



Victoria Daly
REGIONAL COUNCIL

AGENDA

**ORDINARY MEETING OF COUNCIL
TO BE HELD ON TUESDAY 28 FEBRUARY 2023
AT 9:00 AM
AT THE REGIONAL OFFICE - KATHERINE
18 PEARCE STREET KATHERINE**

COUNCILLORS

Mayor Brian Pedwell - Walangeri Ward
Deputy Mayor Andrew McTaggart – Milngin Ward
Councillor Yvette Williams - Pine Creek Ward
Councillor Georgina Macleod - Daguragu Ward
Councillor Shirley Garlett - Timber Creek Ward

Chief Executive Officer

Brian Hylands



Our Vision

Council's vision for the Victoria Daly region is ***"Moving Forward Together"***, becoming a well respected and recognised leader within Australia's Local Government. Council aims to work towards developing a broad range of strategies that will help shape its vision for the region through excellent service delivery and community engagement; assisting to build one of the most sustainable, vibrant and diverse regions in Australia. The Council strives to form partnerships that ensure strategic goals are met.

Our Values

The key core values and principles that are integral in achieving our vision are Respect, Integrity, Honesty, Openness and Equality

Our Goals

The Council aims toward ensuring all communities are strong, safe and healthy; abundant with respect for culture and heritage. The Council aspires to provide good governance, leadership and advocacy and work towards building a strong regional economy by promoting local employment and high quality services within financial resources. The Council is also striving towards maintaining and developing Council assets, natural resources and country.



VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

No responsibility is implied or accepted by the Victoria Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Victoria Daly Regional Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Victoria Daly Regional Council during the Course of any meeting is not intended to be and is not taken as notice of approval from the Victoria Daly Regional Council.

The Victoria Daly Regional Council advises that anyone who has any application lodged with the Victoria Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Victoria Daly Regional Council in respect of the application.

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Brian Hylands
Chief Executive Officer



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1. Present

2. Apologies

3. Presentations - Deputations - Petitions

Nil

4. Public Question Time

5. Disclosure of Interest - Councillors and Staff



6. Confirmation of Minutes

6.1. Ordinary Council Meeting held on 31 January 2023

Recommendation

That the minutes of the Ordinary Council Meeting held on 31 January 2023 be taken as read and be accepted as a true record of the meeting.

Attachments

1. 20230131_OCM_MIN_unconfirmed [6.1.1 - 14 pages]



MINUTES

**ORDINARY MEETING OF COUNCIL
HELD ON TUESDAY 31 JANUARY 2023
AT 9:00 AM
AT THE REGIONAL OFFICE - KATHERINE
18 Pearce Street, Katherine NT 0850**



Victoria Daly
REGIONAL COUNCIL

MINUTES
Ordinary Meeting of Council Tuesday 31 January 2023

VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

No responsibility is implied or accepted by the Victoria Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Victoria Daly Regional Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

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Brian Hylands
Chief Executive Officer



Victoria Daly
REGIONAL COUNCIL

MINUTES
Ordinary Meeting of Council Tuesday 31 January 2023

The meeting opened the time being 09:09am.

1. PRESENT

Elected Members Present

Mayor (Chair)
Deputy Mayor
Councillor
Councillor
Councillor

Brian Pedwell
Andrew McTaggart
Shirley Garlett
Yvette Williams (via Microsoft Teams)
Georgina Macleod

Staff Present

Chief Executive Officer
Manager of Executive Services
Director of Corporate Services
Director of Council Operations
Regional Manager Operations
Council Operations Manager Nauiyu
Council Operations Manager Pine Creek
Council Operations Manager Timber Creek
Council Operations Manager Kalkarindji

Brian Hylands
Michelle Griffin (minute taker)
Trudy Braun
Matthew Cheminant
Jocelyn Moir
Pat Hollowood
Tanya Brown
Paul Buckley
Allen Hawke

2. APOLOGIES

Nil

3. PRESENTATIONS - DEPUTATIONS - PETITIONS

Nil

4. DISCLOSURE OF INTEREST - COUNCILLORS AND STAFF

There were no disclosures of interest at this meeting.

5. CONFIRMATION OF MINUTES

5.1 Ordinary Council Meeting held on 13 December 2022

OCM-2023/1 Resolution: Carried (Cr Macleod/Cr Williams)

That the minutes of the Ordinary Council Meeting held on 13 December 2022 be taken as read and be accepted as a true record of the meeting.

5.2 Special Council Meeting held on 20 December 2022



OCM-2023/3 Resolution: Carried (Cr Macleod/Cr Williams)

That the minutes of the Special Council Meeting held on 20 December 2022 be taken as read and be accepted as a true record of the meeting.

6. CALL FOR ITEMS OF GENERAL BUSINESS

1. Australia Post contractual arrangements.
2. Flood notification system/alert for Timber Creek and Watch Creek
3. Rubbish collection (remote housing)
4. Maintenance of verges North and South
5. Charging stations for electric vehicles (Pine Creek)
6. Lot 2 Wooliana Road
7. Invitation to EPA to attend VDRC local authority meetings.

7. MAYORAL REPORT

- Timber Creek floods during the Christmas break. Travelled to Timber Creek with the CEO to assess after flooding. Spent a week at Timber Creek during the recovery.
- Recommendation that Daniel Jones received a bravery award as he assisted in the evacuations from the Myatt community.
- Recommendation that Grahame Watts receive a bravery award (plus truck driver) for aiding in the rescue of Timber Creek resident Jan Star.
- Letter sent to relevant Ministers highlighting concerns such as lack of water and insufficient infrastructure.
- Thank you to VDRC staff, led by Paul Buckley, Leanne Buckley and Patricia McGilivray who worked over this period long after the communities that were displaced.
- Thank you to Lorraine Jones who volunteered to work alongside the Department of the Chief Minister and Cabinet.

MEETINGS ATTENDED:

- Meeting with Mayor Tony Jack and Marc Gardener (RGRC), along with LGANT president Lord Mayor Kon Vatskalis and CEO Sean Holden.
- Meeting with Maree DeLacey and other regional councils regarding Local Government Local Authority Review Implementation.

Councillor Garlett joined the meeting, the time being 09:29am.

OCM-2023/5 Resolution: Carried (Cr Macleod/Deputy Mayor McTaggart)

That the Mayoral report is received and noted.

OCM-2023/4 Resolution: Carried (Cr Garlett/Deputy Mayor McTaggart)

That Council recommend Daniel Jones and Graham Watts receive a bravery award for their commitment to ensuring community safety during the Timber Creek floods in December 2022.

OCM-2023/6 Resolution: Carried (Mayor Pedwell/Cr Garlett)



That Council request a Timber Creek community safety debrief by all services/agencies following the Timber Creek floods in December 2022.

OCM-2023/7 Resolution: Carried (Cr Macleod/Deputy Mayor McTaggart)

That Council write a letter of appreciation to all staff members who were involved in ensuring community safety throughout the flood event in Timber Creek.

8. CEO UPDATE

8.1. CEO Report

OCM-2023/8 Resolution: Carried (Cr Macleod/Cr Garlett)

That the CEO report be received and noted.

9. REPORTS TO COUNCIL

9.1. REPORTS FOR COUNCIL DECISION

9.1.1 Finance Committee

The meeting adjourned at 10:09am for long service award presentation followed by morning tea.

The meeting resumed, the time being 10:51am.

OCM-2023/9 Resolution: Carried (Deputy Mayor McTaggart/Cr Garlett)

- A. That the Finance Committee report is received and noted
- B. Council approves to abolish the Finance Committee

9.1.2 Cleaning Position

OCM-2023/10 Resolution: Carried (Cr Macleod/Deputy Mayor McTaggart)

- A. That the Cleaning Position report is received and noted
- B. That Council approves a position of part time cleaner, 25hrs per week, Regional Office Katherine

9.2. REPORTS FOR INFORMATION



Victoria Daly
REGIONAL COUNCIL

MINUTES
Ordinary Meeting of Council Tuesday 31 January 2023

9.2.1 Financial Report year to date 31st December 2022

OCM-2023/11 Resolution: Carried (Deputy Mayor McTaggart/Cr Williams)

That the report Financial Report year to date 31st December 2022 is received and noted.

10. ACTION SHEET

OCM-2023/12 Resolution: Carried (Cr Garlett/Deputy Mayor McTaggart)

- A. That the Action Items report is received and noted
- B. That council approve completed actions be removed from the action item list.

OCM-2023/13 Resolution: Carried (Mayor Pedwell/Cr Garlett)

That council approve to sell the dingo digger (asset number **20324**)

11. CORRESPONDENCE

OCM-2023/14 Resolution: Carried (Deputy Mayor McTaggart/Cr Garlett)

That the Correspondence register is received and noted

*The meeting adjourned for lunch, the time being 12:15pm.
The meeting resumed, the time being 1:02pm.*

12. GENERAL BUSINESS

12.1 Australia Post contractual arrangements

OCM-2023/15 Resolution: Carried (Deputy Mayor McTaggart/Cr Williams)

Councillor Macleod to table at LGANT an item regarding costs to Council associated with Australia Post customer service delivery.

12.2 Flood notification system/alert for Timber Creek and Watch Creek

Action item: Letter to DIPL regarding resolution **OCM-2023/16**

OCM-2023/16 Resolution: Carried (Cr Garlett/Deputy Mayor McTaggart)

Councillor Macleod to table at LGANT an item regarding flood early warning system for Timber Creek and Watch Creek.

12.3 Rubbish collection (remote housing)



Action: paper to February council meeting.

12.4 Maintenance of verges North and South - Follow up with DIPL

Action: Director of Operations to contact DIPL via email regarding council's concerns about community safety with the unkept growth on Main Terrace (North and South) in Pine Creek.

12.5 Charging stations for electric vehicles (Pine Creek)

Discussion took place regarding grant opportunities for electric vehicle charging station. Following discussions it was decided that perhaps private enterprise businesses would be better suited to applying for such grants.

12.6 Dheran Young Lot 2 Wooliana Road

OCM-2023/17 Resolution: Carried (Deputy Mayor McTaggart/Mayor Pedwell)

Letter to Minister for Local Government (cc Dheran Young and the Chief Minister) regarding Lot 2, Wooliana Road as a potential future site for waste management.

12.7 Invitation to EPA to attend VDRC local authority meetings

OCM-2023/18 Resolution: Carried (Cr Williams/Deputy Mayor McTaggart)

Council invites the Environmental Protection Agency (Cc Minister Moss) to all VDRC local authority meetings to explain their policies regarding landfill and penalties for illegal dumping.

12.8 LGANT Executive Meeting

OCM-2023/19 Resolution: Carried (Cr Garlett/Deputy Mayor McTaggart)

That Councillor Macleod attends the LGANT executive meeting in Darwin on 21 February 2023.

13. CONFIDENTIAL

OCM-2023/20 Resolution: Carried (Cr Macleod/Cr Garlett)

That pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

13.1. Minutes of the Confidential Ordinary Meeting held on 13 December 2022

Status 51(1)(c)(iv) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(c)(iv) of the *Local Government (General) Regulations 2021*, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to,



Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person

13.2. Minutes of the Special Confidential Ordinary Council Meeting held on 20 December 2022

Status 51(1)(c)(iv) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person

13.3. Register of Confidential Resolution - Review List

Status 51(1)(c)(iv) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person

OCMC-2023/3 Resolution: Carried (Deputy Mayor McTaggart/Cr Macleod)

- A. That the Register of Confidential Resolution - Review List is received and noted
- B. The following confidential resolutions to be released to the public;
 - OCMC-2022/24
 - OCMC-2022/25
 - OCMC-2022/28
 - OCMC-2022/29
 - OCMC-2022/30
 - OCMC-2022/31
 - OCMC-2022/32
 - OCMC-2022/34
 - OCMC-2022/35
 - OCMC-2022/36
 - OCMC-2022/37
 - OCMC-2022/38
 - OCMC-2022/39
 - OCMC-2022/40
 - OCMC-2022/41
 - OCMC-2022/43
 - OCMC-2022/44
 - OCMC-2022/45
 - OCMC-2022/48
 - OCMC-2022/50
 - OCMC-2022/51
 - OCMC-2022/53



- OCMC-2022/54
- OCMC-2022/56
- OCMC-2022/60
- OCMC-2022/61
- OCMC-2022/62
- OCMC-2022/63
- OCMC-2022/67
- OCMC-2022/68
- OCMC-2022/69
- OCMC-2022/70
- OCMC-2022/71
- OCMC-2022/72
- OCMC-2022/73
- OCMC-2022/74

OCMC-2022/24

- A. That the report Affixing of Common Seal to Contract of Sale for 4 Fitzner Road, Timber Creek is received and noted
- B. That Council approves affixing the Common Seal to the Contract of Sale for 4 Fitzner Road, Timber Creek (Lot 101, Town of Timber Creek)

OCMC-2022/25

- A. That the report Proposed New Council Office Building is received and noted
- B. The Council approves the purchase of a preowned demountable office complex to the value of less than \$1 million with funds in the 2022 / 2023 budget.

OCMC-2022/28

- A. That the report Council Policies CEO approved is received and noted
- B. The following policies are endorsed by the council *FIN001, FIN002, FIN003, FIN004, FIN005, FIN006, FIN007, FIN008, FIN010, FIN011, FIN012
- C. All Credit Card Transactions be tabled at the audit committee.

OCMC-2022/29

- A. That the report Confidential Review List is received and noted
- B. The following item numbers Council have approved by resolution to release the motions only. 11, 15, 27, 28, 30, 31, 32, 33, 34, 35, 36, 37, 40, 41, 42, 44, 45, 46, 47, 50, 51,52

OCMC-2022/30

- A. That the report Request to update service delivery is received and noted
- B. That Council approves the recommendation to remove the tick against the cemetery for Kalkarindji and Nauiyu in the Regional Plan 2022-23
- C. That Council approves recommendation to add a tick against cemetery for Timber Creek in the Regional Plan 2022-23

OCMC-2022/31

- A. That the report Delegation for CEO to write off debt is received and noted
- B. Council approves in retrospect the \$200 fee to be written off for the sale of 4 Fitzner Road to go through.
- C. Council approve Delegation Manual 2021-2025 to be amended so that the CEO has financial delegation to write off debt to the value of \$500.
- D. Any write-off debt is to be reported back to the Audit Committee

OCMC-2022/32



- A. That the report Amanbidji External Requests is received and noted
- B. (Amended 25/10/22 OCMC-2022/57) The house be gifted to the owner of the land - Nagurunguru Community Store Aboriginal Corporation (NCSAC), it is in the interest of the public for staffing purposes.
- C. As CDP is currently under review, no agreements can be made at this time.
- D. Preparing meals for age care clients - maybe considered on a contract basis.

