



Victoria Daly
REGIONAL COUNCIL

AGENDA

**ORDINARY MEETING OF COUNCIL
TO BE HELD ON TUESDAY 25 JULY 2023
AT 9:00 AM
AT THE REGIONAL OFFICE - KATHERINE
18 PEARCE STREET KATHERINE**

COUNCILLORS

Mayor Brian Pedwell - Walangeri Ward
Deputy Mayor Andrew McTaggart – Milngin Ward
Councillor Yvette Williams - Pine Creek Ward
Councillor Georgina Macleod - Daguragu Ward
Vacant - Timber Creek Ward

Chief Executive Officer

Brian Hylands



Our Vision

Council's vision for the Victoria Daly region is ***"Moving Forward Together"***, becoming a well respected and recognised leader within Australia's Local Government. Council aims to work towards developing a broad range of strategies that will help shape its vision for the region through excellent service delivery and community engagement; assisting to build one of the most sustainable, vibrant and diverse regions in Australia. The Council strives to form partnerships that ensure strategic goals are met.

Our Values

The key core values and principles that are integral in achieving our vision are Respect, Integrity, Honesty, Openness and Equality

Our Goals

The Council aims toward ensuring all communities are strong, safe and healthy; abundant with respect for culture and heritage. The Council aspires to provide good governance, leadership and advocacy and work towards building a strong regional economy by promoting local employment and high quality services within financial resources. The Council is also striving towards maintaining and developing Council assets, natural resources and country.



VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

No responsibility is implied or accepted by the Victoria Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Victoria Daly Regional Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

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In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Victoria Daly Regional Council during the Course of any meeting is not intended to be and is not taken as notice of approval from the Victoria Daly Regional Council.

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Brian Hylands
Chief Executive Officer



TABLE OF CONTENTS

1. Present	6
2. Apologies	6
3. Presentations - Deputations - Petitions	6
4. Public Question Time	6
5. Disclosure of Interest - Councillors and Staff	6
6. Confirmation of Minutes	7
6.1. Ordinary Council Meeting held on 27 June 2023	7
6.2. Audit and Risk Management Committee Meeting held on 26 June 2023	19
7. Call for Items of General Business	25
8. Mayoral Report	25
9. CEO Update	25
9.1. CEO Report July 2023	25
10. Reports to Council	27
10.1. Reports for Council Decision	27
10.1.1. Sponsorship - Active Feet	27
10.2. Reports for Information	29
10.2.1. Financial Report for the period ended 30th June 2023	29
10.2.2. CDP Report	46
10.2.3. Community Care Report	49
11. Local Authority	51
11.1. Local Authority Minutes	51
11.2. Local Authority Resignations/Nominations	51
12. Action Sheet	51
12.1. Action Items	51
13. Correspondence	63
13.1. Correspondence	63
14. Notices of Motion	65
15. General Business	65
16. Confidential	65



16.1. Confidential Ordinary Council Meeting held on 27 June 2023	65
16.2. Audit and Risk Confidential Unconfirmed Minutes 26 June 2023	65
16.3. Affixing of Common Seal to Public libraries Standard Five-Year Funding Agreement PLNT00014 2023-2028	65
16.4. Request to waive interest on rates - Property 700097	66
16.5. Pine Creek Mining Camp Lease.....	66
16.6. Kalkarindji Workshop.....	66
16.7. Progress on Grant Applications.....	66
16.8. Katherine Region-Timber Creek Township Litter Collection and Repairs and Maintenance of Various Airstrips for a Period of 36 Months	67



1. Present

2. Apologies

Nil

3. Presentations - Deputations - Petitions

Nil

4. Public Question Time

5. Disclosure of Interest - Councillors and Staff



6. Confirmation of Minutes

6.1. Ordinary Council Meeting held on 27 June 2023

Recommendation

That the minutes of the Ordinary Council Meeting held on 27 June 2023 be taken as read and be accepted as a true record of the meeting.

Attachments

1. 20230627_OCM_MIN_unconfirmed [6.1.1 - 11 pages]



MINUTES

**ORDINARY MEETING OF COUNCIL
HELD ON TUESDAY 27 JUNE 2023
AT 9:00 AM**

**AT THE REGIONAL OFFICE - KATHERINE
18 Pearce Street, Katherine NT 0850**



Victoria Daly
REGIONAL COUNCIL

MINUTES
Ordinary Meeting of Council Tuesday 27 June 2023

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A handwritten signature in black ink, consisting of a large, stylized 'B' followed by a horizontal line.

Brian Hylands
Chief Executive Officer



The meeting opened at 09:04am.

1. Present

Elected Members Present

Mayor (Chair) - Walangeri Ward	Brian Pedwell
Deputy Mayor- Milngin Ward	Andrew McTaggart
Councillor - Pine Creek Ward	Yvette Williams
Councillor - Daguragu Ward	Georgina Macleod
Councillor - Timber Creek Ward	Vacant

Staff Present

Chief Executive Officer	Brian Hylands
Director of Corporate and Community Services	Trudy Braun
Director of Council Operations	Matthew Cheminant
Manager of Executive Services	Michelle Griffin (minutes secretary)
Council Operations Manager - Nauiyu	Pat Hollowood
Council Operations Manager - Timber Creek	Paul Buckley
Council Operations Manager - Pine Creek	Tanya Brown
Council Operations Manager - Yarralin	Renee Croton
Council Operations Manager - Kalkarindji	Allen Hawke
Regional Operations Manager	Jocelyn Moir
Governance and Compliance Manager	Janelle Iszlaub

Guests

Northern Territory Cattleman's Association	Annabelle Keith
Active Feet Gymnastics - Katherine	Niew and Asana Wright
Department of the Chief Minister and Cabinet	Karen Hocking

2. Apologies

Apologies: Nil

3. Presentations - Deputations – Petitions

Northern Territory Cattleman's Association

Northern Territory Cattleman's Association (NTCA) guest, Annabelle Keith, arrived at 10:03am.

Discussion:

- NTCA runs a successful Indigenous mentoring program.
- Indigenous Land and Sea Corporation (ILSC) have recently cut funding to the program.



Victoria Daly
REGIONAL COUNCIL

MINUTES
Ordinary Meeting of Council Tuesday 27 June 2023

- NTCA members have provided feedback that the program has beneficial outcomes for participants.
- NTCA is requesting financial contributions and backing through members, including CDP collaborative approaches.
- NTCA are seeking feedback on the program and are gathering evidence in way of supporting letters from NTCA members.

Action: Annabelle, Patricia and the CEO will meet to discuss the future of the program.

Annabelle left the meeting at 10:36am.

Active Feet Gymnastics Sponsorship

Niew and Asana Wright joined the meeting at 10:20am.

Asana Wright presented to the Council seeking support.

Discussion:

- 17 Active Feet gymnasts will be travelling to Queensland later this year to compete.
- Each child will be accompanied by a parent.
- The entire trip will cost approximately 45k.
- The event is taking place during the school holidays and this driving the price up significantly.
- The group is proactively fundraising to assist with significant expenses.
- The competition is taking place from 20-26 September.

Niew and Asana Wright left the meeting at 10:40am.

*This item will be discussed in general business.

4. Public Question Time

Nil

5. Disclosure of Interest - Councillors and Staff

There were no declarations of interest at this meeting.

6. Confirmation of Minutes

6.1. Ordinary Council Meeting held on 30 May 2023

OCM-2023/116 Resolution: Carried (Cr Georgina Macleod/Cr Yvette Williams)

That the minutes of the Ordinary Council Meeting held on 30 May 2023 be taken as read and be accepted as a true record of the meeting.



6.2. Special Meeting of Council held on 5 June 2023

OCM-2023/117 Resolution: Carried (**Cr Georgina Macleod/Cr Yvette Williams**)

That the minutes of the Special Meeting of Council held on 5 June 2023 be taken as read and be accepted as a true record of the meeting.

7. Call for Items of General Business

8. Mayoral Report

8.1. Mayoral Report

OCM-2023/118 Resolution: Carried (**Cr Georgina Macleod/Cr Yvette Williams**)

- A. That the Mayoral report is received and noted
- B. That Council endorses all travel and accommodation costs pertaining to the Mayor's duties.

9. CEO Update

9.1. CEO Report June 2023

Action: Report to Council in July regarding Kalkarindji workshop

Action: Report to Council regarding proposed CDP initiatives.

OCM-2023/119 Resolution: Carried (**Deputy Mayor Andrew McTaggart/Cr Yvette Williams**)

- A. That the CEO Report June 2023 be received and noted.

10. Reports to Council

10.1. Reports for Council Decision

10.1.1. Policies to be renewed LGP006, LGP009, LGP011, LGP019

The meeting adjourned for morning tea at 10:40am.

The meeting readjourned at 11:03am.

OCM-2023/120 Resolution: Carried (**Cr Yvette Williams/Deputy Mayor Andrew McTaggart**)

- A. That the report Policies to be renewed LGP006, LGP009, LGP011, LGP019 is received and noted
- B. Council approves the following policies;
 - * LGP006 Gifts and Benefits Policy (Council Members)
 - * LGP009 Human Resource Management Policy
 - * LGP011 CEO Code of Conduct



* LGP019 Credit Card policy – Council Members and CEO

10.1.2. Certification of Assessment Records

OCM-2023/121 Resolution: Carried (Cr Georgina Macleod/Cr Yvette Williams)

- A. That Council acknowledges the Chief Executive Officer's certification of the assessment record for rateable property in the Victoria Daly Regional Council.

10.1.3. Declaration of Rates and Charges 2023-24

OCM-2023/122 Resolution: Carried (Cr Georgina Macleod/Cr Yvette Williams)

- A. Pursuant to section 227 of *Local Government Act 2019* ('the Act'), the Council declare the following rates for the 2023/2024 financial year:
- Class 1 Allotments (Residential rate 1)** - A fixed charge of \$1,231.65 per annum.
Class 2 Allotments (Commercial rate 1) - A fixed charge of \$1,445.85.
Class 3 Allotments (Conditional rate 1) - The rate that applies is 0.000566 of the assessed value, and the minimum charge is \$696.28 for the year.
Class 4 Allotments (Conditional rate 2) - The rate that applies is 0.006427 of the assessed value, and the minimum charge is \$1,647.93 for the year.
Class 5 Other Allotments - A fixed of \$1,231.65 per annum.

OCM-2023/123 Resolution: Carried (Cr Yvette Williams/Deputy Mayor Andrew McTaggart)

- B. Pursuant to section 239 of the Act, the Council declare the following charges for the 2023/2024 financial year:
- The garbage collection charge for residential allotments:**
- **Once-a-week collection service (Pine Creek and Timber Creek)** - A fixed charge of \$910.35 per annum multiplied by the number of bins assigned to the allotment.
 - **Twice-a-week collection services (Kalkarindji, Daguragu, Yarralin, Pigeon Hole and Nauiyu)** - A fixed charge of \$1,365.53 per annum multiplied by the number of bins assigned to the allotment
- The garbage collection charge for commercial allotments:**
- **Once-a-week collection service (Pine Creek and Timber Creek)** - A fixed charge of \$1,660.05 per annum multiplied by the number of bins assigned to the allotment.
 - **Twice-a-week collection services (Kalkarindji, Daguragu, Yarralin, Pigeon Hole and Nauiyu)** - A fixed charge of \$2,490.08 per annum multiplied by the number of bins assigned to the allotment
- **The waste management fee for residential allotments** - A Fixed charge of \$591.73 per annum. **The waste management fee for commercial allotments** - A Fixed charge of \$1,079.03 per annum.

