



Victoria Daly
REGIONAL COUNCIL

AGENDA

**DALY RIVER LOCAL AUTHORITY MEETING
TO BE HELD ON WEDNESDAY 29 NOVEMBER 2023
AT 12:30 PM
AT THE DALY RIVER COUNCIL OFFICE
VDRC OFFICE**

MEMBERS

Brian Muir	Nadine Daly (Deputy Chairperson)
Mark Mullins	Robert Austral
Wayne Buckley	Deputy Mayor Andrew McTaggart
Peter Hollowood (Chairperson)	



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A handwritten signature in black ink, appearing to read 'Brian Hylands', with a long horizontal flourish extending to the right.

Brian Hylands
Chief Executive Officer



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1. Meeting Opening

2. Welcome

3. Attendance and Apologies

3.1. Attendees

3.2. Apologies and Absentees

Nil

4. Disclosure of Interest

5. Resignations, Terminations and Nominations

5.1. Resignations

Nil

5.2. Terminations

Nil

5.3. Nominations

Nil

6. Guests and Presentations

Nil

7. Confirmation of Minutes

ITEM NUMBER 7.1.

Daly River Local Authority meeting held on 13 September 2023

REPORT TYPE Confirmation of Minutes

PREPARED BY Media and Communications Officer

Recommendation



That the minutes of the Daly River Local Authority meeting held on 13 September 2023 be taken as read and be accepted as a true record of the meeting.

Attachments

1. 20230913_DRLA_MIN_unconfirmed [7.1.1 - 7 pages]



MINUTES

**DALY RIVER LOCAL AUTHORITY MEETING
HELD ON WEDNESDAY 13 SEPTEMBER 2023
AT 12:30 PM
AT THE DALY RIVER COUNCIL OFFICE
VDRC Office**



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A handwritten signature in black ink, appearing to be 'BH', with a long horizontal flourish extending to the right.

Brian Hylands
Chief Executive Officer



1. Meeting Opening

The meeting opened at 12:26pm.

2. Welcome

Chairperson welcomed members and visitors to the meeting.

3. Attendance and Apologies

3.1. Members

Appointed Members Present

Nadine Daly	Chairperson
Wayne Buckley	Member
Brian Muir	Member
Mark Mullins	Member
Deputy Mayor Andrew McTaggart	Deputy Mayor

Staff Present

Brian Hylands	Chief Executive Officer
Michelle Griffin	Executive Services Manager (minutes secretary)
Pat Hollowood	Council Operations Manager

Guests

Yvette Nicholls	Department of the Chief Minister and Cabinet
Doreen Alusa	Department of the Chief Minister and Cabinet
Renee Campbell	Menzies School of Health and Research

3.2. Apologies and Absentees

Apologies: Peter Hollowood, Robert Austral

DRLA-2023/17 Resolution: Carried (Mark Mullins/Deputy Mayor Andrew McTaggart)

The Daly River Local Authority have received and accept the apologies of Peter Hollowood and Robert Austral.

4. Disclosure of Interest

There were no declarations of interest at this meeting.

5. Resignations, Terminations and Nominations

5.1. Resignations



Nil

5.2. Terminations

Nil

5.3. Nominations

Nil

6. Guests and Presentations

6.1. Australian Electoral Commission

The Australian Electoral Commission officers were not present at the meeting.

6.2. NIAA - Jimmy Navie and Kyren Corpus

Jimmy Navie and Kyren Corpus were unable to attend the meeting and provided their apologies.

6.3. Menzies School of Health and Research - Hearing for Learning

Ms. Campbell provided an overview of the Hearing for Learning training and employment program. In conclusion, Renee asked the local authority to consider who may be suitable to be on the Board that decided on the allocation of positions at the end of the training.

The Chairperson thanked Renee Campbell from the Menzies School of Health and Research.

6.4. Code of Conduct Presentation - CM&C - Yvette Nicholls

The Chairperson thanked Yvette Nicolls from the Department of the Chief Minister and Cabinet for presenting the 'code of conduct' training.

