



Victoria Daly
REGIONAL COUNCIL

AGENDA

**ORDINARY MEETING OF COUNCIL
TO BE HELD ON TUESDAY 31 MAY 2022
AT 9:00 AM
AT THE REGIONAL OFFICE - KATHERINE
29 CRAWFORD STREET, KATHERINE EAST NT 0850**

COUNCILLORS

Mayor Brian Pedwell - Walangeri Ward
Deputy Mayor Shirley Garlett - Timber Creek Ward
Councillor Yvette Williams - Pine Creek Ward
Councillor Georgina Macleod - Daguragu Ward
Councillor Andrew McTaggart – Milngin Ward

Chief Executive Officer

Russell Anderson



Our Vision

Council's vision for the Victoria Daly region is ***"Moving Forward Together"***, becoming a well respected and recognised leader within Australia's Local Government. Council aims to work towards developing a broad range of strategies that will help shape its vision for the region through excellent service delivery and community engagement; assisting to build one of the most sustainable, vibrant and diverse regions in Australia. The Council strives to form partnerships that ensure strategic goals are met.

Our Values

The key core values and principles that are integral in achieving our vision are Respect, Integrity, Honesty, Openness and Equality

Our Goals

The Council aims toward ensuring all communities are strong, safe and healthy; abundant with respect for culture and heritage. The Council aspires to provide good governance, leadership and advocacy and work towards building a strong regional economy by promoting local employment and high quality services within financial resources. The Council is also striving towards maintaining and developing Council assets, natural resources and country.



The Council strives to foster partnerships that will deliver our strategic goals. Council's goals for 2020-2021 are –

- **Quality Leadership**

Provide proactive leadership with transparent and accountable governance

- **Financial Sustainability**

Enhance the Council's financial sustainability to enable quality services and assets across the region

- **Invest in our people**

Grow our people through investment in training, skills recognition and developing regional opportunities for employment

- **Infrastructure**

Continually improve Council's assets and infrastructure through good forward planning

- **Systems**

Improve the operating systems, policies and procedures

- **Liveability**

Enhance the liveability of our communities and our regional lifestyle



Schedule 1 - Code of conduct Local Government Act 2019 **section 119**

- 1 Honesty and integrity** A member must act honestly and with integrity in performing official functions.
- 2 Care and diligence** A member must act with reasonable care and diligence in performing official functions.
- 3 Courtesy** A member must act with courtesy towards other members, council staff, electors and members of the public.
- 4 Prohibition on bullying** A member must not bully another person in the course of performing official functions.
- 5 Conduct towards council staff** A member must not direct, reprimand, or interfere in the management of, council staff.
- 6 Respect for cultural diversity and culture**
 - 6.1 A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
 - 6.2 A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
- 7 Conflict of interest**
 - 7.1 A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
 - 7.2 If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
- 8 Respect for confidences**
 - 8.1 A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
 - 8.2 A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
- 9 Gifts**
 - 9.1 A member must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
 - 9.2 A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.
- 10 Accountability** A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
- 11 Interests of municipality, region or shire to be paramount**
 - 11.1 A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
 - 11.2 In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
- 12 Training** A member must undertake relevant training in good faith.



VICTORIA DALY REGIONAL COUNCIL DISCLAIMER

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Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Victoria Daly Regional Council during the Course of any meeting is not intended to be and is not taken as notice of approval from the Victoria Daly Regional Council.

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A handwritten signature in black ink, appearing to read 'Russell Anderson', written in a cursive style.

Russell Anderson
Chief Executive Officer



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1. Present

2. Apologies

Nil

3. Presentations - Deputations - Petitions

Nil

4. Disclosure of Interest - Councillors and Staff



5. Confirmation of Minutes

5.1. Ordinary Council Meeting held on 27 April 2022

Recommendation

That the minutes of the Ordinary Council Meeting held on 27 April 2022 be taken as read and be accepted as a true record of the meeting.

Attachments

1. 2022-04-27 Ordinary Council Meeting Unconfirmed Minutes [5.1.1 - 12 pages]



Victoria Daly
REGIONAL COUNCIL

MINUTES

**ORDINARY MEETING OF COUNCIL
HELD ON WEDNESDAY 27 APRIL 2022**

AT 9:00 AM

**AT THE TEAMS ON-LINE MEETINGS
OR KATHERINE REGIONAL OFFICE**

Team Invite will be sent



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A handwritten signature in black ink, appearing to read 'Russell Anderson', written over a large, light grey 'Unconfirmed' watermark.

Russell Anderson
Chief Executive Officer



The meeting opened the time being 09:02am

1. Present

Elected Members Present

Mayor (Chair)	Brian Pedwell
Councillor	Yvette Williams
Councillor	Andrew McTaggart (via Teams)

Staff Present

Chief Executive Officer	Russell Anderson
Director of Corporate Services	Trudy Braun
Director of Operations	Matthew Cheminant
Manager of Executive Services	Michelle Will (minute taker)

Guests

Nil

2. Apologies

3. Presentations - Deputations - Petitions

3.1. Land Release Petition - Timber Creek

Motion

- A. That the Land Release Petition - Timber Creek be noted.
- B. That a letter be sent to Hon Minister Lawler on behalf of the Timber Creek community highlighting the desperate need for housing and land availability in Timber Creek (include attachments - letter and petition)

Mover: Cr Andrew McTaggart

Seconder: Cr Yvette
Williams

Resolution:OCM-2022/25: Carried 3 / 0

ACTION ITEM: Send copies of letter regarding Timber Creek sewerage / infrastructure to support their submissions.

4. Disclosure of Interest - Councillors and Staff

There were no declarations of interest at this meeting.

5. Confirmation of Minutes

5.1. Ordinary Council Meeting held on 31 March 2022



Motion

That the minutes of the Ordinary Council Meeting held on 31 March 2022 be taken as read and be accepted as a true record of the meeting.

Mover: Cr Andrew McTaggart

Second: Cr Yvette
Williams

Resolution:OCM-2022/26: Carried 3 / 0

5.2. Special Council Meeting held on 14 April 2022

Motion

That the minutes of the Special Council Meeting held on 14 April 2022 be taken as read and be accepted as a true record of the meeting.

Mover: Cr Andrew McTaggart

Second: Cr Yvette
Williams

Resolution:OCM-2022/27: Carried 3 / 0

6. Call for Items of General Business

School Bus Stop - Pine Creek
Gold Rush Festival - Pine Creek
River Water Pump - Nauiyu
CouncilBIZ

7. Mayoral Report

Mayor Brian Pedwell gave a verbal update at the meeting to support his report.

Meetings attended by the Mayor since the last Ordinary Council Meeting:

- RDANT - Remote Wireless Presentation, along with CEO Russell Anderson and Keria Townsend Grants Manager/Contracts Manager in DWN.
- Meeting with CEO Greg Troughton – Councilbiz.
- LGANT Mayor's and Presidents Fourm, Regional and Shires also the Combined Forum.
- LGANT General Meeting - along with Deputy Mayor S.Garlett, Cr G.Macloed and CEO R.Anderson.
- Met with Maree De Lacey, Executive Director Local Government and Regional, DCM&C, along with CEO R.Anderson.
- Teleconference CouncilBIZ board meeting.
- Special Council meeting.

Motion: That the Mayoral report be received and noted.

Mover: Cr Yvette Williams

Second: Cr Andrew McTaggart

Resolution:OCM-2022/28: Carried 3 / 0



8. CEO Update

8.1. CEO Update

The CEO provided a verbal update to support his report.

Motion

A. That the CEO Update be received and noted.

Mover: Cr Andrew McTaggart

Second: Cr Yvette
Williams

Resolution:OCM-2022/30: Carried 3 / 0

Motion: That Council endorses the attendance of the CEO and any elected member who wishes to attend the Australian Local Government association (ALGA) Conference in June 2022 in Canberra.

Mover: Cr Andrew McTaggart

Second: Cr Yvette
Williams

Resolution:OCM-2022/29: Carried 3 / 0

The meeting adjourned at 09:27am to join another meeting with Shadow Minister Linda Burney, Senator Malarndirri McCarthy, and Marion Scrymgour regarding a Homelands briefing announcement.

The meeting resumed, the time being 10:03am

9. Reports to Council

9.1. Reports for Council Decision

9.1.1. Finance Report for month ended March 2022

Motion: That the Finance Report for month ended March 2022 is received and noted

Mover: Cr Andrew McTaggart

Second: Cr Yvette
Williams

Resolution:OCM-2022/31: Carried 3 / 0

9.1.2. Budget Review

Motion

A. That the Budget Review report is received and noted

B. That Council note that the budget has been reviewed in accordance with Regulation 9(1)(b) of the *Local Government (General) Regulations 2021*



C. That Council adopt the amended budget as a result of the review

Mover: Cr Andrew McTaggart

Seconded: Cr Yvette
Williams

Resolution:OCM-2022/32: Carried 3 / 0

9.1.3. Policy for adoption - LGP012 Investment Policy, LGP018 Borrowing Policy & LGP021 Procurement Policy

Motion

- A. That the report Policy for adoption - LGP012 Investment Policy, LGP018 Borrowing Policy & LGP021 Procurement Policy is received and noted
- B. That Council adopts policy LGP012 Investment Policy
- C. The Council adopts policy LGP018 Borrowing Policy
- D. The Council adopts policy LGP021 Procurement Policy

Mover: Cr Andrew McTaggart

Seconded: Mayor Brian Pedwell

Resolution:OCM-2022/33: Carried 3 / 0

9.2. Reports for Information

9.2.1. Grants Report

Discussion took place regarding the Aboriginal Benefit Account and the receipt of unsuccessful grant application for the supply and installation of Telstra 4G.

Motion

- A. That the Grants Report is received and noted.

Mover: Cr Andrew McTaggart

Seconded: Cr Yvette
Williams

Resolution:OCM-2022/34: Carried 3 / 0

ACTION: Council write a letter of support for NWA and Walangeri to apply for the ABA grant.

The meeting adjourned for morning tea, the time being 10:27am.

The meeting resumed, the time being 10:57am.

9.2.2. Operations Update

Motion

- A. That the Operations Update is received and noted

Mover: Cr Andrew McTaggart

Seconded: Cr Yvette
Williams

Resolution:OCM-2022/35: Carried 3 / 0



9.2.3. CDP Update

Motion

A. That the CDP Update is received and noted

Mover: Cr Andrew McTaggart

Second: Cr Yvette
Williams

Resolution:OCM-2022/36: Carried 3 / 0

10. Local Authority

10.1. Local Authority Minutes

10.1.1. Pine Creek Local Authority meeting held on 8 March 2022

Motion

That the minutes of the Pine Creek Local Authority meeting held on 8 March 2022 be adopted as a resolution of Ordinary Council.

Mover: Cr Yvette Williams

Second: Mayor Brian Pedwell

Resolution:OCM-2022/37: Carried 3 / 0

10.1.2. Daly River Local Authority meeting held on 9 March 2022

Motion

That the minutes of the Daly River Local Authority meeting held on 9 March 2022 be adopted as a resolution of Ordinary Council.

Mover: Cr Andrew McTaggart

Second: Cr Yvette
Williams

Resolution:OCM-2022/38: Carried 3 / 0

10.1.3. Kalkarindji - Daguragu Local Authority meeting held on 15 March 2022

Motion

That the minutes of the Kalkarindji - Daguragu Local Authority meeting held on 15 March 2022 be adopted as a resolution of Ordinary Council.

Mover: Mayor Brian Pedwell

Second: Cr Andrew
McTaggart

Resolution:OCM-2022/39: Carried 3 / 0



10.1.4. Bulla Local Authority meeting held on 22 March 2022

Motion

That the minutes of the Bulla Local Authority meeting held on 22 March 2022 be adopted as a resolution of Ordinary Council.

Mover: Mayor Brian Pedwell

Second: Cr Andrew
McTaggart

Resolution:OCM-2022/40: Carried 3 / 0

10.1.5. Timber Creek Local Authority meeting held on 22 March 2022

Motion

That the minutes of the Timber Creek Local Authority meeting held on 22 March 2022 be adopted as a resolution of Ordinary Council.

Mover: Cr Andrew McTaggart

Second: Cr Yvette
Williams

Resolution:OCM-2022/41: Carried 3 / 0

10.1.6. Kalkarindji - Daguragu Regional Plan Workshop held on 11 April 2022

Motion

That the minutes of the Kalkarindji - Daguragu Regional Plan Workshop held on 11 April 2022 be adopted as a resolution of Ordinary Council.

Mover: {mover}

Second: {second}

Resolution:{resolution-number}: {carried-or-lost}
{votes-count}

This recommendation above was left and will be revisited at the next Ordinary Council Meeting.

10.1.7. Yarralin - Pigeon Hole Local Authority meeting and Regional Plan workshop held on 12 April 2022

Motion

That the minutes of the Yarralin - Pigeon Hole Local Authority meeting and Regional Plan workshop held on 12 April 2022 be adopted as a resolution of Ordinary Council.

Mover: Mayor Brian Pedwell

Second: Cr Andrew
McTaggart

Resolution:OCM-2022/42: Carried 3 / 0

ACTION: Include 'water parks' underneath BMX tracks and move 'multi purpose sports centre' to short term.



10.1.8. Daly River Regional Plan workshop held on 13 April 2022

Motion

That the minutes of the Daly River Regional Plan workshop held on 13 April 2022 be adopted as a resolution of Ordinary Council.

Mover: Cr Andrew McTaggart

Second: Mayor Brian
Pedwell

Resolution:OCM-2022/43: Carried 3 / 0

ACTION:

- Land for future council development (Lot 2 Wooliana Road) be moved to short term instead of advocacy.
- Move Cemetery extension works to advocacy.
- Upgrade to airstrip (East and West) move to medium term
- Levi Bank (eastern end) to prevent road access to the community move short term.

10.2. Local Authority Resignations/Nominations

10.2.1. Nomination of Simon Campbell to the Yarralin - Pigeon Hole Local Authority

Motion

That the Nomination of Simon Campbell to the Yarralin - Pigeon Hole Local Authority is received and accepted.

Mover: Cr Andrew McTaggart

Second: Cr Yvette
Williams

Resolution:OCM-2022/44: Carried 3 / 0

10.2.2. Nomination of Michael George to the Kalkarindji - Daguragu Local Authority

Motion

A. That the Nomination of Michael George to the Kalkarindji - Daguragu Local Authority is received and accepted.

Mover: Cr Andrew McTaggart

Second: Cr Yvette
Williams

Resolution:OCM-2022/45: Carried 3 / 0



11. Action Sheet

11.1. Action Items as at 22 April 2022

Motion

A. That the Action Items as at 22 April 2022 report is received and noted

Mover: Cr Yvette Williams

Second: Cr Andrew McTaggart

Resolution:OCM-2022/46: Carried 3 / 0

12. Correspondence In & Out

12.1. Incoming Correspondence

Motion

A. That the Incoming Correspondence is received and noted

Mover: Cr Andrew McTaggart

Second: Cr Yvette
Williams

Resolution:OCM-2022/47: Carried 3 / 0

12.2. Outgoing Correspondence

Motion

A. That the Outgoing Correspondence is received and noted

Mover: Cr Andrew McTaggart

Second: Cr Yvette
Williams

Resolution:OCM-2022/48: Carried 3 / 0

The meeting adjourned for lunch, the time being 12:02pm.

The meeting resumed, the time being 1:05pm.

13. General Business

13.1 Pine Cree Gold Rush Festival

Councillor Williams is seeking in-kind support from Council for the running of the Pine Creek Gold Rush Festival.

Council suggested that the Pine Creek Heritage and Tourism Association submit a letter to VDRC requesting that the fund for the Gold Rush Festival be transferred to them.



13.2 School Bus Stop (Pine Creek)

ACTION ITEM: Council Operations Manager and Pine Creek Councillor to investigate possibility of zebra crossing (to ensure safety of children crossing)

13.3 River Pump at Nauiyu

Action: Letter to GRAC stating that as of 1 July 2022 maintenance of pump and irrigation system (including pipes) at Nauiyu be the responsibility GRAC. (CEO to action)

13.4 NWA 4G Cell

ACTION ITEM: Letter of support to for NWA and Walangeri to apply for the ABA Grant Funding for installation of 4G small cell in the VDRC region.

