



Victoria Daly
REGIONAL COUNCIL

AGENDA

**AMANBIDJI LOCAL AUTHORITY MEETING
TO BE HELD ON WEDNESDAY 16 AUGUST 2023
AT 10:30 AM
AT THE AMANBIDJI COUNCIL OFFICE
VDRC OFFICE**



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Brian Hylands
Chief Executive Officer



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1. Meeting Opening

2. Welcome

3. Attendance and Apologies

3.1. Members

1.	Sharon Lurda (Chairperson)
2.	Cassandra Ahwon
3.	(Rupert) Aldus
4.	Raylene Raymond
5.	Rhonda Lurda
6.	Ross Roberts
7.	Joy Mikamon
8.	Toni-Maree Waterloo
9.	June Lurda
10.	Jacob Barley
11.	Maria Leering
12.	Marjorie Ahwon

3.2. Apologies and Absentees

Nil

4. Disclosure of Interest

5. Resignations, Terminations and Nominations

5.1. Resignations

Nil

5.2. Terminations

Nil

5.3. Nominations

Nil

6. Guests and Presentations

6.1. Australian Electoral Commission



6.2. Code of Conduct Presentation - CM&C

Report Type Presentation

Attachments

1. Code of Conduct Local Authority oct 22 [**6.2.1** - 17 pages]

Department of THE CHIEF MINISTER & CABINET

Introduction to the Code of Conduct

Local Authority Training 2022/23



Course overview



- An understanding of the Code of Conduct
- The behaviours expected of local authority members
- What happens if a member breaches the Code of Conduct?
- Where to find further information?



What is the Code of Conduct?

- The Code of Conduct sets the values and standards council and Local Authority (LA) members are expected to follow.
- It guides behaviour in performing your duties as a LA member.
- The Code of Conduct also lets the community know what standards they can expect from LA members.

1. Honesty and integrity

The Code of Conduct requires LA members to behave with honesty and integrity when performing duties.

Honesty and integrity means being truthful and reliable.

When making decisions, make them for the right reasons. Think about what benefits the community the most.



2. Care and diligence

LA members need to act with reasonable care and diligence in performing their duties.

This includes reading the agenda ahead of the local authority meeting so you know what the meeting is all about and considering the information.

It also means taking care in what you say and do as a LA member – particularly be careful on social media.



3. Courtesy



Be courteous towards other members, council staff and the community.

You can do this by being polite and respectful, listening to what others have to say, being on time to LA meetings, and being considerate of others.

4. Bullying

As a LA member, you must respect other members and show good behaviour.

The Code of Conduct does not allow bullying, including:

- Spreading rumours
- Excluding others
- Hurtful comments
- Threats
- Involving family/friends

This also includes online and text bullying, such as:

- Sending nasty messages
- Disrespectful comments on social media
- Prank calls and harassment



5. Conduct towards council staff

As a LA member, you must not be bossy to council staff.

- LA members don't direct, manage or tell off council staff. For example, a member should not criticise or say something bad about council staff in the LA meetings.
- The CEO is responsible for managing council staff, and contractors. If you have an issue in relation to council staff you should talk to the CEO or the Community Service Manager in your area.



6. Respecting cultural diversity

You must always be respectful of other people's beliefs, culture, and opinions.

You must not discriminate against others because of their cultural background or what mob they are from.

For example, people from different cultures or tribes may use different ways of communicating, or there may be issues that prevent them communicating, such as avoidance relationships.



7. Conflict of interest

LA members need to avoid conflicts of interests

This is when your role as a LA member conflicts with another interest that gives you or someone close to you a benefit.

You must speak up if you think you have a conflict of interest.

If you say nothing and participate in Making a decision, you could be in breach of the Local Government Act 2019 and be penalised.

I have a
conflict of
interest



8. Confidential information

As a LA member, you will occasionally receive information that is confidential.

Confidential information must be kept private and not talked about with others who are not part of the confidential session of the meeting.

You must not use confidential information in a way that could give a benefit or cause harm to another person.



9. Gifts

You must not accept gifts or benefits from someone that might get an advantage from the council or local authority.

This is because it may look like you are biased or giving favours, especially if that person could benefit from or influence a decision.

Look at your Council Gifts policy or talk to the CEO for further information.

If you are unsure ALWAYS ask.



10. Accountability



LA members have an important role to represent and answer to the community.

LA members should:

- talk to people in their community regularly,
- talk at local authority meetings about what the community wants, and
- keep the community updated about what council is doing.

11. Working for all the people in your area

As a LA member, you represent all the people in your local authority area.

When making recommendations, you will need to think how this will affect the whole area and whether this would be in the long-term interests of all community members.



12. Training

If you are offered training, you should do it if it is to help you perform your duties as a LA member.