OCMC-2022/34

- A. That the Nauiyu River Pump correspondence is received and noted
- B. That council renews the water extraction licence at Nauiyu (Licence 814147)

OCMC-2022/35

- A. That the report Council Policies CEO Approved is received and noted
- B. The following policies are endorsed by the council HR001, HR002, HR003, HR004, HR005, HR006, HR007&7a, HR008, HR009, HR010, HR011, HR012, HR013, HR014, HR015, HR016, HR017, HR019, HR020, HR021, HR022, HR023, HR024

OCMC-2022/36

- A. That the report Progress Report on Grant Applications is received and noted.

OCMC-2022/37

- A. That the report Certification of Local Authority Project Funding for the period ending 30 June 2022 is received and noted
- B. That Council notes the certification of Local Authority Project Funding for the period ending 30 June 2022

OCMC-2022/38

- A. That the report Acquittal of One-Off Grant 2021-22 Timber Creek Waste Management Facility is received and noted
- B. That Council notes the acquittal of the One-Off Grant received to construct a waste transfer station at Timber Creek

OCMC-2022/39

- A. That the report Acquittal of Waste and Resource Management grant received to undertake feasibility study for waste management is received and noted
- B. That Council notes the acquittal of the Waste and Resource Management (WaRM) grant received to undertake a feasibility study for waste management in the Victoria Daly region.

OCMC-2022/40

- A. That the report Acquittal of Local Government Priority Infrastructure Fund Grant 2020-2021 is received and noted
- B. Local Government Priority Infrastructure Fund grant awarded to Council to contribute toward the demolition and replacement of beyond repair staff housing at lot 55 Yarralin.

OCMC-2022/41

- A. That the report Acquittal of Waste and Resource Management (WaRM) grant 2021-2022 is received and noted
- B. That Council notes the acquittal of the Waste and Resource Management (WaRM) grant awarded to Council to contribute toward the construction of a waste transfer station at Pine Creek.



OCMC-2022/43

- A. That the report By-Laws is received and noted

AMENDMENT

- B. That Mayor Pedwell writes to Minister Paech on behalf of Council and residents of Pine Creek and Timber Creek seeking that the repeal by-laws proceed recognising the steps taken so far.

OCMC-2022/44

- A. That the report CEO's Contract is received and noted

AMENDMENT

- B. That Council approves the extension of Russell Andersons employment contract until 30 December 2022 or until a successful applicant is appointed to the position of CEO and a period of one month handover has taken place.

OCMC-2022/45

- A. That the report Appointment of new Chief Executive Officer is received and noted
- B. Council approves by resolution the agreed remuneration package for the CEO position from the meeting of the 26 July 2022.
- C. Council approves for the panel, Mayor Brian Pedwell, Deputy Mayor Andrew McTaggart, Councillor Yvette Williams, Councillor Shirley Garlett, Councillor Georgina Macleod and Amanda Haigh as the independent panel member for the CEO recruitment process.
- D. Council approves amendments to Policy LGP010 with policy to include leave entitlements.
- E. CEO R Anderson to research incoming CEO Contract and KPI's
- F. CEO contract for a term of two years, including 6-month probation. Contract is renewable by Council resolution.
- G. CEO is to be physically located in Katherine NT

OCMC-2022/48

- A. That the CDP report is received and noted
- B. That Council approved the attached Deed of variation NO. 3 to Project Schedule – Community Development Program 2019-2023. Common Seal to be added on approval.

OCMC-2022/50

- A. That the report Lot 58 Bulla Community is received and noted
- B. That Council approves further investigation into the offer made by NIAA.

OCMC-2022/51

- A. That the report Aerodrome Contract Nauiyu for the period of 36 months is received and noted
- B. The council accepts and endorses the Nauiyu aerodrome contract for the period of 36 months commencing from 01 November 2022 to 31 October 2025
- C. The council agrees to extend the validity period of the existing contract from 30 October to 7 November 2022 allowing DIPL to process the new contract.

OCMC-2022/53

- A. That the report Progress Report on Grant Applications is received and noted

OCMC-2022/54

- A. That the 2 Heron Crescent report is received and noted

OCMC-2022/56



Victoria Daly
REGIONAL COUNCIL

MINUTES
Ordinary Meeting of Council Tuesday 31 January 2023

- A. That the liquor commission be advised that as of 30 November 2022 Victoria Daly Regional Council (referred to as Shire in the license) will no longer require the liquor license for the Warnkurr Club at Kalkarindji; and
- B. That the Gurindji Corporation be advised at the same time; and
- C. That Gurindji Corporation be advised that they need to obtain their own license.

OCMC-2022/60

- A. That the report RSAS Yarralin - Annexure A - 4-GIAQU42 is received and noted
- B. That Council approves the draft Annexure for project ID 4-GIAQU42 RSAS Yarralin and approves signing of the final copy.

OCMC-2022/61

- A. That the report Policies to be removed from Policy Register is received and noted
- B. Approves the removal of the following policies from the policy register.
 - 1.1.24 Security – Personnel and assets
 - 1.10 Statutory Delegations
 - 3.1.01 Introduction to Accounting
 - 4.1.05 Availability of Services
 - 4.1.03 Animal Health
 - 4.1.01 Agency agreements

OCMC-2022/62

- A. That the report Progress Report on Grant Applications is received and noted

OCMC-2022/63

- A. That Council approves the sale of 2 Heron Crescent Katherine for \$570,000 and approves that the common seal be affixed to the contract of sale.

OCMC-2022/67

- A. That the report Australia Day Citizen of the Year Award Nominations is received and noted
- B. That Council nominates a recipient of Citizen of the Year and Community Event of the Year Australia Day awards for the communities of Kalkarindji, Pine Creek and Timber Creek.
- C. Pine Creek, Citizen Christopher Rankine-Johnson
- D. Timber Creek Young Citizen Coralie Myers (check age restrictions)
- E. Timber Creek Citizen Jan Starr
- F. Timber Creek Community Event Wirib Community Christmas Party 2022

OCMC-2022/68

- A. That the report is received and noted
- B. That Council cannot make a decision regarding the club operations until Alpa provides VDRC with a full financial audit and full stock take. VDRC to engage an independent auditor to review and report back to VDRC as per VDRC legal advice.

OCMC-2022/69

- A. That the report Remote Sport Program - Annual Funding Offer is received and noted
- B. That Council approves affixing of the Common Seal to the 2022-2024 Remote Sport Program Funding Agreement (RSP00021) offered by the Northern Territory Government

OCMC-2022/70

- A. That the report Audit and Risk Committee Minutes Unconfirmed 28 November 2022 is received and noted



- B. Council will formally write to Lowry's addressing the three points raised in the Management Letter dated 3 November 2022.

OCMC-2022/71

- A. That the report Audit and Risk Committee Minutes 30 March 2022 is received and noted

OCMC-2022/72

- A. That the report Audit and Risk Committee Minutes Provisional 30 May 2022 is received and noted

OCMC-2022/73

- A. That the report Audit and Risk Committee Minutes Special 8 November 2022 is received and noted

OCMC-2022/74

- A. That the report Progress Report on Grant Applications is received and noted

13.4. By-Laws Submission Review

Status 51(1)(e) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(e) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, subject to subregulation (3) - information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

13.5. Rates and Waste Charges Request (reclassification of property number 701477)

Status 51(1)(b) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(b) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.

13.6. Rates request - property 701489

Status 51(1)(b) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(b) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.

13.7. Warnkurr Club

Status 51(1)(c)(i) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(i) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person



Victoria Daly
REGIONAL COUNCIL

MINUTES
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13.8. Progress Report on Grant Applications

Status 51(1)(c)(iv) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person

13.9. Australia Post Contractual Information

Status 51(1)(c)(iv) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person

14. NEXT MEETING

The next Ordinary Council meeting will be held on Tuesday, 28 February 2023.

This page and the preceding thirteen (13) pages are the minutes of the Ordinary Council Meeting held on Tuesday, 31 January 2023.

Mayor Brian Pedwell



7. Call for Items of General Business

8. Mayoral Report



9. CEO Update

9.1. CEO report

Report Type Officer Report For Information

Prepared by Chief Executive Officer

Purpose

To inform the Elected Members of the CEO's activities between Council meetings.

Recommendations

- A. That the CEO report be received and noted.

Key Issues

Travelling to communities to attending Local Authority meetings.

AFLNT Local Government Forum held in Darwin.

Homelands \$100 million Investment information session.

NIAA Remote Employment Program meeting.

Meetings

Pine Creek Local Authority Meeting 7 February 2023

Daly River Local Authority Meeting 8 February 2023

Kalkarindji Local Authority Meeting 14 February 2023

Meeting with Des Green CEO Gurindji Aboriginal Corporation 14 February 2023

Meeting with Marc Gardiner CEO Roper Gulf Regional Council and Ingrid Stonhill
CEO Katherine Town Council 16 February 2023

Meeting Yarralin/Nitjpurru Local Authority 16 February 2023

Meeting Big Rivers Regional Coordination Committee 17 February 2023

Meeting with Leo John regarding fencing at Peace Street 17 February 2023

Meeting with Big Rivers Economic Growth Committee Secretariat 20 February 2023

Bulla Local Authority Meeting 21 February 2023

Timber Creek Local Authority Meeting 21 February 2023

Homelands \$100M investment Information meeting 23 February 2023

Meeting John Morris Regional Manager Katherine Community Corrections 23
February 2023

NIAA Remote Employment Program Meeting 23 February 2023

AFLNT Local Government Forum 24 February 2024



Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



10. Reports to Council

10.1. Reports for Council Decision

10.1.1. Operations Auction List Report

Report Type Report for Decision

Department Community Council Operations Council Operations

Prepared by Operation Officer

Purpose

To seek councils' approval for the auction list attached.

Recommendations

- A. That the report Operations Auction List Report is received and noted
- B. That Council approves the disposal of the following assets through an auction:
 - 2001, 6110SE John Deere Rego 632337
 - 2007, F3680 Kubota Rego CB95XA
 - 2002, Delta Daihatsu Rego 632726
 - 2014, M7040SU Kubota Rego CB28GR
 - 2006, 450LONG Isuzu Rego 771755
 - 2004, M7040SU Kubota Rego CD91NJ
 - 2001, F3560 Kubota Rego 618783
 - 2012, LC78 Toyota Rego CC42NN
 - DINGO (Trailer – I. 2497)
 - John Deere 5205
 - Massey Ferguson GC2400
 - Rover mini rider – 6 speed transmission
 - Various other smaller items

Regional Plan

Goal 1: Quality Leadership

1.6 - Develop an overall responsible reporting structure to enable Council to review the implementation and success or otherwise of the Strategic Plan and its objectives

Goal 5: Infrastructure

5.1 Develop and implement an Asset Maintenance and Replacement Program



Key Issues

Approval of auction items

Background

Outdated equipment that incurs ongoing costs to council

Policy implications

4.1.04 - Asset Management

Budget implications

Change overs and consistent upgrades of council assets benefits councils long term budget

Risk statement

No risk assessment has been carried out at this stage.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. 18 Pearce St Photos and list 2023 [10.1.1.1 - 24 pages]

18 Pearce Street List & Photos: Auction

	Rego #:	Type:	Registration Status:	Selling
1.	632337	2001, 6110SE John Deere	Expired Rego – 27/03/2022	SELL
2.	CB95XA	2007, F3680 Kubota	Expired Rego – 27/03/2022	SELL
3.	632726	2002, Delta Daihatsu	Rego expires on – 27/03/2023	SELL
4.	CB28GR	2014, M7040SU Kubota	Rego expires on - 27/03/2023	SELL
5.	771755	2006, 450LONG Isuzu	Rego expires on – 27/03/2023	SELL
6.	CD91NJ	2004, M7040SU Kubota	Rego expires on – 27/03/2023	SELL
7.	618783	2001, F3560 Kubota	Rego expires on – 27/03/2023	SELL
8.		DINGO (Trailer - I. 2497)		SELL
9.		John Deere 5205		SELL
10.		Massey Ferguson GC2400		SELL
11.		Rover mini rider – 6 speed transmission		SELL
12.	CC42NN	2012, LC78 Toyota	Rego expires on – 27/03/2023	SELL
13.	Various other items for sale			

Sell

18 Pearce Street List & Photos: Auction

632337 – 2001, 6110SE John Deere



CB95XA – 2007, F3680 Kubota

18 Pearce Street List & Photos: Auction



18 Pearce Street List & Photos: Auction

632726 – 2002, Delta Daihatsu



18 Pearce Street List & Photos: Auction

CB28GR – 2014, M7040SU Kubota



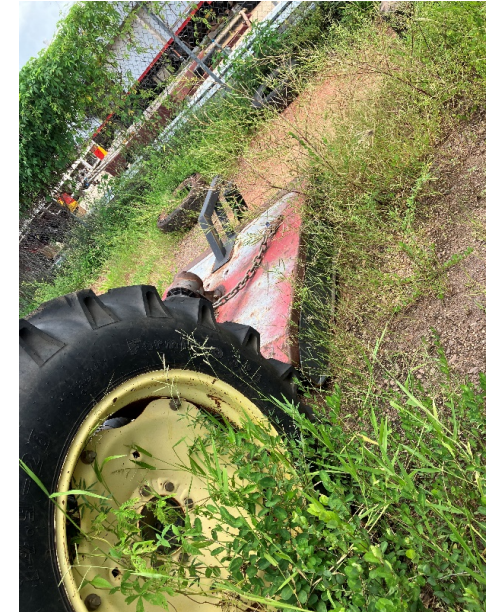
18 Pearce Street List & Photos: Auction

771755 – 2006, 450LONG Isuzu



18 Pearce Street List & Photos: Auction

John Deere 5205



18 Pearce Street List & Photos: Auction



Massey Ferguson GC2400



CD91NJ – 2004, M7040SU Kubota



18 Pearce Street List & Photos: Auction



18 Pearce Street List & Photos: Auction

Rover mini rider – 6 speed transmission



18 Pearce Street List & Photos: Auction

618783 – 2001, F3560 Kubota



18 Pearce Street List & Photos: Auction



I2497 - DINGO




18 Pearce Street List & Photos: Auction

CC42NN – 2012, LC78 Toyota



18 Pearce Street List & Photos: Auction

	<p>Sell</p>
	<p>Sell</p>








18 Pearce Street List & Photos: Auction

	Sell
	Sell

18 Pearce Street List & Photos: Auction

			Sell
			SELL

18 Pearce Street List & Photos: Auction

			Sell	
				
				SELL



18 Pearce Street List & Photos: Auction

		SELL
		Sell



18 Pearce Street List & Photos: Auction

		Sell
		Sell



18 Pearce Street List & Photos: Auction

		Sell
		Sell

18 Pearce Street List & Photos: Auction

		Sell
		Sell

18 Pearce Street List & Photos: Auction

 A large industrial fan with a metal cage and a black motor, sitting on a wooden pallet. The fan is positioned in front of a corrugated metal wall with orange safety railings.		Sell
 A stack of several green and yellow plastic pallets, some with metal bands, sitting on a concrete floor. A metal bar is visible in the foreground.		Sell

18 Pearce Street List & Photos: Auction



Sell



Sell

18 Pearce Street List & Photos: Auction



Sell



Sell



10.2. Reports for Information

10.2.1. Financial Report Month ended 31st January 2023

Report Type **Officer Report For Information**
Department **Financial Services Corporate Services**
Prepared by **Senior Accountant**

Purpose

To present the monthly finance report.

