



Victoria Daly
REGIONAL COUNCIL

AGENDA

SPECIAL

**TIMBER CREEK LOCAL AUTHORITY MEETING
TO BE HELD ON FRIDAY 14 APRIL 2023
AT 3:00 PM
AT THE TIMBER CREEK COUNCIL OFFICE
VDRC OFFICE**

MEMBERS

Larry McLaughlin
Cecelia McKenzie
Coralie Myers

Rebecca Myers
John Horgan
Felicity McLaughlin
Councillor Shirley Garlett



VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

No responsibility is implied or accepted by the Victoria Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Victoria Daly Regional Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Victoria Daly Regional Council during the Course of any meeting is not intended to be and is not taken as notice of approval from the Victoria Daly Regional Council.

The Victoria Daly Regional Council advises that anyone who has any application lodged with the Victoria Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Victoria Daly Regional Council in respect of the application.

A handwritten signature in black ink, appearing to read 'BH', followed by a long horizontal flourish.

Brian Hylands
Chief Executive Officer



TABLE OF CONTENTS

1. Meeting Opening	4
2. Welcome	4
3. Attendance and Apologies	4
3.1. Attendees.....	4
3.2. Apologies and Absentees	4
4. Disclosure of Interest.....	4
5. Resignations, Terminations and Nominations	4
5.1. Resignations	4
5.1.1. Resignation of Chris Flood from the Timber Creek Local Authority...	4
5.2. Terminations	5
5.3. Nominations.....	5
5.3.1. Nominations of Marilla Appleby to the Timber Creek Local Authority	5
5.3.2. Nomination of Beatty Retchford to the Timber Creek local Authority	7
6. Confirmation of Minutes	9
6.1. Provisional Timber Creek Local Authority meeting held on 21 February 2023	9
7. Next Meeting	17



1. Meeting Opening

2. Welcome

3. Attendance and Apologies

3.1. Attendees

3.2. Apologies and Absentees

4. Disclosure of Interest

5. Resignations, Terminations and Nominations

5.1. Resignations

5.1.1. Resignation of Chris Flood from the Timber Creek Local Authority

Report Type Resignation
Prepared by Manager of Executive Services

Background

Chris Flood no longer resides in Timber Creek and therefore has put forward his resignation.

Recommendation

That the Resignation of Chris Flood from the Timber Creek Local Authority is accepted.

Attachments

Nil



5.2. Terminations

5.3. Nominations

5.3.1. Nominations of Marilla Appleby to the Timber Creek Local Authority

Report Type Nomination
Prepared by Manager of Executive Services

Recommendation

That the Nominations of Marilla Appleby to the Timber Creek Local Authority is received and accepted.

Attachments

1. 20230221 TCLA NOM APPLEBY, Marilla Redacted [**5.3.1.1** - 1 page]



Victoria Daly
REGIONAL COUNCIL

Local Authority Nomination Form

Name of Nominee: Marilla Appleby

Community: Timber Creek Date: 21/2/23.

Local Authority you are nominating for (please tick)

- | | |
|--|-------------------|
| <input type="checkbox"/> Pine Creek Local Authority | Pine Creek Ward |
| <input type="checkbox"/> Daly River Local Authority | Milngin Ward |
| <input type="checkbox"/> Amanbidji Local Authority | Timber Creek Ward |
| <input type="checkbox"/> Bulla Local Authority | Timber Creek Ward |
| <input checked="" type="checkbox"/> Timber Creek Local Authority | Timber Creek Ward |
| <input type="checkbox"/> Yarralin / Pigeon Hole Local Authority | Walangeri Ward |
| <input type="checkbox"/> Kalkarindji / Daguragu Local Authority | Daguragu Ward |

Contact Information

Contact Number: [REDACTED]

Email: [REDACTED]

Postal Address: [REDACTED]

Please explain why you would be a good candidate for your Local Authority:

Interested in Community development.

Please explain the position you hold in your community and how it will assist in decision making:

Remote Area Nurse.

Other information to support your nomination:

[REDACTED]

Signature of Nominee: [REDACTED]

Nomination endorsed by Council

Date:

Resolution:



5.3.2. Nomination of Beatty Retchford to the Timber Creek local Authority

Report Type Nomination
Prepared by Manager of Executive Services

Recommendation

That the Nomination of Beatty Retchford to the Timber Creek local Authority is received and accepted.

