



Victoria Daly
REGIONAL COUNCIL

AGENDA

**YARRALIN LOCAL AUTHORITY MEETING
TO BE HELD ON WEDNESDAY 10 MAY 2023
AT 12:30 PM
AT THE YARRALIN COUNCIL OFFICE
VDRC OFFICE**



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A handwritten signature in black ink, appearing to read 'BH', followed by a long horizontal flourish.

Brian Hylands
Chief Executive Officer



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1. Meeting Opening

2. Welcome

3. Attendance and Apologies

3.1. Attendees

3.2. Apologies and Absentees

4. Disclosure of Interest

5. Resignations, Terminations and Nominations

5.1. Resignations

Nil

5.2. Terminations

Nil

5.3. Nominations

Nil

6. Presentations and Training

6.1. Local Authority Training - Understanding Conflicts of Interest

Report Type Local Authority Reports

Attachments

1. Understanding Conflicts of Interest for Local Authorities [6.1.1 - 17 pages]

Department of THE CHIEF MINISTER & CABINET

Understanding conflicts of interest

Local Authority Member course 2022/23



Course overview



1. What is a conflict of interest?
2. Understand when conflicts of interest happen.
3. How and when to disclose a conflict of interest
4. How to manage a conflict of interest and where to find support

What is a conflict of interest?

A conflict of interest is when you or someone close to you, or an organisation that you are involved in, might benefit from a decision due to your role as a local authority member.

The benefit could be money, work or other things.



1. What is a conflict of interest?

Someone close to you might include a family member or relative, roommate, friend, business partner or business relationship (like a company you regularly do business with).

If you have a conflict of interest it may effect your decision and others may think that the decision is biased.

Always ask if you're unsure.



1. What is a conflict of interest?

This can include:

- involvement in an organisation that deals with the council or does work for the council
- any benefits, concessions or discounts that you receive that may effect your work on the Local Authority
- gifts received that may influence your decision making
- interests in land,, housing, services or infrastructure that may be subject to council decisions



2. How do I identify a conflict of interest?

It is your responsibility to check through all of the agenda items before the meeting, and ask yourself if you have a conflict of interest.

It is important to speak up if you think you might have a conflict of interest.



2.1. Example of a conflict of interest

Bernie is an LA member. He also runs a gardening business. The council wants to employ someone to do mowing and maintenance of the oval and park in your community and asks for quotes for the work. Bernie submits a quote to do the job.

The LA is going to recommend to the council that work in the community should be conducted by local people if possible.

Bernie has a conflict of interest because his business might benefit from the recommendation to employ local people.

Bernie should leave the meeting when the LA is discussing the recommendation.

After the LA have made a decision, Bernie can return to the meeting. He must not make comments or ask questions about their decision, as the LA may not have agreed on the recommendation yet and have moved to the next agenda item. Bernie see what happened from the meeting minutes.



2.2. Example of Conflict of interest

Mary is an LA member. The council needs to decide which roads to improve this year and have asked the LA for their priorities. One of the roads to be considered is the road to Mary's family's outstation. Mary has a **conflict of interest** because the road would provide a benefit to her family.

However, if the road also serviced *other* outstations or other parts of the community then Mary **does not** have a conflict of interest because the road will also benefit the wider community and not just Mary's family.



2.3. Example of conflict of interest

Angela is a member of the land council and the LA. The council are considering negotiating an agreement with the land council so that empty land in the LA area can be used for a park. The council has asked the LA for their recommendation.

Although everyone might think this is a good idea and would benefit the community, Angela has a conflict of interest and has to leave the room when the matter is being discussed at the LA because she might be seen as representing the land council in discussions.



3. Will others think it is a conflict of interest?



Sometimes, you might not have an actual conflict of interest, but other people may think it is (reasonably, of course).

This is called a ‘perceived conflict of interest’ and is just as significant as having an actual conflict of interest.

3. Perceived conflict of interest



For example, your cousin might be seeking a contract with council to provide skip bins and remove waste in your community.

You might not get any benefit, but people in the community might think that you potentially influenced the decision.

In this situation, it is always safest to declare a conflict of interest and leave the room when the Local Authority meeting is considering this item.