6.5. Burial Grounds - CM&C - Doreen Alusa

During the presentation some feedback was provided including the difficulty for 'responsible entities' to cover the cost of maintaining the cemetery grounds, as there is insufficient funding available that must be shared between all regional councils.

Officers from the Department will take the feedback to their department.

The Chairperson thanked Doreen Alusa from the Department of the Chief Minister and Cabinet for presenting information regarding the Burial Grounds act.

7. Confirmation of Minutes

7.1. Daly River Local Authority Meeting held on 03 May 2023



DRLA-2023/18 Resolution: Carried (**Brian Muir/Mark Mullins**)
That the minutes of the Daly River Local Authority Meeting held on 03 May 2023 be taken as read and be accepted as a true record of the meeting.

8. Council Response to Previous Minutes

8.1. Feedback from Council

DRLA-2023/19 Resolution: Carried (**Deputy Mayor Andrew McTaggart/Brian Muir**)
A. That the Daly River Local Authority receive and note the feedback from Council

9. Correspondence

9.1. Correspondence

DRLA-2023/20 Resolution: Carried (**Deputy Mayor Andrew McTaggart/Brian Muir**)
That the following in-coming Correspondence be noted.

- 2023-06-22 OUTGOING Letter-to- Telstra- Infrastructure- Daly- River [9.1.1 - 1 page]
- 2023-06-22 OUTGOING Letter-to- GRA C-pool-shade-cover [9.1.2 - 1 page]

10. Reports

10.1. Council Operations Manager Community Report

10.1.1. Council Operations Manager Report – Nauiyu

DRLA-2023/21 Resolution: Carried (Mark Mullins/Deputy Mayor Andrew McTaggart)
A. That the Council Operations Manager Report - Nauiyu is received and noted

10.2. Finance Report

10.2.1. Daly River Finance Report for period ended 30th June 2023

DRLA-2023/22 Resolution: Carried (Mark Mullins/Wayne Buckley)
That the Daly River Local Authority receive and note the finance report.

10.2.2. Daly River Projects updates as of 30th June 2023

DRLA-2023/23 Resolution: Carried (Wayne Buckley/Brian Muir)



- A. That the Daly River Projects updates as of 30th June 2023 report is received and noted
- B. That the Daly River Local Authority consider projects for investigation

10.3. Actions Report

10.3.1. Action Items

Action: Officer to follow up with Telstra (Nic Danks) regarding the application for funding to improve Telstra infrastructure.

10.4. General Reports

DRLA-2023/24 Resolution: Carried (Mark Mullins/Wayne Buckley)

- A. That the Guideline 1: Local Authorities report is received and noted

11. Questions from the Public

Nil

12. General Business

GB1: Safety concerns at the t-intersection

Concerns were raised about the safety of the t-intersection in town, noting that there is confusion about which lane is required to give way. It was suggested that some simple signage or road markings might alleviate the issue.

Action: Deputy Mayor Andrew McTaggart and COM, Pat Hollowood to look at the t-intersection and recommend an appropriate solution.

GB2: Television system issues

Concerns were raised about the unreliable television system available to Daly River residents. Television is not a local government provided service; however, it was suggested that when technicians are travelling to perform maintenance on television infrastructure, that this information is shared with the community in case they wish to have something investigated.

GB3: Skip Bin

DRLA-2023/25 Resolution: Carried (Brian Muir/Mark Mullins)

The Daly River Local Authority requests council's approval to commit an additional \$2000 towards the allocated money for the 'wet season skip bin' allocation for the 2023-24 season (remaining funds = \$2,768, therefore total updated allocation = \$7,000 with \$4,768 available)



GB4: Water Tanks Wooliana Road School

DRLA-2023/26 Resolution: Carried (Wayne Buckley/Deputy Mayor Andrew McTaggart)

The Daly River Local Authority requests that council writes to the Minister for Education, and any other relevant Ministers, requesting financial contribution towards water tanks and additional guttering for the Wooliana Primary School, which will support their efforts to provide water throughout the year at a low ongoing cost.

GB5: Project Priorities

Action: DRLA to review project priorities at the November meeting to prepare for future planning

13. Next Meeting

The next meeting of Daly River Local Authority will be held 29 November 2023.