13.5 Regional Plan

Motion

That Council seeks the Ministers approval as per the previous resolution of council 002/2021 (Confidential resolution) to cease membership from CouncilBIZ on 1 July 2022. Letter to include an invitation to Minister Paech and Maree De Lacey to observe the programs council has implemented.

Mover: Cr Andrew McTaggart

Second: Mayor Brian
Pedwell

Resolution:OCM-2022/49: Carried 3 / 0

Motion

That staff include in the Regional Plan a budget and seek Ministers approval to progress the building of council office in Katherine.

Mover: Mayor Brian Pedwell

Second: Cr Andrew
McTaggart

Resolution:OCM-2022/50: Carried 3 / 0

ACTION ITEM: Timber Creek sewerage system to be added to the Regional Plan Timber Creek priorities.

14. Confidential

Motion

Members of the press and public to be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items



considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 99(2) of the Local Government Act, 2019.

Mover: Cr Andrew McTaggart

Seconded: Cr Yvette
Williams

Resolution:OCM-2022/51: Carried 3 / 0

The meeting was closed by the Mayor, the time being 2:35pm

15. Next Meeting

The next Ordinary General Meeting of Victoria Daly Regional Council will be held 31 May 2022.

This page and the preceding pages are the minutes of the meeting of Ordinary Council held on Wednesday, 27 April 2022.

Mayor Brian Pedwell



5.2. Special Meeting of Council held on 9 May 2022

Recommendation

That the minutes of the Special Meeting of Council held on 9 May 2022 be taken as read and be accepted as a true record of the meeting.

Attachments

1. 2022-05-09 Special Meeting of Council Unconfirmed Minutes [**5.2.1** - 4 pages]



Victoria Daly
REGIONAL COUNCIL

MINUTES

**SPECIAL MEETING OF COUNCIL
HELD ON MONDAY 9 MAY 2022
AT 2:00 PM**

AT THE REGIONAL OFFICE - KATHERINE
29 Crawford Street, Katherine East NT 0850



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A handwritten signature in black ink, appearing to read 'Russell Anderson', written over a large, light grey 'DRAFT' watermark.

Russell Anderson
Chief Executive Officer



The meeting opened the time being 2:03 pm.

1. Present

Elected Members Present

Mayor (Chair)	Brian Pedwell
Deputy Mayor	Shirley Garlett (arrived at 2.06pm)
Councillor	Yvette Williams (Via Teams)
Councillor	Georgina Macleod (Via Teams)
Councillor	Andy McTaggart (Via Teams)

Staff Present

Chief Executive Officer	Russell Anderson
Director of Corporate Services	Trudy Braun
Grants Manager	Keira Townsend
Executive Services Manager	Michelle Will (minute taker 1)
Governance and Compliance Manager	Janelle Iszlaub (minute taker 2)

Guests

Nil

2. Apologies

Nil

3. Disclosure of Interest - Councillors and Staff

There were no declarations of interest at this meeting.



4. Reports to Council

4.1. Reports for Council Decision

Deputy Mayor Shirley Garlett returned to the meeting at 2:06 pm.

Motion

- A. That this report is received and noted
- B. That Council approves the award of tender PO-02-2022 Construction of Waste Transfer Stations at Timber Creek and Pine Creek to Amrock Civil as recommended

Mover: Cr Andrew McTaggart

Second: Cr Georgina
Macleod

Resolution:OCM-2022/52: Carried 5 / 0

Move to Confidential

That pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

Mover: Cr Andrew McTaggart

Second: Deputy Mayor Shirley Garlett

5. Next Meeting

The next Ordinary General Meeting of Victoria Daly Regional Council will be held 31 May 2022.

This page and the preceding pages are the minutes of the meeting of Special Meeting of Council held on Monday, 9 May 2022.

Mayor Brian Pedwell



6. Call for Items of General Business

7. Mayoral Report

The Mayor will circulate a Mayoral report at the meeting and provide a verbal update.



8. CEO Update

8.1. CEO Report to Victoria Daly Regional Council

Report Type Officer Report For Information

Prepared by Chief Executive Officer

Purpose

To inform the Elected Members of the CEO's activities between Council meetings.

Recommendations

- A. That the CEO Report to Victoria Daly Regional Council be received and noted.

Key Issues

- Regional Plan and the need to meet community expectations
- LA meetings and staff concerns
- Plan a visit by the ICAC commissioner to meet Council

Meetings

- Special Council Meeting to appoint a contractor for waste management
- Department of Local Government CMD
- Training Doc Assembler program
- Waste Management workshop (GHD)
- ICAC Commissioner visit (Michael Riches)
- ITC weekly meeting on program implementation
- Site visit 18 Pearce Street by CMD
- Big Rivers Region Coord Meeting
- MT Todd visit
- Management meetings (weekly)

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



9. Reports to Council

9.1. Reports for Council Decision

9.1.1. Finance Report for month ended April 2022

Report Type Report for Decision
Department Financial Services, Corporate Services
Prepared by Senior Accountant

Purpose

For Council to receive and note the monthly finance report

Recommendations

- A. That the Finance Report for month ended April 2022 is received and noted

Regional Plan

Goal 1: Quality Leadership

Goal 2: Financial Sustainability

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. CEO Certification (1) [9.1.1.1 - 1 page]
2. Finance report for the month ended April [9.1.1.2 - 11 pages]



VICTORIA DALY REGIONAL COUNCIL
ABN 66 931 675 319

MONTHLY FINANCE REPORT FOR THE MONTH OF APRIL 2022

CHIEF EXECUTIVE OFFICER'S CERTIFICATION

To the Councillors,

I, Russell Anderson, Chief Executive Officer of Victoria Daly Regional Council ('the Council'),
certify that to the best of my knowledge, information and belief:

- (i) The internal controls implemented by the Council are appropriate; and
- (ii) The accompanying finance report best reflects the financial affairs of Council.

Signed

Russell Anderson
Chief Executive Officer

Dated this 24TH day of May 2022



Victoria Daly
REGIONAL COUNCIL

VICTORIA DALY REGIONAL COUNCIL
ABN 66 931 675 319

MONTHLY FINANCE REPORT FOR THE MONTH OF April 2022
STATEMENT OF FINANCIAL POSITION (UNAUDITED)

	30-Apr-22	31-Mar-22	Movement
	\$	\$	\$
Cash and cash equivalents	7,208,533	6,192,339	(1,016,194)
Term deposits	11,900,000	11,900,000	-
Receivables:			-
- Rates & charges	693,743	772,011	78,268
- Accounts receivable	218,478	200,830	(17,648)
- Provision for doubtful debts	-271,878	-271,878	-
- Bonds receivable	8,276	8,276	-
- Amount receivable from ATO	51,574	62,129	10,555
- Clearing accounts	110,654	128,039	17,385
Prepayments	188,230	162,497	(25,734)
Total Current Assets	20,107,611	19,154,243	(953,368)
Property, plant and equipment:			
- Land	3,860,228	3,860,228	-
- Buildings	13,295,353	13,400,957	105,605
- Road infrastructure	10,044,758	10,085,020	40,262
- Plant and equipment	1,376,957	1,394,900	17,942
- Structures	1,909,445	1,927,176	17,731
- Motor vehicles	1,503,247	1,544,540	41,293
Right to use Assets	150,189	150,189	-
Works in Progress	102,000	-	(102,000)
Total Non-Current Assets	32,242,178	32,363,010	120,832
Total Assets	52,349,788	51,517,253	(832,535)

VICTORIA DALY REGIONAL COUNCIL

ABN 66 931 675 319

MONTHLY FINANCE REPORT FOR THE MONTH OF APRIL 2022
STATEMENT OF FINANCIAL POSITION (UNAUDITED)

Payables:	30-Apr-22	31-Mar-22	Movement
- Deposits held	13,494	13,523	29
- Amounts payable to the ATO	72,971	123,322	50,351
- Trade payables	5,551	5,421	(129)
- Trade payables SUPERFUND	1,123	2,335	1,211
- Sundry payables	86,156	86,156	-
- Income in advance (rates & charges)	37,392	34,418	(2,974)
- Other liabilities	76,885	76,885	-
Employee provisions	1,086,438	1,114,178	27,741
Lease liabilities	89,129	89,129	-
Contract liabilities	1,763,320	1,767,546	4,226
Total Current Liabilities	3,232,458	3,312,913	80,455
Employee provisions	151,871	151,871	-
Lease liabilities	94,920	94,920	-
Total Non-Current Liabilities	246,791	246,791	-
Total Liabilities	3,479,249	3,559,704	80,455
Net asset (total Asset -total Liabilities)	48,870,540	47,957,548	(912,991)
	30-Apr-22	31-Mar-22	
	\$	\$	
Equity			
Accumulated surplus	15,881,538	15,881,538	-
Surplus (Deficit) during the period	3,096,709	2,183,718	(912,991)
Reserves:			
- Asset revaluation reserve	27,100,631	27,100,631	-
- Asset replacement reserve	442,365	442,365	-
- Unexpended grant liability reserve	2,349,297	2,349,297	-
Total Equity	48,870,540	47,957,548	(912,991)
	-		
Current Ratio	6.22	5.78	

VICTORIA DALY REGIONAL COUNCIL
ABN 66 931 675 319

MONTHLY FINANCE REPORT FOR THE MONTH OF APRIL 2022
STATEMENT OF FINANCIAL PERFORMANCE (UNAUDITED)

	Actual YTD	Budget YTD	Variance	Annual Budget
Rates and Waste charges	1,664,332	1,664,330	2	1,675,358
Grants and subsidies	10,250,936	10,243,533	7,403	11,191,343
Contract income	6,313,221	6,313,226	-5	8,030,480
Fees and charges	244,093	245,084	-991	334,145
Interest income	20,722	20,722	-0	37,493
Other income	591,535	594,539	-3,004	990,717
Reclass Unexpended Grant	156,947	156,947	-	156,947
Total income	19,241,787	19,238,381	3,406	22,416,483

Employee benefits expense	7,855,046	10,777,082	2,922,036	12,926,132
Other employee expenses	295,276	355,695	60,419	426,603
Councillor and LA expenses	303,182	334,020	30,838	400,824
Materials and contracts	2,250,490	2,207,500	-42,991	2,642,284
Fleet and plant expenses	560,305	624,082	63,777	748,666
Utility and ICT expenses	1,241,654	1,237,351	-4,303	1,484,756
Other expenses	1,255,622	1,681,055	425,433	2,017,132
Depreciation	2,383,537	2,416,302	32,765	2,899,563

Total expenditure	16,145,111	19,633,087	3,487,976	23,545,960
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Surplus/(Deficit)	3,096,676	-1,129,477
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Add:

Capital Exp	2,419,150
Transfers from Reserves for ERP	227,700

Depreciation	2,383,537	2,880,534
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Net surplus / (Deficit)*	5,480,213.44	4,397,906.50
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*Excludes brought forward grant funding and CAPEX program. Capital expenditure 25k was paid in April. Total expenditure to date of \$757k capital works have been charged to Income and expenditure. The amount will be transferred to fixed asset register upon completion of the project.

Capital works/Motor Vehicles/plants and Equipment	Budgeted amount	Expenditure Incurred in April	Expenditure to date	Status
Pine Creek waste management facility	1,300,000.00	-	155,543.75	Tender awarded
Timber Creek waste management facility	1,148,179.00			Tender awarded
Other waste management facility upgrades	300,000.00	-	8,696.60	Out to tender
Install led streetlights in Pigeon Hole &Yarralin	52,950.00	-	52,950.00	Completed
Libanagu Road Drainage	194,000.00	-	-	Retention Monies
Yarralin Fencing and lighting	254,200.00	23,416.00	210,872.03	Completed
Solar Streetlights	168,293.00		169,628.24	Completed
Duplex - Yarralin	700,000.00	-	24,738.22	Tender preparation stage
Installation of Small cell Mobile Booster-Lingara	168,000.00	-	-	Small cell work to be completed by 31 May
Demountable (2x)	320,000.00	2,213.68	129,522.68	Kalkarindji demountable delivered and installed
Motor vehicles (x)	560,556.30	-	441,606.27	Two vehicles to be delivered by 30th June
Zero turn mowers (2x)	60,000.00	-	20,137.00	Purchased one mower. Second mower on order
Pine Creek Dump-Fencing	160,000.00	-	5,147.00	Tender awarded
Garbage Compact-Isuzu	181,446.87	-	181,446.87	Completed
Cab tractor(2x)	320,000.00	-	102,000.00	Purchased one Cap tractor. Second tractor on order

5,887,625.17	25,629.68	1,502,288.66
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Commentary on Actual vs Budget

In April, council received \$2,325,853 in revenue and incurred \$1,413,116 in expenditure. Surplus for the month was \$912,911 and accumulated surplus was \$ 3,096,676. However, there is discrepancy of \$33 (\$3,096,709 minus \$3,096,676) between accumulated surplus in Balance sheet and income and expenditure account. The issue will be investigated and resolved in May 2022.

Operating revenue

Council has accounted for 86% (19.241m) of its annual budgeted revenue. Commentary on each revenue category is provided below.

Category	Summary	Comments
Rates and Waste Charge	<ul style="list-style-type: none"> 1.66m (99%) of annual budget of 1.690 has been earned. 	<ul style="list-style-type: none"> Rates of \$956,016 was levied General waste charges of \$737,039 was levied Council has given out a discount of \$28,723 for those ratepayers who paid in full on or prior 31/10/2021
Grants and subsidies	<ul style="list-style-type: none"> 10.250m (92%) of annual budget of \$11.191m has been received 	<ul style="list-style-type: none"> In April, Council received \$1.474 million
Contract income	<ul style="list-style-type: none"> 6.313m (79%) of annual budget of \$8.030m has been received 	<ul style="list-style-type: none"> In April , Council received \$826k
Fees and charges	<ul style="list-style-type: none"> 0.244m of annual budget of \$0.334m has been received 	<ul style="list-style-type: none"> In April, Council received \$12k
Interest income	<ul style="list-style-type: none"> 0.0207m of annual budget of \$0.037 has been received 	<ul style="list-style-type: none"> In April , Council received \$488
Other income	<ul style="list-style-type: none"> 0.591m of annual budget of \$0.99 have been received 	<ul style="list-style-type: none"> In April, Council received \$12k

Operating revenue for the month of April 2022

Rates and statutory changes	-	12
Grants and subsidies		1,474,333
Contract income		826,318
Fees and charges		12,656
Interest income		488
Other income		12,069
		<u>2,325,853</u>

VICTORIA DALY REGIONAL COUNCIL
ABN 66 931 675 319

MONTHLY FINANCE REPORT FOR THE MONTH OF APRIL 2022
NOTES TO THE FINANCE REPORT

Operating expenditure

Actual operating expenditure is currently 69% (\$ 16.145m)) of annual budgeted expenditure of \$23.545m.

Commentary on each revenue category is provided below.