4. What should I do if I have a conflict of interest?

Don't be embarrassed if you have a conflict of interest.

Local Authority members have good connections with the community, families who live in the area, and in surrounding communities, and are involved in sports clubs and other organisations, so conflicts of interest often arise.



4. What should I do if I have a conflict of interest?

As soon as you become aware of a conflict you should declare it.

You can declare it before the meeting or at the start of a meeting.

If you don't realise you have a conflict until later in the meeting, you need to declare as soon as you realise.

When the item comes up for discussion you must leave the room. When the discussion has finished, you may re-enter the room.

Remember - you cannot take part in any decision making about that item.



5. What happens if I don't disclose the conflict of interest?

Local Authority members have a duty to declare a conflict of interest.

Not disclosing a conflict of interest is an offence under the *Local Government Act 2019*.

It may also be improper conduct under the *Independent Commissioner Against Corruption Act*.

If you do not disclose a conflict of interest or do not leave the meeting room, any decisions made by council on the LA recommendation can be questioned by a court and overturned or cancelled.



5. What happens if I don't disclose the conflict of interest?

Your reputation in the community may be damaged if you are seen to be getting benefits for yourself, your family, friends or business partners because of your role as a LA member.

It is always safest to declare a conflict of interest and to not participate in the LA's discussion or decision.

This will help to ensure that LA recommendations are made in the best interests of the whole community.



6. When it's not a conflict of interest

In some circumstances you do not have a conflict of interest if the interest is shared with other people in the community.

For example, the LA might recommend to council that the community footy oval is upgraded, or to put in new street lighting.

While you might get a benefit, these situations are not conflicts of interest, as the interest is shared with others in the community.



7. Who can I talk to?

If you are unsure about whether you have a conflict of interest, you can talk with your Chair or the CEO.

If you think another member has a conflict of interest you should talk to the Chair.

It's important to ask questions and speak up so you know your responsibilities as a LA member.





7. Confirmation of Minutes

7.1. Yarralin Local Authority Meeting held on 16 February 2023

Recommendation

That the minutes of the Yarralin Local Authority Meeting held on 16 February 2023 be taken as read and be accepted as a true record of the meeting.

Attachments

1. 20230216 YPHLA MIN unconfired [7.1.1 - 6 pages]



MINUTES

**YARRALIN LOCAL AUTHORITY MEETING
HELD ON THURSDAY 16 FEBRUARY 2023
AT 12:30 PM
AT THE YARRALIN COUNCIL OFFICE
VDRC Office**



VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

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A handwritten signature in black ink, appearing to read "B. Hylands", written over a large, faint, diagonal watermark that says "unconfirmed".

Brian Hylands
Chief Executive Officer



1. MEETING OPENING

The Yarralin Nitjpurru Local Authority meeting opened at 12:48pm.

2. WELCOME

Chairperson welcomed members and visitors to the meeting.

3. ATTENDANCE AND APOLOGIES

3.1. Attendees

MEMBERS

Chairperson	Charlie Newry
Vice Chair	Charlie James
Member	Simon Campbell
Member	Wesley Campbell
Member	Mayor Brian Pedwell

STAFF

Chief Executive Officer	Brian Hylands
Council Operations Assistant Manager	Noleen Campbell
Manager of Executive Services	Michelle Griffin (minute taker)
Site Manager CDP	Peter Valentine-Smith

GUESTS

The Dept. of the Chief Minister & Cabinet	Hailey Dack
Katherine West Health	Lorraine Johns and Rebecca Hardwick
Yarralin Police	John Coombe and Franco Pellerano

3.2. Apologies and Absentees

Apologies: Australian Electoral Commission delegates

Absent: Elwyn Anzac

4. DISCLOSURE OF INTEREST

There were no declarations of interest at this meeting.

5. RESIGNATIONS, TERMINATIONS AND NOMINATIONS

Nil

6. PRESENTATIONS AND TRAINING

6.1. Australian Electoral Commission - Indigenous Electoral Participation Program



Australian Electoral Commission contacted the office prior to the meeting and gave their apologies.

