



**Victoria Daly**  
REGIONAL COUNCIL

# AGENDA

**YARRALIN LOCAL AUTHORITY MEETING  
TO BE HELD ON WEDNESDAY 15 NOVEMBER 2023  
AT 10:00 AM  
AT THE YARRALIN COUNCIL OFFICE  
VDRC OFFICE**

## **MEMBERS**

Charlie Newry (Chairperson)  
Mayor Brian Pedwell  
Lucy Pedwell  
Colin Campbell  
Sharatine Campbell  
Elwyn Anzac  
Charlie James  
Wesley Campbell  
Simon Campbell



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Brian Hylands  
**Chief Executive Officer**



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## 1. Meeting Opening

## 2. Welcome

## 3. Attendance and Apologies

### 3.1. Attendees

### 3.2. Apologies and Absentees

Nil

## 4. Disclosure of Interest

## 5. Resignations, Terminations and Nominations

### 5.1. Resignations

Nil

### 5.2. Terminations

Nil

### 5.3. Nominations

Nil

## 6. Guests and Presentations

### ITEM NUMBER 6.1.

Jane Bean - Electorate Officer, The Hon. Marion Scrymgour MP

ITEM TYPE Guest

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### Attachments

Nil

## 7. Confirmation of Minutes



**ITEM NUMBER 7.1.**

**Yarralin - Nitjpurru Local Authority meeting held on 9 August 2023**

**REPORT TYPE Confirmation of Minutes**

**PREPARED BY Manager of Executive Services**

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**Recommendation**

That the minutes of the Yarralin - Nitjpurru Local Authority meeting held on 9 August 2023 be taken as read and be accepted as a true record of the meeting.

**Attachments**

1. 20230809 YPHLA MIN Unconfirmed [7.1.1 - 6 pages]



# MINUTES

**YARRALIN LOCAL AUTHORITY MEETING  
HELD ON WEDNESDAY 9 AUGUST 2023  
AT 10:00 AM  
AT THE YARRALIN COUNCIL OFFICE  
VDRC Office**



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Brian Hylands  
Chief Executive Officer





## 1. Meeting Opening

*The meeting opened at 10:34am*

## 2. Welcome

Chairperson welcomed members and visitors to the meeting.

## 3. Attendance and Apologies

### 3.1. Members

#### Members

Chairperson Charlie Newry  
Vice Chair Charlie James  
Member Wesley Campbell  
Member Mayor Brian Pedwell

#### Staff

Chief Executive Officer Brian Hylands  
Council Operations Assistant Manager Noeleen Campbell  
Manager of Executive Services Michelle Griffin  
Executive Services Officer Chellah Clancy (Minute Taker)

#### Guests

The Department of the Chief Minister and Tristan Stonhill, Kallum Peckham-Cabinet McKenzie, Karen Hocking

### 3.2. Apologies and Absentees

Absent: Elwyn Anzac, Simon Campbell

## 4. Disclosure of Interest

There were no declarations of interest at this meeting.

## 5. Resignations, Terminations and Nominations

### 5.1. Resignations

Nil

### 5.2. Terminations

Nil



### 5.3. Nominations

**YLA-2023/15 Resolution: Carried (Charlie James/Mayor Brian Pedwell)**

That the Yarralin Local Authority accept the nomination of Colin Campbell and request that Council endorse the nomination.

**YLA-2023/16 Resolution: Carried (Wesley Campbell/Charlie James)**

That the Yarralin Local Authority accept the nomination of Lucy Pedwell and request that Council endorse the nomination

**YLA-2023/17 Resolution: Carried (Charlie Newry/Mayor Brian Pedwell)**

That the Yarralin Local Authority accept the nomination of Sharatine Campbell and request that Council endorse the nomination

## 6. Guests and Presentations

### 6.1. Australian Electoral Commission

Maryanne Walley from AEC joined the meeting at 11am to do her presentation on the Indigenous Participation Program.

### 6.2. Code of Conduct Presentation - CM&C

Karen Hocking from the Department of the Chief Minister and Cabinet provided a presentation on "Introduction to the Code of Conduct Training".

