



Victoria Daly
REGIONAL COUNCIL

AGENDA

**ORDINARY MEETING OF COUNCIL
TO BE HELD ON TUESDAY 27 SEPTEMBER 2022
AT 9:00 AM
AT THE REGIONAL OFFICE - KATHERINE
29 CRAWFORD STREET, KATHERINE EAST NT 0850**

COUNCILLORS

Mayor Brian Pedwell - Walangeri Ward
Deputy Mayor Shirley Garlett - Timber Creek Ward
Councillor Yvette Williams - Pine Creek Ward
Councillor Georgina Macleod - Daguragu Ward
Councillor Andrew McTaggart – Milngin Ward

Chief Executive Officer

Russell Anderson



Our Vision

Council's vision for the Victoria Daly region is ***"Moving Forward Together"***, becoming a well respected and recognised leader within Australia's Local Government. Council aims to work towards developing a broad range of strategies that will help shape its vision for the region through excellent service delivery and community engagement; assisting to build one of the most sustainable, vibrant and diverse regions in Australia. The Council strives to form partnerships that ensure strategic goals are met.

Our Values

The key core values and principles that are integral in achieving our vision are Respect, Integrity, Honesty, Openness and Equality

Our Goals

The Council aims toward ensuring all communities are strong, safe and healthy; abundant with respect for culture and heritage. The Council aspires to provide good governance, leadership and advocacy and work towards building a strong regional economy by promoting local employment and high quality services within financial resources. The Council is also striving towards maintaining and developing Council assets, natural resources and country.



The Council strives to foster partnerships that will deliver our strategic goals. Council's goals for 2020-2021 are –

- **Quality Leadership**

Provide proactive leadership with transparent and accountable governance

- **Financial Sustainability**

Enhance the Council's financial sustainability to enable quality services and assets across the region

- **Invest in our people**

Grow our people through investment in training, skills recognition and developing regional opportunities for employment

- **Infrastructure**

Continually improve Council's assets and infrastructure through good forward planning

- **Systems**

Improve the operating systems, policies and procedures

- **Liveability**

Enhance the liveability of our communities and our regional lifestyle



Schedule 1 - Code of conduct *Local Government Act 2019* **section 119**

- 1 Honesty and integrity** A member must act honestly and with integrity in performing official functions.
- 2 Care and diligence** A member must act with reasonable care and diligence in performing official functions.
- 3 Courtesy** A member must act with courtesy towards other members, council staff, electors and members of the public.
- 4 Prohibition on bullying** A member must not bully another person in the course of performing official functions.
- 5 Conduct towards council staff** A member must not direct, reprimand, or interfere in the management of, council staff.
- 6 Respect for cultural diversity and culture**
 - 6.1 A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
 - 6.2 A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
- 7 Conflict of interest**
 - 7.1 A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
 - 7.2 If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
- 8 Respect for confidences**
 - 8.1 A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
 - 8.2 A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
- 9 Gifts**
 - 9.1 A member must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
 - 9.2 A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.
- 10 Accountability** A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
- 11 Interests of municipality, region or shire to be paramount**
 - 11.1 A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
 - 11.2 In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
- 12 Training** A member must undertake relevant training in good faith.



VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

No responsibility is implied or accepted by the Victoria Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Victoria Daly Regional Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Victoria Daly Regional Council during the Course of any meeting is not intended to be and is not taken as notice of approval from the Victoria Daly Regional Council.

The Victoria Daly Regional Council advises that anyone who has any application lodged with the Victoria Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Victoria Daly Regional Council in respect of the application.

A handwritten signature in black ink, appearing to read 'Russell Anderson', written in a cursive style.

Russell Anderson
Chief Executive Officer



TABLE OF CONTENTS

1. Present	8
2. Apologies	8
3. Presentations - Deputations - Petitions	8
4. Public Question Time	8
5. Disclosure of Interest - Councillors and Staff	8
6. Confirmation of Minutes	9
6.1. Ordinary Council Meeting held on 30 August 2022	9
7. Call for Items of General Business	22
8. Mayoral Report	22
9. CEO Update	23
9.1. CEO Report	23
10. Reports to Council	25
10.1. Reports for Council Decision	25
10.1.1. Pine Creek Heritage items - NT Heritage Association	25
10.1.2. Appointment of Deputy Principal Member	31
10.2. Reports for Information	35
10.2.2. CDP Council Report	45
10.2.3. Operations Report	48
10.2.4. Annual Return of interest	50
11. Community Reports	56
11.1. Pine Creek Community Report	56
11.2. Kalkarindji/Daguragu Community Report	61
11.3. Nauiyu Community Report	63
11.4. Yarralin Community Report	66
11.5. Timber Creek Community Report	68
12. Local Authority	71
12.1. Local Authority Minutes	71
12.1.1. Bulla Local Authority meeting held on 16 August 2022	71
12.1.2. Timber Creek Local Authority meeting held on 16 August 2022	78



12.1.3. Amanbidji Local Authority meeting held on 17 August 2022.....	86
12.2. Local Authority Resignations/Nominations	92
12.2.1. Resignation of Karen Giumelli from the Pine Creek Local Authority	92
13. Action Sheet	93
13.1. Action Sheet	93
14. Correspondence In & Out.....	97
14.1. Correspondence	97
15. General Business	101
16. Notices of Motion	101
17. Supplementary Reports.....	101
18. Confidential	101
18.2. Reports to Council	101
18.2.1. Reports for Council Decision	101
18.2.1.1. Nauiyu River Pump	101
18.2.1.2. Council Policies CEO Approved.....	101
18.2.1.3. CEO's Contract	101
18.2.2. Reports for Information	102
18.2.2.1. Progress Report on Grant Applications.....	102
18.2.2.2. Certification of Local Authority Project Funding for the period ending 30 June 2022	102
18.2.2.3. Acquittal of One-Off Grant 2021-22 Timber Creek Waste Management Facility	102
18.2.2.4. Acquittal of Waste and Resource Management grant received to undertake feasibility study for waste management	102
18.2.2.5. Acquittal of Local Government Priority Infrastructure Fund Grant 2020-21	103
18.2.2.6. Acquittal of Waste and Resource Management (WaRM) grant 2021-22..	103
18.2.2.7. Aerodrome Contract SK5098/18 (Kalkarindji, Timber Creek, Yarralin, Pigeon Hole)	103
18.2.2.8. By-Laws	103



1. Present

2. Apologies

Nil

3. Presentations - Deputations - Petitions

Nil

4. Public Question Time

5. Disclosure of Interest - Councillors and Staff

- (1) As soon as practicable after a member becomes aware of a conflict of interest in a matter that has arisen or is about to arise before an audit committee, a council, a council committee or a local authority, the member must disclose the interest that gives rise to the conflict (the ***relevant interest***):
 - (a) at a meeting of the audit committee, council, council committee or local authority; and
 - (b) to the CEO.
- (2) A member must not:
 - (a) be present at a meeting of the audit committee, council, council committee or local authority while a matter in which the member has a conflict of interest is under consideration; or
 - (b) participate in any decision in relation to the matter; or
 - (c) engage in behaviour that may influence the audit committee, council, council committee or local authority's consideration of or decision in relation to the matter.



6. Confirmation of Minutes

6.1. Ordinary Council Meeting held on 30 August 2022

Recommendation

That the minutes of the Ordinary Council Meeting held on 30 August 2022 be taken as read and be accepted as a true record of the meeting.

Attachments

1. 20220830 OCM MIN unconfirmed [6.1.1 - 12 pages]



MINUTES

**ORDINARY MEETING OF COUNCIL
HELD ON TUESDAY 30 AUGUST 2022
AT 9:00 AM
AT THE REGIONAL OFFICE - KATHERINE
29 Crawford Street, Katherine East NT 0850**



Victoria Daly
REGIONAL COUNCIL

MINUTES
Ordinary Meeting of Council Tuesday 30 August 2022

VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

No responsibility is implied or accepted by the Victoria Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Victoria Daly Regional Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Victoria Daly Regional Council during the Course of any meeting is not intended to be and is not taken as notice of approval from the Victoria Daly Regional Council.

The Victoria Daly Regional Council advises that anyone who has any application lodged with the Victoria Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Victoria Daly Regional Council in respect of the application.

A handwritten signature in black ink, appearing to read 'Russell Anderson', written over a large, faint, diagonal watermark that says 'DRAFT'.

Russell Anderson
Chief Executive Officer



The meeting opened the time being 9:05 am.

1. Present

Elected Members Present

Mayor (Chair)
Deputy Mayor
Councillor
Councillor
Councillor

Brian Pedwell
Shirley Garlett (arrived 11:09am)
Georgina Macleod
Yvette Williams
Andrew McTaggart

Staff Present

Chief Executive Officer
Director of Corporate & Community Services
Governance and Compliance Officer
Executive Services Officer

Russell Anderson
Trudy Braun
Janelle Iszlaub (minute taker)
Chellah Clancy

Guests

Nil

2. Apologies

Apologies: Councillor Garlett to attend after lunch

3. Presentations - Deputations – Petitions - Nil

4. Disclosure of Interest - Councillors and Staff

There were no declarations of interest at this meeting.

5. Confirmation of Minutes

5.1. Ordinary Council Meeting held on 26 July 2022

Motion

That the minutes of the Ordinary Council Meeting held on 26 July 2022 be taken as read and be accepted as a true record of the meeting.

Mover: Cr Georgina Macleod

Second: Cr Andrew McTaggart

Resolution:OCM-2022/101: Carried 4 / 0

6. Call for Items of General Business

1. Pine Creek Transfer Station
2. Complaint Letter
3. LGANT Sport & Rec Symposium update

7. Mayoral Report



Victoria Daly
REGIONAL COUNCIL

MINUTES
Ordinary Meeting of Council Tuesday 30 August 2022

Mayor Brian Pedwell circulated a Mayoral report (see below) to members the evening prior to the meeting and provided a verbal update at the meeting to support his report.

Motion

Mayor Brian Pedwell attended the following meetings since the previous Ordinary Council Meeting:

- GARMA Festival
- Health Advisory Committee
- Yarralin Safety Committee Action Plan
- Special Council Meeting for Common Seal
- LGANT (Local Government Association of the Northern Territory) CEO appraisal training
- Meeting with Minister Federal Amanda Richworth, Re: Cashless Card
- Attend the Freedom Day Celebration Kalkarindji, with Honorable Vicky O'Halloran
- Homelands vote NLC
- Minister Worden Safe house funding

Mover: Cr Georgina Macleod

Second: Cr Andrew McTaggart

Resolution:OCM-2022/102: Carried 4 / 0

8. CEO Update

8.1. CEO Report

Motion

- A. That the CEO Report be received and noted.

Mover: Cr Andrew McTaggart

Second: Cr Yvette Williams

Resolution:OCM-2022/103: Carried 4 / 0

* Respite centre kitchen

9. Reports to Council

9.1. Reports for Council Decision

9.1.2. Amendment to LGP025 Delegation Manual

Motion

- A. That the report Amendment to LGP025 Delegation Manual is received and noted
- B. That Council approves amendment

Mover: Cr Georgina Macleod

Second: Cr Andrew McTaggart

Resolution:OCM-2022/104: Carried 4 / 0



9.1.3. KDLA Resolution (can funds)

Motion

- A. That the report KDLA Resolution (can funds) is received and noted
- B. That Council approves the request from the Kalkarindji | Daguragu Local Authority that all income received, and expenditure incurred by the recycling project in Kalkarindji remain in Kalkarindji | Daguragu managed by the Local Authority.

Mover: Cr Georgina Macleod

Second: Cr Yvette Williams

Resolution:OCM-2022/105: Carried 4 / 0

9.1.4. Community Benefit Fund Major Grant Application

Motion

- A. That the report Community Benefit Fund Major Grant Application is received and noted
- B. That Council approves the submission of a Community Benefit Fund grant application to support upgrades and the furnishing of 4 Fitzer Road Timber Creek
- C. 60K limit for kitchen upgrade - to be recovered from grant if successful

Mover: Cr Andrew McTaggart

Second: Cr Georgina Macleod

Resolution:OCM-2022/106: Carried 4 / 0

9.1.5. Report for Auction of Assets

Motion

- A. That the report Report for Auction of Assets is received and noted
- B. That council approves that the items listed in the attachment be sold via auction.

Mover: Cr Andrew McTaggart

Second: Cr Yvette Williams

Resolution:OCM-2022/107: Carried 4 / 0

9.1.6. Indigenous Mentoring Position

Motion

- A. That the report Indigenous Mentoring Position is received and noted
- B. That approval is given to seek funding to create and fill the position of Indigenous Mentor
- C. Letter to NIAA for funding for the mentoring role, for closing the gap.



Victoria Daly
REGIONAL COUNCIL

MINUTES
Ordinary Meeting of Council Tuesday 30 August 2022

Mover: Cr Andrew McTaggart	Resolution:OCM-2022/108: Carried 4 / 0
Seconded: Mayor Brian Pedwell	

9.1.7. Audit and Risk Committee extension

Motion

- A. That the report Audit and Risk Committee extension is received and noted
- B. That Council approves the current Audit and Risk Committee members John De Koning and Maxine Bright and Cr Georgina Macleod for a further 2 years. Council has approved Cr Andrew McTaggart and Cr Yvette Williams to join the audit committee
- C. ARM meetings are to be held on the morning of the briefing day.