The meeting closed at 3:39pm.



8. Council Response to Previous Minutes

ITEM NUMBER 8.1.

Feedback from Council

REPORT TYPE Local Authority Reports

PREPARED BY Media and Communications Officer

Purpose

The purpose of this report is to provide feedback to the Daly River Local Authority from the relevant Ordinary Council meeting.

Recommendation

That the Feedback from Council be received and noted.

Feedback

On 26 September 2023, Council received the minutes of the Daly River Local Authority meeting held on 13 September 2023. Council endorsed the minutes and all resolutions as per the table below:

OCM-2023/190 Resolution: Carried (Deputy Mayor Andrew McTaggart/Deborah Jones)

That the minutes of the Daly River Local Authority meeting held on 13 September 2023 be adopted as a resolution of Ordinary Council.

The Council approves resolution DRLA-2023/25: to commit an additional \$2000 towards the allocated money for the 'wet season skip bin' allocation for the 2023-24 season (remaining funds = \$2,768, therefore total updated allocation = \$7,000 with \$4,768 available)

The council agrees to write to the Minister for Education, and any other relevant Ministers (copy Dheran Young and LDM team CM&C), requesting financial contribution towards water tanks and additional guttering for the Wooliana Primary School, which will support their efforts to provide water throughout the year at a low ongoing cost (DRLA-2023/26)

Attachments

Nil



9. Correspondence

10. Reports

10.1. Council Operations Manager Community Report

ITEM NUMBER 10.1.1.

Council Operations Manager Report

REPORT TYPE Council Operations Manager Report

PREPARED BY Council Operations Manager, Nauiyu

Purpose

To update the Council on the Council Operations Manager Report – Nauiyu activities.

Recommendations

- A. That the Council Operations Manager Report report is received and noted

Regional Plan

Goal 4: Liveability

4.1 Delivery of quality programs which support resident's well being

4.3 Facilitate the provision of services which improve residents' lives

Events and Activities

- Power Water Corp. Upgraded all power meters to 4G in Nauiyu in early October and gave \$300 credit to each meter.
- Community unrest in October/early November has resulted in some staff not able to attend work. Staff on shift have returned to work compounds when unrest is evident on the streets of Nauiyu.
- Service Provider's meeting held 11/10/2023
- Community Employment Drive was held on 25/10/2023.
- Centrelink Remote Team attended at Nauiyu w/c 13/11/2023.
- Royal Life Saving conducted CPR training with some staff on 13/11/2023.
- NT Liquor Commission held a hearing at Nauiyu on 23/11/2023.

Local Authority Meetings

- Next due Wednesday 29 November

Vacant Positions (VDRC in Community)

- Community Broadcasting position remains vacant.
- New Centrelink Agent commenced employment on 20/11/2023.

Maintenance Buildings and Fixed Assets

- Airstrip playground equipment was removed in preparation for new equipment due early December 2023.



- Lot 94A staff unit – electricity and water has been turned off while the premise remains vacant
- The river pump was turned off for the wet season on 10/11/2023. The pump meter requires repairs and will be completed before the dry season when it will be next required.
- The upgrade to the airstrip windsock solar light pole was completed on 24/11/2023. This is to reduce the incidence of vandalism to equipment.

Plant and Equipment

- Quarterly Test and Tag of equipment at Council Operations on 19/9/2023.
- Community Patrol registration lapsed so service was not operational in September. Vehicle went to Katherine in October for air conditioning maintenance. A loan vehicle was provided during this period.
- Starlink installed at Admin Office on 25/9/2023.
- DIPL delivered long-awaited airstrip maintenance equipment on 9/11/23
- Fire equipment was serviced on 13/11/2023.
- Staff induction on new Kubota tractor was provided by supplier on 21/11/2023.

Regional Plan Project Priorities

- ***Establishing a recycling program***

Recycling of abandoned cars continues to keep out of our landfill. Three more cars are ready to go when contractor has repaired their truck.

- ***Identify and install solar lights at Nauiyu***

A quote has been received to install two more solar lights at vulnerable locations in Nauiyu and will be presented at the next Local Authority meeting.

