key cutting machines.</p> <p><b>03/07/2023 Jocelyn Moir</b></p> <p>The Nauiyu key cutting machine was gifted to GRAC on 3/11/2022.</p> <p><b>06/07/2023 Matthew Cheminant</b></p> <p>Two key cutting machines will need to be replaced as enquiries to get the machines serviced have not been successful. Businesses approached to service the machines have declined and only offered to purchase for parts</p> <p><b>20/09/2023 Matthew Cheminant</b></p> <p>Walangeri provide a key cutting service in Yarralin.</p> <p>The key cutting machines that came back to head office are not operational.</p>	
27/06/2023	General Business GB-5 National Parks Rubbish	<p><b>OCM-2023/139 Resolution</b></p> <p>That Council write another letter to all relevant Ministers regarding rubbish in Pine Creek as a result of tourists 'taking their rubbish' from the surrounding National Park areas.</p>	Michelle Griffin	<p><b>18/09/2023 Michelle Griffin</b></p> <p>Letter sent to Minister Nicole Manison on 18 September 2023.</p>	Awaiting external response
26/09/2023	LGANT Motion regarding 'Board	<p><b>OCM-2023/180 Resolution</b></p> <p>A. That the LGANT Motion regarding 'Board Member Allowances' report is received and noted</p>	Brian Hylands	<p><b>25/10/2023 Brian Hylands</b></p> <p>Submission submitted to LGANT</p>	Completed

Meeting Date	Item	Action Required	Assignees	Action Taken	Status
	Member Allowances'	<p>B. Council put forward a motion calling for LGANT to review it's policy on 'board allowances, travel, and remuneration' to be the financial responsibility of LGANT and not the member councils.</p> <p>C. Council understands that this will require amendment of the LGANT constitution and that the CEO of LGANT requires at least six weeks to provide notice to all member councils with any proposed changes to the constitution</p>			
26/09/2023	Appointment of Deputy Principle Member	<p><b>OCM-2023/182 Resolution</b> That Council appoints Georgina Macleod as the Deputy Mayor of Victoria Daly Regional Council for a period of 12 months.</p>	Jackson Bernard, Michelle Griffin	<p><b>23/10/2023 Michelle Griffin</b> Website and register updated to reflect new appointment.</p>	Completed
26/09/2023	Action Item Report	<p><b>OCM-2023/189 Resolution</b> That Council provides feedback to the Timber Creek Local Authority following discussions with LGANT regarding telecommunications in the Timber Creek region.</p>	Michelle Griffin	<p><b>23/10/2023 Michelle Griffin</b> Feedback will be provided to the TCLA at their November 2023 meeting.</p>	Completed
26/09/2023	Daly River Local Authority meeting held on 13 September 2023	<p><b>OCM-2023/190 Resolution</b></p> <p>A. That the minutes of the Daly River Local Authority meeting held on 13 September 2023 be adopted as a resolution of Ordinary Council.</p> <p>B. The Council approves resolution <b>DRLA-2023/25</b>: to commit an additional \$2000 towards the allocated money for the 'wet season skip bin' allocation for the 2023-24 season (remaining funds = \$2,768, therefore total updated allocation = \$7,000 with \$4,768 available)</p> <p>C. The council agrees to write to the Minister for Education, and any other relevant Ministers (copy Dheran Young and LDM team CM&amp;C), requesting financial contribution towards water tanks and additional guttering for the Wooliana Primary School, which will</p>	Jackson Bernard, Matthew Cheminant, Michelle Griffin	<p><b>23/10/2023 Jackson Bernard</b> \$2,000 additional fund will be included in the next budget review.</p>	Completed

Meeting Date	Item	Action Required	Assignees	Action Taken	Status
		support their efforts to provide water throughout the year at a low ongoing cost (DRLA-2023/26)			
26/09/2023	General Business 14.3: LGANT Motion - Staff housing for Federal Government funded programs	<b>OCM-2023/193 Resolution</b> Victoria Daly Regional Council would like LGANT to endorse a motion regarding the lack of consideration of Federal Government programs delivered by regional councils in remote Indigenous communities that require staff housing. These include, but are not limited to Night Patrol, Aged Care, Child Care, Centrelink, Remote School Attendance Strategy, Sport and Recreation and Australia Post. Furthermore, VDRC would like Federal Government departments to fund the required housing for the provision of these services in remote communities and acknowledge the role regional councils playing the delivery of Federal Government services. It is widely recognised that there is a housing crisis in remote Indigenous communities that failed to be addressed.	Brian Hylands		Not yet started
26/07/2022	General Business 13.2 Roadside stops - Buntine Hwy	Discuss and identify the location for a rest stop with toilets.  <b>Action:</b> Letter to DIPL and the Department of Chief Minister and Cabinet (Jake and Claire) and Regional Manager Territory Regional Growth. Roadside rest stop near Delemere.	Adam Justin, Matthew Cheminant	<b>17/03/2023 Matthew Cheminant</b> MC sent an email to Dipl requesting toilet blocks along the Buntine HWY in three locations. They have acknowledged the request.  <b>23/10/2023 Adam Justin</b> Followed with DIPL as per MC's original request. DIPL could not provide any update on the request. This is actioned for follow up and initiate further discussions shall be opened with DIPL to meet requests of community members throughout the VDRC region.	In progress
25/07/2023	General Business GB1 - Travel	Action: Report to Council in August regarding Councillor Travel Allowance	Brian Hylands, Michelle Griffin	<b>24/10/2023 Michelle Griffin</b>	On hold



Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
	Allowance solutions			This action is on hold until the NT Remuneration Tribunal conduct the consultation with all councils.	
25/07/2023	General Business GB6 - Consumer Advisory Body Aged Care	Action: Report to next council meeting with options for Aged Care advisory bodies.	Trudy Braun	<p><b>17/08/2023 Trudy Braun</b></p> <p>Contact has been made with the Aged Care Commission regarding clarification around who is required to have a Consumer Advisory Body, as per advice on their website</p> <p>All approved providers will need to comply with this requirement except for those who are state or territory approved providers or a local government authority.</p> <p><b>19/09/2023 Trudy Braun</b></p> <p>This has been followed up with still no outcome of the requirement. Awaiting a response.</p> <p><b>15/11/2023 Trudy Braun</b></p> <p>Advice from the Aged Care Quality Commission has been received regarding the requirement for Council to set up and implement a Consumer Advisory Body. Council being Local Government, there is no requirement for Council to set up and implement a Consumer Advisory Board. This does not stop the Council from engaging and seeking feedback from clients where possible.</p>	In progress
01/04/2022	22/02/2022 - Item 10 - NDIS Audit	<p><u>Action Item:</u> Aged Care &amp; NDIS Audit to be conducted every six months by external auditors.</p> <hr/>	Trudy Braun	<b>21/06/2023 Trudy Braun</b>	Ongoing

Meeting Date	Item	Action Required	Assignees	Action Taken	Status
				This is occurring every 6 months with the first one completed.	
01/04/2022	28/01/2022 - Item 14 - Correspondence	<b>MOTION BROUGHT FORWARD</b> (28/02/22) Letter to be sent to LGANT regarding the urgent need for upstream flood notification for Upper Victoria River (above Kalkarindji) and the Humbert River (above Lingarra) (22/10/21) Email to be sent from CEO to Peter McLinden concerning motions from previous Council meetings regarding advocacy for upstream notification system on Victoria River.	Brian Hylands, Michelle Griffin	<b>17/03/2023 Michelle Griffin</b> Motion paper sent to LGANT for inclusion in the general meeting agenda. LGANT GM is scheduled for 19-20 April 2023.  <b>25/07/2023 Michelle Griffin</b> Letter received from the Bureau of Meteorology on 24 May 2023 regarding flood warning networks. Correspondence available in Share Point register.	In progress
01/04/2022	28/09/2021 - Item GB-31.4 Green River Aboriginal Corporation	<u>31.4 Action item:</u> That a business plan be prepared to outsource waste management	Adam Justin, Matthew Cheminant	<b>17/03/2023 Matthew Cheminant</b> VDRC are still waiting for a lease agreement  <b>20/09/2023 Matthew Cheminant</b> Requires further decision making as there is no lease on the current waste facility in Nauiyu	In progress
01/04/2022	21/03/2017 - 052/2017 - Waste Management Site - Kalkarindji	#4 (3) Kalkarindji Landfill (052/2017) CEO to identify ownership (through Land Council) of suitable future dump land site for Kalkarindji. <u>Civil Works to ascertain dump site requirements for inclusion of project in the council</u>	Brian Hylands	<b>22/06/2023 Michelle Griffin</b> COMMENTS FROM PREVIOUS ACTIONS ITEMS (prior to DA) <b>25 June 2019</b> Since March 2017 a waste management strategy has been established. The only outstanding land tenure issues are at Kalkarindji. The area where the landfill is located is subject to a land title claim. CLC are investigating a way forward.	Ongoing

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
				Funding has been provided to develop shovel ready documentation and cost estimates for all Council landfills.	



## 12. Correspondence

## 13. Local Authority

### 13.1. Local Authority Minutes

#### Pine Creek Local Authority meeting held on 6 November 2023

**ITEM NUMBER** 13.1.1.

**REPORT TYPE** Confirmation of Minutes

**PREPARED BY** Media and Communications Officer

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#### **Recommendation**

That the minutes of the Pine Creek Local Authority meeting held on 6 November 2023 be adopted as a resolution of Ordinary Council.

#### **Attachments**

1. 20231106\_PCLA\_MIN\_Unconfirmed [13.1.1.1 - 6 pages]



# MINUTES

**PINE CREEK LOCAL AUTHORITY MEETING  
HELD ON MONDAY 6 NOVEMBER 2023  
AT 12:30 PM**

**AT THE PINE CREEK MULTI RESOURCE CENTRE  
56 Main Tce, Pine Creek, NT 0847**



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In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Victoria Daly Regional Council during the Course of any meeting is not intended to be and is not taken as notice of approval from the Victoria Daly Regional Council.

The Victoria Daly Regional Council advises that anyone who has any application lodged with the Victoria Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Victoria Daly Regional Council in respect of the application.

A handwritten signature in black ink, appearing to read "BH", with a long horizontal flourish extending to the right.

Brian Hylands  
Chief Executive Officer



## 1. Meeting Opening

*The meeting opened at 12:32pm.*

## 2. Welcome

Chairperson welcomed members and visitors to the meeting.

