



Victoria Daly
REGIONAL COUNCIL

AGENDA

**PINE CREEK LOCAL AUTHORITY MEETING
TO BE HELD ON TUESDAY 1 AUGUST 2023**

AT 12:30 PM

AT THE PINE CREEK MULTI RESOURCE CENTRE

56 MAIN TCE, PINE CREEK, NT 0847



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A handwritten signature in black ink, appearing to read 'BH', followed by a long horizontal flourish.

Brian Hylands
Chief Executive Officer



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1. Meeting Opening

2. Welcome

3. Attendance and Apologies

3.1. Members

1	Sam Forwood (Chairperson)
2	John Roberts (Deputy Chairperson)
3	Claire Merritt
4	Juliett Mills
5	Gaye Lawrence
6	Alan Fountain
7	Tom Phennig
8	Edward Ah Toy
9	Lance Lawrence
10	John Lee
11	Alain Denouel
12	David Paddy
13	Cr Yvette Williams
14	

3.2. Apologies and Absentees

Nil

4. Disclosure of Interest

5. Resignations, Terminations and Nominations

5.1. Resignations

Nil

5.2. Terminations

Nil

5.3. Nominations

Nil



6. Guests and Presentations

6.1. NT Environment Protection Agency

Report Type Presentation

Amy Dennison
Executive Director Environmental Regulation
Environment Division | Department of Environment, Parks and Water Security

Attachments

Nil

6.2. Australian Electoral Commission

Report Type Presentation

Maryanne Walley
Engagement Officer | IEPP
NT Divisional Offices
Australian Electoral Commission

Attachments

Nil

6.3. PowerWater

Report Type Presentation

Shane Papworth and Jessica Stuart

Attachments

Nil

6.4. Code of Conduct Presentation - CM&C

Report Type Presentation

Attachments

1. Code of Conduct Local Authority oct 22 [6.4.1 - 17 pages]

Department of THE CHIEF MINISTER & CABINET

Introduction to the Code of Conduct

Local Authority Training 2022/23



Course overview



- An understanding of the Code of Conduct
- The behaviours expected of local authority members
- What happens if a member breaches the Code of Conduct?
- Where to find further information?



What is the Code of Conduct?

- The Code of Conduct sets the values and standards council and Local Authority (LA) members are expected to follow.
- It guides behaviour in performing your duties as a LA member.
- The Code of Conduct also lets the community know what standards they can expect from LA members.

1. Honesty and integrity

The Code of Conduct requires LA members to behave with honesty and integrity when performing duties.

Honesty and integrity means being truthful and reliable.

When making decisions, make them for the right reasons. Think about what benefits the community the most.



2. Care and diligence

LA members need to act with reasonable care and diligence in performing their duties.

This includes reading the agenda ahead of the local authority meeting so you know what the meeting is all about and considering the information.

It also means taking care in what you say and do as a LA member – particularly be careful on social media.



3. Courtesy



Be courteous towards other members, council staff and the community.

You can do this by being polite and respectful, listening to what others have to say, being on time to LA meetings, and being considerate of others.

4. Bullying

As a LA member, you must respect other members and show good behaviour.

The Code of Conduct does not allow bullying, including:

- Spreading rumours
- Excluding others
- Hurtful comments
- Threats
- Involving family/friends

This also includes online and text bullying, such as:

- Sending nasty messages
- Disrespectful comments on social media
- Prank calls and harassment



5. Conduct towards council staff

As a LA member, you must not be bossy to council staff.

- LA members don't direct, manage or tell off council staff. For example, a member should not criticise or say something bad about council staff in the LA meetings.
- The CEO is responsible for managing council staff, and contractors. If you have an issue in relation to council staff you should talk to the CEO or the Community Service Manager in your area.



6. Respecting cultural diversity

You must always be respectful of other people's beliefs, culture, and opinions.

You must not discriminate against others because of their cultural background or what mob they are from.