- ***Community and wellbeing projects***

This project remains open and Christmas event funding will be discussed at next Local Authority meeting.

- ***Land for future Council development***

Council is advocating with relevant Government departments to further this proposal.

- ***Upgrade to waste facility***

Requires Council advocacy with relevant Government departments and landowner.

- ***Reseal internal Nauiyu roads***

An assessment has been conducted of local roads. Further work is required to progress this before funding can be sought to conduct any work.

- ***Gravelling and resurfacing of Daly River roads***

Requires Council advocacy with relevant Government departments.

- ***Upgrade to airstrip – east and west***

COM has passed on information to Regional Office for further assessment.



- ***Raise powerlines on Wooliana Road (to reduce of power disconnection during flood time)***

Requires Council advocacy with relevant Government departments.

- ***Permanent and safe river access at Nauiyu***

Requires Council advocacy with relevant Government departments, landowner and Traditional Owners.

- ***Building levy bank on east end of riverbank to reduce/delay flooding on road access to Nauiyu.***

Response received from the Service Providers meeting is that the design work has begun, however no funding has yet been allocated for this project.

- ***Cemetery extension works***

Requires Council advocacy with relevant Government departments and landowner.

- ***Raise Backyard Creek on Daly River Road to reduce being cut off during wet season***

Response received from the Service Providers meeting is that design work has begun however no funding has yet been allocated for this project.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



10.2. Finance Report

ITEM NUMBER 10.2.1.

Finance Report for the period ended 30 September 2023

REPORT TYPE Local Authority Finance Report

PREPARED BY Chief Finance Officer

Recommendations

A. That the Finance Report for the period ended 30 September 2023 report is received and noted

Attachments

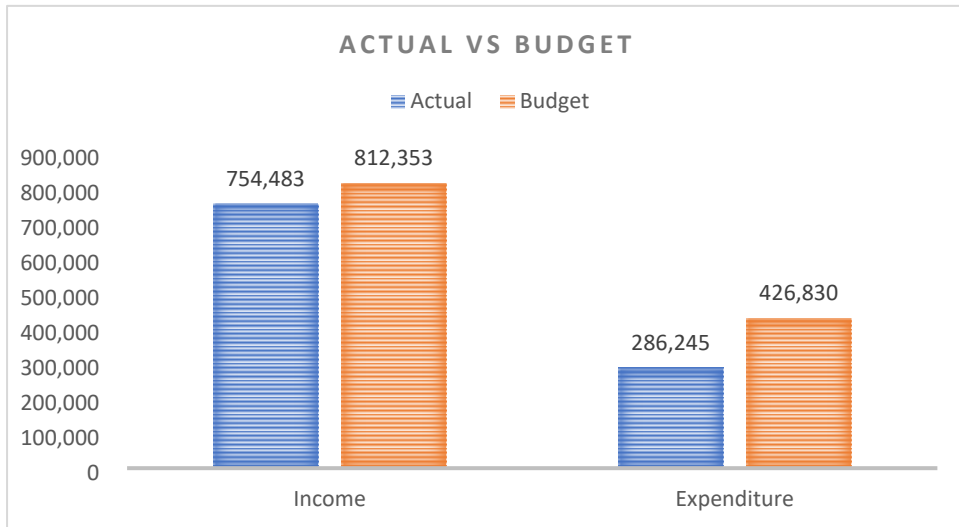
1. Nauiyu 30 09 2023 [**10.2.1.1** - 2 pages]