OCM-2023/124 Resolution: Carried (Deputy Mayor Andrew McTaggart/Cr Yvette Williams)



- C. The amount expected to be raised in the 2023/24 Financial Year:
General Rates **\$1,190,562.55**
Waste Management Charge **\$947,059**

OCM-2023/125 Resolution: Carried (Deputy Mayor Andrew McTaggart/Cr Yvette Williams)

- D. Rates and charges may be paid in four approximately equal instalments on the following dates, namely:
1st instalment - 30 September 2023
2nd instalment - 30 November 2023
3rd instalment - 31 January 2024
4th instalment - 31 March 2024

OCM-2023/126 Resolution: Carried (Deputy Mayor Andrew McTaggart/Cr Yvette Williams)

- E. That an interest charge of 17% per annum is applied to rates and Charges that are not paid by the due date.

10.1.4. Elected Member Allowances

OCM-2023/127 Resolution: Carried (Deputy Mayor Andrew McTaggart/Cr Yvette Williams)

- A. That Council resolves to fix the allowances for elected members for 2023-24FY in accordance with the Determination of Allowances for Members of Local Government Councils.

10.1.5. Budget 2023-24

OCM-2023/128 Resolution: Carried (Cr Georgina Macleod/Cr Yvette Williams)

- A. That Council adopts the 2023-24 budget including all prescribed content pursuant to section 201 of the *Local Government Act 2019* and Regulation 8 of the *Local Government (General) Regulations (2021)*.
B. That Council adopts long term financial plan (LTFP) including all prescribed content pursuant to section 200 of the *Local Government Act 2019* and Regulation 8 of the *Local Government (General) Regulations (2021)*.

10.1.6. Regional Plan 2023-24

OCM-2023/129 Resolution: Carried (Mayor Brian Pedwell/Cr Georgina Macleod)

- A. That Council adopts the 2023-24 Regional Plan pursuant to Section 35(1) of the *Local Government Act 2019*.



Victoria Daly
REGIONAL COUNCIL

MINUTES
Ordinary Meeting of Council Tuesday 27 June 2023

- B. That Council approves the submission of the Victoria Daly Regional Council 2023-24 Regional Plan to the Agency pursuant to Section 35(2) of the *Local Government Act 2019*.
- C. That an amendment be made on page 58 of the plan to include reference to any changes that the Remuneration Tribunal may make.

10.1.7. Voice to Parliament

OCM-2023/130 Resolution: Carried (**Mayor Brian Pedwell/Deputy Mayor Andrew McTaggart**)

- A. That the Voice to Parliament report is received and noted
- B. That Council publicly supports the recognition of Aboriginal and Torres Strait Islander people in the Australian Constitution.

10.2. Reports for Information

10.2.1. Financial Report for Period ending 31 May 2023

OCM-2023/131 Resolution: Carried (**Cr Georgina Macleod/Deputy Mayor Andrew McTaggart**)

- A. That the Financial Report for Period ending 31 May 2023 is received and noted

10.2.2. Corporate Services

OCM-2023/132 Resolution: Carried (**Cr Georgina Macleod/Cr Yvette Williams**)

- A. That the report Corporate Services is received and noted

11. Local Authority

11.1. Local Authority Minutes

11.1.1. Kalkarindji Local Authority Meeting held on 06 June 2023

OCM-2023/133 Resolution: Carried (**Cr Georgina Macleod/Deputy Mayor Andrew McTaggart**)

- A. That the minutes of the Kalkarindji Local Authority Meeting held on 06 June 2023 be adopted as a resolution of Ordinary Council.
- B. That Council informs the KalkarindjiDaguragu Local Authority that the commitment of LAPF funds towards pest control does not comply with the guidelines and that Council will liaise with NTG for a solution.

11.1.2 Provisional Yarralin - Nitjpurru Local Authority Meeting held on 10 May 2023



Victoria Daly
REGIONAL COUNCIL

MINUTES
Ordinary Meeting of Council Tuesday 27 June 2023

OCM-2023/134 Resolution: Carried (Mayor Brian Pedwell/Cr Yvette Williams)

That the minutes of the Provisional Yarralin - Nitjpurru Local Authority Meeting held on 10 May 2023 be adopted are received and noted.

11.2. Local Authority Resignations/Nominations

Nil

12. Action Sheet

12.1. Action Items

OCM-2023/135 Resolution: Carried (Cr Georgina Macleod/Deputy Mayor Andrew McTaggart)

A. That the Action Items report is received and noted

13. Correspondence

13.1. Correspondence

*The meeting adjourned for afternoon tea at 2:40pm
The meeting readjourned at 3:00pm.*

OCM-2023/136 Resolution: Carried (Cr Georgina Macleod/Cr Yvette Williams)

A. That the Correspondence is received and noted

14. Notices of Motion

Nil

15. General Business

GB-1 Active Feet Sponsorship

Action: Research to take place on council's sponsorship policy and information to be provided to Council in July; and Council writes to Asana Wright thanking her for the presentation.

GB-2 Security cameras

Action - Report to local authorities in August regarding solar lights/security cameras.

GB-3 Northern Territory Cattleman's Association - Real Jobs Program

OCM-2023/137 Resolution: Carried (Mayor Brian Pedwell/Cr Yvette Williams)



Victoria Daly
REGIONAL COUNCIL

MINUTES
Ordinary Meeting of Council Tuesday 27 June 2023

That Council writes a supporting letter for the 'Real Jobs Program' run by the Northern Territory Cattleman's Association.

GB-4 Bulla mower

OCM-2023/138 Resolution: Carried (**Deputy Mayor Andrew McTaggart/Cr Yvette Williams**)

- A. That Council gift the mower (purchased by the Bulla Local Authority) to Ngaliwurru-Wuli Aboriginal Corporation (NWA) pending consultations with NWA and the Department of the Chief Minister and Cabinet; and
- B. That as part of the agreement, NWA will be asked to cover all ongoing costs of the asset.

GB-5 National Parks Rubbish

OCM-2023/139 Resolution: Carried (**Mayor Brian Pedwell/Cr Yvette Williams**)

That Council write another letter to all relevant Ministers regarding rubbish in Pine Creek as a result of tourists 'taking their rubbish' from the surrounding National Park areas.

16. Confidential

Resolution: Carried (**Cr Georgina Macleod/Cr Yvette Williams**)

That pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

The meeting moved into confidential session at 3:48pm.

16.1. Confidential Ordinary Council Meeting held on 30 May 2023

Status 51(1)(c)(iv) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(c)(iv) of the *Local Government (General) Regulations 2021*, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person

16.2. Affixing of Common Seal - Indigenous Employment Initiative Deed of Variation 2023-2024

Status 51(1)(c)(iv) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(c)(iv) of the *Local*



Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person

16.3. Affixing of Common Seal - 2023-2024 Services Australia (Centrelink) Host Contract

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

16.4. Progress Report on Grant Applications

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

The meeting returned to open session at 4:38pm.

17. Next Meeting

The next Ordinary General Meeting of Victoria Daly Regional Council will be held on Tuesday, 27 June 2023.

The meeting closed at 4:39pm.

This page and the preceding ten (10) pages are the minutes of the meeting of Ordinary Council held on Tuesday, 27 June 2023.

Mayor Brian Pedwell



6.2. Audit and Risk Management Committee Meeting held on 26 June 2023

Recommendations

- A. That the minutes of the Audit and Risk Management Committee Meeting held on 26 June 2023 are received and noted.

Attachments

1. Audit and Risk Management Committee 26 JUN 2023 - Minutes [6.2.1 - 5 pages]



MINUTES

**AUDIT AND RISK COMMITTEE MEETING
HELD ON MONDAY 26 JUNE 2023
AT 8:00 AM
AT KATHERINE
19 Pearce Street, Katherine NT 0850**



Victoria Daly
REGIONAL COUNCIL

MINUTES
Audit and Risk Committee Meeting Monday 26 June 2023

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A handwritten signature in black ink, appearing to read 'Brian Hylands', written over a large, light grey diagonal watermark that says 'UNCONFIRMED'.

Brian Hylands
Chief Executive Officer



The meeting opened the time being 9.05am.

1. Present

Elected Members Present

Chair	John De Koning
Independant	Maxine Bright
Councillor	Yvette Williams
Councillor	Georgina Macleod

Staff Present

Governance and Compliance Manager	Janelle Iszlaub (minute taker)
Executive Service Manager	Michelle Griffin
CEO	Brian Hylands
Executive Services Officer	Chellah Clancy

Guests

Deputy Mayor Andrew McTaggart will attend at some point during the meeting.

2. Apologies

Apologies:

Absent: Deputy Mayor Andrew McTaggart

{resolution-number} Resolution: {carried-or-lost} ({mover}/{secondner})
--

Deputy Mayor Andrew McTaggart did not attend by the time the meeting ended at 9.21am.

3. Disclosure of Interest - Councillors and Staff

There were no declarations of interest at this meeting.



Victoria Daly
REGIONAL COUNCIL

MINUTES
Audit and Risk Committee Meeting Monday 26 June 2023

4. Confirmation of Minutes

4.1. Confirmation of Minutes

ARMC-2023/1 Resolution: Carried (Cr Georgina Macleod/Cr Yvette Williams)

That the minutes of the Confirmation of Minutes be taken as read and be accepted as a true record of the meeting.

Adjustment to minutes: 9am instead of 9pm front page

Action Items:

Lowry letter - A letter was sent to CEO, who requested additional information from CFO.

The number of meetings a committee member can miss - No mention in the Act or Terms of Reference in relation to Committee members.

Terms of reference - Regulation 3 is to be changed to S87 of the Local Government Act 2019.

6. Reports to Committee

6.1. Reports for Decision

6.2. Reports for Information

6.2.1. Policy Revision Schedule

ARMC-2023/2 Resolution: Carried (John De Koning/Cr Georgina Macleod)

A. That the report Policy Revision Schedule is received and noted

6.2.2. Regional Plan 2023-24

Action: Rate write-off - more investigation into current debtors.

ARMC-2023/3 Resolution: Carried (John De Koning/Maxine Bright)

A. That the Audit and Risk Management Committee have reviewed the Regional Plan 2023-24 and recommend that Council adopt the plan at their June Ordinary Council Meeting.

Suggestion: Demographic (services available) and population of each community.
Request: Page 58 regarding mileage rate - wording to be added: "In accordance with the Tribunal".



6.2.3. Finance Report

ARMC-2023/4 Resolution: Carried (Cr Yvette Williams/Maxine Bright)

A. That the report Finance Report is received and noted

Discussion from Maxine Bright: Note 6 & 7 with negative balances.

7. General Business

NA

8. Confidential

8.0. Risk Assessment

Status 51(1)(c)(iii) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iii) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff

ARMC-2023/5 Resolution: Carried (Cr Georgina Macleod/Cr Yvette Williams)

Members of the press and public to be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld.

Left open meeting to move into close session at 9:10 am.

9. Next Meeting

The meeting closed at 09:21 am.

This page and the preceding 4 pages are the minutes of the meeting of the Audit and Risk Committee Meeting Council held on 26 June 2023.



7. Call for Items of General Business

8. Mayoral Report

8.1. Mayoral Report

Department Office of the Chief Executive

Prepared by Manager of Executive Services

Purpose

To provide a list of meetings attended by the Mayor and to seek Council's endorsement for the associated travel and accommodation costs.

Recommendations

- A. That the Mayoral report is received and noted
- B. That Council endorses all travel and accommodation costs pertaining to the Mayor's duties.

