



Victoria Daly
REGIONAL COUNCIL

AGENDA

**BULLA LOCAL AUTHORITY MEETING
TO BE HELD ON TUESDAY 21 NOVEMBER 2023
AT 10:30 AM
AT THE BULLA COUNCIL OFFICE
VDRC OFFICE**

MEMBERS

| | |
|--------------------|----------------------------|
| Nicholas Laurie | Duncan Bero |
| Penny Archie | Joseph Archie |
| Shadrack Retchford | Councillor Shirley Garlett |
| Stan Retchford | |



VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

No responsibility is implied or accepted by the Victoria Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Victoria Daly Regional Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Victoria Daly Regional Council during the Course of any meeting is not intended to be and is not taken as notice of approval from the Victoria Daly Regional Council.

The Victoria Daly Regional Council advises that anyone who has any application lodged with the Victoria Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Victoria Daly Regional Council in respect of the application.

A handwritten signature in black ink, appearing to read 'Brian Hylands', with a long horizontal flourish extending to the right.

Brian Hylands
Chief Executive Officer



TABLE OF CONTENTS

| | |
|---|-----------|
| 1. Meeting Opening | 5 |
| 2. Welcome..... | 5 |
| 3. Attendance and Apologies | 5 |
| 3.1. Attendees..... | 5 |
| 3.2. Apologies and Absentees | 5 |
| 4. Disclosure of Interest..... | 5 |
| 5. Resignations, Terminations and Nominations | 5 |
| 5.1. Resignations | 5 |
| 5.2. Terminations | 5 |
| 5.3. Nominations..... | 5 |
| 6. Guests and Presentations | 5 |
| 7. Confirmation of Minutes | 5 |
| 7.1. Bulla Local Authority meeting held on 15 August 2023 | 5 |
| 8. Council Response to Previous Minutes | 13 |
| 8.1. Feedback from Council..... | 13 |
| 9. Correspondence | 14 |
| 10. Reports | 14 |
| 10.1. Council Operations Manager Community Report..... | 14 |
| 10.1.1. Council Operations Manager Report | 14 |
| 10.2. Finance Report | 16 |
| 10.2.1. Finance Report for period ending 30 September 2023..... | 16 |
| 10.2.2. Project Funding Update as of 30 September 2023..... | 19 |
| 10.3. Actions Report | 21 |
| 10.3.1. Bulla Action Items | 21 |
| 10.4. General Reports | 24 |
| 11. Questions from the Public..... | 24 |
| 12. General Business | 24 |



13. Confidential.....24
14. Next Meeting24



1. Meeting Opening

2. Welcome

3. Attendance and Apologies

3.1. Attendees

3.2. Apologies and Absentees

Nil

4. Disclosure of Interest

5. Resignations, Terminations and Nominations

5.1. Resignations

Nil

5.2. Terminations

Nil

5.3. Nominations

Nil

6. Guests and Presentations

Nil

7. Confirmation of Minutes

ITEM NUMBER 7.1.

Bulla Local Authority meeting held on 15 August 2023

REPORT TYPE Confirmation of Minutes

PREPARED BY Media and Communications Officer

| |
|-----------------------|
| Recommendation |
|-----------------------|



That the minutes of the Bulla Local Authority meeting held on 15 August 2023 be taken as read and be accepted as a true record of the meeting.

Attachments

1. 20230815 BLA MIN unconfirmed [7.1.1 - 6 pages]



Victoria Daly
REGIONAL COUNCIL

MINUTES

**BULLA LOCAL AUTHORITY MEETING
HELD ON TUESDAY 15 AUGUST 2023
AT 12:00 PM
AT THE BULLA COUNCIL OFFICE
VDRC Office**



VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

No responsibility is implied or accepted by the Victoria Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Victoria Daly Regional Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Victoria Daly Regional Council during the Course of any meeting is not intended to be and is not taken as notice of approval from the Victoria Daly Regional Council.

The Victoria Daly Regional Council advises that anyone who has any application lodged with the Victoria Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Victoria Daly Regional Council in respect of the application.