Mover: Mayor Brian Pedwell	Resolution:OCM-2022/109: Carried 4 / 0
Seconded: Cr Yvette Williams	

9.2. Reports for Information

9.2.1. Revised Travel Allowance Forms 22-23

Motion

- A. That the report Revised Travel Allowance Forms 22-23 is received and noted
- B. Amend Self-provided accommodation to non-commercial accommodation, NTG Accommodation rate to be used.
- C. Amend mileage rate to NTG Employee carrying goods rate
- D. All other allowances as per the ATO requirements

Mover: Cr Georgina Macleod	Resolution:OCM-2022/110: Carried 4 / 0
Seconded: Cr Andrew McTaggart	

Break 10:14am
Return: 10.34 am

9.2.2. Community Safety & wellbeing

Motion

- A. That the report Community Safety & wellbeing is received and noted

Mover: Cr Andrew McTaggart	Resolution:OCM-2022/111: Carried 4 / 0
Seconded: Cr Georgina Macleod	

9.2.3. Consultation Draft only - Burial and Cremation Regulations 2022

Motion

- A. That the report Consultation Draft only - Burial and Cremation Regulations 2022 is received and noted



Victoria Daly
REGIONAL COUNCIL

MINUTES
Ordinary Meeting of Council Tuesday 30 August 2022

- B. Council is reluctant to accept anymore responsibilities without adequate funding to manage any further cemetery or burial grounds other than Pine Creek and Timber Creek.

Mover: Cr Andrew McTaggart

Second: Cr Georgina Macleod

Resolution:OCM-2022/112: Carried 4 / 0

9.2.4. Progress Report on Grant Applications

Motion For Council to receive and note report

Mover: Cr Georgina Macleod

Second: Cr Yvette Williams

Resolution:OCM-2022/113: Carried 4 / 0

9.2.5. CDP Report

Motion

- A. That the report CDP Report is received and noted

- B. Council request CDP Regional Manager to remind staff they are visitors to the LA meetings, not a member of LA

Mover: Cr Georgina Macleod

Second: Cr Yvette Williams

Resolution:OCM-2022/114: Carried 5 / 0

Deputy Mayor arrived 11:09am

9.2.6. NDIS Program Report

Motion

- A. That the report NDIS Program Report is received and noted

Mover: Deputy Mayor Shirley Garlett

Second: Cr Georgina Macleod

Resolution:OCM-2022/115: Carried 4 / 0

*Next step business plan

* Reg & Paul King from NLC regarding options for extra room.12:31pm till 12:42pm

*Cr Macleod was absent for NLC discussion returned 12.42pm

9.2.7. Community Care

Motion

- A. That the report Community Care is received and noted

Mover: Cr Georgina Macleod

Second: Deputy Mayor Shirley Garlett

Resolution:OCM-2022/116: Carried 5 / 0

10. Local Authority



Victoria Daly
REGIONAL COUNCIL

MINUTES
Ordinary Meeting of Council Tuesday 30 August 2022

10.1. Local Authority Minutes

10.1.1. Pine Creek Local Authority meeting held on 2 August 2022

Motion

That the minutes of the Pine Creek Local Authority meeting held on 2 August 2022 be adopted as a resolution of Ordinary Council.

Mover: Cr Yvette Williams

Second: Cr Andrew McTaggart

Resolution:OCM-2022/117: Carried 5 / 0

Break for lunch 12:08pm

Return: 12:31 pm

10.1.2. Daly River Local Authority meeting held 3 August 2022

Motion

That the minutes of the Daly River Local Authority meeting held 3 August 2022 be adopted as a resolution of Ordinary Council.

Mover: Cr Andrew McTaggart

Second: Deputy Mayor
Shirley Garlett

Resolution:OCM-2022/118: Carried 5 / 0

10.1.3. Kalkarindji | Daguragu Local Authority meeting held on 9 August 2022

Motion

That the minutes of the Kalkarindji | Daguragu Local Authority meeting held on 9 August 2022 be adopted as a resolution of Ordinary Council.

Mover: Cr Georgina Macleod

Second: Cr Andrew McTaggart

Resolution:OCM-2022/119: : Carried 5 / 0

Action Item: Acting COM Slashing/ removing woody weeds from Kalk to Dag

10.1.4. Yarralin | Nitjpurru Local Authority meeting 10 August 2022

Motion

That the minutes of the Yarralin | Nitjpurru Local Authority meeting 10 August 2022 be adopted as a resolution of Ordinary Council.

Mover: Mayor Brian Pedwell

Second: Cr Andrew McTaggart

Resolution:OCM-2022/120: Carried 5 / 0

10.2. Local Authority Resignations/Nominations

10.2.1. Resignation of Graham Watts from Timber Creek Local Authority

Motion



Victoria Daly
REGIONAL COUNCIL

MINUTES
Ordinary Meeting of Council Tuesday 30 August 2022

- A. That the council accept the Resignation of Graham Watts from Timber Creek Local Authority

Mover: Deputy Mayor Shirley Garlett

Second: Cr Georgina Macleod

Resolution:OCM-2022/121: Carried 5 / 0

11. Action Sheet

11.1. Action Sheet

Motion

- A. That the Action Sheet report is received and noted

Mover: Deputy Mayor Shirley Garlett

Second: Cr Andrew McTaggart

Resolution:OCM-2022/122: Carried 5 / 0

12. Correspondence In & Out

12.1. Correspondence Report

Motion

- A. That the Correspondence Report is received and noted

Mover: Cr Georgina Macleod

Second: Cr Yvette Williams

Resolution:OCM-2022/123: Carried 5 / 0

13. General Business

13.1 Pine Creek Transfer Station

13.2 Complaint letter

13.2 LGANT Sport and Rec Symposium update - Theme "What Sports means to community"

13.1 Pine Creek Transfer Station

Costing received, 49k to seal the road at the transfer station in Pine Creek

Motion: Council approves for sealing the road at the transfer station at Pine Creek.

Mover: Cr Georgina Macleod

Second: Cr Yvette Williams

Resolution:OCM-2022/124: Carried 5 / 0

13.2 Complaint letter

Motion: Council to forward the complaint to NIAA and outline the underperformance of GRAC as per the letter received. As this was a program that



Victoria Daly
REGIONAL COUNCIL

MINUTES
Ordinary Meeting of Council Tuesday 30 August 2022

NIAA wanted VDRC to subcontract we are now experiencing complaints from community.
VDRC has not received the last reporting period since December 2021
NIAA has been previously notified of a lack of reporting

Mover: Cr Andrew McTaggart

Second: Deputy Mayor
Shirley Garlett

Resolution:OCM-2022/125: Carried 5 / 0

13.2 LGANT Sport and Rec Symposium update - Theme "What Sports means to community"

Attended by DM Garlett

Motion: CEO to write to Representation Review Committee for an additional Councillor for Timber Creek ward

Mover: Deputy Mayor Shirley Garlett

Second: Cr Yvette Williams

Resolution:OCM-2022/126: Carried 5 / 0

Cr Yvette Williams returned to the meeting at 1:42 pm.

Cr Yvette Williams left the meeting at 1:41 pm.

14. Supplementary Reports

Monthly Financial report

Motion

That the Financial Report for the month of July 2022 is received and noted.

Mover: Cr Georgina Macleod

Second: Mayor Brian Pedwell

Resolution:OCM-2022/127: Carried 5 / 0

15. Confidential

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

15.1. Council Policies CEO approved

Status 51(1)(e) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(e) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, subject to subregulation (3) - information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest*

15.2. Confidential Review list



Victoria Daly
REGIONAL COUNCIL

MINUTES
Ordinary Meeting of Council Tuesday 30 August 2022

Status 51(1)(c)(iv) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person

15.3. Request to update service delivery

Status 51(1)(c)(iv) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person

15.4. Delegation for CEO to write off debt

Status 51(1)(c)(ii) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(ii) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law

15.5. Amanbidji External Requests

Status 51(1)(a) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

Motion

That the confidential session be closed at 3:16pm, and the open session resume.

Mover: Cr Andrew McTaggart

Seconded: Cr Yvette
Williams



Victoria Daly
REGIONAL COUNCIL

MINUTES
Ordinary Meeting of Council Tuesday 30 August 2022

16. Next Meeting

The next Ordinary General Meeting of Victoria Daly Regional Council will be held 27 September 2022.

This page and the preceding 11 pages are the minutes of the meeting of Ordinary Council held on 24 30 August 2022.

Meeting Closed: 3:18pm

Mayor Brian Pedwell

unconfirmed



7. Call for Items of General Business

8. Mayoral Report

The Mayor will circulate a Mayoral report at the meeting and provide a verbal update.



9. CEO Update

9.1. CEO Report

Report Type **Officer Report For Decision**
 Officer Report For Information

Prepared by **Director of Corporate Services**

Purpose

To inform the Elected Members of the CEO's activities between Council meetings.

Recommendations

- A. That the CEO Report be received and noted.
- B. That Council acknowledge the proposal through the Election Commitments and
- C. That Council acknowledges the request made by Dagaragu for sponsorship to hold a sports carnival on the weekend of 14 October 2022 and

Key Issues

- Settlement of Lot 101 Fitzer Road, Timber Creek, occurred 14 September 2022

- LG Funding Levels 2022-2023 – Election Commitments

In May 2021, cabinet approved a list of minor infrastructure projects across the NT to promote community well-being and social inclusion. Projects totaling \$100,000 for playgrounds, BBQs and public fitness stations to be delivered in the communities of Pine Creek and Timber Creek. Under the agreement the projects are to be funded under a 50:50 co-contribution arrangement with a funding offer made to Council on confirmation Council will make the matching contribution of \$100,000 for these projects. Council is currently undertaking works in Pine Creek, building a new playground to the value of \$150,000 through a grant received from ABA. Pine Creek Local Authority in recent times has funded two outdoor exercise stations within the parks area.

- Interim Quality Review Report – Response to the Aged Care Quality and Safety Commission will be submitted prior to 22 September 2022.
- Letter to NIAA – Sports & Recreation
- Letter to NLC – Expressions of Interest in Lot 102 Fitzer Road, Timber Creek



- Daguragu Sport Carnival – A request for support has been received from Daguragu representatives to hold a sports carnival over the weekend of 14 October 2022. They are requesting sponsorship of up to \$5,000 to assist with trophies, prizes and uniforms. Over the weekend they would like to see men's and women's football basketball played with a strong emphasis on No Drugs & Alcohol and activities for the Children.

Meetings

NIAA - Changes to CDP – Pathways to Real Jobs Proposal

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



10. Reports to Council

10.1. Reports for Council Decision

10.1.1. Pine Creek Heritage items - NT Heritage Association

Report Type Officer Report For Decision

Department Pine Creek Community

Prepared by Council Operations Manager Tanya Brown

Purpose

Request a decision on transfer of ownership of VDRC Heritage Assets

Recommendations

- A. That the Pine Creek Heritage items - NT Heritage Association report is received and noted.
- B. That the train, carriages and shed be gifted too the Northern Territory National Trust.

Regional Plan

Not Applicable

Background

VDRC inherited the Diesel train, fully functioning steam train and carriages from Pine Creel Community Government Council (PCCGC) plus many other items as itemised on the list attached.

Key Issues

- Local volunteers have for many years requested Council/COM to allow visitors to have access to the train and carriages that Council inherited from PCCGC days for photo opportunities, but they have constantly been told that access cannot be granted due to the elevated risk of personal injury.
- I requested WHS (Work Health & Safety) Manager Gill Hylton to attend the asset and to make a report to be presented to Northern Territory National Trust. (See attached) I emailed the report onto Eddie Webber, President of Northern Territory National Trust so, the volunteers can be informed. I suggested that since Council does not have funds to make the required improvements, or the maintenance required to bring these items up to a particular standard, perhaps Northern Territory National Trust should approach council and request these items be donated to them.



- Mr Webber tabled and presented the report in a discussion paper at a meeting in Tenant Creek on 22nd August 2022. (attached) Originally the Northern Territory National Trust was requesting a MOU but I advised that would not be an option because it means Council would still be exposed to the legalities of the HS issues.

Considerations

- Council does not have any funding to clean, maintain or repair these assets, therefore the requirements needed to make these assets risk free will require sourcing funds then will also require specialist work to restore them.
- If the decision to hand all Heritage items over to the Northern Territory National Trust VDRC no longer has the liable possibilities, they bring. A MOU would still be required for the shed that Council owns that houses the train and carriages or this could also be a gift, this was built via grant funding.
- I highly recommend gifting them to the Northern Territory National Trust in their entirety, they can make some money by utilising them to their full advantage and do all works required via funding suitable to their cause.

Policy implications

None

Budget implications

none

Risk statement

No risk assessment has been carried out at this stage.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. asset list 2009 [10.1.1.1 - 1 page]
2. Pine Creek Train 11 8 22 [10.1.1.2 - 3 pages]



Appendix E – List of Fixed Assets

Asset Register For Pine Creek Steam Train

Owned By VDSC

Fully restored and functioning steam train
Diesel train
Approx 1.5 km rail track
Train station building - Owned by National Trust but considered essential for business
Frazer Chalmers horizontal oscillating double acting steam engine
Robertson Brothers cross-flow Galloway tube boiler
1898 Cam-Driven 5 head stamp battery
Frazer Chalmers vertical steam engine
Park & Lacey jaw crusher
1942 GMC truck
Steel framework and other parts for partially working Cornish lift pump



Victoria Daly
REGIONAL COUNCIL

17.8.22

SUBJECT: Pine Creek Historical Railway – Steam Train Display

On 12.8.22 I attended at Pine Creek for the purpose of conducting a site inspection of the train precinct located on Main Terrace, Pine Creek. This is currently a tourist attraction in Pine Creek owned by Victoria Daly Regional Council (VDRC).