DATE	MET WITH / ATTENDED	REGARDING
21 June 2023	Grants Commission Committee	Planning next community visits.
30 June 2023	Chief Minister Natasha Fyles	Relocation of Nitjpurru community to higher ground.
5 July 2023	(Call) Amy Dennison Executive Director Environmental Regulation NTEPA	NTEPA will attend the Pine Creek and Timber Creek local authority in August to discuss waste management.
19 July 2023	The Honourable Selena Uibo MLA Minister for Aboriginal Affairs	2023 Excellence of NAIDOC Katherine
20 July 2023	Chief Minister the Honourable Natasha Fyles MLA together with NT Health	Commemoration of the life and work of Dr Jim Scattini and renaming of the Maternity Ward in his honour

Attachments

Nil

9. CEO Update



9.1. CEO Report July 2023

Report Type Officer Report For Information

Prepared by Chief Executive Officer

Purpose

To inform the Elected Members of the CEO's activities between Council meetings.

Recommendations

- A. That the CEO Report July 2023 be received and noted.

Meetings

DATE	MET WITH / ATTENDED	REGARDING
28 June 2023	NT Renumeration Tribunal	Allowances for Councillors
3 July 2023	Karen Hocking	Monthly Catch up with Department of Chief Minister and Cabinet
5 July 2023	Big Rivers Regional Economic Growth Committee	Big Rivers Region
5 July 2023	JLT – Chris Kempton Executive Manager NT	Renewal of Insurances
5 July 2023	CDP Member Meeting	The Basic of Co-Design
13 July 2023	Red Cross – Annette Plowman	Floods in Victoria Daly Region
17 July 2023	CDP Provider Meeting	Update of CDP Program
17 July 2023	LGANT- Mary Watson and attending Council Staff	Emergency Management Funding
19 July 2023	Storm Cell Media – Paul Thompson	Presentation of media services

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



10. Reports to Council

10.1. Reports for Council Decision

10.1.1. Sponsorship - Active Feet

Report Type Officer Report For Decision

Department Chief Executive Office

Prepared by Manager of Executive Services

Purpose

For Council to decide whether they choose to provide sponsorship towards Active Feet Gymnastics.

Recommendations

- A. That the Sponsorship - Active Feet report is received and noted

Background

At the Ordinary Council Meeting held on Tuesday, 27 June 2023, Asana Wright presented a speech to Council regarding her gymnastics group who will be attending a competition in Queensland in the September school holidays this year.

- Seventeen Active Feet gymnasts will be travelling to Queensland later this year to compete.
- Each child will be accompanied by a parent.
- The entire trip will cost approximately 45k.
- The event is taking place during the school holidays and this driving the prices up significantly.
- The group is proactively fundraising to assist with significant expenses.
- The competition is taking place from 20-26 September.

Asan Wright was seeking support from the Council, whether through financial aid via sponsorship or the ability to sell raffle tickets to Council members and staff.

Considerations

The council does not currently have a policy on sponsorship. Furthermore, there are no restrictions on sponsorship set out in the *Local Government Act 2019*. Council may consider providing financial support.

Policy implications

Nil



Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



10.2. Reports for Information

10.2.1. Financial Report for the period ended 30th June 2023

Report Type **Officer Report For Information**
Department **Financial Services Corporate Services**
Prepared by **Senior Accountant**

Recommendations

A. That the report Financial Report for the period ended 30th June 2023 is received and noted

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. CEO Certification [**10.2.1.1** - 1 page]
2. Finance report for the month ended June [**10.2.1.2** - 15 pages]



VICTORIA DALY REGIONAL COUNCIL
ABN 66 931 675 319

MONTHLY FINANCE REPORT FOR PERIOD ENDED 30th June 2023

CHIEF EXECUTIVE OFFICER'S CERTIFICATION

To the Councilors,

I, Brian Hylands, Chief Executive Officer of Victoria Daly Regional Council ('the Council'),
certify that to the best of my knowledge, information, and belief:

- (i) The internal controls implemented by the Council are appropriate; and
- (ii) The accompanying finance report best reflects the financial affairs of the Council.

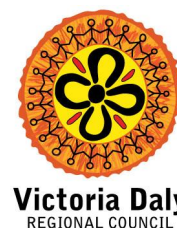
Signed



Brian Hylands
Chief Executive Officer

Dated this 18th July 2023

VICTORIA DALY REGIONAL COUNCIL
ABN 66 931 675 319



Monthly Income and Expenditure Statement For the Period Ended 30 June 2023

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
OPERATING INCOME				
Rates	1,065,129	1,065,129		1,065,129
Charges	726,702	726,702	-	726,702
Fees and Charges	6,906,410	7,767,580	(861,169)	7,767,580
Operating Grants and Subsidies	9,800,027	8,769,099	1,030,928	8,769,099
Interest / Investment Income	607,768	519,481	88,287	519,481
Commercial and Other Income	779,657	842,603	-62,945.5	842,603
TOTAL OPERATING INCOME	19,885,693	19,690,593	195,100	19,690,593
OPERATING EXPENDITURE				
Employee Expenses	10,027,617	12,450,251	(2,422,633)	12,450,251
Materials and Contracts	5,299,988	6,422,921	(1,122,932)	6,422,921
Elected Member Allowances	201,980	209,989	(8,010)	209,989
Elected Member Expenses	90,443	103,843	(13,400)	103,843
Council Committee & LA Allowances	22,540	25,112	(2,572)	25,112
Council Committee & LA Expenses	4,630	3,728	902	3,728
Depreciation, Amortisation, and Impairment	2,586,002	2,685,007	(99,005)	2,685,007
Interest Expenses	0	0	0	
Other Expenses	4,837	4,751	87	4,751
TOTAL OPERATING EXPENDITURE	18,238,038	21,905,601	(3,667,563)	21,905,601
OPERATING SURPLUS / DEFICIT	1,647,655	(2,215,008)	3,862,664	(2,215,008)

VICTORIA DALY REGIONAL COUNCIL
ABN 66 931 675 319

Monthly Operating Position

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
BUDGETED OPERATING SURPLUS / DEFICIT	1,647,655	(2,215,008)	3,862,664	(2,215,008)
Remove NON-CASH ITEMS				
Less Non-Cash Income				
Add Back Non-Cash Expenses	2,586,002	2,685,007	(99,005)	2,685,007
TOTAL NON-CASH ITEMS	2,586,002	2,685,007	(99,005)	2,685,007
Less ADDITIONAL OUTFLOWS				
Capital Expenditure/Capital works	5,050,133	8,660,890	(3,610,757)	8,660,890
Borrowing Repayments (Principal Only)				
Transfer to Reserves				
Other Outflows				
TOTAL ADDITIONAL OUTFLOWS	(5,050,133)	(8,660,890)	3,610,757	(8,660,890)
Add ADDITIONAL INFLOWS				
Capital Grants Income	748,930	150,000	598,930	150,000
Prior Year Carry Forward Tied Funding	1,340,856	4,710,278	(3,369,422)	4,710,278
Other Inflow of Funds				
Transfers from Reserves	2,905,657	4,804,454	(1,898,797)	4,804,454
TOTAL ADDITIONAL INFLOWS	4,995,443	9,664,732	(4,669,289)	9,664,732
NET BUDGETED OPERATING SURPLUS / DEFICIT	4,178,967	1,473,841	2,705,126	1,473,842

Total revenue year to date is \$19,885,693 and is over budget by \$195,100.

- Fees and Charges are under budget by \$861,169. Variance is due to two reasons. Firstly, CDP and NDIS incomes for services delivered in June are paid for in arrears, i.e., July. Secondly, CDP and NDIS revenue for the year is expected to be less than projected.
- Grant and Subsidies are over the budget by \$1,030,928. Council received an additional \$875,118 for general purposes and Roads and \$180,540 for NT Operational subsidy grants. These amounts were not accounted for in the budget.
- Interest income is over budget by \$88,287. The increase in interest cash rate has resulted in higher interest income than what was budgeted for.
- Commercial and other Income is over the budget by \$62,945.5. Council received Less income from HCP than projected.

In June, the Council received \$503,686 in Fees and charges, \$2,491,382 in Grants and Subsidies, \$200,111 in interest income, and \$109,244 in other income.

Income	June 2023 Actuals	YTD Actual
Rates	-	1,065,129
Charges	-	726,702
Fees and Charges	503,686	6,906,410
Operating Grants and Subsidies	2,491,382	9,800,027
Interest / Investment Income	200,111	607,768
Commercial and Other Income	109,244	779,657
	3,304,423	19,885,694

Total expenditure year to date is \$18,238,038 and under budget by \$3,667,563.

- Employees' expenses are under budget by \$2,422,633. The underspent is due to vacant positions across the organisation.
- Materials and Contracts costs are under budget by \$1,122,932 due to underspends in Contractors and the Aged Care training budget.
- Elected Member Allowances are under budget by \$8,010. The variance was due to one council member resigning.
- Elected Member Expenses are under budget by \$13,400. The variance was due to one council member resigning and underspent on Professional development.
- The Council Committee and LA allowances were under budget by \$2,572. The variance is due to fewer meetings being held and low turnout.
- Council Committee & LA Expenses are over budget by \$902. Overspent was due to TA paid to LA members who attended the training. The expenditure was not budgeted for.

In June, employee's expenditure was \$1,098,778, Materials and contracts \$956,987, Elected Member allowance \$22,726, Elected members' expenses \$6,349, Council Committee & Allowances \$1,961 and Council Committee & LA Expenses \$663.

OPERATING EXPENDITURE	June 2023 Actuals	YTD Actual
Employee Expenses	1,098,778	8,936,343
Materials and Contracts	956,987	4,276,864
Elected Member Allowances	22,726	179,254
Elected Member Expenses	6,349	78,025
Council Committee & LA Allowances	1,961	20,579
Council Committee & LA Expenses	663	2,104
Depreciation, Amortisation, and Impairment	208,365	2,366,949
Other Expenses	-	5,719
TOTAL OPERATING EXPENDITURE	2,295,828	15,865,837

**VICTORIA DALY REGIONAL COUNCIL
ABN 66 931 675 319**

The following is a list of capital works and expenditures to date.

- Waste management -Timber Creek \$1,146,279 (completed)
- Waste management -Pine Creek \$1,064,347 (Completed)
- Fencing Pine Creek waste manages facility \$124,838.77 (completed)
- Lingara Small Cell-Final Payment \$54,950 (completed)
- 18 Pearce St project \$1,451,203 (work in progress)
- New Car for regional office \$54,385
- New Mower for Bulla LA \$6,360
- Fencing Small Cell site-Lingara \$17,281.82 (completed)
- Cameras Installed in several locations \$34,366(completed)
- New Mower \$20,136
- Trailer \$7,727 (completed)
- Relocation of water Main-Yarralin \$113,940 (work in progress)
- New playground-Pine Creek \$141,681 (Completed)
- Timber Creek new Building \$584,684 (completed)
- New Cab Tractor \$108,000
- Two Troppo Bird Hides \$118,773 (work in progress)
- Daguragu Sports & Rec Hall Upgrade \$881 (work in progress)

In June, Council paid \$621,365 for the following capital works.

- 18 Pearce St project \$510,122
- New playground-Pine Creek \$157
- Relocation of water Main-Yarralin \$45,667
- Two Troppo Bird Hides \$65,419

The table below compares capital revenue and expenditure to the budget. Expenses will increase as projects progress.

