



Victoria Daly
REGIONAL COUNCIL

AGENDA

**PINE CREEK LOCAL AUTHORITY MEETING
TO BE HELD ON TUESDAY 7 FEBRUARY 2023
AT 12:30 PM
AT THE PINE CREEK MULTI RESOURCE CENTRE
56 MAIN TCE, PINE CREEK, NT 0847**

MEMBERS

Juliett Mills	Sam Forwood (Chairperson)
Gaye Lawrence	Tom Phennig (Deputy Chair)
Alan Fountain	Alain Denouel
John Roberts	David Paddy
Edward Ah Toy	Councillor Yvette Williams
Clare Merrit	John Lee
	Lance Lawrence

STAFF

Mayor	Brian Pedwell
Chief Executive Officer	Brian Hylands
Council Operations Manager	Tanya Brown
Council Operations Assistant Manager	Christy Colling
Director of Operations Manager	Matthew Cheminant
Manager of Executive Services	Michelle Griffin
PR and Communications Coordinator	Maggie Coggan

GUESTS

Department of Industry, Tourism & Trade	Kylie Salisbury
Department of the Chief Minister & Cabinet	Hailey Dack



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A handwritten signature in black ink, appearing to read 'Russell Anderson', written in a cursive style.

Russell Anderson
Chief Executive Officer



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- 1. Meeting Opening**
- 2. Welcome**
- 3. Attendance and Apologies**
- 4. Disclosure of Interest**
- 5. Resignations, Terminations and Nominations**
- 6. Presentations and Training**
 - 6.1. Local Authority Training - Roles and Responsibilities**

Report Type Local Authority Reports

Attachments

1. Roles and Responsibilities Local Authorities (1) [**6.1.1** - 13 pages]

Department of THE CHIEF MINISTER & CABINET

Roles and Responsibilities of Local Authority Members



Course overview



- **The role of a local authority member**
- **How are local authorities formed?**
- **What is the business of the local authority**
- **What is the business of council**
- **Responsibilities of local authority members**
- **Engaging your community**
- **Local Authority Project Funding**

1. What is the role of a local authority member?

A local authority member is the voice of people in their community. Their role includes:

- Supporting your community to have a say in council business.
- Providing recommendations to the council.
- Let the community know what the council is doing.



2. How are local authorities formed?

- It is the Minister for Local Government that picks the local authorities for your regional council.
- The council creates the local authority and the area it covers.
- The council will decide on the number of members for the local authority.
 - 6 is the minimum number and 14 is the maximum.
- The local authority includes at least one council member from the local authority's ward.

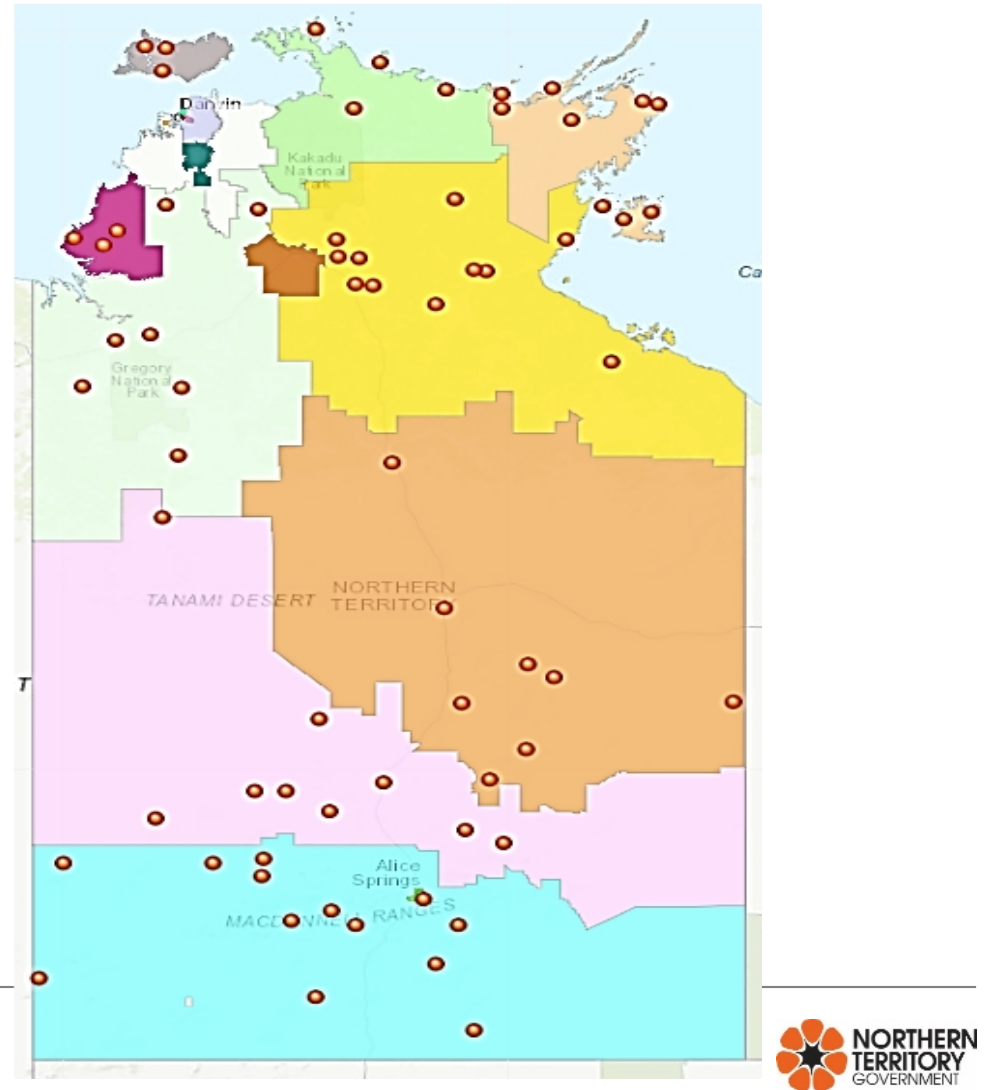


Where are the Local Authorities?