For example, people from different cultures or tribes may use different ways of communicating, or there may be issues that prevent them communicating, such as avoidance relationships.



7. Conflict of interest

LA members need to avoid conflicts of interests

This is when your role as a LA member conflicts with another interest that gives you or someone close to you a benefit.

You must speak up if you think you have a conflict of interest.

If you say nothing and participate in Making a decision, you could be in breach of the Local Government Act 2019 and be penalised.

I have a
conflict of
interest



8. Confidential information

As a LA member, you will occasionally receive information that is confidential.

Confidential information must be kept private and not talked about with others who are not part of the confidential session of the meeting.

You must not use confidential information in a way that could give a benefit or cause harm to another person.



9. Gifts

You must not accept gifts or benefits from someone that might get an advantage from the council or local authority.

This is because it may look like you are biased or giving favours, especially if that person could benefit from or influence a decision.

Look at your Council Gifts policy or talk to the CEO for further information.

If you are unsure ALWAYS ask.



10. Accountability



LA members have an important role to represent and answer to the community.

LA members should:

- talk to people in their community regularly,
- talk at local authority meetings about what the community wants, and
- keep the community updated about what council is doing.

11. Working for all the people in your area

As a LA member, you represent all the people in your local authority area.

When making recommendations, you will need to think how this will affect the whole area and whether this would be in the long-term interests of all community members.



12. Training

If you are offered training, you should do it if it is to help you perform your duties as a LA member.

The Code of Conduct states that you must undertake training in good faith, which means trying to participate in training opportunities when you can.



13. What happens if a local authority member breaches the Code of Conduct?

If someone thinks a local authority member has breached the Code of Conduct, a complaint can be submitted with the CEO of the council.

The council will then make a decision about the complaint.



Resources



For more information, view the following resources:

- Code of Conduct - Schedule 1 of the *Local Government Act 2019*



7. Confirmation of Minutes

7.1. Pine Creek Local Authority Meeting held on 02 May 2023

Recommendation

That the minutes of the Pine Creek Local Authority Meeting held on 02 May 2023 be taken as read and be accepted as a true record of the meeting.

Attachments

1. 20230502 PCLA MIN unconfirmed [7.1.1 - 7 pages]



MINUTES

**PINE CREEK LOCAL AUTHORITY MEETING
HELD ON TUESDAY 2 MAY 2023**

AT 12:30 PM

AT THE PINE CREEK MULTI RESOURCE CENTRE

56 Main Tce, Pine Creek, NT 0847



VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

No responsibility is implied or accepted by the Victoria Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

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A handwritten signature in black ink, appearing to read 'B. Hylands', written over a large, faint, diagonal watermark that says 'Unconfirmed'.

Brian Hylands
Chief Executive Officer



1. Meeting Opening

The meeting opened at 12:31pm.

Electing a Chairperson

PCLA-2023/11 Resolution: Carried (Lance Lawrence/John Roberts)

That Edward Ah Toy is nominated for the position of Chairperson.

PCLA-2023/12 Resolution: Carried (Gaye Lawrence/Juliatt Mills)

That Sam Forward is nominated for the position of Chairperson.

A secret ballot took place for the position of Chairperson and Sam Forward was announced as the successful nominee. Mr. Forward will take the role of Chairperson for the next twelve months.

PCLA-2023/13 Resolution: Carried (Gaye Lawrence/Lance Lawrence)

That Edward Ah Toy is nominated for the position of Deputy Chairperson.

PCLA-2023/14 Resolution: Carried (Juliatt Mills/Sam Forward)

That John Roberts is nominated for the position of Deputy Chairperson.

A secret ballot took place for the position of Deputy Chairperson and Mr. John Roberts was announced as the successful nominee. Mr. Roberts will take the role of Deputy Chairperson for the next twelve months.



2. Welcome

Chairperson welcomed members and visitors to the meeting.