## 7. Confirmation of Minutes

### 7.1. Yarralin Local Authority Provisional Meeting held on 10 May 2023

**YLA-2023/18 Resolution: Carried (Mayor Brian Pedwell/Charlie James)**

- A. That the minutes of the Yarralin Local Authority Provisional Meeting held on 10 May 2023 be taken as read and be accepted as a true record of the meeting; and
- B. That all provisional resolutions be adopted as resolutions of the Yarralin – Nitjpurru Local Authority.

## 8. Council Response to Previous Minutes

### 8.1. Feedback from Council

**YLA-2023/19 Resolution: Carried (Charlie Newry/Charlie James)**

- A. That the Yarralin – Nitjpurru Local Authority receive and note the feedback from Council.

## 9. Reports

### 9.1. Finance Report



### 9.1.1. Yarralin - Nitjpurru Finance Report for the period ended 30th June 2023

**YLA-2023/20 Resolution: Carried (Charlie James/Wesley Campbell)**

That the Yarralin – Nitjpurru Local Authority receive and note the finance report.

### 9.1.2. Yarralin - Nitjpurru Projects Report updates as of 30th June 2023

**YLA-2023/21 Resolution: Carried (Mayor Brian Pedwell/Charlie Newry)**

- A. That the Yarralin - Nitjpurru Projects Report updates as of 30th June 2023 report is received and noted
- B. That the Yarralin - Nitjpurru Local Authority consider projects for investigation

Charlie Newry left the meeting at 11:35 am.  
Charlie Newry returned to the meeting at 11:37 am.

**YLA-2023/22 Resolution: Carried (Wesley Campbell/Charlie Newry)**

- A. The YPHLA prefer the Colourful “Welcome to Yarralin” sign incorporating Walangeri and Victoria Daly Regional Council.
- B. YPHLA agree to allocate money from beautification funding towards the sign.

## 9.2. Actions Report

### 9.2.1. Yarralin - Nitjpurru Action Items

Mayor Brian Pedwell left the meeting at 12:01 pm.  
Mayor Brian Pedwell returned to the meeting at 12:02 pm.

**YLA-2023/23 Resolution: Carried (Mayor Brian Pedwell/Wesley Campbell)**

- A. That the YPHLA fully support a name change for Pigeon Hole to Nitjpurru and that the YPHLA seek Councils support on the name change.

**YLA-2023/24 Resolution: Carried (Mayor Brian Pedwell/Wesley Campbell)**

- A. That the Yarralin - Nitjpurru Local Authority receive and note the action items update.

## 10. Questions from the Public

## 11. General Business

**YLA-2023/26 Resolution: Carried (Charlie Newry/Mayor Brian Pedwell)**

That the Remote School Attendance Strategy Report was tabled.



## 12. Next Meeting

The next Meeting of Yarralin / Nitjpurru Local Authority will be held on Wednesday, 15 November 2023

*The meeting closed at 12:09pm*

This page and the preceding five pages are the minutes of the Yarralin - Nitjpurru Local Authority meeting held on 09 August 2023.

UNCONFIRMED



## 8. Council Response to Previous Minutes

**ITEM NUMBER** 8.1.

**Feedback from Council**

**REPORT TYPE** Local Authority Reports

**PREPARED BY** Manager of Executive Services

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### **Purpose**

The purpose of this report is to provide feedback to the Yarralin - Nitjpurru Local Authority from the relevant Ordinary Council meeting.

### **Recommendation**

That the Feedback from Council be received and noted.

### **Feedback**

On Tuesday, 29 August 2023, Council received the minutes of the Yarralin - Nitjpurru Local Authority meeting held on 9 August 2023. Council endorsed the minutes and all resolutions as per the table below:

**OCM-2023/162 Resolution:** Carried (Deborah Jones/Cr Yvette Williams)

- A. That the minutes of the Yarralin - Nitjpurru Local Authority meeting held on 9 August 2023 be adopted as a resolution of Ordinary Council.
- B. That Council endorses **YLA-2023/22 Resolution:** The YPHLA prefer the Colourful 'Welcome to Yarralin' sign incorporating Walangeri and Victoria Daly Regional Council and the YPHLA agree to allocate money from beautification funding towards the sign.
- C. That Council endorses **YLA-2023/23 Resolution:** That the YPHLA fully support a name change for Pigeon Hole to Nitjpurru and that the YPHLA seek Councils support on the name change.