6.2. Local Authority Training - Roles and Responsibilities

The Chairperson thanked Hailey Dack from the Department of the Chief Minister and Cabinet for the presentation on local authority roles and responsibilities.

7. CONFIRMATION OF MINUTES

7.1. Yarralin Nitjpurru Local Authority held on 10 August 2022

YLA-2023/1 Resolution: Carried (Simon Campbell/Charlie James)

That the minutes of the Yarralin Nitjpurru Local Authority held on 10 August 2022 be taken as read and be accepted as a true record of the meeting.

Visitors entered the meeting at 1:06pm.

John Coombe and Franco Pellerano from the Yarralin Police were invited to join the meeting and provide an update to the local authority.

Charlie Newry left the meeting at 1:15 pm.

Charlie Newry returned to the meeting at 1:16 pm.

Mayor Pedwell presented a recognition plaque to Katherine West Health officers Lorraine Johns and Rebecca Hardwick in recognition of the dedication and tireless efforts of KWHB throughout the COVID-19 pandemic.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1. Council Response to Previous Minutes

YLA-2023/2 Resolution: Carried (Wesley Campbell/Mayor Brian Pedwell)

That the Yarralin Nitjpurru Local Authority receive and note the feedback from Council

9. REPORTS

9.1. Finance Report for period ending 31st December 2022

YLA-2023/3 Resolution: Carried (Simon Campbell/Charlie James)

That the Yarralin / Nitjpurru Local Authority receive and note the finance report.



9.2. Local Authority Project Funding Update

YLA-2023/4 Resolution: Carried (Mayor Brian Pedwell/Wesley Campbell)

- A. That the Local Authority Project Funding Update is received and noted
- B. That the Yarralin / Nitjpurru Local Authority request Council endorsement to commit \$30,000 of Local Authority Project Funding to a bi-annual vet program in 2023; and that any remaining funds be returned to available funds.

Action: Power Water delegate to be invited to the next meeting to discuss options for power card lights at Yarralin oval.

Action: Contact Northern land Council regarding land tenure for the development of a playground project in Yarralin.

YLA-2023/5 Resolution: Carried (Wesley Campbell/Charlie James)

That the Yarralin Local Authority request that Council endorse the commitment of \$150,000 of Local Authority Project Funding to the development of a playground, including outdoor fitness equipment in Yarralin.

9.3. Action Items

YLA-2023/6 Resolution: Carried (Mayor Brian Pedwell/Charlie Newry)

- A. That the Yarralin / Nitjpurru Local Authority receive and note the action items update; and
- B. On behalf of Nitjpurru local authority the Yarralin Local Authority members request council support and investigate options for developing a council premises including office and staff accommodation at Nitjpurru.

YLA-2023/7 Resolution: Carried (Mayor Brian Pedwell/Charlie Newry)

The Yarralin / Nitjpurru Local Authority request support from Council to investigate the process and support a place name change from 'Pigeon Hole' to 'Nitjpurru'

Action: Hailey Dack offered to provide feedback to Mayor regarding place name planning



9.4. Service Delivery

YLA-2023/8 Resolution: Carried (Charlie Newry/Simon Campbell)

- A. That the Service Delivery report is received and noted; and
- B. That the Yarralin / Nitjpurru Local Authority provide feedback on core service delivery for the area.

10. GENERAL BUSINESS

10.1 Local Authority Review Reference Group

Mayor Pedwell provided an update to the local authority regarding the Local Authority Review Reference Group of which the Mayor and CEO are members. Key issues raised by regional councils include:

- land tenure
- allowing proxies at meetings
- bureaucratic processes
- limitations with LAPF

10.2 Environmental Protection Agency (EPA)

Mayor advised that the EPA will be invited to local authority meetings in May.

11. NEXT MEETING

The next Meeting of Yarralin / Nitjpurru Local Authority will be held on Wednesday, 10 May 2023.

The meeting closed at 2:51pm



8. Council Response to Previous Minutes

8.1. Feedback from Council

Report Type Local Authority Reports
Department Chief Executive Office
Prepared by Manager of Executive Services

Purpose

The purpose of this report is to provide feedback to the Yarralin – Nitjpurru Local Authority from the relevant Ordinary Council meeting.