Access to the train is via a concrete pathway from the visitors carpark. The concrete pathway runs between the railway lines (3 railway tracks). Some of the concrete is cracked and has lifted, which is a potential trip hazard. Visitors who are infirm and rely on devices such as walking frames and wheelchairs would possibly have difficulty getting across the pathway to the train display.

There is a 5 centimetre gap between the tracks and the paths on both side.

There are three main components to this train being the locomotive, steam engine and two passenger carriages.

The train and carriages are located in a locked purpose built area, which is constructed of a solid corrugated iron roof with box section mesh sheeting making up the surrounding enclosure. The roof is supported by metal uprights and support beams. There are large box section mesh gates at either end of this structure, which are usually locked.

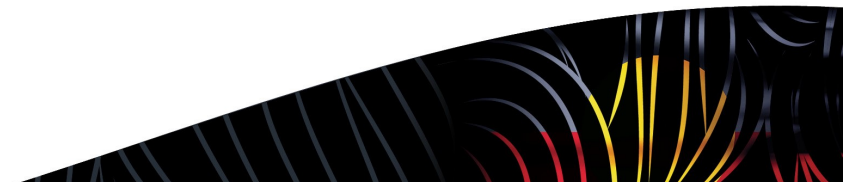
On one side of the train there is a concrete pathway constructed and on the other side there is a dirt pathway.

The locomotive, engine and carriages are currently accessible via portable metal grate style steps. There are two steps up on each of these. These steps are located next to the steps fitted to the train to allow visitor access to the locomotive, steam engine and passenger carriages.

The portable steps are not affixed to anything, they are all free standing on top of the concrete path or bare dirt (unsecured). One of the steps on the concrete path is partially resting on top of small concrete style pavers (one on each side). These pavers also appeared to be unsecured.

Each step is 85 centimetres wide x 28 centimetres in depth. The height of the bottom of the step (from the concrete path) to the first step is 25 centimetres and the width of the upright at the rear of the step to the front of the step is 50 centimetres

To gain access into the locomotive engine area there are 4 small steel steps attached to the train, two of these steps are located a small distance above the tallest steel grate style step, so there is a small gap between the last step and tallest of the steps attached to the train.





Victoria Daly
REGIONAL COUNCIL

There is a steel plate walkway accessible to the front and rear sections of the locomotive. On the concreted pathway side there is a thin handrail at the front of the locomotive (approximately waist height) and another small handrail attached to the train steps. On the opposite side of the locomotive engine (dirt pathway side) there is another access point onto the locomotive with a small handrail on either side of the access train step and around the front of the train. The height from the train platform to the ground is approximately 1 metre.

Several windows have been smashed and there are glass shards inside the cab area.

The steam engine section of the train is located between the locomotive and passenger carriages. The engine and passenger carriages are joined by a steel lock-in bar. There are narrow steel walkways around the outside of the engine compartment with small handrails (similar to the handrails described on the locomotive section of the train).

The area underneath the steam engine section is easily accessible at several points.

Access to the steam engine cab is very similar to the access to the locomotive engine, with the two grate steps placed next to the steam engine access steps.

The height from the walkway around the train to the ground below is approximately 1 metre.

The passenger carriages are located at the opposite end of the train behind the engine.

The same access issues exist to get inside the carriage areas.

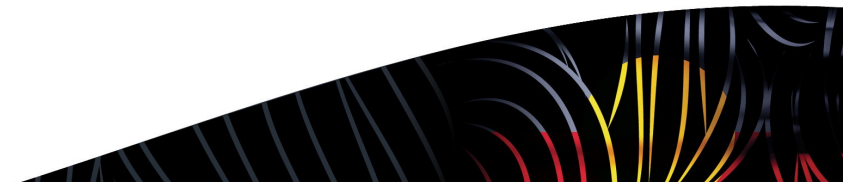
The bench seats inside the carriages are showing signs of age, wear and tear. The outline of inner springs of the seats are visible and it would appear that it will only be a matter of time before the springs are exposed through the seats with visitors constantly sitting on them.

These carriages are extremely dark inside.

The original luggage racks are located above the bench seats and could be a potential hazard if someone got up from the seat and did not see them, hitting their head on same.

There are toilets located in the centre between the carriages. These do not appear to be in working order and there has been little to no housekeeping. The toilet has glass internal windows fitted, unfortunately both of these windows have been smashed leaving jagged edges on the remaining glass.

VDRC have a duty of care to provide a safe working environment to all staff, contractors, sub-contractors, volunteers and visitors.





Victoria Daly
REGIONAL COUNCIL

The main concerns from a Work Health and Safety perspective are as follows:

1. Accessibility to train on unsecured steps.
2. No satisfactory/sturdy secured handrails to assist access onto the three train components.
3. Due to access steps being unsecured there is a possibility of persons falling from the steps likelihood of injury is significant, especially landing on hard concrete or bare compacted dirt.
4. The undersides of the train components are accessible. Children could access underneath and become stuck or injured.
5. Accessibility to the top of the train cabs, engine room areas and other areas is easy due to internal steps attached to the train components and so there is a likelihood of significant injuries if someone were to fall (distance of approximately 2-3 metres).
6. Lack of maintenance/housekeeping – train is not inspected to identify possible issues, not cleaned due to lack of staff, no maintenance to resolve issues (unsecured steps/no handrails/smashed glass).
7. Steps could be trips/fall hazard as they are not attached and some placed on uneven surfaces.
8. Lack of lighting – some areas are dark and visibility is low (especially inside passenger carriage and freight section).
9. Lack of signage warning visitors not to climb over train (especially at heights).
10. There is the possibility of a fall from the train walkways, falling approximately 1 metre onto the ground below. Likelihood of injury is high if falling from this distance.
11. Broken glass through the cabs and carriages.
12. Possible injuries if visitors were to sit on the carriage seat and the springs worked their way through the leather covers.

Gillian Hylton

Work Health & Safety Manager

Victoria Daly Regional Council



10.1.2. Appointment of Deputy Principal Member

Report Type **Officer Report For Decision**

Department **Executive Services Chief Executive Office**

Prepared by **Manager of Executive Services**

Purpose

The purpose of this report is to ensure legislative compliance in the appointment of the deputy principle member of Victoria Daly Regional Council.

Recommendations

- A. That the Appointment of Deputy Principal Member report is received and noted
- B. That the nominee for the position of Deputy Mayor is ☒ nominated by ☒
- C. That the nominee for the position of Deputy Mayor is ☒ nominated by ☒
- D. That Council appoints ☒ as the Deputy Mayor of Victoria Daly Regional Council for a period of ☒ months.

Regional Plan

Goal 1: Quality Leadership

1.3 - Comply with all statutory, regulatory and reporting requirements

Key Issues

- Council to consider the period of appointment.
- Council to consider nominations for the appointment of deputy principle member.

Background

- The decisions arising from this report are mandated under the *Local Government Act 2019*.
- At the first Ordinary Meeting of Council following the declaration of general election results, Councillor Shirley Garlett was appointed to the role of deputy principle member for a period of twelve (12) months. Resolution below.

127/2021

H. That Council appoint Shirley Garlett as Deputy Mayor of Victoria Daly Regional Council for a period of twelve months

Moved: Cr. Macleod
Seconded: Cr. McTaggart
Resolution: Carried



Considerations

The period of Shirley Garlett's appointment to deputy principal member is due to cease on 28 September 2022.

Policy implications

Nil

Budget implications

- The total claimable amount for **Ordinary Council Members** other than Principal Member and the Deputy Principal Member is **\$31,213.50**.
- Total claimable amount for **Deputy Principal Member** is **\$36,473.02**.
- Overall budget remains unchanged.

Risk statement

No risk assessment has been carried out at this stage.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. Table-of- Maximum- Council- Member- Allowances-for-2022-23 [**10.1.2.1** - 2 pages]

Table of Maximum Council Member Allowances for 2022-23

Amounts applicable 1 July 2022

Refer to Guideline 2A: Council member allowances

Ordinary Council Members other than Principal Member and the Deputy Principal Member				
	Category 1:	Category 2:	Category 3:	Category 4:
	Darwin	Alice Springs	Katherine	Belyuen
		Palmerston	Litchfield	Coomalie
			Barkly	Wagait
			Central Desert	
			East Arnhem	
			MacDonnell	
			Roper Gulf	
			Tiwi Islands	
			Victoria Daly	
			West Arnhem	
			West Daly	
Base Allowance	22,515.39	15,761.63	13,509.96	4,503.32
Electoral Allowance	8,238.34	5,767.68	4,943.73	1,647.90
Professional Development Allowance	3,753.17	3,753.17	3,753.17	3,753.17
Max extra meeting allowance	15,010.25	10,508.15	9,006.64	3,003.01
Total Claimable	\$49,517.15	\$35,790.63	\$31,213.50	\$12,907.40

Principal Member				
	Category 1:	Category 2:	Category 3:	Category 4:
	Darwin	Alice Springs	Katherine	Belyuen
		Palmerston	Litchfield	Coomalie
			Barkly	Wagait
			Central Desert	
			East Arnhem	
			MacDonnell	
			Roper Gulf	
			Tiwi Islands	
			Victoria Daly	
			West Arnhem	
			West Daly	
Base Allowance	125,192.75	87,635.66	75,116.61	25,039.28
Electoral Allowance	32,950.94	23,065.90	19,771.29	6,590.44
Professional Development Allowance	3,753.17	3,753.17	3,753.17	3,753.17
Total claimable	\$161,896.86	\$114,454.73	\$98,641.07	\$35,382.89

Table of Maximum Council Member Allowances for 2022-23

Acting Principal Member				
	Category 1:	Category 2:	Category 3:	Category 4:
	Darwin	Alice Springs	Katherine	Belyuen
		Palmerston	Litchfield	Coomalie
			Barkly	Wagait
			Central Desert	
			East Arnhem	
			MacDonnell	
			Roper Gulf	
			Tiwi Islands	
			Victoria Daly	
			West Arnhem	
			West Daly	
Daily Rate	433.16	304.91	261.34	87.11
Maximum claimable (90 days)	\$38,984.40	\$27,441.90	\$23,520.60	\$7,839.90

Deputy Principal Member				
	Category 1:	Category 2:	Category 3:	Category 4:
	Darwin	Alice Springs	Katherine	Belyuen
		Palmerston	Litchfield	Coomalie
			Barkly	Wagait
			Central Desert	
			East Arnhem	
			MacDonnell	
			Roper Gulf	
			Tiwi Islands	
			Victoria Daly	
			West Arnhem	
			West Daly	
Base Allowance	46,292.69	32,405.27	27,776.12	9,259.53
Electoral Allowance	8,238.34	5,767.68	4,943.73	1,647.90
Professional Development Allowance	3,753.17	3,753.17	3,753.17	3,753.17
Total claimable	\$58,284.20	\$41,926.12	\$36,473.02	\$14,660.60



10.2. Reports for Information

10.2.1. Financial Report for the month of August 2022

Report Type **Officer Report For Information**
Department **Financial Services Corporate Services**
Prepared by **Senior Accountant**

Purpose

For Council to receive and note the monthly finance report

Recommendations

- A. That the Financial Report for the month of August 2022 is received and noted

Regional Plan

Goal 1: Quality Leadership

1.3 - Comply with all statutory, regulatory and reporting requirements.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. Finance report for the month ended 31 August 22 (1) [**10.2.1.1** - 9 pages]



Victoria Daly
REGIONAL COUNCIL

VICTORIA DALY REGIONAL COUNCIL
ABN 66 931 675 319

Income and Expenditure Statement For the Period 31 July 2022	YTD Actuals	YTD Budget	YTD Variance	Annual Budget
<u>Operating Income</u>			-	
Rates	-	-	-	1,019,173
Charges	-	-	-	723,472
Contract/Fees/Charges	67,478	67,478	-	7,402,269
Operating Grants and Subsidies	749,317	749,317	0	8,952,009
Interest / Investment Income	13,403	15,676	-2,273	188,123
Other Income	15,632	15,632	0	1,016,372
Total Income	845,830	848,103	-2,273	19,301,418
<u>Operating Expenditure</u>				
Employee Expenses	685,574	1,015,942	330,368	13,207,242
Materials and Contracts	576,030	505,346	-70,683	6,061,490
Elected Member Allowances	15,876	16,152	276	209,988
Elected Member Expenses	4,678	9,801	5,124	121,149
Council Committee & LA Allowances	-	4,108	4,108	49,300
Council Committee & LA Expenses	-	658	658	7,035
Depreciation, Amortisation and Impairment	238,674	248,453	9,779	2,981,437
Interest Expenses	-	-	-	-
Other Expenses	-	2,177	2,177	26,119
Total Expenditure	1,520,831	1,802,638	281,807	22,663,760
Operating Surplus / Deficit	-675,001	-954,535	279,534	-3,362,342
Capital Grants Income	150,000	150,000	-	600,000
Surplus/Deficit	-525,001	-804,535	279,534	-2,762,342
Capital Expenditure	-	-	-	7,890,557
Borrowing Repayments (Principal Only)	-	-	-	-
Transfer to Reserves	-	-	-	-
Less Non-Cash Income	-	-	-	-
Add Back Depreciation)	238,674	248,453	9,779	2,981,437
Net Surplus/Deficit	-286,326	-556,082	289,313	-7,671,462
Prior Year Carry Forward Tied Funding	-	-	-	5,311,531
Other Inflow of Funds	-	-	-	-
Transfers from Reserves	-	-	-	3,000,000
Total Additional Inflows	-	-	-	8,311,531
Net Operation Position	-286,326	-556,082	289,312.56	640,070