CAPITAL EXPENDITURE	YTD Actuals \$	YTD Budget * \$	YTD Variance \$	Current Financial Year (Annual) Budget * \$
Waste management facility Upgrade-Pine Creek	1,064,347	1,064,347	(31,430)	1,095,777
Waste management facility Upgrade-Timber Creek	1,146,279	1,146,279	-	1,146,279
Land /Building/Structures	231,737	231,737	-	300,000
Motor vehicles (2x)	54,385	54,385	-	110,000
Trailer	7,727	7,727	-	7,727
Zero-turn mowers	26,496	26,496	-	48,360
Phone box shade	-	-	-	8,946
New office Building-18 Pearce St	1,451,203	1,451,203	-	3,000,000
Cab tractor(2x)	108,000	160,000	(52,000)	320,000
Duplex - Yarralin	-	-	-	675,262
Libanagu Road Drainage	-	-	-	194,000
Timber Creek's New Building	584,684	584,684	-	584,684
Main Water relocation-Yarralin	113,940	113,940	-	130,000

New playground-Pine Creek	141,681	150,000	- 8,319	150,000
New playground-Yarralin	-	-	-	150,000
Bus Shelter	-	-	-	20,000
Arts Centre Park Shade Trees and Outdoor table	-	-	-	20,000
Two Troppo Bird Hides	118,773	63,369	55,405	63,369
Daguragu Sports & Rec Hall Upgrade	881	881	-	636,486
TOTAL CAPITAL EXPENDITURE	5,050,133	5,055,048	(36,344)	8,660,890
TOTAL CAPITAL EXPENDITURE FUNDED BY:				
Waste management facility Upgrade-Pine Creek-Core fund	869,770	901,200	(31,430)	901,200
Waste management facility Upgrade-Pine Creek- grant	194,577	194,577	-	194,577
Waste management facility Upgrade-Timber Creek-Grants	1,146,279	1,146,279	-	1,146,279
Land /Building/Structures-Core fund and Grants	231,737	231,737	-	300,000
Motor vehicles (2x)-Core fund	54,385	54,385	-	110,000
Trailer-CDP	7,727	7,727	-	7,727
Zero-turn mowers-Core fund	20,136	20,136	-	42,000
Zero-turn mowers -Bulla LA funding	6,360	6,360	-	6,360
Phone box shade-LA funding	-	-	-	8,946
New office Building-18 Pearce St-Council Reserves	1,451,203	1,451,203	-	3,000,000
Cab tractor(2x)-Core fund	108,000	160,000	(52,000)	320,000
Duplex - Yarralin-Grant 50%	-	-	-	325,262
Duplex - Yarralin-Core fund 50%	-	-	-	350,000
Libanagu Road Drainage-Grant	-	-	-	194,000
Timber Creek New Building-Council reserves	584,684	584,684	-	584,684
Main Water relocation-Yarralin-Grant	113,940	113,940	-	130,000
New playground-Pine Creek-Grant	141,681	150,000	- 8,319	150,000
New playground-Yarralin-Grant	-	-	-	150,000
Bus Shelter-LA funding	-	-	-	20,000
Arts Centre Park Shade Trees and Outdoor table-LA funding	-	-	-	20,000
Two Troppo Bird Hides-LA funding	118,773	63,369	55,405	63,369
Daguragu Sports & Rec Hall Upgrade-grant	881	881	-	636,486
TOTAL CAPITAL EXPENDITURE FUNDING	5,050,133	5,086,477	(36,344)	8,660,890

VICTORIA DALY REGIONAL COUNCIL
ABN 66 931 675 319

Monthly Balance Sheet Report

BALANCE SHEET AS AT 30 June 2023	YTD Actuals \$	Note Reference*
ASSETS		
Cash at Bank		(1)
Tied Funds	4,373,356	
Untied Funds	15,407,906	
Accounts Receivable		
Trade Debtors	208,336	(2)
Rates & Charges Debtors	610,641	(2)
Other Current Assets	(157,123)	
TOTAL CURRENT ASSETS	20,443,116	
Non-Current Financial Assets	126,954	
Property, Plant and Equipment	31,823,513	
TOTAL NON-CURRENT ASSETS	31,950,468	
TOTAL ASSETS	52,393,584	
LIABILITIES		
Accounts Payable	154,540	(3)
ATO & Payroll Liabilities	(25,267)	(5)
Current Provisions	1,056,879	(6)
Accruals	0	
Other Current Liabilities	1,318,787	(7)
TOTAL CURRENT LIABILITIES	2,504,939	
Non-Current Provisions	97,613	
Other Non-Current Liabilities	59,839	
TOTAL NON-CURRENT LIABILITIES	157,452	
TOTAL LIABILITIES	2,662,391	
NET ASSETS	49,731,192	
EQUITY		(8)
Asset Revaluation Reserve	1,455,776	
Reserves	29,181,262	
Accumulated Surplus	19,094,154	
TOTAL EQUITY	49,731,192	

Note 1: Cash and Investment Held

The Council invests cash from its operational and business Savers accounts to ensure it receives the best return on its cash holdings. As of June, the Council's cash and cash equivalent decreased by \$1,102,874 from \$6,984,136 in May to \$5,881,262 in June. \$2,000,000 Term deposit matured on 30 June 2023 and was reinvested with CBA at a 5.14% interest rate for six months. On 30 June, Council had more cash in the operational account than needed, and \$2,000,000 was invested with CBA at 5.18% interest for seven months. The total amount held on term deposits as of 30 June 2023 was \$13,900,000.

22% (\$4,373,356) of \$19,781,262 total cash and investments are tied funds.

Cash and Investments

Transaction Account				655,900
Trust account				2,448,548
Business Saver				2,776,114
Petty Cash				700
				<u>5,881,262</u>

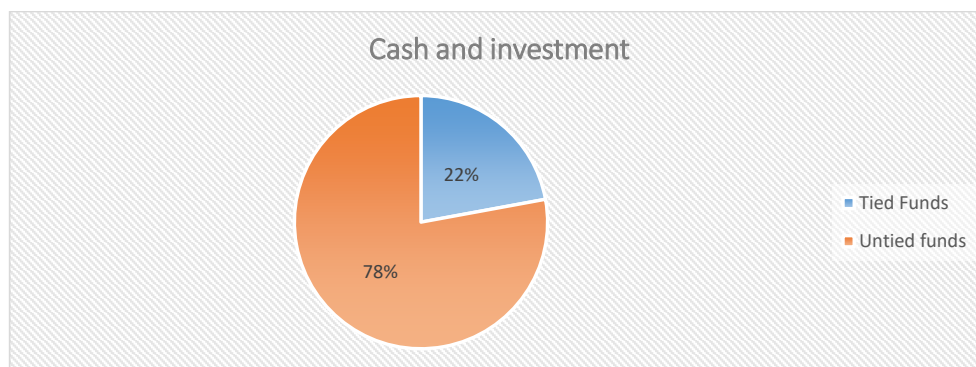
Cash Investments	Interest Rates	Maturing date	Maturing Term	Term Deposit amount	Total Expected Interest on Maturity
Term Deposit-CBA	5.14%	27/12/2023	Six months	2,000,000	50,695.89
Term Deposit-CBA	5.18%	25/01/2024	Seven months	2,000,000	59,321.64
Term Deposit-CBA	4.17%	31/07/2023	Eight months	2,400,000	64,709.26
Term Deposit-CBA	4.47%	6/09/2023	Six months	2,000,000	45,312.33
Term Deposit-CBA	4.32%	29/09/2023	Six months	2,000,000	43,081.64
Term Deposit-CBA	4.31%	27/10/2023	Six months	1,500,000	32,413.56
Term Deposit-CBA	4.72%	27/11/2023	Six months	2,000,000	46,294.79
				13,900,000	341,829.12

Tied Funds
Untied funds

4,373,356
15,407,906

Total

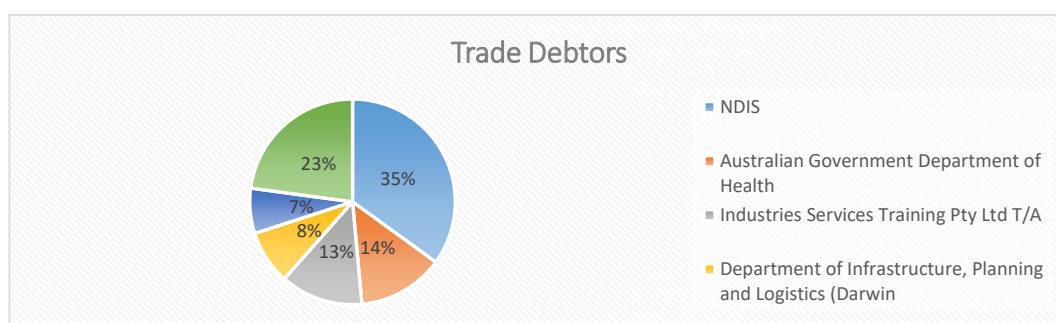
19,781,262



Note 2: Statement of Trade Debtors

The Council's trade receivables balance as of 30 June 2023 was \$208,336, of which \$144,244, or approximately 69%, was more than 90 days old. Finance staff are following up on invoices that are three months or less overdue and over 90 days are referred to the debt collector, Professional Collection Services (PCS)

Contact	Current	1 Month	2 Months	3 Months	>3 Months	Total	
NDIS	-	1,998.05	671.83	580.00	69,619.44	72,869.32	35%
Australian Government Department of Health	28,266.15	-	-	-	-	28,266.15	14%
Industries Services Training Pty Ltd T/A	-	-	-	-	27,086.68	27,086.68	13%
Department of Infrastructure, Planning and Logistics (Darwin)	2,726.00	-	-	-	14,956.69	17,682.69	8%
NT Police Fire & Emergency Services	-	-	-	-	14,802.50	14,802.50	7%
Other Debtors	20,383.37	8,097.00	354.72	1,015.00	17,778.89	47,628.98	23%
	<u>51,375.52</u>	<u>10,095.05</u>	<u>1,026.55</u>	<u>1,595.00</u>	<u>144,244.20</u>	<u>208,336.32</u>	



- NDIS
- Australian Government Department of Health
- Industries Services Training Pty Ltd T/A
- Department of Infrastructure, Planning and Logistics (Darwin)
- NT Police Fire & Emergency Services

In June, Council received \$8,189 from Rates payers. Total rates and refuse charges outstanding as of 30 June were \$610,641. Outstanding rates and charges for the financial year 2022-23 were \$168,249.20, and the balance was \$442,391.80 for prior years.

Rates and Refuse charges

Balance as at 01/06/2023	618,830
Cash received in June	8,189
Balance as at 30/06/2023	<u><u>610,641</u></u>

Note 3: Statement on Trade Creditors

The Council's trade payables balance as of 30 June was \$154,540.

Settlement of the Council's trade payables is generally within 30 days.

The Council has no trade payables for which it classifies as non-current, i.e., not payable within 12 months.

Contact	Current	1 Month	2 Months	3 Months	>3 Months	Total	
Babunbaree Aboriginal Corporation	62,497.27	-	-	-	-	62,497.27	40%
Davidson Workplace	36,892.85	-	-	-	-	36,892.85	24%
Etrainu pty	15,097.50	-	-	-	-	15,097.50	10%
Daly River Wildlife & Adventure Lodge	9,680.00	-	-	-	-	9,680.00	6%
Department of Industry Tourism and Trade	8,319.00	-	-	-	-	8,319.00	5%
Others	20,706.94	1,346.46	-	-	-	22,053.40	14%
	153,193.56	1,346.46	0.00	0.00	0.00	154,540.02	
	99%	1%	0%	0%	0%		

Note 4: Corporate credit cards.

The Council has a credit card facility of \$200,000, of which \$110,000 has been allocated to 13 cardholders.

For June 2023, there was an aggregate spend of \$15,781.78.

Masked Card Number	Transaction Dates		Amount
5550-05XX-XXXX-1528	27-May-23	26-Jun-23	5,142.65
5550-05XX-XXXX-2105	27-May-23	26-Jun-23	1,655.21
5550-05XX-XXXX-2298	27-May-23	26-Jun-23	833.99
5550-05XX-XXXX-4529	27-May-23	26-Jun-23	2,554.38
5550-05XX-XXXX-4639	27-May-23	26-Jun-23	1,030.96
5550-05XX-XXXX-5034	27-May-23	26-Jun-23	-1,039.17
5550-05XX-XXXX-5850	27-May-23	26-Jun-23	1,465.89
5550-05XX-XXXX-6309	27-May-23	26-Jun-23	534.71
5550-05XX-XXXX-6341	27-May-23	26-Jun-23	769.92
5550-05XX-XXXX-9622	27-May-23	26-Jun-23	960.52
5550-05XX-XXXX-9718	27-May-23	26-Jun-23	1,872.72
5550-05XX-XXXX-4541	27-May-23	26-Jun-23	-15,781.78

In June, there was no purchase transaction on Mayor's credit card.