### **Attachments**

Nil



## 9. Correspondence

**ITEM NUMBER** 9.1.

**Correspondence**

**REPORT TYPE** Correspondence

**PREPARED BY** Manager of Executive Services

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### **Recommendation**

That the correspondence be received and noted.

### **Attachments**

1. 2023-10-09 INCOMING Pest Control Services in remote NT Communities  
[9.1.1 - 1 page]



MINISTER FOR HOUSING AND HOMELANDS

Parliament House  
State Square  
Darwin NT 0800  
minister.uibo@nt.gov.au

GPO Box 3146  
Darwin NT 0801  
Telephone: 08 8936 5529

Mayor Brian Pedwell  
Walangeri Ward - Yarralin  
Victoria Daly Regional Council

Via email: [brian.pedwell@vicdaly.nt.gov.au](mailto:brian.pedwell@vicdaly.nt.gov.au)

Dear Mayor

Thank you for your letter dated 18 September 2023, where you have raised the issue of provision of pest control services in remote Northern Territory communities.

I acknowledge your concerns in regard to the provision of pest control in communities that are a large distance from Katherine and the feasibility of individual tenants to cover the costs to engage pest control technicians.

It is the policy of the Department of Territory Families, Housing and Communities that pest control is the responsibility of the tenants; however, the Department recognises that pest control is of concern in housing in remote communities and we are currently implementing a federally-funded pest control pilot project in selected locations across the Northern Territory.

In the Victoria Daly Region we have identified a number of communities including Yarralin and Kalkarindji that will be receiving treatment under this pilot project based on criteria such as overcrowding and high rates of rheumatic heart disease.

If you have any further questions in regard to the pilot project you may contact the project manager Ms Tania Roberts on 8999 8365 to discuss.

Yours sincerely

A handwritten signature in blue ink that reads 'Selena Uibo'.

SELENA UIBO

- 9 OCT 2023





## 10. Reports

### 10.1. Council Operations Manager Community Report

**ITEM NUMBER** 10.1.1.

**Council Operations Manager Report**

**REPORT TYPE** Council Operations Manager Report

**PREPARED BY** Council Operations Manager - Yarralin

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#### **Purpose**

To provide an update on Community activities since the previous Local Authority meeting

#### **Recommendations**

- A. That the Council Operations Manager Report is received and noted

#### **Regional Plan**

##### ***Goal 1: Quality Leadership***

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

#### **Events and Activities**

We had Chansey Paech Minister for Gwaja in Community for a visit on 9<sup>th</sup> November.

Mental Health First Aid training was conducted in Yarralin in October

#### **Community Events**

We had the vet visit here in community in October for the biannual vet visit. We will begin the planning for the next round in the coming months.

Police are going to be holding a Blue Light Disco and BBQ for the children for the end of year breakup.

#### **Local Authority Meetings**

15<sup>th</sup> November 2023

Next meeting TBC

#### **Vacant Positions (VDRC in Community)**

Cleaner – 1 vacancy

Night Patrol- 3 vacancies

RASAS – 1 vacancy

Sport and Rec – 1 vacancy

NDIS –1 vacancy

Community Care –1 vacancy

Centrelink Officer – 1 Vacancy





### **Maintenance Buildings and Fixed Assets**

Hot water system being replaced  
Upgrades to be undertaken at VOQ's

### **Plant and Equipment**

Tipper truck & Rubbish truck has come back from repair in Katherine

Scheduled maintenance and repairs on fleet to be conducted by Station mechanical this month