3. Attendance and Apologies

3.1. Attendees

MEMBERS

Chairperson	Sam Forwood
Member	Alain Denouel
Member	Juliett Mills
Member	John Roberts
Member	Edward Ah Toy
Member	Lance Lawrence
Member	Gaye Lawrence
Councillor	Yvette Williams

STAFF

Mayor	Brian Pedwell
Chief Executive Officer	Brian Hylands
Council Operations Manager	Tanya Brown
Manager of Executive Services	Michelle Griffin (minute secretary)

GUESTS

Department of the Chief Minister & Cabinet	Hailey Dack and Karen Hocking
--------------------------------------------	-------------------------------

3.2. Apologies and Absentees

Apologies: Clare Merrit, Alan Fountain, David Paddy

Absent: John Lee

4. Disclosure of Interest

There were no declarations of interest at this meeting.

5. Resignations, Terminations and Nominations

5.1. Resignations

Nil

5.2. Terminations

Nil

5.3. Nominations

Nil



6. Presentations and Training

6.1. Local Authority Training - Understanding Conflicts of Interest

The Chairperson thanked Hailey Dack from the Department of the Chief Minister and Cabinet for the presentation of module 2 - 'understanding conflicts of interest'.

7. Confirmation of Minutes

7.1. Pine Creek Local Authority Meeting held on 7 February 2023

PCLA-2023/15 Resolution: Carried (**Lance Lawrence/Edward Ah Toy**)

That the minutes of the Pine Creek Local Authority Meeting held on 7 February 2023 be taken as read and be accepted as a true record of the meeting.

8. Council Response to Previous Minutes

8.1. Feedback from Council

PCLA-2023/16 Resolution: Carried (**Gaye Lawrence/John Roberts**)

That the Pine Creek Local Authority receive and note the feedback from Council

9. Correspondence

9.1. Correspondence

PCLA-2023/17 Resolution: Carried (**John Roberts/Edward Ah Toy**)

That the following Correspondence be noted.

1. 2023-01-24 OUTGOING Letter to Minister Lawler RE Tourist Rubbish in VDRC Region [9.1.1 - 1 page]
2. 2023-04-11 INCOMING Letter regarding the litter disposal from visitors to Kakadu [9.1.2 - 1 page]

10. Reports

10.1.1. Pine Creek Council Operations Manager Report

PCLA-2023/18 Resolution: Carried (**Gaye Lawrence/John Roberts**)

That the Pine Creek Council Operations Manager Report report is received and noted

10.2.1. Pine Creek Finance Report for period ending 31 March 2023

PCLA-2023/19 Resolution: Carried (**Gaye Lawrence/John Roberts**)

That the Pine Creek Local Authority receive and note the finance report.



PCLA-2023/20 Resolution: Carried (John Roberts/Gaye Lawrence)

That Pine Creek local authority request to council the allocation of \$500 towards a Pine Creek sign competition

10.2.2. Pine Creek Projects

PCLA-2023/21 Resolution: Carried (Sam Forward/John Roberts)

- A. That the Pine Creek Projects is received and noted
- B. That the Pine Creek Local Authority consider projects for investigation

PCLA-2023/22 Resolution: Carried (Gaye Lawrence/Alain Denouel)

The Pine Creek Local Authority request to council that \$2,000 of LAPF be committed to management of feral cats in Pine Creek.

10.3.2. Action Items

PCLA-2023/23 Resolution: Carried (John Roberts/Gaye Lawrence)

That the Pine Creek Local Authority receive and note the action items update.

10.4.1. Repeal of VDRC By-Laws

PCLA-2023/24 Resolution: Carried (Gaye Lawrence/Sam Forward)

That the report Repeal of VDRC By-Laws is received and noted

11. Questions from the Public

Question raised about footpaths.

Alain Denouel left the meeting at 1:38 pm.

Alain Denouel returned to the meeting at 1:38 pm.

