



**Victoria Daly**  
REGIONAL COUNCIL

# AGENDA

**KALKARINDJI LOCAL AUTHORITY MEETING  
TO BE HELD ON TUESDAY 14 FEBRUARY 2023  
AT 12:30 PM  
AT THE KALKARINDJI COUNCIL OFFICE  
VDRC OFFICE**

## MEMBERS

Chairperson	Anne Saunders
Member	Pansy Wardle
Member	Leah Leaman
Member	Pamela Morris
Member	Selma Smiler
Member	Simeon Long
Member	Michael George
Councillor	Geogina Macleod

## STAFF

Mayor	Brian Pedwell
Chief Executive Officer	Brian Hylands
Council Operations Manager	Allan Hawke
Council Operations Assistant Manager	Kirsty Bock
Director of Operations Manager	Matthew Cheminant
Manager of Executive Services	Michelle Griffin
PR and Communications Coordinator	Maggie Coggan

## GUESTS

The Department of the Chief Minister and Cabinet	Hailey Dack
Power and Water Corporation	Cail Rayment
Principal Alcohol Action Officer, NT Health	Surinder Crichton
AEC – Indigenous Electoral Participation Program Team	Neville Khan, Maryanne Walley, Rheannon Ve a Ve a,
	Michelle Connoly, Sian Powell
Electorate Liason Officer, GWOJA Electorate	Jo Nichol



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A handwritten signature in black ink, appearing to read 'BH', followed by a long horizontal flourish.

Brian Hylands  
**Chief Executive Officer**



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## **1. Meeting Opening**

## **2. Welcome**

## **3. Attendance and Apologies**

### **3.1. Attendees**

### **3.2. Apologies and Absentees**

## **4. Disclosure of Interest**

## **5. Resignations, Terminations and Nominations**

### **5.1. Resignations**

Nil

### **5.2. Terminations**

Nil

### **5.3. Nominations**

Nil

## **6. Presentations and Training**

### **6.1. Local Authority Training - Roles and Responsibilities**

**Report Type** Local Authority Reports

#### **Attachments**

1. Roles and Responsibilities Local Authorities [6.1.1 - 14 pages]

Department of THE CHIEF MINISTER & CABINET

# Roles and Responsibilities of Local Authority Members



# Course overview



- **The role of a local authority member**
- **How are local authorities formed?**
- **What is the business of the local authority**
- **What is the business of council**
- **Responsibilities of local authority members**
- **Engaging your community**
- **Local Authority Project Funding**

# 1. What is the role of a local authority member?

**A local authority member is the voice of people in their community. Their role includes:**

- Supporting your community to have a say in council business.
- Providing recommendations to the council.
- Let the community know what the council is doing.



## 2. How are local authorities formed?

- It is the Minister for Local Government that picks the local authorities for your regional council.
- The council creates the local authority and the area it covers.
- The council will decide on the number of members for the local authority.
  - 6 is the minimum number and 14 is the maximum.
- The local authority includes at least one council member from the local authority's ward.

