



Victoria Daly
REGIONAL COUNCIL

AGENDA

**DALY RIVER LOCAL AUTHORITY MEETING
TO BE HELD ON WEDNESDAY 13 SEPTEMBER 2023
AT 12:30 PM
AT THE DALY RIVER COUNCIL OFFICE
VDRC OFFICE**



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No responsibility is implied or accepted by the Victoria Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

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A handwritten signature in black ink, appearing to read 'Brian Hylands', with a long horizontal flourish extending to the right.

Brian Hylands
Chief Executive Officer



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1. Meeting Opening

2. Welcome

3. Attendance and Apologies

3.1. Members

1.	Peter Hollowood
2.	Nadine Daly
3.	Wayne Buckley
4.	Brian Muir
5.	Mark Mullins
6.	Robert Austral
7.	Deputy Mayor Andrew McTaggart

3.2. Apologies and Absentees

Nil

4. Disclosure of Interest

5. Resignations, Terminations and Nominations

5.1. Resignations

Nil

5.2. Terminations

Nil

5.3. Nominations

Nil

6. Guests and Presentations

6.1. Australian Electoral Commission

Report Type Presentation

Attachments

Nil



6.2. Menzies School of Health and Research - Hearing for Learning

Report Type Presentation

Attachments

1. Hearing for Learning flyer [6.2.1 - 1 page]



Photo by Lauren Roberts, NT News

Hearing for Learning – training and employment

What is the training for?

To have local experts – Ear Health Facilitators - who live in the community, have language and who know the families and culture, to help community children to have healthy ears, to hear, listen and learn language, to be happy and enjoy school, playing and communicating with family and friends.

Training will provide learners with work readiness skills, an understanding of ear health assessments including basic hearing tests and an understanding of how to work with the primary health care services and schools within your community.

Why do the training?

You can gain recognised training that will help kids hear and learn - it may also lead to ongoing employment in the clinic or school.

Who should apply?

- Aboriginal Australians local to community.
- Can speak local language, and read and write in English.
- Has the ability to acquire an Ochre Card.
- Willingness to obtain a National Police Clearance.

How can you apply?

Talk to the Menzies Hearing for Learning team when we visit your community or contact us on either **0436 835 569** or hearingforlearning@menzies.edu.au.

Is there a job available at the end of training?

Yes, one or two jobs will be available in your community. Those that do all the training will be able to apply.

Naiyu

To sign up call Amelia: **0436 835 569**
Or Renee: **0473 953 612**

Next visit:

18/7/23 - 21/7/23

~~14/8/23 - 17/8/23~~

Training:

Mon – Thursday. 9am – 2:30pm. Lunch provided

Week 1: 9/10/23 – 12/10/23

Week 2: 16/10/23 – 19/10/23

Week 3: 30/10/23 – 2/11/23

Week 4: 6/11/23 – 9/11/23

Week 5: 20/11/23 – 23/11/23

Week 6: 27/11/23 – 30/11/23



6.3. Code of Conduct Presentation - CM&C

Report Type Presentation

Attachments

1. Code of Conduct Local Authority oct 22 [6.3.1 - 17 pages]

Department of THE CHIEF MINISTER & CABINET

Introduction to the Code of Conduct

Local Authority Training 2022/23



Course overview



- An understanding of the Code of Conduct
- The behaviours expected of local authority members
- What happens if a member breaches the Code of Conduct?
- Where to find further information?



What is the Code of Conduct?

- The Code of Conduct sets the values and standards council and Local Authority (LA) members are expected to follow.
- It guides behaviour in performing your duties as a LA member.
- The Code of Conduct also lets the community know what standards they can expect from LA members.

1. Honesty and integrity

The Code of Conduct requires LA members to behave with honesty and integrity when performing duties.

Honesty and integrity means being truthful and reliable.

When making decisions, make them for the right reasons. Think about what benefits the community the most.



2. Care and diligence

LA members need to act with reasonable care and diligence in performing their duties.

This includes reading the agenda ahead of the local authority meeting so you know what the meeting is all about and considering the information.

It also means taking care in what you say and do as a LA member – particularly be careful on social media.



3. Courtesy



Be courteous towards other members, council staff and the community.

You can do this by being polite and respectful, listening to what others have to say, being on time to LA meetings, and being considerate of others.

4. Bullying

As a LA member, you must respect other members and show good behaviour.

The Code of Conduct does not allow bullying, including:

- Spreading rumours
- Excluding others
- Hurtful comments
- Threats
- Involving family/friends

This also includes online and text bullying, such as:

- Sending nasty messages
- Disrespectful comments on social media
- Prank calls and harassment



5. Conduct towards council staff

As a LA member, you must not be bossy to council staff.

- LA members don't direct, manage or tell off council staff. For example, a member should not criticise or say something bad about council staff in the LA meetings.
- The CEO is responsible for managing council staff, and contractors. If you have an issue in relation to council staff you should talk to the CEO or the Community Service Manager in your area.



6. Respecting cultural diversity

You must always be respectful of other people's beliefs, culture, and opinions.

You must not discriminate against others because of their cultural background or what mob they are from.

For example, people from different cultures or tribes may use different ways of communicating, or there may be issues that prevent them communicating, such as avoidance relationships.



7. Conflict of interest

LA members need to avoid conflicts of interests

This is when your role as a LA member conflicts with another interest that gives you or someone close to you a benefit.

You must speak up if you think you have a conflict of interest.

If you say nothing and participate in Making a decision, you could be in breach of the Local Government Act 2019 and be penalised.

I have a conflict of interest



8. Confidential information

As a LA member, you will occasionally receive information that is confidential.

Confidential information must be kept private and not talked about with others who are not part of the confidential session of the meeting.

You must not use confidential information in a way that could give a benefit or cause harm to another person.



9. Gifts

You must not accept gifts or benefits from someone that might get an advantage from the council or local authority.

This is because it may look like you are biased or giving favours, especially if that person could benefit from or influence a decision.

Look at your Council Gifts policy or talk to the CEO for further information.

If you are unsure ALWAYS ask.



10. Accountability



LA members have an important role to represent and answer to the community.

LA members should:

- talk to people in their community regularly,
- talk at local authority meetings about what the community wants, and
- keep the community updated about what council is doing.