Cardholder Name: Mayor

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
Total	0		

In June, the total CEO'S credit card transaction was \$125.43, and it was for taxi fares.

Cardholder Name: CEO

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
13-Jun-23	39.74	ACT Cabs	Taxi Fare
16-Jun-23	18.01	Aerial CG	Taxi Fare
19-Jun-23	53.24	GM Cabs	Taxi Fare
19-Jun-23	14.44	Aerial CG	Taxi Fare
Total	125.43		

Note 5: Statement on Australian Taxation Office, Superannuation, and Insurance Obligations

(a) Australian Taxation Office

The Council has the following reporting and payment obligations with the Australian Taxation Office:

- (i) Goods and Services Tax – Amounts are reported and remitted monthly.
- (ii) PAYG Income Tax Withheld – Amounts are reported and remitted fortnightly as part of Single Touch Payroll (STP) arrangements; and
- (iii) Fringe Benefits Tax – Instalment amounts are paid quarterly with an FBT return for the 12 months ending 31 March required to be lodged each year.

As of 30 June, the GST refund was \$83,630.20, and the PAYG liability was \$38,115.

(b) Superannuation

Employees are paid defined superannuation contributions in accordance with the superannuation legislative framework. Superannuation contributions are paid to either an employee's choice of complying fund or the Council's default fund, which is currently Hostplus Super.

The Council contributes 10.5 percent of an employee's ordinary time earnings into their selected super account. Some employees of the Council receive an additional superannuation contribution as part of their agreed remuneration package.

Superannuation payments are remitted monthly.

As of 30 June 2023, super liability was \$20,248.44. The Council will remit this payment to superannuation funds in July.

		Obligation Accrued	To be paid/refunded
	-		
GST	83,630.20	June	July
Super	20,248.44	June	July
PAYG	38,115.00	June	July
	<u>(25,266.76)</u>		

Note 6: Provisions

The provision includes annual leave, LSL, and toils liability accrual. As of June 2023, employees' leave liability decreased by \$169,884 from \$1,226,764 to \$1,056,879.

	June	May	Difference
Provision - Annual Leave	745,844	714,238	31,605
Provision - LSL (Current)	311,036	514,267	(203,231)
Provision - TOIL	0	-1,742	1,742
	1,056,879	1,226,764	(169,884)

Note 7: Other Current Liabilities

Other current liabilities increased by \$126,116 from \$1,185,584 in May to \$1,318,787.

Current Liabilities	June	May	Difference
Client Contribution clearing	1,054	1,054	-
Community Fund (Generated from CDP IGA)	6,837	6,837	-
Credit Card - B Hylands	1,039	-	
Council Rates Received in Advance	9,231	9,231	-
Current Lease Liability	89,517	89,517	-
Current Liability Other General	45,015	45,015	-
HCP Client Contingencies	29,710	29,710	-
Material Fund (CDP IGA)	7,682	7,682	-
Payables - Bond and Deposit	16,796	16,796	-
Payables - CDP Income Generation Activity	21,637	21,637	-
Payables - CDP Outcome Pay	75,500	70,000	5,500
Payables - Employee	6,103	56	
Payables - Others	4,834	4,834	-
Payables - Retention Money	236,182	236,182	-
Payroll Clearing Account	124,617	(294)	124,911
Rounding	0	20	- 20
Unexpended Grants	659,754	681,960	- 22,206
Workers Compensation Clearing	(16,721)	(34,652)	17,930
	1,318,787	1,185,584	126,116

Note 8: Equity

Equity balance increased by \$911,182 from \$48,820,011 in May to \$49,731,192

Equity	June	May
Accumulated Surplus/Deficit	17,756,057	17,756,057
Asset Reval Reserve	25,972,951	25,972,951
Asset Revaluation-Motor Vehicles	328,096	328,096
Asset Revaluation-Plant & Equipment	1,127,680	1,127,680
Assets Replacement Reserve	530,000	530,000
Reserves- Warnkurr Club	285,797	285,797
Unexpended Grants Reserve	2,678,311	2,678,311
	48,678,892	48,678,892
Add:		
Operating Surplus/Deficit	1,647,655	1,318,093
Capital Income	748,930	-
Prior Year Carry Forward Tied Funding	1,363,062	1,340,856
Less:		
Works capitals	(2,707,346)	(2,517,830)
Current Year Earnings	1,052,301	141,119
	49,731,192	48,820,011

Note 9: Insurance for the financial year 2022/23

The Council has paid all its insurance obligations for 2022-2023.

Details of the Council's current insurance arrangements for the 2022/23 financial year are as follows

Insurance	Amount \$	GST	Net	Paid in
Motor vehicle	67,679	6,153	61,526	July
Property	781,058	63,148	717,910	August
1st Instalment Workers Comp	108,258	9,842	98,416	July
2nd Instalment Workers Comp	108,258	9,842	98,416	Sept
3rd Instalment Workers Comp	107,993	9,818	98,175	March
4th Instalment Workers Comp	107,993	9,818	98,175	March
	1,281,237	108,619	1,172,619	

Note 10: Key Indicators year to date.

Key indicators	Jul 2022-June 2023	Jul 2022-May 2023	Variance
Cash			
Cash received	23,877,696	20,239,089	18%
Cash spent	24,637,683	19,865,715	24%
Closing bank balance	5,898,298	7,031,659	-16%
Profitability			
Income	20,336,748	18,524,786	10%
Expenses	20,945,384	18,383,666	14%
Profit (loss)	1,052,301	141,119	646%
Balance Sheet			
Debtors	208,336	197,389	6%
Creditors	154,540	1,515	10098%
Net assets	49,731,192	48,820,011	2%
Ratios			
Current assets to liabilities	3.94	3.79	4%
Liabilities to Assets Ratio	0.051	0.051	-1%

Note 11: Quarterly update Report on Planned Major Capital Works

Class of Assets	Total Prior Year(s) Actuals \$ (A)	YTD Actuals \$ (B)	Total Actuals \$ (C = A + B)	Total Planned Budget \$ (D)	Total Yet to Spend \$ (E = DC)	Comments
Waste management facility Upgrade- Pine Creek	204,223	1,064,347	1,268,570	1,300,000	31,430	The Waste Transfer facility construction phase is completed. The waste transfer contract was awarded to Veolia (Australia) Pty Ltd and is currently operational.

Waste management facility Upgrade-Timber Creek	93,663	1,146,279	1,239,942	1,239,942	0	The Waste Transfer facility construction phase is completed. We are waiting for operational funds for the waste transfer contract to transport waste from Timber Creek to Katherine.
Land /Building/Structures	-	231,737	231,737	300,000	68,263	Project completed
Motor vehicles (2x)	-	54,385	54,385	110,000	55,615	Already purchased. (Completed)
Trailer	-	7,727	7,727	7,727	0	Already purchased. (Completed)
Zero-turn mowers	-	26,496	26,496	48,360	21,864	Two mowers were delivered. One mower is on order.
Phone box shade	-	-	-	8,946	8,946	
New office Building-18 Pearce St	-	1,451,203	1,451,203	3,000,000	1,548,797	Overall 65% of the Project is completed, and the expected procurement phase for Carpark and Fire Hydrant, including water and sewer connection underway.
Cab tractor(2x)	-	108,000	108,000	320,000	212,000	Purchase order issued. Waiting on Delivery.
Duplex - Yarralin	24,738	-	24,738	700,000	675,262	The Project is in the construction phase. The tender is to be released end of July.
Libanagu Road Drainage	-	-	-	194,000	194,000	Currently on hold due to recent flood damages. We may need to revisit the scope of work.
Timber Creek's New Building	-	584,684	584,684	584,684	0	Project completed
Main Water relocation-Yarralin	-	113,940	113,940	130,000	16,060	Completed Project.
New playground-Pine Creek	-	141,681	141,681	150,000	8,319	The project Completed and \$8319 was refunded to Department.
New playground-Yarralin	-	-	-	150,000	150,000	Currently under procurement stage (Construction Tender Released)

Bus Shelter	-	-	-	20,000	20,000	
Arts Centre Park Shade Trees and Outdoor table	-	-	-	20,000	20,000	
Two Troppo Bird Hides	10,038	118,773	128,811	63,369	-65,443	
Daguragu Sports & Rec Hall Upgrade	-	881	881	636,486	635,605	The site possession is under discussion with the contractor.
TOTAL	332,662	5,050,133	5,382,796	8,983,514	3,600,718	



10.2.2. CDP Report

Report Type Report for Information

Department Programs

Prepared by Regional Manager, Community Development Program

Purpose

This report provides Council with an update on the Community Development Program (CDP) for noting.

Recommendations

- A. That the CDP Report is received and noted

Regional Plan

Goal 1: Quality Leadership

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

1.4 - Create and implement an external communications plan which informs stakeholders of Council's activities

Goal 3: Investing in our people

3.4 Grow local employment through the development and delivery of programs and contracts in communities and across the region

Background

CDP have been recruiting across our sites to deliver our CDP Program. Positions include Employment Coordinators, Employment Consultants, Activity Supervisors Liaisons and Mentors. Positions still to be filled or readvertised.

CDP have had the latest changes rolling in with the look of a new CDP program coming in October 2024.

CDP Regional Manager attended the following meetings:

- Foundational skills training in the Tanami Region – working group. This group was established out of aspirations for more work readiness, literacy and numeracy training identified through Yapa in the Tanami Desert Ten Year Plan. The stakeholders involved are: Central Desert Regional Council, Newmont Tanami Mines, CLC, Charles Darwin University, Workforce Development NTG (NT Government) Department of Industry, Tourism and Trade, Wanta Aboriginal Corporation, other services and VDRC (Vic Daly Regional Council) CDP.



- Lamajanu Yapa Manu Kartiya Kintangka – All working together - this meeting has started off from NIAA (National Indigenous Australians Agency) in Lajamanu and it is for all service providers in Lajamanu to work together to assist with training and employments opportunities for Lajamanu. Meetings held monthly.
- Initial Right Fit for Risk (RFFR) Milestone 1st meeting. - With all the latest changes to CDP, DEWR (Department of Employment and Workplace Relations) (Department of Employment and Workplace Relations) security compliance support team are ensuring we are compliant with all our security across our region.
- NESA (National Employment Services Association) – Strengthening Provider Capability – NESA supporting CDP providers across Australia to move forward with the latest changes. These are fortnightly meetings.
- NIAA meeting with NIAA representatives Patrick Flemming, Diana Ross, Liana Brown and VDRC Program Managers for CDP, CNP, RSAS, Broadcasting and S&R. CEO (Chief Executive Officer), Trudy Braun Director of Corporate & Community Services/HR Manager and Keira Townsend – Grants Manager. A discussion on how the programs is going within VDRC.
- COMS workshop – CDP Regional Manager attended this workshop to present how we can work with the operations teams with work experience and host agreements to assist with the small numbers of employment in their area. This will also be passed on to the other programs to see if it can work with them.

CDP current services:

From 1st July 2023 Community Project Services replace the CDP Trials. This will operate in a similar way. All CDP providers have been asked to develop work plans that support individuals or cohorts on our caseloads. This is to ensure that we keep employment opportunities happening in our communities. Each project should tailor a strong connection to family, land, language, and culture. Region 32's first work plan is going to be the Mentoring trial transferred over and more added to it to benefit all community members and working strongly with employers and other stakeholders. Nine positions will be made to support this project and have it running in all our communities.