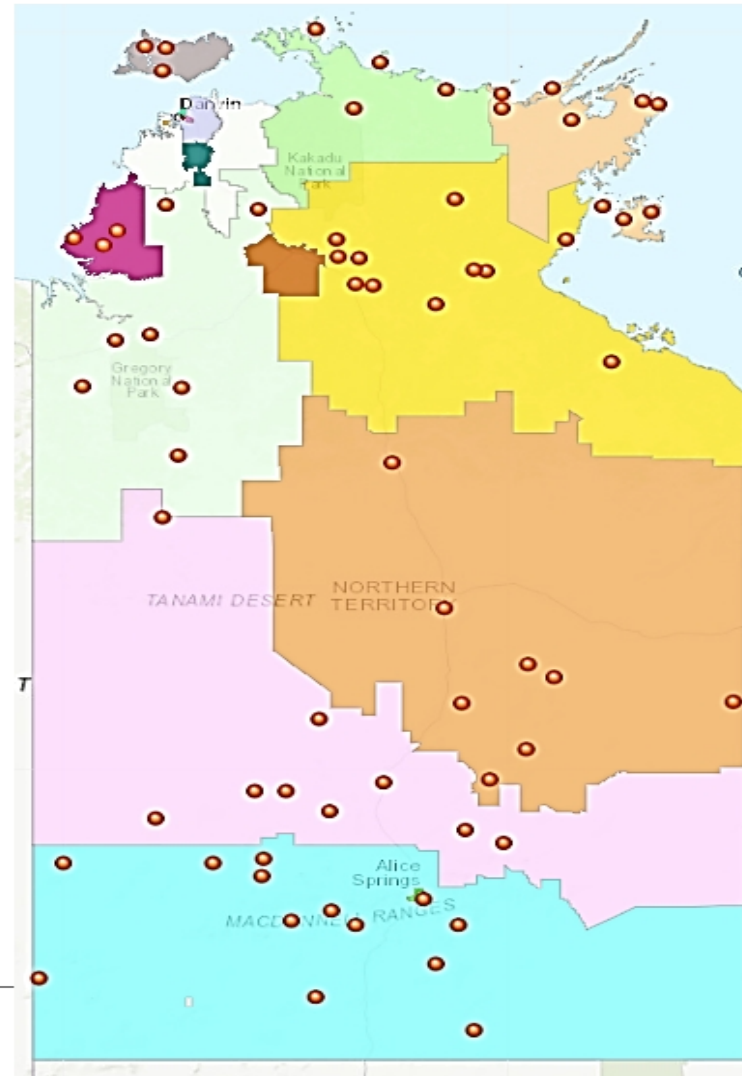


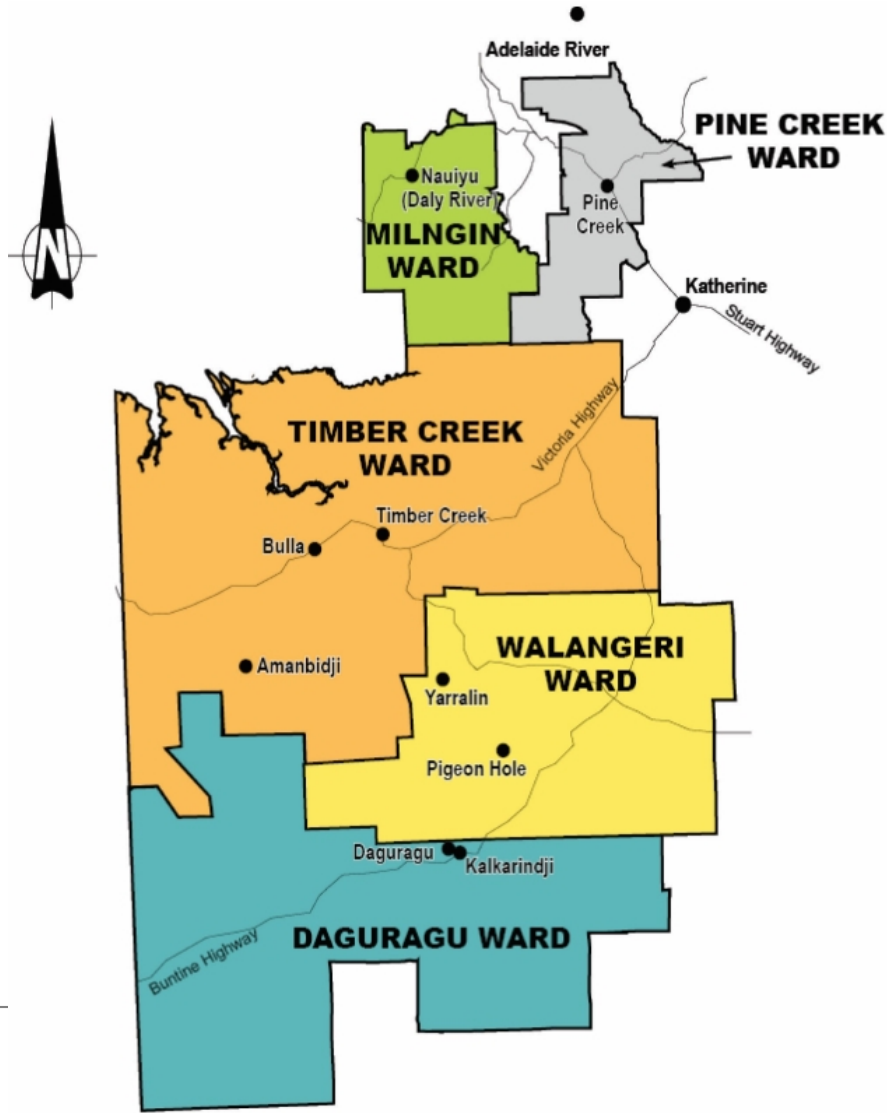
# Where are the Local Authorities?

There are currently 67 Local Authorities

Local Authorities are connected with the following regional councils:

- Barkly
- Central Desert
- East Arnhem
- MacDonnell
- Roper Gulf
- Tiwi
- Victoria Daly
- West Arnhem
- West Daly





### 3. What is the business of a local authority?

Local authorities work with their communities and their council on local issues and priorities.

The Local Authority provides advice to the council on:

- budget
- priorities for expenditure
- service delivery
- regional plans
- strategic directions
- funding





## 4. What is the business of council?

The business of a council in the Northern Territory includes making decisions on services and infrastructure to the council are:

- waste collection
- roads
- street lighting
- libraries
- parks and gardens
- community events



Regional councils also often deliver services such as aged care, disability services, youth programs and early childhood/child care. They help plan and deliver community projects that have been identified as priorities by each local authority.

## 5. What are the responsibilities of local authority members?

### Local Authority members:

- Attend meetings (meetings must be held at least 4 times a year)
- Make recommendations to council about issues in their area
- Provide recommendations to council about Local Authority Project Funding
- Exercise any delegated powers from the council
- Comply with the code of conduct
- Act in the best interests of your area
- Declare any conflicts of interest



# Code of Conduct

The Code of Conduct outlines the expected behaviour of council and local authority members.

The Code of Conduct requires members to:

- Act with honesty and integrity; care and diligence; and courtesy
- Be respectful to each other and council staff; of culture and diversity; and of confidential information shared with them.
- Declare conflicts of interest and gifts that may influence their decision
- Be accountable to the community and act in the interests of all
- Take part in training where required.



## 5. What is the role of the Chair?

**The Chair is appointed by the Local Authority members.**

They have the same roles and responsibilities as other local authority members, but they also have some extra roles. These include:

- Chairing meetings of the local authority
- Running a good meeting, keeping everyone on track and respectful.
- Making sure all voices are heard and the local authority is making good recommendations to the council.



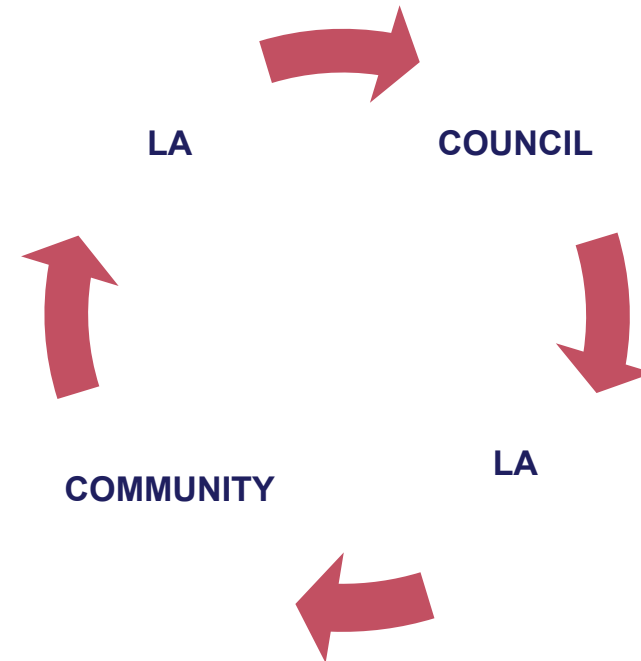
## 6. How can I perform my role well?