Category	Summary	Comments
Employee benefits expense	<ul style="list-style-type: none"> 61% of annual budget has been expended. 	<ul style="list-style-type: none"> Expenditure is on track. \$706K was paid in April. 2.982 Million variance is due to vacant positions
Other employee expenses	<ul style="list-style-type: none"> 69% of annual budget has been expended 	<ul style="list-style-type: none"> \$625.00 was incurred in April
Councilors and LA expenses	<ul style="list-style-type: none"> 76% of annual budget has been expended 	<ul style="list-style-type: none"> Expenditure is on track. \$30k was paid in April. Council spent 30k less than budgeted on Councilors development and LA sitting allowance expenses.
Materials and contracts	<ul style="list-style-type: none"> 85% of annual budget has been expended 	<ul style="list-style-type: none"> \$266k was incurred in April. 42K overspent relates to capital works. This capital expenses will be transferred to fixed assets at end of financial year.
Fleet and plant expenses	<ul style="list-style-type: none"> 75% of annual budget has been expended 	<ul style="list-style-type: none"> Expenditure is on track. \$73k was paid in April. Council spent 63k less budgeted on fuel and repair and maintenance of plant and fleet expenses.
Utility and ICT expenses	<ul style="list-style-type: none"> 84% of annual budget has been expended 	<ul style="list-style-type: none"> Expenditure is on track. \$63k was paid in April
Other expenses	<ul style="list-style-type: none"> 62% of annual budget has been expended 	<ul style="list-style-type: none"> \$50k was incurred in April. Council set aside \$418k for Indigenous Employment Initiative training. The fund remain unspent
Depreciation	<ul style="list-style-type: none"> 69% of annual budget has been expended 	<ul style="list-style-type: none"> \$222k was incurred in April

Operating Expenditure for the month of April 2022

Employee benefits expense	706,875.76
Other employee expenses	625.49
Councillor and LA expenses	30,040.16
Materials and contracts	266,207.63
Fleet and plant expenses	73,073.39
Utility and ICT expenses	63,208.47
Other expenses	50,252.59
Depreciation	222,832.94
	1,413,116.43

Note 1: Cash and cash equivalents

As at 30 April, the Council's cash and cash equivalent balances (excluding term deposits) amounted to \$7.208m. A breakdown of the Council's cash and cash equivalent balances and whether these funds are tied and/or untied, including a comparisons to March 2022 and June 2021 is as follows:

	Apr-22	Mar-22	Jun-21
Transaction Account	172,722	457,399	231,052.00
Trust account	4,334,791	3,034,379	443,515.00
Business Saver	2,699,320	2,698,861	2,593,038.00
Petty Cash	1,700	1,700	1,200.00
	7,208,533	6,192,339	3,268,805

Term deposits	11,900,000	11,900,000	11,900,000
Tied Funds	4,548,780	4,341,740	2,340,062
Untied funds	14,559,753	13,750,599	12,828,743

Note 2: Term Deposits

As at 30 April, the Council held \$11.9M term deposits with the Commonwealth Bank of Australia.

Deposit Amount	Interest Rate	Maturing date	Mature term
3,000,000.00	0.30%	01-Jun-22	6 months
600,000.00	0.30%	01-Jun-22	6 months
1,500,000.00	1.60%	24-Oct-22	6 months
1,500,000.00	0.28%	16-May-22	9 months
2,300,000.00	0.33%	28-Jul-22	12 months
3,000,000.00	0.31%	19-Aug-22	12 months
11,900,000.00			

Note 3: Accounts and Other Receivables

The Council's trade receivables balance at 30 April was \$218,478 of which \$133,474 or approximately 66% per cent was more than 90 days old.

Trade Debtors Age Analysis		
	Current Month	
	Amount	%
Current	23,532	12%
30 Days	25,222	13%
60 Days	36,250	18%
90 Days	133,474	66%
Total Receivable	218,478	100%

The Council's rates and charges balance at 30 April 2022 was \$693,743 of which \$472,907 or approximately 68% per cent was older than 1 year.

Outstanding Rates Age Analysis		
	Amount	%
2021/22	220,836	32%
2020/21	100,877	15%
2019/20	176,747	25%
2018/19	76,732	11%
2017/18	41,891	6%
2016/17	20,115	3%
Prior	<u>56,545</u>	8%
Total rates outstanding	<u><u>693,743</u></u>	100%

Note 4: Accounts and Other Payables

There was no outstanding creditors as at 30 April 2022.

Settlement of the Council's trade payables is generally within 30 days.

The Council does not have any trade payables for which it classifies as non-current i.e. not payable within 12 months.

Trade Creditors Age Analysis		
	Current Month	
	Amount	%
Current	-	0%
30 Days	-	0%
60 Days	-	0%
90 Days	-	0%
Total Payable	-	100%
Less: Unapplied Debits *	\$ -	
Net Outstanding	<u>\$ -</u>	

Note 5: Corporate credit cards

The Council has a credit card facility of \$200,000 of which \$68,500 of that has been allocated to a total of 13 cardholders.

For the month of April 2022 there was an aggregate spend of \$13,027.58

Note 6: Reporting and payment obligations with the Australian Taxation Office

The Council has the following reporting and payment obligations with the Australian Taxation Office:

- (i) Goods and Services Tax – Amounts are reported and remitted monthly;
- (ii) PAYG Income Tax Withheld – Amounts are reported and remitted fortnightly as part of Single Touch Payroll (STP) arrangements; and
- (iii) Fringe Benefits Tax – Instalment amounts are paid quarterly with an FBT return for the 12 month period ended 31 March required to be lodged each year.

As at the date of this report, April BAS is outstanding and payment will be made before 21st May 2022.

Note 7: Superannuation

Employees are paid defined superannuation contributions in accordance with the superannuation legislative framework. Superannuation contributions are paid to either an employee's choice of complying fund or the Council's default fund, which is currently Statewide Super.

Council contributes 10 percent of employees ordinary time earnings into their selected/default super account. Some employees of the Council receive an additional superannuation contribution as part of their agreed remuneration package.

Superannuation payments are due to be remitted on the 28th of the month following the previous quarter, however the Council elects to remit superannuation accrued on a fortnightly basis in line with its Single Touch Payroll process.

As at the date of this report, all superannuation contributions that had accrued up to 30 April had been subsequently remitted to employees' respective superannuation funds.

The Financial Services division of the Council is not presently aware of any late and outstanding superannuation obligations due to current or former employees.

Note 8: Other operating expenses.

Below is breakdown of expenses categorized in Income and expenses as other operating expenses

Insurance Premium Exp Industrial Special Risk	683,104
Insurance Premium Exp General	17,752
Insurance Premium Exp Public Liability	0
Travel Allowance	73,379
Accommodation	33,664
Road/Air Fares	1,912
Training / Seminar and Professional Development	51,705
Staff Relocation Expenses	19,924
Employee Amenities	6,988
Licence and Registration - Other than MV & PE	5,188
Subscriptions and Memberships	56,000
Publications and Information Resources	16,361
Printing, Postage (stamps) & Stationery	31,581
Venue Hire	0
Equipment and Vehicle Hire	1,428
Catering - Council, Committees, Seminars	5,588
Fee and Charges	66,212
Audit Expenses - Other	46,500
Advertising	110,837
Legal Fees & Charges	12,000
Other Sundry Expenses	195
Bank Fee and Charges	5,033
Interest Loans/Borrowings	10,273
	1,255,623

Insurance for financial year 2021/22

Details of the Council's current insurance arrangements for the 2021/22 financial year are as follows:

	Amount \$	GST	Net	Date paid	Due
Workers' Compensation	\$ 100,415.40	\$ 9,128.68	\$ 91,286.67	23/07/2021	
Workers' Compensation	\$ 1,971.38	\$ 174.46	\$ 1,796.92	6/08/2021	
Personal Accident - CDP	\$ 907.50	\$ 75.00	\$ 832.50	23/07/2021	
Travel	\$ 907.50	\$ 75.00	\$ 832.50	23/07/2021	
Fee	\$ 12,234.06	\$ 1,112.18	\$ 11,121.88	23/07/2021	
Motor vehicle	\$ 67,345.14	\$ 5,565.71	\$ 61,779.43	23/07/2021	
Councillors and Officers	\$ 14,117.22	\$ 1,166.71	\$ 12,950.51	6/08/2021	
Personal Accident	\$ 2,226.62	\$ 184.02	\$ 2,042.60	23/07/2021	
Public and products liability	\$ 57,237.92	\$ 2,481.96	\$ 54,237.92	17/08/2021	
Property	\$ 683,341.74	\$ 57,475.36	\$625,866.38	01/09/2021	
	<u>\$ 940,704.48</u>	<u>\$159,597.12</u>	<u>\$781,107.36</u>		

Period of cover is for the financial year 1 July 2021 to 30 June 2022.

Note 10: Contract liabilities.

Contract liabilities are Unspent grants brought forward from financial year 2021. Specific conditions has not be met and the grants is treated as liabilities.

Grants for	Amount
Replacement of existing grid powered street lighting with solar streetlights in the communities of Daguragu and Kalkarindj	4,227
Grant to improve waste management facility at Timber creek	(1,148,179)
Construction of a building to house aged care activities in Yarralin	(79,599)
Demolition and replacement of staff house at lot 55 Yarralin. VDRC will contribute \$350,000 to fund replacement of a dwelling in Yarralin with a duplex	(344,696)
Funding for specific construction of shady communal meeting place for Lingarra.	(43)
ABA homeland project- upgrade sewerage system, Yarralin.	(102,554)
Provide a sport and recreation program to encourages community members for all age group to participate in activities that promote a healthy active lifestyle	(92,476)
	<u>(1,763,320)</u>



9.1.2. Draft Regional Plan 2022-23

Report Type **Officer Report For Decision**

Department **Executive Services**

Prepared by **Manager of Executive Services**

Purpose

This report presents to Council the Draft 2022-23 VDRC Regional Plan for review and seeks approval to commence 21 days of community consultation.

Recommendations

- A. That the report Draft Regional Plan 2022-23 is received and noted
- B. That Council approves the commencement of a 21 day public consultation for the draft 2022-23 Regional Plan in accordance with Section 35(3)(a)(b), & (c) of the *Local Government Act 2019*, commencing Wednesday, 1 June 2022.

Regional Plan

Goal 1: Quality Leadership

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

1.3 - Comply with all statutory, regulatory and reporting requirements

1.5 - Advocate on behalf of the region to address regional disadvantage

Goal 2: Financial Sustainability

2.2 Work with key on-ground personnel to develop innovative budget solutions to minimize expenditure and maximize income streams

Goal 3: Investing in our people

3.2 Review the current organizational structure to improve communications, maximize inter departmental support and to grow staff capabilities and remuneration

Goal 4: Liveability

4.1 Delivery of quality programs which support resident's well being

4.5 Enhance the local sport and recreational environment within each community

Background

As per requirement of the *Local Government Act 2019*, each council must have a municipal, regional or shire plan for its area and council must, by resolution, adopt its



plan between 1 March and 30 June in each year. Prior to adoption of the plan council must approve a draft plan and make it easily available throughout a 21 day public consultation.

Discussion

Requesting approval from Council to proceed to the 21 day consultation period.

During this consultation period:

- The draft plan will be published on Council's website and hard copies made available for public inspection at the Council's public offices.
- A notice inviting written submissions on the draft plan will be published on the website and in a newspaper circulating generally in the region.
- The submissions during this period will be received and revisions to the draft will be made at councils discretion.

Risk statement

No risk assessment has been carried out at this stage.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. 2022-23 VDRC DRAFT Regional Plan v 3 [9.1.2.1 - 60 pages]
2. Draft Budget Papers v3 [9.1.2.2 - 13 pages]

Regional Plan

2022-23

DRAFT



Victoria Daly

REGIONAL COUNCIL

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FOREWORD

Mayoral Foreword



Mayor
Brian Pedwell

Victoria Daly Regional Council (Council) is pleased to present the Regional Plan and Budget for the 2022–23 financial year. This Regional Plan continues to promote Council's focus of 'Moving Forward Together', a sentiment that guides our approach to decision making and service delivery across our vast region and was developed through a strong focus on community engagement.

Council's vision is to strengthen our region by fostering development, growth and social well-being within the communities and homelands we are proud to serve. This vision is realised through proactive engagements with various governmental agencies and departments, Ministers, Indigenous Land Councils and Corporations, as well as the many stakeholders we partner with to deliver projects across our region. Furthermore, we would like to acknowledge the various funding bodies who enable the delivery of critical community-based projects and programs that enhance the liveability of our region.

Whilst we acknowledge the importance of these partnerships in delivering services to our communities, it is also important to note that Council will be seriously examining the externally funded programs Council administers for the 2022–2023 financial years. Council can no longer deliver programs that are inadequately funded by the Northern Territory and Federal Government's.

We recognise that this decision may impact our communities, however we cannot continue to provide programs which are not funded to the levels required to be of any lasting benefit. Furthermore, Council's slow-rate base collection, which is utilised to deliver core services, was only \$878,554 for the 2021–2022 financial year. Subsequently, there is an additional need to address the Conditional Rating of Pastoral and Mining properties which are currently well below the level received in other Australian States. Over the years, Council has lobbied through the Local Government Association of NT for the Northern Territory Government to address this issue.

To all of Council's valued stakeholders, including Government agencies, business acquaintances and residents of the region, we would like to thank you for your enthusiasm and continued dedication to your values and the various roles you perform.

Finally, we would like to acknowledge and thank our dedicated staff across Council's five wards and the communities, homelands and outstations which shape the vast region we serve. We would also like to thank Council's elected members for their unwavering support and dedication to representing the needs of their constituents.

As always, be safe and travel safe.

Mayor Brian Pedwell



Message from the CEO



CEO
Russell Anderson

I present the Victoria Daly Council Regional Plan, supporting this Council's 2020 - 2024 Strategic Plan. With the Strategic Plan elected members and staff set Council's future direction and priorities to manage the Council region of 153,000 square kilometres with five major communities. This plan identified the key areas for our success through capable leadership, management and staff, infrastructure and systems in our region.

Our Regional Plan provides a focus of "Moving Forward Together" for Council, Local Authorities, Staff and the community in providing Local Government services. This Regional Plan incorporates the Council's draft Budget for 2022/23 in providing Age Care, National Disability Insurance Scheme (NDIS), Community Development Program (CDP), Community Patrol, (RSAS), and Local Community Radio, Postal Services, Airstrips and Centre Link services.

I thank all the Local Authority members, community and staff who participated in the Regional Planning Workshops. It is your input and commitment that shaped our direction for the next 12 months. The ideas from our communities resulted in a more comprehensive plan across the Council Region.

The Regional Plan focus is about supporting the transfer of Council non-core services to indige-

nous businesses, providing the staff (170) opportunities for additional training and development and advocating sound financial management. We will continue to deliver important core (roads, rubbish and recreation) community services and projects to meet the ongoing needs of our residents.

The Commonwealth and Northern Territory Grant Funding is of high necessity for the service provision to our remote indigenous communities. To demonstrate this, the Council rate income for the 2021 - 2022 year was \$916,591 in the assessment of the \$20m budget. All other Council income is from grants or charges. Council would not be sustainable or able to provide core services without the provided grant support.

Council is without a permanent office in Katherine and to help reduce the ongoing rental costs has purchased one hectare of land in Katherine's central business district. This Lot has adequate area to build a suitable office to relocate staff from rental accommodation.

This year Council will experience more ongoing changes with the Cloud based operational computer programs commencing on the 1st July 2022. Projects that have recently commenced or have been planned in the coming months include the construction of a Council office in Katherine, two duplexes in Yarralin, two waste transfer stations at Pine Creek and Timber Creek. Additionally, applications for various grants to upgrade infrastructure will proceed if approved.

I will continue our commitment to working with Council, Staff, Local Authorities and Communities to implement this Regional Plan and focus on the importance of good governance for the Victoria Daly Regional Council.

Russell Anderson

OUR VISION MISSION & CORE VALUES

Moving Forward Together

Vision

Council's Vision For The Victoria Daly Region Is "To strengthen our region through fostering development, growth and social wellbeing"

Mission

We will achieve our vision through:

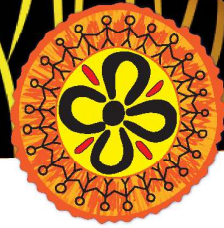
- Advocating on behalf of our region and its communities
- Sound governance and proactive leadership at regional and local levels
- Having a sound financial base which has at its core, a diversity of income streams
- Investing in growing the ability and wellbeing of our staff
- Continuously improving our services, planning, its systems, policies and procedures
- Having consistency in our service delivery
- Communicating effectively within the council and external to the council
- Supporting community officers to enable them to deliver appropriate services into communities
- Ensuring that we are continually addressing our environmental sustainability and waste management
- Striving towards developing and maintaining councils assets and resources
- Working in a united manner with all communities towards a strong, safe, healthy future
- Providing employment opportunities and growing the local talent pool within the region
- Having inclusive engagement strategies
- Working with environmentally sound businesses to invest in the region
- Being resilient and adaptable to future challenges

Values and Ethics Statement

Our core values are fundamental to the council and its staff. These values determine how we do business and interact with colleagues and the public.