11. Working for all the people in your area

As a LA member, you represent all the people in your local authority area.

When making recommendations, you will need to think how this will affect the whole area and whether this would be in the long-term interests of all community members.



12. Training

If you are offered training, you should do it if it is to help you perform your duties as a LA member.

The Code of Conduct states that you must undertake training in good faith, which means trying to participate in training opportunities when you can.



13. What happens if a local authority member breaches the Code of Conduct?

If someone thinks a local authority member has breached the Code of Conduct, a complaint can be submitted with the CEO of the council.

The council will then make a decision about the complaint.



Resources



For more information, view the following resources:

- Code of Conduct - Schedule 1 of the *Local Government Act 2019*



7. Confirmation of Minutes

7.1. Daly River Local Authority Meeting held on 03 May 2023

Recommendation

That the minutes of the Daly River Local Authority Meeting held on 03 May 2023 be taken as read and be accepted as a true record of the meeting.

Attachments

1. 20230503 DRLA MIN unconfirmed [7.1.1 - 5 pages]



Victoria Daly
REGIONAL COUNCIL

MINUTES

DALY RIVER LOCAL AUTHORITY MEETING
HELD ON WEDNESDAY 3 MAY 2023
AT 12:30 PM
AT THE DALY RIVER COUNCIL OFFICE
VDRC Office



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A handwritten signature in black ink, appearing to read "Brian Hylands".

Brian Hylands
Chief Executive Officer



1. Meeting Opening

The Daly River Local Authority meeting opened at 12:41pm.

2. Welcome

Chairperson welcomed members and visitors to the meeting.

3. Attendance and Apologies

3.1. Attendees

Appointed Members

Present

Peter Hollowood	Chairperson
Brian Muir	Member
Mark Mullins	Member
Robert Austral	Member

Staff Present

Pat Hollowood	Council operations Manager
Ingrid Schreiner	Council Operations Assistant Manager
Michelle Griffin	Manager of Executive Services (minutes secretary)

3.2. Apologies and Absentees

Apologies: Wayne Buckley, Nadine Daly

Absent: Andrew McTaggart

4. Disclosure of Interest

There were no declarations of interest at this meeting.

5. Resignations, Terminations and Nominations

5.1. Resignations

Nil

5.2. Terminations

Nil

5.3. Nominations

Nil



6. Presentations and Training

Nic Danks, Telstra Regional Manager, discussed Telstra Infrastructure in Nauiyu.

DRLA-2023/9 Resolution: Carried (Mark Mullins/Brian Muir)

The Daly River Local Authority request Council write a letter of support to Telstra for their application for funding to upgrade infrastructure in Nauiyu.

6.2. Local Authority Training - Understanding Conflicts of Interest

The Chairperson thanked Michelle Griffin for the presentation on 'understanding conflicts of interest'.

7. Confirmation of Minutes

7.1. Daly River Local Authority Meeting held on 8 February 2023

DRLA-2023/10 Resolution: Carried (Brian Muir/Robert Austral)

That the minutes of the Daly River Local Authority Meeting held on 8 February 2023 be taken as read and be accepted as a true record of the meeting.

8. Council Response to Previous Minutes

8.1. Feedback from Council

DRLA-2023/11 Resolution: Carried (Mark Mullins/Brian Muir)

That the Daly River Local Authority receive and note the feedback from Council

9. Reports

9.1.1. Council Operations Manager Community Report

DRLA-2023/12 Resolution: Carried (Robert Austral/Mark Mullins)

That the Council Operations Manager Community Report report is received and noted

9.2.1. Finance Report

DRLA-2023/13 Resolution: Carried (Mark Mullins/Brian Muir)

That the Daly River Local Authority receive and note the finance report.



9.2.2. Daly River Projects

DRLA-2023/14 Resolution: Carried (Mark Mullins/Robert Austral)

- A. That the Daly River Projects report is received and noted
- B. That the Daly River Local Authority consider projects for investigation

9.3.1. Action Items

DRLA-2023/15 Resolution: Carried (Brian Muir/Robert Austral)

The Daly River Local Authority request that Council write to Green River Aboriginal Corporation requesting an update on the half shade pool cover which was funded by the DRLA Local Authority Project Funding.

9.4.1. Electing a Chairperson

DRLA-2023/16 Resolution: Carried (Brian Muir/Robert Austral)

Brian Muir put forward a motion that the DRLA members currently holding the position of Chairperson and Deputy Chairperson remain in their positions for a further twelve months term.

10. Questions from the Public

Nil

11. General Business

Nil

12. Next Meeting

The next Meeting of Daly River Local Authority will be held 2 August 2023.

The meeting closed at 2:10pm.

This page and the preceding four (4) pages are the minutes of the Daly River Local Authority meeting held on 3 May 2023.



8. Council Response to Previous Minutes

8.1. Feedback from Council

Report Type Local Authority Reports
Department Chief Executive Office
Prepared by Manager of Executive Services

Purpose

The purpose of this report is to provide feedback to the Daly River Local Authority from the relevant Ordinary Council meeting.

Recommendations

- A. That the Daly River Local Authority receive and note the feedback from Council

Feedback

On Tuesday, 30 May 2023, Council received the minutes of the Daly River Local Authority meeting held on 3 May 2023. Council endorsed the minutes and all resolutions as per the table below:

OCM-2023/105 Resolution: Carried (Deputy Mayor Andrew McTaggart/Cr Yvette Williams)

- A. That the minutes of the Daly River Local Authority Meeting held on 3 May 2023 be adopted as a resolution of Ordinary Council.
- B. That the Council endorses resolution **DRLA-2023/9 Resolution**: The Daly River Local Authority Request Council write a letter of support to Telstra for their application for funding to upgrade infrastructure in Nauiyu.
- C. That the Council endorses resolution **DRLA-2023/15 Resolution**: The Daly River Local Authority request that Council write to Green River Aboriginal Corporation requesting an update on the half shade pool cover which was funded by the DRLA Local Authority Project Funding.

Attachments

Nil



9. Correspondence

9.1. Correspondence

Recommendation

That the following in-coming Correspondence be noted.