**You should know what is going on in your community.**

Talk to the community about their concerns and what they would like council to do for them and provide this feedback to council.

Think about the information and the options and what the community needs.

It is important to ask questions about things that are not clear and seek more information.



## 7. Local Authority Project Funding

**Each local authority has a bucket of money to assist with local projects.**

- You should talk to your community about what is needed and make recommendations for how this money should be used. e.g playgrounds or street lighting.
- You might also want to use the money to support the local authority and local councillors to understand their roles and how to achieve the best outcomes for the community.



# Resources



## For more information, view the following resources:

- The Local Government Act 2019 at Part 7.2 talks about declaring interests, conflict of interests, and gifts and benefits.
- The Code of Conduct is contained at Schedule 1 to the Act also covers the areas in this module.
- The Local Authority Project Guidelines can be found here:

[https://cmc.nt.gov.au/\\_data/assets/pdf\\_file/0010/595585/local-authority-project-funding-guidelines.pdf](https://cmc.nt.gov.au/_data/assets/pdf_file/0010/595585/local-authority-project-funding-guidelines.pdf)



## **6.2. PowerWater - Water Usage Information presented by Cail Rayment**

**Presentation** (allocated 15 minutes)

## **6.3. Alcohol Action Initiative Updated presented by Surinder Crichton**

**Update on Alcohol Action Initiative Projects** (allocated 15 minutes)

## **6.4. Australian Electoral Commission - Indigenous Electoral Participation Program**

**Presentation on enrolment and voting** (allocated 15 minutes)

## **7. Confirmation of Minutes**

### **7.1. Kalkarindji | Daguragu Local Authority meeting held on 8 November 2022**

#### **Recommendation**

That the minutes of the Kalkarindji | Daguragu Local Authority meeting held on 8 November 2022 be taken as read and be accepted as a true record of the meeting.

#### **Attachments**

1. 20221108 KDLA MIN unconfirmed [7.1.1 - 7 pages]





# MINUTES

**KALKARINDJI LOCAL AUTHORITY MEETING  
HELD ON TUESDAY 8 NOVEMBER 2022  
AT 12:30 PM  
AT THE KALKARINDJI COUNCIL OFFICE  
VDRC Office**



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A handwritten signature in black ink, appearing to read "Russell Anderson".

Russell Anderson  
Chief Executive Officer



## 1. Meeting Opening

*The Kalkarindji | Daguragu Local Authority Meeting opened, the time being 12:38pm.*

## 2. Welcome

## 3. Attendance and Apologies

### **Appointed Members Present**

Anne Saunders	Chairperson
Georgina Macleod	Councillor, Daguragu Ward
Leah Leaman	Member
Simeon Long	Member
Selma Smiler	Member (joined at 12:45pm)
Pansy Wardle	Member

### **Staff Present**

Allan Hawke	Council Operation Manager
Michelle Will	Manager of Executive Services (minute taker)
Ryan Haumono	CDP Employment Coordinator
Maggie Coggan	Public Relations Officer

### **Guests**

Jo Nichol	Electorate Liaison Officer, GWOJA Electorate
Page McMillan	Office of Marion Scrymgour MP
Surinder Crichton	Principal Alcohol Action Officer, NTG

### Apologies and Absentees

**Apologies:** Matthew Cheminant, VDRC Director of Council Operations

**Absent:** Michael George, Pamela Morris

## 4. Disclosure of Interest

There were no declarations of interest at this meeting.

*Selma Smiler joined the meeting, the time being 12:45pm*

## 5. Resignations, Terminations and Nominations



**5.1. Resignations - Nil**

**5.2. Terminations - Nil**

**5.3. Nominations – Nil**

Members discussed that there should be some efforts to encourage nominations to the local authority. It was confirmed that there are positions for up to fourteen members and four positions are currently available.

Action Item: local authority nomination information to be advertised on social media forums and flyers placed at the shop and clinic.

Action Item: investigate alternative venues for KDLA meetings for 2023 (any suggested venues must have audio visual conferencing available)

**6. Call for Items of General Business**

GB1 - Regional Plan / Community Plan projects

**7. Invitation for Deputations to Present/Speak**

**Northern Territory Department of Health  
Surinder Crichton**

Surinder thanked the KDLA members for welcoming her to the meeting and briefed the members on how money is spent to help reduce harm associated with alcohol and drugs within the community.

- Most community projects have been coordinated through WAANTA. Some other projects have taken place including Healthy Harold.
- WAANTA will engage with the KDLA to determine the best options for delivering the health services.
- There has been an increase of grant funding to deliver health programs as a result of the successful programs delivered so far.

Surinder received some input during her last meeting regarding what projects money should be spent on, some feedback was received including trauma training and camps.

**Community Development Program Officer  
Ryan Haumono**

CDP Officer, Ryan Haumono, introduced himself and went on to say that he has been working for council for two months.

- A mentor program will be commencing shortly which will involve a dedicated staff member to travel throughout the communities to assist in all areas of work in community.



- KDLA member Leah Leaman asked if there is a way to measure the progress of participants whilst they are engaged in the program. Discussion ensued.