Recommendations

- A. That the Financial Report Month ended 31st January 2023 is received and noted

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

- 1. CEO Certification [**10.2.1.1** - 1 page]
- 2. Finance report for the month ended 31 Jan 2022 [**10.2.1.2** - 13 pages]



VICTORIA DALY REGIONAL COUNCIL
ABN 66 931 675 319

MONTHLY FINANCE REPORT FOR PERIOD ENDED 31st JANUARY 2023

CHIEF EXECUTIVE OFFICER'S CERTIFICATION

To the Councilors,

I, Brian Hylands, Chief Executive Officer of Victoria Daly Regional Council ('the Council'),
certify that to the best of my knowledge, information, and belief:

- (i) The internal controls implemented by the Council are appropriate; and
- (ii) The accompanying finance report best reflects the financial affairs of Council.

Signed

A handwritten signature in black ink, appearing to be "BH", with a long horizontal flourish extending to the right.

Brian Hylands
Chief Executive Officer

Dated this 23rd February 2023



Victoria Daly
REGIONAL COUNCIL

VICTORIA DALY REGIONAL COUNCIL
ABN 66 931 675 319

Monthly Income and Expenditure Statement For the Period Ended 31 January 2023

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
OPERATING INCOME				
Rates	1,067,576	1,077,596	(10,019)	1,077,596
Charges	726,702	726,702		726,702
Fees and Charges	4,075,461	4,568,042	(492,581)	7,830,930
Operating Grants and Subsidies	5,707,348	5,139,231	568,117	8,810,111
Interest / Investment Income	180,666	237,495	(56,829)	407,135
Commercial and Other Income	668,516	500,970	167,545	858,807
TOTAL OPERATING INCOME	12,426,269	12,250,037	176,233	19,711,279
OPERATING EXPENDITURE				
Employee Expenses	5,412,857	7,870,623	(2,457,766)	13,492,496
Materials and Contracts	2,944,160	3,789,428	(845,268)	6,496,162
Elected Member Allowances	117,361	120,398	(3,037)	206,396
Elected Member Expenses	48,379	56,735	(8,357)	97,261
Council Committee & LA Allowances	9,370	24,132	(14,761)	32,175
Council Committee & LA Expenses	3,581	5,280	(1,699)	7,040
Depreciation, Amortisation and Impairment	1,533,624	1,562,025	(28,401)	2,677,757
Interest Expenses	0	0	0	
Other Expenses	0	70	(70)	120
TOTAL OPERATING EXPENDITURE	10,069,331	13,428,690	(3,359,359)	23,009,407
OPERATING SURPLUS / DEFICIT	2,356,938	(1,178,654)	3,535,592	(3,298,128)

VICTORIA DALY REGIONAL COUNCIL
ABN 66 931 675 319

Monthly Operating Position

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
BUDGETED OPERATING SURPLUS / DEFICIT	2,356,938	(1,178,654)	3,535,592	(3,298,128)
Remove NON-CASH ITEMS				
Less Non-Cash Income				
Add Back Non-Cash Expenses	1,533,624	1,562,025	(28,401)	2,677,757
TOTAL NON-CASH ITEMS	1,533,624	1,562,025	(28,401)	2,677,757
Less ADDITIONAL OUTFLOWS				
Capital Expenditure/Capital works	3,815,130	3,815,130		9,169,514
Borrowing Repayments (Principal Only)				
Transfer to Reserves				
Other Outflows				
TOTAL ADDITIONAL OUTFLOWS	(3,815,130)	(3,815,130)	()	(9,169,514)
Add ADDITIONAL INFLOWS				
Capital Grants Income				2,522,815
Prior Year Carry Forward Tied Funding	1,340,856	1,340,856		2,687,463
Other Inflow of Funds				
Transfers from Reserves				4,835,884
TOTAL ADDITIONAL INFLOWS	1,340,856	1,340,856		10,046,162
NET BUDGETED OPERATING SURPLUS / DEFICIT	1,416,288	(2,090,902)	3,507,190	256,277

Total revenue year to date is \$12.426m and is over budget by \$176k.

- Rates and Charges income is under budget by \$ 10k. This is slightly below from the budget due to Rates adjustments.
- Fee and Charges is under budget by \$492.6k. The Variance is due to timing difference of receipt of CDP revenues. CDP revenue is paid in arrears.
- Grant and Subsidies is over the budget by \$568k. Some grants were received earlier than budgeted.
- Interest income is under budget by \$56k. Interest revenue is recognized in the income and expenditure statement when received rather than when its accrued/earned.
- Commercial and other Income is over the budget by \$167.5k. The over budget was due profit on disposal of Residential property that was not factored in the budget.

In January, Council received \$572k in Fees charges, \$1.841m in Grant and Subsidies, \$22K in interest income and \$320K in other income. Rates adjustment of \$7.7K was posted.

OPERATING INCOME	January Actual	YTD Actual
Rates	7,723	1,067,576
Fees and Charges	571,958	4,075,461
Operating Grants and Subsidies	1,841,592	5,707,348
Interest / Investment Income	22,160	180,666
Commercial and Other Income	320,092	668,516
TOTAL OPERATING INCOME	2,763,526	11,699,568

Total expenditure year to date is \$10.069m and under budget by \$3.359m.

- Employees expenses is under budget by \$2.458m. This due to vacant position across the organization.
- Material and Contract costs is under budget by \$845K. Underspend in Contractors and Indigenous training budget.
- Elected Member Allowance is under budget by \$3k.
- Elected Member Expenses is under budget by \$8k. Underspend in accommodation and TA expenses.
- Council Committee and LA allowance was under budget by \$14.7k. Variance is due to fewer meetings being held and low turnout.
- Council Committee & LA Expenses is under budget by \$2k. Variance is due to fewer meeting held and low attendance.

In January, employee's expenditure was \$668k, Material and contracts 252k, Elected Member allowance \$14k and Elected members expenses \$6.5k

OPERATING EXPENDITURE	January Actual	YTD Actual
Employee Expenses	668,149	5,412,857
Materials and Contracts	252,003	2,944,160
Elected Member Allowances	14,075	117,361
Elected Member Expenses	6,543	48,379
Depreciation, Amortisation, and Impairment	216,089	1,533,624
TOTAL OPERATING EXPENDITURE	1,156,860	10,056,380

VICTORIA DALY REGIONAL COUNCIL
ABN 66 931 675 319

The following are list of capital works and expenditure to date.

- Waste management -Timber Creek \$1,088,453
- Waste management -Pine creek \$1,070,656
- Fencing Pine Creek waste manages facility \$124,473.
- Lingara Small Cell-Final Payment \$54,950
- 18 Pearce St project \$709,610
- New Car for regional office \$54,385
- New Mower for Bulla LA \$6,360
- Fencing Small Cell site-Lingara \$17,281.82
- Cameras Installed several locations \$34,666.
- New Mower \$20,136
- New playground-Pine Creek upgrade \$49,475
- Timber Creek new Building \$584,684

In January, Council paid \$539,389.10 for the following capital works.

- Waste management -Pine creek \$32,124.52
- 18 Pearce St project \$507,264.60

The table below compares capital revenue and expenditure to budget. Expenses will increase as projects progress.

CAPITAL EXPENDITURE **	YTD Actuals \$	YTD Budget * \$	YTD Variance \$	Current Financial Year (Annual) Budget * \$
Waste management facility Upgrade-Pine Creek	1,070,656	1,070,656	-	1,095,777
Waste management facility Upgrade-Timber Creek	1,088,453	1,088,453	-	1,146,279
Land /Building/Structures	231,371	231,371	-	300,000
Motor vehicles (6x)	54,385	54,385	-	330,000
Infrastructure-Road Works	-	-	-	500,000
Zero turn mowers	26,496	26,496	0	58,000
Office Equipments			-	49,026
New office Building-18 Pearce St	709,610	709,610		3,000,000
Cab tractor(2x)	-			320,000
Duplex - Yarralin				675,262
Libanagu Road Drainage				194,000
Timber Creek new Building	584,684	584,684		584,684
Main Water relocation-Yarralin			-	130,000
New playground-Pine Creek	49,475	49,475		150,000

Daguragu Sports & Rec Hall Upgrade				636,486
TOTAL CAPITAL EXPENDITURE*	3,815,130	3,815,130	0	9,169,514
TOTAL CAPITAL EXPENDITURE FUNDED BY: **				
Waste management facility Upgrade-Core fund and grant	876,079	876,079	-	901,200
Waste management facility Upgrade-grant	194,577	194,577		194,577
Waste management facility Upgrade-Timber Creek-Grants	1,088,453	1,088,453	-	1,146,279
Land /Building/Structures-Core fund and Grants	231,371	231,371	-	300,000
Motor vehicles (6x)-Core fund	54,385	54,385	-	330,000
Infrastructure-Road Works-Grants	-	-	-	500,000
Zero turn mowers-Core fund	20,136	20,136	0	51,640
Zero turn mowers -Bulla LA funding	6,360	6,360	-	6,360
Office Equipments-Core fund			-	49,026
New office Building-18 Pearce St-Reserves	709,610	709,610	-	3,000,000
Cab tractor(2x)-Core fund			-	320,000
Duplex - Yarralin-Grant 50%			-	325,262
Duplex - Yarralin-Core fund 50%			-	350,000
Libanagu Road Drainage-Grant			-	194,000
Timber Creek new Building-reserves	584,684	584,684		584,684
Main Water relocation-Yarralin				130,000
New playground-Pine Creek	49,475	49,475		150,000
Daguragu Sports & Rec Hall Upgrade				636,486
TOTAL CAPITAL EXPENDITURE FUNDING	3,815,130	3,815,130	0	9,169,514

Monthly Balance Sheet Report

BALANCE SHEET AS AT 31 JANUARY 2023	YTD Actuals \$	Note Reference*
ASSETS		
Cash at Bank		(1)
Tied Funds	4,255,579	
Untied Funds	14,771,080	
Accounts Receivable		
Trade Debtors	264,993	(2)
Rates & Charges Debtors	751,480	(2)
Other Current Assets	(184,502)	
TOTAL CURRENT ASSETS	19,858,630	
Non-Current Financial Assets	126,954	
Property, Plant and Equipment	32,419,444	(3)
TOTAL NON-CURRENT ASSETS	32,546,398	
TOTAL ASSETS	52,405,029	
LIABILITIES		
Accounts Payable	4,864	(4)
ATO & Payroll Liabilities	184,481	(5)
Current Provisions	978,994	(6)
Accruals		
Other Current Liabilities	1,099,903	(7)
TOTAL CURRENT LIABILITIES	2,268,241	
Non-Current Provisions	104,260	
Other Non-Current Liabilities	59,839	
TOTAL NON-CURRENT LIABILITIES	164,099	
TOTAL LIABILITIES	2,432,340	
NET ASSETS	49,972,688	
EQUITY		(8)
Asset Revaluation Reserve	1,455,776	
Reserves	29,190,414	
Accumulated Surplus	19,326,499	
TOTAL EQUITY	49,972,688	

Note 1: Cash and Investment Held

Council invests cash from its operational and business Savers accounts to ensure Council is receiving the best return on its cash holdings. As of 31st January, the Council's cash and cash equivalent increased by \$1.722m from \$5.405m in Dec to \$7.127m in January. There was not change in amount held in Term deposit investment (\$11.9m).

25% (\$4.790m) of \$19.026m is tied funds.