## 3. Attendance and Apologies

### 3.1. Attendees

#### 1. Present

##### Appointed Members Present

Councillor - Pine Creek Ward	Yvette Williams
Chairperson	Sam Forwood
Member	Alan Fountain
Member	Gaye Lawrence
Member	Edward Ah Toy
Member	Juliet Mills
Member	John Roberts
Member	Alain Denouel
Member	Lance Lawrence

##### Staff Present

Chief Executive Officer	Brian Hylands
Executive Services Officer	Chellah Clancy
Media and Communications Officer	Kim Maskell

##### Guests

The Department of the Chief Minister and Cabinet	Karen Hocking
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### 3.2. Apologies and Absentees

Apologies:

Absent: Claire Merrit, John Lee, David Paddy

## 4. Disclosure of Interest

There were no declarations of interest at this meeting.

## 5. Resignations, Terminations and Nominations



## 5.1. Resignations

### 5.1.1. Resignation of Clare Merritt from the Pine Creek Local Authority

**PCLA-2023/31 Resolution:** Carried (John Roberts/Cr Yvette Williams)

That the Resignation of Clare Merritt from the Pine Creek Local Authority is noted.

## 5.2. Terminations

Nil

## 5.3. Nominations

### 5.3.1. Nomination of Dianne Benson to the Pine Creek Local Authority

**PCLA-2023/32 Resolution:** Carried (Gaye Lawrence/Alan Fountain)

That the Nomination of Dianne Benson to the Pine Creek Local Authority is received; and  
The Pine Creek Local Authority recommend that Council endorses the nomination.

## 6. Guests and Presentations

Nil

## 7. Confirmation of Minutes

### ITEM NUMBER 7.1.

#### Pine Creek Local Authority meeting held on 1 August 2023

**PCLA-2023/33 Resolution:** Carried (John Roberts/Alan Fountain)

That the minutes of the Pine Creek Local Authority meeting held on 1 August 2023 be taken as read and be accepted as a true record of the meeting.

## 8. Council Response to Previous Minutes

### ITEM NUMBER 8.1.

#### Feedback from Council

**PCLA-2023/34 Resolution:** Carried (John Roberts/Alan Fountain)

That the Feedback from Council be received and noted.





## 9. Correspondence

### ITEM NUMBER 9.1.

#### Correspondence

**PCLA-2023/35 Resolution:** Carried (Sam Forward/John Roberts)

#### Attachments

1. 2023-09-18 OUTGOING Minister- Manison- Litter- National- Parks [9.1.1 - 2 pages]

## 10. Reports

### ITEM NUMBER 10.1.1.

#### Community Report for PCLA

**PCLA-2023/36 Resolution:** Carried (John Roberts/Alan Fountain)

- A. That the Community Report for PCLA report is received and noted

### ITEM NUMBER 10.2.1.

#### Pine Creek Finance Report for period ended 30 September 2023

**PCLA-2023/37 Resolution:** Carried (John Roberts/Gaye Lawrence)

- A. That the Pine Creek Finance Report for period ended 30 September 2023 report is received and noted

### ITEM NUMBER 10.2.2.

#### Pine Creek Project Funding Update

**PCLA-2023/38 Resolution:** Carried (Sam Forward/John Roberts)

- A. That the Pine Creek Project Funding Update report is received and noted

### ITEM NUMBER 10.3.1.

#### Action Items

**PCLA-2023/39 Resolution:** Carried (Sam Forward/Gaye Lawrence)

- A. That the Action Items report is received and noted



## 11. Questions from the Public

## 12. General Business

### 12.1. Seniors Christmas Party 2023 - Cr Williams

**PCLA-2023/41 Resolution:** Carried (Cr Yvette Williams/John Roberts)

That PCLA donate \$1000 towards Christmas Party

### 12.2. Water Gardens - J. Roberts

**PCLA-2023/42 Resolution:** Carried (Sam Forward/Gaye Lawrence)

PCLA have agreed for member John Roberts to use blower to push the dead salvinia weed off the sides and down into the ponds to see if it can be burnt and cleared out before the wet season approaches.

### 12.3. Tree Planting - G. Lawrence

**PCLA-2023/43 Resolution:** Carried (Gaye Lawrence/Juliett Mills)

PCLA has agreed to allocate \$1000 to have 67 Territory native trees planted around Pine Creek

## 13. Next Meeting

The next Meeting of Pine Creek Local Authority – date TBC

*The meeting closed at 1:30pm*

This page and the preceding five pages are the minutes of the Pine Creek Local Authority meeting held on 6 November 2023.



**Kalkarindji - Dagaragu Local Authority meeting held on 14 November 2023**

**ITEM NUMBER** 13.1.2.

**REPORT TYPE** Confirmation of Minutes

**PREPARED BY** Media and Communications Officer

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**Recommendation**

That the minutes of the Kalkarindji - Dagaragu Local Authority meeting held on 14 November 2023 be adopted as a resolution of Ordinary Council.