## 8. Confirmation of Minutes

### 8.1. Kalkarindji | Daguragu Local Authority meeting held on 9 August 2022

**Motion**

That the minutes of the Kalkarindji | Daguragu Local Authority meeting held on 9 August 2022 be taken as read and be accepted as a true record of the meeting.

**Mover:** Leah Leaman

**Seconded:** Cr Georgina Macleod

**Resolution:** KLA-2022/0: Carried 7 / 0

## 9. Councillor Update

### 9.1. Councillor Update from Cr Macleod

Cr Macleod updated the KDLA:

- Money generated through the can recycling program was discussed at a recent council meeting, and it was decided that the funds are to be managed by the local authority. Many projects have been made possible through this recycling initiative.
- Councillor Macleod attended a council meeting this morning for the purpose of receipt and adoption of the annual report.
- Daguragu Hall upgrade is in progress.
- Key cutting was an issue raised recently - the key cutting was not on the schedule of fees and charges. This has since been added back onto the fees and charges.

Action Item: notices to be displayed at the shop advertising key cutting services.

Council Operations Manager, Allan Hawke, briefed the KDLA on laundry mat services provided in the Barunga community.

Action Item: Mr. Hawke to follow up options for laundry mat in community. Service currently operating in the Barunga Community to be an example.

## 10. Business Arising from Previous Minutes

## 11. Reports

### 11.1. Kalkarindji | Daguragu Financial Report July to September 2022

Mr. Allan Hawke updated the Local Authority.

- There are some vacant council positions, including community broadcasting and cleaners.
- Works at Daguragu Hall has gone to Tender.
- Slashing of shrubs is being managed as required.
- Mr. Hawke gave an update on Regional Plan projects



Mr. Hawke also briefed the local authority on the finance report.

A question was asked about mowing of private lawns. Mr. Hawke explained that Council cannot afford to undertake such activities, however there is opportunity there for private enterprise within the community.

Members discussed VDRC positions available in community.

Action Item: recruitment posters to be displayed within community for any vacant council positions.

\*Idea for regional plan - installation of a community noticeboard to promote all positions available across businesses and corporations in town.

**Motion**

- A. That the report Kalkarindji | Daguragu Financial Report July to September 2022 is received and noted

**Mover:** Cr Georgina Macleod

**Second:** Selma Smiler

**Resolution:** KLA-2022/1: Carried 7 / 0

**11.2. Local Authority Review Report (12-OCT-22 DRAFT)**

**Motion**

- A. That the report Local Authority Review Report (12-OCT-22 DRAFT) is received and noted

**11.3. Kalkarindji/Daguragu Community Report**

**Motion**

- A. That the Kalkarindji/Daguragu Community Report is received and noted

**Mover:** Cr Georgina Macleod

**Second:** Pansy Wardle

**Resolution:** KLA-2022/2: Carried 7 / 0

**12. Questions from the Public – Nil**

**13. General Business**

**13.1 Bus Shelter options**

Mr. Hawke tabled a document and briefed the local authority on bus shelter options for the community. Members deliberated. Flat roof is the preferred option.

Action Item: Mr. Hawke to follow up options for bus shelter and present to the next KDLA meeting.



### 13.2 Sign at Waste Management Facility

Action: Nil

### 13.3 Australia Day Meeting

Nominations for citizens of the year. Registration forms were distributed.  
Nominations close on 27 November. Forms are also available at the council office.

Action: Nil

### 13.4 Vet Visit

Vet visit can be organised for 2022 as the LAPF funds have already been committed.  
Discussions took place regarding the program in 2023. The KDLA resolved to continue engaging in the vet program.

#### **Motion**

That the Kalkarindji | Daguragu Local Authority commit up to \$25,000 for the Katherine Vet Services to deliver vet program two times in 2023.

**Mover:** Simeon Long

**Second:** Leah Leaman

**Resolution:** KLA-2022/3: Carried 6 / 0

***Selma Smiler left the meeting, the time being 2:17pm***

### 13.5 - Recycling Points

Action: Nil

### 13.6 - Cold water drinking fountains

A cold water drinking fountain was destroyed shortly following installation. Discussion ensued regarding the drinking water fountains and the ongoing maintenance and the associated costs.

Action: Nil

## 14. Confidential - Nil

## 15. Next Meeting

The next Meeting of Kalkarinsji | Daguragu Local Authority will be advised shortly.

***The meeting was closed by Chairperson Anne Saunders, the time being 2:39pm***



## 8. Business Arising from Previous Minutes

### 8.1. Council Response to Previous Minutes

**Report Type** Local Authority Reports  
**Department** Chief Executive Office  
**Prepared by** Manager of Executive Services

#### Purpose

The purpose of this report is to provide feedback to the Kalkarindji Daguragu Local Authority from the relevant Ordinary Council meeting.

#### Recommendations

- A. That the Kalkarindji Daguragu Local Authority receive and note the feedback from Council

#### Feedback

At their meeting on Tuesday, 29 November 2022, Council received and accepted the minutes of the Kalkarindji Daguragu Local Authority meeting held on Tuesday, 8 November 2022.

Additionally, Council endorsed the commitment of Local Authority Project Funding to the 2023 vet program as per below.

Resolution: **OCM-2022/185**: Carried 3 / 0

#### Motion

- A. That the minutes of the Kalkarindji | Daguragu Local Authority meeting held on 8 November 2022 be adopted as a resolution of Ordinary Council; and
- B. That Council endorse the following Kalkarindji | Daguragu Local Authority resolution:
  - KLA-2022/3 - That the Kalkarindji | Daguragu Local Authority commit up to \$25,000 for the Katherine Vet Services to deliver vet program two times in 2023.

