



Victoria Daly
REGIONAL COUNCIL

AGENDA

**PINE CREEK LOCAL AUTHORITY MEETING
TO BE HELD ON TUESDAY 2 MAY 2023
AT 12:30 PM
AT THE PINE CREEK MULTI RESOURCE CENTRE
56 MAIN TCE, PINE CREEK, NT 0847**

MEMBERS

Juliett Mills	Sam Forwood (Chairperson)
Gaye Lawrence	Tom Phennig (Deputy Chair)
Alan Fountain	Alain Denouel
John Roberts	David Paddy
Edward Ah Toy	Councillor Yvette Williams



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A handwritten signature in black ink, appearing to be 'BH' followed by a long horizontal stroke.

Brian Hylands
Chief Executive Officer



TABLE OF CONTENTS

1. Meeting Opening	5
2. Welcome.....	5
2.1. Electing a Chairperson	5
3. Attendance and Apologies	7
3.1. Attendees.....	7
3.2. Apologies and Absentees	7
4. Disclosure of Interest.....	7
5. Resignations, Terminations and Nominations	7
5.1. Resignations	7
5.2. Terminations	7
5.3. Nominations.....	7
6. Presentations and Training	7
6.1. Local Authority Training - Understanding Conflicts of Interest	7
7. Confirmation of Minutes	25
7.1. Pine Creek Local Authority Meeting held on 7 February 2023	25
8. Council Response to Previous Minutes	32
8.1. Feedback from Council.....	32
9. Correspondence	34
9.1. Correspondence	34
10. Reports	37
10.1.1. Pine Creek Council Operations Manager Report.....	37
10.2.2. Pine Creek Projects	44
10.3.2. Action Items	46
10.4.1. Repeal of VDRC By-Laws.....	50
11. Questions from the Public.....	53
12. General Business	53
13. Next Meeting	53





1. Meeting Opening

2. Welcome

2.1. Electing a Chairperson

Report Type Local Authority Reports
Department Executive Services Chief Executive Office
Prepared by Manager of Executive Services

Purpose

For the Pine Creek Local Authority (PCLA) to undertake a secret ballot for the position of Chairperson and Deputy Chairperson.

Recommendations

- A. That the report Electing a Chairperson is received and noted
- B. That the Pine Creek Local Authority nominates a Chairperson for a period of twelve months.
- C. That the Pine Creek Local Authority undertake a secret ballot for the position of Chairperson and Deputy Chairperson
- D. That the Pine Creek Local Authority appoint [name] as Chairperson for a period of twelve months.
- E. That the Pine Creek Local Authority appoint [name] as Deputy Chairperson for a period of twelve months.

Regional Plan

Goal 1: Quality Leadership

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

Background

At the PCLA meeting held on 8 March 2022, Mr. Sam Forwood was elected as Chairperson for a period of twelve (12) months, and Mr. Tom Phennig was elected as Deputy Chairperson for a period of twelve (12) months.

The positions of Chairperson and Deputy Chairperson are due for reappointment. All PCLA members can nominate themselves, or be nominated for these positions. This includes members who have previously held the position of Chairperson or Deputy Chairperson. Each nomination requires a mover and seconder to become a valid nomination.



The Chairperson is a position that requires dedication and commitment. The Chairperson received an increased sitting fee amount and their duties include:

- Checking there is a quorum
- Declaring the meeting open and closed
- Receiving and noting apologies
- Working with the CEO or Council staff to set the agenda
- Announcing agenda items
- Keeping the meeting on track
- Ensuring members are compliant with the Code of Conduct

Training Opportunity

On 24 May 2023, the Department of the Chief Minister and Cabinet will be providing Chairperson training for Mayor's and Local Authority Chair's. Local Authority Chairs will have the opportunity to travel to Katherine to partake in the training.

Policy implications

Election of Chairperson and Deputy Chairperson is conducted in accordance with the Local Authority Policy.

Local Authority Policy LGP026

2.4.11 Each Local Authority must appoint a Chairperson for a period of no less than six (6) months and no more than twelve (12) months by resolution of the Local Authority.

2.4.12 It is up to each Local Authority to decide if they wish to appoint a Deputy Chairperson.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



3. Attendance and Apologies

3.1. Attendees

3.2. Apologies and Absentees

4. Disclosure of Interest

5. Resignations, Terminations and Nominations

5.1. Resignations

Nil

5.2. Terminations

Nil

5.3. Nominations

Nil

6. Presentations and Training

6.1. Local Authority Training - Understanding Conflicts of Interest

Report Type Local Authority Reports

Attachments

1. Understanding Conflicts of Interest for Local Authorities [6.1.1 - 17 pages]

Department of THE CHIEF MINISTER & CABINET

Understanding conflicts of interest

Local Authority Member course 2022/23



Course overview



1. What is a conflict of interest?
2. Understand when conflicts of interest happen.
3. How and when to disclose a conflict of interest
4. How to manage a conflict of interest and where to find support

What is a conflict of interest?