### **Photos and Media**

Cleaning up hard rubbish



Fire break and clearing



Cleaning up the workshop yard



### Regional Plan Project Priorities

{list all Regional Plan projects and dot point comments on where you're up to, hold ups, complete projects etc}

Yarralin/Walangeri Ward	
Current	Comment and Update
Powercard operated lights for Yarralin Oval - \$30000	We don't own the oval, this is Walangeri asset.
Bi-annual vet program \$30000	The Vets were here in the community 23 <sup>rd</sup> – 27 <sup>th</sup> October to carry out the second visit of this program.
Playground and fitness equipment - \$150000	We had the section 19 signed in community 04-10-23 Contractors are expected to commence on the next stage of the playground 20 <sup>th</sup> November
Yarralin beautification projects - \$20000	
Identified Potential Future Projects	



BMX track	
Yarralin community welcome sign	I am waiting for 3 quotes to come back. Sourcing information on land ownership for proposed site
Restoration of waste facility infrastructure	Yet to be advised on this
Multi-purpose sports centre	This is a Walangeri project
Ablution blocks	This is a Walangeri project

**Council officer conflict of interest declaration**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

**Attachments**

Nil



## **10.2. Finance Report**

### **ITEM NUMBER 10.2.1.**

#### **Finance Report for period ending 30th September 2023**

**REPORT TYPE Local Authority Finance Report**

**PREPARED BY Chief Finance Officer**

---

#### **Recommendations**

A. That the Finance Report for period ending 30th September 2023 report is received and noted

#### **Attachments**

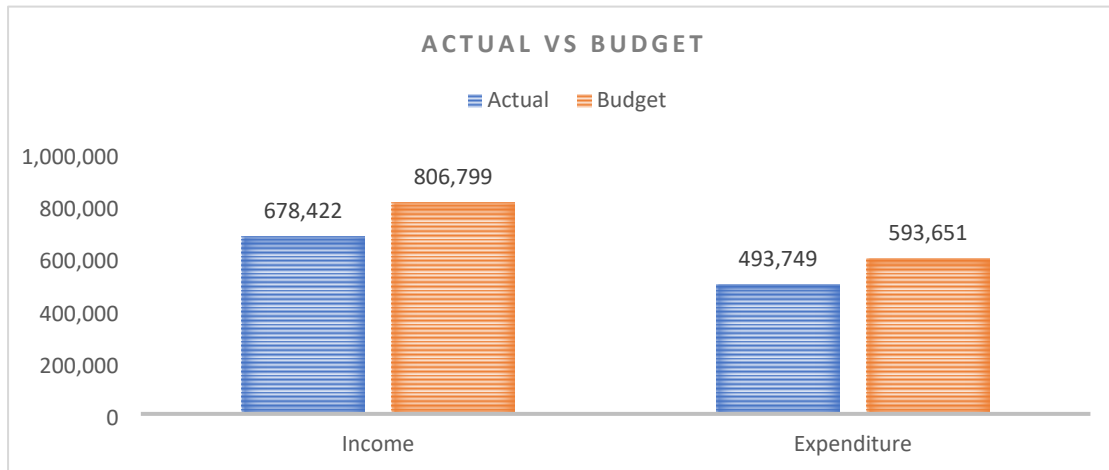
1. Yarralin 30 09 2023 [**10.2.1.1** - 2 pages]