Monthly Income and Expenditure Statement For the Period Ended 31 August 2022

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
OPERATING INCOME				
Rates	1,078,115	1,019,173	58,942	1,019,173
Charges	728,283	723,472	4,811	723,472
Fees and Charges	742,851	1,233,711	(490,861)	7,402,269
Operating Grants and Subsidies	997,542	1,492,001	(494,460)	8,952,009
Interest / Investment Income	13,711	23,667	(9,955)	188,123
Commercial and Other Income	25,943	169,395	(143,452)	1,016,372
TOTAL OPERATING INCOME	3,586,444	4,661,420	(1,074,975)	19,301,417
OPERATING EXPENDITURE				
Employee Expenses	1,367,402	2,271,564	(904,162)	13,629,381
Materials and Contracts	1,297,409	940,336	357,072	5,642,018
Elected Member Allowances	27,064	34,998	(7,934)	209,988
Elected Member Expenses	10,901	19,603	(8,701)	117,615
Council Committee & LA Allowances	5,243	8,217	(2,974)	49,300
Council Committee & LA Expenses	0	1,317	(1,317)	7,900
Depreciation, Amortisation and Impairment	477,349	496,906	(19,557)	2,981,437
Interest Expenses	0		0	
Other Expenses	0	4,353	(4,353)	26,119
TOTAL OPERATING EXPENDITURE	3,185,368	3,777,293	(591,925)	22,663,758
OPERATING SURPLUS / DEFICIT	401,077	884,127	(483,050)	(3,362,341)

VICTORIA DALY REGIONAL COUNCIL
ABN 66 931 675 319

Monthly Operating Position

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
BUDGETED OPERATING SURPLUS / DEFICIT	401,077	884,127	-483,050	-3,362,341
Remove NON-CASH ITEMS				
Less Non-Cash Income			0	
Add Back Non-Cash Expenses	477,349	496,906	-19,557	2,981,437
TOTAL NON-CASH ITEMS	477,349	496,906	-19,557	2,981,437
Less ADDITIONAL OUTFLOWS				
Capital Expenditure	232,255	232,255	-1	7,890,557
Borrowing Repayments (Principal Only)			0	
Transfer to Reserves			0	0
Other Outflows			0	
TOTAL ADDITIONAL OUTFLOWS	-232,255	-232,255	1	-7,890,557
Add ADDITIONAL INFLOWS				
Capital Grants Income			0	3,761,531
Prior Year Carry Forward Tied Funding			0	2,150,000
Other Inflow of Funds			0	
Transfers from Reserves			0	3,000,000
TOTAL ADDITIONAL INFLOWS	0	0	0	8,911,531
NET BUDGETED OPERATING SURPLUS / DEFICIT	646,171	1,148,777	-502,606	640,070

VICTORIA DALY REGIONAL COUNCIL
ABN 66 931 675 319

Monthly Balance Sheet Report

BALANCE SHEET AS AT 31 August 2022	YTD Actuals \$	Note Reference*
ASSETS		
Cash at Bank		(1)
Tied Funds	5,271,662	
Untied Funds	12,295,945	
Accounts Receivable		
Trade Debtors	192,160	(2)
Rates & Charges Debtors	2,374,870	
Other Current Assets	(180,320)	
TOTAL CURRENT ASSETS	19,954,317	
Non-Current Financial Assets	127,092	
Property, Plant and Equipment	32,486,465	
TOTAL NON-CURRENT ASSETS	32,613,557	
TOTAL ASSETS	52,567,874	
LIABILITIES		
Accounts Payable	45,102	(3)
ATO & Payroll Liabilities	71,163	(4)
Current Provisions	1,050,957	
Accruals		
Other Current Liabilities	2,464,547	
TOTAL CURRENT LIABILITIES	3,631,769	
Non-Current Provisions	104,260	
Other Non-Current Liabilities	59,839	
TOTAL NON-CURRENT LIABILITIES	164,099	
TOTAL LIABILITIES	3,795,869	
NET ASSETS	48,772,005	
EQUITY		
Asset Revaluation Reserve	1,455,776	
Reserves	29,262,431	
Accumulated Surplus	18,053,798	
TOTAL EQUITY	48,772,005	

In August, council paid \$179,423 for capital works and \$52,832 for new motor vehicles.

Capital Expenditure and Funding
By class of infrastructure, property, plant and equipment

CAPITAL EXPENDITURE **	YTD Actuals \$	YTD Budget * \$	YTD Variance \$	Current Financial Year (Annual) Budget * \$
Waste management facility Upgrade-Pine Creek	-	-	-	1,144,090
Waste management facility Upgrade-Timber Creek	-	-	-	1,148,179
Land /Building/Structures	179,423	179,423	-	400,000
Motor vehicles (6x)	52,832	52,832	(1)	400,000
Infrastructure-Road Works	-	-	-	500,000
Zero turn mowers (2x)	-	-	-	60,000
Office Equipment's			-	49,026
New office Building-18 Pearce St				3,000,000
Cab tractor(2x)				320,000
Duplex - Yarralin				675,262
Libanagu Road Drainage				194,000
TOTAL CAPITAL EXPENDITURE*	232,255	232,255	(1)	7,890,557
TOTAL CAPITAL EXPENDITURE FUNDED BY: **				
Waste management facility Upgrade-Core fund and grant	-	-	-	1,144,090
Waste management facility Upgrade-Timber Creek-Grants	-	-	-	1,148,179
Land /Building/Structures-Core fund and Grants	179,423	179,423	-	400,000
Motor vehicles (6x)-Core fund	52,832	52,832	(1)	400,000
Infrastructure-Road Works-Grants	-	-	-	500,000
Zero turn mowers (2x)-Core fund	-	-	-	60,000
Office Equipment's-Core fund			-	49,026
New office Building-18 Pearce St-Reserves			-	3,000,000
Cab tractor(2x)-Core fund			-	320,000
Duplex - Yarralin-Grant and Core fund			-	675,262
Libanagu Road Drainage-Grant			-	194,000
TOTAL CAPITAL EXPENDITURE FUNDING	232,255	232,255	(1)	7,890,557

Note 1: Cash and Investment Held

As at 31 August, the Council's cash and cash equivalent balances amounted to \$5.667m and term deposit of \$11.9m with Commonwealth Bank of Australia. Term deposit of \$3.0m matured in

August and reinvested with CBA for three months at interest rate of 2.83%. \$5.27m out of \$17.567m is tied funds

Cash in Hand and at Bank

Transaction Account				197,119
Trust account				2,763,055
Business Saver				2,705,733
Petty Cash				1,700
				<u>5,667,607</u>

Cash Investments	Interest Rates	Maturing date	Maturing Term	
Term Deposit-CBA	2.31%	28/11/2022	6 months	3,600,000.00
Term Deposit-CBA	1.97%	21/11/2022	6 months	1,500,000.00
Term Deposit-CBA	1.60%	24/10/2022	6 months	1,500,000.00
Term Deposit-CBA	2.83%	22/11/2022	3 Months	2,300,000.00
Term Deposit-CBA	2.83%	22/11/2022	3 Months	3,000,000.00
				<u>11,900,000</u>

Tied Funds	5,271,662
Untied funds	12,295,945

Note 2: Statement of Trade Debtors

The Council's trade receivables balance as at 31 August 2022 was \$192,160.05 of which \$125,956.24 or approximately 66% per cent was more than 90 days old.

	Current	Past Due 1-30 Days	Past Due 31-60 Days	Past Due 31-60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Trade Debtors	4,200.55	33,646.10	772.54	27,341.69	242.93	125,956.24	192,160.05
Percentage	2%	18%	0%	14%	0%	66%	100%

Council levied rates of \$1,078,115.12 and refuse charges of 728,282.55 in the month of August 2022. Rates and Charges balance as of 31st August 2022 was \$2,374,870 of which 568,472.17 was more than a year old.

Note 3: Statement on Trade Creditors

The Council's trade payables balance as at 31 August was \$45,102.46.

Settlement of the Council's trade payables is generally within 30 days.

The Council does not have any trade payables for which it classifies as non-current i.e. not payable within 12 months.

	Current	Past Due 1-30 Days	Past Due 31-60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Trade Creditors	23,557.97	4,938.93	16,605.56	-	-	45,102.46
Percentage	52%	11%	37%	0%	0%	100%

Trade Creditors Age Analysis		
	Current Month	
	Amount	%
Current	77,400	39%
30 Days	58,522	30%
60 Days	3,448	2%
90 Days	58,674	30%
Total Payable	198,044	100%
Less: Unapplied Debits *	\$ -	
Net Outstanding	198,044	

Note 4: Corporate credit cards

The Council has a credit card facility of \$200,000 of which \$110,000 of that has been allocated to a total of 16 cardholders.

For the month of August 2022 there was an aggregate spend of \$19,388.45.

Masked Card Number	Transaction Dates		Amount
5550-05XX-XXXX-8147	27-Jul-22	24-Aug-22	583.59
5550-05XX-XXXX-5680	27-Jul-22	24-Aug-22	1168.87
5550-05XX-XXXX-9718	27-Jul-22	24-Aug-22	1028.39
5550-05XX-XXXX-9622	27-Jul-22	24-Aug-22	440.77
5550-05XX-XXXX-0500	27-Jul-22	24-Aug-22	2553.49
5550-05XX-XXXX-2379	27-Jul-22	24-Aug-22	627.20
5550-05XX-XXXX-3618	27-Jul-22	24-Aug-22	1340.46
5550-05XX-XXXX-5850	27-Jul-22	24-Aug-22	1728.00
5550-05XX-XXXX-1528	27-Jul-22	24-Aug-22	6595.21
5550-05XX-XXXX-2105	27-Jul-22	24-Aug-22	2076.78
5550-05XX-XXXX-2298	27-Jul-22	24-Aug-22	1043.69
5550-05XX-XXXX-6346	27-Jul-22	24-Aug-22	152.00
5550-05XX-XXXX-1159	27-Jul-22	24-Aug-22	50.00
5550-05XX-XXXX-4541	24-Aug-22	24-Aug-22	-19388.45

Council has issued credit cards to CEO and Mayor. The following are transactions between 27th July 2022 to 24th August 2022

Cardholder Name: CEO

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
29-Jul-22	28	News Ltd	NT News and Digital memberships
09-Aug-22	571.2	Discovery Park-Darwin	Accommodation for Mayor attending LGANT Meeting in Darwin
22-Aug-22	28	News Ltd	NT News and Digital memberships
Total	627.2		

Cardholder Name: Mayor

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
27-Jul-22	13.8	Car parts-Katherine	
17-Aug-22	153.79	Puma Energy	Fuel
19-Aug-22	7	City of Darwin	Car park fees
19-Aug-22	334	Discovery Parks-Darwin	Accommodation-Attending LGANT Meeting in Darwin
22-Aug-22	75	Rod and Rifle Ltd	
Total	583.59		

Note 5: Statement on Australian Taxation Office, Superannuation and Insurance Obligations

1) Australian Taxation Office

The Council has the following reporting and payment obligations with the Australian Taxation Office:

- (i) Goods and Services Tax – Amounts are reported and remitted monthly;
- (ii) PAYG Income Tax Withheld – Amounts are reported and remitted fortnightly as part of Single Touch Payroll (STP) arrangements; and
- (iii) Fringe Benefits Tax – Instalment amounts are paid quarterly with an FBT return for the 12 month period ended 31 March required to be lodged each year.

As at the date of this report, August BAS was outstanding and payment will be made before 21st September 2022.

2) Superannuation

Employees are paid defined superannuation contributions in accordance with the superannuation legislative framework. Superannuation contributions are paid to either an employee's choice of complying fund or the Council's default fund, which is currently Statewide Super.

Council contributes 10.5 percent of employees ordinary time earnings into their selected/default super account. Some employees of the Council receive an additional superannuation contribution as part of their agreed remuneration package.

Superannuation payments are due to be remitted on the 28th of the month following the previous quarter, however the Council elects to remit superannuation on monthly basis.

As at the date of this report, there was no outstanding super accrued in the month of August 2022.

3) Insurance for financial year 2022/23

Details of the Council's current insurance arrangements for the 2022/23 financial year are as follows

Insurance	Amount \$	GST	Net	Date paid
Motor vehicle	\$62,356.67	\$2,495.63	\$59,861.04	12/08/2022
Property	\$718,701.16	\$60,652.01	\$658,049.15	12/08/2022
	<u>\$781,057.83</u>	<u>\$63,147.64</u>	<u>\$717,910.19</u>	

Note 6: Contract liabilities.

Contract liabilities are Unspent grants brought forward from financial year 2021/2022. Specific conditions have not be met and the grants is treated as liabilities.