- Respect - respect for each other's opinions and ideas
- Equality - we are all equal
- Accountability - being accountable for our own actions and behaviours
- Trust and honesty - being trustworthy and honest with one another and with our community members
- Culture - acknowledge and respect the cultures of our people
- Heritage - we acknowledge and protect our heritage.

GOVERNANCE



Council & Committee Meetings

ORDINARY COUNCIL MEETINGS

Council continues to improve and strengthen its governance and planning structures. Through employing best-practice governance, Council ensures its budgets and resources are allocated in a way that provides the greatest benefit to communities and community members.

The Council holds Ordinary Council meetings every two months. A minimum of two meetings a year are held in VDRC communities. Council meetings are open for the public to attend with the exception of confidential business. All meeting agendas and minutes are made available on the Council's website: www.victoriadaly.nt.gov.au, or can be viewed or purchased at all Council offices.

Chair

Mayor Brian Pedwell

Members

Deputy Mayor Shirley Garlett,
Councillor Andrew McTaggart,
Councillor Yvette Williams,
Councillor Georgina Macleod

FINANCE COMMITTEE

On 24 September 2019, Council nominated to form a Finance Committee as per Section 54 of the *Local Government Act*. Further to this motion, a Finance Committee Terms of Reference was developed and adopted by Council during the meeting on 22 October 2019. The first meeting of Finance Committee was held on 25 February 2020. The Finance Committee meets once every two months or when Council is not required to hold an ordinary meeting.

Chair

Mayor Brian Pedwell

Members

Deputy Mayor Shirley Garlett,
Councillor Andrew McTaggart,
Councillor Yvette Williams,
Councillor Georgina Macleod



GOVERNANCE

Council & Committee Meetings

AUDIT AND RISK MANAGEMENT COMMITTEE

As part of its commitment to best-practice governance for all communities, the Council has an Audit and Risk Management Committee (ARMC). The Committee is committed to ensuring that Local Government provides stable and accountable governance and a strong process of accountability for its internal operations. The ARMC is Council's mechanism for overseeing, monitoring and identifying potential risk across Council's operations.

In their first meeting of 2020 on January 24, Council appointed two external members, Mr. John De Koning (Chair) and Ms. Maxine Bright who were selected based on their expertise in the fields of finance and business.

As per the Audit and Risk Committee Terms of Reference, there is a minimum of three meetings held per financial year. Members are appointed to the Committee for a period of two years and can be consecutively reappointed.

Chair

Mr John De Koning

Members

Deputy Mayor Shirley Garlett,
Councillor Georgina Macleod,
Mrs Maxine Bright

LOCAL AUTHORITIES

In October 2013, the Legislative Assembly created a new Community Governance Structure known as 'Local Authorities' which subsequently replaced Local Boards.

The Local Authority is the reference point for community members to raise matters that are of concern to the community, deal with urgent issues and assist Council with budgetary matters. They consist of six to fourteen members who are required to meet a minimum of four times and maximum of six times per year. Additionally, Local Authorities can organise special meetings for urgent matters that may arise.

Council has established Local Authorities in the following communities:

- Nauiyu (Daly River)
- Pine Creek
- Timber Creek
- Amanbidji
- Bulla
- Yarralin / Pigeon Hole
- Kalkarindji / Daguragu

Local Authorities are proactive in liaising with Council, communities and other stakeholders (both government and non-government) resulting in many projects that benefit the wider community.

The Local Authorities have in place a structure that allows third parties to attend meetings and contribute to future or current community projects, making recommendations to, or seek information from, the Local Authority. This supports the Local Authority in being well informed and able to engage effectively with their community.



Elected Members

The Victoria Daly Regional Council (Council) has five elected members. The role of a Councillor is to represent a Ward within the Victoria Daly Regional Council region and ensure the good governance of their electoral area. Councillors attend community meetings, Local Authority meetings and meet with community members regarding their concerns on local issues.

Mayoral duties and responsibilities include:

- chairing Council and Committee meetings
- representing Council at Civic receptions and Government functions
- liaising with Government Ministers
- media representation

The Council has a strong commitment to open and accountable governance. The role and conduct of elected members is established in the *Local Government Act 2019*. The Act is further reinforced by the Council's Code of Conduct. This document sets out the principles that guide Council's conduct.

Councillors are required to act with integrity when conducting business of local Government by:

- using information appropriately
- representing the interests of all community members
- fulfilling statutory obligations.

***“Representing their community
to ensure the good governance of
their electoral area.”***



ELECTED MEMBERS



MAYOR Brian Pedwell
WALANGERI WARD

Mayor Pedwell was first elected in 2012 representing the Walangeri Ward and was first elected as Mayor in October 2016. Committed to the Community, Mayor Pedwell was keen to ensure that essential services were provided to the people of Yarralin and Pigeon Hole as well as other communities and supporting stations within the Ward.

Mayor Pedwell remains committed to providing a voice for community: advocating on issues including roads, housing, health, education and waste management, to assist in the improved welfare of constituents in all Victoria Daly Wards.



DEPUTY MAYOR Shirley Garlett
TIMBER CREEK WARD

Deputy Mayor Garlett was first elected to Council in 2016 representing the Timber Creek Ward where she has lived and worked for the past 18 years. Deputy Mayor Garlett enjoys mentoring people to encourage them to look at life through different perspectives. Deputy Mayor Garlett actively engages this outlook in her role as Deputy Mayor by engaging with constituents and encouraging them to participate in the local decision making process.

Deputy Mayor Garlett is keen to support her constituents by ensuring the provision of quality services and advocating on their behalf for programs in support of the community.



COUNCILLOR Yvette Williams
PINE CREEK WARD

This is the first term of office for Councillor Williams. She represents constituents of the Pine Creek Ward and is honoured and grateful for the opportunity.

Councillor Williams is a born and bred Territorian, born in Katherine and raised in Pine Creek & Darwin. Her great grandmother settled in the Territory in 1929 after purchasing the Local Hotel. Councillor Williams is passionate about the community and its progress moving forward and hopes to be the voice for the many local constituents.

Councillor Williams hopes to encourage and work with members, young and old to engage in local decision making and the overall growth in the region.



COUNCILLOR Andrew McTaggart
MILNGIN WARD

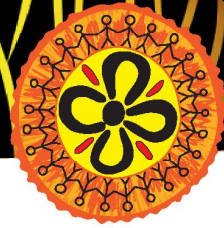
Councillor McTaggart has been a resident of Nauiyu since 1973 coming to the community as a carpenter/builder before moving into civil construction. Councillor McTaggart was inspired to stand for and represent the community, to be a voice for everyone and to ensure the community prospers in all aspects and increasing local opportunities for employment and training for Indigenous people.



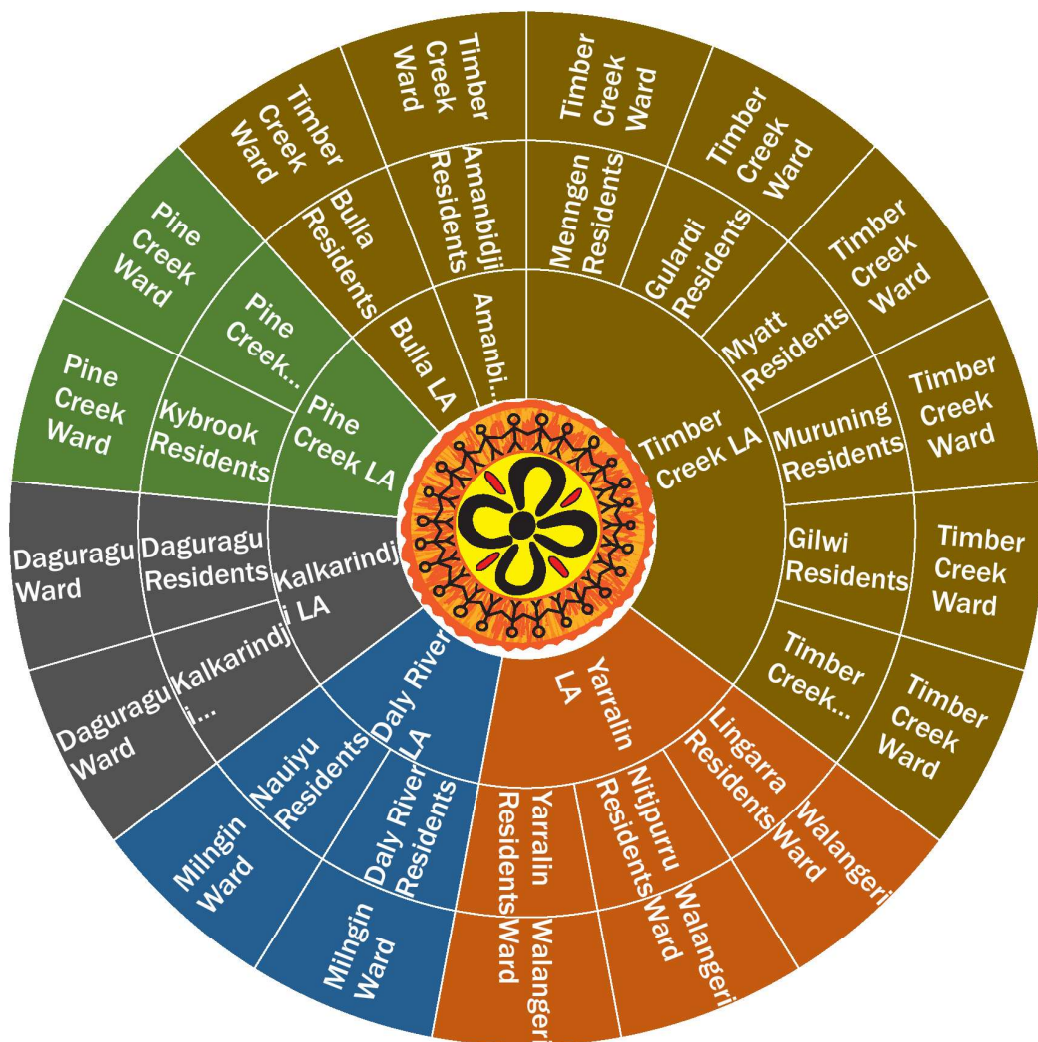
COUNCILLOR Georgina Macleod
DAGURAGU WARD

Councillor Macleod first stood for Council and was elected in 2009 to represent the Ward of Daguragu. Councillor Macleod is driven to ensure constituents receive services on par with those provided by other Australian Councils. Since election, Councillor Macleod has seen changes in the cleanliness of towns, local engagement and decision making and improved quality of services being delivered. Realising the communities have a great deal of unrealised opportunities for growth and to support surrounding populations; Councillor Macleod is keen to work towards supporting growth in the region.

GOVERNANCE

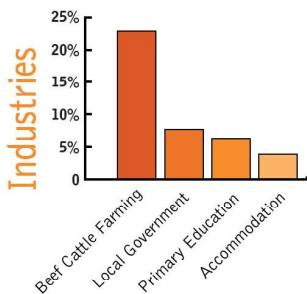
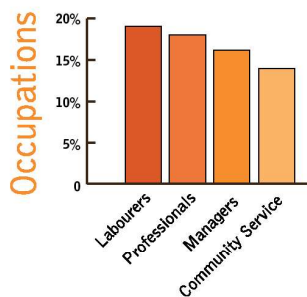
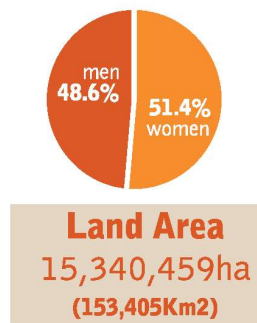
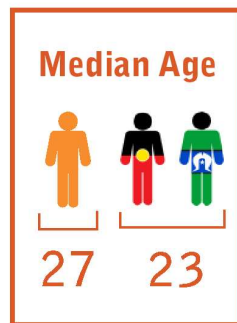


Council Governance Structure



KEY FACTS

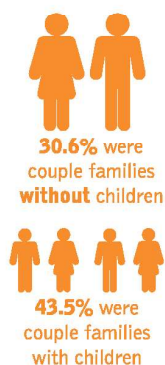
POPULATION



1,112 jobs located in the Victoria Daly Regional Council LGA (June 2020)
51 total number of businesses

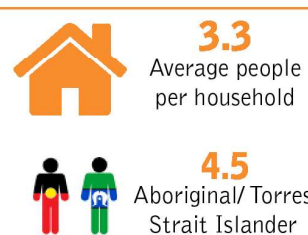
ECONOMY

FAMILIES



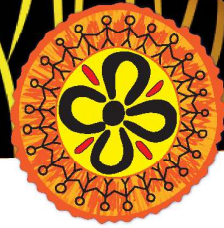
37.6% of families with both
parents not working

74.4% of the
population
rent



45.2% no
dwelling
internet

STRATEGIC PLAN



Strategic Plan and Key Performance Indicators

During the development of Council's strategic plan a number of goals, objectives and strategies were established. In line with achieving the long term strategic plan objectives Council has developed performance indicators to achieve in the 2021–22 financial year.



Quality Leadership

Provide proactive leadership with transparent and accountable governance



Financial Sustainability

Enhance the Council's financial sustainability to enable quality services and assets across the region



Invest in our people

Grow our people through investment in training, skills recognition and developing regional opportunities for employment



Infrastructure

Continually improve Council's assets and infrastructure through good forward planning



Systems

Improve the operating systems, policies and procedures



Liveability

Enhance the liveability of our communities and our regional lifestyle



STRATEGIC PLAN

Goal 1: Quality Leadership

Provide proactive leadership with transparent and accountable governance

1	OBJECTIVE ONE		Regional Plan 2021–22
1.1	Strategy	Outcomes	KPI
	Ensure effective community leadership and representation to Council of local issues through Local Authority Committees	<ul style="list-style-type: none"> – Council meetings which have clear actions – Clear costed action plans developed and implementation by Local Authority Committees 	<ul style="list-style-type: none"> – Number of LA meetings held per community – Attendance rates at LA meetings – Number of actions arising from Local Authority meetings
1.2	Strategy	Outcomes	KPI
	Support and train elected regional representatives	<ul style="list-style-type: none"> – Training Plan developed and implemented for elected members and representatives – Training attended to be reported in 	<ul style="list-style-type: none"> – Training undertaken – Training spend
1.3	Strategy	Outcomes	KPI
	Comply with all statutory, regulatory and reporting requirements	<ul style="list-style-type: none"> – No concerns identified by relevant statutory or regulatory authorities – Unqualified Annual Financial Statements – All grants acquitted according to 	<ul style="list-style-type: none"> – Number of audit findings – Percentage of statutory reporting requirements completed on time
1.4	Strategy	Outcomes	KPI
	Create and implement an external communications plan which informs stakeholders of Council's activities	<ul style="list-style-type: none"> – External communications plan with measurement tools endorsed and funded by Council – Clarity in relation to stakeholders and messaging to each stakeholder group – Report against communications plan activities in Council meetings and the Council's Annual Report 	<ul style="list-style-type: none"> – Stage of development of plan – Number of stakeholder engagement activities undertaken – Social media engagement
1.5	Strategy	Outcomes	KPI
	Advocate on behalf of the region to address regional disadvantage	<ul style="list-style-type: none"> – Council identified priorities communicated to relevant Government, agency or organisation and – Outcomes of Advocacy activity reported to Council and stakeholders 	<ul style="list-style-type: none"> – Number of priorities being advocated – Number of new priorities raised with and accepted by the Council – Priorities achieved/
1.6	Strategy	Outcomes	KPI
	Develop an overall responsible reporting structure to enable Council to review the implementation and success or otherwise of the Strategic Plan and its objectives	<ul style="list-style-type: none"> – An approved reporting structure developed and implemented – A responsive, proactive Council and structure which is resilient and responsive to change. 	<ul style="list-style-type: none"> – Number of Council meetings held and attendance – Number of Finance meetings held and attendance – Number of Audit and Risk Committee meetings held and attendance



Goal 2: Financial Stability

Enhance the Council' s financial sustainability to enable quality services and assets across the region