A handwritten signature in black ink, appearing to read "B. Hylands", written over a large, faint watermark that says "Unconfirmed".

Brian Hylands
Chief Executive Officer



1. Meeting Opening

The meeting opened at 12:08pm.

2. Welcome

Chairperson welcomed members and visitors to the meeting.

3. Attendance and Apologies

3.1. Attendees

Members Present

| | |
|--------------------|-------------|
| Shadrack Retchford | Chairperson |
| Stan Retchford | Member |
| Penny Archie | Member |
| Joseph Archie | Member |
| Nicholas Laurie | Member |

Staff Present

| | |
|------------------|-------------------------------|
| Brian Hylands | Chief Executive Officer |
| Paul Buckley | Council Operations Manager |
| Michelle Griffin | Manager of Executive Services |
| Keira Townsend | Grants Manager |

Elected Members Present

| | |
|---------------|--------------------------------|
| Brian Pedwell | Mayor - Walangeri Ward |
| Deborah Jones | Councillor - Timber Creek Ward |

Guests

| | |
|-------------------|--|
| Karen Hocking | The Department of the Chief Minister and Cabinet |
| Tristan Stonhill | The Department of the Chief Minister and Cabinet |
| Michelle Connolly | Australian Electoral Commission |

3.2. Apologies and Absentees

Apologies: Duncan Bero

Absent: Nil

4. Disclosure of Interest

There were no declarations of interest at this meeting.



5. Resignations, Terminations and Nominations

5.1. Resignations

Nil

5.2. Terminations

Nil

5.3. Nominations

Nil

6. Guests and Presentations

6.1. Australian Electoral Commission

The Chairperson thanked Michelle Connolly from the Australian Electoral Commission for the information regarding the Community Electoral Participation Officer opportunities.

The Bulla Local Authority expressed interest in the AEC providing an education session prior to the upcoming referendum.

Action: VDRC to contact AEC to request education session.

6.2. Code of Conduct Presentation - CM&C

The Chairperson thanked Karen Hocking from the Department of the Chief Minister and Cabinet for the training presented on 'Understanding Code of Conduct'.

7. Confirmation of Minutes

7.1. Bulla Local Authority Meeting held on 16 May 2023

BLA-2023/15 Resolution: Carried (Stan Retchford/Joseph Archie)

That the minutes of the Bulla Local Authority Meeting held on 16 May 2023 be taken as read and be accepted as a true record of the meeting.

8. Council Response to Previous Minutes

8.1. Feedback from Council

BLA-2023/16 Resolution: Carried (Shadrack Retchford/Stan Retchford)

A. That the Bulla Local Authority receive and note the feedback from Council

9. Reports

9.1.1. Council Operations Manager Report

BLA-2023/17 Resolution: Carried (Stan Retchford/Nicholas Laurie)

- A. That the Council Operations Manager Report report is received and noted

9.2.1. Bulla Finance Report for period ended 30th June 2023

BLA-2023/18 Resolution: Carried (Joseph Archie/Shadrack Retchford)

That the Bulla Local Authority receive and note the finance report.

9.2.2. Bulla - Projects Report updates as of 30th June 2023

BLA-2023/19 Resolution: Carried (Shadrack Retchford/Penny Archie)

- A. That the Bulla - Projects Report updates as of 30th June 2023 report is received and noted
- B. That the Bulla Local Authority consider projects for investigation

Action: Provide information to the BLA on machinery that can crush cans (similar to Kalkarindji).

9.3.1. Bulla Action Items

BLA-2023/20 Resolution: Carried (Shadrack Retchford/Joseph Archie)

- A. That the Bulla Local Authority receive and note the action items update.

9.4.1. Zero Turn Handover Agreement

BLA-2023/21 Resolution: Carried (Shadrack Retchford/Nicholas Laurie)

- A. The Bulla Local Authority accepts Council's decision (OCM-2023/138) to handover the zero turn mower to the Ngaliwurru-Wuli Aboriginal Corporation; and
- B. That VDRC arrange the delivery of the mower to the Bulla community one the agreement is signed.