1. 2023-06-22 OUTGOING Letter-to- Telstra- Infrastructure- Daly- River [9.1.1 - 1 page]
2. 2023-06-22 OUTGOING Letter-to- GRA C-pool-shade-cover [9.1.2 - 1 page]



Victoria Daly
REGIONAL COUNCIL

Regional Office
29 Crawford Street,
KATHERINE NT 0850

PO Box 19
KATHERINE NT 0851

Telephone 08 8972 0777
Facsimile 08 8971 0856
admin@vicdaly.nt.gov.au
www.victoriadaly.nt.gov.au

22 June 2023

Mr. Nic Danks
Area General Manager
Northern Territory
Telstra Retail & Regional Australia
M 0418 185 683
Via email: nic.danks@team.telstra.com

Dear Mr. Danks,

RE: Telstra Infrastructure in Nauiyu, Daly River

On behalf of the Victoria Daly Regional Council, I write to you supporting Telstra's application for funding for new telecommunications infrastructure to improve mobile and internet service and coverage in the Daly River region.

The Telstra signal is often insufficient for the needs of the Nauiyu Council staff and the broader community. The coverage is particularly poor when there are tourist events such as the 'Barra Classic' where there is an influx of people utilising the network.

The council fully supports any efforts made by Telstra to improve its coverage and speed in the Daly River region.

If you require any further information, please don't hesitate to contact me at the details below.

Yours faithfully,

Brian Pedwell
MAYOR
Walangeri Ward - Yarralin
Victoria Daly Regional Council
MOVING FORWARD TOGETHER

E: brian.pedwell@vicdaly.nt.gov.au
M: 0429 341 336



Victoria Daly
REGIONAL COUNCIL

Regional Office
29 Crawford Street,
KATHERINE NT 0850

PO Box 19
KATHERINE NT 0851

Telephone 08 8972 0777
Facsimile 08 8971 0856
admin@vicdaly.nt.gov.au
www.victoriadaly.nt.gov.au

22 June 2023

Mr. Wayne Buckley
General Manager
Green River Aboriginal Corporation
Via email: gm@grac.com.au

Dear Mr. Buckley,

RE: Pool shade cover funded by Daly River Local Authority (DRLA) Project Funds

At the Daly River Local Authority meeting held on Wednesday, 9 June 2021, the DRLA resolved to fund up to \$37,000 for the installation of the half hard roof shade structure at the Nauiyu Pool (resolution 2106-125).

The council subsequently resolved on 28 July 2021 to approve the project under the condition that that the owner (Green River Aboriginal Corporation) be responsible for any ongoing maintenance costs (Resolution 106/2021). The funds were transferred to GRAC on 22 May 2022.

The Daly River Local Authority has requested that Council seek a follow up on the outcome of this project. If you wish to discuss this request, please don't hesitate to contact me on the details below.

Yours sincerely,

Brian Hylands
Chief Executive Officer
Victoria Daly Regional Council
Moving Forward Together
E: ceo@vicdaly.nt.gov.au
M: 0400 362 680



10. Reports

10.1. Council Operations Manager Community Report

10.1.1. Council Operations Manager Report - Nauiyu

Report Type Council Operations Manager Report
Officer Report For Information

Department Council Operations

Prepared by Council Operations Manager, Nauiyu

Purpose

To update Council on the Council Operations Manager Report - Nauiyu activities.

Recommendations

- A. That the Council Operations Manager Report - Nauiyu is received and noted

Regional Plan

Goal 1: Quality Leadership

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

Goal 4: Liveability

4.1 Delivery of quality programs which support resident's well being

4.5 Enhance the local sport and recreational environment within each community

Events and Activities

- In May four vehicles were removed to Darwin keeping them out of our landfill
- COM on leave for 8 days during May. COAM was Acting COM
- Ark Animal Hospital vet visit held on 24 May
- 2 more abandoned cars removed and kept out of dump 1 June

Local Authority Meetings

- Meeting was held on 3 May. Next meeting 2 August.

Vacant Positions (VDRC in Community)

- RIBS broadcasting position remains open.

Maintenance Buildings and Fixed Assets

- Wooliana O/S houses - electrical maintenance was conducted in May
- Air con cleaned in all buildings 6 June
- Test and Tag conducted at Lot 124 (AD) and 51 (CO/PG) end June



- Wooliana O/S - urgent septic repairs at House 1 over 3 days, last pest control service conducted by VDRC on 17 June, House 1 installed new kitchen ceiling fan
- Cessation of Wooliana Outstation Essential and Maintenance Service at 30/6/2023. Almost all of grant funding allocated was spent.

Plant and Equipment

- River pump turned on for the season on 3 May
- Opteon – Asset valuer’s visit to Nauiyu on 26 May
- Mechanic visited Nauiyu on 26 May and installed new damper on B21
- AG Troopy stolen while on meal delivery. Vehicle tracker assisted police to find the vehicle. Local youth were briefly apprehended.
- Electrical maintenance required 21 June on river pump timing.

Regional Plan Project Priorities

- ***Establishing a recycle program***

Recycle abandoned cars by facilitating collection of 4 vehicles, during this reporting period, to Darwin keeping them out of our landfill. The current count of 36 cars was kept out of our dump under this program.

- ***Identify and install solar lights at Nauiyu***

A review of solar light needs at Nauiyu will be required to obtain current quotes for new installations.

- ***Community and wellbeing projects***

The Youth Engagement Program, sponsored by the Daly River Local Authority, is currently supporting the Daly River Buffaloes Football club. As new sporting activities develop at Nauiyu it is anticipated that more projects will arise.

- ***Land for future Council development***

Council is advocating with relevant Government departments to further this priority.

- ***Upgrade to waste facility***

Requires Council advocacy with relevant Government departments and landowner. Council has recently held discussions with the landowner and its board of directors.

- ***Reseal internal Nauiyu roads***

Requires assessment of roads and subsequent costs involved and acquisition of grant funding.

- ***Gravelling and resurfacing Daly River roads***

Requires Council advocacy with relevant Government departments

- ***Upgrade to airstrip – east and west***

DIPL has advised this would not be a practical exercise and further consideration of this project would be required should it move forward.



- ***Raise powerlines on Wooliana Road (to reduce incidence of power disconnection during flood time)***

Requires Council advocacy with relevant Government departments.

- ***Permanent and safe river access at Nauiyu***

Requires Council advocacy with relevant Government departments and Traditional Owners

- ***Building levy bank on east end of riverbank to reduce/delay flooding on road access to Nauiyu***

This has been raised at Service Providers meetings with Dept. Of Chief Minister. We await a response from the relevant Government department.