**Attachments**

1. 20231114\_KDLA\_MIN\_unconfirmed [13.1.2.1 - 9 pages]



# MINUTES

**KALKARINDJI LOCAL AUTHORITY MEETING**  
**HELD ON TUESDAY 14 NOVEMBER 2023**  
**AT 12:30 PM**  
**AT THE KALKARINDJI COUNCIL OFFICE**  
VDRC Office



**Victoria Daly**  
REGIONAL COUNCIL

Kalkarindji Local Authority Meeting Tuesday 14 November 2023

MINUTES

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Brian Hylands  
**Chief Executive Officer**



## 1. Meeting Opening

The Kalkarindji - Daguragu Local Authority meeting opened at 12:43pm.

## 2. Welcome

The Chairperson welcomed members and visitors to the meeting.

The Kalkarindji - Daguragu Local Authority wish to pay their respects to the family of Dr Bush Blanasi after news of his recent passing.

## 3. Attendance and Apologies

### 3.1. Attendees Present

#### Appointed Members Present

Anne Saunders	Chairperson
Pansy Wardle	Member
Pamela Morris	Member
Georgina Macleod	Councillor

#### Staff Present

Brian Hylands	Chief Executive Officer
Kirsty Bock	Council Operation Manager
Michelle Griffin	Manager of Executive Services (minutes secretary via Teams)
Dianne Mahoney	CDP Employment Coordinator

#### Guests

Surinder Crichton	Northern Territory Health
Trude Blizzard	PowerWater
Jane Bean	Electorate Officer - The Hon. Marion Scrymgour
Karen Hocking	The Department of the Chief Minister and Cabinet
Penny Smith	Manager, Kalkarindji Arts Centre

### 3.2. Apologies and Absentees

Apologies: Leah Leman, Selma Smiler

Absent: Michael George

## 4. Disclosure of Interest

There were no declarations of interest at this meeting.



## 5. Resignations, Terminations and Nominations

### 5.1. Resignations

Nil

### 5.2. Terminations

#### ITEM NUMBER 5.2.1.

##### Simeon Long

The Kalkarindji - Daguragu Local Authority received and noted the decision of the Council to revoke Simeon Long's membership due to non-attendance.

### 5.3. Nominations

Nil

## 6. Guests and Presentations

#### ITEM NUMBER 6.2.

##### Surinder Crichton - Principal Alcohol Action Officer, NT Health

Surinder Crichton addressed the KDLA regarding programs that are being delivered in the area and projects that are being planned for delivery including:

- *'Bush is Best'* - bush tucker, bush medicine, cook up, cultural knowledge
- *'Healing Together'* - community helping community heal
- *Grief, loss and trauma training*

The Local Authority can provide ideas for ongoing projects.

An update was provided to the KDLA regarding the interim alcohol protected areas policy which is due to finish in February 2027. Communities have an opportunity to change the restrictions via public consultation. More details will be provided by the Northern Territory Government's Department of Health.

The Chairperson thanked the guest.

#### ITEM NUMBER 6.3.

##### Trude Blizzard - Senior Project Manager, PowerWater

Trude Blizzard addressed the KDLA regarding a PowerWater project involving the replacement of pre-paid power metres.

- The old pre-paid metres were 3G metres.
- 3G will be turned off at the end of 2023.



- The new metres that are being installed are 4G and can be updated in the future without needing to be replaced.
- The new metres require the reintroduction of a card.
- Three cards will be issued per household.
- The new metres can be topped up online (this is a new feature).

A National energy relief payment of \$350 will be added to all metres in the coming weeks.

The Chairperson thanked the guest.

**ITEM NUMBER 6.4.**

**Jane Bean - Electorate Officer for The Hon. Marion Scrymgour MP**

Jane Bean did not attend the meeting.

**ITEM NUMBER 6.5.**

**Code of Conduct training (CM&C)**

The Chairperson thanked Karen Hocking from the Department of the Chief Minister and Cabinet for the presentation on 'code of conduct'.

**7. Confirmation of Minutes**

**ITEM NUMBER 7.1.**

**Kalkarindji Local Authority meeting held on 6 June 2023**

**KDLA-2023/19 Resolution:** Carried (Pansy Wardle/Deputy Mayor Georgina Macleod)  
That the minutes of the Kalkarindji Local Authority meeting held on 6 June 2023 be taken as read and be accepted as a true record of the meeting.

**8. Council Response to Previous Minutes**

**ITEM NUMBER 8.1.**

**Feedback from Council**

Action: Contact Ms Tania Roberts from NTG to gather more information regarding the pilot program for pest control and check if Daguragu is included.

**KDLA-2023/20 Resolution:** Carried (Deputy Mayor Georgina Macleod/Pansy Wardle)

That the Feedback from Council be received and noted.





**KDLA-2023/21 Resolution:** Carried (Pamela Morris/Pansy Wardle)

The KDLA requests that Council writes to the Central Land Council requesting a crocodile management plan. If no plan is available, request that a plan be developed.

## 9. Correspondence

### ITEM NUMBER 9.1.

#### Correspondence

**KDLA-2023/22 Resolution:** Carried (Pamela Morris/Pansy Wardle)

The following correspondence is received and noted:

1. 2023-10-09 INCOMING Pest Control Services in remote NT Communities  
[9.1.1 - 1 page]

## 10. Reports

### 10.1. Council Operations Manager Community Report

#### ITEM NUMBER 10.1.1.

#### Council Operations Manager Report

Action: follow up on the dead tree outside the Kalkarindji Arts Centre. Arrange removal if required.