10. Questions from the Public

Nil



11. General Business

11.1 New Timber Creek Councillor

Mayor Brian Pedwell introduced the new Councillor for the Timber Creek Ward, Councillor Deborah Jones, to the local authority.

11.2 Local Authority Review

Information will be released by the Department of the Chief Minister and Cabinet soon.

12. Next Meeting

The next Meeting of Bulla Local Authority will be held 21 November 2023.

The meeting closed at 1:37pm.

This page and the preceding five pages are the minutes of the Bulla Local Authority meeting held on 15 August 2023.



8. Council Response to Previous Minutes

ITEM NUMBER 8.1.

Feedback from Council

REPORT TYPE Local Authority Reports

PREPARED BY Media and Communications Officer

Purpose

The purpose of this report is to provide feedback to the Bulla Local Authority from the relevant Ordinary Council meeting.

Recommendation

That the Feedback from Council be received and noted.

Feedback

On 29 August 2023, Council received the minutes of the Bulla Local Authority meeting held on 15 August 2023. Council endorsed the minutes and all resolutions as per the table below:

OCM-2023/163 Resolution: Carried (Deborah Jones/Cr Yvette Williams)

- A. That the minutes of the Bulla Local Authority meeting held on 15 August 2023 be adopted as a resolution of Ordinary Council.
- B. That Council acknowledges **BLA-2023/21 Resolution:**
 - i. The Bulla Local Authority accepts Council's decision (OCM-2023/138) to handover the zero turn mower to the Ngaliwurru-Wuli Aboriginal Corporation; and endorses
 - j. That VDRC arrange the delivery of the mower to the Bulla community one the agreement is signed.

Attachments

Nil



9. Correspondence

10. Reports

10.1. Council Operations Manager Community Report

ITEM NUMBER 10.1.1.

Council Operations Manager Report

REPORT TYPE Council Operations Manager Report

PREPARED BY Paul Buckley

Purpose

Updating Council on Bulla Project priorities.

Recommendations

- A. That the Council Operations Manager Report report is received and noted
- B. The Council accept the report.

Regional Plan

Goal 1: Quality Leadership

1.3 - Comply with all statutory, regulatory and reporting requirements

Goal 4: Liveability

4.1 Delivery of quality programs which support resident's well being

Events and Activities

To date Sports and Rec program have been work with the timber Creek and Bulla communities engaging the children and older community members.

Local Authority Meetings

Lat meeting on the 15 August 2023.

New meeting on the 21st November 2023.

Vacant Positions (VDRC in Community)

Aged Care workers.

NDIS worker.

Maintenance Buildings and Fixed Assets

Maintenance up to date.

Plant and Equipment

Vehicles, Plant and equipment are up to date.

Photos and Media

XXAddPhotosXX



Regional Plan Project Priorities

Playground equipment installed and finalized.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



10.2. Finance Report

ITEM NUMBER 10.2.1.