Actual v Budget for Nauiyu Local Authority as of 30th September 2023

OPERATING INCOME	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Comments
Rates	274,968	267,951	7,018	The number of properties levied was more than the original budget.
Charges	256,561	260,898	-4,337	Reclassification of properties resulted in a decrease in revenue
Fees and Charges	16,912	27,932	-11,020	Income from airstrip maintenance income is less than budgeted.
Operating Grants and Subsidies	192,521	238,187	-45,666	The first instalment for the Night patrol grant for this financial year has yet to be received.
Commercial and Other Income	13,520	17,385	-3,865	The number of HCP clients decreased, resulting in a reduced income
TOTAL OPERATING INCOME	754,483	812,353	-57,870	
OPERATING EXPENDITURE				
Employee Expenses	200,986	286,322	-85,337	The variance is due to vacant positions in the Nauiyu office.
Materials and Contracts	70,333	123,614	-53,280	There are underspends on Fuels, Consulting fees, ICT expenses, Vet expenses, and Equipment hire.
Council Committee & LA Allowances	1,350	2,550	-1,200	
Council Committee & LA Expenses	-	200	-200	
Other Expenses	-	568	-568	
Allocations	13,576	13,576	-	
TOTAL OPERATING EXPENDITURE	286,245	426,830	-140,585	
OPERATING SURPLUS / DEFICIT	468,238	385,523	82,715	

For the first quarter of the financial year 2023-24, Council received \$754,483 and spent \$286,245 compared to budgeted income of \$812,353 and expenditure of \$426,830, respectively.

The bar graph below shows actual income and expenditure vs budgets.





ITEM NUMBER 10.2.2.

Projects Funding Update as of 30 September 2023

REPORT TYPE Finance Report

PREPARED BY Chief Finance Officer

Purpose

The purpose of this report is to provide an update on the Local Authority Project Funding (LAPF) that has been spent or committed, and to provide an overview of funds available for future projects.

Recommendations

That the Projects Funding Update as of 30 September 2023 report is received and noted

Local Authority Project Funding

Funds Spent financial year

\$0 of LAPF has been spent this financial year

Funds Committed

\$28,136 of LAPF is committed to projects.

Funds Available

\$80,387 of LAPF is available for future projects

The Daly River Local Authority is encouraged to discuss and consider suitable projects to be funded with the remaining LAPF.

Attachments

1. Powerconcepts - Steetlights Q 3626 [**10.2.2.1** - 2 pages]
2. Nauiyu Project 30 09 2023 [**10.2.2.2** - 1 page]



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ABN: 99 137 761 392

PO Box 1887 Palmerston NT 0831
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Admin@powerconcepts.com.au
www.powerconcepts.com.au

QUOTE

Q-3623

Victoria Daly Regional Council	Job Number	J6024	Date	21 November 2023
16 Buchanan Street	Job Address	16 Buchanan Street	Expiry Date	21 December 2023
Pine Creek		Pine Creek	ABN	099137761392
Northern Territory		Northern Territory		
0847		0847		
Australia		Australia		
	Reference	Pat		

Supply and install 2x60w solar sensor lights on top of 6m cyclone rated poles in locations stated by client .

- Solar light near the "Cottages"
- Solar light on corner of airstrip/road leading into community.

#Price includes accomadation, food ,travel ect
All lights will have security cages

Description	Quantity	Unit Price	Amount
60w Atlas sensor solar street light (minus freight)	2	1,268.75	2,537.50
6m cyclone rated pole with cage for solar	2	1,885.00	3,770.00
4m-6m solar pole concrete(cyclone rated)	2	260.00	520.00
LAHA with meal and accommodation allowance for 2 people for 2 nights	2	587.25	1,174.50
travel plus pole transport	410	2.50	1,025.00
hydro vac trailer	2	638.00	1,276.00
70mm reducer spiggot	2	290.00	580.00
vandal cages for solar lights	2	270.00	540.00
Labour	11	120.00	1,320.00
Apprentice	11	80.00	880.00
Freight per light (star8 atlas)and 6m poles	1	875.00	875.00
cherry picker (towable)	2	377.00	754.00

Subtotal	15,252.00
Total GST	1,525.20

Total AUD	16,777.20
------------------	------------------

Quote valid for 30 days

We request a 50% deposit before work can commence. We may request a higher percentage deposit were the materials cost is greater than 50%

The final invoice (payment installment) to be paid within 7 days of successful completion of quoted works.

Accepting this quote is an agreement to Power Concepts full terms and conditions which is available on request.

Please send quote acceptance to admin@powerconcepts.com.au

Power Concepts is a Accredited Master Electrician and Accredited Beacon Lighting Consultant
Ask us how we can help with all your Electrical and lighting designs from concept to completion
Power Concepts your smart lighting and smart technologies experts.