12. General Business

12.1 Members who no longer reside in Pine Creek

PCLA-2023/25 Resolution: Carried (Gaye Lawrence/Lance Lawrence)

That the Pine Creek local authority request that council write to members who no longer reside in the area, in the letter noting their absence from Pine Creek and would they like to resign.



12.2 Flying Fox

Lance Lawrence presented a flying fox for the purpose of deterring bats and predators.

Gaye requests a demonstration.

12.3 Grass

Juliett Mills made a complaint about the grass surrounding her property.

The Chairperson asked Juliett to watch her language.

Alain Denouel asked why the grass isn't mowed around the town.

COM responded stating that there have been staff shortages contributing to the issue.

12.4 Environmental Protection Agency

Mayor Pedwell updated the PCLA members regarding the invitation sent to the EPA inviting them to attend local authority meetings to discuss their policies.

Chairperson thanked the Mayor.

13. Next Meeting

The next Meeting of Pine Creek Local Authority will be held 1 August 2023.

The Chairperson thanked everyone for attending the meeting.

The meeting closed at 2:02pm.

This page and the preceding six pages are the minutes of the Pine Creek Local Authority meeting held on 2 May 2023.



8. Council Response to Previous Minutes

8.1. Feedback from Council

Report Type Local Authority Reports
Department Chief Executive Office
Prepared by Manager of Executive Services

Purpose

The purpose of this report is to provide feedback to the Pine Creek Local Authority from the relevant Ordinary Council meeting.

Recommendations

- A. That the Pine Creek Local Authority receive and note the feedback from Council

Regional Plan

Goal 1: Quality Leadership

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

Feedback

On Tuesday, 30 May 2023, Council received the minutes of the Pine Creek Local Authority meeting held on 2 May 2023. Council endorsed the minutes and all resolutions as per the table below:

OCM-2023/104 Resolution: Carried (Cr Yvette Williams/Mayor Brian Pedwell)

- A. That the minutes of the Pine Creek Local Authority Meeting held on 2 May 2023 be adopted as a resolution of Ordinary Council.
- B. That Council endorses **PCLA-2023/20 Resolution:** That Pine Creek local authority request to council the allocation of \$500 towards a Pine Creek sign competition
- C. That Council endorses **PCLA-2023/22 Resolution:** The Pine Creek Local Authority request to council that \$2,000 of LAPF be committed to management of feral cats in Pine Creek.
- E. That Council endorses **PCLA-2023/25 Resolution:** That the Pine Creek local authority request that council write to members who no longer reside in the area, in the letter noting their absence from Pine Creek and would they like to resign.



Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



9. Correspondence

9.1. Correspondence

Recommendation

That the following in-coming Correspondence be noted.

1. 2023-07-20 INCOMING-Feeding-swill-to-pigs-prohibited [**9.1.1** - 2 pages]



Department of INDUSTRY,
TOURISM AND TRADE

Level 1, John England Building,
Berrimah Farm Science Precinct
29 Makagon Road, Berrimah NT 0828

Postal address
GPO Box 3000
DARWIN NT 0801

20 July 2023
Tanya Brown Council Operations Manager
Victoria Daly Regional Council
PO Box 19
Katherine NT 0851

E cindy.dudgeon@nt.gov.au

T 08 8999 2133

M 0407 498 003

File reference

Dear Sir/Madam

Re: Feeding Swill to Pigs is prohibited

The Department of Industry, Tourism and Trade Livestock Biosecurity Branch have recently received reports of people feeding swill to their pigs in the Pine Creek area.

Swill is classed as "**prohibited pig feed**" and as such, it is illegal to feed swill to pigs in all States and Territories due to the high risk of the introduction of exotic animal diseases into Australia such as Foot and Mouth disease and African swine fever. This rule applies to all pigs, including pet pigs or those being kept by households for home consumption.