Mover: Cr Georgina Macleod

Seconder: Cr Yvette Williams

#### Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

#### Attachments

Nil





## 9. Reports

### 9.1.1. Council Operations Manager Report

**Report Type** Council Operations Manager Report

**Department** Council Operations

**Prepared by** Council Operations Manager - Kalkarindji

---

#### **Purpose**

To update Council on the Council Operations Manager Report activities.

#### **Recommendations**

- A. That the Council Operations Manager Report report is received and noted

#### **Regional Plan**

##### **Goal 1: Quality Leadership**

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

##### **Goal 2: Financial Sustainability**

2.1 - Further develop and diversify the Council's Business division's contracts and activities to provide a wide range of income sources

#### **Events and Activities**

Australia Day BBQ – Gurindji, Alpa, VDRC

On Thursday the 26<sup>th</sup> at 12pm, Australia Day celebrations began at the Warnkurr social club. A grant of \$666.50 was used to supply meat and onions for the event, CR Macleod and council staff assisted with the cooking and the cricket game. A great afternoon was enjoyed by all. Photos attached.

#### **Community Events**

Planning for this year's Anzac Day celebrations has commenced, with ideas for a ceremony type event to be considered.

#### **Local Authority Meetings**

Next LA meeting for Kalkarindji/Darguragu to be advised.

#### **Vacant Positions (VDRC in Community)**

COM would like to welcome the COAM to Kalkarindji

Cleaner

Centrelink

#### **Maintenance Buildings and Fixed Assets**

Daguragu Rec Hall was broken into sometime over the weekend of the 21/01/2023. Major damage was done to the kitchen and gym room areas, Police are still investigating.



Quotes have been received and a supplier chosen to complete renovations to Lot 95b.

The main council office and the CDP office was inspected for asbestos again, with a report and an updated asbestos register pending.

### **Plant and Equipment**

Kalk operations have received a new kubota zero turn mower

All Ops plant are cleaned and greased on Friday afternoons. 'All vehicle inspections' take place Friday afternoons.

Councils operations yard was broken into on the 28/01/2023, two tyres were stolen, entry was gained by cutting through the boundary fence.

### **Regional Plan Project Priorities**

#### **Achievable with Local Authority Project Funding**

Cold Water drinking fountains – Installed but not functional

All road signage – Audit to be scheduled

Community arts projects incorporated With Kalkarindji Art Week (e.g murals)

Recycling points

Shade, trees and seats (Arts Centre) - Quotes for submission

### **Project requires grant funding and/or co-funding**

Daguragu Rec Hall – tender awarded to Aus Projects

Daguragu Roads upgrade

Daguragu playground fencing

BusinessHub/Community Hall

Rectangular Sports Field

Water Park

Governance training

Secure site for waste management

### **Advocacy**

Buntine highway upgrades

Upstream river gauge

Regular bus service from Kalkarindji to Daguragu

Daguragu bus shelter

Reinstating of water (Daguragu and Central Park)

Two rest stops (including toilets and water tank)

### **Council officer conflict of interest declaration**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

### **Attachments**

Nil























### 9.2.1. Finance Report for period ending 31st Dec 2022

**Report Type** Finance Report  
**Department** Corporate Services  
**Prepared by** Senior Accountant

#### Recommendations

- A. That the Kalkarindji Daguragu Local Authority receive and note the finance report.

#### Regional Plan

##### ***Goal 1: Quality Leadership***

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

#### **Council officer conflict of interest declaration**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

#### **Attachments**

1. Finance Report Kalkarindji [9.2.1.1 - 4 pages]

## KALKARINDJI

### Income and expenditure for the period ending 31<sup>st</sup> December 2022

Victoria Daly Regional Council

Description	Year To Date Ended on 31st December 2022		
	Actual	Budget	Variance
Income			
Fees and Charges	2,112,745	2,415,410	(302,666)
Operating Grants and Subsidies	230,365	624,846	(394,480)
Commercial and Other Income	33,907	59,545	(25,638)
<b>Total Income</b>	<b>2,377,017</b>	<b>3,099,801</b>	<b>(722,784)</b>
Expenditure			
Employee Expenses	721,809	1,408,043	(686,234)
Materials and Contracts	244,790	346,060	(101,270)
Elected Member Allowances	16,124	13,730	2,393
Elected Member Expenses	18,044	11,810	6,234
Council Committee & LA Allowances	1,684	1,900	(215)
Council Committee & LA Expenses	127	440	(313)
Allocations	1,205,062	-	1,205,062
<b>Total Expenses and Allocations</b>	<b>2,207,640</b>	<b>(1,781,982)</b>	<b>(425,658)</b>
<b>Surplus (Deficit) For the period</b>	<b>169,377</b>	<b>1,317,819</b>	<b>(1,148,442)</b>

CDP revenue is received in arrears and December income was received and receipted in January

The variance is due to (1) Aged care grant received but not yet posted (2) LA funding (\$85,500) not yet received to date

Client contributions (aged care) for Nov and December from Medicare have not been received

Underspent is due to vacant positions

For period ending 31 December, council underspends on Repair & maintenance plant and MVs, Contractors exp (plumbing, electrical and labour), general material and consumables, ICT and accommodation expenses