There are currently 67 Local Authorities

Local Authorities are connected
with the following regional councils:

- Barkly
- Central Desert
- East Arnhem
- MacDonnell
- Roper Gulf
- Tiwi
- Victoria Daly
- West Arnhem
- West Daly



3. What is the business of a local authority?

Local authorities work with their communities and their council on local issues and priorities.

The Local Authority provides advice to the council on:

- budget
- priorities for expenditure
- service delivery
- regional plans
- strategic directions
- funding



4. What is the business of council?

The business of a council in the Northern Territory includes making decisions on services and infrastructure to the council are:

- waste collection
- roads
- street lighting
- libraries
- parks and gardens
- community events



Regional councils also often deliver services such as aged care, disability services, youth programs and early childhood/child care. They help plan and deliver community projects that have been identified as priorities by each local authority.

5. What are the responsibilities of local authority members?

Local Authority members:

- Attend meetings (meetings must be held at least 4 times a year)
- Make recommendations to council about issues in their area
- Provide recommendations to council about Local Authority Project Funding
- Exercise any delegated powers from the council
- Comply with the code of conduct
- Act in the best interests of your area
- Declare any conflicts of interest



Code of Conduct

The Code of Conduct outlines the expected behaviour of council and local authority members.

The Code of Conduct requires members to:

- Act with honesty and integrity; care and diligence; and courtesy
- Be respectful to each other and council staff; of culture and diversity; and of confidential information shared with them.
- Declare conflicts of interest and gifts that may influence their decision
- Be accountable to the community and act in the interests of all
- Take part in training where required.



5. What is the role of the Chair?

The Chair is appointed by the Local Authority members.

They have the same roles and responsibilities as other local authority members, but they also have some extra roles. These include:

- Chairing meetings of the local authority
- Running a good meeting, keeping everyone on track and respectful.
- Making sure all voices are heard and the local authority is making good recommendations to the council.



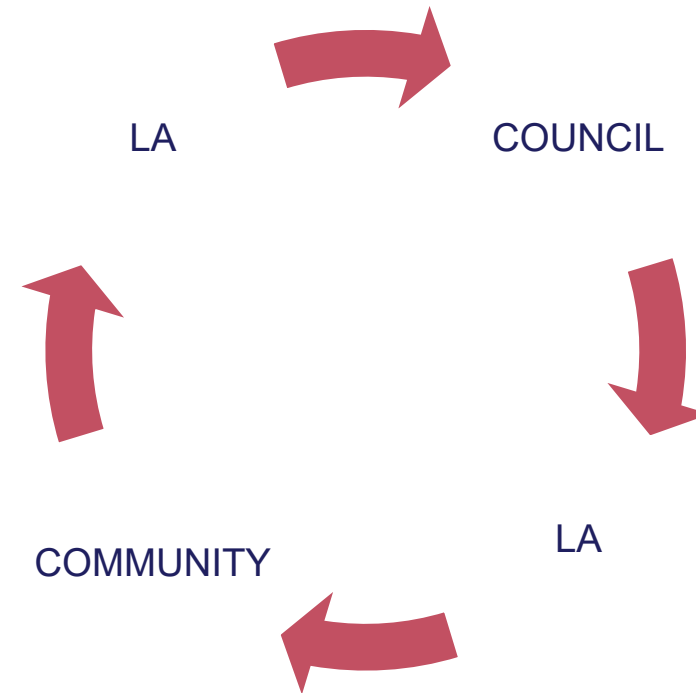
6. How can I perform my role well?

You should know what is going on in your community.

Talk to the community about their concerns and what they would like council to do for them and provide this feedback to council.

Think about the information and the options and what the community needs.

It is important to ask questions about things that are not clear and seek more information.



7. Local Authority Project Funding

Each local authority has a bucket of money to assist with local projects.

- You should talk to your community about what is needed and make recommendations for how this money should be used. e.g playgrounds or street lighting.
- You might also want to use the money to support the local authority and local councillors to understand their roles and how to achieve the best outcomes for the community.



Resources

For more information, view the following resources:

- [schedule1-code-of-conduct.pdf \(nt.gov.au\)](https://nt.gov.au/schedule1-code-of-conduct.pdf)
- [Local Authority Project Funding guidelines \(nt.gov.au\)](https://nt.gov.au/local-authority-project-funding-guidelines)





6.2. Kylie Salisbury - Regional Planning Officer - Department of Industry, Tourism and Trade

Report Type Local Authority Reports

Attachments

Nil

7. Confirmation of Minutes

7.1. Pine Creek Local Authority meeting held on 7 November 2022

Recommendation

That the minutes of the Pine Creek Local Authority meeting held on 7 November 2022 be taken as read and be accepted as a true record of the meeting.