A conflict of interest is when you or someone close to you, or an organisation that you are involved in, might benefit from a decision due to your role as a local authority member.

The benefit could be money, work or other things.



1. What is a conflict of interest?

Someone close to you might include a family member or relative, roommate, friend, business partner or business relationship (like a company you regularly do business with).

If you have a conflict of interest it may effect your decision and others may think that the decision is biased.

Always ask if you're unsure.



1. What is a conflict of interest?

This can include:

- involvement in an organisation that deals with the council or does work for the council
- any benefits, concessions or discounts that you receive that may effect your work on the Local Authority
- gifts received that may influence your decision making
- interests in land,, housing, services or infrastructure that may be subject to council decisions



2. How do I identify a conflict of interest?

It is your responsibility to check through all of the agenda items before the meeting, and ask yourself if you have a conflict of interest.

It is important to speak up if you think you might have a conflict of interest.



2.1. Example of a conflict of interest

Bernie is an LA member. He also runs a gardening business. The council wants to employ someone to do mowing and maintenance of the oval and park in your community and asks for quotes for the work. Bernie submits a quote to do the job.

The LA is going to recommend to the council that work in the community should be conducted by local people if possible.

Bernie has a conflict of interest because his business might benefit from the recommendation to employ local people.

Bernie should leave the meeting when the LA is discussing the recommendation.

After the LA have made a decision, Bernie can return to the meeting. He must not make comments or ask questions about their decision, as the LA may not have agreed on the recommendation yet and have moved to the next agenda item. Bernie see what happened from the meeting minutes.



2.2. Example of Conflict of interest

Mary is an LA member. The council needs to decide which roads to improve this year and have asked the LA for their priorities. One of the roads to be considered is the road to Mary's family's outstation. Mary has a **conflict of interest** because the road would provide a benefit to her family.

However, if the road also serviced *other* outstations or other parts of the community then Mary **does not** have a conflict of interest because the road will also benefit the wider community and not just Mary's family.



2.3. Example of conflict of interest

Angela is a member of the land council and the LA. The council are considering negotiating an agreement with the land council so that empty land in the LA area can be used for a park. The council has asked the LA for their recommendation.

Although everyone might think this is a good idea and would benefit the community, Angela has a conflict of interest and has to leave the room when the matter is being discussed at the LA because she might be seen as representing the land council in discussions.



3. Will others think it is a conflict of interest?



Sometimes, you might not have an actual conflict of interest, but other people may think it is (reasonably, of course).

This is called a ‘perceived conflict of interest’ and is just as significant as having an actual conflict of interest.

3. Perceived conflict of interest



For example, your cousin might be seeking a contract with council to provide skip bins and remove waste in your community.

You might not get any benefit, but people in the community might think that you potentially influenced the decision.

In this situation, it is always safest to declare a conflict of interest and leave the room when the Local Authority meeting is considering this item.

4. What should I do if I have a conflict of interest?

Don't be embarrassed if you have a conflict of interest.

Local Authority members have good connections with the community, families who live in the area, and in surrounding communities, and are involved in sports clubs and other organisations, so conflicts of interest often arise.



4. What should I do if I have a conflict of interest?

As soon as you become aware of a conflict you should declare it.

You can declare it before the meeting or at the start of a meeting.

If you don't realise you have a conflict until later in the meeting, you need to declare as soon as you realise.

When the item comes up for discussion you must leave the room. When the discussion has finished, you may re-enter the room.

Remember - you cannot take part in any decision making about that item.



5. What happens if I don't disclose the conflict of interest?

Local Authority members have a duty to declare a conflict of interest.

Not disclosing a conflict of interest is an offence under the *Local Government Act 2019*.

It may also be improper conduct under the *Independent Commissioner Against Corruption Act*.

If you do not disclose a conflict of interest or do not leave the meeting room, any decisions made by council on the LA recommendation can be questioned by a court and overturned or cancelled.



5. What happens if I don't disclose the conflict of interest?

Your reputation in the community may be damaged if you are seen to be getting benefits for yourself, your family, friends or business partners because of your role as a LA member.

It is always safest to declare a conflict of interest and to not participate in the LA's discussion or decision.

This will help to ensure that LA recommendations are made in the best interests of the whole community.



6. When it's not a conflict of interest

In some circumstances you do not have a conflict of interest if the interest is shared with other people in the community.

For example, the LA might recommend to council that the community footy oval is upgraded, or to put in new street lighting.

While you might get a benefit, these situations are not conflicts of interest, as the interest is shared with others in the community.



7. Who can I talk to?

If you are unsure about whether you have a conflict of interest, you can talk with your Chair or the CEO.

If you think another member has a conflict of interest you should talk to the Chair.

It's important to ask questions and speak up so you know your responsibilities as a LA member.





7. Confirmation of Minutes

7.1. Pine Creek Local Authority Meeting held on 7 February 2023

Recommendation

That the minutes of the Pine Creek Local Authority Meeting held on 7 February 2023 be taken as read and be accepted as a true record of the meeting.