Attachments

1. 20230303 TCLA NOM RETCHFORD, Beatty Redacted [5.3.2.1 - 1 page]



Victoria Daly
REGIONAL COUNCIL

Name of Nominee: BEATTY RETCHFORD

Community: TIMBER CREEK Date: 03-03-23

Local Authority you are nominating for (please tick)

- | | |
|--|-------------------|
| <input type="checkbox"/> Pine Creek Local Authority | Pine Creek Ward |
| <input type="checkbox"/> Daly River Local Authority | Milngin Ward |
| <input type="checkbox"/> Amanbidji Local Authority | Timber Creek Ward |
| <input type="checkbox"/> Bulla Local Authority | Timber Creek Ward |
| <input checked="" type="checkbox"/> Timber Creek Local Authority | Timber Creek Ward |
| <input type="checkbox"/> Yarralin / Pigeon Hole Local Authority | Walangeri Ward |
| <input type="checkbox"/> Kalkarindji / Daguragu Local Authority | Daguragu Ward |

Contact Information

Contact Number: [REDACTED]

Email: [REDACTED]

Postal Address: [REDACTED]

Please explain why you would be a good candidate for your Local Authority:

I HAVE PREVIOUS EXPERIENCE IN LOCAL GOVERNMENT
GOVERNANCE, ADMINISTRATION, REGIONAL SERVICES

Please explain the position you hold in your community and how it will assist in decision making:

NLC RANGER COORDINATOR ALLOWS ME TO BE
INTERACTIVE WITH ALL COMMUNITY MEMBERS AND SERVICES
PROVIDERS

Other information to support your nomination:

I HAVE A DIVERSE BACKGROUND OF WORKING IN ALL
LEVELS OF GOVERNMENT AND LIVING IN REMOTE AREAS

Signature of Nominee: [REDACTED]

Nomination endorsed by Council	Date:	Resolution:
--------------------------------	-------	-------------



6. Confirmation of Minutes

6.1. Provisional Timber Creek Local Authority meeting held on 21 February 2023

Recommendation

- A. That the minutes of the Provisional Timber Creek Local Authority meeting held on 21 February 2023 be taken as read and be accepted as a true record of the meeting.
- B. That all resolutions of the provisional meeting held on 21 February 2023 be adopted as resolution of the Timber Creek Local Authority.

Attachments

1. 20230221 TCLA MIN unconfirmed [6.1.1 - 7 pages]



MINUTES

TIMBER CREEK LOCAL AUTHORITY PROVISIONAL MEETING
HELD ON TUESDAY 21 FEBRUARY 2023
AT 3:00 PM
AT THE TIMBER CREEK COUNCIL OFFICE
VDRC Office



Victoria Daly
REGIONAL COUNCIL

MINUTES
Timber Creek Local Authority Meeting Tuesday 21 February 2023

VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

No responsibility is implied or accepted by the Victoria Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Victoria Daly Regional Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Victoria Daly Regional Council during the Course of any meeting is not intended to be and is not taken as notice of approval from the Victoria Daly Regional Council.

The Victoria Daly Regional Council advises that anyone who has any application lodged with the Victoria Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Victoria Daly Regional Council in respect of the application.

A handwritten signature in black ink, appearing to read 'BH', with a long horizontal flourish extending to the right.

Brian Hylands
Chief Executive Officer



Victoria Daly
REGIONAL COUNCIL

MINUTES
Timber Creek Local Authority Meeting Tuesday 21 February 2023

1. MEETING OPENING

Section 98(2) of the Local Government Act 2019 states that a quorum at a meeting of a local authority consists of a majority of its members holding office at the time of the meeting. Five members are required to be present to reach quorum and only four were present for the meeting. A provisional meeting proceeded.

The Chairperson opened the provisional meeting at 3:15pm.

2. WELCOME

Chairperson welcomed members and visitors to the meeting.

3. ATTENDANCE AND APOLOGIES

3.1. Attendees

MEMBERS

Chairperson	Coralie Myers
Member	Rebecca Myers
Member	John Horgan
Member	Chris Flood

STAFF AND MAYOR

Chief Executive Officer	Brian Hylands
Council Operations Manager	Paul Buckley
Council Operations Assistant Manager	Renee Croton
Director of Council Operations	Matthew Cheminant
Manager of Executive Services	Michelle Griffin (minute taker)
PR and Communications Officer	Maggie Coggan

GUESTS

Katherine West Health	Katherine Drummond
Katherine West Health	Marilla Appleby
Community member	Tristram Holcombe

3.2. Apologies and Absentees

Apologies: Cecelia McKenzie

Absent: Cr Shirley Garlett, Darryl Darby, Larry McLaughlin

Leave of Absence: Nil

4. DISCLOSURE OF INTEREST

There were no declarations of interest at this meeting.