Attachments

1. 20221107 PCLA MIN unconfirmed [7.1.1 - 8 pages]



MINUTES

**PINE CREEK LOCAL AUTHORITY MEETING
HELD ON MONDAY 7 NOVEMBER 2022**

AT 12:30 PM

AT THE PINE CREEK MULTI RESOURCE CENTRE

56 Main Tce, Pine Creek, NT 0847



Victoria Daly
REGIONAL COUNCIL

MINUTES
Pine Creek Local Authority Meeting Monday 7 November 2022

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A handwritten signature in black ink, appearing to read 'Russell Anderson', written over a large, light grey 'DRAFT' watermark.

Russell Anderson
Chief Executive Officer



1. Meeting Opening

The Pine Creek Local Authority Meeting commenced, the time being 12:34pm.

2. Welcome

Chairperson thanked members and visitors for attending.

3. Attendance and Apologies

PCLA Members (Name) Position

<i>Sam Forwood</i>	Chair
<i>Tom Pfennig</i>	Deputy Chair
<i>Yvette Williams</i>	Councillor
<i>Edward Ah Toy</i>	Member
<i>John Roberts</i>	Member
<i>Juliet Mills</i>	Member
<i>David Paddy</i>	Member
<i>Alain Denouel</i>	Member

Apologies: Alan Fountain, Gaye Lawrence

Absent: Nil

Guests & Staff

<i>Tanya Brown</i>	VDRC COM Pine Creek
<i>Karen Isaac</i>	VDRC A/COAM Pine Creek (minute taker)
<i>Janelle Iszlaub</i>	VDRC Governance Manager
<i>Matthew Cheminant</i>	VDRC Director of Operations
<i>Chellah Clancy</i>	VDRC Executive Services Officer
<i>Michelle Will</i>	VDRC Manager of Executive Services
<i>Peter Waggitt</i>	Chair of Australasian Institute of Mining and Metallurgy
<i>Megan Holzfeind</i>	Treeti Business Consulting
<i>Amanda Haigh</i>	Department of the CM&C
<i>Mark Hosking</i>	Community member
<i>Clare Merritt</i>	Community member
<i>Rosemary Aikin</i>	Community member
<i>Lance Lawrence</i>	Community member

4. Disclosure of Interest

There were no declarations of interest at this meeting.

5. Resignations, Terminations and Nominations

5.1. Resignations

5.1.1. Resignation of Karen Giumelli from the Pine Creek Local Authority



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Recommendation

That the Resignation of Karen Giumelli from the Pine Creek Local Authority is noted.

Moved: Yvette Williams

Seconded: Alain Denouel

Resolution:PCLA-2022/16: Carried 8 / 0

5.1.2. Resignation of Patricia Cummins from the Pine Creek Local Authority

Recommendation

That the Resignation of Patricia Cummins from the Pine Creek Local Authority is noted.

Moved: John Roberts

Seconded: Yvette Williams

Resolution:PCLA-2022/17: Carried 8 / 0

5.2. Nominations

5.2.1. Nomination of Clare Merritt to the Pine Creek Local Authority

Recommendation

That the Nomination of Clare Merritt to the Pine Creek Local Authority is received and accepted.

Moved: Edward Ah Toy

Seconded: Juliet Mills

Resolution:PCLA-2022/18: Carried 8 / 0

5.2.2. Nomination of John Lee to the Pine Creek Local Authority

Recommendation

That the Nomination of John Lee to the Pine Creek Local Authority is received and accepted.

Moved: John Roberts

Seconded: Alain Denouel

Resolution:PCLA-2022/19: Carried 8 / 0

6. Invitation for Deputations to Present/Speak

6.1. Guests

1. Representative from the office of Marian Scrymgour MP
Not in attendance.
2. The Department of the Chief Minister and Cabinet – LA Training
 - Michelle Will advised that the Department of the Chief Minister and Cabinet has been preparing training modules for members of the Local Authority and would like to organise a day for all members to access this training.
 - Michelle handed over to Amanda Haigh.



- Amanda Haigh announced there are three training modules and each would be from 30 to 45 minutes each.
- A discussion about a date to complete these training modules followed.

Recommendation

That the training sessions occur directly before the next Local Authority Meeting.

Moved: Sam Forwood

Seconded: John Roberts

Resolution: PCLA-2022/20: Carried 8 / 0

7. Confirmation of Minutes

7.1. Pine Creek Local Authority Meeting held on 2 August 2022

Recommendation

That the minutes of the Pine Creek Local Authority Meeting held on 2 August 2022 be taken as read and be accepted as a true record of the meeting.

Moved: Juliet Mills

Seconded: John Roberts

Resolution: PCLA-2022/21: Carried 8 / 0

8. Business Arising from Previous Minutes

8.1 Electric Vehicle charging station

- PCLA member Mr. John Roberts noted that at the last meeting he had brought up a discussion regarding an Electric Vehicle charging station and that he has done more research and chased pricing.
- Mr. Roberts has advised that pricing starts at \$5,000 plus installation for an AC charger and can go up to \$25,000 for a 30-kilowatt DC charger which would give an Electric Vehicle 200 kilometres range from an hour of charging which he states to be the best option.
- Mr. Roberts advised that to install this it would require 3 Phase Power supply and he will keep looking for an ideal location

8.2 Street Art

- Mr. Roberts has found some ideal locations around town and has spoken to some of the owners to get permission.
- Katherine Regional Arts has advised to seek funding first.
- Mr. Roberts has spoken to Tanya Brown (Council Operations Manager) regarding chasing grants that they could be eligible for and has also spoken to the Heritage and Tourism Committee.
- He advised that street art usually costs between \$9,000 to \$15,000.