Attachments

1. 20230207 PCLA MIN unconfirmed [7.1.1 - 6 pages]



MINUTES

**PINE CREEK LOCAL AUTHORITY MEETING
HELD ON TUESDAY 7 FEBRUARY 2023**

AT 12:30 PM

AT THE PINE CREEK MULTI RESOURCE CENTRE

56 Main Tce, Pine Creek, NT 0847



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Brian Hylands
Chief Executive Officer



Victoria Daly
REGIONAL COUNCIL

Pine Creek Local Authority Meeting Tuesday 7

1. MEETING OPENING

The Pine Creek Local Authority meeting opened the time being 12.34pm

2. WELCOME

Chairperson welcomed members and visitors to the meeting.

3. ATTENDANCE AND APOLOGIES

MEMBERS

Stand in Chairperson	Gaye Lawrence
Member	Alain Denouel
Member	Juliett Mills
Member	Alan Fountain
Member	John Roberts
Member	Edward Ah Toy
Member	David Paddy
Member	Clare Merrit
Member	Lance Lawrence
Councillor	Yvette Williams

STAFF

Mayor	Brian Pedwell
Chief Executive Officer	Brian Hylands
Council Operations Manager	Tanya Brown
Council Operations Assistant Manager	Christy Colling
Director of Operations Manager	Matthew Cheminant
Manager of Executive Services	Michelle Griffin (minute taker)
PR and Communications Coordinator	Maggie Coggan

GUESTS

Department of Industry, Tourism & Trade	Kylie Salisbury
Department of the Chief Minister & Cabinet	Hailey Dack and Alec Moylan

Apologies: Sam Forwood, Tom Phennig

Absent: John Lee

4. DISCLOSURE OF INTEREST

There were no declarations of interest at this meeting.

5. RESIGNATIONS, TERMINATIONS AND NOMINATIONS

Nil

6. PRESENTATIONS AND TRAINING



6.1. Local Authority Training - Roles and Responsibilities

The Chairperson thanked Hailey Dack from the Department of the Chief Minister and Cabinet for their presentation on local authority roles and responsibilities.

6.2. Kylie Salisbury - Regional Planning Officer - Department of Industry, Tourism and Trade

The Chairperson thanked Kylie Salisbury from the Department of Industry, Tourism and Trade.

7. CONFIRMATION OF MINUTES

7.1. Pine Creek Local Authority meeting held on 7 November 2022

PCLA-2023/1 Resolution: Carried (John Roberts/Edward Ah Toy)

That the minutes of the Pine Creek Local Authority meeting held on 7 November 2022 be taken as read and be accepted as a true record of the meeting.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1. Feedback from Council

PCLA-2023/2 Resolution: Carried (Edward Ah Toy/Lance Lawrence)

- A. That the Pine Creek Local Authority receive and note the feedback from Council; and
- B. That the Pine Creek Local Authority endorses the expenditure of \$668 for the seniors Christmas Party that was held on 16 December 2022.

9. REPORTS

9.1.1. Council Operations Manager Report-Pine Creek

PCLA-2023/3 Resolution: Carried (Juliatt Mills/John Roberts)

That the Pine Creek Local Authority receive and note the Council Operations Manager report.

PCLA-2023/4 Resolution: Carried (Gaye Lawrence/Edward Ah Toy)

The Pine Creek Local Authority extend an invitation to PowerWater to attend the next Pine Creek Local Authority meeting which will be held on Tuesday, 2 May 2023 to discuss water issues.



9.2.1. Pine Creek Local Authority Finance Report

PCLA-2023/5 Resolution: Carried (John Roberts/Alan Fountain)

That the Pine Creek Local Authority receive and note the finance report.

9.3.1. Action Items

PCLA-2023/6 Resolution: Carried (Alain Denouel/Lance Lawrence)

- A. That the Pine Creek Local Authority receive and note the action items update; and
- B. That the completed action items be removed from the list and the orange oil project to remain ongoing.

9.3.2. Election Commitment Funding Offer

PCLA-2023/7 Resolution: Carried (Alan Fountain/David Paddy)

- A. That the report Election Commitment Funding Offer is received and noted
- B. That the Pine Creek Local Authority agrees to accept the Election Commitment funding offer and commit a matching co-contribution as per the funding guidelines.

PCLA-2023/8 Resolution: Carried (Gaye Lawrence/Alan Fountain)

That the Pine Creek Local Authority obtain a quote for lighting options for the Pine Creek oval (to include fixed and mobile options).

9.3.3. Service Delivery

Hailey Dack and Alec Moylan left the meeting at 1:55pm

PCLA-2023/9 Resolution: Carried (Edward Ah Toy/Claire Merrit)

- A. That the Service Delivery report is received and noted; and
- B. That the Pine Creek Local Authority provide feedback on core service delivery for the area.