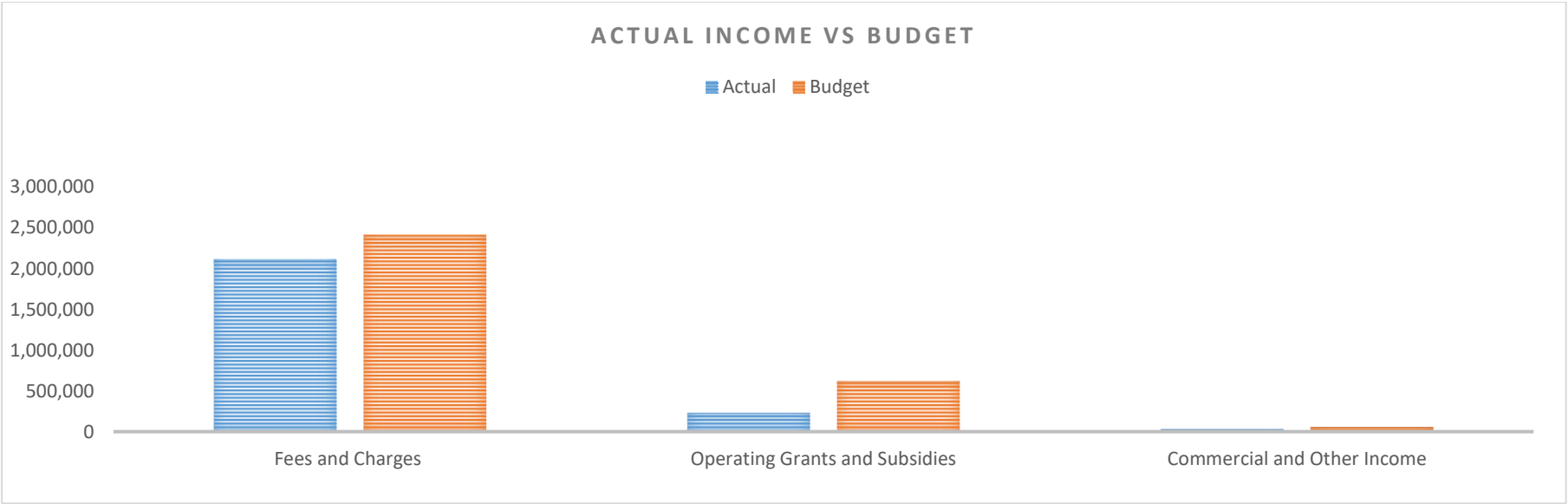
In Kalkarindji and Lajamanu, Council received \$2,377,017 in revenue and spent \$2,207,640 in the six months period ending 31st December 2022.

# INCOME

Main sources of income received to date.

• Rental	44,870
• Community Patrol	98,122
• NDIS	135,932
• CDP	1,888,055
• Aged Cared	131,577
Total	<u><u><b>2,298,555</b></u></u>

The graph below shows actual vs budget income for the period July to December 2022.