8.3 Cemetery

- Mr. Roberts raised a question regarding water at the cemetery.
- Tanya informed that the land is owned by the Department of Infrastructure Planning and Lands and indicated that there are changes happening to the Cemetery Act with the Northern Territory Government and that the Local Authority should wait to see how these changes will impact the community.

9. Councillor Update



9.1. Councillor Update from Cr Yvette Williams For October 2022

Recommendation

That the Councillor Update from Cr Yvette Williams for October 2022 is received and noted.

Moved: John Roberts

Seconded: Edward Ah Toy

Resolution:PCLA-2022/22: Carried 8 / 0

10. Reports

10.1. Pine Creek Financial Report July to September 2022

Recommendation

That the report Pine Creek Financial Report July to September 2022 is received and noted

Moved: Sam Forwood

Seconded: John Roberts

Resolution:PCLA-2022/23: Carried 8 / 0

10.2. Local Authority Review Report (12-OCT-22 DRAFT)

Recommendation

- A. That the report Local Authority Review Report (12-OCT-22 DRAFT) is received and noted

Moved: David Paddy

Seconded: Sam Forwood

Resolution:PCLA-2022/24: Carried 8 / 0

10.3. Pine Creek Community Report

Recommendation

- A. That the Pine Creek Community Report is received and noted

Moved: Edward Ah Toy

Seconded: John Roberts

Resolution:PCLA-2022/25: Carried 8 / 0

11. General Business

1. John Roberts General Business [11.1.1 - 1 page]

2. Troppo Bird Hide Signs.

- Megan Holzfeind from Treeti Business Consulting joined via Teams Video Call to give an update on costing for two Troppo Bird Hide Signs.
- Megan stated that costings has increased since last time a quote was given and now for two Troppo Bird Hide Signs will cost \$137,480.50
- Funding has been allocated for \$105,875 already.



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- Megan is seeking from the Local Authority to pay the variance of \$31,605.50. A motion was put forward.

Motion: That the Local Authority pay the variance of \$31,605.50 to build and install two Troppo Bird Hides.

Moved: Edward Ah Toy

Seconded: Yvette Williams

Resolution: PCLA-2022/26: Carried 8 / 0

3. **Presentation** – Peter Waggitt, Chair of Australasian Institute of Mining and Metallurgy

- Peter delivered a presentation showcasing the work he and Mark Asendorf (Managing Director, Marmel Enterprise) have completed at Miners Park, which was replacing all deteriorated signage with original photos.
- There are three locations at Miners Park without signage: the Bridge, Gold Panning Troughs, and the rock at the top entrance to Miners Park.
- Peter has asked around about the rocks “story” and has had it tested by geologists to try trace its’ origins to create historically correct signage for it.
- Peter would also like to erect another gazebo at Miners Park and create a Geo Trail around town to create an ‘enhanced reality’.
- Funding has been obtained to cover majority of both projects. It is estimated that the projects should be completed before the dry season.

4. **Tanya Brown, Council Operations Manager Update**

- Tanya stated that the COVID-19 vaccination mandate has lifted and that non-vaccinated members of the public can now nominate to be on the Local Authority.
- Tanya was presented a quote for 70k for imitation Pine Log to use for replacing broken fencing at the Water Gardens.
- A discussion about preferring to not use plastic entailed so Tanya will get quote of real Pine Log replacement.
- A booklet was tabled regarding park barbeques, including costs.
- Tanya also brought up previous discussion at last meeting regarding water bubblers in parks.
- Tanya advised that the PCLA would have to consider the risks associated with installing water bubblers and that the project would require costly power installation and ongoing costs would likely come from the Enterprise Pit.

12. Questions from the Public

12.1 John Roberts asked if the Local Authority could allocate some funds to the maintenance of replacement of some of the footpaths around town.

- Juliet Mills stated that there used to be set amount of money put aside each year for the maintenance on foot paths and that it has not happened, and no one can explain to her why in the past 16 years there’s been no maintenance on footpaths except for under the Old Bakery.
- Edward Ah Toy suggested that the next lot of footpaths to be repaired be from Ward Street to Jensen Street.



12.2 John Roberts said it has been brought to his attention that Local Authority is to be responsible for maintenance costs. John asked if it is Local Authorities responsibility to help fix the foot paths?

- Matthew Cheminant answered that it is not a responsibility, but it is something Local Authority can put money into.
- A discussion was had about other alternatives cheaper than concrete footpaths.
- Chairperson asked COM to investigate costs of having bitumen footpaths.

12.3 Chairperson notified that Australia Day nominations are open, and forms will be in the Council Office.

- Juliet Mills stated that she has previously nominated and that they have not been accepted and gets made to feel that her thoughts do not matter.

12.4 Tom Pfennig questioned if his query at the last LA meeting regarding the expenditure of Council taking their vehicles to Katherine instead of using a local business will be answered.

- Chairperson informed Tom that there is a Confidential section coming up that will include a report regarding his query.

13. Confidential

Pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

13.1. Reports on Repairs and Maintenance (plant and vehicles) Pine Creek

Reason for Confidentiality

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

The meeting was closed by Chair Sam Forwood, the time being 2:45pm.

14. Next Meeting

The next Meeting of Pine Creek Local Authority will be held to be advised.

This page and the preceding seven (7) pages are the minutes of the Pine Creek Local Authority meeting held on 7 November 2022.