**KDLA-2023/23 Resolution:** Carried (Deputy Mayor Georgina Macleod/Pamela Morris)

That the Council Operations Manager Report is received and noted

### 10.2. Finance Report

#### ITEM NUMBER 10.2.1.

#### Finance Report for period ending 30 September 2023

Action: investigate possible locations for recycling points throughout the community

**KDLA-2023/24 Resolution:** Carried (Deputy Mayor Georgina Macleod/Pamela Morris)

That the Finance Report for period ending 30 September 2023 report is received and noted



**ITEM NUMBER 10.2.2.**

**Project Funding Update as of 30th September 2023**

**KDLA-2023/31 Resolution:** Carried (Pansy Wardle/Pamela Morris)

- A. That the Project Funding Update as of 30th September 2023 report is received and noted; and
- B. The KDLA rescinds resolution KDLA-2023/18

**KDLA-2023/25 Resolution:** Carried (Pansy Wardle/Pamela Morris)

- A. The KDLA requests three quotes for the supply and installation of cold drinking water fountains at the Kalkarindji basketball court, the arts centre, and the Daguragu recreation hall (all to have multiple outlets); and
- B. That the existing drinking water fountain at the Kalkarindji basketball court be repaired and re-installed at the Kalkarindji council office; and
- C. That the KDLA request council approval to commit up to \$80,000 towards the project.

**KDLA-2023/26 Resolution:** Carried (Pansy Wardle/Pamela Morris)

- A. That the KDLA request quotes for the supply and installation of a bus shelter at Daguragu; and
- B. That KDLA requests council approval to commit up to \$40,000 towards the project.

**KDLA-2023/27 Resolution:** Carried (Deputy Mayor Georgina Macleod/Pansy Wardle)

That the KDLA requests council approval to increase the committed funds for the Kalkarindji bus shelter (KDLA-2023/6) from \$20,000 to \$40,000.

**KDLA-2023/28 Resolution:** Carried (Deputy Mayor Georgina Macleod/Pansy Wardle)

- A. That the KDLA request council to check compliance of the playground at central park; and
- B. To liaise with the Kalkaringi School regarding compliance requirements; and
- C. Prepare an estimate of funds required for the project.

**10.3. Actions Report**



**ITEM NUMBER 10.3.1.**

**Action Items**

**KDLA-2023/29 Resolution:** Carried (Deputy Mayor Georgina Macleod/Pamela Morris)

- A. That the Kalkarindji Daguragu Local Authority receive and note the action items update; and
- B. That the completed action items be removed from the list; and
- C. That the Daguragu oval action be kept on the list

**10.4. General Reports**

**Guideline 1: Local Authorities**

**ITEM NUMBER 10.4.1.**

**KDLA-2023/30 Resolution:** Carried (Deputy Mayor Georgina Macleod/Pansy Wardle)

That the Guideline 1: Local Authorities report is received and noted

**11. Questions from the Public**

Nil

**12. General Business**

**12.1 Land tenure - projects**

Cr Macleod advised the KDLA that investigation took place regarding available land in Kalkarindji for future projects.

Action: investigate whether the KDLA can purchase available land

**12.2 Safety cameras**

Cr Macleod discussed the possibility of purchasing safety cameras for the community with LAPF.

Action: invite Spur to the next KDLA to present options for mobile solar powered safety cameras

**13. Next Meeting**

*The meeting closed at 3:52pm.*



**Victoria Daly**  
REGIONAL COUNCIL

Kalkarindji Local Authority Meeting Tuesday 14 November 2023

MINUTES

This page and the preceding seven pages are the minutes of the meeting of Kalkarindji - Daguragu Local Authority meeting held on 14 November 2023.

unconfirmed



**Yarralin Local Authority meeting held on 15 November 2023**

**ITEM NUMBER** 13.1.3.

**REPORT TYPE** Confirmation of Minutes

**PREPARED BY** Media and Communications Officer

---

**Recommendation**

That the minutes of the Yarralin Local Authority meeting held on 15 November 2023 be adopted as a resolution of Ordinary Council.

**Attachments**

1. 20231114 YNLA MIN Unconfirmed [13.1.3.1 - 6 pages]



# MINUTES

**YARRALIN LOCAL AUTHORITY MEETING  
HELD ON WEDNESDAY 15 NOVEMBER 2023  
AT 10:00 AM  
AT THE YARRALIN COUNCIL OFFICE**



**Victoria Daly**  
REGIONAL COUNCIL

MINUTES  
Yarralin Local Authority Meeting Wednesday 15 November 2023

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Brian Hylands  
**Chief Executive Officer**



**Victoria Daly**  
REGIONAL COUNCIL

MINUTES  
Yarralin Local Authority Meeting Wednesday 15 November 2023

## 1. Meeting Opening

*The meeting opened at 10:18am.*

## 2. Welcome

Chairperson welcomed members and visitors to the meeting.