2	OBJECTIVE TWO		Regional Plan 2021 – 22
2.1	Strategy	Outcomes	KPI
	Further develop and diversify the Council' s Business division' s contracts and activities to provide a wide range of income sources	<ul style="list-style-type: none"> – A Council approved forward looking budget developed which takes priority regional and local tasks into consideration – Additional contracts awarded to Council resulting in improved on-ground activities in the region and at community level – Robust reporting of financial statements 	<ul style="list-style-type: none"> – Spend on community improvement projects – Number, amount and type of contracts under management
2.2	Strategy	Outcomes	KPI
	Work with key on-ground personnel to develop innovative budget solutions to minimise expenditure and maximise income streams	<ul style="list-style-type: none"> – Improved utilisation of assets – Increased income from each region by agreed targets set, in conjunction, with Council Service Managers – Reports to Council on a quarterly basis on any new income streams initiated 	<ul style="list-style-type: none"> – Return on assets and Asset turnover ratio – Assets disposed (proceeds and gain/loss on sale) Diversified income \$ by category and total, growth rates and as percentage of total Council income – Spending within amounts budgeted
2.3	Strategy	Outcomes	KPI
	Improve efficiencies within the Council to minimise resource wastage	<ul style="list-style-type: none"> – Improved communications between business division, Council Service Managers, administration and finance – Enhanced Corporate knowledge – Yearly staff survey by Council to cover staff tenure, internal communication and well being 	<ul style="list-style-type: none"> – Average time to collect / debtor turnover ratio – Average time to pay / creditor turnover ratio – Percentage of overhead to project costs – Spending within amounts budgeted
2.4	Strategy	Outcomes	KPI
	Creation of a reserve to address Council' s short, medium and long-term infrastructure requirements	<ul style="list-style-type: none"> – Identify reserve growth target each year and categorised medium and long-term potential investment of reserve. – Report Reserve and identified medium and long term investment of reserve 	<ul style="list-style-type: none"> – Reserve funds available – Reserve funds committed – Committed and actual spend of investments made

STRATEGIC PLAN

Goal 3: Invest in Our People

Grow our people through investment in training, skills recognition and developing regional opportunities for employment

3	OBJECTIVE THREE		Regional Plan 2021–22
3.1	Strategy	Outcomes	KPI
	Invest in training through the development and implementation of a comprehensive Training Plan covering all staff	<ul style="list-style-type: none"> – Training Plan and yearly budget approved by Council – Report to Council on a six-monthly basis against the target Training within the plan – Training budget set for new Indigenous employees to maximise the potential of successful employment – Improved staff wellbeing and competency to undertake their duties – Report against grants received for staff 	<ul style="list-style-type: none"> – Training spend – Number of training sessions held – Number of staff who received training – All employees fully inducted within 3 months of commencement
3.2	Strategy	Outcomes	KPI
	Review the current organisational structure to improve communications, maximise inter departmental support and to grow staff capabilities and remuneration	<ul style="list-style-type: none"> – Structure reviewed and approved by Council within six months – New position descriptions developed; positions filled with appropriate remuneration levels awarded – Feedback from yearly survey to measure staff retention and wellbeing 	<ul style="list-style-type: none"> – Stage of organisational structure review – Percentage of PDs completed as percentage of positions held – Number of vacancies, days taken to fill vacancies – Staff turnover – Number of employees (indigenous v non-indigenous, admin v frontline,
3.3	Strategy	Outcomes	KPI
	Create and implement an internal communications and visitation plan which builds understanding between all divisions of the Council	<ul style="list-style-type: none"> – Internal communications structure documented and approved by Council – Regional and head office visitation plan approved, costed and reported against to Council – Yearly staff survey feedback from staff in regard to communications and visitation outcomes 	<ul style="list-style-type: none"> – Stage of development of communications and visitation plan
3.4	Strategy	Outcomes	KPI
	Grow local employment through the development and delivery of programs and contracts in communities and across the region.	<ul style="list-style-type: none"> – Council set percentage targets for local employment determined, accepted, monitored and achieved – Training budget set for new Indigenous employees to maximise the potential of successful employment – Targets reported against in annual 	<ul style="list-style-type: none"> – Number programs run by Council – Number of jobs programs support



Goal 4: Liveability

Enhance the liveability of our communities and our regional lifestyle

4	OBJECTIVE FOUR		Regional Plan 2021–22
4.1	Strategy	Outcomes	KPI
	Delivery of quality programs which support residents' well being	<ul style="list-style-type: none"> – Report to Council existing programs delivered and outcomes achieved for residents – Report to Council on new contracts and programs being delivered and the expected outcomes for the relevant community or stakeholder group 	<ul style="list-style-type: none"> – Number of programs delivered to support residents well-being
4.2	Strategy	Outcomes	KPI
	Support and or facilitation of local and regional cultural and festival events	<ul style="list-style-type: none"> – Report to Council on the additional events held at the local level – Additional grant funding received to hold events and festivals 	<ul style="list-style-type: none"> – Number of events supported – \$ and level of in-kind support
4.3	Strategy	Outcomes	KPI
	Facilitate the provision of services which improve residents' lives	<ul style="list-style-type: none"> – Report six monthly on existing and new services delivered and determine the impact on residents' lives 	<ul style="list-style-type: none"> – Number of reports to Council regarding provision of services
4.4	Strategy	Outcomes	KPI
	Be business friendly to encourage the development of business and industry investment into the region	<ul style="list-style-type: none"> – Procedures and systems in place and active which enable quality feedback to potential investors or new businesses – Relevant information available to potential businesses and investments – Council to be consulted on new developments in the region prior to Development Consent Authority 	<ul style="list-style-type: none"> – Number of tenders published on website – Number of stakeholder engagement activities
4.5	Strategy	Outcomes	KPI
	Enhance the local sport and recreational environment within each community	<ul style="list-style-type: none"> – Each community to have a Council approved, costed Sport and Recreation Master Plan within 18 months with key milestone dates for development – Report to Council on a six-monthly basis the additional grant funding gained for the facilities in each community 	<ul style="list-style-type: none"> – Number of sporting and recreational programs – Number of sporting facilities under Council management

STRATEGIC PLAN

Goal 5: Infrastructure

Continually improve Council's assets and infrastructure through good forward planning

5	OBJECTIVE ONE		Regional Plan 2021–22
5.1	Strategy	Outcomes	KPI
	Develop and implement an Asset Maintenance and Replacement Program	<ul style="list-style-type: none"> – Approval of a costed Asset Maintenance and Replacement Program with key milestones indicated. – Report to Council on the implementation based on grant funding 	<ul style="list-style-type: none"> – Stage of Asset Maintenance and Replacement Program
5.2	Strategy	Outcomes	KPI
	Identify, plan and implement a comprehensive ICT Plan	<ul style="list-style-type: none"> – Approval of a costed ICT with key milestones – Report to Council on the implementation depending on grant 	<ul style="list-style-type: none"> – Stage of ICT plan
5.3	Strategy	Outcomes	KPI
	Create and implement a structured vehicle and plant replacement program	<ul style="list-style-type: none"> – Approval of a costed vehicle fleet and plant replacement program with key milestones. Plan to cover a period of 10 years – Report to Council regarding the implementation based on grant funding 	<ul style="list-style-type: none"> – Stage of vehicle and plant replacement program – Number of vehicles replaced through program
5.4	Strategy	Outcomes	KPI
	Develop and implement an Environmental Plan which will minimise Council's foot print and maximise recycling opportunities	<ul style="list-style-type: none"> – A living five-year staged Environmental Plan costed with milestones and approved by Council – Report to Council on the implementation of the Plan 	<ul style="list-style-type: none"> – Number of strategies engaged to reuse and recycle – Stage of Environmental Plan
5.5	Strategy	Outcomes	KPI
	Maximise grant income through targeting critical initiatives within the plans	<ul style="list-style-type: none"> – Key employees skilled up to maximise grant funding opportunities – Council registered with a wide range of sites to maximise awareness of small to medium size grant opportunities – Report to Council on a three-monthly basis of grant funding generated and 	<ul style="list-style-type: none"> – Number of grants applied for – Number of grant reports provided to Council



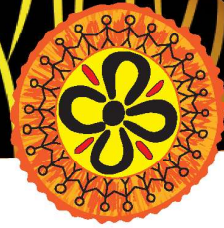
Goal 6: Systems

Enhance the Council' s financial sustainability to enable quality services and assets across the region

6	OBJECTIVE ONE		Regional Plan 2021 – 22
6.1	Strategy	Outcomes	KPI
	Review all policies and procedures to ensure compliance and consistency of implementation	<ul style="list-style-type: none"> – Specialist engaged to ensure compliance – Induction Manual redeveloped to enable all staff to understanding policies and procedures. – Ongoing training of staff to ensure consistency of applications – Improved payroll (online system) similar to NTG MyGov 	<ul style="list-style-type: none"> – Number of policies adopted congruent to <i>Local Government Act 2019</i>
6.2	Strategy	Outcomes	KPI
	Overhaul the Council' s Knowledge Management system to assist in improving staff efficiency and access to records	<ul style="list-style-type: none"> – Scope of work clarified, approved by Council and person engaged to redevelop the Knowledge Management system – Training manual developed and implement through quality training for all staff. – All software and hardware manuals centralised and on-line – Ability to access standard documents, reports, plans and corporate information 	<ul style="list-style-type: none"> – Number of software manuals centralised – Number of hardware manuals centralised
6.3	Strategy	Outcomes	KPI
	Upgrade software and hardware to improve work efficiency	<ul style="list-style-type: none"> – Staff requirements built into ICT system – Training on software and hardware included in Training Plan – Council progressively install CCTV cameras in all waste operations and required 	<ul style="list-style-type: none"> – Number of programs engaged to improve efficiency in the workplace

WASTE MANAGEMENT





Sustainable Waste Management Initiatives

Victoria Daly Regional Council has progressed with reviewing and implementing sustainable initiatives associated to its approach to waste management.

The management of waste is an essential service provided by local governments, and has implications on other important areas of Council's responsibility, for instance:

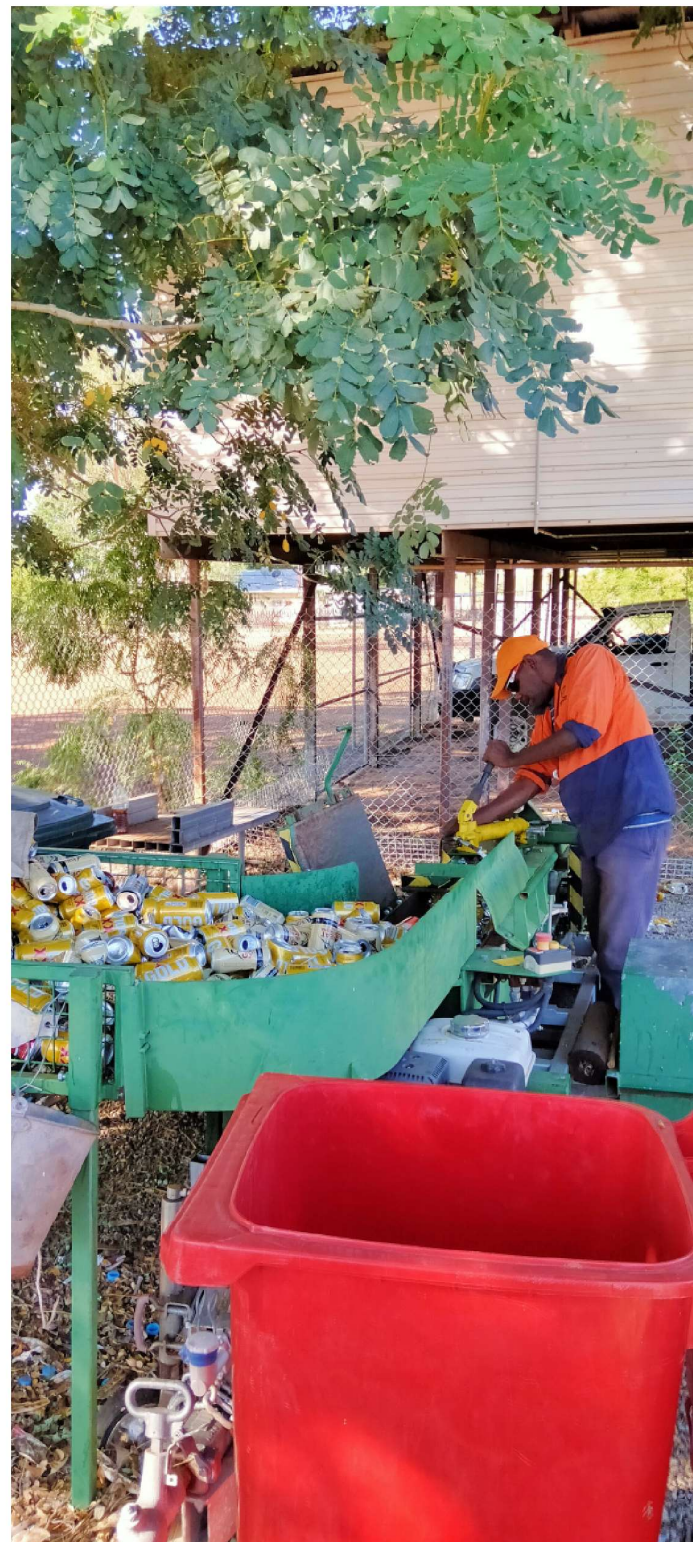
- Health and safety for residents, tourists and Council's staff
- Annual budget
- Long-term financial sustainability
- Respect to the natural and sacred environments, and adherence to the Environmental Protection Act.

At a glance, the landfill approach, could be seen as a low-budget approach to manage waste. However, this situation changes when the above areas of responsibility are addressed during the whole life cycle of landfill sites. Furthermore, the marginal land-filling cost (that is the cost to process one additional tonne of waste), increases substantially, when landfill sites services small populations. This is relevant to all the communities serviced by Victoria Daly Regional Council.

Currently, the Council is reviewing and implementing a mix of scenarios to move on from landfills and prevent passing over, contaminated sites to future generations. This initiatives are:

- Design and construction of waste transfer stations at the existing Pine Creek and Timber Creek waste management sites
- Implementation of a progressive logistics approach to solid waste management
- Recycling and avoidance
- Circular economy
- Educational program

Council expect that the upcoming upgrades of Timber Creek and Pine Creek waste transfer stations, will continue to improve the service delivery on waste management, that will not compromise the financial and natural environments of the current and upcoming generations.



COUNCIL OPERATIONS





Service Delivery Opportunities and Challenges

Council's core functions are delivered in consultation with our communities to ensure the best possible outcomes for constituents. The following service delivery opportunities and challenges have been identified for the 2022–23 financial year:

SERVICE DELIVERY OPPORTUNITIES

- Local Authorities continuing to represent their community
- Adopting new technology to improve council operations, communications and overall service delivery
- Developing stakeholder relations
- Harnessing shared service opportunities to promote cooperation and improve service delivery and financial outcomes
- Supporting staff training and development

SERVICE DELIVERY CHALLENGES

- Majority of Council funding is tied constraining flexibility and choice of Council activities
- Council relies heavily on Grants based funding and not rates based funding
- Changes to grant application guidelines
- Uncertainty of funding from Northern Territory and Federal Government
- Weather interfering with service delivery and community accessibility
- Logistical issues due to large distances between communities
- Sub-standard road conditions
- Changes to funding
- Extensive time required to conduct stakeholder and government agency engagement to meet project delivery requirements.