8. Business Arising from Previous Minutes

8.1. Feedback from Council

Report Type Local Authority Reports
Department Chief Executive Office
Prepared by Manager of Executive Services, Michelle Griffin

Purpose

The purpose of this report is to provide feedback to the Pine Creek Local Authority from the relevant Ordinary Council meeting.

Recommendations

- A. That the Pine Creek Local Authority receive and note the feedback from Council; and
- B. That the Pine Creek Local Authority endorses the expenditure of \$668 for the seniors Christmas Party that was held on 16 December 2022.

Regional Plan

Goal 1: Quality Leadership

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

Feedback

At their meeting on Tuesday, 29 November 2022, Council received the minutes of the Pine Creek Local Authority meeting held on Tuesday, 7 November 2022.

Council endorsed the nomination of Clare Merritt and John Lee to the Pine Creek Local Authority. Resolutions below:

Resolution: OCM-2022/188 (Cr Williams/Cr Macleod)

- A. That Council endorses the Nomination of Clare Merritt to the Pine Creek Local Authority

Resolution: OCM-2022/189 (Cr Yvette Williams/Cr Georgina Macleod)

- A. That Council endorses the Nomination of John Lee to the Timber Creek Local Authority

Council accepted the resignation of the following Pine Creek Local Authority members:

- Karen Giumelli
- Patricia Cummins



Council endorsed the minutes of the Pine Creek Local Authority meeting held on 7 November 2022, and in doing so has endorsed the following Pine Creek Local Authority resolutions:

- **PCLA-2022/20** That the training sessions occur directly before the next Local Authority Meeting.
- **PCLA-2022/26** That the Local Authority pay the variance of \$31,605.50 to build and install two Troppo Bird Hides.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



9. Reports

9.1.1. Council Operations Manager Report-Pine Creek

Report Type Council Operations Manager Report

Department Council Operations

Prepared by Council Operations Manager - Pine Creek, Tanya Brown

Purpose

To update the Pine Creek Local Authority on activities.

Recommendations

- A. That the Pine Creek Local Authority receive and note the Council Operations Manager report.

Regional Plan

Goal 1: Quality Leadership

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

Events and Activities

VDRC had a program in action for the school holidays program, due to the lack of transport it was attended by small numbers, mainly children from town. Territory Families, Housing and Communities, Community Youth Programs held a holiday program on the 11th and 12th January 2023 which was: Movie night and BBQ, Breakfast and Bubble Tie dye which was well attended by children from Kybrook and town.

Dream Impact also held 2 events in Pine Creek, the first was the end of year break up for 2022 which was a BBQ and Disco, the children who done the DJ workshops throughout the year were given the opportunity to display the skills they learnt ad by all reports it was a huge success. Dream Impact also held another Disco on the 12th followed by a boxing workshop on the 13th of January, this was well attended as Charly (Dream Impact) collected people with his bus.

Community Events

VDRC held an Australia Day event in Pine Creek held at the MRC on 26th January 2023. The next event will be Anzac Day. We also have been successful in getting funding for International Womens Day and Harmony Day.

Local Authority Meetings

Minutes for the last LA meeting are available on VDRC website as are the dates of this year's meeting dates.



Vacant Positions (VDRC in Community)

Community Patrol and conducting interviews for the only position available in Pine Creek, at this stage there are no vacant positions

Maintenance Buildings and Fixed Assets

Inspections on Council assets by COM has identified some repairs and maintenance problems and these are soon to be attended to by the various trades.

Plant and Equipment

All plant and vehicles are serviced/maintained when the timeframe requires.

Regional Plan Project Priorities

- Water Bubbles in Parks:
- Community Murals,
- Playground development: Playground equipment has been ordered and expected arrival is mid-February and construction on site is expected to commence early April 2023 (depending on playground equipment delivery)
- Design & Install Welcome to Pine Creek signs:
- Installation of BBQs in parks:
- Beautification of PC water gardens and recycling water:
- Improve town recycling: The start of a new staff member in the role of waste management in the later part of January means that the Council can commence with the recycling options. The council is also looking at grant funding for various machinery for the use of green waste/cardboard shredding and many other options.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



9.2.1. Pine Creek Local Authority Finance Report

Report Type Finance Report
Department Corporate Services
Prepared by Senior Accountant, Jackson Bernard

Recommendations

- A. That the Pine Creek Local Authority receive and note the finance report.

Regional Plan

Goal 1: Quality Leadership

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. Pine Creek December 2022 (1) [9.2.1.1 - 5 pages]

Pine Creek Income and expenditure for the period ending 31st December 2022

Description	Year To Date Ended on 31st December 2022		
	Actual	Budget	Variance
Income			
Fees and Charges	4,349	14,100	(9,751)
Operating Grants and Subsidies	360,851	311,232	49,619
Commercial and Other Income	448	12,234	(11,786)
Total Income	365,648	337,566	28,082
Expenditure			
Employee Expenses	310,224	382,137	71,913
Materials and Contracts	126,041	264,889	138,848
Elected Member Allowances	14,322	13,730	(592)
Elected Member Expenses	1,674	6,134	4,460
Council Committee & LA Allowances	2,288	2,935	647
Council Committee & LA Expenses	200	440	240
Depreciation, Amortisation, and Impairment	-	700	700
Interest Expenses/other expenses	-	-	0
Allocations	242,362	-	(242,362)
Total Expenses and Allocations	697,111	670,965	26,146
Surplus (Deficit) For the period	(331,463)	(333,399)	(1,936)

Variance due to income expected from hire equipment is less than budgeted.
Grant was received earlier than planned.
The variance due to income/reimbursement from Mango farm not yet received. Invoice was raised and sent to Mango farm in January 2022

Underspend is due to vacant positions
Underspends on Contractors expenses (electrical, plumbing and labour),
Cleaning and repair and maintenance of mv and plant.