Finance Report for period ending 30 September 2023

REPORT TYPE Local Authority Finance Report

PREPARED BY Chief Finance Officer

Recommendations

A. That the Finance Report for period ending 30 September 2023 report is received and noted

Attachments

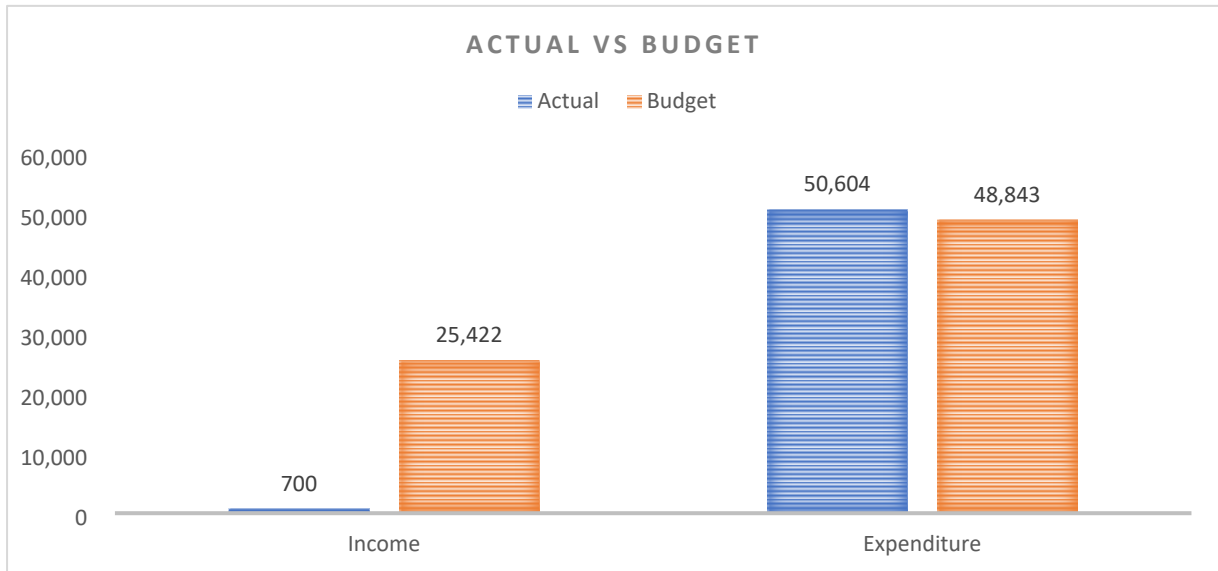
1. Bulla 30 09 2023 [**10.2.1.1** - 2 pages]

Actual v Budget for Bulla Local Authority as of 30 September 2023

| OPERATING INCOME | YTD Actuals \$ | YTD Budget \$ | YTD Variance \$ | Comments |
|---|----------------------|---------------------|--------------------|--|
| Rates | - | - | - | |
| Charges | - | - | - | |
| Fees and Charges | - | - | - | |
| Operating Grants and Subsidies | - | 25,422 | -25,422 | The first instalment for the Night patrol grant for this financial year has yet to be received. |
| Commercial and Other Income | 700 | - | 700 | |
| TOTAL OPERATING INCOME | 700 | 25,422 | -24,722 | |
| OPERATING EXPENDITURE | | | | |
| Employee Expenses | 37,455 | 36,330 | 1,125 | The overspending is attributed to wage penalties paid to Night patrol staff. |
| Materials and Contracts | 11,922 | 9,763 | 2,159 | Overspend on training costs and costs of installing street signs. The cost of training night patrol staff was not allocated in the budget. Also, the cost of installing street signs was more than budgeted. |
| Council Committee & LA Allowances | 1,100 | 2,550 | -1,450 | |
| Council Committee & LA Expenses | 126 | 200 | -74 | |
| Depreciation, Amortisation and Impairment | - | - | - | |
| Other Expenses | - | - | - | |
| TOTAL OPERATING EXPENDITURE | 50,604 | 48,843 | 1,761 | |
| OPERATING SURPLUS / DEFICIT | -49,904 | -23,420 | -26,483 | |

During the three months ended 30 September 2023, actual income was \$700, and expenditure was \$50,604 compared to budgeted income of \$25,422 and expenditure of \$48,843, respectively. The above Bulla budget is only for the Night patrol and LA expenses.

The bar graph shows actual income and expenditure vs budgets.





ITEM NUMBER 10.2.2.

Project Funding Update as of 30 September 2023

REPORT TYPE Finance Report

PREPARED BY Chief Finance Officer

Purpose

The purpose of this report is to provide an update on the Local Authority Project Funding (LAPF) that has been spent or committed, and to provide an overview of funds available for future projects.

Recommendations

That the Project Funding Update as of 30 September 2023 report is received and noted

Local Authority Project Funding

Funds Spent financial year

\$34,142 of LAPF has been spent this financial year

Funds Committed

\$3,735 of LAPF is committed to projects.

Funds Available

\$53,240 of LAPF is available for future projects

The Bulla Local Authority is encouraged to discuss and consider suitable projects to be funded with the remaining LAPF.