Traditional Values, Modern Solutions

Local Authority projects-Naiyu

Fund Carried forward from last financial year.		64,923	
The grant is expected to be received this financial year.		43,600	
Total available funds		108,523	
Funds spent to date	12,364		
Less: funds spent in prior years	-12,364		
Amount spent on projects this financial year 2023-24		-	
Funds committed but not yet spent		-28,136	
Funds available for future projects		80,387	

Project Name	Resolution passed on	Funds Committed to projects	Funds spent to date	Remaining funds available	Status
Aged Care Client Activities	1904-087/20LB087	3,000	879	2,121	Remains open
Youth Engagement fund for events and activities	1904-088/20LB088	20,000	6,180	13,820	Ongoing
Donation to St Francis School	DRLA-2022/18	500	-	500	Remains open
Hire of Skip Bin-waste management 2022-23 wet season	DRLA-2022/13	7,000	2,232	4,768	Ongoing
Bi-annual vet visit	DRLC-2023/7	10,000	3,073	6,927	Ongoing
		40,500	12,364	28,136	

Year to date, there are no expenses paid relating to LA projects.



10.3. Actions Report

10.3.1. Action Items

Report Type Local Authority Reports
Department Chief Executive Office
Prepared by Media and Communications Officer

Purpose

To provide an update on Daly River Local Authority action items.

Recommendations

- A. That the Daly River Local Authority receive and note the action items update.

Attachments

1. 20230802 Action Items Report DRLA [10.3.1.1 - 2 pages]

ACTION REGISTER

Daly River Local Authority - November



Victoria Daly
REGIONAL COUNCIL

MEETING DATE	ITEM	ACTION REQUIRED	ASSIGNEE/S	ACTION TAKEN	STATUS
13/9/2023	Project Priorities	Action: DRLA to review project priorities at the November meeting to prepare for future planning	DRLA		
13/9/2023	Water Tanks	The Daly River Local Authority requests that council writes to the Minister for Education, and any other relevant Ministers, requesting financial contribution towards water tanks and additional guttering for the Wooliana Primary School, which will support their efforts to provide water throughout the year at a low ongoing cost.	Executive		In progress
13/9/2023	Skip Bin	The Daly River Local Authority requests council's approval to commit an additional \$2000 towards the allocated money for the 'wet season skip bin' allocation for the 2023-24 season (remaining funds = \$2,768, therefore total updated allocation = \$7,000 with \$4,768 available)	Finance		Complete
13/9/2023	T Intersection	Action: Deputy Mayor Andrew McTaggart and COM, Pat Hollowood to look at the T intersection and recommend an appropriate solution.	Pat Hollowood		
13/9/2023	Telstra Infrastructure	Action: Officer to follow up with Telstra (Nic Danks) regarding the application for funding to improve Telstra infrastructure.	Executive		
08/02/2023	Vet Program 2023	DRLA-2023/8 That the Daly River Local Authority request Council endorsement to commit \$10,000 of their Local Authority Project Funding to a bi-annual veterinary program for 2023 (dates to be confirmed). <i>(Endorsed by Council OCM-2023/29)</i>	Matthew Cheminant, Pat Hollowood	First of two Council approved vet visits has taken place. Report attached.	In progress
17/04/2019	Youth Engagement fund for events and activities	1904-088 Motion to request Council to approve the allocation of \$20,000 for a Daly River Local Authority Youth engagement fund for events and activities.	Matthew Cheminant, Pat Hollowood	1904-088 Remaining funds available \$18,317	Remains open
17/04/2019	Aged Care Client Activities	1904-087 Motion for Council to approve Daly River Local Authority to fund an amount of \$3,000 for aged care client activities, and balance remaining from item 6a-25 th Nov 2014 to be returned to available income.	Matthew Cheminant, Pat Hollowood	1904-087 Remaining funds available \$2,121	Remains open



10.4. General Reports

11. Questions from the Public

12. General Business

13. Confidential

Nil

Members of the press and public to be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items listed come within the following provisions:

14. Next Meeting

The next Meeting of Daly River Local Authority is to be confirmed.