10. QUESTIONS FROM THE PUBLIC

Nil



11. GENERAL BUSINESS

11.1 Local Authority Review Reference Group

Mayor and CEO updated the local authority regarding a reference group of which they are both members. Issues raised by regional councils in the reference group includes:

- land tenure issue
- local authority training
- flexibility of LAPF expenditure
- no proxies permitted

11.2 Bats

Bats continue to be a problem in the Pine Creek township.

Alan left the meeting at 2:14pm

11.3 Gold Rush

PCLA-2023/10 Resolution: Carried (**Gaye Lawrence/Claire Merritt**)

The Pine Creek Local Authority request that Council continue to support the Pine Creek Goldrush with in kind assistance.

12. CONFIDENTIAL

13. NEXT MEETING

The next meeting of the Pine Creek Local Authority will be held on Tuesday, 2 May 2023.



8. Council Response to Previous Minutes

8.1. Feedback from Council

Report Type Local Authority Reports
Department Chief Executive Office
Prepared by Manager of Executive Services, Michelle Griffin

Purpose

The purpose of this report is to provide feedback to the Pine Creek Local Authority from the relevant Ordinary Council meeting.

Recommendations

- A. That the Pine Creek Local Authority receive and note the feedback from Council

Regional Plan

Goal 1: Quality Leadership

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

Feedback

At their meeting on Tuesday, 28 February 2023, Council received the minutes of the Pine Creek Local Authority meeting held on 7 February 2023. Council endorsed the minutes and all resolutions as per the table below:

OCM-2023/28 Resolution: Carried (Cr Yvette Williams/Deputy Mayor Andrew McTaggart)

- A. That the minutes of the Pine Creek Local Authority meeting held on 7 February 2023 be adopted as a resolution of Ordinary Council; and
- B. That Council endorses resolution **PCLA-2023/4** The Pine Creek Local Authority extends an invitation to PowerWater to attend the next Pine Creek Local Authority meeting to discuss water issues.
- C. That Council endorses resolution **PCLA-2023/7** that the Pine Creek Local Authority have accepted the Election Commitment funding offer and commit a matching co-contribution as per the funding guidelines.
- D. That Council endorses resolution **PCLA-2023/8** for the council to obtain quotes for lighting options for the Pine Creek oval (to include fixed and mobile options).
- E. That Council notes resolution **PCLA-2023/10** and will continue to support the Pine Creek Goldrush with in-kind assistance.



Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



9. Correspondence

9.1. Correspondence

Recommendation

That the following Correspondence be noted.

1. 2023-01-24 OUTGOING Letter to Minister Lawler RE Tourist Rubbish in VDRC Region [**9.1.1** - 1 page]
2. 2023-04-11 INCOMING Letter regarding the litter disposal from visitors to Kakadu [**9.1.2** - 1 page]



Victoria Daly
REGIONAL COUNCIL

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24 January 2023

Hon Eva Lawler MLA

Minister for Infrastructure Planning and Logistics

Parliament House, Darwin NT 0800

GPO Box 3146, Darwin NT 0801

Via email: Minister.Lawler@nt.gov.au

Dear Minister,

RE: Disposal of tourist rubbish in Victoria Daly region following visits to Kakadu National Park

This letter is regarding the issues Victoria Daly Regional Council ('council') is facing with extensive litter disposal from tourists following their visits to Kakadu National Park.

Kakadu National Park covers almost 20,000 square kilometres and is one of the largest national parks in Australia. Tourists are encouraged to take rubbish with them when exiting the national park. Throughout the year, but particularly during the Northern Territory dry season, this means that rubbish makes it way to the Victoria Daly region and is often disposed of in Pine Creek.

The influx of tourist rubbish places pressure on the already limited waste management resources available to council. Rubbish bins within the community fill up and overflow with travellers passing through. Council has also received complaints of travellers disposing of rubbish in residential bins.

Council understands that conserving a National Park with such a vast area comes with its challenges. I am writing to open a dialogue with the Department of Infrastructure, Planning and Logistics to develop a solution to this ongoing issue that council faces.

My office can be contacted at executive@vicdaly.nt.gov.au with any correspondence or to make meeting arrangements.

Yours faithfully,

Brian Pedwell - MAYOR

Walangeri Ward - Yarralin

Victoria Daly Regional Council

MOVING FORWARD TOGETHER



MINISTER FOR INFRASTRUCTURE, PLANNING AND LOGISTICS

Parliament House
State Square
Darwin NT 0800
minister.lawler@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8936 5566
Facsimile: 08 8936 5616

Mr Brian Pedwell
Mayor
Victoria Daly Regional Council

Via email: executive@vicdaly.nt.gov.au


Dear Mr Pedwell

Thank you for your letter regarding the litter disposal from visitors to Kakadu National Park. The waste management along roads within Kakadu National Park is not a function of the Department of Infrastructure, Planning and Logistics (the Department), this comes under the control of Parks Australia.