Grant for	Amount
Road to Recovery	26,001.14
Pine Creek waste management upgrade	243,256.25
Timber Creek waste management upgrade	1,146,278.81
Construction of a building to house aged care activities in Yarralin	79,599.41
Yarralin Duplex. Lot 555	455,261.78
Construction of Communal Shady	42.66
ABA homeland project- upgrade sewerage system, Lingara	88,840.55
Bird Watching	22,205.75
Healthy Life	10,008.09
	<u><u>2,071,494.44</u></u>



10.2.2. CDP Council Report

Report Type Report for Information
Community Report For Information

Department Community Development Program Programs

Prepared by Regional Manager, Community Development Program

Purpose

This report provides Council with an update on the Community Development Program (CDP) for noting.

Recommendations

- A. That the CDP Council Report is received and noted

Regional Plan

Goal 1: Quality Leadership

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

Goal 3: Investing in our people

3.4 Grow local employment through the development and delivery of programs and contracts in communities and across the region

Goal 4: Liveability

4.1 Delivery of quality programs which support resident's well being

4.4 Be business friendly to encourage the development of business and industry investment into the region

Key Issues

Update on CDP Program

Background

CDP Regional Office

- The Australian Government is offering CDP providers an opportunity to test ideas and approaches to support people into real jobs, with proper wages and conditions. Providers should be innovative, flexible and work with their local communities to trial and learn from new approaches. To make this happen, around 25% of monthly service payments will be redirected to fund these new approaches. The amount available for the trials for each provider will be fixed at around \$2,400 per job seeker per year (based on recent caseload),



prorated for the length of the trials. The case management and activities components of the provider payment model will be combined to pay a single services payment for each job seeker (likely to be around \$8,100 for Work for the Dole Required, and \$5,700 for Work for the Dole Not Required cohorts per year). Payments will be based on caseload, rather than activity referrals, to ensure that providers are not disadvantaged by the changes in job seeker engagement since the changes to Mutual Obligation Requirements in May 2021

Proposed Timeline Date Actions:

- 5 September 2022 Provider Teleconference Week commencing
- 12 September 2022 Release of proposal template
- 14 October 2022 Closing date to receive proposals
- 16 October – 28 October 2022 NIAA assessment process and approval of projects
- 1 November 2022 Projects commence
- 30 June 2023 Projects end
- Victoria Daly Regional Council has opted into the trail. We are now waiting for the template and the guidelines for the proposal.
- Compliance team assisting sites as we come to end of another PPR.
- CDP activity posters are being created to encourage job seekers to attend activities.

Lajamanu

- Sorry Business in Lajamanu with some participants away. Royalties are on again with low attendance numbers.
- A new Liaison officer with the Ladies activities has commenced. She will encourage the ladies to attend their activities.
- Men's activities – ensuring there is enough mulch for gardens. Working the elders in the community on basic security issues.
- Recruitment – Activity Supervisor – Women's. Now closed and interviews to follow.

Kalkarindji

- New Employment Co-ordinator has commenced and is settling in well.
- Men's activity running with good numbers in attendance.
- Kalkarindji Activity Supervisor took 7 participants over to Lajamanu for a two day Back on Track course.
- Women's activity is still in the process of restarting now the positions are filled.

Yarralin

- CDP assist with the bike Riding Club with repairing the bikes for the school children to ensure it keep on running.
- Participants collected firewood and assist with minor repairs to gates from pigs knocking over everyone's full bins for the elderly.
- Mowing and whipper snipping for the elderly.



- The ladies have made concrete turtles which they have painted and have put around Yarralin.
- The women have been fishing at least once a week and haven't had much luck at catching fish but did catch a turtle earlier this week. They generally give the fish they catch away to members of the community.
- Bush Medicine, when someone known to the ladies is ill, they go out looking for medicine in the surrounding area and find some traditional cures for them.
- Clothes Repairing, the ladies have been helping members of the community with basic clothing repairs.
- Both the men and the women participants enjoyed the Naidoc week celebrations at the school and the men cooked over 25 Kangaroo tails for the lunch.

Timber Creek

- Bulla Complex - CDP Manager has been informed that NIAA do not have a lease over the the complex. I am now communicating with The Department of Industry, Tourism and Trade NT who have now referred to the Surveyor General, to see who we can contact to obtain usage of this building. We are still yet to hear back from them.
- PPS - CDP currently working with NLC Rangers, Timber Creek School, Wirrib Store and Night Patrol.
- CDP have two new workers – Activity Liaison Supervisors.
- Ladies activities have started again with 4- 5 attending so ar.
- Sorry business in Timber Creek has affected numbers again.

Risk statement

No risk assessment has been carried out at this stage.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



10.2.3. Operations Report

Report Type **Operations Report for Information**

Department **Operations**

Prepared by **Matthew Cheminant**

Purpose

To update Council on Operations from Head Office

Recommendations

- A. That the report Operations Report is received and noted

Regional Plan

Goal 1: Quality Leadership

1.3 - Comply with all statutory, regulatory, and reporting requirements

Airstrip Contracts

- Airstrip Contracts are currently under review with DiPL. Operations department have submitted a select tender response to two of the councils' contracts. With the increase in wages and machinery operational costs the submission reflected the appropriate increases. These contracts are currently under review by DIPL. VDRC (Victoria Daly Regional Council) are currently on short term contracts until the review is completed.

Pine Creek Waste Transfer Station

- Pine Creek Waste transfer Station progress report.
The Pine creek waste transfer station earthworks are all but complete. The concrete infrastructure for the walls are being poured on site to eliminated any damage from transportation and for more control in the quality from the contractors. Slabs have been poured for the bin bases and the small demountable office.

Lingarra satellite small Cell

Following on from the successful installation of the satellite small cell a fencing contractor has been engaged to fence the site. Fencing of the Satellite small cell site is currently undergoing fencing 20 / 09 / 2022

Auction of Mobile assets results



- Auction Results from the mobile assets from Grays online. It was quite a successful result with only a hand full of items that did not make reserve pricing and have gone back up to auction. I can discuss this result with the council.

Dagurau Sports Hall

- Daguragu Hall is currently undergoing a scope of works. There has been extensive investigation at the site and once the scope of the work is completed it will be put out to tender asap

New Office Complex

- Pearce Street Office complex site is well underway. Discussion can take place with the Director of Operations and the Contracts Manager

Council officer conflict of interest declaration

We, the Author and Approving Officer, declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



10.2.4. Annual Return of interest

Report Type **Officer Report For Information**

Department **Executive Services Chief Executive Office**

Prepared by **Manager of Executive Services**

Purpose

For Council to declare their interests in accordance with Section 110 of the *Local Government Act 2019* and Regulation 106 (2) of the *Local Government (General) Regulations 2021*.

Recommendations

- A. That the Annual Return of interest report is received and noted
- B. That Elected Members of Victoria Daly Regional Council declare their interest in accordance with the law.

Regional Plan

Goal 1: Quality Leadership

1.3 - Comply with all statutory, regulatory and reporting requirements

Background

Elected Members must submit an annual return of interests to the CEO within 60 days of an election and otherwise by 30 September each year of the duration of the member's membership.

Section 106 of the *Local Government (General) Regulations 2021* sets out the details required to be registered in the annual returns of interest (extract below).

106 Annual return of interests – members

- (1) This regulation applies to a member of a council.
- (2) For section 110(1) of the Act, the following details are prescribed:
 - (a) if the person has a shareholding in a public or private company (including a holding company) – the name of the company;
 - (b) if the person has an interest as a trustee or beneficiary in a family or business trust (but not an interest as a trustee in a trust in which neither the person, nor any associate of the person, is a beneficiary, or an interest



in a land trust under the *Aboriginal Land Rights (Northern Territory) Act 1976 (Cth)* – the name of the trust, the nature of its operation and the nature of the interest;

(c) if the person has an interest as an owner of real estate – the location (suburb or area only) and the purpose for which it is owned;

(d) if the person has an interest in a registered company directorship – the name of the company;

(e) if the person has an interest in a partnership – the name of the partnership, the nature of the interest and the activities of the partnership;

(f) if the person is a member of a political party or body – the name of the party or body;

(g) if the person has membership in an organisation for which a conflict of interest with the person's duties could foreseeably arise or be seen to arise – the name of the organisation;

(h) if the person has any other interest where a conflict of interest with a person's duties could foreseeably arise or be seen to arise – the nature of the interest;

(i) if the person has any other substantial source of income – the nature of the source of the income.

Discussion

Elected Members must not interfere or be present when matters are discussed where an Elected Members has an interest. If matters are to be discussed where an Elected Member has an interest, the member must declare a conflict of interest as soon as practicable and leave the meeting while the topic is discussed.

All Elected Members must complete the prescribed form (schedule 5 – attached) and submit it to the Chief Executive Officer by 30 September 2022.



The register of annual returns of interest is made publicly available on Council's website <https://www.victoriadaly.nt.gov.au/public-registers>

Budget implications

Nil

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. Annual Return of Interest for Council Members [**10.2.4.1** - 3 pages]

Annual return of interests for council members

Regulation 108

Name:

Council: _____

Initials:

A council member must give the details required for each type of interest that the council member holds.

If extra pages are needed, each extra page must be numbered and identified as part of this form and must include the name of the council member, the name of the council and initials of the council member.

(a) Shareholding in a public or private company (including a holding company)		
Name of the company		
(b) Interest as trustee or beneficiary in a family or business trust (excluding: an interest as a trustee in a trust where neither the member or any associate of the member is a beneficiary; or an interest in a land trust under the <i>Aboriginal Land Rights (Northern Territory) Act 1976 (Cth)</i>)		
Name of the trust	Nature of the trust's operation	Nature of the interest
(c) Interest as owner of real estate		
Location (suburb or area only)	Purpose for which it is owned	

(d) Registered company directorship		
Name of the company		
(e) Interest in partnership		
Name of the partnership	Activities of the partnership	Nature of the interest
(f) Political membership		
Name of the political party or body		
(g) Membership in an organisation where a conflict of interest with the member's public duties could foreseeably arise or be seen to arise		
Name of the organisation		
(h) Any other interest where a conflict of interest with a member's public duties could foreseeably arise or be seen to arise		
Nature of the interest		
(i) Any other substantial source of income		
<i>Note: The general rule is income of over \$1 000 per annum might be notifiable.</i>		

Nature of the income

I confirm that the information provided in this form reflects all the interests I should declare under section 110 of the *Local Government Act 2019* and regulation 106(2) of the *Local Government (General) Regulations 2021*.

Council member signature: _____ Date: _____

Full name of witness: _____

Witness signature: _____ Date: _____



11. Community Reports

11.1. Pine Creek Community Report

Report Type Community Report for Information

Department Council Operations Manager

Prepared by Tanya Brown

Purpose

To update Council on the activities.

Recommendations

- A. That the Pine Creek Community Report is received and noted

Regional Plan

Playground upgrade:

Approval has been given by the funding body to move and install the playground down to the Jimmy AhToy oval. This will give a safer environment to the users and be more family friendly for visitors to Pine Creek. There are access to toilets and picnic tables already there and the existing ones at the current site will be moved there also.

Contracts Manager Keerththi Kumarawadu is finalising the tender documents, and these will be released by the middle of September.

There will hopefully be a further 2 stages with this project, stage 2 will be a shade structure and stage 3 will be fencing or vice versa.

The existing site with the old playground equipment will be turned into a community garden that has been a constant request by Local Authority and Community members, it will be done in conjunction with the EON body who already do gardens at the Pine Creek School and Kybrook farm, successfully. They supply everything needed to bring the garden into fruition and we supply the land and water. We are hoping this will be functioning by next dry season.

Events and Activities

Monday the 5th September I held a meeting for all business houses in Pine Creek to give an update to everyone on the waste site. I had invited a representative from the EPA to attend but they declined due to being short staffed. 8 people out of 18 invited business houses turned up for the meeting. I believe it was well received by 99% of those who attended, I have attached the minutes of the meeting. Unfortunately, there are a few omissions and my COAM who done these is on leave so it can't be updated. These errors are: Pine Creek Hotel attendee: John Roberts. Dot point 5 is incorrect, I did not say we accept whitegoods, I did say that before these items are disposed, they need to have any gases removed by a qualified person. I also advised KTC does accept them for a fee.



Community Events

No Community events to report on this report

Local Authority Meetings

PCLA meeting was held on the 2nd August 2022 and the minutes are available on VDRC website.

Vacant Positions (VDRC in Community)

Sports and Rec Officer role is still unfilled at the time of this report.

Council operations (PG) still has 2 vacancies with 1 position being advertised this week. We were unsuccessful in securing a person for the team leader role and I am in the process of re interviewing the staff member who is currently acting in the role.

Maintenance Buildings and Fixed Assets

I am in the process of drawing floor plans of all building to make RCD, air cons ect easier to identify for any problems that may arise.