Attachments

1. Bulla LA Projects 30 09 2023 (3) [10.2.2.1 - 1 page]

Local Authority projects-Bulla

| | | | |
|---|--------|---------|--|
| Fund Carried forward from last financial year | | 71,718 | |
| Grant expected to be received this financial year | | 19,400 | |
| | | 91,118 | |
| Funds spent to date | 41,265 | | |
| Less: funds spent last financial year | -7,122 | | |
| Funds spent this financial year 2023-24 | | -34,142 | |
| Funds committed but not yet spent | | -3,735 | |
| Funds available for future projects | | 87,382 | |

| Projects Name | Resolutions | Fund allocated to projects | Amount spent to date | Remaining funds available | Status |
|------------------------------|-------------|----------------------------|----------------------|---------------------------|--------------|
| Street Signs 20 | 67LB798 | 5,000 | 5,000 | - | Completed |
| Marquees, Tables, and Chairs | BLA-2023-2 | 6,500 | 3,007 | 3,493 | Remains open |
| Street Signs | BLA-2023/8 | 3,500 | 3,661 | -161 | Completed |
| Funding towards playground | BLA-2023/10 | 30,000 | 29,597 | 403 | Completed |
| | | 45,000 | 41,265 | 3,735 | |



10.3. Actions Report

10.3.1. Bulla Action Items

Report Type Local Authority Reports
Department Council Operations
Prepared by Council Operations Manager, Timber Creek

Purpose

To provide an update on Bulla Local Authority action items.

Recommendations

- A. That the Bulla Local Authority receive and note the action items update.

Attachments

1. 20230516 Action Items Report BLA 1 [**10.3.1.1** - 2 pages]

ACTION REGISTER

Bulla Local Authority – NOVEMBER 2023



Victoria Daly
REGIONAL COUNCIL

| MEETING DATE | ITEM | ACTION REQUIRED | ASSIGNED DEPARTMENT | ACTION TAKEN | STATUS |
|------------------|----------------------------|---|---------------------|---|--------------|
| 21 February 2023 | Streetlight Audit | Action: An audit of streetlights in Bulla is required to ascertain which lights require maintenance. Night patrol will be requested to conduct the audit and information to be relayed to NWA. | Council Operations | <i>Investigating process with PowerWater and NWA</i> | In progress |
| 16 May 2023 | Mower Storage | The Bulla Local Authority request that Council investigate options for the storage of the mower and outdoor furniture. Resolution: BLA-2023/4 | Council Operations | <i>Report on zero turn mower for BLA consideration. Zero turn mower has been housed at the works department sheds in Bulla community.</i> | Completed. |
| 16 May 2023 | Playground equipment | The Bulla Local Authority request Council approval to commit \$30,000 of Local Authority Project Funding towards playground for the Bulla community. Resolution: BLA-2023/10 | Council Operations | <i>Quotes accepted. Playground works carried out and finalized.</i> | Completed. |
| 15 August 2023 | AEC education session | <u>Action:</u> VDRC to contact AEC to request education session. | | <i>Education sessions requested. AEC has no response. AEC did speak with community on the day of the referendum to help the community members to understand the voting process.</i> | |
| 15 August 2023 | Machinery for can crushing | Provide information to the BLA on machinery that can crush cans (similar to Kalkarindji). | Council Operations | <i>Awaiting responses from manufacturers.</i> | In progress. |
| 15 August 2023 | Delivery of mower | A. The Bulla Local Authority accepts Council's decision (OCM-2023/138) to handover the zero turn mower to the Ngaliwurru-Wuli Aboriginal Corporation; and B. That VDRC arrange the delivery of the mower to the Bulla community one the agreement is signed. | Council Operations | <i>The Bulla zero turn mower has been delivered to site at the community works department shed.</i> | Completed. |



10.4. General Reports

11. Questions from the Public

12. General Business

13. Confidential

Nil

Members of the press and public to be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items listed come within the following provisions:

14. Next Meeting

The next Meeting of XX Local Authority will be held DayMonthYear.