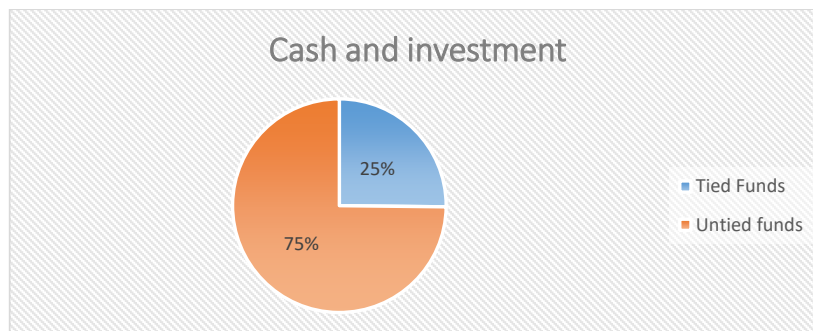
Cash and Investments

Transaction Account				1,099,142
Trust account				3,290,588
Business Saver				2,735,409
Petty Cash				1,519
				<u>7,126,659</u>

Cash Investments	Interest Rates	Maturing date	Maturing Term		Total Expected Interest on Maturity
Term Deposit-CBA	3.67%	28/02/2023	3 months	2,000,000	19,305.21
Term Deposit-CBA	3.80%	31/03/2023	4 months	2,000,000	26,443.84
Term Deposit-CBA	3.97%	26/04/2023	6 months	1,500,000	29,530.27
Term Deposit-CBA	4.00%	31/05/2023	6 months	2,000,000	41,205.48
Term Deposit-CBA	4.08%	30/06/2023	7 months	800,000	19,494.58
Term Deposit-CBA	4.17%	31/07/2023	8 months	2,400,000	64,709.26
Term Deposit-CBA	4.11%	30/06/2023	7 months	1,200,000	27,700.27
				11,900,000	228,388.90

Tied Funds
Untied funds

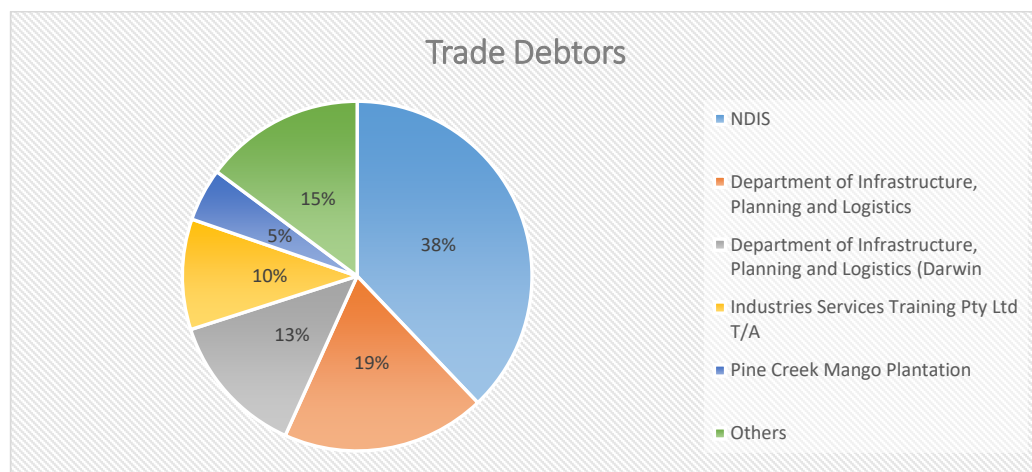
4,790,344
14,236,316



Note 2: Statement of Trade Debtors

The Council's trade receivables balance as of 31st January 2023 was \$264,993.11 of which \$146,811.95 or approximately 55% per cent was more than 90 days old. We are following up on the overdue invoices, and over 90 days invoices we will be referred to Territory Debt Collector.

Contact	Current	1 Month	2 Months	3 Months	>3 Months	Total	
NDIS	3,308.16	16,668.77	11,420.84	-	68,993.79	100,391.56	38%
Department of Infrastructure, Planning and Logistics	-	24,994.71	24,994.71	-	-	49,989.42	19%
Department of Infrastructure, Planning and Logistics (Darwin	7,499.30	2,726.00	-	-	25,044.24	35,269.54	13%
Industries Services Training Pty Ltd T/A	-	-	-	-	27,086.68	27,086.68	10%
Pine Creek Mango Plantation	12,988.23	-	-	-	-	12,988.23	5%
Others	5,495.06	5,007.84	2,367.54	710.00	25,687.24	39,267.68	15%
	29,290.75	49,397.32	38,783.09	710.00	146,811.95	264,993.11	
	11%	19%	15%	0%	55%		



- NDIS – Debt over 90 days, Council will refer to TDC (Territory Debt Collectors).
- Industries Services Training Pty Ltd T/A – Council will refer to TDC (Territory Debt Collectors)
- Department of Infrastructure, Planning and Logistics
- Department of Infrastructure, Planning and Logistics (Darwin)
- Pine Creek Mango Plantation-Invoice not due

To date, Council has collected 84% of Rates and refuse charges levied this financial year. Council's total rates and refuse charges outstanding as at 31 January 2023 was \$751,480, comprises of \$287,605 for this current financial year and \$463,875.65 for prior year.

Rates and Refuse charges

Balance as at 01/12/2022	874,496
Cash received in Jan	123,016
Balance as at 31/01/2023	<u><u>751,480</u></u>

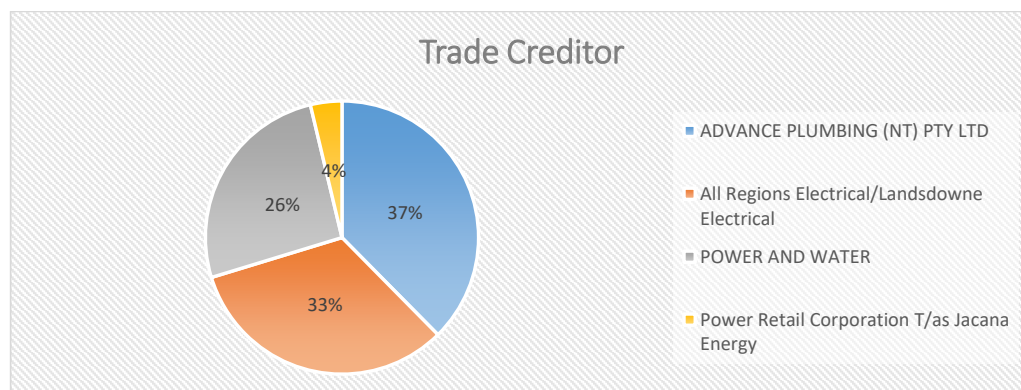
Note 3: Statement on Trade Creditors

The Council's trade payables balance as of 31st January 2023 was \$4,863.89.

Settlement of the Council's trade payables is generally within 30 days.

The Council does not have any trade payables for which it classifies as non-current i.e., not payable within 12 months.

Contact	Current	1 Month	2 Months	3 Months	>3 Months	Total	
ADVANCE PLUMBING (NT) PTY LTD	-	1,828.50	-	-	-	1,828.50	38%
All Regions Electrical/Lansdowne Electrical	-	1,590.00	-	-	-	1,590.00	33%
POWER AND WATER	1,264.29	-	-	-	-	1,264.29	26%
Power Retail Corporation T/as Jacana Energy	181.10	-	-	-	-	181.10	4%
Others	-	-	-	-	-	-	0%
	<u>1,445.39</u>	<u>3,418.50</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,863.89</u>	
	30%	70%	0%	0%	0%		



Note 4: Corporate credit cards.

The Council has a credit card facility of \$200,000 of which \$96,000 of that has been allocated to a total of 13 cardholders.

For the month of January 2023 there was an aggregate spend of \$9,266.16

Masked Card Number	Transaction Dates		Amount
5550-05XX-XXXX-1159	24-Dec-22	25-Jan-23	408.44
5550-05XX-XXXX-1528	24-Dec-22	25-Jan-23	2072.55
5550-05XX-XXXX-2105	24-Dec-22	25-Jan-23	339.24
5550-05XX-XXXX-2298	24-Dec-22	25-Jan-23	1558.28
5550-05XX-XXXX-3618	24-Dec-22	25-Jan-23	1405.05
5550-05XX-XXXX-4529	24-Dec-22	25-Jan-23	123.65
5550-05XX-XXXX-4639	24-Dec-22	25-Jan-23	797.99
5550-05XX-XXXX-5034	24-Dec-22	25-Jan-23	59.20
5550-05XX-XXXX-5850	24-Dec-22	25-Jan-23	810.13
5550-05XX-XXXX-6309	24-Dec-22	25-Jan-23	311.93
5550-05XX-XXXX-6346	24-Dec-22	25-Jan-23	110.09
5550-05XX-XXXX-9622	24-Dec-22	25-Jan-23	617.56
5550-05XX-XXXX-9718	24-Dec-22	25-Jan-23	652.05
5550-05XX-XXXX-4541	24-Dec-22	25-Jan-23	-9266.16

Cardholder Name: Mayor

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
n/a			
Total			

Cardholder Name: **CEO**

Transaction Date	Amount	Supplier's Name	Reason for the Transaction
03-Jan-23	20.00	CBA	Annual fee
03-Jan-23	31.70	Woolworths	Staff amenities
06-Jan-23	7.50	Woolworths	Staff amenities
Total	59.20		

Note 5: Statement on Australian Taxation Office, Superannuation, and Insurance Obligations

(a) Australian Taxation Office

The Council has the following reporting and payment obligations with the Australian Taxation Office:

- (i) Goods and Services Tax – Amounts are reported and remitted monthly.
- (ii) PAYG Income Tax Withheld – Amounts are reported and remitted fortnightly as part of Single Touch Payroll (STP) arrangements; and
- (iii) Fringe Benefits Tax – Instalment amounts are paid quarterly with an FBT return for the 12-month period ended 31 March required to be lodged each year.

As of 31st January, GST liability was \$82,867.56 and PAYG was \$70,680.

(b) Superannuation

Employees are paid defined superannuation contributions in accordance with the superannuation legislative framework. Superannuation contributions are paid to either an employee's choice of complying fund or the Council's default fund, which is currently Hostplus Super.

Council contributes 10.5 per cent of employee's ordinary time earnings into their selected super account. Some employees of the Council receive an additional superannuation contribution as part of their agreed remuneration package.

Superannuation payments are remitted on monthly basis.

As of 31st January, super liability was \$75,062.80. This amount was remitted to superannuation funds on 01/02/2023.

		Obligation Accrued	To be paid/refunded
GST	82,867.56	Jan	Feb
Super	75,062.80	Jan	Feb
PAYG	70,680.00	Jan	Feb
	<u>228,610.36</u>		

(6) Provisions

Provision is for annual leave, LSL and toils liability accrued. As 31st January 2023, employees leave liability decrease by \$36.6k from \$1.015m to 0.979m in January.

	Jan	Dec	Difference
Provision - Annual Leave	666,887	703,738	(36,851)
Provision - LSL (Current)	313,699	313,277	422
Provision - TOIL	-1,593	-1,335	(258)
	<u>978,994</u>	<u>1,015,680</u>	<u>(36,686)</u>

(7) Other Current Liabilities

Other current liabilities decreased by \$139.9k from \$1.239m in Dec to 1.1m.

Current Liabilities	Jan	Dec	Difference
Client Contribution clearing	1054.3	1,054	0
Community Fund (Generated from CDP IGA)	6,837	6,837	0
Council Rates Received in Advance	9,231	38,471	(29,240)
Current Lease Liability	89,517	89,517	(0)
Current Liability Other General	45,015	44,922	93
HCP Client Contingencies	29,710	29,710	(0)
Material Fund (CDP IGA)	7,682	7,682	0
Payables - Bond and Deposit	16,796	15,866	930
Payables - CDP Income Generation Activity	21,637	21,637	(0)
Payables - CDP Outcome Pay	55,000	60,000	(5,000)
Payables - Others	4,834	1,197	3,637
Payables - Retention Money	231,017	231,017	0
Payroll Clearing Account	(1,250)	950	(2,200)
RJCP (Payable to ISA)	-	-	0
Rounding	20	20	0
Unexpended Grants	681,960	785,511	(103,551)
Workers Compensation Clearing	(99,156.76)	(94,582)	(4,575)
	<u>1,099,903</u>	<u>1,239,809</u>	<u>(139,906)</u>

(8) Equity

Equity balance increased by \$1.699m from \$48.229m in Dec to \$49.929m

Equity	January
Accumulated Surplus/Deficit	17,756,057
Asset Reval Reserve	25,972,951
Asset Revaluation-Motor Vehicles	328,096
Asset Revaluation-Plant & Equipment	1,127,680
Assets Replacement Reserve	530,000
Unexpended Grants Reserve	2,687,463
	48,402,246.27

Add:

Operating Surplus/Deficit	2,356,938.17
Prior Year Carry Forward Tied Funding	1,340,855.81

Less:

Works capitals- Pine and Timber creek waste management facility upgrades	(2,171,482)
Current Year Earnings	1,526,312
	49,928,558

The following are list of projects financed by Council reserves.

Reserve committed

Yarralin duplex	350,000
Pine creek waste management facility	901,200
18 Pearce Project-New Regional office	3,000,000
New Building Timber Creek	584,684
	<u>4,835,884</u>

(9) Insurance for financial year 2022/23

Details of the Council's current insurance arrangements for financial year 2022/23 are as follows

Insurance	Amount \$	GST	Net	Paid in
Motor vehicle	67,678.83	6,152.62	61,526.21	July
Property	781,057.83	63,147.64	717,910.19	August
1st Instalment Workers Comp	108,257.87	9,841.60	98,416.00	July
2nd Instalment Workers Comp	108,257.87	9,841.62	98,416.23	Sept
	<u>1,065,252.40</u>	<u>88,983.48</u>	<u>976,268.63</u>	

(10) Key Indicators year to date

Key indicators	Jul 22-Jan 23	Jul-Dec 2022	Variance
Cash			
Cash received	14,465,870	10,900,376	33%
Cash spent	13,986,131	12,135,462	15%
Closing bank balance	7,125,140	5,423,200	31%
Profitability			
Income	12,270,381	10,852,659	13%
Expenses	12,240,813	11,025,126	11%
Profit (loss)	1,526,312	(172,467)	-985%
Balance Sheet			
Debtors	264,993	212,040	25%
Creditors	736,596	77,968	845%
Net assets	49,928,558	48,229,780	4%
Ratios			
Current assets to liabilities	3.85	3.62	6%
Liabilities to assets Ratio	0.047	0.052	-9%



10.2.2. Operations Community Report

Report Type Council Operations Manager Report
Officer Report For Information

Department Community Council Operations Council Operations

Prepared by Regional Council Operations Manager

Purpose

To provide an update to the Council on activities in our communities.