Plant and Equipment

No issues

Regional Plan Project Priorities

- Installation of sign at the Lookout. Due to lack of staff we have not had the not had the opportunity to make a start on this.
- Repair Community footpaths. Due to staff shortage, we have not been able to instigate the start of gathering information for a scope of works.
- Cemetery upgrade including water supply. Due to the staff shortage, we have not had the opportunity to make a start on this.
- Water bubblers in parks. Due to staff shortage, we have not had the opportunity to do investigations
- Beautification of the water gardens. COM has ordered a natural product to kill off the Salvinia that is present in the ponds. One pond will be used as a test before proceeding with this project. Purchasing of plants will have to be via grant funding or the LA as there has been no funding allocated in this year's budget.
- Renew unsafe post and rail fences. COM has requested a quote to replace the chain mesh at the Office/MRC sites and well as the addition of security fencing at the front to make Council office more secure. COM has also requested a quote for the re fencing of Lot 111, Ward Street (Depot) that encompasses the whole property owned by Council.
- Spotlights on the sports oval. Due to lack of staff we have not had the opportunity to start investigations.
- Upgrade playing field. Due to lack of staff we have not had the opportunity to start investigations.
- Meet EPA requirements, Waste Management: The fencing of the Waste site was begun on the 27th June and completed 29th July 2022. The site is now lockable.
- Stage 2 commenced on the 29th July 2022 and work is still in progress.
- I have requested quotes for the removal of the steel, whitegoods and tires by a company that is licensed to do so by the EPA, located in Darwin. We have



installed 2 x 12-meter skip bins for general waste and cardboard which are emptied once a week. The weekly kerb side collection is still occurring.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. Minutes - Community Business Meeting - Pine Creek [**11.1.1** - 2 pages]

MINUTES
Community Business Meeting
Pine Creek
11.am Monday 5th September 2022.
Pine Creek Service Centre



-
1. Staff Present: Tanya Brown, Christy Colling.
 2. Community Businesses Representatives present:
 - Cr Williams - Pine Creek Public School,
 - Alan Fountain - FERGS
 - Sam Forwood - Bonrook Station
 - Jim Orum - Electrician
 - Ray Wooldridge – North Australian Laboratories
 - Ashley Heathcote- Railway Resort
 - Shan Mentiplay– Lazy lizard Tavern
 - Jasmyn Isaac – Lazy Lizard Tavern
 3. Meeting opening and welcome at 11.am.
 4. COM Tanya Brown opened the discussion with an update of the Waste Facility upgrades.
Including:
 - A VDRC Staff member will man the gate for certain hours.
 - VDRC encourage recycling. Com is looking into how to manage recycling at the waste facility e.g., glass bottles plastic bottles, cans.
 - What waste products VDRC will accept, e.g., green waste and general household waste.
 - What waste products VDRC will not accept, e.g., tyres, household furniture, oils, batteries etc.
 - Items like Refrigerators will only be accepted if we receive a certificate from a Certified Electrician to state the gas has been removed.
 - 2 x 30 Mitre hook bins will be available for general waste. People will be able to drive up dispose of waste easily.
 - Businesses will be charged per cubic meter for any waste taken to the waste facility.
 - Friday's Cleanaway curbside waste removal will still go ahead as per usual.
 - Com suggests business arrange to have there own skip bins which can be picked up on Fridays as well.
 5. Questions from Representatives.
 - Ray Wooldridge (NAL) questioned how long the changes to the EPA have been in place.
 - Ray explained that he has received letters from the EPA telling him to stop putting waste material at the waste facility. Ray went on to explain that he received permissions from the Pine Creek Council years ago and now he can no longer dump there. Ray will have to send his waste to Melbourne.

- Lazy Lizard declined to comment.
 - Pine Creek Public School declined to comment.
 - John Roberts (Pine Creek Hotel) queried if there will be excess fees for businesses taking extra waste to the facility?
 - COM to confirm with Director on his return from leave.
 - Alan Fountain (FERGS) has concerns about illegal dumping of rubbish. Who has authority to charge people who have been found to be dumping rubbish illegally?
 - COM responded, the EPA.
6. General discussion continued about, waste and waste management resumed.
7. COM confirmed she will arrange another Community Business Meeting and will invite the VDRC Director and a representative from the EPA to attend.
8. Meeting Closed. 11.25am.



11.2. Kalkarindji/Daguragu Community Report

Report Type Community Report For Information

Department Community Council Operations Council Operations

Prepared by Regional Council Operations Manager

Purpose

To update Council on the Kalkarindji/Daguragu Community Report activities.

Recommendations

- A. That the Kalkarindji/Daguragu Community Report is received and noted

Regional Plan

Goal 1: Quality Leadership

1.6 - Develop an overall responsible reporting structure to enable Council to review the implementation and success or otherwise of the Strategic Plan and its objectives

Events and Activities

Freedom Day Festival was held 26th to 28th August.

VDRC assisted with supply of accommodation, area preparation – slashing/mowing, rubbish collection throughout the weekend.

Local Authority Meetings

Next LA meeting for Kalkarindji/Darguragu is Tuesday 8th November 2022

Vacant Positions (VDRC in Community)

Council Operations Manager

Council Operations Assistant Manager

Sport and Recreation Team Leader

Sport and Recreation Officer x 2

Centrelink Officer

Administration Officer (Applicant waiting on Ochre Card)

Cleaner

Community Broadcasting Officer

Maintenance Buildings and Fixed Assets

Regional Manager is undertaking an audit of all fixed assets including accommodation.

No regular cleaner has allowed some VOQ's to be in very poor condition.

COM house and Office have had break-ins with no major damage recorded.

All locks replaced and laundry window screen repaired on COM house.

Forced entry to Lot 2 Janama Street. Broken screen door and wooden door frame repaired.



Plant and Equipment

Council Operations compound was broken into, and the Council Operations Managers vehicle and tipper truck have been damaged due to a spate of vandalism in the community. Both vehicles are being transported to town.

Regional Plan Project Priorities

Achievable with Local Authority Project Funding

Cold Water drinking fountains

All road signage

Community arts projects incorporated With Kalkarindji Art Week (e.g murals)

Recycling points

Shade, trees and seats (Arts Centre)

Project requires grant funding and/or co-funding

Daguragu Rec Hall

Daguragu Roads upgrade

Daguragu playground fencing

BusinessHub/Community Hall

Rectangular Sports Field

Water Park

Governance training

Secure site for waste management

Advocacy

Buntine highway upgrades

Upstream river gauge

Regular bus service from Kalkarindji to Daguragu

Daguragu bus shelter

Reinstating of water (Daguragu and Central Park)

Two rest stops (including toilets and water tank)

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



11.3. Nauiyu Community Report

Report Type Community Report For Information

Department Community Council Operations Council Operations

Prepared by Council Operations Assistant Manager, Nauiyu

Purpose

To update Council on the Nauiyu Community Report activities.

Recommendations

- A. That the Nauiyu Community Report is received and noted

Regional Plan

Goal 1: Quality Leadership

1.3 - Comply with all statutory, regulatory and reporting requirements

Goal 4: Livability

4.3 Facilitate the provision of services which improve residents' lives

Events and Activities

VDRC Nauiyu was closed for Sorry Business on the afternoon of 25th July and the 19th of August.

Airstrip maintenance contract has been extended on a monthly basis, currently until 30th September.

Local Court held in VDRC boardroom on the 25th of August.

Week of Monday the 8th of August Centrelink visit.

Community Events

Nauiyu Naidoc day Celebrations were had on the 27th of July with the VDRC grant funded Jumping Castle very well received by community children, activities and BBQ held.

Defense Force Recruiting BBQ was held on the 16th of August with some interested community members attending and have since signed up.

Variety Club Bash – Children's Charity held a BBQ this was very well received by children and community members.

Local Authority Meetings

Next meeting is planned for Wednesday 2nd of November



Vacant Positions (VDRC in Community)

RIBS broadcaster position is currently being advertised

Maintenance Buildings and Fixed Assets

Hardwire Smoke detectors installed in admin boardroom and light switch maintenance completed in Admin Building.

Plant and Equipment

Backhoe and Front deck that had been transported to Katherine for disposal.

Contractor Backhoe utilised for replacement.

COM Hilux Ute serviced in Katherine on the 6th of August.

Daihatsu tip truck in Katherine for disposal. Loan tipper still being used at Nauiyu

Regional Plan Project Priorities

Reseal internal Nauiyu roads

Requires council Advocacy with relevant department

Identify and install solar lights at Nauiyu

Identifying and installing solar lights is an achievable and ongoing project.

Including providing lighting in Community Patrol Carpark.

Land for future Council development – Lot 2 Wooliana Road

Requires council Advocacy with relevant department

Establish a recycling program

E waste recycling recently taken place and all costs were covered by Tech Collect. Project ideas are currently in development

Upgrade to Waste facility

Requires council Advocacy to relocate.

Community and well- being engagement Projects

The Development of the Daly River Buffaloes Football Club has engaged many members of the community of all ages. The club is growing which includes assisting youth to partake in the Michael Long Cup, currently developing a Women's team and incorporating a "Men's Shed" as part of the clubhouse. The club was very successful during the most recent season, winning an award as "Most professional club" and looking forward to the next season with the support of many other stakeholders.

Gravelling and Resurfacing Roads

Requires council Advocacy with relevant department

Upgrade to airstrip east and west ends.

Requires council Advocacy with relevant department



Raise Power Lines on Wooliana Road

Requires council Advocacy with relevant department

Permanent and safe river access at Nauiyu

Requires council Advocacy with relevant department

Build Levy bank on riverbank (eastern end) to reduce/delay flooding on road access to Nauiyu

Requires council Advocacy with relevant department

Cemetery extension works

Requires council Advocacy with relevant department

Raise Backyard Creek on Daly River Road to reduce being cut off during wet season

Requires council Advocacy with relevant department

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



11.4. Yarralin Community Report

Report Type Council Operations Manager Report
Department Community Council Operations Council Operations
Prepared by Council Operations Manager, Yarralin

Purpose

To update Council on the Yarralin Community Report activities.

Recommendations

- A. That the Yarralin Community Report is received and noted

Regional Plan

Not Applicable

Events and Activities

We have two sports and Rec staff who are will be working on a school holiday program to run with the kids over the holidays

Community Events

NIL at the moment

Local Authority Meetings

Next upcoming meeting will be on the 8th November 2022

Vacant Positions (VDRC in Community)

- Night Patrol (1)

This position is still vacant

Maintenance Buildings and Fixed Assets

All our buildings and assets are in good condition

Only cameras at each VDRC building were checked over by DeeJay who works in our Tech Ops Team

Plant and Equipment

All plant and equipment are all up to date with services and Registration



Regional Plan Project Priorities

Yarralin achievable with local authority project funding

- Playgrounds to be approved by Local Authority for the funds (ongoing)
- BMX track to be discussed with other stakeholders of fundings and where to establish the track (ongoing)
- Community arts project (A welcome to Yarralin sign) still in discussion (ongoing)

Projects require grant funding and/or co-funding

- Upgrade waste infrastructure in (ongoing)
- Multipurpose building/sports Centre (ongoing)
- Ablution block (ongoing)

Nitjipurru achievable with local authority project funding

- Council Office (ongoing)

Advocacy

- River height gauge Long reach crossing (ongoing)
- Community relocation (ongoing)
- Small cell satellite 4G (ongoing)
- Culverts & crossing from community to E-Vac center (ongoing)

Lingarra Advocacy

- Upgrade septic drainage (completed)
- Installation of small cell satellite (completed)



11.5. Timber Creek Community Report

Report Type Council Operations Manager Report
Community Report for Information

Department Community Council Operations Council Operations

Prepared by Council Operations Manager, Timber Creek

Purpose

Updating the council on Timber Creek Project priorities.

Recommendations

- A. That the Timber Creek Community Report is received and noted

Regional Plan

Goal 1: Quality Leadership

- 1.3 - Comply with all statutory, regulatory and reporting requirements
- 1.6 - Develop an overall responsible reporting structure to enable Council to review the implementation and success or otherwise of the Strategic Plan and its objectives

Goal 4: Liveability

- 4.2 Support and or Facilitation of local and regional cultural and festival events

Goal 5: Infrastructure

- 5.1 Develop and implement an Asset Maintenance and Replacement Program
- 5.4 Develop and implement an Environmental Plan which will minimize Council's foot print and maximize recycling opportunities

Key Issues

The Timber Creek Festival went ahead without incident. There was a large number of locals and tourists that attended.

Bradshaw stakeholders attended showing what was in the pipeline for the next 5 years at the Bradshaw Training Grounds.

Timber Creek council and head office have been working together to finalize the procurement of the new Aged Care facility at 101 Fitzer Road. A budget has been put forward to make changes to the dwelling to better suit the needs of aged Care before they move in. Grant funding is being sort for these works to be carried out.

Steps are being taken to clean up the workshop area and lay gravel down for dust suppression and the mud with the upcoming wet season approaching.



The Wilson st T intersection Project has now been completed with the extra lanes and new lighting installed with-in the last 4 weeks.

The refuse tip fence is now complete. We are ready for the next stage of clearing the site, ready for concreting and setting up the waste bins. The Tip face has been cleaned up to help with the transition to come.

The new shop in Amanbidji will be opening at the end of September with the Manager staying in the council accommodation.

A new quote for the phone booth cover has been sort and will go before the Amanbidji LA shortly. There was an issue with Covid and sorry business which is the cause of the project being delayed.

The Bullita/Timber creek road has been upgraded past the Gilwi turn-off, only as road base not bitumen. The Gilwi township has also had the main ring road tended to. The extra work was organised through NWAC and DIPL

Katherine Primary school has had their school camp at Timber Creek utilizing the oval and the council basketball courts areas, also visiting the Police Museum. Ballarat Grammer also had their time at Timber Creek engaging with the Timber Creek school and utilizing the Council basketball and play areas.

Night Patrol have been active with the local children and the school with play time in the afternoon with Basketball, football and other sports using our sports and rec equipment.

Background

These project priorities have not been adopted by council but were raised at the LA regional Plan meetings.

Considerations

Bradshaw airfield is now closed to traffic while they upgrade it. The runway will be longer with larger apron areas.

If Timber Creek have an emergency with care flight at night the closest airfield is Bulla with lighting. All emergency departments are aware of this action.