In Pine Creek, Council received \$365,648 in revenue and spent \$697,111 in the six months period ending 31st December 2022.

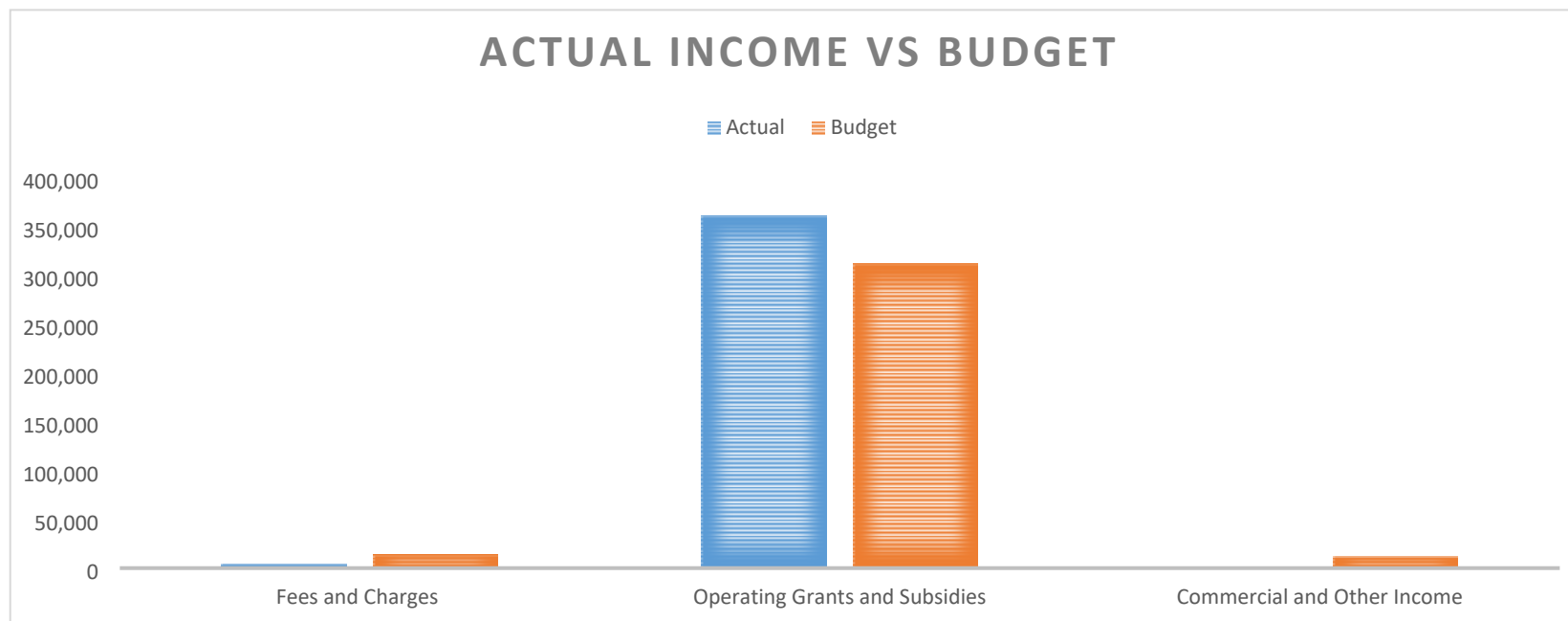
Update on waste management facility upgrade: Council has spent \$1,036,864 to date. Capital work completed. Site camera installation is in progress and Project expected to be completed toward the end of February 2023.

Income

Main sources of income received to date.

- Outside sch hours grant \$35,363.50
- Community Patrol \$133,384
- Community playgrounds grant \$150,000.
- Library Grant \$41,437

The graph below shows actual vs budget income for the period July to December 2022.