The Code of Conduct states that you must undertake training in good faith, which means trying to participate in training opportunities when you can.



13. What happens if a local authority member breaches the Code of Conduct?

If someone thinks a local authority member has breached the Code of Conduct, a complaint can be submitted with the CEO of the council.

The council will then make a decision about the complaint.



Resources



For more information, view the following resources:

- Code of Conduct - Schedule 1 of the *Local Government Act 2019*



7. Confirmation of Minutes

7.1. Amanbidji Local Authority Meeting held on 17 May 2023

Recommendation

That the minutes of the Amanbidji Local Authority Meeting held on 17 May 2023 be taken as read and be accepted as a true record of the meeting.

Attachments

1. 20230517 ALA MIN unconfirmed [7.1.1 - 6 pages]



MINUTES

AMANBIDJI LOCAL AUTHORITY MEETING
HELD ON WEDNESDAY 17 MAY 2023
AT 12:30 PM
AT THE AMANBIDJI COUNCIL OFFICE
VDRC Office



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Brian Hylands
Chief Executive Officer



1. Meeting Opening

The meeting opened at 1:42pm.

2. Welcome

3. Attendance and Apologies

3.1. Attendees

Appointed Members

Present

Sharon Lurda	Chairperson
Cassandra Ahwon	Member
(Rupert) Aldus	Member
Raylene Raymond	Member
Rhonda Lurda	Member

Staff Present

Brian Pedwell	Mayor
Brian Hylands	Chief Executive Officer
Michelle Griffin	Manager of Executive Services (minutes secretary)
Paul Buckley	Council Operations Manager

3.2. Apologies and Absentees

Apologies: Ross Roberts, Joy Mikamon, Toni-Maree Waterloo, June Lurda

Absent: Nil

4. Disclosure of Interest

There were no declarations of interest at this meeting.

5. Resignations, Terminations and Nominations

5.1. Resignations

Nil

5.2. Terminations

Nil



5.3. Nominations

ALA-2023/1 Resolution: Carried (Aldus (Rupert) Aldus/Cassandra Ahwon)

The Amanbidji Local Authority accept the nomination of Jacob Barley to the Local Authority and request that Council endorse the nomination.

ALA-2023/2 Resolution: Carried (Cassandra Ahwon/Sharon Lurda)

The Amanbidji Local Authority accept the nomination of Maria Leering to the Local Authority and request that Council endorse the nomination.

ALA-2023/6 Resolution: Carried (Sharon Lurda/Rhonda Lurda)

The Amanbidji Local Authority accept the nomination of Marjorie Ahwon and request that Council endorse the nomination.

6. Presentations and Training

6.1. Local Authority Training - Understanding Conflicts of Interest

The presentation for 'understanding conflicts of interest' was presented by Mayor Pedwell to the Amanbidji Local Authority.

7. Confirmation of Minutes

7.1. Amanbidji Local Authority held on 17 August 2022

ALA-2023/3 Resolution: Carried (Sharon Lurda/Rhonda Lurda)

That the minutes of the Amanbidji Local Authority held on 17 August 2022 be taken as read and be accepted as a true record of the meeting.

8. Council Response to Previous Minutes

8.1. Feedback from Council

ALA-2023/4 Resolution: Carried (Aldus (Rupert) Aldus/Cassandra Ahwon)

That the Amanbidji Local Authority receive and note the feedback from Council

9. Correspondence

9.1. Correspondence

Nil



10. Reports

10.1.1. Council Operations Manager Report

ALA-2023/5 Resolution: Carried (Sharon Lurda/Rhonda Lurda)

That the Council Operations Manager Report is received and noted

10.2.1. Amanbidji Finance Report

ALA-2023/7 Resolution: Carried (Sharon Lurda/Rhonda Lurda)

That the Amanbidji Local Authority receive and note the finance report.

10.2.2. Amanbidji - Projects Report

ALA-2023/8 Resolution: Carried (Sharon Lurda/Rhonda Lurda)

That the Amanbidji Local Authority rescind their previous motion 08092021-03 for phone box shade cover and seating.

ALA-2023/9 Resolution: Carried (Cassandra Ahwon/Aldus (Rupert) Aldus)

The Amanbidji Local Authority request council approval to commit \$38,000 of Local Authority Project Funding to solar lights around community (playground, basketball court and other dark areas identified as appropriate locations by the LA).

ALA-2023/10 Resolution: Carried (Sharon Lurda/Rhonda Lurda)

The Amanbidji Local Authority request that Council seek funding opportunities for a hard cover shade structure over the Amanbidji basketball court (similar to Bulla basketball court shade cover).

10.3.1. Amanbidji Action Items

ALA-2023/11 Resolution: Carried (Aldus (Rupert) Aldus/Cassandra Ahwon)

That the Amanbidji Local Authority receive and note the action items update.