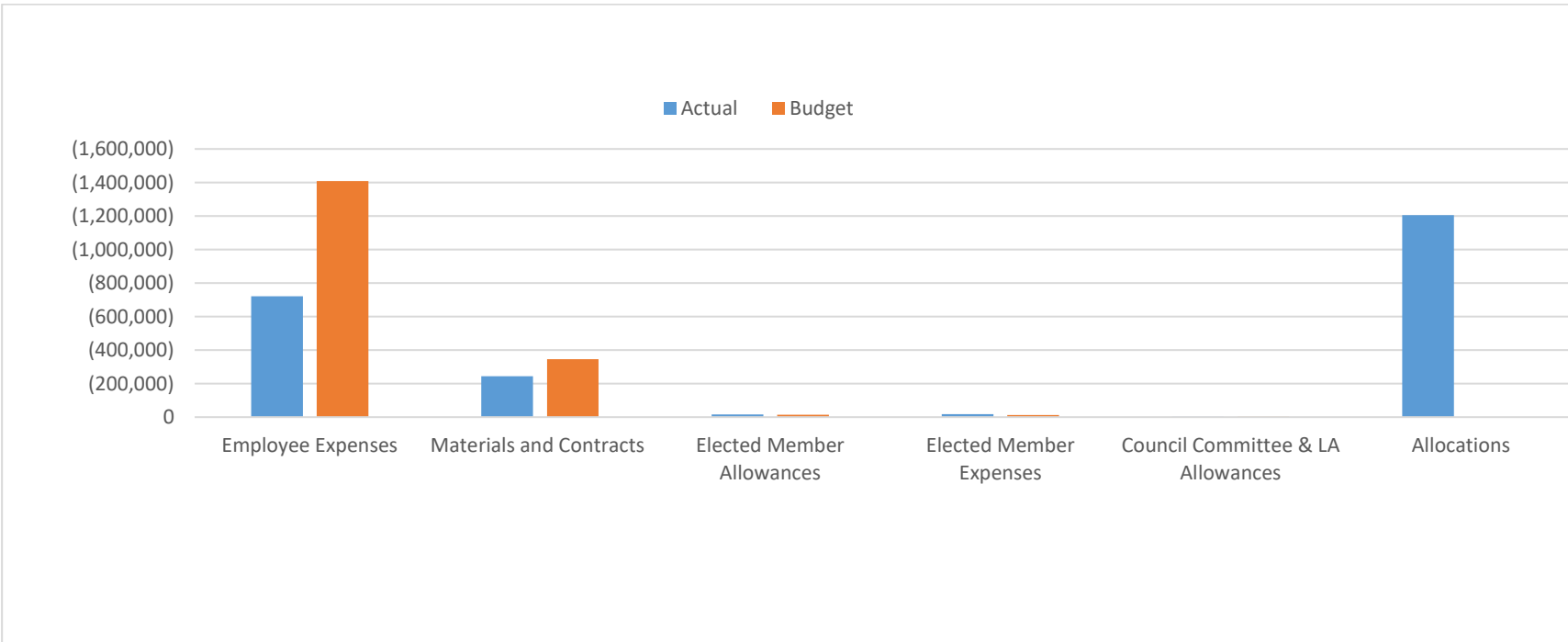


# EXPENDITURE

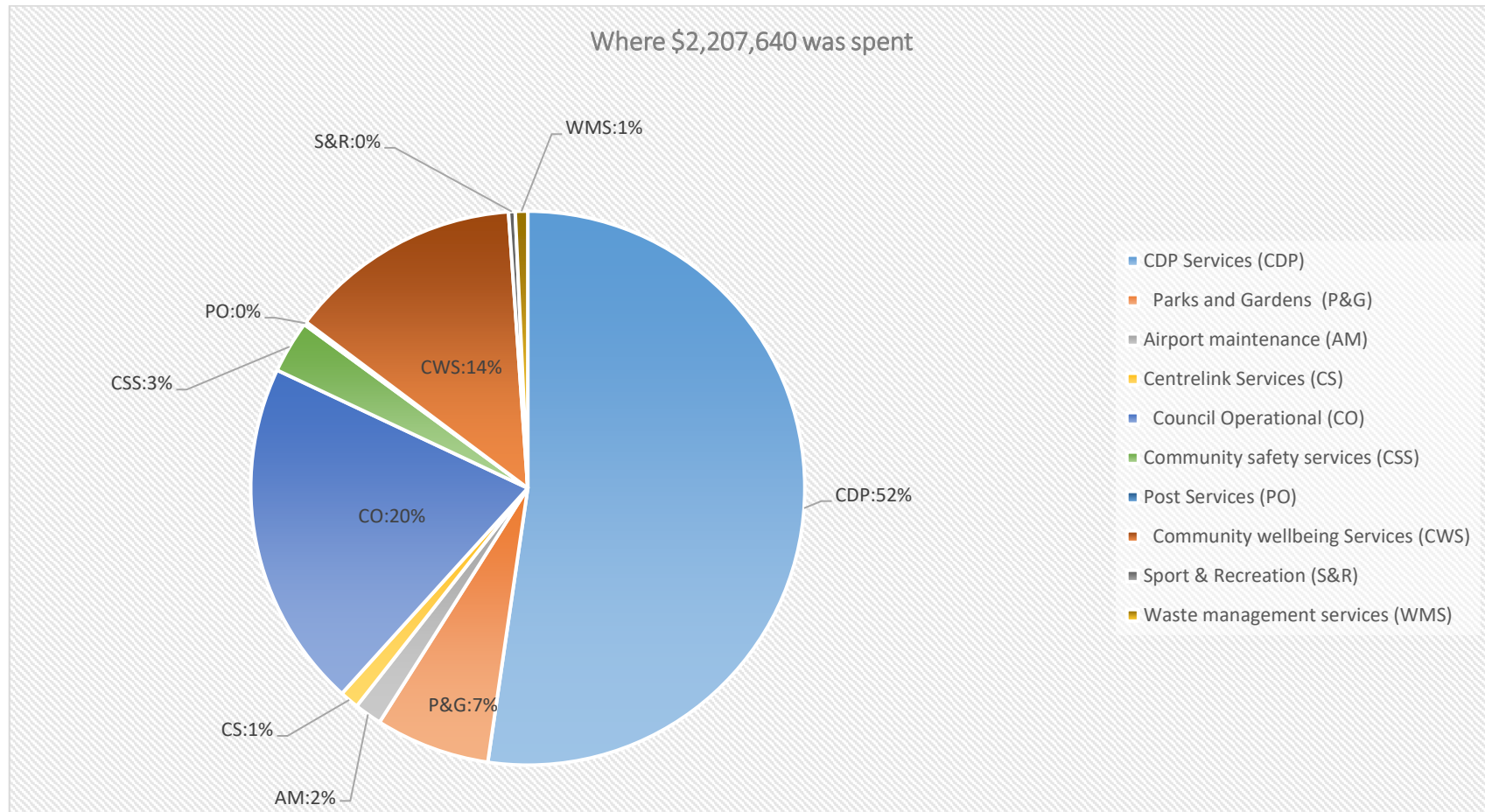
## Key Expenses

• Travel and Mileage Allowance	35,508
• Fuel Expenses	22,028
• Rent Expenses - Facilities	20,884
• Repairs & Maintenance MV and Plant	17,094
• Freight Expenses	12,313
Total	<u><u>107,827</u></u>

The Graph below shows actual vs Budget expenditure by Account Categories for period July to December 2022



The graph shows where \$2,207,640 was spent in providing council services.





### 9.3.1. Local Authority Project Funding Update

**Report Type** Local Authority Reports  
**Department** Chief Executive Office  
**Prepared by** Manager of Executive Services

#### **Purpose**

The purpose of this report is to provide an update on the Local Authority Project Funding (LAPF) that has been spent or committed, and to provide an overview of funds available for future projects.

#### **Recommendations**

- A. That the Local Authority Project Funding Update is received and noted
- B. That the Kalkarindji Daguragu Local Authority consider projects for investigation

#### **Local Authority Project Funding**

##### ***Funds Spent financial year***

No LAPF has been spent so far this financial year

##### ***Funds Committed***

**\$25,000** of LAPF is committed to veterinary program in 2023. This program will be delivered over two sessions in 2023 and is scheduled to take place in Feb/Mar and again in Oct/Nov.

##### ***Funds Available***

**\$185,727** of LAPF is available for future projects

The Kalkarindji Daguragu Local Authority is encouraged to discuss and consider suitable projects to be funded with the remaining LAPF.

#### **Council officer conflict of interest declaration**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

#### **Attachments**

1. LAPF Kalkarindji [9.3.1.1 - 1 page]

## LOCAL AUTHORITY FUNDS AND PROJECTS

Fund Carried forward from last financial year	125,227
Grant expected to be received this financial year	85,500
	<hr/> 210,727
Amount spent on project this financial year 2022-23	0
<b>Money committed to project but not yet spent</b>	<hr/> <b>-25,000</b>
Funds available for future projects	<hr/> <hr/> <b>185,727</b>

Project Name	Resolution passed on	Amount committed to project	Amount spent to date	Remaining funds available	Status
Vet visit	08-Nov-22	25,000	-	25,000	ongoing
		<b>25,000</b>	<b>-</b>	<b>25,000</b>	



### 9.3.2. Service Delivery

**Report Type** Local Authority Reports  
**Department** Chief Executive Office  
**Prepared by** Manager of Executive Services

#### **Purpose**

The purpose of this report is to provide an overview of core service delivery for the area and to seek feedback from the local authority to guide the development of the Regional Plan.