Expenditure

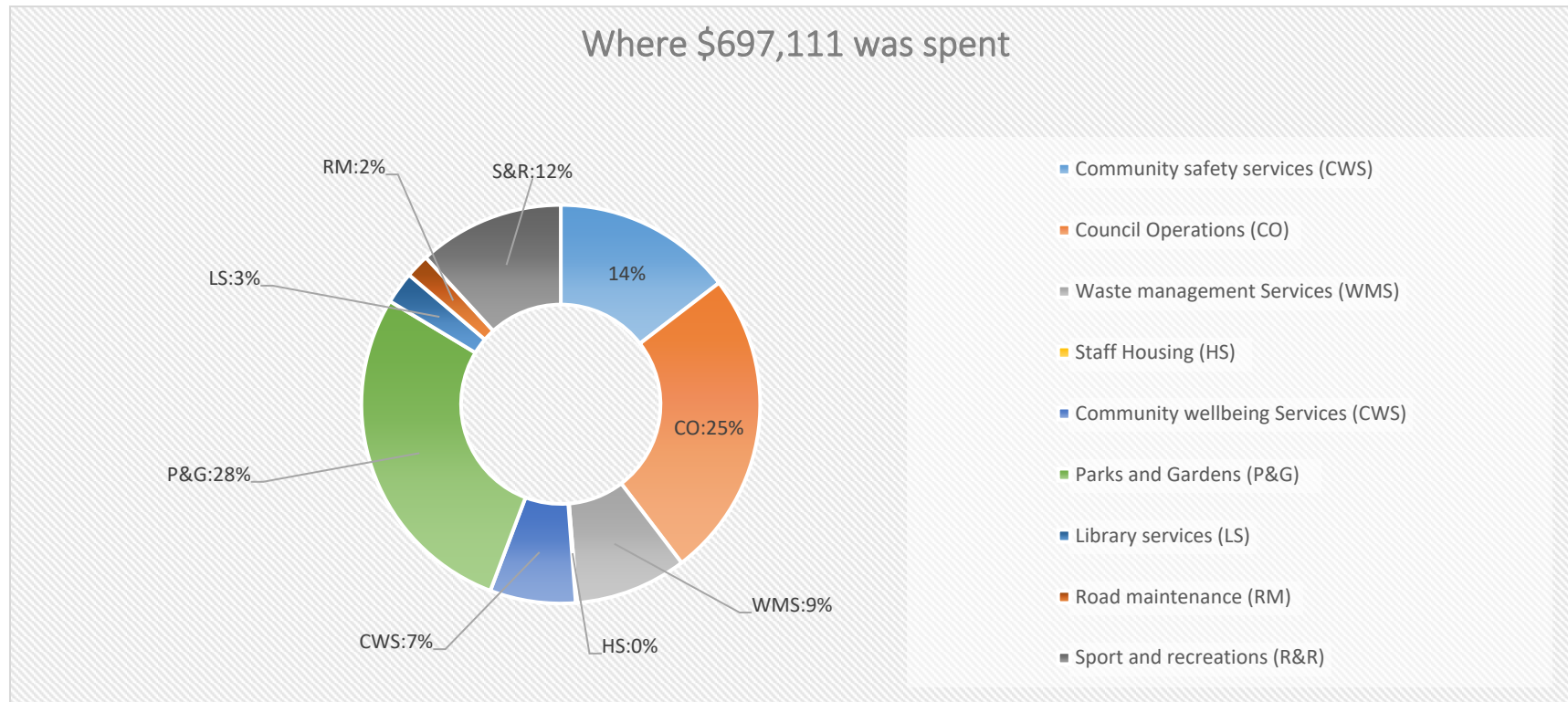
Key expenses

Cleaning Products and Contractors	24,585
Other Contractors Expenses	19,691
Utilities - Electricity	18,761
General Materials and Consumables	12,626
Utilities - Water & sewerage	<u>10,107</u>
	<u>85,770</u>

The Graph below shows actual vs Budget expenditure by Account Categories for period July to December 2022



The graph shows where \$697,111 was spent in providing council services.



Local Authority Funds and projects

Fund Carried forward from last financial year	72,504
Grant expected to be received this financial year	46,900
	<u>119,404</u>
Amount spent on projects this financial year 2022-23	-841
Money committed to projects but not yet spent	-52,265
Funds available for future projects	<u><u>66,298</u></u>

Project Name	Resolution passed on	Amount Committed to the project	Amount spent to date	Remaining funds available	Status
Build a signage on the Northern and Southern entrances-Pine Creek	2-Mar-21	20,000	0	20,000	Remains open
Two Troppo Bird Hides	7-Oct-22	31,606		31,606	Remains open
Orange oil	resolution: PCLA-2022/12: 50LB212	500	173	327	Completed
Senior Christmas Party		1,000	668	332	Completed
		<u>53,106</u>	<u>841</u>	<u>52,265</u>	



9.3.1. Action Items

Report Type Local Authority Reports
Department Chief Executive Office
Prepared by Manager of Executive Services, Michelle Griffin

Purpose

To provide an update on Pine Creek Local Authority action items.

Recommendations

- A. That the Pine Creek Local Authority receive and note the action items update; and
- B. That the completed action items be removed from the list.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. 20230207 Action Items Report PCLA (1) [9.3.1.1 - 2 pages]