Swill is traditionally described as any food scraps, bakery or restaurant waste, untreated used cooking oils or any other food waste such as pies, pizza, deli meats and table scraps that contains meat or has been in contact with meat products.

How does swill feeding cause disease in pigs?

- Infected stock are processed into meat products overseas
- Infected meat or meat products may be illegally imported into Australia undetected by quarantine
- Food scraps containing infected meat or meat products are illegally fed to pigs
- Pigs become infected with a serious exotic disease such as Foot and Mouth Disease
- Disease spreads quickly to other pigs by pig movements and infected materials

Food that can be fed to pigs include:

- fruit
- vegetables
- bread
- products containing no meat
- products which have NOT had contact with meat
- Dairy products made in Australia, using all Australian ingredients.

Penalties apply to people who:

- Are caught feeding pigs swill
- Allowing pigs to access swill
- Storing swill where pigs are kept
- Supplying swill to pig owners

We realise monitoring swill feeding practices is difficult and concentrating efforts providing information to pig owners is an effective way to raise awareness and to highlight the responsibilities of pig owners.

Please find attached some links to information regarding swill feeding in the Northern Territory that may be printed out and passed onto pig owners in the Victoria Daly Region to raise awareness. I have also taken the opportunity to post some A4 posters that may be displayed in your regional offices for visual awareness for residents.

[Prohibited pig feed: don't feed swill to pigs \(nt.gov.au\)](https://nt.gov.au)

[Where there is swill, there is a way | Department of Industry, Tourism and Trade](#)

Yours sincerely

Dr Cindy Dudgeon
Regional Veterinary Officer (RVO)



10. Reports

10.1. Council Operations Manager Community Report

10.1.1. Council Operations Manager Community Report

Report Type Council Operations Manager Report

Department Council Operations

Prepared by Council Operations Manager - Pine Creek

Purpose

To update Pine Creek Local Authority on the activities since the previous meeting.

Recommendations

- A. That the Council Operations Manager Community Report report is received and noted

Regional Plan

Goal 1: Quality Leadership

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

Events and Activities

Gold Rush Festival 1st July 2023

Fireworks Display for Territory Day Celebration

Community Events

Rugby Union game with Pine Cree/Katherine/Darwin players attending.

School Holiday Vacation Care program

Local Authority Meetings

Last LA meeting May 2nd 2023

Vacant Positions (VDRC in Community)

Council Operations Assistant Manager (temporary)

Community Night Patrol Officer

Maintenance Buildings and Fixed Assets

Electrical and plumbing works have been completed on Heritage Park toilets, Jimmy AhToy Oval toilets and the MRC.

Further electrical and plumbing works in the process to be WHS compliant.

Remedial repairs have been completed at the waste facility and the poles for CCTV have been installed. Waiting on IT Department to set a date for CCTV installation.



Plant and Equipment

All plant and equipment have been serviced when due, one vehicle has had new tyres and have another due when staff is available to deliver to Katherine. The majority of vehicles have fire extinguishers and first aid kits fitted. Tractor and R/O mower to be done when next service is taking place.

Regional Plan Project Priorities

- **Beautification of Water Gardens:** there has been a 99% success rate with the killing off the Salvinia infestation, the next step is to clean out the plant debris in the ponds and clean out the dead weed and refill. Tree pruning will commence to allow light to get through, which will help keep the Salvinia under control. Originally the plan was to clean out the pond with the mini excavator but due to staff shortages that could not proceed. Possibly also need to look at some form of water circulation as Salvinia doesn't like moving water. Overall, this will be a slow process due to staff shortages.
- **Water Bubblers in Parks:** LA members have not made a decision as yet.
- **BBQ'S in Parks:** LA members have not made a decision as yet.
- **Develop Playground equipment.** The new playground has been installed, the second stage of installing a roof is awaiting approval from grant funding bodies.
- **Improve Towns recycling options:** COM still searching for companies that offer freight free options.
- **Repair Community footpaths:** Due to staff shortage this is yet to be implemented.
- **Cemetery upgrade including water supply:** COM is investigating the possibility with PWC and plumbers of cost involved. Other improvements are also required, such as upgrading of the memorial wall and animal proof fencing.
- **Renew unsafe fence post and rail fences:** COM to make enquiries with DIPL.
- **Spotlights on Sports Oval:** Waiting for results from the grant funding body.
- **Upgrade playing field:** COM requires more information from LA members on this request to proceed.