Recommendations

- A. That the Yarralin – Nitjpurru Local Authority receive and note the feedback from Council

Regional Plan

Goal 1: Quality Leadership

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

Feedback

At the meeting held on Tuesday, 28 February 2023, Council received the minutes of the Yarralin – Nitjpurru Local Authority meeting held on 16 February 2023. Council endorsed the minutes and all resolutions as per the table below:

OCM-2023/31 Resolution: Carried (Mayor Brian Pedwell/Deputy Mayor Andrew McTaggart)

- A. That the minutes of the Yarralin/Nitjpurru Local Authority meeting held on 16 February 2023 be adopted as a resolution of Ordinary Council.
- B. That council endorses resolution **YLA-2023/4** to commit \$30,000 of Local Authority Project Funding to a bi-annual vet program in 2023.
- C. That council endorses resolution **YLA-2023/5** to commit \$150,000 of Local Authority Project Funding to the development of a playground, including outdoor fitness equipment in Yarralin.
- D. That council notes resolution **YLA-2023/6** and will investigate options for developing a council premises including office and staff accommodation at Nitjpurru.
- E. That council notes resolution **YLA-2023/7** and will investigate the process and support a place name change from 'Pigeon Hole' to 'Nitjpurru'.



Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



9. Correspondence

9.1. Correspondence

Recommendation

That the following in-coming Correspondence be noted.

Nil



10. Reports

10.1.1. Council Operations Manager Report

Report Type Council Operations Manager Report

Department Council Operations

Prepared by A/Council Operations Manager

Recommendations

- A. That the Council Operations Manager Report is received and noted

Events and Activities:

DJ workshop is being held in Yarralin 8th, 9th, 10th June, coordinated by Wesley Campbell.

Vacant Positions in community:

Cleaners position – filled.

Parks and Gardens - filled.

Centrelink position - filled.

A part time position is available for a Council Operations Officer and Acting COM is currently in the process of possibly recruiting one or the Nitjpurru VDRC employees to fill this in a temporary basis for 3 months.

We still have not recruited someone for our RIBS position.

Training:

Acting COM Renee Croton and Council Operations Officer Raniel McCann travel to Darwin on Sunday 7th May to undergo an Airport Landing Area (ALA) training course and return to Yarralin on Wednesday 10th May.

Cert 111 Local Govt Works for Parks and Gardens continuing in Yarralin on 6th, 7th, 8th June.

Cert IV in Local Govt continuing in Yarralin 6th, 7th, 8th June.

Plant and Equipment:

All plant and vehicles have been serviced and passed rego inspections and repaired in Yarralin.

2 x 1 tonne bags of Ezi-street mix have arrived along with a whacker packer for pothole repair on internal roads, commencing 22nd May 2023.

Skip Bin has been placed at the Oval for the use of the Nitjpurru repats and will be collected bi-weekly with skip truck. This has generated revenue for the Council along with the slashing of the oval.

Key and asset register implemented.

Key box and office safe on order.

Pest control for Yarralin and Lingarra initiated, PO raised.

Test and tagging completed.



Local Authority Meetings:

The CEO and Executive Services Manager will be attending Yarralin Local Authority meeting Wednesday 10th May 2023 at 12:30 pm.

Fund committed – vet biannual visit - end of May and again in November for Yarralin and Lingarra. PO has been raised.

Local Authority Commitments/Regional Plan projects:

YARRALIN PROJECT PRIORITIES

Achievable with Local Authority Project Funding:

Playgrounds

BMX Track

Local Authority Governance Training

Community Arts Projects (Signs to Yarralin)

Projects Require Grant Funding and/or Co-Funding:

Up-grade waste infrastructure

Multipurpose sports centre

Ablution block

NITJPURRU PROJECT PRIORITIES

Projects Require Grant Funding and/or Co-Funding:

Council Office

Advocacy:

River height gauge (Longreach Crossing)

Community relocation

Small cell satellite (4G)

Culverts & Crossing from Community to E-vac centre

Attachments

Nil



10.2.1. Yarralin - Nitjpurru Finance Report

Report Type Finance Report
Department Financial Services Corporate Services
Prepared by Senior Accountant

Recommendations

- A. That the Yarralin – Nitjpurru Local Authority receive and note the finance report.