Policy implications

Nil

Budget implications

We are staying within budget on all projects

Risk statement

No risk assessment has been carried out at this stage.



Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



12. Local Authority

12.1. Local Authority Minutes

12.1.1. Bulla Local Authority meeting held on 16 August 2022

Recommendation

That the minutes of the Bulla Local Authority meeting held on 16 August 2022 be adopted as a resolution of Ordinary Council.

Attachments

1. 20220816 BLA MIN Unconfirmed [**12.1.1.1** - 6 pages]



MINUTES

**BULLA LOCAL AUTHORITY MEETING
HELD ON TUESDAY 16 AUGUST 2022
AT 10:30 AM
AT THE BULLA COUNCIL OFFICE
VDRC Office**



Bulla Local Authority Meeting Tuesday 16 August 2022

VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

No responsibility is implied or accepted by the Victoria Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Victoria Daly Regional Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Victoria Daly Regional Council during the Course of any meeting is not intended to be and is not taken as notice of approval from the Victoria Daly Regional Council.

The Victoria Daly Regional Council advises that anyone who has any application lodged with the Victoria Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Victoria Daly Regional Council in respect of the application.

A handwritten signature in black ink, appearing to read "Russell Anderson".

Russell Anderson
Chief Executive Officer



Bulla Local Authority Meeting Tuesday 16 August 2022

1. Meeting Opening

The Bulla Local Authority Meeting 16 August 2022 opened the time being 10:42 am.

1. Present

Appointed Members Present

Shadrack Retchford Chairperson
Penny Archie
Joseph Archie
Stan Retchford

Staff Present

Jocelyn Moir	Regional Council Operations Manager - VDRC
Renee Croton	Assistant Council Operations Manager - VDRC
Patricia McGillivray	CDP Regional Manager - VDRC
Lisa Robertson	CDP Employment Coordinator - VDRC

Guests

Hailey Dack	Department of the Chief Minister and Cabinet - Northern Territory Government
Kallum Peckham-McKenzie	Department of the Chief Minister and Cabinet - Northern Territory Government

2. Welcome

Chairperson welcomed members and visitors to the meeting.

3. Attendance and Apologies

3.1. Community Attendees

Nil

3.2. Apologies and Absentees

Apologies: Deputy Mayor Shirley Garlett, Duncan Bero, Nicholas Laurie

Leave of Absence: Nil



Bulla Local Authority Meeting Tuesday 16 August 2022

4. Disclosure of Interest

There were no declarations of interest at this meeting.

5. Resignations, Terminations and Nominations

5.1. Resignations - Nil

5.2. Terminations - Nil

5.3. Nominations - Nil

6. Call for Items of General Business

LAPF Update - Paul Buckley
Mower Status - Jocelyn Moir
Aged Care in Bulla - Shadrack Retchford

7. Invitation for Deputations to Present/Speak

7.1. Frank Gardiner and Birrigan Young on behalf of Chansey Paech MLA -
Meet and Listen to LA Members

Frank Gardiner and Birrigan Young did not attend the Bulla Local Authority.

8. Confirmation of Minutes

8.1. Bulla Local Authority Meeting held on 14 June 2022

Motion

That the minutes of the Bulla Local Authority Meeting held on 14 June 2022 be taken as read and be accepted as a true record of the meeting.

Mover: Shadrack Retchford

Seconded: Penny Archie

Resolution:BLA-2022/5: Carried 4 / 0

9. Councillor Update

9.1. Update from Deputy Mayor Shirley Garlett

Deputy Mayor Shirley Garlett tabled apologies due to Special Council Meeting.

10. Business Arising from Previous Minutes

Nil



Bulla Local Authority Meeting Tuesday 16 August 2022

11. Reports

11.1. BLA Financial Report

Motion

A. That the report BLA Financial Report is received and noted

Mover: Shadrack Retchford

Seconded: Penny Archie

Resolution:BLA-2022/6: Carried 4 / 0

11.2. 2022-23 Regional Plan

Motion

A. That the 2022-23 Regional Plan report is received and noted

Mover:

Seconded:

Resolution:BLA-2022/7: Lost 0 / 0

The Regional Plan Report was not received and noted. This report will be presented again in the November meeting.

11.3. Timber Creek Community Report.

Timber Creek Community Report - tabled.

12. Questions from the Public

Nil

13. General Business

13.1 LAPF Update submitted in writing by Paul Buckley, read by Jocelyn Moir

Bulla LA

I have not been able to source the supplier of the playground equipment (zip line attachment) but I have recently been on site greasing the runners. It is currently working.

The street signs will be \$600 to \$800 each which depends on the amount of letters plus installation, awaiting costs.

A water tap near the basketball court for the children installed through NWAC will be \$1300.00 approximate verbal quote-NWAC.

Action: Paul Buckley to source an itemized quote for street signs.

Action: Paul Buckley to source quotes for playground upgrade.

Action: Jocelyn Moir or Paul Buckley to speak with NWA regarding tap at basketball courts for them to install.

Action: Paul Buckley to source quotes for marquee and chairs to be used for Bulla events.



13.2 Mower Status - Jocelyn Moir

Jocelyn Moir advised the mower is still in transit and has still not arrived.

13.3 Aged Care Services in Bulla - Shadrack Retchford

Shadrack Retchford expressed concerns over the Aged Care service in Bulla.

Action: Jocelyn Moir to pass on Bulla LA concerns and request for a visit from Aged Care to the next Bulla LA meeting regarding the Aged Care service in Bulla to Leanne Buckley - Aged Care Coordinator for VDRC.

13.4 Forty-six Roaming Pigs in Bulla - Shadrack Retchford

Concern over the pigs roaming around Bulla and causing health issues, digging up lawns and tipping over bins.

Action: Paul Buckley to advise NWA of the pig problem in Bulla and the concern of the Bulla LA members.

13.5 No toilets at the Airstrip - Joseph Archie

Joseph Archie expressed concerns over the Airstrip not having toilets.

Action: Paul Buckley to investigate eco-toilets at Airstrip in Bulla.

13.6 Street Lights - Joseph Archie

Joseph Archie advised the street light in front of his property is not working.

Action: Paul Buckley to pass on to NWA to action.

13.7 Airstrip Road Condition during Wet Season - Joseph Archie

Joseph Archie advised the road to the airstrip during the wet season gets very boggy.

Action: Paul Buckley to pass on to NWA to action.

14. Next Meeting

The next Meeting of Bulla Local Authority will be held on Tuesday 15th November 2022.



12.1.2. Timber Creek Local Authority meeting held on 16 August 2022

Recommendation

That the minutes of the Timber Creek Local Authority meeting held on 16 August 2022 be adopted as a resolution of Ordinary Council.

Attachments

1. 20220816 TCLA MIN unconfirmed [**12.1.2.1** - 7 pages]



MINUTES

TIMBER CREEK LOCAL AUTHORITY MEETING
HELD ON TUESDAY 16 AUGUST 2022
AT 3:00 PM
AT THE TIMBER CREEK COUNCIL OFFICE
VDRC Office



Victoria Daly
REGIONAL COUNCIL

MINUTES
Timber Creek Local Authority Meeting Tuesday 16 August 2022

VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

No responsibility is implied or accepted by the Victoria Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Victoria Daly Regional Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Victoria Daly Regional Council during the Course of any meeting is not intended to be and is not taken as notice of approval from the Victoria Daly Regional Council.

The Victoria Daly Regional Council advises that anyone who has any application lodged with the Victoria Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Victoria Daly Regional Council in respect of the application.

A handwritten signature in black ink, appearing to read 'Russell Anderson', written over a large, light grey 'DRAFT' watermark.

Russell Anderson
Chief Executive Officer



Victoria Daly
REGIONAL COUNCIL

MINUTES
Timber Creek Local Authority Meeting Tuesday 16 August 2022

1. Meeting Opening

The Timber Creek Local Authority Meeting 16 August 2022 opened the time being 2:57 pm.

1. Present

Appointed Members Present

Coralie Myers	Chairperson
Rebecca Myers	
Larry McLaughlin	
Cecelia McKenzie	
John Horgan	

Staff Present

Jocelyn Moir	Regional Council Operations Manager
Renee Croton	Council Operations Assistant Manager
Lisa Robertson	CDP Employment Coordinator
Leanne Buckley	

Guests

Birrigan Young	Representing Chansey Paech MLA
Frank Gardener	Representing Chansey Paech MLA

2. Welcome

Chairperson welcomed members and visitors to the meeting.

3. Attendance and Apologies

3.1. Community Attendees

Darryl Darby
Christopher Flood

3.2. Apologies and Absentees

Apologies: Deputy Mayor Shirley Garlett, Felicity McLaughlin

Leave of Absence: Nil

4. Disclosure of Interest

There were no declarations of interest at this meeting.



5. Resignations, Terminations and Nominations

5.1. Resignations

5.1.1. Resignation of Elaine Watts from the Timber Creek Local Authority

Motion

That the Resignation of Elaine Watts from the Timber Creek Local Authority is noted.

Mover: John Horgan

Second: Rebecca Myers

Resolution: **TCLA-2022/10:** Carried 5 / 0

5.1.2. Resignation of Graham Watts from the Timber Creek Local Authority

Motion

That the Resignation of Graham Watts from the Timber Creek Local Authority is noted.

Mover: Coralie Myers

Second: Larry
McLaughlin

Resolution: **TCLA-2022/11:** Carried 5 / 0

5.2. Terminations

Nil

5.3. Nominations

Nil

6. Call for Items of General Business

LAPF Funding - Paul Buckley

7. Invitation for Deputations to Present/Speak

7.1. Frank Gardiner and Birrigan Young on behalf of Chansey Paech MLA - Meet and Listen to LA Members

The Chairperson thanked Birrigan Young and Frank Gardener from the office of Chansey Paech - MLA.

8. Confirmation of Minutes



8.1. Timber Creek Local Authority Meeting held on 14 June 2022

Motion

That the minutes of the Timber Creek Local Authority meeting held on 22 March 2022 be taken as read and be accepted as a true record of the meeting.

Mover: Coralie Myers

Second: John Horgan

Resolution: **TCLA-2022/9:** Carried 7 / 0

9. Update from Deputy Mayor Shirley Garlett

Deputy Mayor Shirley Garlett tabled apologies due to Special Council Meeting.

10. Business Arising from Previous Minutes

Motion

Chairperson read out the composed letter to the Minister to LA members for acceptance to go to Council and be tabled.

Mover: Larry McLaughlin

Second: Coralie Myers

Resolution: **TCLA-2022/12:** Carried 5 / 0

11. Reports

11.1. TCLA Financial Report

Motion

A. That the report Timber Creek Financial Report June 2022 is received and noted.

Mover: Coralie Myers

Second: Rebecca Myers

Resolution: **TCLA-2022/13:** Carried 5 / 0

11.2. 2022-23 Regional Plan

A. That the 2022-23 Regional Plan report is received and noted.

11.3. Timber Creek Community Report.

Timber Creek Community Report - tabled.



12. Questions from the Public

Nil.

13. General Business

13.1 LAPF Update submitted in writing by Paul Buckley, read by Jocelyn Moir

Timber Creek LA

We have had the Timber Creek festival and moving the festival to June as planned allowing \$10 000.00 per festival as standard. Hopefully we can keep it on track with covid in our lives.

I have received quote for the outdoor exercise gym. This has been given as 2 quotes due to the amount. The equipment can be bought the first year and installed the following. Price of installation will go up but the second quote can be used as a guide with pricing.

Action: Paul Buckley to source grant funding for outdoor gym equipment.

13.2 Request for Information from the Office of Chancey Paech MLA - Timber Creek Local Authority Members

The Timber Creek Local Authority requested Birrigan Young and Frank Gardiner to form the Office of Chancey Paech MLA to provide some in-depth information regarding the land release of Timber Creek property near Wilson Street. What is holding this process up and what additional information they can source to give back to the Timber Creek Local Authority. Additionally also the lack of a sewerage treatment plant and no dump point and the impact this is having on Timber Creek residents and small business's.

13.3 Festival Stage Mural - Coralie Myers

Coralie Myers to source quotes on the costings of paint and other materials to re-do the stage mural in conjunction with the Timber Creek Primary School.

Action: Coralie Myers to have quotes at the next Timber Creek Local Authority meeting in November.

13.4 Community Care Coordinator - Leanne Buckley

Leanne Buckley introduced herself and advised what her role is and asked for feedback from the community on Aged Care Services.

13.5 RAAF currently in Timber Creek - Coralie Myers

Coralie advised the RAAF were back in Timber Creek and there may be another cricket match organized - Timber Creek town vs RAAF.



Victoria Daly
REGIONAL COUNCIL

MINUTES
Timber Creek Local Authority Meeting Tuesday 16 August 2022

Motion

That \$10,000.00 of the Timber Creek LAPF goes towards The Family Festival 2023.

Mover: Cecelia McKenzie

Seconded: John Horgan

Resolution: **TCLA-2022/15:** Carried 5 / 0

14. Next Meeting

The next Meeting of Timber Creek Local Authority will be held on Tuesday 15th November 2022 at 3:00 pm.

Unconfirmed



12.1.3. Amanbidji Local Authority meeting held on 17 August 2022

Recommendation

That the minutes of the Amanbidji Local Authority meeting held on 17 August 2022 be adopted as a resolution of Ordinary Council.