Recommendations

- A. That the report Operations Community Report is received and noted

Regional Plan

Goal 1: Quality Leadership

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

1.6 - Develop an overall responsible reporting structure to enable Council to review the implementation and success or otherwise of the Strategic Plan and its objectives

Goal 4: Liveability

4.1 Delivery of quality programs which support resident's well being

Events and activities

Australia Day:

Celebrations were held in 3 communities, Pine Creek, Kalkarindji and Timber Creek. The events were well supported with a variety of different activities including a Kalkarindji cricket game, face painting at Timber Creek and egg and spoon races in Pine Creek. Many thanks to the staff for set up, pack down, tending the BBQ's and ensuring a great time was had by all.

Congratulations to VDRC Aged Care Staff member Jan Starr, Citizen of the Year for the Timber Creek Region.

Dream Impact:

held two events in Pine Creek. The first was end of year break up BBQ and Disco where participants who had taken part in the DJ workshops throughout the year were given the opportunity to display their skills and get everybody dancing!

The second event was another disco and a boxing workshop, well supported and great fun!

ANZAC Day:

Planning is under way in Kalkarindji, Pine Creek.

International Womens Day:



Celebrations will take place in Pine Creek and Timber Creek this year.

Vacant Positions in Community

Nauiyu: Centrelink Officer, Radio Broadcaster.

Kalkarindji: Cleaner, Centrelink/Admin assistant, Community Patrol.

Pine Creek: Community Patrol.

Timber Creek: Cleaner, Council Operations Officer, CDP, Community Patrol.

Yarralin: Council Operations Manager (recruitment in progress)

Training

6 Operations staff enrolled in Aerodrome Landing Area training.

6 Operations staff enrolled in Diploma Local Government (Management/Projects).

4 Operations staff enrolled in cert 4 Local Government (Administration).

7 Operations staff enrolled in cert 3 Local Government (Operational works).

Plant and Equipment

Kalkarindji: New mower received.

Pine Creek: New mower on order.

Nauiyu: New mower on order.

Local Authority meetings were held during February. Amanbidji's meeting was cancelled due to being inaccessible and will be rescheduled.

Local Authority Commitments/Regional Plan Projects

Kalkarindji:

- Drinking Fountain installed - Completed
- Daguragu Recreation Hall – Tender Awarded to commence March/April - In progress
- Bus shelter – DIPL have confirmed this as their project – In progress
- Two vet visits confirmed for 2023 – In progress

Pine Creek:

- Playground development – Playground equipment is ordered, expected arrival mid-February, installation expected to commence early April – In progress
- Improve town recycling – new staff member commenced in the role of waste management which means reviewing options for recycling – In progress

Timber Creek:

- International Womens Day, March 2023 - In progress
- Timber Creek Festival July 2023 - In progress

Nauiyu:

- Ark Animal hospital visit completed Nov 2022- Completed
- Community Christmas Dinner 13 December 2022 - Completed

Risk statement

Risk Rating 1 - Low (Acceptable Risk, managed by procedures)

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.



Attachments

Nil



10.2.3. CDP Report

Report Type Report for Information

Department Community Development Program Programs

Prepared by Regional Manager, Community Development Program

Purpose

This report provides Council with an update on the Community Development Program (CDP) for noting.

Recommendations

- A. That the CDP report is received and noted

Regional Plan

Goal 1: Quality Leadership

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

Goal 3: Investing in our people

3.4 Grow local employment through the development and delivery of programs and contracts in communities and across the region

Goal 4: Liveability

4.1 Delivery of quality programs which support resident's well being

4.4 Be business friendly to encourage the development of business and industry investment into the region

Key Issues

- Extension to Community Development Program Current Head Agreement after 30th June 2023 to be in line with Trial Pathways extension.

Background

The Community Development Program (CDP) is the Australia Government's remote employment and community development service. It supports job seekers in remote Australia to build work-like skills, address employment barriers and contribute to their communities through a range of flexible voluntary activities.



Considerations

- Canberra CDP Forum in 6th – 7th December. Discussion/presentations from other CDP Providers across Australia on small projects that work in their areas. Addressing Barriers in remote communities and how can we strengthen the delivery of our programs. Trial Pathways starting and ideas shared with how it can benefit the Job Seekers into employment opportunities. What will the 'New Remote Jobs Program look like.
- PPR14 results – Results are in and with the voluntary wfd activities still in place, our delivery is below requirements. Staff recruitment effects the delivery. Improving on engagement with stakeholders and community. Delivering flexible activities.
- CDP Providers received a letter from Minister Burney advising that an extension to the Trail Pathways from 30th June 2023 to now October 2024.
- Bulla complex building – We now have the approval to move into the building to deliver our programs in Bulla community as of 31st January 2023. This will ensure all Victoria Daly Regional Council programs that service Bulla and a secure place to enable a great outcome for all.
- All sites currently have recruitment to fill positions. Cultural/Sorry business has affected sites attendance and the delivery of CDP for the beginning of the new year.
- A roundtable discussion with other Providers in Northern Territory to be held in Katherine with NIAA Canberra staff to discuss the new Remote Employment Program (REP). Date and time TBC (week of 20/2 - 24/2)
- CDP Regional Manager working closely with Indigenous Mentor Support Coordinator to deliver the new Mentor program across our communities.

Budget implications

NA

Risk statement

No risk assessment has been carried out at this stage.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. Letter from Minister Burney to CDP providers on CDP arrangements going forward [**10.2.3.1** - 2 pages]



The Hon Linda Burney MP
Minister for Indigenous Australians

Reference: MS22-000614

Dear Providers

The Australian Government is progressing our election commitment to replace the Community Development Program (CDP) with a new program with real jobs, proper wages and decent conditions, developed in partnership with First Nations people and remote communities.

As you know, as a first step towards a new program, I hosted a Remote Employment Roundtable on 31 August 2022 leading into the National Jobs and Skills Summit, and announced that providers could re-direct funding to work with remote communities to trial new approaches to real jobs.

I was pleased that most providers took up my challenge to try innovative approaches and I look forward to seeing what is achieved with community and what is learnt.

The next step will move us even further towards our real jobs objective. It will involve extending and varying most provider arrangements from 1 July 2023 to October 2024. This will not be business as usual. The extensions will be dependent on providers' willingness to build on the trials, capture learnings and further strengthen community led approaches.

The NIAA will be in contact with you in January 2023 to discuss arrangements specific to your agreement. This extension is for a limited period while a new program is developed and a selection process is undertaken. Learning from the trials will be made available publically to encourage broad understanding of what worked and what has not, which will inform the new program.

Another important aspect of our phased approach is the New Jobs Program Trial announced as part of the 2022-23 October Budget. This is a way of bringing in a broader range of community organisations to help us test approaches. While this was initially a six month trial, we heard that this was not enough time to achieve results. I have responded to this and will also extend the timeframe for this trial to October 2024.

Building on work already underway, the regions for this trial will be Eyre in South Australia; Ngaanyatjarra Lands and the Mid -West region in Western Australia; Palm Island in Queensland; Barkly in the Northern Territory; and the CDP regions that fall in the Ceduna, East Kimberley and Goldfields Cashless Debit Card regions.

These next steps continue a significant shift towards our real jobs agenda. Learnings from these trials, as well as genuine consultation with First Nations people, remote communities and other stakeholders will inform the development and implementation of the new program.

Parliament House CANBERRA ACT 2600

Thank you for your continued efforts and I wish you all the best in implementing your trial proposals.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Linda Burney', with a stylized, flowing script.

The Hon LINDA BURNEY MP
Minister for Indigenous Australians

20 / 12 / 2022



11. Local Authority

11.1. Local Authority Minutes

11.1.1. Pine Creek Local Authority meeting held on 7 February 2023

Recommendation

- A. That the minutes of the Pine Creek Local Authority meeting held on 7 February 2023 be adopted as a resolution of Ordinary Council; and
- B. That Council endorses resolution **PCLA-2023/4** The Pine Creek Local Authority extends an invitation to PowerWater to attend the next Pine Creek Local Authority meeting to discuss water issues.
- C. That Council endorses resolution **PCLA-2023/7** that the Pine Creek Local Authority have accepted the Election Commitment funding offer and commit a matching co-contribution as per the funding guidelines.
- D. That Council endorses resolution **PCLA-2023/8** for the council to obtain quotes for lighting options for the Pine Creek oval (to include fixed and mobile options).
- E. That Council notes resolution **PCLA-2023/10** and will continue to support the Pine Creek Goldrush with in-kind assistance

Attachments

1. 20230207 PCLA MIN unconfirmed [11.1.1.1 - 6 pages]



MINUTES

**PINE CREEK LOCAL AUTHORITY MEETING
HELD ON TUESDAY 7 FEBRUARY 2023**

AT 12:30 PM

AT THE PINE CREEK MULTI RESOURCE CENTRE

56 Main Tce, Pine Creek, NT 0847



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A handwritten signature in black ink, appearing to read "BH", followed by a long horizontal flourish.

Brian Hylands
Chief Executive Officer



1. MEETING OPENING

The Pine Creek Local Authority meeting opened the time being 12.34pm

2. WELCOME

Chairperson welcomed members and visitors to the meeting.

3. ATTENDANCE AND APOLOGIES

MEMBERS

Stand in Chairperson	Gaye Lawrence
Member	Alain Denouel
Member	Juliett Mills
Member	Alan Fountain
Member	John Roberts
Member	Edward Ah Toy
Member	David Paddy
Member	Clare Merrit
Member	Lance Lawrence
Councillor	Yvette Williams

STAFF

Mayor	Brian Pedwell
Chief Executive Officer	Brian Hylands
Council Operations Manager	Tanya Brown
Council Operations Assistant Manager	Christy Colling
Director of Operations Manager	Matthew Cheminant
Manager of Executive Services	Michelle Griffin (minute taker)
PR and Communications Coordinator	Maggie Coggan

GUESTS

Department of Industry, Tourism & Trade	Kylie Salisbury
Department of the Chief Minister & Cabinet	Hailey Dack and Alec Moylan

Apologies: Sam Forwood, Tom Phennig

Absent: John Lee

4. DISCLOSURE OF INTEREST

There were no declarations of interest at this meeting.

5. RESIGNATIONS, TERMINATIONS AND NOMINATIONS

Nil

6. PRESENTATIONS AND TRAINING



6.1. Local Authority Training - Roles and Responsibilities

The Chairperson thanked Hailey Dack from the Department of the Chief Minister and Cabinet for their presentation on local authority roles and responsibilities.

6.2. Kylie Salisbury - Regional Planning Officer - Department of Industry, Tourism and Trade

The Chairperson thanked Kylie Salisbury from the Department of Industry, Tourism and Trade.

7. CONFIRMATION OF MINUTES

7.1. Pine Creek Local Authority meeting held on 7 November 2022

PCLA-2023/1 Resolution: Carried (John Roberts/Edward Ah Toy)

That the minutes of the Pine Creek Local Authority meeting held on 7 November 2022 be taken as read and be accepted as a true record of the meeting.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1. Feedback from Council

PCLA-2023/2 Resolution: Carried (Edward Ah Toy/Lance Lawrence)

- A. That the Pine Creek Local Authority receive and note the feedback from Council; and
- B. That the Pine Creek Local Authority endorses the expenditure of \$668 for the seniors Christmas Party that was held on 16 December 2022.

9. REPORTS

9.1.1. Council Operations Manager Report-Pine Creek

PCLA-2023/3 Resolution: Carried (Juliatt Mills/John Roberts)

That the Pine Creek Local Authority receive and note the Council Operations Manager report.

PCLA-2023/4 Resolution: Carried (Gaye Lawrence/Edward Ah Toy)

The Pine Creek Local Authority extend an invitation to PowerWater to attend the next Pine Creek Local Authority meeting which will be held on Tuesday, 2 May 2023 to discuss water issues.



9.2.1. Pine Creek Local Authority Finance Report

PCLA-2023/5 Resolution: Carried (John Roberts/Alan Fountain)

That the Pine Creek Local Authority receive and note the finance report.

9.3.1. Action Items

PCLA-2023/6 Resolution: Carried (Alain Denouel/Lance Lawrence)

- A. That the Pine Creek Local Authority receive and note the action items update; and
- B. That the completed action items be removed from the list and the orange oil project to remain ongoing.

9.3.2. Election Commitment Funding Offer

PCLA-2023/7 Resolution: Carried (Alan Fountain/David Paddy)

- A. That the report Election Commitment Funding Offer is received and noted
- B. That the Pine Creek Local Authority agrees to accept the Election Commitment funding offer and commit a matching co-contribution as per the funding guidelines.

PCLA-2023/8 Resolution: Carried (Gaye Lawrence/Alan Fountain)

That the Pine Creek Local Authority obtain a quote for lighting options for the Pine Creek oval (to include fixed and mobile options).

9.3.3. Service Delivery

Hailey Dack and Alec Moylan left the meeting at 1:55pm

PCLA-2023/9 Resolution: Carried (Edward Ah Toy/Claire Merrit)

- A. That the Service Delivery report is received and noted; and
- B. That the Pine Creek Local Authority provide feedback on core service delivery for the area.

10. QUESTIONS FROM THE PUBLIC

Nil



11. GENERAL BUSINESS

11.1 Local Authority Review Reference Group

Mayor and CEO updated the local authority regarding a reference group of which they are both members. Issues raised by regional councils in the reference group includes:

- land tenure issue
- local authority training
- flexibility of LAPF expenditure
- no proxies permitted

11.2 Bats

Bats continue to be a problem in the Pine Creek township.

Alan left the meeting at 2:14pm

11.3 Gold Rush

PCLA-2023/10 Resolution: Carried (Gaye Lawrence/Claire Merritt)

The Pine Creek Local Authority request that Council continue to support the Pine Creek Goldrush with in kind assistance.

12. CONFIDENTIAL

13. NEXT MEETING

The next meeting of the Pine Creek Local Authority will be held on Tuesday, 2 May 2023.



11.1.2. Daly River Local Authority meeting held on 8 February 2023

Recommendation

- A. That the minutes of the Daly River Local Authority meeting held on 8 February 2023 be adopted as a resolution of Ordinary Council.
- B. That Council endorses DRLA resolution **DRLA-2023/8** to commit \$10,000 of Local Authority Project Funding to a bi-annual veterinary program.
- C. That council receives the feedback from the Daly River Local Authority **DRLA-2023/6** that a library service would benefit the community and will take this feedback into account when developing the 2023/24 regional plan.