COOPERATIVE ARRANGEMENTS

Council would like to acknowledge its relationship with the following organisations, corporations, businesses, and other stakeholders:

- Council, Committees and Local Authorities
- Community residents and rate payers
- Council employees and contractors
- Aboriginal organisations and corporations
- Regional Councils across Northern Territory
- Northern and Central Land Council
- Local Government Association of the Northern Territory
- Schools
- Aboriginal controlled Health Organisations
- NTG Clinics
- Developers being individuals, corporations, or companies
- Regional Development Australia Northern Territory
- Mining Companies
- Sporting Organisations
- Agricultural and Pastoral Industry
- Tourism and accommodation operators
- Maintenance and Transport Contractors
- Wholesale suppliers of retail products

Council would like to acknowledge its relationship with the following Northern Territory Government and Federal Government Agencies

- Department of the Chief Minister and Cabinet
- Department of Health
- Department of Education
- Department of Infrastructure, Planning and Logistics
- Department of Local Government Housing and Community Development
- National Indigenous Australians Agency

COUNCIL OPERATIONS

Service Delivery

2021–22															
Service Categories	Amanb'dji	Bulla	Kalkarindji	Daguragu	Naiyu	Pine Creek	Timber	Yarralin	Pigeon Hole	Lajamanu	Gilwi	Kybrock	Lingarə	Myatt	Wooliana
Municipal Services															
Cemetery			✓		✓	✓									
Road Maintenance			✓	✓	✓	✓	✓	✓	✓						
Sports Grounds				✓		✓	✓								
Parks			✓	✓	✓	✓	✓	✓							
Playgrounds			✓	✓	✓	✓	✓	✓							
Waste Collection, Management & Landfill			✓	✓	✓	✓	✓	✓	✓						
Council Infrastructure			✓	✓	✓	✓	✓	✓							
Council Engagement															
Local Authorities	✓	✓	✓		✓	✓	✓	✓							
Liaison and	✓	✓	✓	✓	✓	✓	✓	✓	✓						
Customer Service	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓					
Programs															
Community Development Programme (CDP)	✓	✓	✓	✓			✓	✓	✓	✓			✓	✓	
Aged Care (CHSP, HCP, NATSIFACP)		✓	✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓
National Disability Insurance Scheme		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Night Patrol		✓	✓	✓	✓	✓	✓	✓	✓						
Remote School Attendance Program								✓							
Outside School Hours						✓									
Library						✓									
Remote Indigenous Broadcasting (RIBS)			✓	✓	✓			✓							

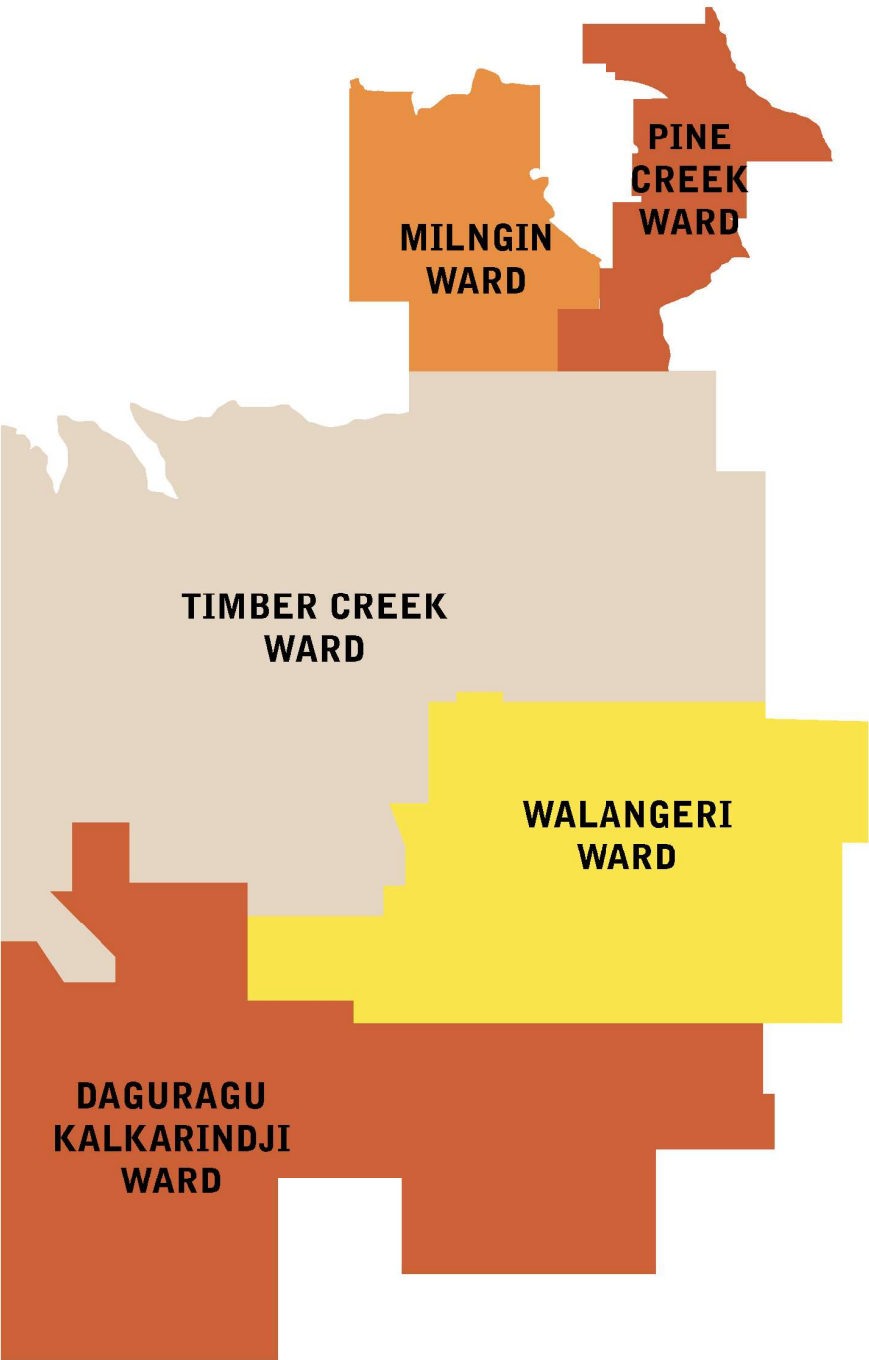
Service Delivery



2021–22															
Service Categories	Amanbidji	Bulla	Kalkarindji	Daguragu	Naiyu	Pine Creek	Timber	Yarralin	Pigeon Hole	Lajamanu	Gilwi	Kybrock	Lingarag	Myatt	Wooliana
Sports and Recreation		✓	✓	✓		✓	✓	✓							
Administration Support Services															
Asset Management			✓	✓	✓	✓	✓	✓	✓						
Governance and Compliance	✓	✓	✓	✓	✓	✓	✓	✓	✓						
Financial Services	✓	✓	✓	✓	✓	✓	✓	✓	✓						
Human Resources	✓	✓	✓	✓	✓	✓	✓	✓	✓						
Work Health and Safety	✓	✓	✓	✓	✓	✓	✓	✓	✓						
Information Technology	✓	✓	✓	✓	✓	✓	✓	✓	✓						
Records Management	✓	✓	✓	✓	✓	✓	✓	✓	✓						
Other Services															
Airstrip Maintenance			✓		✓		✓	✓	✓						
Centrelink			✓	✓	✓	✓	✓	✓							
Post Office Agency			✓	✓	✓			✓							
Street Lights			✓	✓	✓	✓	✓	✓	✓						
Town litter collection			✓	✓	✓	✓	✓	✓							
Outstation Services															
Housing Maintenance Services													✓		✓
Essential Services													✓		✓
Homeland Extra													✓		



Council Map



TRAVEL INFORMATION

From Katherine to:

Pine Creek
90kms – 50mins

Nauiyu
256kms – 3hrs

Timber Creek
286km – 3.5hrs

Yarralin
398kms – 5hrs

Kalkarindji/Dagaragu
460kms – 5.5hrs

Darwin
317kms – 3hrs

Others:

Kalkarindji/Dagaragu >
Lajamanu
124kms – 2hrs

Yarralin > Kalkarindji/
Dagaragu
288kms – 5hrs

Timber Creek > Yarralin
159kms – 2hrs

CORPORATE SERVICES

Corporate Services

As one of the biggest employers across five communities and two homelands, Victoria Daly Regional Council will continue to strengthen our region through our commitment to employing local people for local jobs. Recognising that our employees are the key in delivering our strategic goals, Council will continue to invest in our people by recognising their skills and supporting their ongoing development. Senior management continues to work together to facilitate the delivery of proactive leadership that is effective, transparent, and accountable.

A key strategy for Council is investing in our people and supporting local Indigenous employment, through the development and career opportunities provided. Moving forward, Council will continue with the implementation of a Human Resource Management System that will provide a comprehensive framework around all HR functions and, in return, optimise the experience of our employees whilst improving efficiencies across the organisation.

Strong collaboration linking human resources to the wider organisation enables Council to enhance opportunities for employees by:

- Ensuring position descriptions are job specific and reflective of the requirements of the roles they represent.
- Ensuring performance appraisals and development plans are undertaken to create a comprehensive training plan to meet the needs of our staff to further enhance their skills, and opportunities for future career development.
- Providing a safe working environment that enables confidence and growth of employees.
- Ensuring recruitment process are inclusive, merit based and supportive of all applicants.
- Ensuring Indigenous team members are included within the selection processes for new employees.

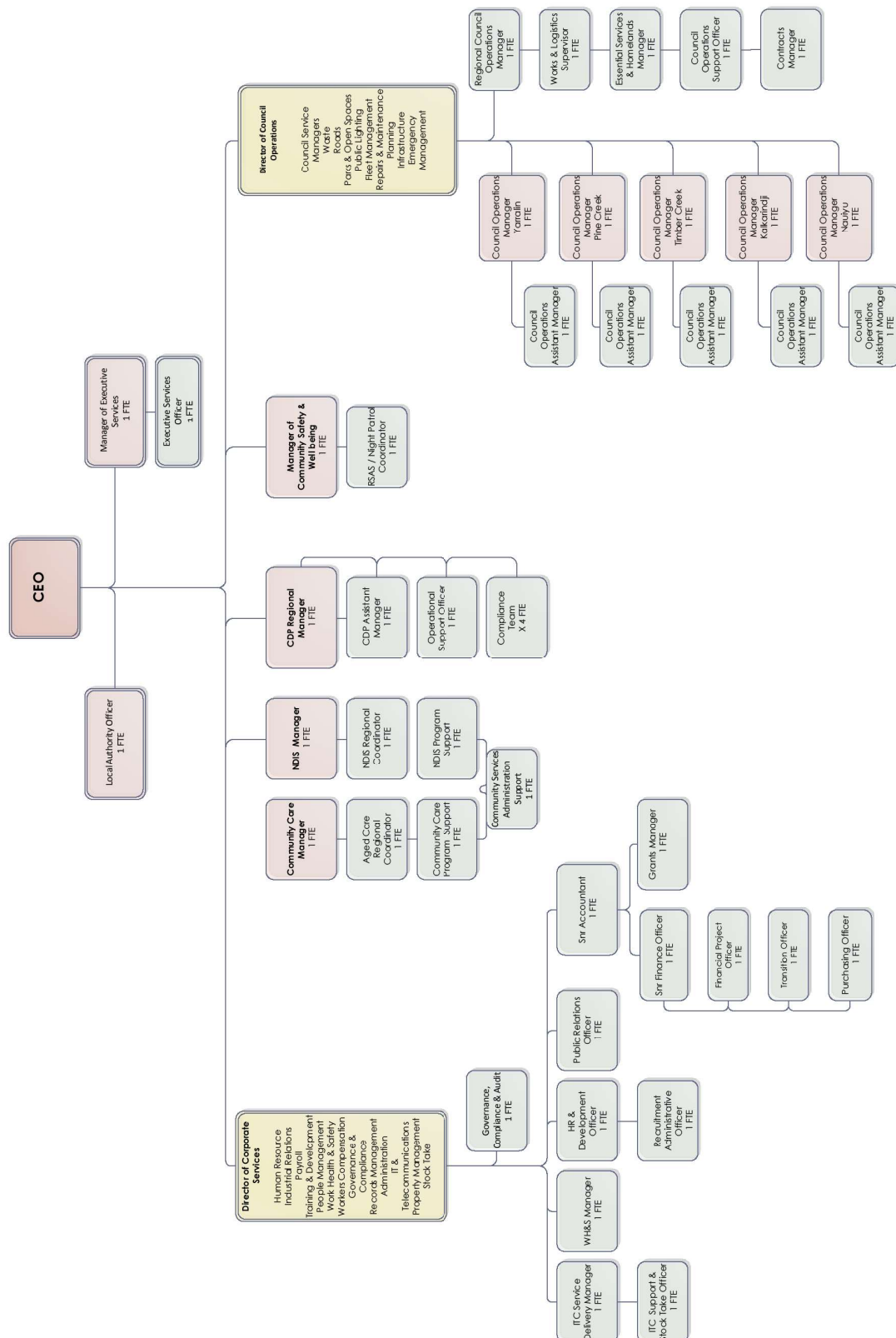
Ongoing Council Operations Assistant Manager (COAM) forums will continue with our accomplished COAM's through the ongoing provision of specialised training and development. Providing the tools and support that will ensure that our COAM's can continue to deliver high quality support to our Council Operations Manager's who are responsible for the delivery of critical council operations within the communities we serve.

Work, Health & Safety remains high on the priority list in all work areas, with regular reviews and compliance inspections undertaken at all council sites. Compulsory WH&S educational platforms will continue to be provided to increase all employee's knowledge of safety within their workplace. Random drug and alcohol testing for council employees continues to ensure Council provides a workplace that is safe for all employees, contractors, and visitors.

Council's new ICT infrastructure and software platforms that has seen Council Move into the Cloud will continue to be reviewed, developed, and implemented to improve the management of all Council functions ensuring Council's business requirements are continually met.

As part of Council's Asset Management plan, Council's property management will be monitored on a regular basis with property inspections undertaken on staff housing to allow for appropriate repairs and maintenance to be executed. Council will undertake an annual stocktake on all Council assets with a reviewed conducted every six months to ensure all assets are accounted for, in safe working condition and replacement is planned for.

Regional Office Organisational Chart



COMMUNITY DEVELOPMENT

The Community Development Program (CDP)

Victoria Daly Regional Council delivers the CDP contract across the Victoria River Region (Region 32). The current contract runs until 30 June 2023, with possibility of a 12 month extension.

CDP currently assists 691 job seekers, comprising 406 males and 285 females. The caseload numbers saw an increase across the region during COVID-19. The average age of our job seekers is 33.4 and currently 99.6 job seekers are Indigenous.

Region 32 has a large area to cover, approximately 185,500 km squared including outstations. CDP has four full time sites located at Kalkarindji, Lajamanu, Yarralin and Timber Creek, along with casual and/or part time staff located in Amanbidji, Bulla, Menngen, Gilwi and Pigeon Hole to assist with activity delivery. The CDP staff also assist and conduct monthly site visits (weather permitting) to fourteen smaller communities, outstations and homelands.

CDP has a dedicated team that lives and contributes to the community which in turn supports staff to better understand the community wants and needs. This is achieved through building strong relationships with Traditional Owners, key stakeholders and

community members.