Attachments

1. 20220817 ALA MIN unconfirmed [12.1.3.1 - 5 pages]



MINUTES

**AMANBIDJI LOCAL AUTHORITY MEETING
HELD ON WEDNESDAY 17 AUGUST 2022
AT 12:30 PM
AT THE AMANBIDJI COUNCIL OFFICE
VDRC Office**



VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

No responsibility is implied or accepted by the Victoria Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Victoria Daly Regional Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Victoria Daly Regional Council during the Course of any meeting is not intended to be and is not taken as notice of approval from the Victoria Daly Regional Council.

The Victoria Daly Regional Council advises that anyone who has any application lodged with the Victoria Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Victoria Daly Regional Council in respect of the application.

A handwritten signature in black ink, appearing to read "Russell Anderson".

Russell Anderson
Chief Executive Officer



1. Meeting Opening

The Amanbidji Local Authority Meeting 17 August 2022 opened, the time being 12:59 pm.

1. Present

Appointed Members Present

Sharon Lurda Chairperson
Rhonda Lurda
Raelene Raymond
Toni-Maree Waterloo
Joy Mikamin

Staff Present

Jocelyn Moir Regional Council Operations Manager - VDRC
Renee Croton Council Operations Assistant Manager - VDRC
Patricia McGillivray CDP Regional Manager - VDRC
Lisa Robertson CDP Employment Coordinator - VDRC

Guests

Nil

2. Welcome

Jocelyn Moir welcomed members and visitors to the meeting.

3. Attendance and Apologies

Apologies: Ross Roberts

Leave of Absence: Nil

4. Disclosure of Interest

There were no declarations of interest at this meeting.

5. Resignations, Terminations and Nominations

5.1. Resignations - Nil

5.2. Terminations - Nil



5.3. Nominations - Nil

6. Call for Items of General Business - Nil

7. Invitation for Deputations to Present/Speak - Nil

8. Confirmation of Minutes- Nil

9. Councillor Update – Nil (Deputy Mayor apology)

10. Business Arising from Previous Minutes - Nil

11. Reports

11.1. ALA Financial Report

Jocelyn Moir went over Finance Report with LA members.

11.2. 2022-23 Regional Plan

Jocelyn Moir went over Regional Plan with LA members.

11.3. Timber Creek Community Report.

Jocelyn Moir went over Timber Creek Community Report with LA members.

12. Questions from the Public - Nil

13. General Business

Motion

The Amanbidji Local Authority members unanimously voted Sharon Lurda as Chairperson.

Mover: Sharon Lurda

Seconder: Rhonda Lurda

Resolution:{resolution-number}: Carried 6 / 0

13.1 Amanbidji Basket Ball Court Lights need Fixing

Action: Paul Buckley to contact NWA and advise of Basket Ball court's lights needing repairs.

13.2 Revised Quote for Shelter over Phone Box



Action: Paul Buckley to follow up revised quote.

13.3 Cover/Shed over the Basket Ball Court

Action: Paul Buckley to discuss Basket Ball cover/shed with NWAC that the Amanbidji LA members requested.

13.4 Brainstorming Ideas for LAPF

- Solar lights for playground
- Vandal proof cage around Basket Ball Court lights

Action: Paul Buckley to source quotes and bring to next Amanbidji Local Authority meeting.

14. Next Meeting

The next Meeting of Amanbidji Local Authority will be held on Wednesday 16th November 2022.



12.2. Local Authority Resignations/Nominations

12.2.1. Resignation of Karen Giumelli from the Pine Creek Local Authority

Report Type Local Authority Reports

Department Executive Services Chief Executive Office

Prepared by Manager of Executive Services

Recommendations

- A. That the Resignation of Karen Giumelli from the Pine Creek Local Authority is received and noted

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. CONFIDENTIAL REDACTED - 20220905 PCLA RES GIUMELL I, Karen
[12.2.1.1 - 1 page]



13. Action Sheet

13.1. Action Sheet

Report Type Officer Report For Information

Prepared by Manager of Executive Services

Purpose

To provide an update on the status of outstanding action items (see attachment).

Recommendations

- A. That the Action Sheet report is received and noted

The item below has been completed.

Meeting 26 July 2022				
Item/ Resolution	Description	Reporting Officer	Status	Updates
GB 13.1	Mayor to write a letter to thank Minister for approval.	Mayor MES	Completed	Letter sent 16 September 2022

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. 20220830 ACTION SHEET AUGUST [13.1.1 - 3 pages]



Victoria Daly REGIONAL COUNCIL

ACTION SHEET TASK LIST

AS A RESULT OF THE
COUNCIL MEETING
HELD on 30 August 2022

These Actions are a result of discussion within Council toward the operations of, to provide more information, reports, or progress to Councillors so they can deliver feedback to their constituents.

Send updates to executive@vicdaly.nt.gov.au

Meeting 30 August 2022.....	2
Meeting 26 July 2022	2
Meeting 27 April 2022.....	2
Meeting 22 February 2022	2
Meeting 28 January 2022	2
Meeting 28 September 2021	2
Meeting 25 th August 2020.....	3
Meeting 24 th September 2019	3
Meeting 21 st March 2017	3

Meeting 30 August 2022				
Item/ Resolution	Description	Reporting Officer	Status	Updates
10.1.3	Acting COM Slashing/ removing woody weeds from Kalk to Dag	A/COM Kalkarindji	-	<i>Requires clarification</i>

Meeting 26 July 2022				
Item/ Resolution	Description	Reporting Officer	Status	Updates
GB13.4	Investigate mentor position	Director of Corporate and Community Services	In progress	<i>Update will be provided at OCM</i>
GB 13.5	Follow up with Elected members regarding the CEO recruitment	Mayor	In progress	<i>Update will be provided at OCM</i>

Meeting 27 April 2022				
Item/ Resolution	Description	Reporting Officer	Status	Updates
OCM- 2022/34	Council writes a letter of support for Walangeri to apply for the ABA grant.	Grants Manager	Awaiting external response	<i>Awaiting external response</i>

Meeting 22 February 2022				
Item/ Resolution	Description	Reporting Officer	Status	Updates
Item 10) 034/2022	Aged Care & NDIS Audit to be conducted every six months by external provider	Community Services Manager	-	<i>Audits have commenced. Timber Creek and Kalkarindj completed.</i>

Meeting 28 January 2022				
Item/ Resolution	Description	Reporting Officer	Status	Updates
Item 14) & GB 14.1 [189/2021]	(28/02/22) Letter to be sent to LGANT regarding the urgent need for upstream flood notification for Upper Victoria River (above Kalkarindji) and the Humbert River (above Lingarra) (22/10/21) Email to be sent from CEO to Peter McLinden concerning motions from previous Council meetings regarding advocacy for upstream notification system on Victoria River.	CEO	Ongoing	<i>Motion submitted to LGANT for discussion at General Meeting in April. Actions from 21-01-21 and 22-10-21 combined.</i>

Meeting 28 September 2021				
Item/ Resolution	Description	Reporting Officer	Status	Updates
31.4	That a business plan be prepared to outsource waste management at Nauiyu	Director of Operations	Ongoing	<i>GHD studies part A in draft form complete, part B will commence soon.</i>

Meeting 25 th August 2020				
--------------------------------------	--	--	--	--

Item/ Resolution	Description	Reporting Officer	Status	Comments
374/2020	Director of Financial Services to seek additional funding for postal services across Kalkarindji, Nauiyu, Yarralin and Pigeon Hole communities	Senior Accountant	On hold	Requires follow up

Meeting 24 th September 2019				
Item/ Resolution	Description	Reporting Officer	Status	Comments
General Business 26.1	Technical Services dept. to look in to the issue on roads and speed humps in the Pigeon Hole community	Director of Operations	Ongoing	Action item addressed in the Yarralin Community Report. Council requested to look at other sections in community where speed humps are required.

Meeting 21 st March 2017				
Item/ Resolution	Description	Reporting Officer	Status	Comments
#4 (3) Kalkarindji Landfill (052/2017)	CEO to identify ownership (through Land Council) of suitable future dump land sites. Apply for external fencing funding for Kalkarindji. Civil Works to ascertain dump site requirements for inclusion of project in the community plan.	CSM Kalkarindji – Identification of land sites Grants Coordinator – Funding application	Ongoing Ongoing	25 June 2019 Since March 2017 a waste management strategy has been established. The only outstanding land tenure issues are at Kalkarindji. The area where the landfill is located is subject to a land title claim. CLC are investigating a way forward. Funding has been provided to develop shovel ready documentation and cost estimates for all Council landfills. Ongoing.



14. Correspondence In & Out

14.1. Correspondence

Report Type Officer Report For Information

Prepared by Manager of Executive Services

Purpose

To present to Council a list of incoming and outgoing correspondence since the previous meeting

Recommendations

- A. That the Correspondence is received and noted

INCOMING REGISTER

DATE	ADDRESSED TO	FROM	REGARDING	DOC ID
16/08/2020	CEO, Russell Anderson	Maree De Lacey	RE: Local Government Schedule of Payments for the year ended 30 June 2022	DOCID-42369157 0-1054395
14/09/2022	CEO, Mayor & Councillors	Cr Linda Scott President, ALGA	RE: Invitation of the 2022 National Local Roads and Transport Congress	DOCID-42369157 0-1232684
16/09/2022	CEO, Russell Anderson	Chansey Paech Minister for Local Government	RE: Local Government Council and Local Authority Members' allowances pursuant to sections 7B(1) and 7E(1) of the Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006 with Councils	DOCID-42369157 0-1233742
15/09/2022	Victoria Daly Regional Council	NAAJA	RE: NAAJA- Lingara Water Strategy	DOCID-42369157 0-1233829

OUTGOING REGISTER



<i>DATE</i>	<i>ADDRESSED TO</i>	<i>FROM</i>	<i>REGARDING</i>	<i>DOC ID</i>
16/09/2022	Hon Minister Chanston Paech	Mayor Brian Pedwell	RE: Resignation from CouncilBIZ	DOCID- 42369157 0-1233064

Attachments

1. 2022-09-16 INCOMING NT Remuneration Tribunal [**14.1.1** - 2 pages]



NORTHERN TERRITORY OF AUSTRALIA

REMUNERATION TRIBUNAL

**GPO BOX 4396
DARWIN NT 0801**

Telephone: (08) 8999 5072

Mr Russell Anderson
Chief Executive Officer
Victoria Daly Regional Council
PO Box 19
KATHERINE NT 0851

Via email: CEO@vicdaly.nt.gov.au

Dear Mr Anderson

As you may be aware, the Remuneration Tribunal has commenced its inquiry on Local Government Council and Local Authority members' allowances pursuant to sections 7B(1) and 7E(1) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* with Councils. As part of these meetings, the Remuneration Tribunal is seeking advice on matters including, among other things:

- the adequacy of existing allowances;
- meetings involving Council members with local authorities, and funding provided to local authorities;
- what categories of expenditures are covered by the Electoral Allowance provided to Members?
- the allocation of the additional meetings allowance, and under what circumstances is this allowance paid?
- the capacity for the council to pay an increase in allowances if the Remuneration Tribunal recommends increasing allowances;
- the workload undertaken by council at both its regular meetings and other meetings, including the frequency of meetings; and
- are there other additional expenditure items the Councillors can seek reimbursement?

In addition to this consultation, the Remuneration Tribunal is also accepting written submissions from Councils for the inquiry by 31 October 2022, which should address the above questions as well as any other issue that Councils would like to raise.

There may be unique circumstances relating to your Council which you may wish to advise the Remuneration Tribunal.

Individual Councillors may also consider putting in a submission.



NORTHERN TERRITORY OF AUSTRALIA

REMUNERATION TRIBUNAL

While the Remuneration Tribunal would like to meet with Councils on a face to face basis, this is not proving practicable at this stage. The Remuneration Tribunal will endeavour to meet all Councils face to face over the duration of the Inquiries.

Councils should contact the Remuneration Tribunal's Secretariat on 8999 5072 for any further queries.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Michael Martin'.

MICHAEL MARTIN OAM
Chair
Northern Territory Remuneration Tribunal

16 September 2022



15. General Business

16. Notices of Motion

Nil

17. Supplementary Reports

18. Confidential

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

18.2. Reports to Council

18.2.1. Reports for Council Decision

18.2.1.1. Nauiyu River Pump

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

18.2.1.2. Council Policies CEO Approved

Status 51(1)(c)(iii) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iii) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff*

18.2.1.3. CEO's Contract

Status 51(1)(b) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(b) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.*



18.2.2. Reports for Information

18.2.2.1. Progress Report on Grant Applications

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

18.2.2.2. Certification of Local Authority Project Funding for the period ending 30 June 2022

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

18.2.2.3. Acquittal of One-Off Grant 2021-22 Timber Creek Waste Management Facility

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

18.2.2.4. Acquittal of Waste and Resource Management grant received to undertake feasibility study for waste management

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to:*



subject to subregulation (3) - prejudice the interests of the council or some other person

18.2.2.5. Acquittal of Local Government Priority Infrastructure Fund Grant 2020-21

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

18.2.2.6. Acquittal of Waste and Resource Management (WaRM) grant 2021-22

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

18.2.2.7. Aerodrome Contract SK5098/18 (Kalkarindji, Timber Creek, Yarralin, Pigeon Hole)

Status 51(1)(c)(iv) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, Information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person*

18.2.2.8. By-Laws

Status 51(1)(c)(iii) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iii) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a*



*motion or both relating to, Information that would, if publicly disclosed, be likely to:
prejudice the security of the council, its members or staff*