Regional Plan

Goal 1: Quality Leadership

1.3 - Comply with all statutory, regulatory and reporting requirements

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. Actual v Budget for Yarralin Community as at 31 March 2023 (1) [**10.2.1.1** - 2 pages]

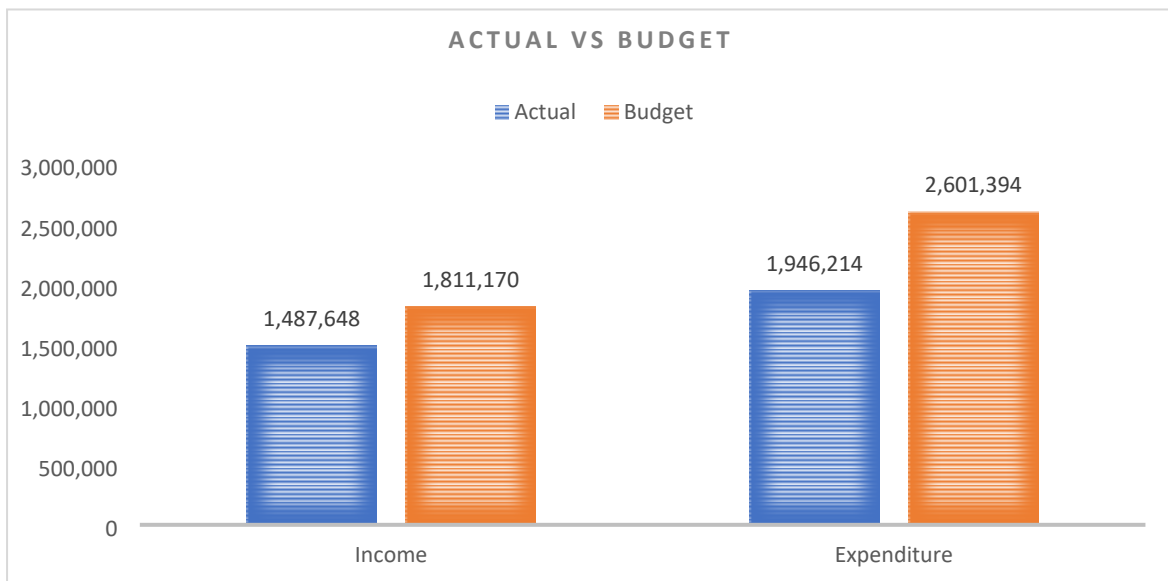
Actual v Budget for Yarralin Community as at 31 March 2023

OPERATING INCOME	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Comments
Rates	-	-	-	
Charges	-	-	-	
Fees and Charges	843,255	802,831	40,423	Number of NDIS clients increased which resulted increase in income
Operating Grants and Subsidies	560,083	866,446	(306,363)	Variance due to Yarralin share of aged care grants has not been posted. This will be done as part of EOY process. Also, LA funding for this financial year has not been released.
Commercial and Other Income	84,310	141,892	(57,583)	Number of HCP clients decreased which resulted decrease in income
TOTAL OPERATING INCOME	1,487,648	1,811,170	(323,522)	
OPERATING EXPENDITURE				
Employee Expenses	1,003,552	1,524,577	(521,025)	underspent is due to vacant positions in Yarralin
Materials and Contracts	331,418	462,485	(131,067)	The major underspends on contractors (labour, plumbing and Structural) and repairs and maintenance
Council Committee & LA Allowances	864	2,494	(1,630)	Variance due to fewer meetings held
Council Committee & LA Expenses	192	1,650	(1,458)	Variance due to fewer meetings held
Depreciation, Amortisation, and Impairment	-	-	-	
Motor vehicle leases/Facilities costs and Administration costs	610,188	610,188	-	
TOTAL OPERATING EXPENDITURE	1,946,214	2,601,394	(44,991)	
OPERATING SURPLUS / DEFICIT	(458,567)	(790,224)	(278,531)	

As of 31 March 2023, Council has spent \$72,232 on two projects in Yarralin. Final payment of \$54,950 was paid to Telstra upon completion of Small cell project and the site was fenced at cost of \$17,282.