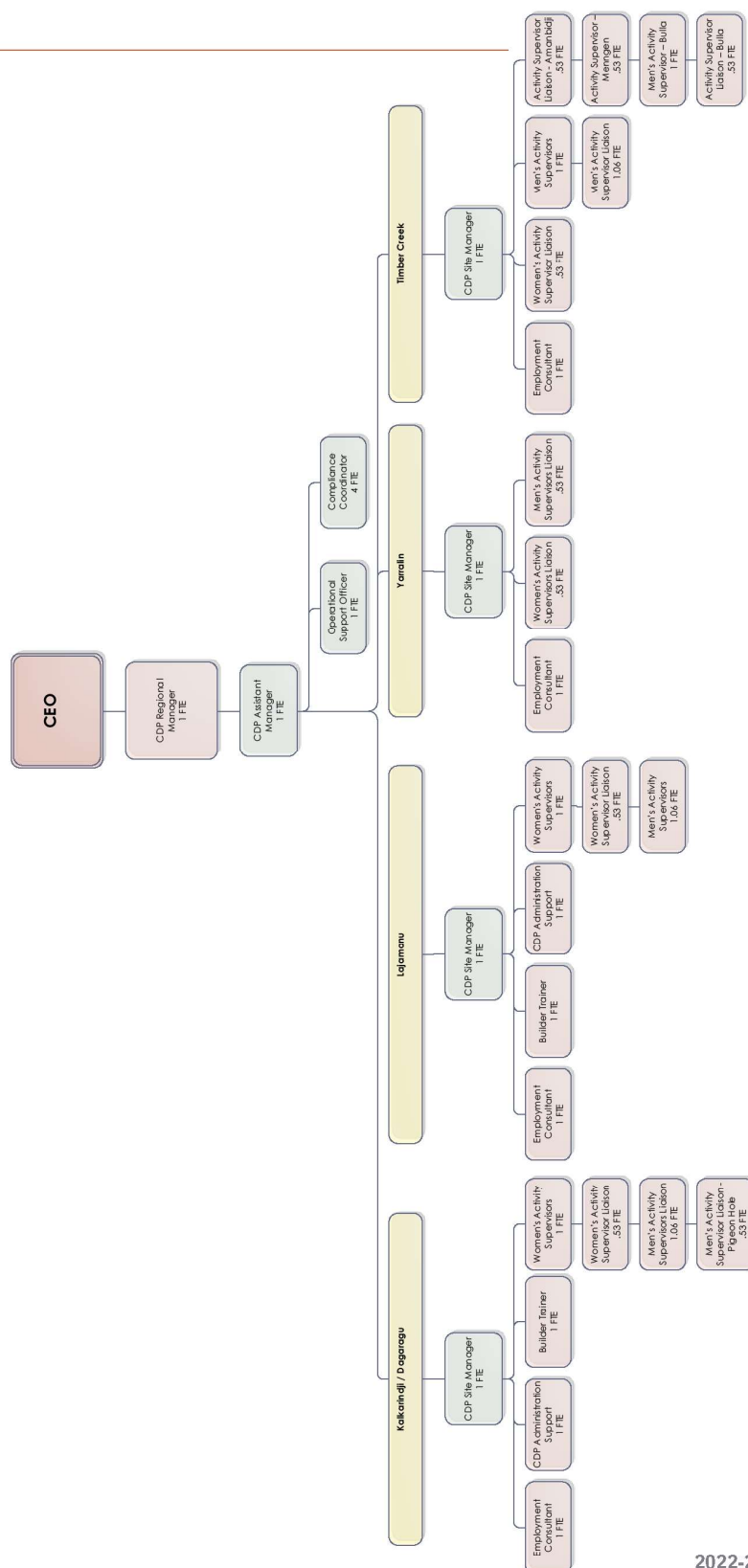
The foremost goal of the CDP program is employment and that local jobs are filled by local people. CDP assists with targeting training in line with the local labour market. The CDP program wants job seekers to have an added advantage of real experience in real jobs.

During 2022–23, CDP will continue to deliver the following:

- Targeted training to meet the local labour market and government contracts and tenders.
- Continuous support with barrier management including working with external parties to address larger community issues of mental health, drugs and alcohol, domestic violence, legal issues and health sessions.
- Continue to identify and assist job seekers into employment, with mentoring and supports in place to increase their chances of success within their positions.



CDP Organisational Chart



COMMUNITY SERVICES

Aged Care and National Disability Insurance Scheme (NDIS)

Council will continue to support communities through the provision and growth of Aged Care and NDIS. This will be supported by expanding opportunities in the program and funding arrangements.

Services offered by Council include:

- Advocacy
- Activities and outings
- Case Management
- Yard maintenance
- Individual Social Support
- Group Social Support
- Lifestyle and transition support
- Purchase of specialised equipment
- Domestic assistance
- Vocational and Employment development
- Personal Care
- Assistance to prepare meals
- Meals
- Specialised housing and accommodation options
- Transport
- Financial planning

Service development and growth will help Council shift towards more individualised service delivery, assisting consumers to engage in culturally appropriate and reflective quality Aged Care and NDIS Services.

Significant developments have occurred across the Disability and Aged Care sector including Home Care Packages (HCP), Commonwealth Home Support Program (CHSP), National Aboriginal and Torres Strait Islander Flexible Aged Care Program (NATSIFAC) and the National Disability Insurance Scheme (NDIS).

The HCP, CHSP and NATSIFAC programs focus on a community of care that values and enables our elders to contribute and continue to find value, purpose and meaning.

Council will work with existing and new consumers to identify their needs and develop individual plans for consumer choice and independence.

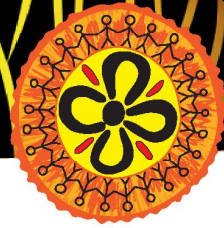
NDIS is available for participants under the age of 65. To be eligible for NDIS you must have a permanent disability that significantly affects your ability to take part in everyday activities or a developmental delay. Since the program commenced in the region in July 2017, NDIS provides people with a disability with information and connections to services in their community focusing on each individual's needs. Future opportunities include specialist accommodation, supported independent living, training equipment, employment, respite and travel.

Council believes no one is better positioned to care for people with Disabilities and the Ageing members of our remote community than the community itself. With a focus on empowering our remote staff with the skills, training, confidence and resources required to deliver on the specific service model that will produce the most positive outcomes for our consumers and the places they call home.

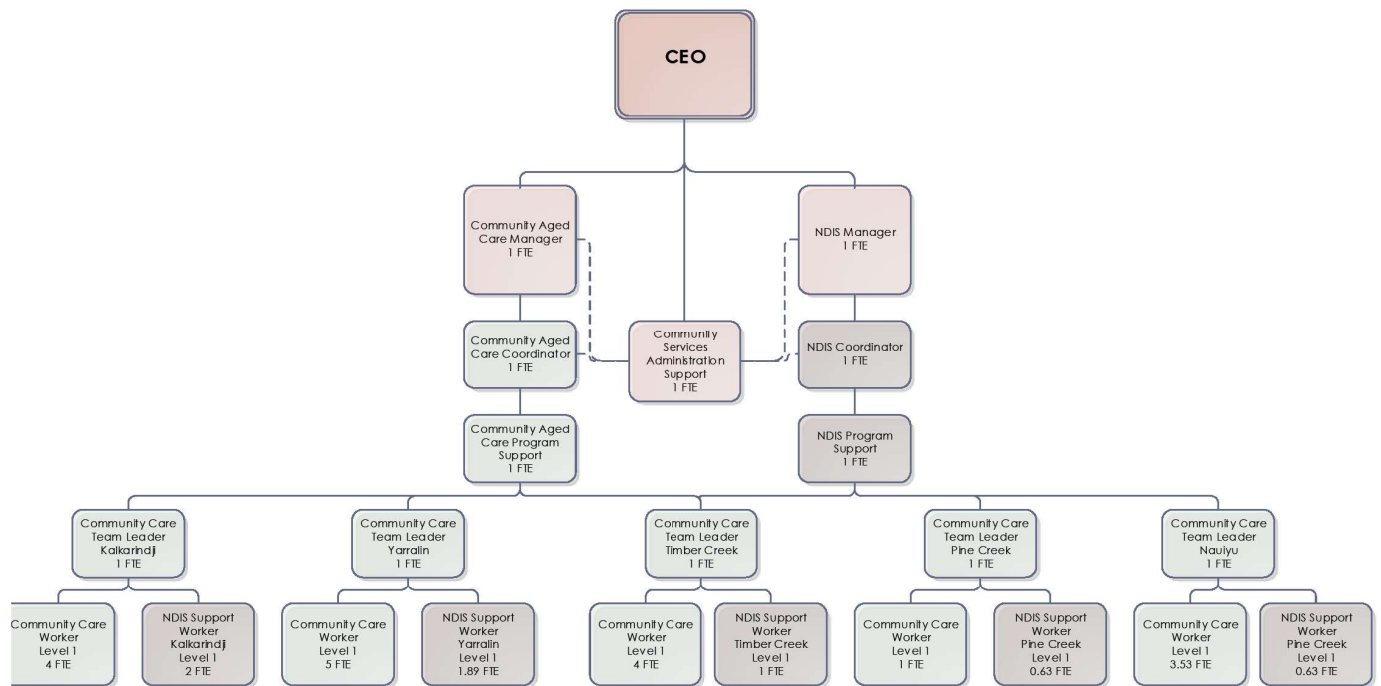
Our programs service five communities across the region with a one hundred percent Indigenous staffing team in all client facing roles.

Council's population health approach thinks outside the square and shapes the future for Indigenous workforces in the Northern Territory.

COMMUNITY SERVICES



Community Services Organisational Chart



COMMUNITY SAFETY & WELLBEING

Remote School Attendance Strategy

The Remote School Attendance Strategy (RSAS) is a community-focused strategy that employs teams of local Indigenous supervisors and officers to help get kids to school. The program is funded by the National Indigenous Australians Agency (NIAA) with Council providing the service delivery in Yarralin.

Council's RSAS team works closely with teachers, parents, family members, and the community to identify the best approach to achieving school attendance. An example of this is the "No School No Shop" policy that is promoted by the local community stores. Additionally, the RSAS team works with the Student Engagement Team from the Department of Education to support boarding school students through their schooling years.

The RSAS team helps by:

- Talking to children and families about the importance of regular school attendance

- Celebrating and rewarding improved attendance
- Working with families where children are not attending school to find out why and what can be done to help them
- Providing practical support such as driving children to school, delivering travel itineraries to families of boarding school students, driving students to the airport or picking them up from the airport
- Working with the school to monitor attendance and follow up on student absences

In 2022–23 Council will continue to work with the school, families of school age children, and community stakeholders to deliver the program and achieve the school attendance targets. We will continue to engage with and build a rapport with the children through classroom support, cultural activities and education awareness.



COMMUNITY SAFETY & WELLBEING



Community Night Patrol

Victoria Daly Regional Council delivers Community Safety Patrols across seven communities. The program aims to deliver support to vulnerable people on community through diversion from the legal system, transporting vulnerable persons to a safe place and developing relationships with other stakeholders to make VDRC safer and stronger. The program is funded by NIAA through to June 2023.

The Community Patrols pride themselves through working with the community and growing strong partnerships. These partnerships are essential as on many occasions the Community Patrol are first responders to many serious incidents including, family and domestic violence, motor vehicle accidents and self-harm.

Partnerships include

- Sport and Recreation
- Northern Territory Police
- Remote School Attendance Programs
- Safe Houses

- Ranger Groups
- Health Services
- NAAJA

The Community Patrol service also offers a career pathway for its staff with policing, security and other community service work being a career progression option. Additionally, Management ensures the provision of appropriate and culturally safe training is available to staff.

A flexible approach is required by all teams as no two communities are alike, each community has different needs and resources. Support and training around problem solving and resilience is always offered and encouraged.

Ongoing recruitment for Community Patrol staff is a priority to not only ensure minimal gaps in service delivery but to provide a career and employment pathway for community members.

The Community Patrol Teams are Covid aware and will continue to provide support through training on community with Police and Health.



COMMUNITY SAFETY & WELLBEING

Remote Indigenous Broadcasting Service

Remote Indigenous Broadcast Services (RIBS)

Established in the mid 1980's, the Remote Indigenous Broadcasting Service (formerly known as the Broadcasting for Remote Aboriginal Communities Scheme) operates in remote communities across the Northern Territory, providing content made by Aboriginal people, for Aboriginal people.

By the time the program finished in 1991, Telstra had installed broadcasting units in 80 locations across Australia. The units provide ownership over what media is heard and seen in the communities, especially the ability to broadcast in local language.

Victoria Daly Regional Council supports RIBS via its Victoria Daly Region Broadcasting program by providing training, maintenance, and support for the four stations run out of Yarralin, Nauiyu, and Kalkarindji.

Each of the communities is equipped with a small transmitter that can cut into radio and television services, broadcast locally produced material such as news, dream time stories, health information, children's programs, and community notices.

A transmitter can broadcast to an approximate 15-kilometre radius.

In the Nauiyu RIBS office, Barak has overseen the station for a number of years.

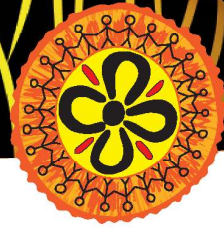
He says that being able to broadcast local news and issues is invaluable.

"When Daly River flooded a few years back, we were able to provide updates to the community on a regular basis," Barak said.

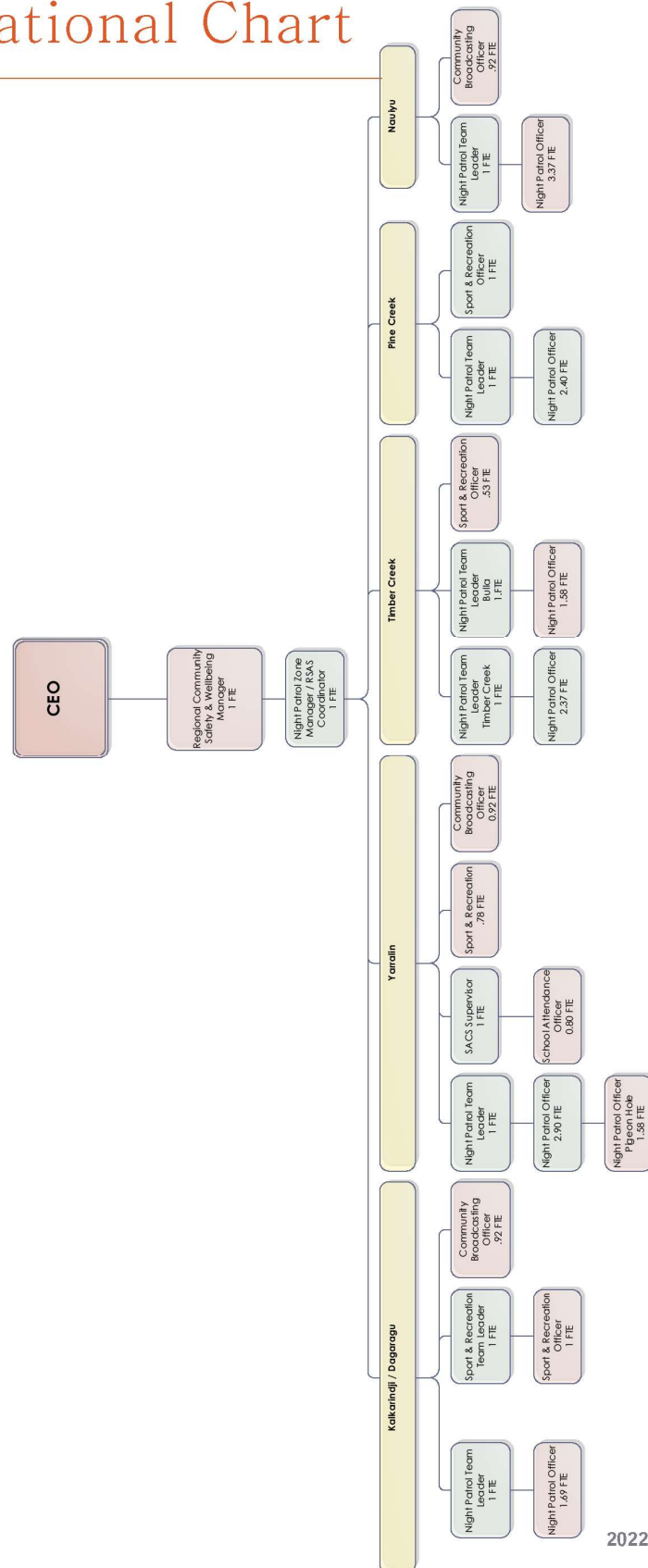
"If we didn't exist, our community members wouldn't have known what was going on or how to get help if things really got out of hand."



COMMUNITY SAFETY & WELLBEING



Community Safety and Wellbeing Organisational Chart



GET ACTIVE PROGRAM

Resilient Communities

Despite steps to improve the health and wellbeing of Aboriginal and Torres Strait Islanders, the mortality rate for Indigenous Australians is still four times that of the total Australian population.

The major cause of Aboriginal deaths in the Northern Territory, as in other parts of Australia, is disease of the circulatory system, including heart disease.

Sport, however, has continued to play an important part in Aboriginal and Torres Strait Islanders communities.

As well as the obvious physical health benefits, sport and recreation programs can play a role in enhancing cultural connectedness, reducing anti-social behaviour, improving social and emotional well-being, create employment opportunities and develop greater elder values.

The Get Active Program's (GAP) strategic priorities align with the Commonwealth and Northern Territory Governments plans to build resilient communities, as well as Victoria Daly's strategic priority to support the region to build mentally, emotionally, and physically strong communities.