- ***Cemetery extension works***

Requires Council advocacy with relevant Government department and land owner.

- ***Raise Backyard Creek on Daly River Road to reduce being cut off during wet season***

This has been raised at Service Providers meetings with Dept. Of Chief Minister and we await a response from the relevant Government department.

Attachments

Nil



10.2. Finance Report

10.2.1. Daly River Finance Report for period ended 30th June 2023

Report Type Finance Report
Department Corporate Services
Prepared by Chief Finance Officer

Recommendations

That the Daly River Local Authority receive and note the finance report.

Attachments

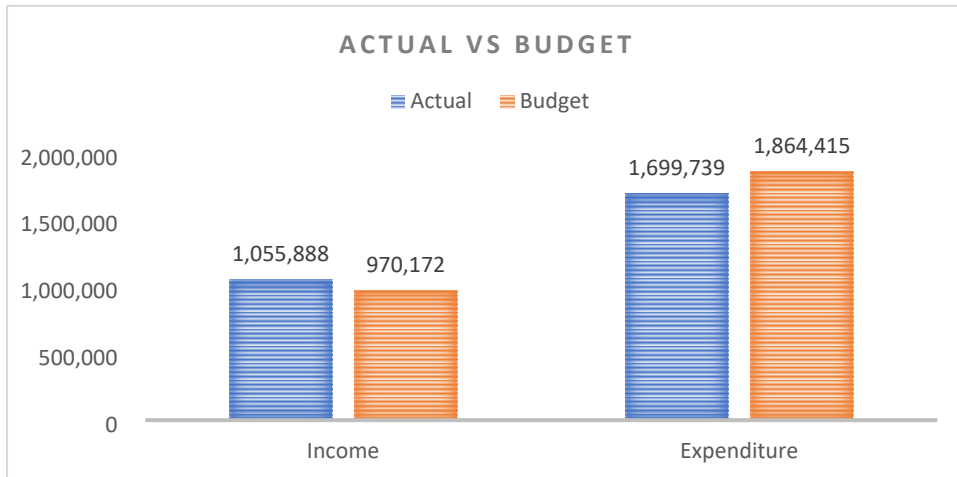
1. Naiuyu 30 06 2023 (1) [10.2.1.1 - 2 pages]

Actual v Budget for Naiyu Local Authority as of 30th June 2023

OPERATING INCOME	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Comments
Rates	-	-	-	
Charges	-	-	-	
Fees and Charges	91,456	106,568	-15,112	Agency income is expected to be less than budget
Operating Grants and Subsidies	898,238	795,661	102,576	Council received \$137,600 in advance. This grant will be used for renewing Community Places for Play in Naiyu (Financial year 2023-24).
Commercial and Other Income	66,194	67,943	-1,748	Income from Aged care services is expected to be less than budget
TOTAL OPERATING INCOME	1,055,888	970,172	85,716	
OPERATING EXPENDITURE				
Employee Expenses	967,188	1,124,989	-157,801	The variance is due to vacate positions across the organisation
Materials and Contracts	511,211	517,568	-6,356	The major underspent is on rent expenses
Council Committee & LA Allowances	3,023	3,282	-259	
Council Committee & LA Expenses	461	666	-205	
Other Expenses	1,818	1,873	-54	
Allocations	216,038	216,038	-	
TOTAL OPERATING EXPENDITURE	1,699,739	1,864,415	-164,676	
OPERATING SURPLUS / DEFICIT	-643,851	-894,243	250,392	

During the financial year 2022-23, actual income was \$1,055,888, and expenditure was \$1,699,739 compared to budgeted income of \$970,172 and expenditure of \$1,864,415, respectively.

Below bar graph shows actual income and expenditure vs budgets.





10.2.2. Daly River Projects updates as of 30th June 2023

Report Type Local Authority Reports
Department Corporate Services
Prepared by Chief Finance Officer

Purpose

The purpose of this report is to provide an update on the Local Authority Project Funding (LAPF) that has been spent or committed, and to provide an overview of funds available for future projects.

Recommendations

- A. That the Daly River Projects updates as of 30th June 2023 report is received and noted
- B. That the Daly River Local Authority consider projects for investigation

Local Authority Project Funding

Funds Spent financial year

\$15,661 of LAPF has been spent this financial year

Funds Committed

\$26,317 of LAPF is committed to projects.

Funds Available

\$38,605 of LAPF is available for future projects

The Daly River Local Authority is encouraged to discuss and consider suitable projects to be funded with the remaining LAPF.

Attachments

1. Local Authority projects Naiuyu [**10.2.2.1** - 2 pages]

Local Authority projects-Naiuyu

Fund Carried forward from last financial year.		36,983
Grant received this financial year.		43,600
Total available funds		80,583
Funds spent to date	18,222.85	
Less: funds spent in prior years	-2,562.00	
Amount spent on projects this financial year 2022-23		-15,661
Funds committed but not yet spent		-26,317
Funds available for future projects		38,605

Project Name	Resolution passed on	Funds Committed to projects	Funds spent to date	Remaining funds available	Status
Aged Care Client Activities	1904-087/20LB087	3,000	879	2,121	Remains open
Youth Engagement fund for events and activities	1904-088/20LB088	20,000	6,180	13,820	Ongoing
One 3x6 Marquee	DRLA-2022/6	1,495	1,495	-	Completed
Community Christmas Event	DRLA-2022/18	1,500	1,364	136	Completed
Donation to St Francis School	DRLA-2022/18	500	-	500	Remains open
Donation to Wooliana School	DRLA-2022/18	500	455	45	Completed
Hire of Skip Bin-waste management 2022-23 wet season	DRLA-2022/13	5,000	2,232	2,768	Ongoing
Vet visit	DRLA-2022/14	2,545	2,545	-	Completed
Bi-annual vet visit	DRLC-2023/7	10,000	3,073	6,927	Ongoing
		44,540	18,223	26,317	



10.3. Actions Report

10.3.1. Action Items

Report Type Local Authority Reports
Department Chief Executive Office
Prepared by Manager of Executive Services

Purpose

To provide an update on Daly River Local Authority action items.