Small cell satellite	54,950	Completed
Construction of Security Fencing-small cell site	17,282	Completed
	72,232	

Bar below shows actual vs budget figures.





10.2.2. Yarralin - Nitjpurru Projects Report

Report Type Local Authority Reports
Department Corporate Services
Prepared by Senior Accountant

Purpose

The purpose of this report is to provide an update on the Local Authority Project Funding (LAPF) that has been spent or committed, and to provide an overview of funds available for future projects.

Recommendations

- A. That the Yarralin - Nitjpurru Projects Report report is received and noted
- B. That the Yarralin - Nitjpurru Local Authority consider projects for investigation

Local Authority Project Funding (LAPF)

Funds Spent financial year

\$99 of LAPF has been spent this financial year

Funds Committed

\$230,000 of LAPF is committed to projects.

Funds Available

\$29,906 of LAPF is available for future projects

The Yarralin - Nitjpurru Local Authority is encouraged to discuss and consider suitable projects to be funded with the remaining LAPF.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. Local Authority funded projects Yarralin [10.2.2.1 - 1 page]

Local Authority funded projects-Yarralin

Fund Carried forward from last financial year	185,264
Grant expected to be received this financial year	70,000
	<hr/> 255,264
Amount spent on project this financial year 2022-23	-99
Money committed to project but not yet spent	-225,259
	<hr/> <hr/> 29,906

Project Name	Resolution	Amount committed to project	Amount spent to date	Remaining funds available	Status
Power card operated lights for Yarralin Oval	260520021-05	30,000	-	30,000	
Bi-Annual Vet program	YLA-2023/4	30,000	-	30,000	PO raised and issued to Northern territory Vet services
Playground and Outdoor Fitness Equipment	YLA-2023/5	150,000	-	150,000	
Yarralin beautification projects	Motion 2020/04Y-006	20,000	4,741	15,259	On going
		230,000	4,741	225,259	-



10.3.1. Yarralin - Nitjpurru Action Items

Report Type Local Authority Reports
Department Chief Executive Office
Prepared by Manager of Executive Services

Purpose

To provide an update on Yarralin - Nitjpurru Local Authority action items.

Recommendations

- A. That the Yarralin - Nitjpurru Local Authority receive and note the action items update.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. 20230510 Action Items Report YPHLA [10.3.1.1 - 3 pages]

ACTION REGISTER

Yarralin / Nitjpurru Local Authority - MAY 2023



Victoria Daly
REGIONAL COUNCIL

MEETING DATE	ITEM	ACTION REQUIRED	ASSIGNED DEPARTMENT	ACTION TAKEN	STATUS
16 February 2023	Bi-annual vet program	Resolution: YLA-2023/4 That the Yarralin / Nitjpurru Local Authority request Council endorsement to commit \$30,000 of Local Authority Project Funding to a bi-annual vet program in 2023; and that any remaining funds be returned to available funds. <i>(Endorsed by Council – OCM-2023/31)</i>	Council Operations	A/COM has contacted the vet for a quote for 2 x visits to Yarralin, Nitjpurru and Lingarra. The first visit will take place around May 22 nd , the second visit will be some time in November 2023	In progress
16 February 2023	Playground and Outdoor Fitness Equipment	Resolution: YLA-2023/5 That the Yarralin Local Authority request that Council endorse the commitment of \$150,000 of Local Authority Project Funding to the development of a playground, including outdoor fitness equipment in Yarralin. <i>(Endorsed by Council – OCM-2023/31)</i>	Council Operations	A/COM has also consulted with Colin Campbell and Wesley Campbell about the playground tenure who have advised it is a Peppercorn lease, further consultation is required.	Investigation Phase
16 February 2023	Council premises (including office and staff accommodation (Nitjpurru))	Resolution: YLA-2023/6 On behalf of Nitjpurru local authority the Yarralin Local Authority members request council support and investigate options for developing a council premises including office and staff accommodation at Nitjpurru. <i>(Endorsed by Council – OCM-2023/31)</i>	Council Operations	Due to flooding, resources have been placed elsewhere. Investigation is yet to commence.	Investigation yet to commence
16 February 2023	Investigate process for name change (Pigeon Hole to Nitjpurru)	Resolution: YLA-2023/7 The Yarralin / Nitjpurru Local Authority request support from Council to investigate the process and support a place name change from 'Pigeon Hole' to 'Nitjpurru' <i>(Endorsed by Council – OCM-2023/31)</i>	Council Operations	Due to flooding, resources have been placed elsewhere. Investigation is yet to commence.	Investigation yet to commence