Attachments

1. 20230208 DRLA MIN unconfirmed [11.1.2.1 - 6 pages]



MINUTES

DALY RIVER LOCAL AUTHORITY MEETING
HELD ON WEDNESDAY 8 FEBRUARY 2023
AT 12:30 PM
AT THE DALY RIVER COUNCIL OFFICE
VDRC Office



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A handwritten signature in black ink, appearing to read "BH", with a long horizontal flourish extending to the right.

Brian Hylands
Chief Executive Officer



1. MEETING OPENING

The meeting of the Daly River Local Authority was opened by the Chairperson at 12:38pm.

2. WELCOME

Chairperson welcomed members and visitors to the meeting.

MEMBERS

Chairperson	Peter Hollowood
Member	Nadine Daly
Member	Robert Austral
Member	Brian Muir
Member	Mark Mullins
Member	Wayne Buckley

VDRC STAFF and Elected Members

Mayor	Brian Pedwell
Chief Executive Officer	Brian Hylands
Council Operations Manager	Pat Hollowood
Council Operations Assistant Manager	Ingrid Schreiner
Director of Operations Manager	Matthew Cheminant
Manager of Executive Services	Michelle Griffin (minute taker)
PR and Communications Coordinator	Maggie Coggan

GUESTS

Daly River Buffaloes Football Club President	John Bonson
Nauiyu Primary Health Centre Manager	Maria Lombardi

3. ATTENDANCE AND APOLOGIES

Apologies – Deputy Mayor A. McTaggart

4. DISCLOSURE OF INTEREST

There were no declarations of interest at this meeting.

5. RESIGNATIONS, TERMINATIONS AND NOMINATIONS

Nil

6. PRESENTATIONS AND TRAINING

John Bonson addressed the Daly River Local Authority. Chairperson thanked Mr. Bonson for his presentation. Discussions to ensue later if time permits.



6.2. Local Authority Training - Roles and Responsibilities

Information was presented to the Local Authority regarding Local Authority Roles and Responsibilities.

7. CONFIRMATION OF MINUTES

7.1. Daly River Local Authority meeting held on 2 November 2022

DRLA-2023/1 Resolution: Carried (Brian Muir/Mark Mullins)

That the minutes of the Daly River Local Authority meeting held on 2 November 2022 be taken as read and be accepted as a true record of the meeting.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1. Council Response to Previous Minutes

DRLA-2023/2 Resolution: Carried (Nadine Daly/Mark Mullins)

That the Daly River Local Authority receive and note the feedback from Council

9. REPORTS

9.1.1. Council Operations Manager Report

DRLA-2023/3 Resolution: Carried (Mark Mullins/Robert Austral)

That the Council Operations Manager Report is received and noted

9.2.1. Finance Report for period ending 31 December 2022

DRLA-2023/4 Resolution: Carried (Wayne Buckley/Mark Mullins)

That the Daly River Local Authority receive and note the finance report.

9.3.1. Action Items

DRLA-2023/5 Resolution: Carried (Brian Muir/Wayne Buckley)

- A. That the Daly River Local Authority receive and note the action items update; and
- B. That the completed action items be removed from the list.

9.3.2. Service Delivery



DRLA-2023/6 Resolution: Carried (Nadine Daly/Robert Austral)

- A. That the Service Delivery report is received and noted; and
- B. That the Daly River Local Authority provide the following feedback to Council:
 - members agree that a library service in Nauiyu would greatly benefit the community; and
 - all other core services appear sufficient, particularly the street lighting which has been very effective.

9.3.3. Ark Veterinary Hospital Report - Daly River Dog Program (Nov 2022)

DRLA-2023/7 Resolution: Carried (Brian Muir/Mark Mullins)

- A. That the Daly River Local Authority receive and note the Ark Veterinary Hospital report for program delivered in November 2022; and
- B. That the balance remaining from the project of \$255 be returned to available funds for future projects.

DRLA-2023/8 Resolution: Carried (Wayne Buckley/Brian Muir)

That the Daly River Local Authority request Council endorsement to commit \$10,000 of their Local Authority Project Funding to a bi-annual veterinary program for 2023 (dates to be confirmed).

10. QUESTIONS FROM THE PUBLIC

Nil

11. GENERAL BUSINESS

13.1 Recognition Plaque presented to Nauiyu Health Centre

The Chairperson presented a recognition plaque on behalf of Victoria Daly Regional Council to Nauiyu Primary Health Centre Manager, Maria Lombardi, in recognition for the tireless efforts of the Health Centre staff throughout the Covid-19 Pandemic.

13.2 Environmental Protection Agency (EPA)

Mayor addressed the DRLA and advised that Council have requested a representative from the EPA to attend all Local Authority meetings to provide information resources on waste management.



13.3 Local Authority Desktop Review

Mayor Pedwell and CEO Brian Hylands are members of the Local Authority Review Reference Group. They will meet four times with delegates from NTG and regional councils. Mayor Pedwell is seeking feedback from local authority members regarding the guidelines and rules imposed on local authority.

12. NEXT MEETING

The next Meeting of the Daly River Local Authority will be held on the Tuesday, 3 May 2023.

The meeting was closed by the Chairperson at 2:02pm

This page and the preceding five (5) pages are the minutes of the Daly River Local Authority meeting held on Wednesday, 8 February 2023.



11.1.3. Kalkarindji/Daguragu Local Authority meeting held on 14 February 2023

Recommendation

- A. That the minutes of the Kalkarindji/Daguragu Local Authority meeting held on 14 February 2023 be adopted as a resolution of Ordinary Council.
- B. That Council endorses resolution **KDLA-2023/6** to proceed with the bus shelter project, estimated to cost up to \$20,000.
- C. That Council endorses resolution **KDLA-2023/7** for the design of the waste management sign '*for health and safety reasons please do not light up the dump*'. (attached)
- D. That Council endorses resolution **KDLA-2023/8** to proceed with the *Arts Centre Park shade trees and outdoor table project*, estimated to cost up to \$20,000.
- E. That Council receive and note resolution **KDLA-2023/9** that the Local Authority support the council to advocate for rest stops on the Buntine Highway and support that council write to the relevant Ministers on the matter.

Attachments

- 1. 20230214 KDLA MIN unconfirmed [11.1.3.1 - 7 pages]



MINUTES

KALKARINDJI LOCAL AUTHORITY MEETING
HELD ON TUESDAY 14 FEBRUARY 2023
AT 12:30 PM
AT THE KALKARINDJI COUNCIL OFFICE
VDRC Office



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A handwritten signature in black ink, appearing to read "B. Hylands".

Brian Hylands
Chief Executive Officer



1. MEETING OPENING

The Kalkarindji Daguragu Local Authority meeting opened at 12:37pm.

2. WELCOME

Chairperson welcomed members and visitors to the meeting.

3. ATTENDANCE AND APOLOGIES

3.1. Attendees

MEMBERS

Chairperson	Anne Saunders
Member	Leah Leaman
Member	Selma Smiler
Member	Pansy Wardle
Member	Pamela Morris
Member	Michael George
Member	Georgina Macleod

STAFF

Mayor	Brian Pedwell
Chief Executive Officer	Brian Hylands
Council Operations Manager	Allan Hawke
Council Operations Assistant Manager	Kirsty Bock
Director of Operations	Matthew Cheminant
Manager of Executive Services	Michelle Griffin
PR and Communications Coordinator	Maggie Coggan

GUESTS

The Department of the Chief Minister and Cabinet	Hailey Dack
Power and Water Corporation	Cail Rayment
NT Health	Surinder Crichton

VISITORS

WANTA Corporation	Praveen Kalaivanan
WANTA Corporation	Max Collier

3.2. Apologies and Absentees

Apologies: Nil

Absent: Simeon Long

4. DISCLOSURE OF INTEREST

There were no declarations of interest at this meeting.



5. RESIGNATIONS, TERMINATIONS AND NOMINATIONS

5.1. Resignations

Nil

5.2. Terminations

Nil

5.3. Nominations

Nil

6. PRESENTATIONS AND TRAINING

6.1. Local Authority Training - Roles and Responsibilities

The Chairperson thanked Hailey Dack from the Department of the Chief Minister and Cabinet for the presentation on Local Authority roles and responsibilities.

6.2. PowerWater - Water Usage Information presented by Cail Rayment

The Chairperson thanked Cail Rayment from PowerWater for the presentation on water usage.

Action: Invitation to be sent to Cail Rayment to attend the next KDLA meeting on Tuesday, 9 May.

6.3. Alcohol Action Initiative Updated presented by Surinder Crichton

Surinder is seeking feedback on grief, loss and trauma training program and whether the local authority is in support. Leah Leaman put forward a motion to show support for the program.

KDLA-2023/1 Resolution: Carried (Leah Leaman/Pansy Wardle)

That the Kalkarindji Daguragu Local Authority support NT Health to proceed with rolling out grief, loss and trauma training in the community.

WANTA officers Praveen Kalaivanan and Mac Collier were introduced to the local authority.

KDLA-2023/2 Resolution: Carried (Leah Leaman/Selma Smiler)

That the Kalkarindji Local Authority support WANTA being approached to deliver the reconnecting youth camps program



The Chairperson thanked Surinder Crichton from the Northern Territory Government for the discussions regarding Alcohol Action Initiatives.

6.4. Australian Electoral Commission - Indigenous Electoral Participation Program

There were no Australian Electoral Commission representatives in attendance.

7. CONFIRMATION OF MINUTES

7.1. Kalkarindji | Daguragu Local Authority meeting held on 8 November 2022

KDLA-2023/3 Resolution: Carried (Cr Georgina Macleod/Selma Smiler)

That the minutes of the Kalkarindji | Daguragu Local Authority meeting held on 8 November 2022 be taken as read and be accepted as a true record of the meeting.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1. Council Response to Previous Minutes

The Kalkarindji Daguragu Local Authority received and noted the feedback from Council.

9. REPORTS

9.1.1. Council Operations Manager Report

That Kalkarindji Daguragu Local Authority received and noted the Council Operations Manager Report.

9.2.1. Finance Report for period ending 31st Dec 2022

KDLA-2023/4 Resolution: Carried (Cr Georgina Macleod/Selma Smiler)

That the Kalkarindji Daguragu Local Authority receive and note the finance report.

9.3.1. Local Authority Project Funding Update

That Kalkarindji Daguragu Local Authority received and noted the Local Authority Project Funding update report.



9.3.2. Service Delivery

KDLA-2023/5 Resolution: Carried (Cr Georgina Macleod/Michael George)

- A. That the Service Delivery report is received and noted; and
- B. That the Kalkarindji | Daguragu Local Authority provide feedback on core service delivery for the area.

KDLA-2023/6 Resolution: Carried (Cr Georgina Macleod/Michael George)

The Kalkarindji Daguragu Local Authority request council approval to proceed with the bus shelter project (project estimated to cost up to \$20,000)

KDLA-2023/7 Resolution: Carried (Pansy Wardle/Pamela Morris)

The Kalkarindji Daguragu Local Authority request Council's endorsement for the design of the waste management sign *'for health and safety reasons please do not light up the dump'*.

9.3.3. Action Items

The Kalkarindji Daguragu Local Authority received and noted the action items report.

Anne Saunders left the meeting at 2:11 pm.

Anne Saunders returned to the meeting at 2:12 pm.

10. General Business

KDLA-2023/8 Resolution: Carried (Cr Georgina Macleod/Michael George)

That the Kalkarindji Daguragu Local Authority request approval from council to proceed with the *Arts Centre Park shade trees and outdoor table project* (project estimated to cost up to \$20,000).

KDLA-2023/9 Resolution: Carried (Cr Georgina Macleod/Michael George)

- A. That the Kalkarindji Daguragu Local Authority support council to advocate for rest stops on the Buntine Highway which is integral for the health and well-being of travelers and clinic patients; and
- B. That the Kalkarindji Daguragu Local Authority support that council write to the relevant Ministers on the matter.



10.1 Potholes

Council Operations Manager: contractor is being engaged to address the potholes on Libanagu Road.

10.2 Lot investigation (available lots/lots for purchase)

Cr Macleod suggests investigating lots for purchase for future local authority/council projects in order to avoid land tenure issues.

10.3 Central Park Gardens

Investigation taking place on upkeep of Central Park Gardens. Discussions ensued.

10.4 Rubbish Collection

Leah Leaman voiced that one bin collection per week is insufficient with the overcrowding.

Cr Macleod advised the local authority that two rubbish collections will continue to take place.

10.5 Invitation for Rangers to attend the next meeting.

Action: Rangers to be invited to the next KDLA meeting

10.6 Invitation for CDP to attend the next meeting.

Action: CDP to be invited the next KDLA meeting and to provide a presentation on the service and what it can provide for employers and businesses.

11. NEXT MEETING

The meeting closed at 2:57pm

The next Meeting of Kalkarindji Daguragu Local Authority will be held on Tuesday, 9 May 2023.

This page and the preceding six (6) pages are the minutes of the Kalkarindji / Daguragu Local Authority meeting held on Tuesday, 14 February 2023.



11.1.4. Yarralin/Nitjpurru Local Authority meeting held on 16 February 2023

Recommendation

- A. That the minutes of the Yarralin/Nitjpurru Local Authority meeting held on 16 February 2023 be adopted as a resolution of Ordinary Council.
- B. That council endorses resolution **YLA-2023/4** to commit \$30,000 of Local Authority Project Funding to a bi-annual vet program in 2023.
- C. That council endorses resolution **YLA-2023/5** to commit \$150,000 of Local Authority Project Funding to the development of a playground, including outdoor fitness equipment in Yarralin.
- D. That council notes resolution **YLA-2023/6** and will investigate options for developing a council premises including office and staff accommodation at Nitjpurru.
- E. That council notes resolution **YLA-2023/7** and will investigate the process and support a place name change from 'Pigeon Hole' to 'Nitjpurru'.