Recommendations

- A. That the Daly River Local Authority receive and note the action items update.

Attachments

1. 20230802 Action Items Report DRLA [10.3.1.1 - 2 pages]
2. daly-river-report-may 2023 [10.3.1.2 - 10 pages]

ACTION REGISTER

Daly River Local Authority - August



Victoria Daly
REGIONAL COUNCIL

MEETING DATE	ITEM	ACTION REQUIRED	ASSIGNEE/S	ACTION TAKEN	STATUS
03/05/2023	Pool Shade Cover follow up	DRLA-2023/15 The Daly River Local Authority request that Council write to Green River Aboriginal Corporation requesting an update on the half shade pool cover which was funded by the DRLA Local Authority Project Funding. <i>(Endorsed by Council OCM-2023/105)</i>	Michelle Griffin	Letter sent on 22 June 2022. Attached in correspondence.	Completed
03/05/2023	Telstra Infrastructure	DRLA-2023/9 The Daly River Local Authority request Council write a letter of support to Telstra for their application for funding to upgrade infrastructure in Nauiyu. <i>(Endorsed by Council OCM-2023/105)</i>	Michelle Griffin	Letter sent on 22 June 2022. Attached in correspondence.	Completed
08/02/2023	Vet Program 2023	DRLA-2023/8 That the Daly River Local Authority request Council endorsement to commit \$10,000 of their Local Authority Project Funding to a bi-annual veterinary program for 2023 (dates to be confirmed). <i>(Endorsed by Council OCM-2023/29)</i>	Matthew Chemanant, Pat Hollowood	First of two Council approved vet visits has taken place. Report attached.	In progress
17/04/2019	Youth Engagement fund for events and activities	1904-088 Motion to request Council to approve the allocation of \$20,000 for a Daly River Local Authority Youth engagement fund for events and activities.	Matthew Chemanant, Pat Hollowood	1904-088 Remaining funds available \$18,317	Remains open
17/04/2019	Aged Care Client Activities	1904-087 Motion for Council to approve Daly River Local Authority to fund an amount of \$3,000 for aged care client activities, and balance remaining from item 6a-25 th Nov 2014 to be returned to available income.	Matthew Chemanant, Pat Hollowood	1904-087 Remaining funds available \$2,121	Remains open



Nauiyu/Daly River

DOG PROGRAM
24 May 2023

Our clinic The Ark Animal Hospital was again approached to deliver a dog program in the Nauiyu/Daly River community in May 2022 by the Victoria Daly Regional Council. Currently We provide visits to the twice yearly visits.

The Ark Animal Hospital are the leaders in providing dog health services to remote Indigenous communities. The staff has been delivering dog health programs in the Northern Territory for over 20 years and over 8 years in communities in the northern part of Western Australia.

Veterinary services offered included:

- Parasite control (mange, worm and tick treatment)
- Surgical desexing
- General health checks
- Vaccinations
- Minor surgery procedures if required
- Euthanasia of unwanted/old/injured animals



Participants this visit.

Veterinarian - Dr. Stephen Cutter

Veterinarian - Dr Amelia Benn

Veterinary nurse - Bianca Pederson

The dog and cat program in the Nauiyu/Daly River community was conducted on the 24 May 2023.

On average we visit this community every six months now for several years now and are well received by the community.

Desexing

The Ark Animal Hospital recommend surgical desexing for remote community pet.

These are some of the benefits:

- The primary purpose of desexing is population control. It permanently prevents unwanted puppies being born.
- It improves the health of male dogs - desexed male dogs have reduced incidence of prostate and testicular problems. (Prostatic cancer, prostatic enlargement, prostatic infections and cysts, testicular torsion, testicular tumours are all prevented).
- It improves the health of female dogs - Elimination of Pyrometra (extremely common and usually fatal uterine infection) and substantial reduction in breast and reproductive cancers. Female dogs are also not exposed to the risks associated with having pups (eg trouble giving birth, milk fever). Dogs producing milk need 2.5 times as much food as a non breeding dog. When food is limited female dogs loose condition and health.
- Prevention and treatment of certain behavioural conditions. Entire male dogs (i.e. male dogs that have not been castrated) have a much higher incidence of certain behavioural conditions. These include inappropriate urination or marking, dominance aggression, fighting between dogs, territorial aggression, escaping, roaming and inappropriate sexual behaviour. On average desexing male dogs in free roaming populations doubles their life expectancy because they are less likely to fight or be attacked.
- Desexing is permanent and is more cost effective than chemical contraceptive as these drugs have to be given repeatedly. Population control, no unwanted litters and puppies.

In short desexing dogs makes them better pets and cause less problems to their owners and the community as a whole.

Parasite control.

The main class of drug used by The Ark Animal Hospital to treat parasite burdens in community dogs is the macrocyclic lactones. Ivermectin is given orally or injected during desexing. Providing oral medication has the benefit that there is no requirement to catch the dog to be treated. Owners often do not like catching their dogs for fear of being bitten or because they feel sorry for the animal if it is being man handled.

In dogs Ivermectin is very effective at controlling:

- Roundworms (*Toxocara canis*, *Toxascaris leonina*);
- Whipworms (*Trichuris vulpis*);
- Hookworms (*Ancylostoma caninum*, *Ancylostoma braziliense*, *Uncinaria stercoralis*);
- Threadworms (*Strongyloides stercoralis*);
- Throatworms (*Oslerus osleri*);
- Tissue worm (*Dipetalonema reconditum*);
- Sarcoptic mange/scabies (*Sarcoptes scabiei*);
- Dog Lice (*Heterodoxus spiniger*).

They also aid in the control of:

- Demodectic mange (*Demodex canis*);
- Heartworm (*Dirofilaria immitis*);
- Brown dog ticks (*Rhipicephalus sanguineus*)

Other medications are administered where appropriate (eg. to help control large tick burdens and severe mange.)

Additionally Nexgard was also given to most dogs on this and previous visits to help control brown dog ticks as it is an effective and longer acting tick control. By this we hope to reduce the risk of Ehrlichiosis a new disease in the Northern Territory spread by ticks that has caused a lot of dogs to become sick and die in many communities including this one.