I am advised the Department maintains a number of roadside rest areas and truck parking bays on the Stuart Highway and other major roads. Bins are provided at these rest areas and truck parking bays for the users of these road side stops.

The Department experiences frequent issues of rubbish dumping at these road side stops. The Darwin region contract for maintenance of road side stops is performance based and the Contractor is required to attend site and remove rubbish as often as required to meet intervention levels. The Contractor currently attends sites along the Stuart Highway to remove rubbish at least a minimum of twice per week. The Katherine region contract is based on a fixed frequency with rubbish removed twice per week.

The provision of additional bins (or larger bins) to cater for dumping of rubbish by passing motorists / tourists would detract from the amenity of these road stops and compromise their function for drivers to stay for fatigue management.

Yours sincerely

EVA LAWLER

11 APR 2023



10. Reports

10.1.1. Pine Creek Council Operations Manager Report

Report Type Council Operations Manager Report
Department Community Council Operations Council Operations
Prepared by Council Operations Manager - Pine Creek

Purpose

To update the Pine Creek Local Authority on Council's actions.

Recommendations

- A. That the Pine Creek Council Operations Manager Report report is received and noted

Regional Plan

Goal 1: Quality Leadership

- 1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees
- 1.2 - Support and train elected regional representatives
- 1.3 - Comply with all statutory, regulatory and reporting requirements
- 1.4 - Create and implement an external communications plan which informs stakeholders of Council's activities
- 1.5 - Advocate on behalf of the region to address regional disadvantage
- 1.6 - Develop an overall responsible reporting structure to enable Council to review the implementation and success or otherwise of the Strategic Plan and its objectives

Events and Activities

Anzac Day 25th April, dawn service. Attended by 3 RAAF personnel, Pine Creek Police and Pine Creek FERGS and principal of Pine Creek Primary School, Councilor Williams and approx. 30 towns people . This was followed by a Shotgun Breakfast at Lazy Lizard, RAAF done a flyover at 9.30am.

Community Events

IWD held 8th March.

Vacant Positions (VDRC in Community)

Temp fill at the library while Kathryn takes leave
Temp fill for COAM for 3 months
2 x vacancies in Community Patrol
1 perm part time position with Council Operations

Maintenance Buildings and Fixed Assets

All drains cleaned in Council buildings.



Old flashing has been assessed on the hall as it leaks badly when it rains, waiting on a quote to repair.

Doors and locks to be repaired at the MRC.

Electrical faults repaired in the hall from leaking flashing wetting wiring constantly.

Plant and Equipment

All vehicles and plant have been serviced when required

Regional Plan Project Priorities

- Water bubbles in Parks- requested PWC staff to attend LA meeting 2nd May, see attached email. Have not had a response of anyone attending.
- Community Murals is still being researched by LA member.
- The playground installation has been delayed by problems with equipment, painted surfaces were an issue and had to be replaced.
- Welcome to Pine Creek Signs: I need more information on the design.
- BBQ's in Parks, need to have a decision on what type, gas or electricity.
- Beautification of Water Gardens & recycling water: Pond clean-up will commence in May.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. PC COM 1 _Email to PowerWater [**10.1.1.2** - 1 page]
2. PC COM 2 _Email to PowerWater [**10.1.1.3** - 1 page]

From: Shane Papworth <Shane.Papworth@powerwater.com.au>
Sent: Tuesday, February 7, 2023 4:19 PM
To: Tanya Brown <Tanya.Brown@vicdaly.nt.gov.au>
Cc: Jessica Stuart <Jessica.Stuart@powerwater.com.au>; Daniel Loble <Daniel.Loble@powerwater.com.au>; Trevor Durling <Trevor.Durling@powerwater.com.au>; Dan McIvor <Dan.McIvor@powerwater.com.au>; Steven Porter <Steven.Porter@powerwater.com.au>; Joel Spry <Joel.Spry@powerwater.com.au>
Subject: RE: Pine Creek Local Authority request

Hi Tanya,

I would love the chance to come down & discuss water security. As you know from previous discussions provision of water supply to Pine Creek is challenging, & we do have much we would like to talk about. But it's unfortunate timing as I'll be away on long service leave.

I'll give you a call in the next week to update you, and I'll discuss with others (copied) whether somebody might be willing and able attend the LA meeting.

Cheers,
Shane

From: Tanya Brown <Tanya.Brown@vicdaly.nt.gov.au>
Sent: Tuesday, 7 February 2023 3:12 PM
To: Shane Papworth <Shane.Papworth@powerwater.com.au>
Cc: Christy Colling <Christy.Colling@vicdaly.nt.gov.au>
Subject: Pine Creek Local Authority request

Hi Shane,

Is it possible for you to attend the next Local Authority meeting in Pine Creek which is pencilled in for Tuesday 2nd May 2023 at 12.30pm. The community wants to be updated on water security.