## 3. Attendance and Apologies

### 3.1. Attendees

#### Present

##### Appointed Members Present

Charlie James	A/Chairperson
Mayor Brian Pedwell	Mayor
Lucy Pedwell	Member
Elwyn Anzac	Member
Simon Campbell	Member

##### Staff Present

Brian Hylands	Chief Executive Officer
Kyna McBride	Council Operations Manager
Kayla Adamson	Assistant Council Operation Manager
Kim Maskell	Media and Communications Officer (minute secretary via Teams)

##### Guests

Karen Hocking	Department of the Chief Minister and Cabinet
Taylah Batchler Ogilvie	Department of the Chief Minister and Cabinet

### 3.2. Apologies and Absentees

Apologies: Charlie Newry, Wesley Campbell, Colin Campbell, Sharatine Campbell

**YLA-2023/27 Resolution: Carried (Lucy Pedwell/Elwyn Anzac)**

YLA have received and accept the apology of Charlie Newry, Wesley Campbell, Colin Campbell, Sharatine Campbell.





**Victoria Daly**  
REGIONAL COUNCIL

MINUTES  
Yarralin Local Authority Meeting Wednesday 15 November 2023

## 4. Disclosure of Interest

There were no declarations of interest at this meeting.

## 5. Resignations, Terminations and Nominations

### 5.1. Resignations

Nil

**YLA-2023/28 Resolution:** Carried (Charlie James/Mayor Brian Pedwell)  
YLA received and noted that Simon Campbell has resigned.

### 5.2. Terminations

Nil

### 5.3. Nominations

Nil

## 6. Guests and Presentations

### ITEM NUMBER 6.1.

**Jane Bean - Electorate Officer, The Hon. Marion Scrymgour MP**

Guest did not attend the meeting.

## 7. Confirmation of Minutes

### ITEM NUMBER 7.1.

**Yarralin - Nitjpurru Local Authority meeting held on 9 August 2023**

**YLA-2023/29 Resolution:** Carried (Charlie James/Mayor Brian Pedwell)  
That the minutes of the Yarralin - Nitjpurru Local Authority meeting held on 9 August 2023 be taken as read and be accepted as a true record of the meeting.

## 8. Council Response to Previous Minutes

### ITEM NUMBER 8.1.

#### Feedback from Council

Mayor Brian Pedwell left the meeting at 10:40 am.  
Mayor Brian Pedwell returned to the meeting at 10:41 am.



**Victoria Daly**  
REGIONAL COUNCIL

MINUTES  
Yarralin Local Authority Meeting Wednesday 15 November 2023

**YLA-2023/30 Resolution:** Carried (Elwyn Anzac/Charlie James)

That the Feedback from Council be received and noted.

## 9. Correspondence

### ITEM NUMBER 9.1.

#### Correspondence

Action - Council to call Tanya Roberts regarding when pilot pest control project will start.

**YLA-2023/31 Resolution:** Carried (Mayor Brian Pedwell/Charlie James)

YLA received and noted the correspondence.

#### Attachments

1. 2023-10-09 INCOMING Pest Control Services in remote NT Communities  
[9.1.1 - 1 page]

## 10. Reports

### 10.1. Council Operations Manager Community Report

#### ITEM NUMBER 10.1.1.

#### Council Operations Manager Report

**YLA-2023/32 Resolution:** Carried (Lucy Pedwell/Charlie James)

YLA received and noted the Council Operations Manager Report.

### 10.2. Finance Report

#### ITEM NUMBER 10.2.1.

#### Finance Report for period ending 30th September 2023

**YLA-2023/33 Resolution:** Carried (Charlie James/Lucy Pedwell)

YLA received and noted the Finance Report for period ending 30th September 2023.

#### ITEM NUMBER 10.2.2.

#### Project Funding Update as of 30th September 2023



**Victoria Daly**  
REGIONAL COUNCIL

**MINUTES**  
Yarralin Local Authority Meeting Wednesday 15 November 2023

The Yarralin - Nitjpurru received and noted the Project Funding Update as of 30th September 2023.

**YLA-2023/34 Resolution:** Carried (Mayor Brian Pedwell/Elwyn Anzac)

A. The Yarralin - Nitjpurru Local Authority requests approval from Council that \$30,000 be committed towards a half basketball court at Lingara, and

B. Will be seeking a matching contribution from Local Member Chansey Paech.

**YLA-2023/35 Resolution:** Carried (Mayor Brian Pedwell/Lucy Pedwell)

The Yarralin - Nitjpurru Local Authority requests approval from Council that \$20,000 be committed towards the Yarralin beautification project.

### 10.3. Actions Report

#### ITEM NUMBER 10.3.1.

#### Yarralin - Nitjpurru Action Items

**YLA-2023/36 Resolution:** Carried (Charlie James/Elwyn Anzac)

A. That the Yarralin - Nitjpurru Local Authority receive and note the action items update.

B. That the completed action items be removed from the list.

### 11. Questions from the Public

Nil

### 12. General Business

Nil

### 13. Next Meeting

The next Ordinary General Meeting of Victoria Daly Regional Council TBC.

*The meeting closed at 11:44.*

This page and the preceding 5 pages are the minutes of the meeting of Yarralin Local Authority meeting held on 15 November 2023.



**Bulla Local Authority meeting held on 21 November 2023**

**ITEM NUMBER** 13.1.4.

**REPORT TYPE** Confirmation of Minutes

**PREPARED BY** Media and Communications Officer

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**Recommendation**

That the minutes of the Bulla Local Authority meeting held on 21 November 2023 be adopted as a resolution of Ordinary Council.