Ehrlichiosis is a new disease to Australia and the community and its spread by the brown dog tick. We continued to see a number of dogs showing clinical signs of this on this visit and were informed of several other dogs who have previously gotten sick or died of it. It is now wide and established across northern Australia and the best protection is to control brown dog ticks. This is why we treated dog which had ticks with a long acting tick treatment.

Ehrlichiosis primarily affects dogs. Dogs can become sick and die when infected.

Symptoms

Symptoms of ehrlichiosis infection in dogs can include:

- fever
- lethargy
- loss of appetite
- weight loss
- swelling of chest or front legs
- Sore and cloudy eyes or conjunctivitis
- pain and stiffness
- bleeding disorders such as nosebleeds or bruising on the gums or belly.

Other tick-borne diseases such as anaplasmosis and babesiosis have similar symptoms to ehrlichiosis but are milder and have been present in Australia for a long time. Ehrlichiosis is more severe as it is a recent introduction.

Treatment of dogs with ehrlichiosis is difficult and many dogs do eventually die from it. Prevention is better. Controlling ticks in the community is the best prevention.



The visit

The team from the Ark Animal Hospital arrived and set up the surgery site which was again donated by Green River Aboriginal Corporation. Ivermectin sandwiches (parasite treatment) were prepared on the day.

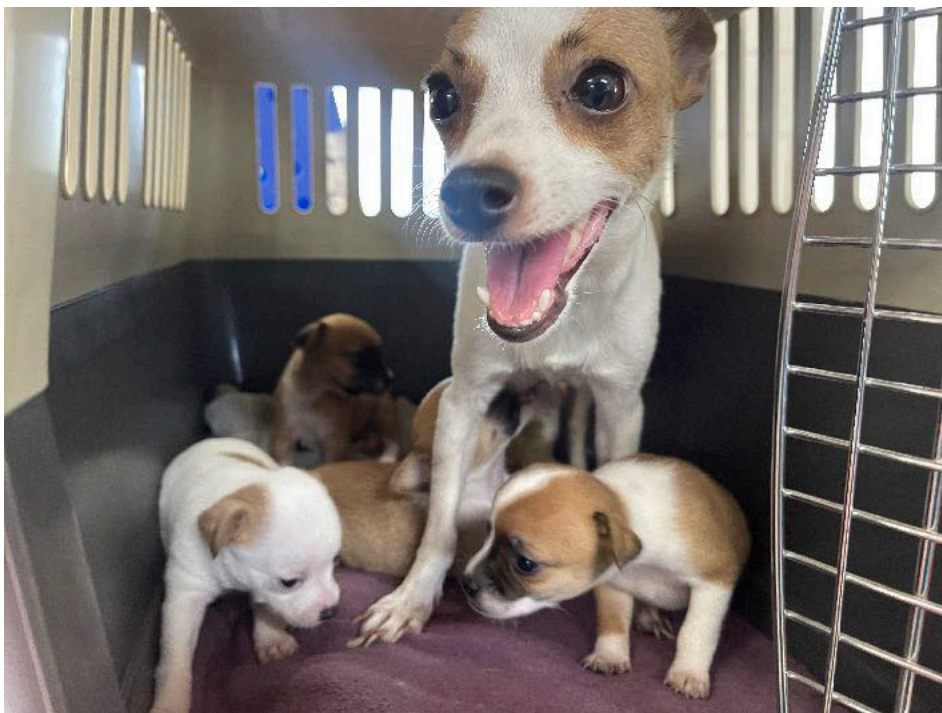
This visit was quite busy and we had people with their animals straight away.

There was no detailed dog census conducted this time.

We desexed a high number of dogs and cats this visit. In addition we examined many of the dogs and cats we had treated and desexed previously who looked happy and well cared for.

There was a number of lactating female dogs with small pups who we desexed this visit. Desexing does not affect milk production and they will be able to care for the current pups without issue but they won't be producing any more puppies.

Body conditions are on average quite good and the dogs seem to be generally well cared for. All of the dogs have an owner and some owners are very proud pet owners and see their dogs as family members, which need care. Most people actively brought their dogs to us for check-ups and treatments.





Several young pups like this one were showing signs of suffering from hookworm infestation. They were wormed and should recover.



We also clipped the nails of a number of dogs including these spectacularly long ones.

Cats are very popular pets and there is quite a number of them in some houses.



Surgery Data

The Ark Animal Hospital team performed

- 11 female dogs desexings,
- 6 male dog desexing,
- 4 female cat desexings and
- 2 male cat desexings.

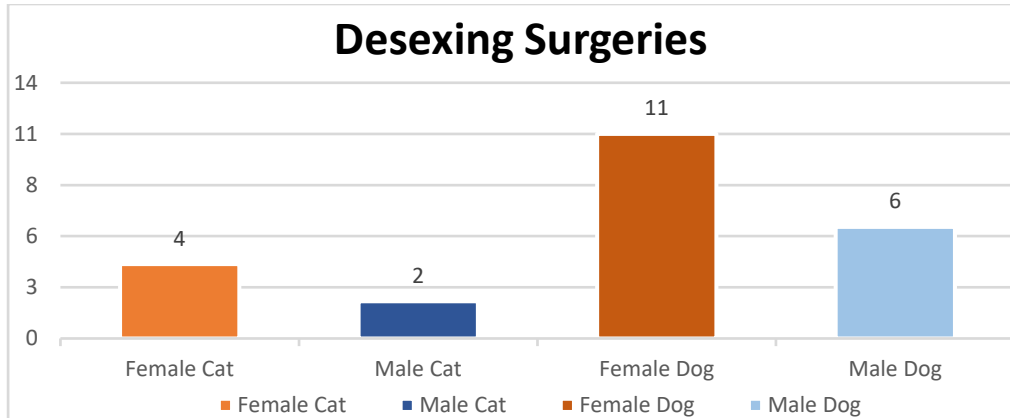


A total of 23 pets were surgically desexed during the day.

Additionally vaccinated 11 adult dogs and 12 pups and 6 cats. Around 54 dogs were treated with ivermectin (general parasite prevention) and nexgard (long acting tick treatment), 8 cats were also treated with ivermectin.

1 cat and 2 dogs were given a long acting contraceptive (6 months) injection.

2 dogs were euthanised at the owners request.



Recommendations

Ehrlichiosis is now endemic across northern Australia including the Daly River region. It can not be eradicated but must be managed.