5. RESIGNATIONS, TERMINATIONS AND NOMINATIONS

5.1. Resignations

Nil

5.2. Terminations

Nil

5.3. Nominations

TCLA-2023/1 Resolution: Carried (John Horgan/Rebecca Myers)

That the Timber Creek Local Authority received endorse the nomination of Tristram Holcombe and request Council accept the nomination.

6. PRESENTATIONS AND TRAINING

6.1. Local Authority Training - Roles and Responsibilities

The Chairperson thanked Michelle Griffin and the Department of Chief Minister and Cabinet for the information on local authority roles and responsibilities.

6.2. Australian Electoral Commission - Indigenous Electoral Participation Program

Australian Electoral Commission guests did not attend.

7. CONFIRMATION OF MINUTES

7.1. Timber Creek Local Authority Meeting held on 15 November 2023

TCLA-2023/2 Resolution: Carried (Rebecca Myers/Coralie Myers)

That the minutes of the Timber Creek Local Authority Meeting held on 15 November 2023 be taken as read and be accepted as a true record of the meeting.

8. COUNCIL RESPONSE TO PREVIOUS MINUTES

8.1. Council Response to Previous Minutes

TCLA-2023/3 Resolution: Carried (Coralie Myers/Rebecca Myers)

That the Timber Creek Local Authority receive and note the feedback from Council



9. REPORTS

9.1 Council Operations Manager Report

TCLA-2023/4 Resolution: Carried (Chris Flood/John Horgan)

That the Council Operations Manager report is received and noted

9.2. Finance Report for six months period ending 31st December 202

TCLA-2023/5 Resolution: Carried (John Horgan/Chris Flood)

That the Finance Report for six months period ending 31st December 2022 is received and noted

9.3. Local Authority Project Funding Update

TCLA-2023/6 Resolution: Carried (John Horgan/Coralie Myers)

- A. That the Local Authority Project Funding Update is received and noted
- B. That the Timber Creek Local Authority agrees to accept the election commitment funding offer and commit a matching co-contribution as per the funding guidelines; and
- C. That the Timber Creek Local Authority will commit their remaining LAPF funds of \$30,000 and the TCLA request that council contributes \$20,000 to allow for the maximum \$50,000 co-contribution offer.

Action: The VDRC contracts manager to be invited to the next Local Authority meeting to discuss playground options for local authority projects.

9.4. Action Items

TCLA-2023/7 Resolution: Carried (Rebecca Myers/Chris Flood)

That the Timber Creek Local Authority receive and note the action items update

9.5. Service Delivery

TCLA-2023/8 Resolution: Carried (Coralie Myers/John Horgan)

That the Timber Creek Local Authority receive and note the Service Delivery



Victoria Daly
REGIONAL COUNCIL

MINUTES
Timber Creek Local Authority Meeting Tuesday 21 February 2023

10. QUESTIONS FROM THE PUBLIC

Q1 - School zone signage

Member of public Tristram Holcombe put forward a question about school zone signage the Timber Creek School.

- Mr. Holcombe is requesting investigation into school zone signs and alerts to improve road safety for children and families walking to and from the school.

TCLA-2023/9 Resolution: Carried (Coralie Myers/Chris Flood)

The Timber Creek Local Authority request council write to the Timber Creek Police requesting that they conduct speed radar checks near the school to assist in safe driving particularly during drop off and pick up time.

Q2 - Town Pool

Member of public Tristram Holcombe put forward a question about possibility of a town pool.

- Local Authority member Chris Flood advised the members and guests of a project taking place which will include a pool available for public and advised that the project could be completed by next year.

Chairperson advised that she will investigate if any travelling instructors would consider running lessons at Timber Creek.

11. GENERAL BUSINESS

11.1 Women's Shelter

Action: An invitation to be extended to Noel and/or Joel to attend the next local authority meeting to discuss options for a women's shelter for the Timber Creek township.

11.2 Street Lights

Member John Horgan advised the local authority that NWA does not have the equipment to access and maintain streetlights. NWA will investigate and engage a contractor to remedy broken lights in the areas that NWA is responsible for.

11.3 International Women's Day

Chairperson Coralie Myers advised that she is running a women's day event in Timber Creek.



11.4 Timber Creek Festival

Chairperson Coralie Myers advised that the Timber Creek Festival will be held on 5 August (Picnic Day weekend) to allow for people to travel from surrounding townships and communities.

12. CONFIDENTIAL

Nil

13. NEXT MEETING

The next Meeting of Timber Creek Local Authority will be held Tuesday, 16 May 2023.

Meeting closed at 4:39pm

This page and the preceding six (6) pages are the minutes of the provisional meeting of the Timber Creek Local Authority held on Tuesday, 21 February 2023.



7. Next Meeting

The next Meeting of Timber Creek Local Authority will be held 16 May 2023.