#### **Recommendations**

- A. That the Service Delivery report is received and noted; and
- B. That the Kalkarindji | Daguragu Local Authority provide feedback on core service delivery for the area.

#### **Regional Plan**

##### ***Goal 1: Quality Leadership***

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

#### **Background Information**

During the development of the Regional Plan the council considers the core services that it is responsible for delivering.

The Kalkarindji / Daguragu Local Authority members are encouraged to review, discuss and provide feedback on the attached core service delivery chart for the area to assist in the development of the 2023-24 Regional Plan.

#### **Council officer conflict of interest declaration**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

#### **Attachments**

1. KDLA Service Delivery [9.3.2.1 - 1 page]



# Service Delivery

## Kalkarindji / Daguragu

Service Categories	Amanbidji	Bulla	Kalkarindji	Daguragu	Nauyu	Pine Creek	Timber Creek	Yarralin	Pigeon Hole	Lajamanu	Gilwi	Kybrook	Lingara	Myatt	Wooliana
<b>CORE SERVICE DELIVERY</b>															
Cemetery			✓		✓	✓									
Road Maintenance			✓	✓	✓	✓	✓	✓	✓						
Sports Grounds				✓		✓	✓	✓							
Parks			✓	✓	✓	✓	✓	✓							
Playgrounds			✓	✓	✓	✓	✓	✓							
Waste Collection, Management & Landfill			✓	✓	✓	✓	✓	✓	✓						
Council Infrastructure			✓	✓	✓	✓	✓	✓							
Local Authority Administration	✓	✓	✓		✓	✓	✓	✓							
<b>FUNDED PROGRAMS</b>															
Community Development Program	✓	✓	✓	✓			✓	✓	✓	✓			✓	✓	
Aged Care (CHSP, HCP, NATSIFACP)		✓	✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓
National Disability Insurance Scheme		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Night Patrol		✓	✓	✓	✓	✓	✓	✓	✓						
Remote School Attendance Program			✓	✓				✓							
Outside School Hours Care						✓									
Library						✓									
Remote Indigenous Broadcasting			✓	✓	✓			✓							
Sports and Recreation		✓	✓	✓		✓	✓	✓							
Airstrip Maintenance			✓		✓		✓	✓	✓						
Centrelink			✓	✓	✓	✓	✓	✓							
Post Office Agency			✓	✓	✓			✓							
Street Lights			✓	✓	✓	✓	✓	✓	✓						



### 9.3.3. Action Items

**Report Type** Local Authority Reports  
**Department** Chief Executive Office  
**Prepared by** Manager of Executive Services

#### **Purpose**

To provide an update on Kalkarindji Daguragu Local Authority action items.

#### **Recommendations**

- A. That the Kalkarindji Daguragu Local Authority receive and note the action items update; and
- B. That the completed action items be removed from the list.

#### **Council officer conflict of interest declaration**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

#### **Attachments**

1. 20230214 Action- Items- Report KDLA [9.3.3.1 - 2 pages]

## ACTION REGISTER

Kalkarindji / Daguragu Local Authority



**Victoria Daly**  
REGIONAL COUNCIL

MEETING DATE	ITEM	ACTION REQUIRED	ASSIGNED DEPARTMENT	ACTION TAKEN	STATUS
29/11/2022	Kalkarindji   Daguragu Local Authority meeting held on 8 November 2022	<b>KLA-2022/3</b> - That the Kalkarindji   Daguragu Local Authority commit up to \$25,000 for the Katherine Vet Services to deliver vet program two times in 2023. <i>(endorsed by Council - Resolution: OCM-2022/185)</i>	Operations	<b>24/01/2023 Jocelyn Moir</b> Quotes received on 20/01/2023. Vet visits confirmed for Feb/Mar and Oct/Nov. 2 x 5-day visits + accommodation. Leftover funding 21/22 KDLA vet resolution brought forward to 22/23.	Scheduled
8/11/2022	Vacant Positions on the KDLA	local authority nomination information to be advertised on social media forums and flyers placed at the shop and clinic.	Executive, PR, and Communications	Poster developed and will be brought to Kalkarindji for meeting	Completed
8/11/2022	Meeting Venue	Member to investigate alternative venues for KDLA meetings for 2023 (any suggested venues must have audio visual conferencing available)	KDLA member	Member who suggested the alternative venue to bring ideas to the table. No ideas presented as yet.	Not started
8/11/2022	Key cutting services	notices to be displayed at the shop advertising key cutting services	PR and Communications	Poster developed and will be brought to Kalkarindji for meeting	Completed
8/11/2022	Laundry Mat	Operations to follow up options for laundry mat in community. Service currently operating in the Barunga Community to be an example.	Operations	This service is not council business and falls under the Australian Industry Group. LA may suggest that Gurindji Corporation investigate laundry mat as a business opportunity	Not council business
8/11/2022	VDRC vacant positions	recruitment posters to be displayed within community for any vacant council positions.	Operations	Notices displayed at the council office and throughout the community.	Completed
8/11/2022	Bus shelter	bus shelter options and quotes to be presented to the next KDLA meeting.	Operations	Quotes will be presented at the KDLA meeting on 14 February 2023.	In progress



## **10. General Business**

### **11. Next Meeting**

The next Meeting of Kalkarindji Daguragu Local Authority will be held on Tuesday, 9 May 2023.