Many thanks
Cheers



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Subject: FW: Pine Creek water security

From: Jessica Stuart <Jessica.Stuart@powerwater.com.au>
Sent: Wednesday, April 26, 2023 2:46 PM
To: Tanya Brown <Tanya.Brown@vicdaly.nt.gov.au>
Subject: RE: Pine Creek water security

Hi Tanya,

I wont be able to attend the meeting next week. Can you please let me know if this is still of interest for the following meeting and I will do my best to move things around so I can attend.

Thanks,
Jess.

From: Tanya Brown <Tanya.Brown@vicdaly.nt.gov.au>
Sent: Thursday, 20 April 2023 1:36 PM
To: Jessica Stuart <Jessica.Stuart@powerwater.com.au>
Subject: Pine Creek water security

Hi Jessica,
Im reaching out because i originally emailed Shane Papworth but he is since on LSL. The Pine Creek Local Authority members would like some one to attend the meeting on 2nd May at Pine Creek to discuss the towns water security.
please advise if yourself or someone else is able to attend as I need to put into the agenda,
cheers



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10.2.1. Pine Creek Finance Report for period ending 31 March 2023

Report Type **Officer Report For Information**
Department **Financial Services**
Prepared by **Senior Accountant, Jackson Bernard**

Recommendations

- A. That the Pine Creek Local Authority receive and note the finance report.

Regional Plan

Not Applicable

Council officer conflict of interest declaration

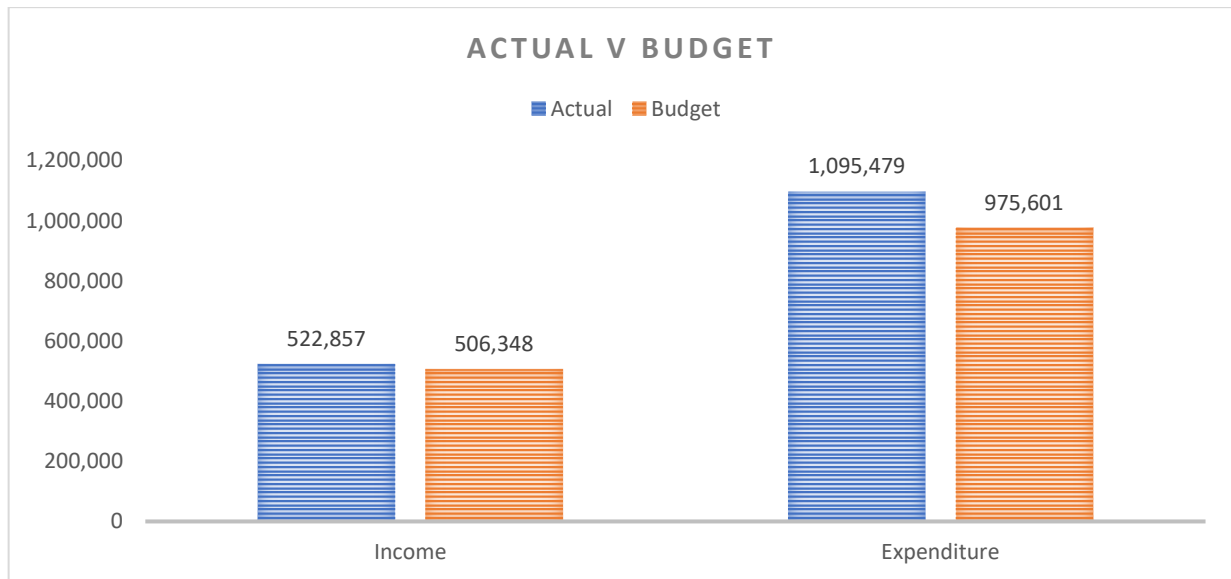
We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

- 1. Pine Creek [**10.2.1.1** - 2 pages]

Actual v Budget for Pine Creek Community as at 31 March 2023

OPERATING INCOME	YTD Actuals \$	YTD Budget \$	YTD Variance \$	
Rates	-	-	-	
Charges	-	-	-	
Fees and Charges	8,416	21,150	(12,734)	Incomes expected from NDIS and Hire of equipment are less than anticipated.
Operating Grants and Subsidies	501,632	466,848	34,784	Grant received in advance
Interest / Investment Income	-	-	-	
Commercial and Other Income	12,809	18,350	(5,541)	Reimbursement from Mango plantation was less than what was budgeted for
	-	-	-	
TOTAL OPERATING INCOME	522,857	506,348	16,509	
OPERATING EXPENDITURE				
Employee Expenses	482,113	573,205	(91,092)	The underspends is due to vacant positions in Pine Creek
Materials and Contracts	273,591	397,333	(123,742)	The major underspends on contractors (labour, plumbing and Structural) and repairs and maintenance
Elected Member Allowances	-	-	-	
Elected Member Expenses	-	-	-	
Council Committee & LA Allowances	3,497	4,403	(906)	
Council Committee & LA Expenses	392	660	(268)	
Depreciation, Amortisation, and Impairment	-	-	-	
Other Expenses	-	-	-	
Motor vehicle leases/Facilities costs and Administration costs	335,885	-	335,885	
TOTAL OPERATING EXPENDITURE	1,095,479	975,601	119,877	
OPERATING SURPLUS / DEFICIT	(572,622)	(469,253)	(103,369)	



As of 31 March 2023, Council has spent \$1,238,661 on three projects in Pine Creek. Waste management facility upgrade and fencing the site are completed.