It causes a lot of dogs to get sick and die. The Daly River community has not been hit as hard as many other communities primarily because of the tick control and general good health of the dogs there.

Maintaining a lower number of healthy dogs without ticks will help keep the dogs healthy and free of this devastating disease.

Regular veterinary programs are essential but if possible ongoing parasite treatment, especially tick control products should be available in the community. Options can be discussed with The Ark Animal Hospital or with AMRRIC.

Six monthly visits should help keep dog numbers stable and keep issues to a minimum. Nauiyu/Daly River community overall have healthy well cared for dogs and cats. The owners and the community as a whole should be justly proud.

The animals at this community are generally some of the best cared for animals in the Territory.





10.4. General Reports

Guideline 1: Local Authorities

ITEM NUMBER 10.4.1.

REPORT TYPE Officer Report For Information

PREPARED BY Manager of Executive Services

Purpose

To table the recently approved *Guideline 1: Local Authorities* following recommendations from the Local Authority Review Report and subsequent changes to the guideline.

Recommendations

- A. That the Guideline 1: Local Authorities report is received and noted

Regional Plan

Goal 1: Quality Leadership

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

Background

The Department of the Chief Minister and Cabinet has led a review of local authorities, and on 8 August 2023 the Minister for Local Government signed and approved the revised Guideline 1: Local Authorities.

The revised guideline has come following a recommendation of the Local Authority Review Report and Implementation Plan.

As part of the review process, a Local Authority Reference Group was established, of which Mayor B. Pedwell and CEO Mr. Brian Hylands were members.

Key changes

Some key changes include:

- A local authority may recommend different categories of membership or representation at a meeting.
- A local authority may resolve to meet less than four times a year (must be ratified by the council).
- A local authority may recommend to the council that proxies are allowed.
- The local authority payments section is updated to reference the Remuneration Tribunal's determination of allowances.
- Some changes to reporting requirements.



Policy implications

Local Authority Policy LGP026 will require amendments to comply with the new guideline.

Budget implications

Nil

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. Guideline 1 Local Authorities [**10.4.1.1** - 6 pages]

Guideline 1: Local Authorities

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9	Local authority payments	3
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13	Reporting	5
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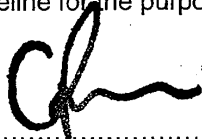
Guideline 1: Local Authorities

LOCAL GOVERNMENT GUIDELINE NO. 1

Local Government Act 2019

Making of Guideline

I, Chanston James Paech, Minister for Local Government, under section 342 of the *Local Government Act 2019*, hereby make this Guideline for the purposes of the Act.



.....
Minister for Local Government

8 / 8 / 2023

Guideline 1: Local Authorities

1 Title

- 1.1 This Guideline is titled *Guideline 1: Local Authorities*.

2 Commencement

- 2.1 This Guideline commences on the day after it is made by the Minister for Local Government. All previous versions of this Guideline are revoked.

3 Definitions

For the purposes of this Guideline:

Act means the *Local Government Act 2019*.

council means a council for a region.

member means a local authority member.

provisional member is a member nominated by the local authority and awaiting ratification by council.

provisional decision means a decision, by majority vote, made by the members at a provisional meeting (see clause 11.5).

provisional meeting means, at the time and place set for a local authority meeting when a quorum has not been established, at least one third of members are present and agree to hold a meeting (see clause 11.1).

4 Establishing and maintaining local authorities

- 4.1 A council must establish and maintain the local authorities for the council listed in the Schedule to this Guideline.
- 4.2 A council must determine the area for each of its local authorities.
- 4.3 While area boundaries are defined it is acknowledged that initiatives that deliver community outcomes may cross boundaries.

5 Local authority members

- 5.1 The council will consider recommendations from the local authority on its composition and membership of the local authority. A council must resolve the number of members for each local authority.
- 5.2 There must be at least 6 members and a maximum of 14 members for each local authority, unless the Minister approves a different maximum number of members for a particular local authority. Different local authorities of a council may have different numbers of members.
- 5.3 A local authority may recommend for consideration by the council, different categories of membership or representation at meetings (such as associate membership, stakeholder representation, honorary membership, observers; or specific representation from certain groups such as Traditional Owners, clans, young people, women).
- 5.4 A council must keep a register, accessible on the council's website and at the council's public office, of the following information in relation to each current member of a local authority:
- (a) the member's name;
 - (b) the date of appointment;
 - (c) the local authority the member represents;
 - (d) whether the member is a council member or otherwise a community member;
 - (e) the date of the cessation of the member's membership (if applicable).

Guideline 1: Local Authorities

6 Policy for appointments and resignations

- 6.1 A council must have a policy for its local authorities that provides for the following:
- (a) calling for nominations as soon as practicable after a vacancy arises;
 - (b) how the call for nominations is to be advertised and promoted so that residents of the local authority area know about it, know who to give a nomination to and when nominations close;
 - (c) consideration of the nominations received, which must be an item of business at the first ordinary meeting of the council after nominations close;
 - (d) the selection process for local authority members;
 - (e) how it takes into account the recommendations of the local authority;
 - (f) the selection process and term of appointment of the chairperson, including the option of a rotating chairperson;
 - (g) the process for the resignation of a member in writing;
 - (h) how, and in what circumstances, appointment of a member may be revoked or otherwise cease (such as non-attendance).
- 6.2 The local authority may resolve to endorse provisional membership for any vacancies at an ordinary meeting or a provisional meeting. Provisional membership will count for the purposes of quorum but must subsequently be ratified by council.

7 Minimum number of meetings

- 7.1 The CEO must ensure that at least 4 meetings for each local authority are held in a financial year, unless the local authority resolves to meet less than 4 times a year and the lesser number of meetings is ratified by council.
- 7.2 Provisional meetings may be counted to satisfy the minimum number of meetings.

8 Proxy membership

- 8.1 A local authority may recommend to the council that proxies are allowed.
- 8.2 Where a local authority and the council agree to proxy membership, a proxy can only substitute for each local authority member at a maximum of 2 meetings in a financial year.
- 8.3 Appointment of a proxy for a meeting should be notified to council at least 2 days before a meeting. Council will provide a briefing to the proxy member, including:
- minutes from the previous meeting;
 - current agenda items for discussion;
 - an outline of the role and expectations of a local authority member.