**Actual v Budget for Yarralin Community as of 30th September 2023**

<b>OPERATING INCOME</b>	<b>YTD Actuals \$</b>	<b>YTD Budget \$</b>	<b>YTD Variance \$</b>	<b>Comments</b>
Rates	183,558	183,237	<b>321</b>	
Charges	134,398	134,879	<b>(481)</b>	
Fees and Charges	64,847	185,016	<b>(120,169)</b>	NIDIS clients number decreased, which resulted in a decrease in revenue
Operating Grants and Subsidies	282,023	266,308	<b>15,715</b>	Council received \$12,517.58, a one-off supplementary payment for RSAS.
Commercial and Other Income	13,596	37,359	<b>(23,763)</b>	The number of HCP clients decreased, resulting in a reduced income
<b>TOTAL OPERATING INCOME</b>	<b>678,422</b>	<b>806,799</b>	<b>(128,378)</b>	
<b>OPERATING EXPENDITURE</b>				
Employee Expenses	297,905	395,728	<b>(97,823)</b>	underspent is due to vacant positions in the Yarralin office
Materials and Contracts	151,502	150,831	<b>671</b>	
Council Committee & LA Allowances	-	2,550	<b>(2,550)</b>	LA meeting has yet to be held in Yarralin in the first quarter of the financial year 2023-24
Council Committee & LA Expenses	-	200	<b>(200)</b>	
Motor vehicle leases/Facilities costs and Administration costs	44,342	44,342	-	
<b>TOTAL OPERATING EXPENDITURE</b>	<b>493,749</b>	<b>593,651</b>	<b>(99,902)</b>	
<b>OPERATING SURPLUS / DEFICIT</b>	<b>184,673</b>	<b>213,148</b>	<b>(28,476)</b>	

For the first quarter of the financial year 2023-24, Council received \$678,422 and spent \$493,749 compared to budgeted income of \$806,799 and expenditure of \$593,651, respectively.

The bar graph shows actual income and expenditure vs budgets.





**ITEM NUMBER 10.2.2.**

**Project Funding Update as of 30th September 2023**

**REPORT TYPE** Finance Report

**PREPARED BY** Chief Finance Officer

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**Purpose**

The purpose of this report is to provide an update on the Local Authority Project Funding (LAPF) that has been spent or committed, and to provide an overview of funds available for future projects.

**Recommendations**

That the Project Funding Update as of 30th September 2023 report is received and noted

**Local Authority Project Funding**

***Funds Spent financial year***

\$7,316 of LAPF has been spent this financial year

***Funds Committed***

\$207,273 of LAPF is committed to projects.

***Funds Available***

\$99,906 of LAPF is available for future projects

The Yarralin Local Authority is encouraged to discuss and consider suitable projects to be funded with the remaining LAPF.

**Attachments**

1. LA projects 30 09 23 [10.2.2.1 - 1 page]



### Local Authority funded projects-Yarralin

Fund Carried forward from last financial year		244,495
Grant expected to be received this financial year		70,000
<b>Total available funds</b>		<b>314,495</b>
Funds spent to date	22,727	
Less: funds spent last year	(15,411)	
<b>Amount spent on projects this financial year 2023-24</b>		<b>(7,316)</b>
Money committed to projects but has yet to be spent		(207,273)
<b>Funds available for future projects</b>		<b>99,906</b>

Project Name	Resolution passed on	Amount committed to projects	Amount spent to date	Remaining funds available	Status
Power card-operated lights for Yarralin Oval	260520021-05	30,000	-	30,000	
Bi-Annual Vet program	YLA-2023/4	30,000	10,670	19,330	PO has been raised and issued to Northern Territory vet services
Playground and Outdoor Fitness Equipment	YLA-2023/5	150,000	-	150,000	
Yarralin beautification projects	Motion 2020/04Y-006	20,000	12,057	7,943	Ongoing
		<b>230,000</b>	<b>22,727</b>	<b>207,273</b>	<b>-</b>





### **10.3. Actions Report**

**ITEM NUMBER 10.3.1.**

**Yarralin - Nitjpurru Action Items**

**REPORT TYPE** Action Items

**PREPARED BY** Council Operations Manager - Yarralin

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#### **Purpose**

To provide an update on Yarralin - Nitjpurru Local Authority action items.

#### **Recommendations**

- A. That the Yarralin - Nitjpurru Local Authority receive and note the action items update.
- B. That the completed action items be removed from the list.