**Attachments**

1. 20231121 BLA MIN Unconfirmed [**13.1.4.1** - 6 pages]



# MINUTES

**BULLA LOCAL AUTHORITY MEETING**  
**HELD ON TUESDAY 21 NOVEMBER 2023**  
**AT 10:30 AM**  
**AT THE BULLA COUNCIL OFFICE**  
VDRC Office



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Brian Hylands  
**Chief Executive Officer**



## 1. Meeting Opening

The Bulla Local Authority meeting was postponed to begin at 11:00 am. The meeting opened at 11:12 am.

## 2. Welcome

The Chairperson welcomed members and visitors to the meeting.

## 3. Attendance and Apologies

### 3.1. Attendees

#### Present

##### Appointed

##### Members Present

Shadrack Retchford	Chairperson
Duncan Bero	Deputy Chairperson
Deborah Jones	Councillor, Timber Creek Ward
Stan Retchford	

##### Staff Present

Brian Hylands	Chief Executive Officer
Paul Buckley	Council Operations Manager
Kim Maskell	Media & Communications Officer (minutes secretary)

##### Guests

Karen Hocking	The Department of the Chief Minister and Cabinet (via Teams)
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### 3.2. Apologies and Absentees

Apologies: Nicholas Laurie, Penny Archie, Joseph Archie

## 4. Disclosure of Interest

There were no declarations of interest at this meeting.

## 5. Resignations, Terminations and Nominations

### 5.1. Resignations



**Victoria Daly**  
REGIONAL COUNCIL

MINUTES  
Bulla Local Authority Meeting Tuesday 21 November 2023

Nil

## 5.2. Terminations

Nil

## 5.3. Nominations

Nil

## 6. Guests and Presentations

Nil

## 7. Confirmation of Minutes

ITEM NUMBER 7.1.

**Bulla Local Authority meeting held on 15 August 2023**

**BLA-2023/22 Resolution:** Carried (Stan Retchford/Cr Deborah Jones)  
That the minutes of the Bulla Local Authority meeting held on 15 August 2023 be taken as read and be accepted as a true record of the meeting.

## 8. Council Response to Previous Minutes

ITEM NUMBER 8.1.

**Feedback from Council**

**BLA-2023/23 Resolution:** Carried (Shadrack Retchford/Stan Retchford)  
That the Feedback from Council be received and noted.

## 9. Correspondence

Nil

## 10. Reports

### 10.1. Council Operations Manager Community Report

ITEM NUMBER 10.1.1.

**Council Operations Manager Report**

**BLA-2023/24 Resolution:** Carried (Shadrack Retchford/Duncan Bero)  
A. That the Council Operations Manager Report report is received and noted  
B. The Council accept the report.





## 10.2. Finance Report

### ITEM NUMBER 10.2.1.

#### Finance Report for period ending 30 September 2023

**BLA-2023/25 Resolution:** Carried (Shadrack Retchford/Stan Retchford)  
A. That the Finance Report for period ending 30 September 2023 report is received and noted

### ITEM NUMBER 10.2.2.

#### Project Funding Update as of 30 September 2023

Action: The Bulla Local Authority requests Council to write to DIPL and ask about installing a person gate at the airstrip.

**BLA-2023/26 Resolution:** Carried (Shadrack Retchford/Cr Deborah Jones)  
  
That the Project Funding Update as of 30 September 2023 report is received and noted

## 10.3. Actions Report

### 10.3.1. Bulla Action Items

**BLA-2023/27 Resolution:** Carried (Shadrack Retchford/Cr Deborah Jones)

A. That the Bulla Local Authority receive and note the action items update.

**BLA-2023/28 Resolution:** Carried (Shadrack Retchford/Cr Deborah Jones)

A. That the Bulla Local Authority requests Council to contact PAWA regarding a water supply point for the cold water fountain at the Bulla basketball centre.

## 10.4. General Reports

Nil

## 11. Questions from the Public

Nil

## 12. General Business

Nil

## 13. Next Meeting

The next meeting of the Bulla Local Authority is to be confirmed.

*The meeting closed at 12:15 pm.*



MINUTES  
Bulla Local Authority Meeting Tuesday 21 November 2023

This page and the preceding 4 pages are the minutes of the meeting of the Bulla Local Authority meeting held on 21 November 2023.



**Timber Creek Local Authority meeting held on 21 November 2023**

**ITEM NUMBER** 13.1.5.

**REPORT TYPE** Confirmation of Minutes

**PREPARED BY** Media and Communications Officer

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**Recommendation**

That the minutes of the Timber Creek Local Authority meeting held on 21 November 2023 be adopted as a resolution of Ordinary Council.

**Attachments**

1. 20231121 TCLA MIN Unconfirmed [**13.1.5.1** - 6 pages]



# MINUTES

**TIMBER CREEK LOCAL AUTHORITY MEETING**  
**PROVISIONAL MEETING**  
**HELD ON TUESDAY 21 NOVEMBER 2023**  
**AT 3:00 PM**  
**AT THE TIMBER CREEK COUNCIL OFFICE**



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Brian Hylands  
Chief Executive Officer



**Victoria Daly**  
REGIONAL COUNCIL

MINUTES  
Timber Creek Local Authority Meeting Tuesday 21 November 2023

## 1. Meeting Opening

*The meeting opened at 3:06pm.*

## 2. Welcome

Chairperson welcomed members and visitors to the meeting.  
No quorum, therefore, a provisional meeting took place.