Attachments

1. 20230216_YPHLA_MIN_unconfirmed [11.1.4.1 - 6 pages]



MINUTES

**YARRALIN LOCAL AUTHORITY MEETING
HELD ON THURSDAY 16 FEBRUARY 2023
AT 12:30 PM
AT THE YARRALIN COUNCIL OFFICE
VDRC Office**



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A handwritten signature in black ink, appearing to read 'B. Hylands', written over a large, faint, diagonal watermark that says 'Unconfirmed'.

Brian Hylands
Chief Executive Officer



1. MEETING OPENING

The Yarralin Nitjpurru Local Authority meeting opened at 12:48pm.

2. WELCOME

Chairperson welcomed members and visitors to the meeting.

3. ATTENDANCE AND APOLOGIES

3.1. Attendees

MEMBERS

Chairperson	Charlie Newry
Vice Chair	Charlie James
Member	Simon Campbell
Member	Wesley Campbell
Member	Mayor Brian Pedwell

STAFF

Chief Executive Officer	Brian Hylands
Council Operations Assistant Manager	Noleen Campbell
Manager of Executive Services	Michelle Griffin (minute taker)
Site Manager CDP	Peter Valentine-Smith

GUESTS

The Dept. of the Chief Minister & Cabinet	Hailey Dack
Katherine West Health	Lorraine Johns and Rebecca Hardwick
Yarralin Police	John Coombe and Franco Pellerano

3.2. Apologies and Absentees

Apologies: Australian Electoral Commission delegates

Absent: Elwyn Anzac

4. DISCLOSURE OF INTEREST

There were no declarations of interest at this meeting.

5. RESIGNATIONS, TERMINATIONS AND NOMINATIONS

Nil

6. PRESENTATIONS AND TRAINING

6.1. Australian Electoral Commission - Indigenous Electoral Participation Program



Australian Electoral Commission contacted the office prior to the meeting and gave their apologies.

6.2. Local Authority Training - Roles and Responsibilities

The Chairperson thanked Hailey Dack from the Department of the Chief Minister and Cabinet for the presentation on local authority roles and responsibilities.

7. CONFIRMATION OF MINUTES

7.1. Yarralin Nitjpurru Local Authority held on 10 August 2022

YLA-2023/1 Resolution: Carried (Simon Campbell/Charlie James)

That the minutes of the Yarralin Nitjpurru Local Authority held on 10 August 2022 be taken as read and be accepted as a true record of the meeting.

Visitors entered the meeting at 1:06pm.

John Coombe and Franco Pellerano from the Yarralin Police were invited to join the meeting and provide an update to the local authority.

Charlie Newry left the meeting at 1:15 pm.

Charlie Newry returned to the meeting at 1:16 pm.

Mayor Pedwell presented a recognition plaque to Katherine West Health officers Lorraine Johns and Rebecca Hardwick in recognition of the dedication and tireless efforts of KWHB throughout the COVID-19 pandemic.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1. Council Response to Previous Minutes

YLA-2023/2 Resolution: Carried (Wesley Campbell/Mayor Brian Pedwell)

That the Yarralin Nitjpurru Local Authority receive and note the feedback from Council

9. REPORTS

9.1. Finance Report for period ending 31st December 2022

YLA-2023/3 Resolution: Carried (Simon Campbell/Charlie James)

That the Yarralin / Nitjpurru Local Authority receive and note the finance report.



9.2. Local Authority Project Funding Update

YLA-2023/4 Resolution: Carried (Mayor Brian Pedwell/Wesley Campbell)

- A. That the Local Authority Project Funding Update is received and noted
- B. That the Yarralin / Nitjpurru Local Authority request Council endorsement to commit \$30,000 of Local Authority Project Funding to a bi-annual vet program in 2023; and that any remaining funds be returned to available funds.

Action: Power Water delegate to be invited to the next meeting to discuss options for power card lights at Yarralin oval.

Action: Contact Northern land Council regarding land tenure for the development of a playground project in Yarralin.

YLA-2023/5 Resolution: Carried (Wesley Campbell/Charlie James)

That the Yarralin Local Authority request that Council endorse the commitment of \$150,000 of Local Authority Project Funding to the development of a playground, including outdoor fitness equipment in Yarralin.

9.3. Action Items

YLA-2023/6 Resolution: Carried (Mayor Brian Pedwell/Charlie Newry)

- A. That the Yarralin / Nitjpurru Local Authority receive and note the action items update; and
- B. On behalf of Nitjpurru local authority the Yarralin Local Authority members request council support and investigate options for developing a council premises including office and staff accommodation at Nitjpurru.

YLA-2023/7 Resolution: Carried (Mayor Brian Pedwell/Charlie Newry)

The Yarralin / Nitjpurru Local Authority request support from Council to investigate the process and support a place name change from 'Pigeon Hole' to 'Nitjpurru'

Action: Hailey Dack offered to provide feedback to Mayor regarding place name planning



9.4. Service Delivery

YLA-2023/8 Resolution: Carried (Charlie Newry/Simon Campbell)

- A. That the Service Delivery report is received and noted; and
- B. That the Yarralin / Nitjpurru Local Authority provide feedback on core service delivery for the area.

10. GENERAL BUSINESS

10.1 Local Authority Review Reference Group

Mayor Pedwell provided an update to the local authority regarding the Local Authority Review Reference Group of which the Mayor and CEO are members. Key issues raised by regional councils include:

- land tenure
- allowing proxies at meetings
- bureaucratic processes
- limitations with LAPF

10.2 Environmental Protection Agency (EPA)

Mayor advised that the EPA will be invited to local authority meetings in May.

11. NEXT MEETING

The next Meeting of Yarralin / Nitjpurru Local Authority will be held on Wednesday, 10 May 2023.

The meeting closed at 2:51pm



11.1.5. Bulla Local Authority meeting held on 21 February 2023

Recommendation

- A. That the minutes of the Bulla Local Authority meeting held on 21 February 2023 be adopted as a resolution of Ordinary Council.
- B. That Council endorses resolution **BLA-2023/2** to commit \$6,500 of Local Authority Project Funding to the purchase of event equipment including marquee, tables, and chairs.

Attachments

1. 20230221 BLA MIN unconfirmed [**11.1.5.1** - 6 pages]



MINUTES

**BULLA LOCAL AUTHORITY MEETING
HELD ON TUESDAY 21 FEBRUARY 2023
AT 10:30 AM
AT THE BULLA COUNCIL OFFICE
VDRC Office**



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A handwritten signature in black ink, appearing to read "BH", with a long horizontal flourish extending to the right.

Brian Hylands
Chief Executive Officer



1. MEETING OPENING

The meeting commenced at 10:50am

2. WELCOME

Chairperson welcomed members and visitors to the meeting.

3. ATTENDANCE AND APOLOGIES

3.1. Attendees

MEMBERS

Chairperson	Shadrack Retchford
Member	Penny Archie
Member	Stan Retchford
Member	Duncan Bero
Member	Joseph Archie
Member	Nicholas Laurie

STAFF

Chief Executive Officer	Brian Hylands
Council Operations Manager	Paul Buckley
Council Operations Assistant Manager	Renee Croton
Director of Council Operations	Matthew Cheminant
Manager of Executive Services	Michelle Griffin
PR and Communications Officer	Maggie Coggan
Team Leader Aged Care Timber Creek	Erica Lee Chew

GUESTS

Australian Electoral Commission	Maryanne Valley
Health Care Coordinator, Katherine West Health	Katherine Drummond

3.2. Apologies and Absentees

Apologies: Cr Shirley Garlett

Leave of Absence: Nil

4. DISCLOSURE OF INTEREST

There were no declarations of interest at this meeting.



5. RESIGNATIONS, TERMINATIONS AND NOMINATIONS

5.1. Resignations

Nil

5.2. Terminations

Nil

5.3. Nominations

Nil

6. PRESENTATIONS AND TRAINING

6.1. Australian Electoral Commission - Indigenous Electoral Participation Program

The Chairperson thanked Maryanne Valley for speaking to the local authority.

Stan Retchford and Nicholas Laurie joined the meeting at 11:08am.

6.2. Local Authority Training - Roles and Responsibilities

The Chairperson thanked Michelle Griffin for the presentation on local authority roles and responsibilities.

6.3. Aged Care Verbal Update

The Chairperson thanked Erica Lee Chew for speaking with the local authority about aged care service delivery.

7. CONFIRMATION OF MINUTES

7.1. Bulla Local Authority meeting held on 15 November 2022

BLA-2023/1 Resolution: Carried (Joseph Archie/Nicholas Laurie)

That the minutes of the Bulla Local Authority meeting held on 15 November 2022 be taken as read and be accepted as a true record of the meeting.

8. COUNCIL RESPONSE TO PREVIOUS MINUTES

8.1. Council Response to Previous Minutes

The Bulla Local Authority received and noted the feedback from Council.



9. REPORTS

9.1 Council Operations Manager Report

The Bulla Local Authority received and noted the Council Operations Manager report.

9.2. Finance Report for six months period ending 31st December 2022

The Bulla Local Authority received and noted the finance report.

9.3. Local Authority Project Funding Update

BLA-2023/2 Resolution: Carried (Nicholas Laurie/Stan Retchford)

- A. That the Local Authority Project Funding Update is received and noted; and
- B. That the Bulla Local Authority requests Council approval to commit **\$6,500** of Local Authority Project Funding to the purchase of event equipment including marquee, tables, and chairs.

9.4. Action Items

Bulla Local Authority received and noted the action items update.

9.5. Service Delivery

The Bulla Local Authority received and noted the service delivery report.

10. QUESTIONS FROM THE PUBLIC

Nil

11. GENERAL BUSINESS

11.1 Street lights

Action: An audit of streetlights in Bulla is required to ascertain which lights require maintenance. Night patrol will be requested to conduct the audit and information to be relayed to NWA.

11.2 Local Authority Review Group

Victoria Daly Regional Council CEO Brian Hylands update the local authority on the Local Authority Review Reference Group of which himself and Mayor B. Pedwell are



members. The local authority were asked if they wish to provide feedback on how local authorities currently function.

11.3 Environmental Protection Agency

Mr. Hylands provided update to the local authority regarding waste management and informed them that the EPA will be invited to attend the May local authority meetings.

12. NEXT MEETING

The next Meeting of Bulla Local Authority will be held on Tuesday, 16 May 2023.

Meeting closed at 12:10pm.



12. Action Sheet

12.1. Action Items

Report Type **Officer Report For Information**

Prepared by **Manager of Executive Services, Michelle Griffin**

Purpose

To provide an update on the status of action items.

Recommendations

- A. That the Action Items report is received and noted
- B. That council approve completed actions be removed from the action item list.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. 20230228 Action Items Report [12.1.1 - 6 pages]

Action Register



Victoria Daly
REGIONAL COUNCIL

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
21/03/2017	052/2017 - Waste Management Site - Kalkarindji	Action: CEO to identify ownership (through Land Council) of suitable future waste management land sites. Apply for external fencing funding for Kalkarindji civil works to ascertain waste management site requirements for inclusion of project in the community plan.	Brian Hylands	25 June 2019 Since March 2017 a waste management strategy has been established. The only outstanding land tenure issues are at Kalkarindji. The area where the landfill is located is subject to a land title claim. CLC are investigating a way forward. Funding has been provided to develop shovel ready documentation and cost estimates for all Council landfills.	Ongoing
28/01/2020	Item 14 – Upstream Flood Notifications	Action: (28/02/22) Letter to be sent to LGANT regarding the urgent need for upstream flood notification for upper Victoria River (above Kalkarindji) and the Humbert River (above Lingarra) (22/10/21) Email to be sent from CEO to Peter McLinden concerning motions from previous Council meetings regarding advocacy for upstream notification system on Victoria River.	Brian Hylands, Michelle Griffin	Motion submitted to LGANT for discussion at General Meeting in April. Actions from 21-01-21 and 22-10-21 combined.	In progress
22/02/2020	Item 10 - NDIS Audit	Action: Aged Care & NDIS Audit to be conducted every six months by external provider	Trudy Braun	24/01/2023 Trudy Braun Audits commencing 16 February 2023.	In progress
28/09/2020	Item GB-31.4 Waste Management Plan Nauiyu	Action: That a business plan be prepared to outsource waste management at Nauiyu	Matthew Cheminant	Seeking title to the land to allow for further progress.	In progress
25/08/2020	374/2020 - Postal Services	Action: Director of Financial Services to seek additional funding for postal services across Kalkarindji, Nauiyu, Yarralin and Pigeon Hole communities	Trudy Braun	24/01/2023 Trudy Braun Report to council in January OCM.	Completed
26/07/2022	General Business 13.2 Roadside stops - Buntine Hwy	Discuss and identify the location for a rest stop with toilets. Action: Letter to DIPL and the Department of Chief Minister and Cabinet (Jake and Claire) and Regional Manager Territory Regional Growth. Roadside rest stop near Delamere.	Matthew Cheminant	24/01/2023 Matthew Cheminant Letter to be drafted.	Not yet started
30/08/2022	Community Benefit Fund Major Grant Application	Resolution: OCM-2022/106 A. That the report Community Benefit Fund Major Grant Application is received and noted B. That Council approves the submission of a Community Benefit Fund grant application to support upgrades and the furnishing of 4 Fitzner Road Timber Creek C. 60K limit for kitchen upgrade - to be recovered from grant if successful.	Keira Townsend	24/01/2023 Trudy Braun Letter successful. No letter received with amount yet.	Awaiting external response