Other work plan to be put in place will be:

- Youth Drop-in Centre in Yarralin Community. This will entail having Youth Engagement officers to work with the youth and early school leavers to gain the skills and qualifications for employment opportunities.
- Mechanical Training workshop in Kalkarindji. This workplan will have an FTE mechanic with CDP participants employed to assist other CDP participants with training to gain both training and experience without having to leave the community. Training courses that could be provided would assist to leading into local employment with VDRC and contractors. The experience and learning can fall into knowing how to work with small engine repairs, tyre changing and wheel balancing, Basic vehicle inspections. This is just to start with, and we can expand at a later date.
- To re-establish to Daguragu Bakery – This will be a big project as this building has not been used for a long time and was also flooded. The plan will be to



clean it up first and then start off with a small bakery to move into the old building once it is fit for use.

- There are other work plan ideas that will be worked at a later date.

CDP activities have change from 20 hours a week to 15 hours a week to allow providers to accommodate different work patterns for Participants and remain flexible to address unplanned and inconsistent absences.

Real Jobs Program – Northern Territory Cattleman’s Association

Annabelle Keith is currently in Indonesia, and she is still interested in working with CDP and the Council.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



10.2.3. Community Care Report

Report Type Report for Information
Department Corporate Services
Prepared by Director of Corporate Services

Purpose

To provide the Council with a quarterly update on the service provision of Community Care throughout our Region.

Recommendations

- A. That the Community Care Report is received and noted.

Regional Plan

Goal 4: Liveability

4.1 Delivery of quality programs which support resident's well being

4.3 Facilitate the provision of services which improve residents' lives

Key Issues

Staff turnover has been a prominent issue across several sites, with positions advertised and recruitment processes being undertaken. The commitment shown by the employees on the ground has had a significant impact and been instrumental in ensuring the services continue to be provided.

Considerations

Programs and Services:

- Five new consumers have been registered for the NATSIFAC program in Timber Creek.
- All Aged Care reporting is up to date
- All claims for HCP and DEX have been finalised by 30 June 2023.
- Services continue to be provided to the consumers at the Corroboree hostel from CNR, with consumers planning to return to Pigeonhole this week.

Pending on the consumers' package they receive consumers may receive breakfast, lunch, Linen, cleaning, transportation, group and individual activities. Currently Community Care has 66 consumers with the following number of consumers over all programs per location -

Yarralin – 16

Naiyu – 11

Kalkarindji – 15

Timber Creek – 11

Pine Creek - 13



Audits and Compliance:

- Aged Care Quality Commission had been out to Timber Creek to conduct another audit and track progress since the last audit 12 months ago. Kalkarindji's audit has been planned for August 15-16. Once the results of the audit have been released the Council will be updated with the outcomes.
- HCP online compliance review was initially closed with conditions. However, after implementing the necessary changes, we have now achieved full compliance.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



11. Local Authority

11.1. Local Authority Minutes

Nil

11.2. Local Authority Resignations/Nominations

Nil

12. Action Sheet

12.1. Action Items

Report Type **Officer Report for Information**

Prepared by **Manager of Executive Services**

Purpose

To provide an update on the status of action items since the last ordinary Council meeting.

Recommendations

- A. That the Action Items report is received and noted

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. Action Items JULY 2023 [12.1.1 - 11 pages]

Action Register

Search Criteria

Showing Completed Items: No

Applied Filters

Meeting Types: Ordinary Meeting of Council

Generated By: Michelle Griffin

Generated On: 19/07/2023 at 9:24am

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
01/04/2022	NDIS Audit	<u>Action Item:</u> Aged Care & NDIS Audit to be conducted every six months by external provider	Trudy Braun	21/06/2023 Trudy Braun This occurs every 6 months with the first one completed.	Ongoing
01/04/2022	Upstream Notifications	MOTION BROUGHT FORWARD (28/02/22) Letter to be sent to LGANT regarding the urgent need for upstream flood notification for Upper Victoria River (above Kalkarindji) and the Humbert River (above Lingarra) (22/10/21) Email to be sent from CEO to Peter McLinden concerning motions from previous Council meetings regarding advocacy for upstream notification system on Victoria River.	Brian Hylands, Michelle Griffin	17/03/2023 Michelle Griffin Motion paper sent to LGANT for inclusion in the general meeting agenda. LGANT GM is scheduled for 19-20 April 2023.	In progress
01/04/2022	Naiyu Waste	<u>31.4 Action item:</u> That a business plan be prepared to outsource waste management at Naiyu	Matthew Cheminant	17/03/2023 Matthew Cheminant VDRC are still waiting for a lease agreement	In progress
01/04/2022	Waste Management Site - Kalkarindji	#4 (3) Kalkarindji Landfill (052/2017) CEO to identify ownership (through Land Council) of suitable future Kalkarindji. Civil Works to ascertain dump site requirements for inclusion of pr	Brian Hylands	22/06/2023 Michelle Griffin COMMENTS FROM PREVIOUS ACTIONS ITEMS (prior to DA) 25 June 2019 Since March 2017 a waste management strategy has been established. The only outstanding land tenure issues are at Kalkarindji. The area where the landfill is located is subject to a land title claim. CLC are investigating a way forward. Funding has been provided to develop shovel ready documentation and cost estimates for all Council landfills.	Ongoing
26/07/2022	Roadside stops - Buntine Hwy	<u>Action:</u> Letter to DIPL and the Department of Chief Minister and Cabinet (Jake and Claire) and Regional Manager Territory Regional Growth. Roadside rest stop near Delemere.	Jocelyn Moir, Matthew Cheminant	17/03/2023 Matthew Cheminant MC sent an email to Dipl requesting toilet blocks along the Buntine HWY in three locations. They have acknowledged the request.	In progress
30/08/2022	Community Benefit Fund Major Grant Application	Motion A. That the report Community Benefit Fund Major Grant Application is received and noted B. That Council approves the submission of a Community Benefit Fund grant application to support upgrades and the furnishing of 4 Fitzer Road Timber Creek C. 60K limit for kitchen upgrade - to be recovered from grant if successful	Keira Townsend	08/03/2023 Keira Townsend Council has been notified of a successful application however a funding agreement will not be provided until Council provides an updated project plan and budget. As Council has been unsuccessful in obtaining 2 Fitzer Road, the Operations team need to update project design and accompanying budget for 4 Fitzer which then needs to be supplied to NIAA. A funding agreement will not be provided until this is submitted and approved.	In progress

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
				26/05/2023 Keira Townsend As we were unable to secure land tenure for 2 Fitzer Road, project scope is being varied to remove the car park and add the construction of a staff housing donga at Council's Lot 79 Victoria Highway. Housing will support staff accommodation for the proposed Timber Creek Aged Care Respite Care Centre (Original grant award amount - \$626,883 / Budget for renovations to 4 Fitzer Road - \$352,697 / Remaining budget for staff housing donga - \$274,186). Operations team are currently amending project scope, budget and timelines which needs to be submitted to ABA to seek their approval to vary original grant scope.	
30/08/2022	Representation Review	Motion: CEO to write to Representation Review Committee for an additional Councillor for Timber Creek ward	Brian Hylands	On hold until after by election	On hold
27/09/2022	15.6 Title - In-kind support from Sitzler	Motion That a letter from the Mayor be sent to Sitzler seeking in-kind support for the projects taking place in Timber Creek for the benefit of the people of Timber Creek.	Michelle Griffin	13/04/2023 Michelle Griffin On hold until scope of works is complete.	On hold
27/09/2022	Schedule of fees and charges - key cutting	Motion That key cutting be added to the schedule of fees and charges for \$15 per instance. One machine to be located at Yarralin and one at Timber Creek; and That one key cutting machine be gifted to Green Rivers Aboriginal Corporation from Nauiyu.	Jackson Bernard, Jocelyn Moir, Matthew Cheminant, Michelle Griffin	18/01/2023 Michelle Griffin Schedule of fees and charges have been updated and loaded to website. One machine has been gifted to GRAC. The other two machines require servicing prior to distribution to Yarralin and Timber Creek. 03/07/2023 Jocelyn Moir The Nauiyu key cutting machine was gifted to GRAC on 3/11/2022. 06/07/2023 Matthew Cheminant Two key cutting machines will need to be replaced as enquiries to get the machines serviced have not been successful. Businesses approached to service the machines have declined and only offered to purchase for parts	Ongoing
25/10/2022	Homelands Audit Report	Action: Council seeks the audit report on Homelands (to be distributed to elected members)	Jocelyn Moir, Matthew Cheminant	17/03/2023 Matthew Cheminant Email to Homelands requesting a formal report.	Awaiting external response

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
29/11/2022	Pine Creek Local Authority meeting held on 7 November 2022	Motion A. That the minutes of the Pine Creek Local Authority meeting held on 7 November 2022 be adopted as a resolution of Ordinary Council; and B. That Council endorse the following Pine Creek Local Authority resolution: <ul style="list-style-type: none"> PCLA-2022/26 That the Local Authority pay the variance of \$31,605.50 to build and install two Troppo Bird Hides. 	Jocelyn Moir, Matthew Cheminant, Tanya Brown	17/03/2023 Matthew Cheminant Approved contribution from council. 03/07/2023 Jocelyn Moir Bird Hides have been built. Waiting on signage.	In progress
29/11/2022	Vet Visit	Motion A. That the minutes of the Kalkarindji Daguragu Local Authority meeting held on 8 November 2022 be adopted as a resolution of Ordinary Council; and B. That Council endorse the following Kalkarindji Daguragu Local Authority resolution: <ul style="list-style-type: none"> KLA-2022/3 - That the Kalkarindji Daguragu Local Authority commit up to \$25,000 for the Katherine Vet Services to deliver vet program two times in 2023. 	Allan Hawke, Jocelyn Moir, Matthew Cheminant	17/03/2023 Matthew Cheminant Purchase order has been raised for the two vet visits.	Ongoing
13/12/2022	Allocation of 2022-2023 FY WaRM Funding	Motion A. That the Allocation of 2022-2023 FY WaRM Funding report is received and noted B. That the Council approves allocating WaRM funding totaling \$148,800 to sealing the Timber Creek WTS access Road including line marking, installation of bollards and verge safety barriers.	Jackson Bernard, Keira Townsend, Matthew Cheminant	08/03/2023 Keira Townsend Resolution provided to NTG and project is approved.	Completed
13/12/2022	Yarralin Gate - DIPL	<u>Action:</u> Letter to DIPL regarding signage to Yarralin on the gate	Michelle Griffin, Renee Croton	18/07/2023 Michelle Griffin Yarralin A/COM has obtained designs for signs, and they will be presented to the YPHLA at their August meeting.	In progress
31/01/2023	Mayoral Report	Resolution: OCM-2023/4 That Council recommend Daniel Jones and Graham Watts receive a bravery award for their commitment to ensuring community safety during the Timber Creek floods in December 2022. That Resolution: OCM-2023/6	Brian Hylands, Michelle Griffin	21/03/2023 Michelle Griffin Seeking clarification from Councillors regarding bravery award. 28/05/2023 Michelle Griffin Gathering information required to submit for bravery awards.	In progress