Council officer conflict of interest declaration

We the Author and Approving Officer, declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



10.2. Finance Report

10.2.1. Pine Creek Finance Report for period ended 30th June 2023

Report Type	Officer Report For Information
Department	Financial Services
Prepared by	Senior Accountant, Jackson Bernard

Recommendations

That the Pine Creek Local Authority receive and note the finance report.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

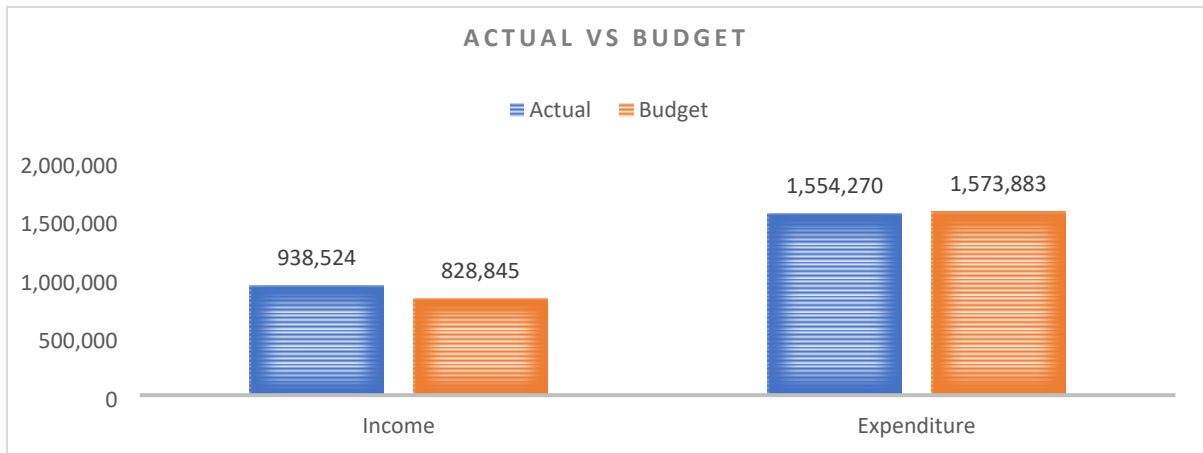
1. Pine Creek 30 06 2023 [10.2.1.1 - 2 pages]

Actual v Budget for Pine Creek Local Authority as of 30th June 2023

OPERATING INCOME	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Comments
Rates	-	-	-	
Charges	-	-	-	
Fees and Charges	23,537	23,144	393	
Operating Grants and Subsidies	913,863	804,200	109,664	Council received \$137,000 in advance. This grant will be used for renewing Community Places for Play in the financial year 2023/24
Commercial and Other Income	1,124	1,502	-378	
TOTAL OPERATING INCOME	938,524	828,845	109,678	
OPERATING EXPENDITURE				
Employee Expenses	707,119	703,707	3,412	
Materials and Contracts	457,720	480,594	-22,874	The major underspends on cleaning products and contractors, and electricity expenses
Council Committee & LA Allowances	4,447	4,835	-388	
Council Committee & LA Expenses	850	612	238	
Allocations	384,135	384,135	-	
TOTAL OPERATING EXPENDITURE	1,554,270	1,573,883	-19,612	
OPERATING SURPLUS / DEFICIT	-615,746	-745,037	129,291	

During the financial year 2022-23, actual income was \$938,524, and expenditure was \$1,573,883 compared to budgeted income of \$828,845 and expenditure of \$1,573,883, respectively.