ACTION REGISTER

Pine Creek Local Authority



Victoria Daly
REGIONAL COUNCIL

Meeting Date	Item	Action Required	Assignee/s	Action Taken	Status
02/03/2021	Signage at both entrances to Pine Creek	That the Local Authority commit \$20,000 to have signage built at both entrances to Pine Creek.	Matthew Cheminant, Tanya Brown	Update will be provided by COM at the meeting	In progress
02/08/2022	Orange Oil	PCLA-2022/12 That Local Authority commit \$500 to purchase Orange Oil to be trialed in one pond of the Water Gardens to combat Salvinia Weed	Matthew Cheminant, Tanya Brown	Project cost \$173	Completed
29/11/2022	Tropo Bird Hides	Resolution: OCM-2022/183 A. That the minutes of the Pine Creek Local Authority meeting held on 7 November 2022 be adopted as a resolution of Ordinary Council; and B. That Council endorse the following Pine Creek Local Authority resolution: <ul style="list-style-type: none"> PCLA-2022/26 That the Local Authority pay the variance of \$31,605.50 to build and install two Tropo Bird Hides. 	Matthew Cheminant, Tanya Brown	24/01/2023 Keira Townsend Confirmation of location of signs is being finalised and a request to DIPL to approve installation under our Occupation License has been submitted. Builder has been instructed to commence construction. Katherine signs are ready to develop the visuals for the signs. Expecting project completion by end of April just in time for the tourists.	In progress
29/11/2022	Nomination of Clare Merritt to the Pine Creek Local Authority	Resolution: OCM-2022/188 A. That Council endorses the Nomination of Clare Merritt to the Pine Creek Local Authority	Michelle Griffin	23/01/2023 Michelle Griffin Register and website updated.	In progress
29/11/2022	Nomination of John Lee to the Pine Creek Local Authority	Resolution: OCM-2022/189 A. That Council endorses the Nomination of John Lee to the Timber Creek Local Authority	Michelle Griffin	23/01/2023 Michelle Griffin Register and website updated.	In progress
13/12/2022	Nomination of Lance Lawrence to the Pine Creek Local Authority	Resolution: OCM-2022/206 A. That the report Nomination of Lance Lawrence to the Pine Creek Local Authority is received and noted B. Council approves Lance Lawrence nomination to join the Pine Creek Local Authority	Michelle Griffin	23/01/2023 Michelle Griffin Register and website updated	In progress
13/12/2022	General Business 13.1 PCLA - senior Christmas party	Resolution: OCM-2022/209 Pine Creek LA has asked for approval for \$1000 from LA funds to go to the seniors' Christmas Party.	Jackson Bernard, Tanya Brown	24/01/2023 Michelle Griffin Christmas Party was held on 16 December 2023. Project completed and successful. \$668 expended.	Completed



9.3.2. Election Commitment Funding Offer

Report Type Report for Decision
Department Corporate Services
Prepared by Grants Manager, Keira Townsend

Recommendations

- A. That the report Election Commitment Funding Offer is received and noted
- B. That the Pine Creek Local Authority agrees to accept the Election Commitment funding offer and commit a matching co-contribution as per the funding guidelines.

Regional Plan

Goal 4: Liveability

4.5 Enhance the local sport and recreational environment within each community

Key Issues

As part of the Local Government funding levels 2022-2023, Council has been offered grant funding up to \$100,000 for projects at Pine Creek and Timber Creek that promote community well-being and social inclusion. Approved projects include minor infrastructure activities that provision playgrounds, BBQ's and outdoor fitness stations.

As per the funding offer, a matching financial co-contribution is required.

Considerations

The Pine Creek Local and Timber Creek Local Authorities are being asked to consider whether they wish to claim part of the \$100,000 funding offer with the understanding that a matching co-contribution from their Local Authority funds will be required.

Budget implications

A matching co-contribution from Pine Creek Local Authority Funds will be required to receive the grant funding.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



9.3.3. Service Delivery

Report Type Local Authority Reports
Department Chief Executive Office
Prepared by Manager of Executive Services, Michelle Griffin

Purpose

The purpose of this report is to provide an overview of core service delivery for the area and to seek feedback from the local authority to guide the development of the Regional Plan.

Recommendations

- A. That the Service Delivery report is received and noted; and
- B. That the Pine Creek Local Authority provide feedback on core service delivery for the area.

Regional Plan

Goal 1: Quality Leadership

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

Key Issues

During the development of the Regional Plan the council considers the Core Services that it is responsible for delivering.

Section 36 of the *Local Government Act 2019*:

- 1) The Minister may, by Gazette notice, advise a council as to the services that, in the Minister's view, are services that the council should, as a priority, provide.
- 2) The council must consider the advice when adopting and renewing its plan.

The Pine Creek Authority members are encouraged to review, discuss and provide feedback on the attached core service delivery chart for the area to assist in the development of the 2023-24 Regional Plan.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

- 1. Service Delivery - Pine Creek [9.3.3.1 - 1 page]

Service Delivery Pine Creek

Service Categories	Amanbidji	Bulla	Kalkarindji	Daguragu	Nauyu	Pine Creek	Timber Creek	Yarralin	Pigeon Hole	Lajamanu	Gilwi	Kybrook	Lingara	Myatt	Wooliana
CORE SERVICE DELIVERY															
Cemetery			✓		✓	✓									
Road Maintenance			✓	✓	✓	✓	✓	✓	✓						
Sports Grounds				✓		✓	✓	✓							
Parks			✓	✓	✓	✓	✓	✓							
Playgrounds			✓	✓	✓	✓	✓	✓							
Waste Collection, Management & Landfill			✓	✓	✓	✓	✓	✓	✓						
Council Infrastructure			✓	✓	✓	✓	✓	✓							
Local Authority Administration	✓	✓	✓		✓	✓	✓	✓							
FUNDED PROGRAMS															
Community Development Program	✓	✓	✓	✓			✓	✓	✓	✓			✓	✓	
Aged Care (CHSP, HCP, NATSIFACP)		✓	✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓
National Disability Insurance Scheme		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Night Patrol		✓	✓	✓	✓	✓	✓	✓	✓						
Remote School Attendance Program			✓	✓				✓							
Outside School Hours Care						✓									
Library						✓									
Remote Indigenous Broadcasting			✓	✓	✓			✓							
Sports and Recreation		✓	✓	✓		✓	✓	✓							
Airstrip Maintenance			✓		✓		✓	✓	✓						
Centrelink			✓	✓	✓	✓	✓	✓							
Post Office Agency			✓	✓	✓			✓							
Street Lights			✓	✓	✓	✓	✓	✓	✓						



10. Questions from the Public

11. General Business

12. Confidential

13. Next Meeting

The next meeting of the Pine Creek Local Authority will be held on Tuesday, 2 May 2023.