#### **Attachments**

1. 20231115 Action Items Report YPHLA [**10.3.1.1** - 3 pages]

## ACTION REGISTER

Yarralin / Nitjpurru Local Authority - NOVEMBER 2023



**Victoria Daly**  
REGIONAL COUNCIL

MEETING DATE	ITEM	ACTION REQUIRED	ASSIGNED DEPARTMENT	ACTION TAKEN	STATUS
9 August 2023	Welcome to Yarralin sign	<b>Resolution: YLA-2023/22</b> A. The YPHLA prefer the Colourful 'Welcome to Yarralin' sign incorporating Walangeri and Victoria Daly Regional Council. B. YPHLA agree to allocate money from beautification funding towards the sign. <i>(Endorsed by Council – OCM-2023/162)</i>	Council Operations	I am waiting for 3 quotes to come back. Sourcing information on land ownership for proposed site	
9 August 2023	Nitjpurru name change	<b>Resolution: YLA-2023/23</b> That the YPHLA fully support a name change for Pigeon Hole to Nitjpurru and that the YPHLA seek Councils support on the name change. <i>(Endorsed by Council – OCM-2023/162)</i>	Executive Team	VDRC has written to the Department of the Chief Minister and Cabinet and have provided council and YLA resolutions supporting the name change. Awaiting advice on next steps.	Awaiting external response
16 February 2023	Bi-annual vet program	<b>Resolution: YLA-2023/4</b> That the Yarralin / Nitjpurru Local Authority request Council endorsement to commit \$30,000 of Local Authority Project Funding to a bi-annual vet program in 2023; and that any remaining funds be returned to available funds. <i>(Endorsed by Council – OCM-2023/31)</i>	Council Operations	2 x visits to Yarralin, Nitjpurru and Lingarra has been completed on 23 <sup>rd</sup> – 27 <sup>th</sup> October	Completed
16 February 2023	Playground and Outdoor Fitness Equipment	<b>Resolution: YLA-2023/5</b> That the Yarralin Local Authority request that Council endorse the commitment of \$150,000 of Local Authority Project Funding to the development of a playground, including outdoor fitness equipment in Yarralin.	Council Operations	Peppercorn lease has been signed. Contractors to commence next stage 20 <sup>th</sup> November	In Progress

MEETING DATE	ITEM	ACTION REQUIRED	ASSIGNED DEPARTMENT	ACTION TAKEN	STATUS
		<i>(Endorsed by Council – OCM-2023/31)</i>			
16 February 2023	<b>Council premises (including office and staff accommodation (Nitjpurru))</b>	<b>Resolution: YLA-2023/6</b> On behalf of Nitjpurru local authority the Yarralin Local Authority members request council support and investigate options for developing a council premises including office and staff accommodation at Nitjpurru. <i>(Endorsed by Council – OCM-2023/31)</i>	Council Operations	Due to flooding, resources have been placed elsewhere. Investigation is yet to commence.	Investigation yet to commence
16 February 2023	<b>Investigate process for name change (Pigeon Hole to Nitjpurru)</b>	<b>Resolution: YLA-2023/7</b> The Yarralin / Nitjpurru Local Authority request support from Council to investigate the process and support a place name change from 'Pigeon Hole' to 'Nitjpurru' <i>(Endorsed by Council – OCM-2023/31)</i>	Council Operations	Awaiting advice on next steps from the Department of the Chief Minister and Cabinet.	In progress
24 April 2020	<b>Power Card operated lights for Yarralin Oval</b>	<b>2020/04Y-005</b> That the Yarralin Local Authority agrees to allocate \$30 000 of Yarralin Local Authority funding towards the installation of power card operated lights at the Yarralin Community Sports Oval	Council Operations	Previous Council Operations Manager begun investigations and discovered land tenure issues.	Further Investigation Required
24 April 2020	<b>Beautification project</b>	<b>2020/04Y-006</b> That the Yarralin Local Authority agrees to allocate \$20 000 of Yarralin Local Authority funding towards projects designed to enhance the beautification of Yarralin Community.	Council Operations	Plants and irrigation were purchased for the areas surrounding aged care, council office, and accommodation. <i>(\$4,741 spent, \$15,259 remaining)</i>	In progress



## **11. Questions from the Public**

## **12. General Business**

## **13. Next Meeting**

The next Meeting of the Yarralin – Nitjpurru Local Authority will be confirmed shortly.