Below bar graph shows actual income and expenditure vs budgets.



As of 30th June, 2023, Council has spent \$1,324,801 on three projects in Pine Creek. All project has been completed.

Project Name	Cost of the project	Project Status	Funded by
Waste management facility Upgrade-Pine Creek	1,064,347	Completed	Grant/Council reserves
New playground-Pine Creek	141,681	Completed	Grant
Two Troppo Bird Hides	118,773	Completed	Grant/Council Reserves/LA funding

1,324,801



10.2.2. Pine Creek Projects updates as of 30th June 2023

Report Type Local Authority Reports
Department Chief Executive Office
Prepared by Manager of Executive Services

Purpose

The purpose of this report is to provide an update on the Local Authority Project Funding (LAPF) that has been spent or committed, and to provide an overview of funds available for future projects.

Recommendations

- A. That the Pine Creek Projects updates as of 30th June 2023 is received and noted
- B. That the Pine Creek Local Authority consider projects for investigation

Local Authority Project Funding

Funds Spent financial year

\$32,447 of LAPF has been spent this financial year

Funds Committed

\$72,827 of LAPF is committed to projects.

Funds Available

\$14,129 of LAPF is available for future projects

The Pine Creek Local Authority is encouraged to discuss and consider suitable projects to be funded with the remaining LAPF.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. Local Authority projects Pine Creek [**10.2.2.1** - 1 page]

Local Authority projects-Pine Creek

Fund Carried forward from last financial year.

72,504

Grant received this financial year.

46,900

Total available funds

119,404

Amount spent on project this financial year 2022-23

-32,447

Funds committed but not yet spent

-72,827

Funds available for future projects

14,129

Project Name	Resolution passed on	Funds Committed to projects	Funds spent to date	Remaining funds available	Status
Welcome to Pine Creek Sign - Northern and Southern entrances	2-Mar-21	20,000	-	20,000	Remains open
Two Troppo Bird Hides	7-Oct-22	31,606	31,606	-	Completed
Orange oil	PCLA-2022/12: 50LB212	500	173	327	Ongoing
Development of minor infrastructures		50,000	-	50,000	Remains open
Senior Christmas Party		668	668	-	Completed
Pine Creek Sign Competition	PCLA-2023/20	500	-	500	Remains open
Management of Feral cats	PCLA-2023/22	2,000	-	2,000	Remains open
		105,274	32,447	72,827	



10.3. Actions Report

10.3.1. Action Items

Report Type Local Authority Reports
Department Chief Executive Office
Prepared by Manager of Executive Services

Purpose

To provide an update on Pine Creek Local Authority action items.

Recommendations

- A. That the Pine Creek Local Authority receive and note the action items update.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. 20230502 Action Items Report PCLA [**10.3.1.1** - 3 pages]
2. Pine Creek Cat Trap 2023 [**10.3.1.2** - 1 page]