9 Local authority payments

- 9.1 Eligible members, including proxy and provisional members, are entitled to the respective local authority payment as determined by the Remuneration Tribunal if they comply with the requirements of this guideline and are present for at least 75 per cent of the scheduled meeting time for which the meeting payment is claimed.
- 9.2 To access the Remuneration Tribunal's Determination of Allowances for Members of Local Government Authorities, visit cmc.nt.gov.au.
- 9.3 Council members are not eligible for a local authority payment in relation to attending local authority meetings or provisional meetings but may be entitled to claim extra meeting allowance.

Guideline 1: Local Authorities

10 Local authority meetings

- 10.1** The agenda for local authority meetings must be prepared in consultation with the chairperson of the local authority and include the following:
- (a) any declarations of conflicts of interest by members;
 - (b) previous minutes;
 - (c) items requested by members;
 - (d) a report from the CEO (or delegate) on all local authority matters before council; including a progress and financial report on local authority projects and a report on current council services and projects in the local authority area;
 - (e) visitor presentations;
 - (f) general business and community questions.
- 10.2** Once in each financial year, a local authority agenda must include a review of:
- (a) the council's annual report for the previous financial year;
 - (b) the council's proposed regional plan for the next financial year;
 - (c) the council's budget for proposed projects for the local authority area for the next financial year;
 - (d) community plans of the council or local authority where they exist.
- 10.3** The minutes of a local authority meeting must record decisions taken.

Notes for clause 10

- 1 Section 97(3) of the Act requires that notice convening a local authority meeting, which includes the agenda, must be publicly available on the council's website and at the council's public office.
- 2 Section 102(2) of the Act requires that a copy of local authority minutes must be publicly available on the council's website and at the council's public office within 10 business days after the date of the meeting.

11 Provisional meetings

- 11.1** If there is no quorum for a local authority meeting, but one third of total members are present, the members who are present may hold a **provisional meeting**.
- Example for clause 11.1*
- If there are 9 total members of a local authority and 6 members are unable to attend, the 3 members who are present may agree to hold a provisional meeting.*
- 11.2** A provisional meeting does not have the powers or functions that the council may have delegated to the local authority.
- 11.3** During a provisional meeting, all agenda items may be discussed. Minutes must be taken and the minutes must clearly state that it was a provisional meeting.
- 11.4** Members at a provisional meeting can confirm the minutes of a previous provisional meeting. However, members at a provisional meeting cannot confirm the minutes of a previous local authority meeting.
- 11.5** Members at a provisional meeting may, by majority vote, make recommendations to the council, provided any such recommendations are qualified as being a decision of the members at a provisional meeting (**provisional decision**).
- 11.6** The minutes of a provisional meeting must identify decisions taken as provisional decisions.
- 11.7** A copy of the minutes from provisional meetings must, within 10 business days after the date of the meeting, be available to the public on the council's website and

Guideline 1: Local Authorities

at the council's public office.

- 11.8** A local authority meeting can confirm the minutes of a provisional meeting.
- 11.9** A local authority can ratify a provisional decision at a subsequent local authority meeting, and if it chooses to do so, it becomes a decision of the local authority.

12 Consideration of draft local authority minutes by council

- 12.1** Draft minutes and items for attention from local authority meetings, including provisional meetings, must be tabled at the next ordinary meeting of the council and included in the agenda.

Note for clause 12.1

Sections 101(4) and 101(5) of the Act have an equivalent requirement for local authority meetings.

- 12.2** The council's response to the draft minutes from local authority meetings must be recorded in the minutes of the meeting of the council.

Note for clause 12.2

Section 101(5) of the Act has an equivalent requirement for local authority meetings.

13 Reporting

- 13.1** The council must decide on and report back to the local authority on its response to the meeting minutes and items raised for attention.

Note for clause 13.1

Section 40 of the Act provides that a council may delegate its powers and functions to a local authority, except where a council resolution is required under the Act.

Guideline 1: Local Authorities

Schedule

Local authorities to be established and maintained by councils:

Barkly Regional Council:

1. Ali Curung
2. Alupurrurulam
3. Ampilatwatja
4. Arlparra
5. Elliott
6. Tennant Creek
7. Wutunugurra (Epenarra)

Central Desert Regional Council:

8. Anmatjere (Nturiya, Pmara Jutunta, Wilora, Ti Tree)
9. Atitjere
10. Engawala
11. Lajamanu
12. Laramba
13. Nyirripi
14. Willowra
15. Yuelamu
16. Yuendumu

East Arnhem Regional Council:

17. Angurugu
18. Galiwin'ku
19. Gapuwiyak
20. Gunyangara
21. Milingimbi
22. Milyakburra
23. Ramingining
24. Umbakumba
25. Yirrkala

MacDonnell Regional Council:

26. Amoonguna
27. Areyonga
28. Finke (Aputula)
29. Haasts Bluff (Ikuntji)
30. Hermannsburg (Ntaria)
31. Imanpa
32. Kaltukatjara (Docker River)
33. Kintore (Walungurru)
34. Mt Liebig (Amundurrngu)
35. Papunya
36. Santa Teresa (Ltyentye Apurte)
37. Titjikala
38. Wallace Rockhole

Roper Gulf Regional Council:

39. Barunga
40. Beswick (Wugularr)
41. Borrooloola
42. Bulman
43. Jilkminggan
44. Manyallaluk (Eva Valley)
45. Mataranka
46. Minyerri (Hodgson Downs)
47. Ngukurr
48. Numbulwar
49. Robinson River
50. Urapunga

Tiwi Islands Regional Council:

51. Milikapiti
52. Pirlangimpi
53. Wurrumiyanga (Nguuu)

Victoria Daly Regional Council:

54. Amanbidji
55. Bulla
56. Kalkaringi / Dagaragu
57. Nauiyu (Daly River)
58. Pine Creek
59. Timber Creek
60. Yarralin / Pigeon Hole

West Arnhem Regional Council:

61. Gunbalanya (Oenpelli)
62. Maningrida
63. Minjilang
64. Waruwi

West Daly Regional Council:

65. Nganmariyanga
66. Peppimenarti
67. Wadeye



11. Questions from the Public

12. General Business

13. Next Meeting

The next meeting of Daly River Local Authority will be held 29 November 2023.