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
		<p>That Council request a Timber Creek community safety debrief by all services/agencies following the Timber Creek floods in December 2022.</p> <p>Resolution: OCM-2023/7 That Council write a letter of appreciation to all staff members who were involved in ensuring community safety throughout the flood event in Timber Creek.</p>			
28/02/2023	Pine Creek Local Authority meeting held on 7 February 2023	<p>OCM-2023/28 Resolution:</p> <p>B. That Council endorses resolution PCLA-2023/4 The Pine Creek Local Authority extends an invitation to PowerWater to attend the next Pine Creek Local Authority meeting to discuss water issues.</p> <p>C. That Council endorses resolution PCLA-2023/7 that the Pine Creek Local Authority have accepted the Election Commitment funding offer and commit a matching co-contribution as per the funding guidelines.</p> <p>D. That Council endorses resolution PCLA-2023/8 for the council to obtain quotes for lighting options for the Pine Creek oval (to include fixed and mobile options).</p> <p>E. That Council notes resolution PCLA-2023/10 and will continue to support the Pine Creek Goldrush with in-kind assistance</p>	Jackson Bernard, Jocelyn Moir, Matthew Cheminant, Tanya Brown	<p>17/03/2023 Matthew Cheminant A. Pine Creek Com needs to invite Power and water to the next local authority meeting B. Committed funding just a delay on delivery of equipment C. Lighting, Applications for a grant in progress D. Approved</p> <p>20/03/2023 Tanya Brown COM ,Tanya Brown emailed PWC on 7th February 2023 to Shane Papworth to update on Pine Creek water security. Waiting for confirmation on attendance. COM, Tanya Brown emailed AllRegions electrical for a cost estimate on supplying and installing lighting at the oval on 7.2.2023 21/06/2023 Matthew Cheminant 21/06/2023 Waiting on update from grant application for oval lighting</p>	Ongoing
28/02/2023	Daly River Local Authority meeting held on 8 February 2023	<p>OCM-2023/29 Resolution:</p> <p>B. That Council endorses DRLA resolution DRLA-2023/8 to commit \$10,000 of Local Authority Project Funding to a bi-annual veterinary program.</p> <p>C. That council receives the feedback from the Daly River Local Authority DRLA-2023/6 that a library service would benefit the community and will take this feedback into account when developing the 2023/24 regional plan.</p>	Jackson Bernard, Jocelyn Moir, Matthew Cheminant, Pat Hollowood	<p>08/03/2023 Jackson Bernard \$10k for Bi-annual veterinary be added in the next budget review.</p> <p>18/04/2023 Pat Hollowood First of two Council approved vet visits for this calendar year is scheduled for Wednesday 24 May 2023. Purchase order has yet to be completed as at 18/4/2023. Advertising for vet visit will commence in early May.</p> <p>28/05/2023 Michelle Griffin Feedback regarding library services has been added to the regional plan.</p> <p>10/07/2023 Pat Hollowood</p>	In progress

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
				First of two vet visits successfully conducted 24 May 2023. Second visit will be scheduled towards end of the year.	
28/02/2023	Kalkarindji/Daguragu Local Authority meeting held on 14 February 2023	<p>OCM-2023/30 Resolution:</p> <p>B. That Council endorses resolution KDLA-2023/6 to proceed with the bus shelter project, estimated to cost up to \$20,000.</p> <p>C. That Council endorses resolution KDLA-2023/7 for the design of the waste management sign '<i>for health and safety reasons please do not light up the dump</i>'. (attached)</p> <p>D. That Council endorses resolution KDLA-2023/8 to proceed with the <i>Arts Centre Park shade trees and outdoor table project</i>, estimated to cost up to \$20,000.</p> <p>E. That Council receive and note resolution KDLA-2023/9 that the Local Authority support the council to advocate for rest stops on the Buntine Highway and support that council write to the relevant Ministers on the matter.</p>	Allan Hawke, Jackson Bernard, Jocelyn Moir, Matthew Cheminant	<p>08/03/2023 Jackson Bernard \$20k commitment for Bus Shelter and \$20k for Arts Centre shade trees and outdoor table project will be included in the next budget review.</p> <p>23/05/2023 Michelle Griffin ESO drafting the letter pertaining to KDLA-2023/9</p> <p>21/06/2023 Matthew Cheminant 21/06/2023 Just waiting on formal approval from DIPL. Then building scope of works and source quotes</p> <p>23/06/2023 Matthew Cheminant Waste management facility sign is ordered and awaiting delivery.</p>	Completed
28/02/2023	Yarralin/Nitjpurru Local Authority meeting held on 16 February 2023	<p>Please action as per resolution</p> <p>OCM-2023/31 Resolution:</p> <p>B. That council endorses resolution YLA-2023/4 to commit \$30,000 of Local Authority Project Funding to a bi-annual vet program in 2023.</p> <p>C. That council endorses resolution YLA-2023/5 to commit \$150,000 of Local Authority Project Funding to the development of a playground, including outdoor fitness equipment in Yarralin.</p> <p>D. That council notes resolution YLA-2023/6 and will investigate options for developing a council premises including office and staff accommodation at Nitjpurru.</p> <p>E. That council notes resolution YLA-2023/7 and will investigate the process and support a place name change from 'Pigeon Hole' to 'Nitjpurru'.</p>	Jackson Bernard, Jocelyn Moir, Matthew Cheminant, Noleen Campbell, Renee Croton	<p>08/03/2023 Jackson Bernard \$30k and \$150k commitments will be included in the next budget review.</p> <p>21/06/2023 Matthew Cheminant 21/06/2023 First vet visit was undertaken in March/April, second vet Oct/Nov.</p>	Completed
28/02/2023	Bulla Local Authority meeting held on 21 February 2023	<p>Please action as per resolution</p> <p>OCM-2023/32 Resolution:</p> <p>A. That the minutes of the Bulla Local Authority meeting held on 21 February 2023 be adopted as a resolution of Ordinary Council.</p>	Jackson Bernard, Jocelyn Moir, Matthew	12/07/2023 Paul Buckley resolution BLA-2023/2. Event equipment furniture.	In progress

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
		B. That Council endorses resolution BLA-2023/2 to commit \$6,500 of Local Authority Project Funding to the purchase of event equipment including marquee, tables, and chairs.	Cheminant, Paul Buckley	Furniture has been delivered to site in Bulla. Furniture is at the new council building (GBM building) on the airport road under the care of night patrol.	
28/02/2023	Action Items	OCM-2023/34 Resolution: A. That council request that the ABA grant to develop land at 4 Fitzer Street Timber Creek (Lot 101) be varied due to no available land, and the variation to be focused on staff accommodation on council land to support the aged care and NDIS programs.	Keira Townsend , Matthew Cheminant, Trudy Braun	08/03/2023 Keira Townsend Prior to receiving a Grant Agreement, Council is required to submit new project plan and accompanying budget to NIAA. The Operations team have been notified that this is required. 26/05/2023 Keira Townsend Operations team are currently developing amended project scope, budget and timeline to include construction of staff accommodation. 21/06/2023 Matthew Cheminant 21/06/2023 land tenure still an issue. Investigating other areas.	In progress
28/03/2023	Identification of land availability in Kalkarindji	OCM-2023/59 Resolution: That investigations take place regarding land availability in Kalkarindji for the purpose of enabling future projects and grant funding opportunities that will benefit the community.	Michelle Griffin	16/04/2023 Michelle Griffin Will commence soon.	Not yet started
28/03/2023	Nitjpurru Housing	OCM-2023/60 Resolution: That the Mayor writes to all relevant Northern Territory and Federal Ministers advocating for the relocation of Nitjpurru to higher ground, emphasising that no new houses should be built in the flood area.	Michelle Griffin	19/07/2023 Michelle Griffin letter in progress	In progress
28/03/2023	Road from Kalkarindji to Daguragu	OCM-2023/61 Resolution: Carried (Cr Georgina Macleod/Mayor Brian Pedwell) That Council write to Minister Eva Lawler to take responsibility for the strategic road from Kalkarindji to Daguragu, access to Mount Stanford Station, and access to Gregory/Jutburra National Park.	Michelle Griffin	19/07/2023 Michelle Griffin Letter drafted. CM&C have provided contact information for someone at DIPL who we can contact in the first instance prior to sending the letter.	In progress
28/03/2023	Community Place for People Grants	OCM-2023/62 Resolution: A. That Council apply for Community Place for People grant for the communities of Kalkarindji, Daguragu, Nitjpurru, Amanbidji, Bulla and Yarralin for new facilities or upgrade to park and playgrounds areas.	Keira Townsend	16/04/2023 Michelle Griffin Grant application in progress.	In progress

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
28/04/2023	CEO Report April 2023	<i>ACTION ITEM: Snap Send Solve report to Council, including demo.</i>	Michelle Griffin	22/06/2023 Michelle Griffin Scheduled for July briefing.	Completed
28/04/2023	Action Items	OCM-2023/79 Resolution: A. That Council write to the Minister Moss (cc Minister Paech) requesting that the EPA attend local authority meetings to explain their policies that impact council's waste management.	Michelle Griffin	17/07/2023 Michelle Griffin NTEPA officers from the Regulation division will be attending the Pine Creek and Timber Creek local authority meetings in August.	No further action required
28/04/2023	Report on flood recovery	OCM-2023/82 Resolution: A. Council seeks a report from the Northern Territory Government on the recovery activities and outcomes, of the floods in Timber Creek in December 2022, and the floods in Nitjpurru, Daguragu and Kalkarindji in March 2023; and B. Council seeks the opportunity to be engaged in a review of emergency plans for all wards within the Victoria Daly Regional Council footprint.	Brian Hylands, Michelle Griffin	21/06/2023 Michelle Griffin Letter sent on 22 June 2023. Awaiting response.	Awaiting external response
28/04/2023	IOR Fuel Kalkarindji	OCM-2023/83 Resolution: Council request that operations management seek a new supplier for fuel in Kalkarindji as IOR have indicated that they will be removing their services.	Matthew Cheminant	21/06/2023 Matthew Cheminant IOR fuel Kalkarindji - approached several companies. Not feasible	Awaiting external response
28/04/2023	Kalkarindji & Timber Creek ACAP Sewerage	OCM-2023/84 Resolution: Council write to Department of Defence requesting that the Army Aboriginal Community Assistance Program (AACAP) program be engaged for Timber Creek and Kalkarindji.	Brian Hylands, Michelle Griffin	22/06/2023 Michelle Griffin Letter drafted. Awaiting information from the Department of Defence.	Awaiting external response
28/04/2023	Relocation of Nitjpurru office	OCM-2023/86 Resolution: A. Council request a letter to the Department of the Chief Minister and Cabinet for funding assistance to assist with the relocation of Council's office to the evacuation centre with connections to essential services.	Brian Hylands, Matthew Cheminant, Michelle Griffin	21/06/2023 Matthew Cheminant 21/06/2023 sourcing quotes 18/07/2023 Michelle Griffin Letter sent to A/Executive Director of the Local Government branch of Department of the Chief Minister and Cabinet. Awaiting reply.	In progress
28/04/2023	Daguragu Road	OCM-2023/88 Resolution: A. Council write to Minister Lawler requesting clarification on the ownership of the crossing at Wattie Creek crossing at Daguragu.	Brian Hylands, Michelle Griffin	31/05/2023 Michelle Griffin Letter sent to Minister Eva Lawler on 31 May 2023. Awaiting response.	Awaiting external response