Capital works	Actual as 31/03/2023	Budget	Status	Expenditure is funded by
Waste management facility Upgrade-Pine Creek	1,064,347	1,095,777	Completed	Council reserves and grant
New playground-Pine Creek	49,475	150,000	work in progress	Grant
Pine Creek Waste Management Site Fencing	124,839	124,839	Completed	Grant

1,238,661 1,370,616



10.2.2. Pine Creek Projects

Report Type Local Authority Reports
Department Corporate Services
Prepared by Senior Accountant

Purpose

The purpose of this report is to provide an update on the Local Authority Project Funding (LAPF) that has been spent or committed, and to provide an overview of funds available for future projects.

Recommendations

- A. That the Pine Creek Projects is received and noted
- B. That the Pine Creek Local Authority consider projects for investigation

Local Authority Project Funding

Funds Spent financial year

\$11,081 of LAPF has been spent this financial year

Funds Committed

\$102,774 of LAPF is committed to projects.

Funds Available

\$16,630 of LAPF is available for future projects

The Pine Creek Local Authority is encouraged to discuss and consider suitable projects to be funded with the remaining LAPF.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. Local Authority funded projects [10.2.2.1 - 1 page]

Local Authority funded projects

Fund Carried forward from last financial year	72,504
Grant expected to be received this financial year	46,900
	<u>119,404</u>
Funds committed to projects	-102,774
Funds available for future projects	<u><u>16,630</u></u>

Project Name	Resolution passed on	Funds Committed to project	Funds spent to date	Remaining funds available	Status
Build a signage on the Northern and Southern entrances- Pine Creek	2-Mar-21	20,000	-	20,000	Remains open
Two Troppo Bird Hides	7-Oct-22	31,606	10,240	21,366	Work in progress
Orange oil	resolution: PCLA- 2022/12: 50LB212	500	173	327	Completed
Development of minor infrastructures		50,000	-	50,000	Remains open
Senior Christmas Party		668	668	-	Completed
		<u>102,774</u>	<u>11,081</u>	<u>91,693</u>	



10.3.2. Action Items

Report Type Local Authority Reports
Department Chief Executive Office
Prepared by Manager of Executive Services, Michelle Griffin

Purpose

To provide an update on Pine Creek Local Authority action items.

Recommendations

- A. That the Pine Creek Local Authority receive and note the action items update.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. 20230502 Action Items Report PCLA [10.3.2.1 - 3 pages]

ACTION REGISTER

Pine Creek Local Authority – MAY 2023



Victoria Daly
REGIONAL COUNCIL

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
07/02/2023	Pine Creek Oval Lighting	Resolution: PCLA-2023/8 Resolution: OCM-2023/28 That Council endorses resolution PCLA-2023/8 for the council to obtain quotes for lighting options for the Pine Creek oval (to include fixed and mobile options).	Matthew Cheminant, Tanya Brown	17/03/2023 Matthew Cheminant Grant application in progress 20/03/2023 Tanya Brown emailed All Regions electrical for a cost estimate on supplying and installing lighting at the oval on 7.2.2023	In progress
07/02/2023	Election Commitment Funding Offer	Resolution PCLA-2023/7 Resolution: OCM-2023/28 That Council endorses resolution PCLA-2023/7 that the Pine Creek Local Authority have accepted the Election Commitment funding offer and commit a matching co-contribution as per the funding guidelines.	Matthew Cheminant, Tanya Brown		In progress
07/02/2023	Invitation to PowerWater	Resolution PCLA-2023/4 Resolution: OCM-2023/28 That Council endorses resolution PCLA-2023/4 The Pine Creek Local Authority extends an invitation to PowerWater to attend the next Pine Creek Local Authority meeting to discuss water issues	Matthew Cheminant, Tanya Brown	20/03/2023 Tanya Brown emailed PWC on 7th February 2023 to Shane Papworth to update on Pine Creek water security. Waiting for confirmation on attendance.	Awaiting external response
02/03/2021	Signage at both entrances to Pine Creek	That the Local Authority commit \$20,000 to have signage built at both entrances to Pine Creek.	Matthew Cheminant, Tanya Brown	Update will be provided by COM at the meeting	In progress
02/08/2022	Orange Oil	PCLA-2022/12 That Local Authority commit \$500 to purchase Orange Oil to be trialed in one pond of the Water Gardens to combat Salvinia Weed	Matthew Cheminant, Tanya Brown	Project cost \$173 PCLA requested that the project remain ongoing.	Ongoing
29/11/2022	Troppo Bird Hides	Resolution: OCM-2022/183 A. That the minutes of the Pine Creek Local Authority meeting held on 7 November 2022 be adopted as a resolution of Ordinary Council; and B. That Council endorse the following Pine Creek Local Authority resolution: • PCLA-2022/26 That the Local Authority pay the variance of \$31,605.50 to build and install two Troppo Bird Hides.	Matthew Cheminant, Tanya Brown	24/01/2023 Keira Townsend Confirmation of location of signs is being finalised and a request to DIPL to approve installation under our Occupation License has been submitted. The builder has been instructed to commence construction. Katherine signs are ready to develop the visuals for the signs. Expecting project completion by end of April just in time for the tourists.	In progress