ACTION REGISTER

Pine Creek Local Authority – AUGUST 2023



Victoria Daly
REGIONAL COUNCIL

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
02/05/2023	LA membership	Resolution: PCA-2023/25 Resolution: OCM-2023/104 That the Pine Creek local authority request that council write to members who no longer reside in the area, in the letter noting their absence from Pine Creek and would they like to resign.	Michelle Griffin	21/07/2023 Michelle Griffin Letters sent to members. Awaiting reply.	In progress
02/05/2023	Management of feral cats	Resolution: PCA-2023/22 Resolution: OCM-2023/104 The Pine Creek Local Authority request to council that \$2,000 of LAPF be committed to management of feral cats in Pine Creek.	Matthew Cheminant, Tanya Brown	Quote received and attached.	In progress
02/05/2023	Pine Creek Sign Competition	Resolution: PCA-2023/20 Resolution: OCM-2023/104 That Pine Creek local authority request to council the allocation of \$500 towards a Pine Creek sign competition	Matthew Cheminant, Tanya Brown		Not yet started
07/02/2023	Pine Creek Oval Lighting	Resolution: PCA-2023/8 Resolution: OCM-2023/28 That Council endorses resolution PCA-2023/8 for the council to obtain quotes for lighting options for the Pine Creek oval (to include fixed and mobile options).	Matthew Cheminant, Tanya Brown	17/03/2023 Matthew Cheminant Grant application in progress 20/03/2023 Tanya Brown emailed All Regions electrical for a cost estimate on supplying and installing lighting at the oval on 7.2.2023	In progress
07/02/2023	Election Commitment Funding Offer	Resolution PCA-2023/7 Resolution: OCM-2023/28 That Council endorses resolution PCA-2023/7 that the Pine Creek Local Authority have accepted the Election Commitment funding offer and commit a matching co-contribution as per the funding guidelines.	Matthew Cheminant, Tanya Brown	26/05/2023 Keira Townsend Letter of offer received, signed and submitted. Currently waiting for grant funds to be received.	In progress
07/02/2023	Invitation to PowerWater	Resolution PCA-2023/4 Resolution: OCM-2023/28 That Council endorses resolution PCA-2023/4 The Pine Creek Local Authority extends an invitation to PowerWater to attend the next Pine Creek Local Authority meeting to discuss water issues	Matthew Cheminant, Tanya Brown	PowerWater will be attending the PCA meeting scheduled for 1 August 2023.	Scheduled
02/03/2021	Signage at both entrances to Pine Creek	That the Local Authority commit \$20,000 to have signage built at both entrances to Pine Creek.	Matthew Cheminant, Tanya Brown	PCA made a resolution to put funds towards a competition for signage.	In progress

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
02/08/2022	Orange Oil	PCLA-2022/12 That Local Authority commit \$500 to purchase Orange Oil to be trialed in one pond of the Water Gardens to combat Salvinia Weed	Matthew Cheminant, Tanya Brown	Project cost \$173 PCLA requested that the project remain ongoing.	Ongoing
29/11/2022	Troppo Bird Hides	Resolution: OCM-2022/183 A. That the minutes of the Pine Creek Local Authority meeting held on 7 November 2022 be adopted as a resolution of Ordinary Council; and B. That Council endorse the following Pine Creek Local Authority resolution: <ul style="list-style-type: none"> PCLA-2022/26 That the Local Authority pay the variance of \$31,605.50 to build and install two Troppo Bird Hides. 	Matthew Cheminant, Tanya Brown	3/07/2023 Jocelyn Moir Bird Hides have been built. Waiting on signage.	In progress



NORTHERN TERRITORY VETERINARY SERVICES

SWAM PTY LTD ACN 169 526 381 ABN 14169526381

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20 July, 2023

Victoria Daly Regional Council
PO Box 19
Katherine NT 0851

Dear Tanya,

We certainly can provide cat trapping and cat removal services for Pine Creek.

We would have to travel and set traps, then check the next day. There is no guarantee that cats will be caught each trip. We have 5 to 6 traps. There is a minimum of 2 visits per week for this as we must check the traps each time.

The cost is \$850 to \$1000 per round trip which includes travel, traps and drugs which approximates to \$1700 to \$5000 per week depending on amount of days needed.

Please let us know if you need any further information.

Yours sincerely,

Dr Alex Burleigh BSc(Vet) BVSc
for Katherine Veterinary Clinic.



11. Questions from the Public

12. General Business

12.1. Cement Planters - Cr. Yvette Williams

12.2. Water Gardens: Recirculation of Pond Water - John Roberts

12.3. Bird Hides - John Roberts

13. Next Meeting

The next Meeting of Pine Creek Local Authority will be held Thursday, 9 November 2023.