MEETING DATE	ITEM	ACTION REQUIRED	ASSIGNED DEPARTMENT	ACTION TAKEN	STATUS
24 April 2020	Power Card operated lights for Yarralin Oval	2020/04Y-005 That the Yarralin Local Authority agrees to allocate \$30 000 of Yarralin Local Authority funding towards the installation of power card operated lights at the Yarralin Community Sports Oval	Council Operations	Previous Council Operations Manager begun investigations and discovered land tenure issues.	Further Investigation Required
24 April 2020	Beautification project	2020/04Y-006 That the Yarralin Local Authority agrees to allocate \$20 000 of Yarralin Local Authority funding towards projects designed to enhance the beautification of Yarralin Community.	Council Operations	Plants and irrigation were purchased for the areas surrounding aged care, council office, and accommodation. <i>(\$4,741 spent, \$15,259 remaining)</i>	In progress



10.4.1. Electing a Chairperson

Report Type Local Authority Reports
Department Chief Executive Office
Prepared by Manager of Executive Services

Purpose

For the Yarralin - Nitjpurru Local Authority (YPHLA) to undertake a secret ballot for the position of Chairperson and Deputy Chairperson.

Recommendations

- A. That the report Electing a Chairperson is received and noted
- B. That the Yarralin - Nitjpurru Local Authority nominates a Chairperson for a period of twelve months.
- C. That the Yarralin - Nitjpurru Local Authority undertake a secret ballot for the position of Chairperson and Deputy Chairperson
- D. That the Yarralin - Nitjpurru Local Authority appoint [name] as Chairperson for a period of twelve months.
- E. That the Yarralin - Nitjpurru Local Authority appoint [name] as Deputy Chairperson for a period of twelve months.

Regional Plan

Goal 1: Quality Leadership

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

Background

At the Yarralin - Nitjpurru meeting held on 12 April 2022, Charlie Newry was elected as Chairperson and Charlie James was elected as Deputy Chairperson.

The positions of Chairperson and Deputy Chairperson are due for reappointment. All YPHLA members can nominate themselves or be nominated for these positions. This includes members who have previously been Chairperson or Deputy Chairperson. Each nomination requires a mover and seconder to become a valid nomination.

The Chairperson is a position that requires dedication and commitment. The Chairperson receives an increased sitting fee amount, and their duties include:

- Checking there is a quorum
- Declaring the meeting open and closed



- Receiving and noting apologies
- Working with the CEO or Council staff to set the agenda
- Announcing agenda items
- Keeping the meeting on track
- Ensuring members are compliant with the Code of Conduct

Training Opportunity

On 24 May 2023, the Department of the Chief Minister and Cabinet will be providing Chairperson training for Mayor's and Local Authority Chair's. Local Authority Chairs will have the opportunity to travel to Katherine to partake in the training.

Any newly appointed members to these positions will commence their duties from the next meeting, this being scheduled for 9 August 2023.

Policy implications

The election of the Chairperson and Deputy Chairperson is conducted according to the Local Authority Policy.

Local Authority Policy LGP026

2.4.11 Each Local Authority must appoint a Chairperson for a period of no less than six (6) months and no more than twelve (12) months by resolution of the Local Authority.

2.4.12 It is up to each Local Authority to decide if they wish to appoint a Deputy Chairperson.

Council officer conflict of interest declaration

We, the Author, and Approving Officer, declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



11. Questions from the Public

12. General Business

13. Next Meeting

The next Meeting of Yarralin – Nitjpurru Local Authority will be held 9 August 2023.