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
30/08/2022	General Business 13.2 Representation review Committee – Timber Creek Councillor	Resolution: OCM-2022/126 <i>CEO to write to Representation Review Committee for an additional Councillor for Timber Creek ward.</i>	Brian Hylands	24/01/2023 Michelle Griffin Research taking place on process.	Not yet started
27/09/2022	General Business 15.6 In-kind support request	Resolution: OCM-2022/152 <i>That a letter from the Mayor be sent to Sitzler seeking in-kind support for the projects taking place in Timber Creek for the benefit of the people of Timber Creek.</i>	Michelle Griffin	17/01/2023 Michelle Griffin Letter drafted. Requires further investigation.	In progress
27/09/2022	General Business 15.1 Key cutting – schedule of fees and charges	Resolution: OCM-2022/148 <i>That key cutting be added to the schedule of fees and charges for \$15 per instance. One machine to be located at Yarralin and one at Timber Creek; and That one key cutting machine be gifted to Green Rivers Aboriginal Corporation from Nauiyu.</i>	Jackson Bernard, Michelle Griffin	18/01/2023 Michelle Griffin Schedule of fees and charges have been updated and published to website. One machine gifted to GRAC. Two remaining machines require servicing prior to distribution to Yarralin and Timber Creek.	In progress
25/10/2022	Correspondence Timbe Creek Infrastructure	Action: Letter be sent from Mayor to Ministers Lawler and Fyles with supporting attachments from TCLA regarding infrastructure in Timber Creek (copy: Dheran Young, Marion Scrymgour, Senator Malarndirri McCarthy)	Michelle Griffin	17/01/2023 Michelle Griffin Letter drafted and awaiting feedback. Further investigations taking place. 23/02/2023 Michelle Griffin Letter sent to Minister Lawler on 20/02/23 seeking update on Timber Creek planning.	Awaiting external response
25/10/2022	General Business 13.1 Kakadu Litter	Action: Letter to DIPL requesting additional roadside stops and waste facilities on Kakadu Highway outside the National Park boundary due to parks policy "take your rubbish with you", as the rubbish comes to VDRC facilities, in particular Pine Creek. Action: Letter to West Arnhem seeking support for councils request to DIPL for more facilities on Arnhem and Kakadu Highway due to parks policy "take your rubbish with you" as the rubbish comes to VDRC facilities, in particular Pine Creek.	Michelle Griffin	17/01/2023 Michelle Griffin Letter drafted and awaiting feedback. 24/01/2023 Michelle Griffin Letters sent on 24 January 2023	Awaiting external response
29/11/2022	Pine Creek Local Authority meeting held on 7 November 2022	Resolution: OCM-2022/183 A. That the minutes of the Pine Creek Local Authority meeting held on 7 November 2022 be adopted as a resolution of Ordinary Council; and B. That Council endorse the following Pine Creek Local Authority resolution: • PCLA-2022/26 That the Local Authority pay the variance of \$31,605.50 to build and install two Troppo Bird Hides.	Matthew Cheminant, Tanya Brown	24/01/2023 Keira Townsend Confirmation of location of signs is being finalised and a request to DIPL to approve installation under our Occupation License has been submitted.	In progress

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
				Builder has been instructed to commence construction. Katherine signs are ready to develop the visuals for the signs. Expecting project completion by end of April just in time for the tourists.	
29/11/2022	Daly River Local Authority meeting held on 2 November 2022	<p>Resolution: OCM-2022/184</p> <ol style="list-style-type: none"> 1) That the minutes of the Daly River Local Authority meeting held on 2 November 2022 be adopted as a resolution of Ordinary Council. 2) That Council endorses the following Daly River Local Authority resolutions: <ol style="list-style-type: none"> DRLA-2022/13 - That the Daly River Local Authority commit \$5000 ex.GST for the hire of a skip bin for waste management during the 2022-23 wet season at Nauiyu; and DRLA-2022/14 - That the Daly River Local Authority commits \$2,800 of their funds to the Bi-Annual vet visit from The Ark Animal Hospital as per the attached quote dated 21 October 2022; and DRLA-2022/18 - That the DRLA donate the amount of \$1500 toward a Community Christmas event and \$500 each to St Francis Xavier School and Wooliana School. 	Matthew Cheminant, Pat Hollowood	<p>24/01/2023 Jocelyn Moir DRLA-2022/13: The skip bin is not currently at Nauiyu. It has been coordinated to be delivered should it be required before flood occurs for this current wet season.</p> <p>DRLA-2022/14: The last vet visit was arranged for November 2022 and has been completed.</p> <p>DRLA-2022/18: Christmas dinner was held on Tuesday 13/12/2022 – DRLA \$1,500 donation was spent. Also \$500 to each of Wooliana School and St Francis Xavier School was donated for their Christmas events.</p>	In progress Completed Completed
29/11/2022	Kalkarindji Daguragu Local Authority meeting held on 8 November 2022	<p>Resolution: OCM-2022/185</p> <ol style="list-style-type: none"> That the minutes of the Kalkarindji Daguragu Local Authority meeting held on 8 November 2022 be adopted as a resolution of Ordinary Council; and That Council endorse the following Kalkarindji Daguragu Local Authority resolution: <ul style="list-style-type: none"> KLA-2022/3 - That the Kalkarindji Daguragu Local Authority commit up to \$25,000 for the Katherine Vet Services to deliver vet program two times in 2023. 	Allan Hawke, Matthew Cheminant	<p>24/01/2023 Jocelyn Moir Quotes received on 20/01/2023. Vet visits confirmed for Feb/Mar and Oct/Nov. 2 x 5-day visits + accommodation. Leftover funding 21/22 KDLA vet resolution brought forward to 22/23.</p>	Scheduled
29/11/2022	Correspondence Report By-Laws repeal process	<p>Resolution: OCM-2022/192</p> <ol style="list-style-type: none"> That the Correspondence Report is received and noted That Council acknowledges the letter dated 17 November 2022 from Minister for Local Government Chansey Paech regarding Council's By-laws (Pine Creek (Control of Dogs) By-Laws, Pine Creek (Litter and Flammable and Noxious Weeds) By-Laws, and Timber Creek By-Laws); and That Council approves the process of repealing the abovementioned by-laws recommences. 	Trudy Braun	<p>24/01/2023 Michelle Will Certificate received from the Department of the chief Minister and Cabinet on 24/01/2023. Report to council in January 2023 seeking council resolution to finalise repeal process.</p>	In progress

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
		ADDITIONAL RESOLUTION <i>D. That the outcome of the Repeal By-Laws consultation be tabled at the Timber Creek and Pine Creek Local Authority, including a report with an explanation of the Repeal process since it commenced</i>			
13/12/2022	13.4 Additional Rubbish in Pine Creek	Action: Clr Macleod to raise with LGANT regarding rubbish and filling water tanks.	Michelle Griffin	Awaiting councillor report.	
13/12/2022	Allocation of 2022-2023 FY WaRM Funding	Resolution: OCM-2022/198 A. That the Allocation of 2022-2023 FY WaRM Funding report is received and noted B. That the Council approves allocating WaRM funding totaling \$148,800 to sealing the Timber Creek WTS access Road including line marking, installation of bollards and verge safety barriers.	Jackson Bernard, Keira Townsend, Matthew Cheminant	24/01/2023 Trudy Braun Council resolution sent to the Department of the Chief Minister and Cabinet.	Awaiting external response
13/12/2022	DRLA meeting held on 2 November 2022	Action: Deputy Mayor will discuss council's decision for not passing motion DRLA-2022/17 at the next Daly River Local Authority meeting.	Michelle Griffin	24/01/2023 Michelle Griffin DRLA meeting scheduled 8-FEB-2023 24/01/2023 Michelle Griffin Deputy mayor was unable to attend the DRLA meeting. CEO and Mayor briefed the LA on the matter.	Completed
13/12/2022	General Business 13.4 LA Review Feedback	Feedback from Councillors regarding suggestions for the LA review Action: All Councillors are to provide suggestions in the New Year.	Michelle Griffin	24/01/2023 Michelle Griffin Discussion point in January.	Completed
13/12/2022	General Business 13.3 Yarralin Gate - DIPL	Yarralin gate signage is not clear to go through the gate onto Yarralin Community Complaints have been received by the Mayor that staff providing major services to Yarralin, cannot find the community and return back to Timber Creek. Action: Letter to DIPL regarding signage to Yarralin on the gate	Michelle Griffin, Matthew Cheminant	24/01/2023 Michelle Griffin Letter to be drafted.	Not yet started
13/12/2022	General Business 13.2 CMC Christmas Party	Mayor and CEO did not receive an invitation to the Christmas Reception Action: Letter to Selina Uibo and Paech regarding Mayor and CEO not receiving an invitation to the Christmas reception on 7 December 2022.	Michelle Griffin	23/02/2023 Michelle Griffin Letter sent on 23/02/2023.	Completed
13/12/2022	General Business 13.2 Lot 2 Wooliana Rd DR	What is happening with granting Lot 2 to VDRC as a future office/depot. Action: Letter to Dheran Young for an update of Lot 2 Wooliana Road, Nauiyu.	Michelle Griffin	23/02/2023 Michelle Griffin Letter sent to Dheran Young on 23/02/2023 with invitation to March OCM	Awaiting external response

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
31/01/2023	Dingo Digger	OCM-2023/13 Resolution: Carried That council approve to sell the dingo digger (asset number 20324)	Matthew Cheminant	23/02/2023 Matthew Cheminant The Dingo will be listed in the next auction that operations are seeking approval to undertake with Grays online at the 28.2.23 ordinary council meeting.	Completed
31/01/2023	Remote rubbish collection service	12.3 Rubbish collection (remote housing) Action: paper to March council meeting outlining rubbish collection service in remote communities.	Matthew Cheminant	23/02/2023 Matthew Cheminant Director of Operations contacted Territory housing in charging for a second bin at houses under their management due to overcrowding. They requested a quote on the second bin and second collection. this is currently in progress.	In progress
31/01/2023	Lot 2 Wooliana Road	Resolution: OCM-2023/17 <i>Letter to Minister for Local Government (cc Dheran Young and the Chief Minister) regarding Lot 2, Wooliana Road as a potential future site for waste management.</i>	Michelle Griffin	23/02/2023 Michelle Griffin Awaiting update from Mr. Dheran Young. Invitation was extended for him to attend the March OCM.	Scheduled
31/01/2023	12.4 Maintenance of verges North and South - Follow up with DIPL	<u>Action:</u> Director of Operations to contact DIPL via email regarding council's concerns about community safety with the unkept growth on Main Terrace (North and South) in Pine Creek.	Matthew Cheminant	23/02/2023 Matthew Cheminant The Director of Operations contacted DIPLA via email on the 31st of January and the response was given that the contractor was two weeks away from slashing the verges. They were held up by weather.	Completed
31/01/2023	12.7 Invitation to EPA to attend VDRC local authority meetings.	Resolution: OCM-2023/18 <i>Council invites the Environmental Protection Agency (Cc Minister Moss) to all VDRC local authority meetings to explain their policies regarding landfill and penalties for illegal dumping.</i>	Michelle Griffin	23/02/2023 Michelle Griffin Letter is being drafted to invite EPA to May local authority meetings.	Not started



13. Correspondence In & Out

13.1. Correspondence

Report Type Officer Report For Information

Prepared by Manager of Executive Services

Purpose

To present to Council a register of incoming and outgoing correspondence since the previous council meeting.

Recommendations

- A. That the Correspondence is received and noted

INCOMING REGISTER

DATE	ADDRESSE D TO	FROM	REGARDING	DOC ID
24/01/2023	Mayor B. Pedwell	Remuneration Tribunal	RE: Remuneration Tribunal	DOCID-423691570-1262814
14/02/2023	CEO Brian Hylands	Chief Minister of the Northern Territory Natasha Fyles	RE: Letter of recognition for efforts during the emergency and recovery Timber Creek flood event	DOCID- <u>423691570-1264591</u>
20/02/2023	CEO Brian Hylands	Infrastructure Commissioner of the Northern Territory, Lousie McCormick	RE: NT Infrastructure Audit and NT Infrastructure Plan and Pipeline 2023 Annual Review	DOCID- <u>423691570-1264590</u>
21/02/2023	CEO Brian Hylands	Dr Miriam Rose Ungunmerr Baumann AM	RE: Green River Aboriginal Corporation requesting meeting with VDRC	DOCID-423691570-1264609

OUTGOING REGISTER

DATE	FROM	ADDRESSED TO	REGARDING	DOC ID
20/02/2023	Mayor B. Pedwell	Minister Lawler Minister for Infrastructure Planning and Logistics	RE: Timber Creek Planning Developments	DOCID-423691570-1264242



23/02/2023	Mayor B. Pedwell	Mr. Dheran Young Member for Daly	RE: Invitation to Mr. Young to attend March Council meeting.	DOCID- 42369157 0- 1264610
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Attachments

1. 2023-02-21 INCOMING-GRAC-request-for-meeting [**13.1.1** - 1 page]



Green River
ABORIGINAL CORPORATION

Green River Aboriginal Corporation ABN: 67 426 476 941
Naiiyu Nambiyu Land Trust (NNLT) ABN: 50 302 090 845
CMB Naiiyu Community Daly River NT, 0822
www.grac.com.au

21 February 2023

Mayor Pedwell

Victoria Daly Regional Council

By email: Brian Pedwell Brian.Pedwell@vicdaly.nt.gov.au

Brian Hylands

Chief Executive Officer

Victoria Daly Regional Council

By Email: brian.hylands@vicdaly.nt.gov.au

Good morning gentlemen

The GRAC Board sees it as very important to maintain open and good relations with Council as there are matters that Council deals with that either directly or indirectly affect Naiiyu. At their last meeting 15 February, they resolved to write to you both with a view to establishing a twice yearly (minimum) dialogue between the organisations.

The Board hopes that Council will view this proposition favourably and place on the agenda for our first meeting the following items.

- (1) The results of the external rubbish audit of Daly River dump undertaken by GHD (noted in 8/2 LA Minutes).
- (2) The lack of a lease over the dump.
- (3) The status on Council's progress with Dheran Young MLA on Lot 2 Wooliana Rd for office/depot and the implications for Agency services in Naiiyu.
- (4) Arrears of lease payments owed to GRAC of \$41,465.11 (oldest being 292 days).

The Board is happy to travel to Katherine to meet and hope that the meeting can be arranged promptly.

Yours sincerely



Dr Miriam Rose Ungunmerr Baumann AM



14. Notices of Motion

Nil

15. General Business

16. Confidential

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

16.1. Confidential Ordinary Council Meeting held on 31 January 2023

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

16.2. Final Acquittal of One Off Grant 2021-2022 Timber Creek WTS

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

16.3. Amended Special Condition - Management of the temporary enhanced Income Management card

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*



16.4. Progress Report on Grant Applications

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*