Meeting Date	Item	Action Required	Assignees	Action Taken	Status
28/04/2023	Australia Post	OCM-2023/89 Resolution: A. Council request management to negotiate for reasonable remuneration with Australia Post, and if unsuccessful, cancel the contract.	Trudy Braun	10/07/2023 Trudy Braun Letter sent to Australia Post Contract Manager outlining the cost to deliver these services vs what the contract pays to deliver in the three communities. Awaiting their response.	In progress
30/05/2023	By-election Timber Creek Ward	OCM-2023/101 Resolution: A. That the By-election Timber Creek Ward report is received and noted B. That the Council do not appoint a reporting officer allowing the NT Electoral Commission to hold the by-election. C. That Council request the NT Electoral Commission to hold the election on the week beginning 14 August 2023.	Brian Hylands	21/06/2023 Michelle Griffin Agreement with NTEC has been signed and delivered.	In progress
30/05/2023	Pine Creek Local Authority Meeting held on 2 May 2023	OCM-2023/104 Resolution: B. That Council endorses PCLA-2023/20 Resolution: That Pine Creek local authority request to council the allocation of \$500 towards a Pine Creek sign competition C. That Council endorses PCLA-2023/22 Resolution: The Pine Creek Local Authority request to council that \$2,000 of LAPF be committed to management of feral cats in Pine Creek. D. That Council endorses PCLA-2023/25 Resolution: That the Pine Creek local authority request that council write to members who no longer reside in the area, in the letter noting their absence from Pine Creek and would they like to resign.	Jackson Bernard, Jocelyn Moir, Matthew Cheminant, Tanya Brown	21/06/2023 Michelle Griffin D. Letters drafted and awaiting approval. 21/06/2023 Matthew Cheminant 21/06/2023 COM sourcing quotes for feral cat control 27/06/2023 Jackson Bernard Resolutions: 2023/20 and 2023/22 will be included in the budget in the first review in November 2023	Completed
30/05/2023	Daly River Local Authority Meeting held on 3 May 2023	OCM-2023/105 Resolution: A. That the minutes of the Daly River Local Authority Meeting held on 3 May 2023 be adopted as a resolution of Ordinary Council. B. That the Council endorses resolution DRLA-2023/9 Resolution: The Daly River Local Authority Request Council write a letter of support to Telstra for their application for funding to upgrade infrastructure in Nauiyu. C. That the Council endorses resolution DRLA-2023/15 Resolution: The Daly River Local Authority request that Council write to Green River	Jackson Bernard, Jocelyn Moir, Matthew Cheminant, Pat Hollowood	21/06/2023 Michelle Griffin B. Letter sent 22 June 2023. C. Letter sent 22 June 2023. 27/06/2023 Jackson Bernard Resolutions: BLA-2023/8 and BLA-2023-10 will be included in the budget in the first review in November 2023	Completed

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
		Aboriginal Corporation requesting an update on the half shade pool cover which was funded by the DRLA Local Authority Project Funding.			
30/05/2023	Bulla Local Authority Meeting held on 16 May 2023	<p>OCM-2023/106 Resolution:</p> <p>B. That Council endorses resolution BLA-2023/4 Resolution: The Bulla Local Authority request that Council investigate options for the storage of the mower and outdoor furniture.</p> <p>C. That Council endorses resolution BLA-2023/7 Resolution: That the Bulla Local Authority request that Paul research quotes for play equipment - swings, larger slide and seesaw.</p> <p>D. That Council endorses resolution BLA-2023/8 Resolution: The Bulla Local Authority request Council approval to commit \$3,500 of Local Authority Project Funding for signs around community (School, rubbish tip, air strip, Goorbidigim (x2), Janyima)</p> <p>E. That Council endorses resolution BLA-2023/10 Resolution: The Bulla Local Authority request Council approval to commit \$30,000 of Local Authority Project Funding towards playground for the Bulla community.</p>	Jackson Bernard, Jocelyn Moir, Matthew Cheminant, Paul Buckley	<p>21/06/2023 Paul Buckley OCM-2023/106. B.- BLA-2023/4. The Night Patrol building at lot 26 Goorbidigum Street is still being leased and can be utilised for the event furniture and the new mower which is currently being housed at timber Creek Operations workshop.</p> <p>C. BLA-2023/7. Three companies have been selected to tender a quote for the supply and installation of a playground system in Bulla.</p> <p>D. BLA-2023/8. The signage has arrived in timber creek. Kendel Builders will inform of their dates to install shortly.</p> <p>E. BLA-2023/8. NT Sports and Surfacing Pty Ltd quotation has been accepted from the 3 quotes sourced. They will contact the Council shortly once delivery and installation time has been sort.</p> <p>21/06/2023 Matthew Cheminant 21/06/2023 Quotes accepted for Bulla playground addition.</p> <p>21/06/2023 Matthew Cheminant 21/06/2023 outdoor furniture awaiting collection and delivery.</p>	In progress
30/05/2023	Timber Creek Local Authority Meeting held on 16 May 2023	<p>OCM-2023/107 Resolution:</p> <p>B. That Council endorses resolution TCLA-2023/24 Resolution: The Timber Creek Local Authority request council look into alternative illuminating school zone signs which will capture the attention of drivers; and</p> <p>C. That Council endorses resolution TCLA-2023/24 Resolution: The Timber Creek Local Authority request council obtain quotes and/or research grant opportunities (such as Community Safety Grants) for security lights (flood lights) on the street outside the school and creche (from both directions)</p>	Jackson Bernard, Jocelyn Moir, Matthew Cheminant, Paul Buckley	<p>21/06/2023 Matthew Cheminant Roads to Recovery funding has been received. Lighting and school signage is included in scope of works being prepared for the Timber Creek Wilson Street upgrade.</p> <p>21/06/2023 Paul Buckley OCM-2023/107 B. TCLA-2023/24 Contractors have been engaged to quote on the signage for the school signage to capture drivers attention. Awaiting quotations.</p> <p>C. TCLA-2023/24 contractors have been engaged for quotes to move forward with grant funding amounts.</p>	In progress

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
30/05/2023	Amanbidji Local Authority Meeting held on 17 May 2023	<p>OCM-2023/108 Resolution:</p> <p>B. That Council endorses resolution ALA-2023/9 Resolution: The Amanbidji Local Authority request council approval to commit \$38,000 of Local Authority Project Funding to solar lights around community (playground, basketball court and other dark areas identified as appropriate locations by the LA).</p> <p>C. That Council endorses resolution ALA-2023/10 Resolution: The Amanbidji Local Authority request that Council seek funding opportunities for a hard cover shade structure over the Amanbidji basketball court (similar to Bulla basketball court shade cover).</p>	Jackson Bernard, Jocelyn Moir, Matthew Cheminant, Paul Buckley	<p>21/06/2023 Matthew Cheminant 21/06/2023 Quote accepted for installation of solar lighting in Amanbidji.</p> <p>23/06/2023 Paul Buckley 05/06/2023. Spoken with NWAC regarding a hard cover for the basketball court. There isn't enough funding from their avenues to support a hard cover shelter. Victoria Daly Council will have to seek funding through grant activities.</p> <p>27/06/2023 Jackson Bernard Resolution: ALA-2023/9 will be included in the budget in the first review in November 2023</p>	Completed
27/06/2023	CEO Report June 2023	<p><u>Action:</u></p> <ol style="list-style-type: none"> Report to Council in July regarding Kalkarindji workshop Report to Council regarding proposed CDP initiatives. 	Brian Hylands, Michelle Griffin	18/07/2023 Michelle Griffin Reports in July OCM agenda	Completed
27/06/2023	Security cameras	<u>Action</u> - Report to local authorities in August regarding solar lights/security cameras.	Michelle Griffin	17/07/2023 Michelle Griffin Report in KDLA agenda for August meeting.	In progress
27/06/2023	Bulla mower	<p>OCM-2023/138 Resolution:</p> <p>A. That Council gift the mower (purchased by the Bulla Local Authority) to Ngaliwurru-Wuli Aboriginal Corporation (NWA) pending consultations with NWA and the Department of the Chief Minister and Cabinet; and</p> <p>B. That as part of the agreement, NWA will be asked to cover all ongoing costs of the asset.</p>	Brian Hylands, Michelle Griffin	17/07/2023 Michelle Griffin Handover agreement has been developed. The item will be added to the Bulla Local Authority meeting for support before proceeding.	In progress
27/06/2023	National Parks Rubbish	<p>OCM-2023/139 Resolution:</p> <p>That Council write another letter to all relevant Ministers regarding rubbish in Pine Creek as a result of tourists 'taking their rubbish' from the surrounding National Park areas.</p>	Michelle Griffin	19/07/2023 Michelle Griffin Letter drafted and being checked.	In progress
27/06/2023	NTCA Real Jobs	<p>OCM-2023/137 Resolution:</p> <p>That Council writes a supporting letter for the 'Real Jobs Program' run by the Northern Territory Cattleman's Association.</p>	Michelle Griffin	17/07/2023 Michelle Griffin Letter drafted. Awaiting input from NTCA.	In progress



13. Correspondence

13.1. Correspondence

Report Type Officer Report For Information

Prepared by Manager of Executive Services

Purpose

To present to Council a register of incoming and outgoing correspondence since the previous council meeting.

Recommendations

- A. That the Correspondence is received and noted

INCOMING REGISTER

DATE	FROM	ADDRESSED TO	REGARDING	DOC ID
18/05/2023	CEO Brian Hylands	Clare Merritt PCAAA Admin / Liaison On behalf of, President - Mohamed Douglas	RE: Pine Creek Aboriginal Advancement Assossiation	DOCID-423691570-1312887
13/06/2023	CEO Brian Hylands	Manidy Williams Assistant Director NIAA	RE: Acquittal Advice - Outcome	DOCID-423691570-1280731
26/06/2023	CEO Brian Hylands	Helen Nguyen Sustainability and Compliance Department of the Chief Minister and Cabinet	RE: Comments on the draft Regional Plan	DOCID-423691570-1295559
12/07/2023	CEO Brian Hylands	Susan Watts A/Executive Director	RE: NT Remuneration Tribunal Determination - Vehicle Allowance	DOCID-423691570-1312593
14/07/2023	Mayor B. Pedwell	Selena Uiho MLA Minister	RE: 2023 EXCELLENCE OF NAIDOC KATHERINE - Invitation Mayor Brian Pedwell	DOCID-423691570-1312583



OUTGOING REGISTER

DATE	ADDRESSED TO	FROM	REGARDING	DOC ID
22/06/2023	Mr. John Lee Pine Creek Local Authority Member	Mayor B. Pedwell	RE: PCLA membership	DOCID- 423691570- 1281907
22/06/2023	Clare Merritt Pine Creek Local Authority Member	Mayor B. Pedwell	RE: PCLA membership	DOCID- 423691570- 1281906
22/06/2023	Mr. Wayne Buckley General Manager Green River Aboriginal Corporation	CEO Brian Hylands	RE: Pool Shade Cover funded by DRLA	DOCID- 423691570- 1281878
22/06/2023	Mr. Nic Danks Area General Manager Telstra Retail and Regional Australia	Mayor B. Pedwell	RE: Telstra Infrastructure in Nauiyu, Daly River	DOCID- 423691570- 1281908
22/06/2023	Hon Natasha Fyles Chif Minister of the Northern Territory	Mayor B. Pedwell	RE: Request for report - flooding in Victoria Daly region	DOCID- 423691570- 1281909
12/07/2023	Ms Dianna Ross National Indigenous Australians Agency	CEO Brian Hylands	RE: VDRC ABA Grant - Agreement Negotiations	DOCID- 423691570- 1312606
13/07/2023	Susan Watson A/Executive Director Local Government and Regional Development Department of the Chief Minister and Cabinet	CEO Brian Hylands	RE: Relocation of Nitjpurru Council Office	DOCID- 423691570- 1312531

Attachments

Nil



14. Notices of Motion

Nil

15. General Business

16. Confidential

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

16.1. Confidential Ordinary Council Meeting held on 27 June 2023

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

16.2. Audit and Risk Confidential Unconfirmed Minutes 26 June 2023

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

16.3. Affixing of Common Seal to Public libraries Standard Five-Year Funding Agreement PLNT00014 2023-2028

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*



16.4. Request to waive interest on rates - Property 700097

Status 51(1)(b) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(b) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.*

16.5. Pine Creek Mining Camp Lease

Status 51(1)(c)(i) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(i) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person*

16.6. Kalkarindji Workshop

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

16.7. Progress on Grant Applications

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*



16.8. Katherine Region-Timber Creek Township Litter Collection and Repairs and Maintenance of Various Airstrips for a Period of 36 Months

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*