## 3. Attendance and Apologies

### 3.1. Attendees

#### Appointed Members

##### Present

Tristram Holcombe	A/Chairperson
Deborah Jones	Councillor, Timber Creek Ward
Lucy Moran	Member
Graham Watts	Member
Beatty Retchford	Member

#### Elected Members

##### Present

Brian Pedwell	Mayor - Walangeri Ward
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#### Staff Present

Brian Hylands	Chief Executive Officer
Paul Buckley	Council Operations Manager
Kim Maskell	Media and Communications Officer (minutes secretary)

#### Guests

Karen Hocking	The Department of the Chief Minister and Cabinet
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### 3.2. Apologies and Absentees

Apologies: Cecelia McKenzie, Coralie Myers, John Horgan, Rebecca Myers, Marilla Appleby

## 4. Disclosure of Interest

There were no declarations of interest at this meeting.



## 5. Resignations, Terminations and Nominations

### 5.1. Resignations

Nil

### 5.2. Terminations

Nil

### 5.3. Nominations

Nil

## 6. Guests and Presentations

Nil

## 7. Confirmation of Minutes

### ITEM NUMBER 7.1.

#### Timber Creek Local Authority meeting held on 15 August 2023

**(Provisional)TCLA-2023/37 Resolution:** Carried (Beatty Retchford/Tristram Holcombe)  
That the minutes of the Timber Creek Local Authority meeting held on 15 August 2023 be taken as read and be accepted as a true record of the meeting.

## 8. Council Response to Previous Minutes

### ITEM NUMBER 8.1.

#### Feedback from Council

**(Provisional)TCLA-2023/38 Resolution:** Carried (Tristram Holcombe/Beatty Retchford)  
That the Feedback from Council be received and noted.

## 9. Correspondence

Nil

## 10. Reports

### 10.1. Council Operations Manager Community Report



**ITEM NUMBER 10.1.1.**

**Council Operations Manager Report**

**(Provisional)TCLA-2023/39 Resolution:** Carried (Graham Watts/Lucy Moran)  
A. That the Council Operations Manager Report is received and noted  
B. The Council accept the report.

**10.2. Finance Report**

**ITEM NUMBER 10.2.1.**

**Finance Report for period ending 30 September 2023**

**(Provisional)TCLA-2023/40 Resolution:** Carried (Tristram Holcombe/Cr Deborah Jones)  
A. That the Finance Report for period ending 30 September 2023 report is received and noted

**ITEM NUMBER 10.2.2.**

**Project Funding Update as of 30 September 2023**

**(Provisional)TCLA-2023/41 Resolution:** Carried (Lucy Moran/Beatty Retchford)  
That the Project Funding Update as of 30 September 2023 report is received and noted

**10.3. Actions Report**

**Action item update.10.3.1. Timber Creek Action Items**

Action: TCLA requests Council to look into possible playground equipment for younger children.

**(Provisional)TCLA-2023/42 Resolution:** Carried (Beatty Retchford/Tristram Holcombe)  
A. That the Timber Creek Local Authority receive and note the action items update.

**(Provisional)TCLA-2023/43 Resolution:** Carried (Tristram Holcombe/Graham Watts)  
A. That the Timber Creek Local Authority accept the final quote from NT Sports and Playground for the outdoor gym.

**(Provisional)TCLA-2023/44 Resolution:** Carried (Beatty Retchford/Cr Deborah Jones)





**Victoria Daly**  
REGIONAL COUNCIL

**MINUTES**  
Timber Creek Local Authority Meeting Tuesday 21 November 2023

- |   |
|---|
| A. TCLA requests that a community plan be put forward by the Local Authority members at the next Local Authority meeting. |
|---|

### **11. Questions from the Public**

Nil

### **12. General Business**

Nil

### **13. Next Meeting**

Cr Deborah Jones left the meeting at 4:44 pm.

Cr Deborah Jones returned to the meeting at 4:45 pm.

The next meeting of Timber Creek Local Authority is to be confirmed.

*The meeting closed at 4:49 pm.*

This page and the preceding 5 pages are the minutes of the Timber Creek Local Authority meeting held on 21 November 2023.



## **13.2. Local Authority Resignations/Nominations**

## **14. General Business**

## **15. Confidential**

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

### **15.1. Confidential Ordinary Meeting held on 31 OCT 2023**

**Status 51(1)(c)(iv)** - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

### **15.2. Affixing Common Seal to 2023-2025 Sport and Recreation Project Schedule ID 4-IPT1IRN**

**Status 51(1)(c)(iv)** - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

### **15.3. Affixing Common Seal to Community Night Patrol - Deed of Variation - 4-H28H9KD**

**Status 51(1)(c)(iv)** - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*



#### **15.4. Progress Report on Grant Applications**

**Status 51(1)(c)(iv)** - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

#### **15.5. Risk Report October 2023**

**Status 51(1)(c)(i)** - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(i) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person*

#### **15.6. Australia Post Contract Negotiations**

**Status 51(1)(c)(iv)** - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*