Action Item: The Amanbidji Local Authority request that Council write to the Department of Infrastructure, planning and Logistics requesting the development of a slip lane off the Victoria Highway leading to Amanbidji, and for the Amanbidji sign to be replaced with a larger, more noticeable sign.

Action Item: The Amanbidji Local Authority request that Council write to the Greyhound bus services requesting a replacement of the sign.



11. Questions from the Public

Nil

12. General Business

12.1 CDP

Changes will be occurring soon to CDP.

12.2 Rubbish Truck

Action Item: letter to NTG regarding waste removal services at Amanbidji (Housing Reference Group).

Rhonda Lurda left the meeting at 2:43pm

Rhonda Lurda returned to the meeting at 2:46pm

Sharon Lurda left the meeting at 2:47pm

Sharon Lurda returned to the meeting at 2:50pm

Cassandra Ahwon left the meeting at 2:46pm

Cassandra Ahwon returned to the meeting at 2:48pm

12.3 Timber Creek Ward Councillor

Mayo Pedwell informed the Local Authority that Shirley Garlett has resigned from the position of Councillor for the Timber Creek Ward. A by election will take place before 14 September.

13. Next Meeting

The next Meeting of Amanbidji Local Authority will be held 16 August 2023.

The meeting closed at 2:52pm.

This page and the preceding five (5) pages are the minutes of the Amanbidji Local Authority meeting held on 17 May 2023.



8. Council Response to Previous Minutes

8.1. Feedback from Council

Report Type Local Authority Reports
Department Chief Executive Office
Prepared by Manager of Executive Services

Purpose

The purpose of this report is to provide feedback to the Amanbidji Local Authority from the relevant Ordinary Council meeting.

Recommendations

- A. That the Amanbidji Local Authority receive and note the feedback from Council

Feedback

On 30 May 2023, Council received the minutes of the Amanbidji Local Authority meeting held on 17 May 2023. Council endorsed the minutes of this meeting and ALA resolution as per the table below:

OCM-2023/108 Resolution: Carried (Mayor Brian Pedwell/Deputy Mayor Andrew McTaggart)

- A. That the minutes of the Amanbidji Local Authority Meeting held on 17 May 2023 be adopted as a resolution of Ordinary Council.
- B. That Council endorses resolution **ALA-2023/9 Resolution:** The Amanbidji Local Authority request council approval to commit \$38,000 of Local Authority Project Funding to solar lights around community (playground, basketball court and other dark areas identified as appropriate locations by the LA).
- C. That Council endorses resolution **ALA-2023/10 Resolution:** The Amanbidji Local Authority request that Council seek funding opportunities for a hard cover shade structure over the Amanbidji basketball court (similar to Bulla basketball court shade cover).



9. Reports

9.1.1. Council Operations Manager Report

Report Type Council Operations Manager Report
Department Council Operations
Prepared by Council Operations Manager, Timber Creek

Recommendations

- A. That the Council Operations Manager Report report is received and noted

Events and Activities

BBQ lunch with the next LA Meeting.

Community Events

None at this time.

Local Authority Meetings

16 August 2023
22 November 2023

Vacant Positions (VDRC in Community)

CDP vacancies.

Maintenance Buildings and Fixed Assets

All up to date.

Plant and Equipment

No plant or equipment available.

Regional Plan Project Priorities

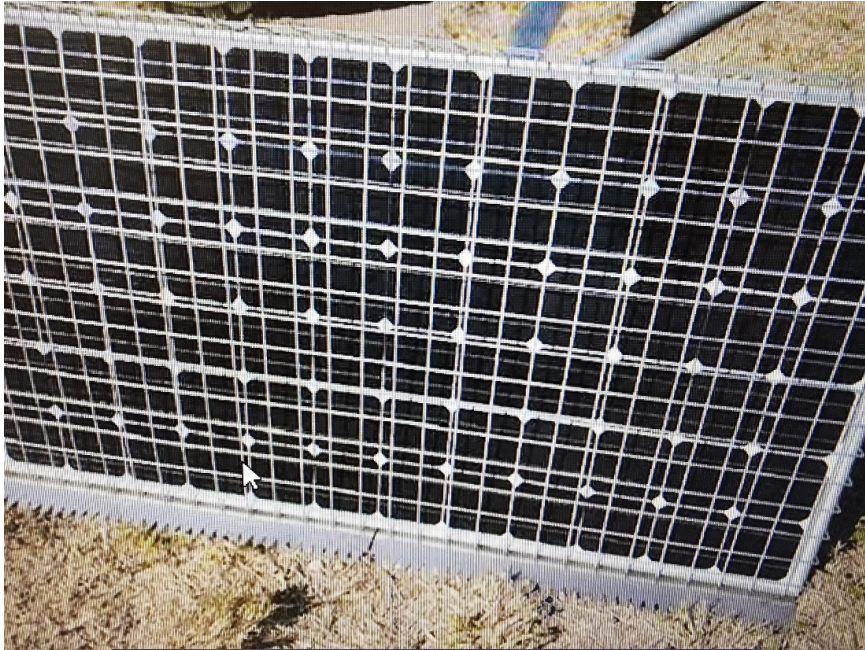
Solar lights have been installed at the basketball court.
There are no grants available to the council currently for the hard cover over the basketball court.