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
29/11/2022	Nomination of Clare Merritt to the Pine Creek Local Authority	Resolution: OCM-2022/188 A. That Council endorses the Nomination of Clare Merritt to the Pine Creek Local Authority	Michelle Griffin	23/01/2023 Michelle Griffin Register and website updated.	Completed
29/11/2022	Nomination of John Lee to the Pine Creek Local Authority	Resolution: OCM-2022/189 A. That Council endorses the Nomination of John Lee to the Timber Creek Local Authority	Michelle Griffin	23/01/2023 Michelle Griffin Register and website updated.	Completed
13/12/2022	Nomination of Lance Lawrence to the Pine Creek Local Authority	Resolution: OCM-2022/206 A. That the report Nomination of Lance Lawrence to the Pine Creek Local Authority is received and noted B. Council approves Lance Lawrence nomination to join the Pine Creek Local Authority	Michelle Griffin	23/01/2023 Michelle Griffin Register and website updated	Completed
13/12/2022	General Business 13.1 PCLA - senior Christmas party	Resolution: OCM-2022/209 Pine Creek LA has asked for approval for \$1000 from LA funds to go to the seniors' Christmas Party.	Jackson Bernard, Tanya Brown	24/01/2023 Michelle Griffin Christmas Party was held on 16 December 2023. Project completed and successful. \$668 expended.	Completed



10.4.1. Repeal of VDRC By-Laws

Report Type Local Authority Reports

Department Governance Services Corporate Services

Prepared by Governance Manager

Purpose

This report is an information paper regarding the repeal of Victoria Daly Regional Council (VDRC) By-Laws.

Recommendations

- A. That the report Repeal of VDRC By-Laws is received and noted

Key Issues

VDRC are in the final stages of repealing the following By-Laws;

- *Pine Creek Community Government Council (Litter and Flammable and Noxious Weeds &c) By-Laws 1989;*
- *Pine Creek (Control of Dogs) By-Laws 1992;*
- *Pine Creek (Control of Dogs) Amendment By-Laws 1995;*
- *Timber Creek Community Government Council By-Laws 2000.*

Background

VDRC started the process of repealing the VDRC By-Laws for Pine Creek & Timber Creek on 24 March 2020. In late November 2022, Council was advised by the department that due to the changes in the Local Government Act (the Act), that Council was required to undertake a new process in line with the new Act to complete the process. In December 2022 the Department of the Chief Minister and Cabinet released the consultation draft which allowed VDRC to recommence the process.

A notice advising the public of the By-Laws to be repealed was published on Council's website and in the Katherine Times and notices were displayed on the VDRC notice boards in Pine Creek, Timber Creek and Regional Office on 21 December 2022. The submission period was open for 21 days' closing on midnight 11 January 2023.

The council resolved to repeal the By-Laws at the Ordinary Council Meeting on the 31 January 2023. Notification of this resolution was sent through to the Minister Paech seeking the Ministers approval. On 9 March 2023 Minister Paech approved the repeal of the By-Laws in Pine Creek and Timber Creek which were published in the Government Gazette 14 March 2023.



Risk statement

No risk assessment has been carried out at this stage.

Council officer conflict of interest declaration

We the Author and Approving Officer, declare we do not have a conflict of interest in relation to this matter.

Attachments

1. S 13-14- March-2023 [**10.4.1.1** - 1 page]



Northern Territory of Australia

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Northern Territory of Australia

Interpretation Act 1978

Notification of Making of By-Laws under *Local Government Act 2019*

I, Chanston James Paech, Minister for Local Government, under section 63A(2)(a)(ii) of the *Interpretation Act 1978*, give notice that the Victoria Daly Regional Council has made the following by-laws under section 275(1) of the *Local Government Act 2019*:

Subordinate Legislation No. 2 of 2023:

*Victoria Daly Regional
Council (Pine Creek and
Timber Creek By-laws)
Repeal By-laws 2023*

Copies of the by-laws may be obtained from the Northern Territory Legislation website at: <http://legislation.nt.gov.au/>.

C. J. Paech
Minister for Local Government

Dated 9 March 2023



11. Questions from the Public

12. General Business

1. Feral cats
2. Members who no longer reside in Pine Creek

13. Next Meeting

The next Meeting of Pine Creek Local Authority will be held 1 August 2023.