One of the local nurses have asked the council for a letter of endorsement to back the community to fund a hard cover at the basketball court, we are waiting on their details to move forward.

Attachments

1. Pictures [9.1.1.1 - 2 pages]







9.2.1. Amanbidji - Projects Report updates as of 30th June 2023

Report Type Local Authority Reports
Department Corporate Services
Prepared by Senior Accountant

Purpose

The purpose of this report is to provide an update on the Local Authority Project Funding (LAPF) that has been spent or committed, and to provide an overview of funds available for future projects.

Recommendations

- A. That the Amanbidji - Projects Report updates as of 30th June 2023 report is received and noted
- B. That the Amanbidji Local Authority consider projects for investigation

Local Authority Project Funding (LAPF)

Funds Spent financial year

\$0 of LAPF has been spent this financial year

Funds Committed

\$38,000 of LAPF is committed to projects.

Funds Available

\$400 of LAPF is available for future projects

The Amanbidji Local Authority is encouraged to discuss and consider suitable projects to be funded with the remaining LAPF.

Attachments

1. Local Authority projects Amanbidji [9.2.1.1 - 1 page]

Local Authority projects-Amanbidji

Fund Carried forward from last financial year	25,600
Grant received this financial year	12,800
	38,400
Amount spent on projects this financial year 2022-23	0
Funds committed but not yet spent	-38,000
Funds available for future projects	400

Project Name	Resolution	Fund allocated to project	Amount spent to date	Remaining funds available	Status
Funding to solar lights	ALA-2023/8	38,000	31,959.79	6,040.21	Complete
		38,000	-		

*\$6,040.21 to be added to funds available for future projects

*Total available funds now \$6440,21



9.3.1. Amanbidji Action Items

Report Type Local Authority Reports
Department Chief Executive Office
Prepared by Manager of Executive Services

Purpose

To provide an update on Amanbidji Local Authority action items.

Recommendations

- A. That the Amanbidji Local Authority receive and note the action items update.

Attachments

1. 20230816 Action Items Report ALA [9.3.1.1 - 2 pages]

ACTION REGISTER

Amanbidji Local Authority – AUGUST 2023



Victoria Daly
REGIONAL COUNCIL

MEETING DATE	ITEM	ACTION REQUIRED	ASSIGNED DEPARTMENT	ACTION TAKEN	STATUS
8 September 2021 & 17 August 2023	Phone Box Shelter & seating	Resolution 08092021-03 That the Amanbidji Local Authority approve quote from Gangulu to install shade cover and seating at the telephone box.	Council Operations	<i>RESCINDED</i>	<i>Resolution rescinded</i>
17 May 2023	Solar Lights	Resolution: ALA-2023/9 The Amanbidji Local Authority request council approval to commit \$38,000 of Local Authority Project Funding to solar lights around community (playground, basketball court and other dark areas identified as appropriate locations by the LA).	Council Operations	<i>Installed. Project complete.</i>	Complete
17 May 2023	Hard Cover over basketball court	Resolution: ALA-2023/10 The Amanbidji Local Authority request that Council seek funding opportunities for a hard cover shade structure over the Amanbidji basketball court (similar to Bulla basketball court shade cover).	Council Operations	<i>No funding available at this stage. Nurse from Amanbidji requesting a letter of support to submit a grant application. For discussion.</i>	<i>In progress</i>
17 May 2023	Slip Lane	Action Item: The Amanbidji Local Authority request that Council write to the Department of Infrastructure, planning and Logistics requesting the development of a slip lane off the Victoria Highway leading to Amanbidji, and for the Amanbidji sign to be replaced with a larger, more noticeable sign.	Council Operations	Correspondence in progress	<i>In progress</i>
17 May 2023	Greyhound Bus	Action Item: The Amanbidji Local Authority request that Council write to the Greyhound bus services requesting a replacement of the sign	Council Operations	Correspondence in progress	<i>In progress</i>
17 May 2023	Waste Removal	Action Item: letter to NTG regarding waste removal services at Amanbidji (Housing Reference Group).	Council Operations	Correspondence in progress	<i>In progress</i>



10. Questions from the Public

11. General Business

12. Next Meeting

The next Meeting of Amanbidji Local Authority will be held 22 November 2023.