Core services funding provisions state sport and recreation activities are to be delivered at least three times a week, four hours per day from Monday to Saturday, over 40 weeks of the year across the Victoria Daly community areas of: Nauiyu (Daly River); Pine Creek and Kybrook Farm; Timber Creek; Bulla; Amanbidji; Yarralin; Pigeon Hole; and Kalkarindji and Daguragu.

But the successful delivery of the GAP is facing significant barriers.

The distance between communities, lack of services and medical care, extreme weather conditions, the cost of maintenance repairs and equipment, insufficient and inadequate housing for program coordinators and more, has meant delivering such a program across so many communities near impossible.

Currently, the GAP receives around \$550,000 in combined funding from the Northern Territory Government and the Federal Government, a figure falling significantly short of what is

needed to see the program make a difference in these communities.

Proper investment in the program would create numerous social and economic benefits. These include increased economic opportunities such as tourism, an increase in local employment opportunities, raising the profile of communities, and supporting higher education retention level.

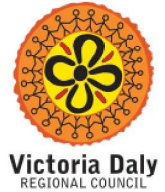
Developed alongside community members and leaders, the holistic program centres around empowering communities to be active socially, emotionally, physically, and mentally.

Potential GAP initiatives include educating community members of all ages and abilities on how to say no to alcohol and drugs, self-defence towards alcohol, and understanding the impacts of alcohol and drugs on your body and family; projects to enhance the physical, social, and emotional well-being of boys; and morning and afternoon group running and walking sessions for families.

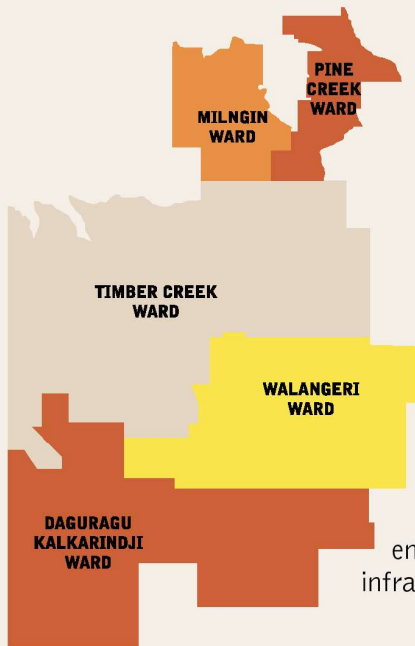
By taking this approach, communities can develop sustainably, helping them to thrive well into the future.

For a full copy of the plan visit www.victoriadaly.nt.gov.au/plans-and-reports





Victoria Daly Get Active Program (GAP)

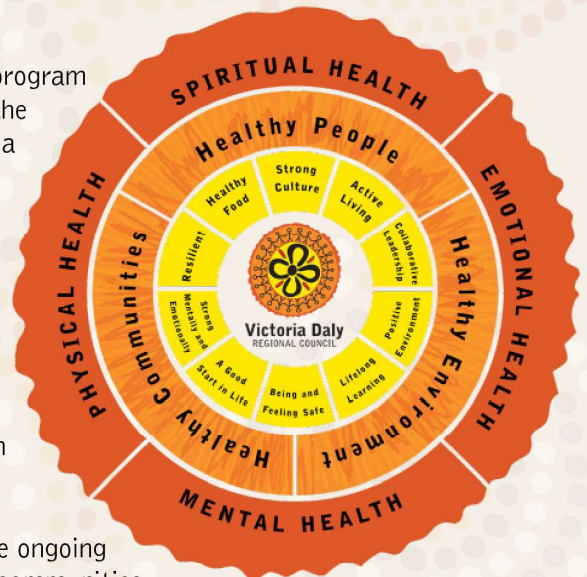


The Victoria Daly Regional Council Get Active Program (GAP) is an initiative to enhance health and well-being through physical activities and healthy lifestyles.

The initiative is a regional wide program to encourage all members of the community to be active. Victoria Daly's strategic priority is to support the region to be Resilient and Strong; mentally emotionally and physically.

GAP is a community-led approach initiative the seeks to engage all community members. The infrastructure proposals are focused on creating active spaces.

The operational structure includes maintenance costings to ensure ongoing sustainability. Its holistic approach is centred around empowering communities to be active mentally, physically, socially and emotionally.



GAP ECONOMIC BRAKDOWN



Infrastructure
\$33,815,000



Operational
\$892,194



Maintenance
\$2,612,500

WARD	TOTAL
Pine Creek	\$1,480,000
Milngin	\$630,000
Timber Creek	\$9,075,000
Dagaragu/Kalkarindji	\$12,160,000
Walangeri	\$10,470,000

**8 Local Sustainable FTE
Jobs with staff housing**

\$68.05m*
**Impacts on Output
(construction)**

\$16.60m*
**Value Added Impact
(construction)**

\$53.26m
**GDP for Australian
economy**

298*
**Jobs during
construction**

*Direct, industrial and consumption effects in Victoria Daly Regional Council LGA

SOCIAL INVESTMENT



Raise community
profile



Develop stronger
partnerships across
industries



Increase economic
opportunities such as
tourism



Increase in local
employment
opportunities



Support higher
education retention
level

“An Active Community, is a Strong Community”

WARDS AND COMMUNITIES

Daguragu Ward

DAGURAGU

Location: Daguragu is located approximately eight kilometres north-west of Kalkarindji and lies adjacent to Wattie Creek.

Population: 575 (2016 Census)

Languages: Gurindji, Gudanji, Warlpiri and Creole

Road access: Road access via Victoria Highway and one lane (sealed) Buntine Highway

KALKARINDJI

Location: Kalkarindji is situated approximately 460 km south-west of Katherine on the Buntine Highway, adjacent to the Victoria River.

Population: 575 (2016 Census)

Languages: Gurindji / Warlpiri and Creole

Road access: Single lane bitumen highway. Unsealed road from Kalkarindji to Halls Creek WA.

Major Event: Wavehill Walk-Off is commemorated through the 3-day Freedom Day Festival held in August

Tourism: Vincent Lingiari's Burial Site, Karungkarni Art and Culture Centre

LOCAL AUTHORITY

Chairperson: Anne Saunders

Deputy Chairperson: Pansy Wardle

Members: Leah Leaman, Michael George, Pamela Morris, Selma Smiler, Simeon Long

Elected Member: Cr Georgina Macleod

BRIEF HISTORY

In 1966, the Indigenous station workers, led by Vincent Lingiari, staged a walk-off in protest against oppressive labour practices. On 23 August 1966, led by spokesman Vincent Lingiari, the workers and families walked off Wave Hill and began their seven-year strike. Lingiari led workers to an important sacred site nearby at Wattie Creek (now Daguragu).

Initially, the action was interpreted as purely a strike against work and living conditions. The primary demand by the Gurindji people was for return of their land.

The Gurindji people were able to mobilise support across Australia. Several significant events marked the change of opinion in Australia. These included the 1967 Referendum giving the Federal Government power to make laws for Indigenous Australians, established by the Whitlam Government Royal Commission into Aboriginal Land Rights, and the passing of the Aboriginal Land Rights Act.

In 1975, the Whitlam Government finally negotiated with the owners of Wavehill Station/ the Vestey's, to give the Gurindji people back a portion of their land. This was a landmark in the Land Rights movement in Australia for Indigenous Australians.

Each year the historical Walk-Off is commemorated through the Freedom Day Festival held in August. The festival celebrates the iconic occasion that saw the then Prime Minister Gough Whitlam hand back a portion of land to its Traditional Owners, the Gurindji people.

Victoria Daly Regional Council (VDRC) acknowledges the close relationship with the Gurindji Aboriginal Corporation (GAC) and will continue to work together ensuring strong, beneficial outcomes for the Kalkarindji and Daguragu communities. VDRC acknowledges the following key themes identified by GAC: Kalkarindji Native Title & Land; economy, enterprise and jobs; community facilities and activities; housing.



2022–23 Kalkarindji / Daguragu Project Priorities

VDRC – Victoria Daly regional Council
 KDLA – Kalkarindji / Daguragu Local Authority
 NTG – Northern Territory Government
 CLC – Central Land Council

Outcome	2022–23 Project Priority	Responsibility/ Stakeholders	Strategic Plan
Services			
Roads and Infrastructure	cold water drinking fountains (Kalkarindji)	VDRC	G1, G4, G5
	Daguragu Recreation Hall	VDRC, NTG	G1, G4, G5
	shade, trees and seats (Arts Centre)	VDRC, KDLA	G1, G4, G5
	all road signage	VDRC	G1, G4, G5
	Daguragu roads upgrade	VDRC, NTG	G1, G4, G5
	Daguragu playground fencing	VDRC, KDLA, Funding Body	G1, G4, G5
	Daguragu bus shelter	VDRC, KDLA, Funding Body	G1,G4,G5
	Business Hub / Community hall		G1,G4,G5
	rectangular sports field	VDRC, Funding Body	G1,G4,G5
	water Park	VDRC, Funding Body	
Community events & Activities	community arts projects incorporated with Kalkarindji Art Week (e.g.murals)	VDRC, KDLA	G1, G4
Governance & Leadership	Governance training	VDRC, KDLA	G1, G2, G3
Sustainability, Recycling & Land Management	secure site for waste management	VDRC, NTG, EPA, CLC, Traditional Owners	G1,G2, G4, G5, G6
	recycling points	VDRC, KDLA, Funding Body	G1, G2, G4, G5
Advocacy			
Roads & Infrastructure	Buntine highway upgrades	NTG	G1, G4, G5
	upstream river guage	NTG	G1, G4, G5
	regular bus service from Kalkarindji to Daguragu	Corporation or provate enterprise	G4
	reinstating of water (Daguragu and Central Park)	NTG, PowerWater	G1, G4, G5
	two rest stops (including toilets & water tank) between Top Springs & Howard Springs	NTG	G4, G5

WARDS AND COMMUNITIES

Milngin Ward

NAUIYU (DALY RIVER)

Location: The Milngin Ward is centred on the Daly River

Population: 378 (2016 Census)

Languages: Malak Malak, Ngengi Wumirr, Ngangi Kurungurr, Marri Ngarr, Marri Manentyti, Marri Thiyel, Marri Nunggu, Kiriol, Marri Tyefin, Matngala, Murriny Patya

Road access: Sealed road access to Nauiyu

Tourism: Recreational barramundi fishing

Environment: The Milngin Ward has a Solar Power assisted electrical grid, arguably one of the largest in the NT with battery storage capabilities that reduces the diesel fuel generator consumption and significantly lowers the carbon footprint of the Ward making it one of the most environmentally friendly areas in the NT

LOCAL AUTHORITY

Chairperson: Peter Hollowood

Deputy Chairperon: Nadine Daly

Members: Brian Muir, Mark Mullins, Robert Austral, Wayne Buckley

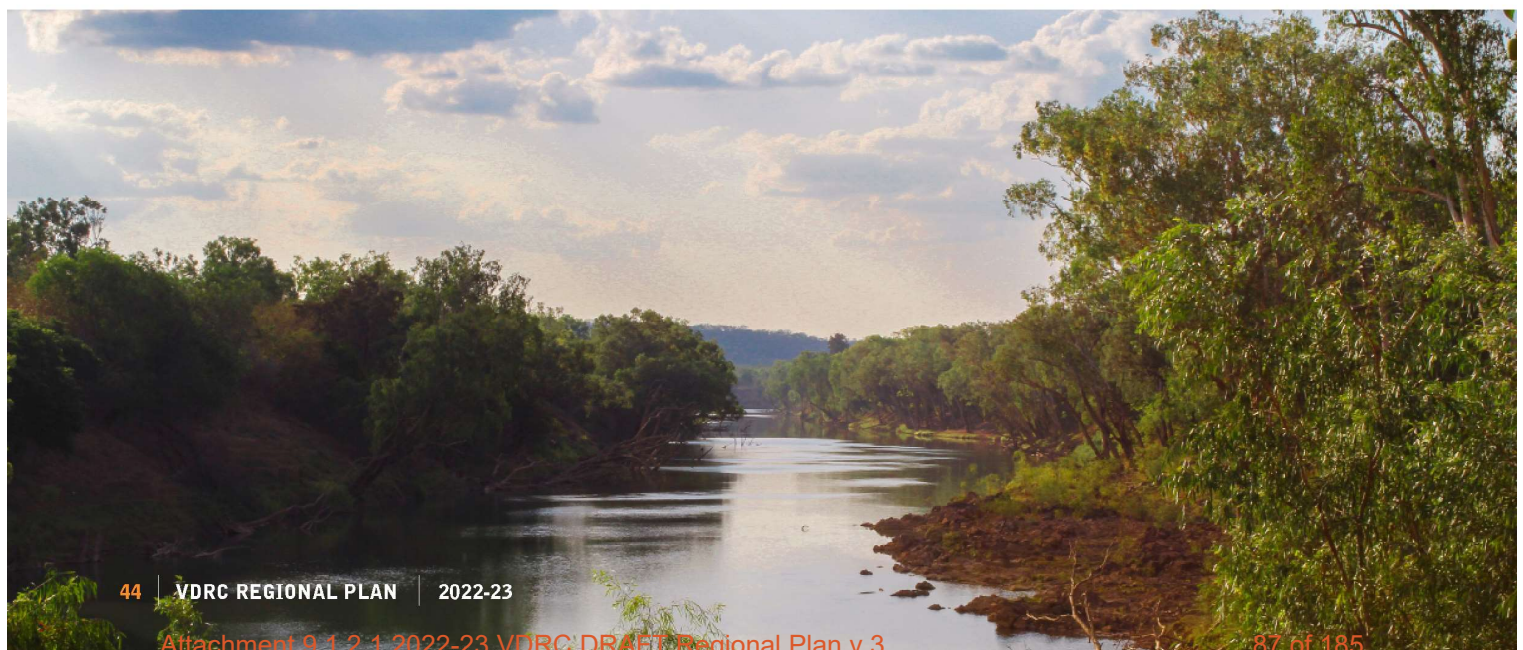
Elected Member: Cr Andrew McTaggart

BRIEF HISTORY:

The ward consists of the Malak Malak traditional custodians' homelands, the Catholic Church owned Nauiyu Nambiyu Land Trust, the Aboriginal community of Nauiyu and numerous freehold lands and crown lands.

Early European exploration of the area commenced around 1865. Boyle Finnis the first Governor of the settlement in the NT named the Daly River after Sir Dominick Daly the Governor of South Australia. Farming in the area started around the late 1870s and mining followed soon after with a copper smelter established by 1904. Nowadays there are a few mango plantations and some stock feed being grown and mining no longer exists in the ward.

In 1955 the Catholic Church began the construction of the present day Nauiyu under the supervision of Father John Leary, the mission church opened its doors in 1961.



Milngin Ward



2022–23 Milngin Project Priorities

VDRC – Victoria Daly Regional Council
DRLA – Daly River Regional Council
GRAC – Green Rivers Aboriginal Corporation
NTG – Northern Territory Government

Outcome	2022–23 Project Priority	Responsibility/ Stakeholders	Strategic Plan
Services			
Roads and Infrastructure	Reseal internal Nauiyu roads	VDRC	G1,G4,G5
	Identify and install solar lights in Nauiyu community	VDRC, DRLA	G1,G4,G5
	Land for future council development (Lot 2 Wooliana Road)	VDRC, NTG	G1,G2,G4, G5
Sustainability, Recycling & Land Management	Establish a recycling program	VDRC, DRLA, Schools, GRAC	G1,G2, G4,G5
	Upgrade to waste facility	VDRC, NTG	G1,G4,G5
Community Activities & Events	Community & wellbeing engagement projects	VDRC, DRLA, GRAC	G1,G4
Advocacy			
Roads and Infrastructure Green Spaces	Gravelling and resurfacing roads	NTG	G1,G4,G5
	Upgrade to airstrip (east & west)	NTG	G1,G4,G5
	Raise power lines on Wooliana Road	NTG, PowerWater	G1,G4,G5
	Permanent and safe river access at Nauiyu	Malak Malak T/Os, GRAC, NTG	G1,G4,G5
	Build levy bank on riverbank (eastern end) to reduce/delay flooding on road access to Nauiyu	[X]	G1,G4,G5
	Cemetery extension works	GRAC, NTG	G1,G4,G5
	Raise Backyard Creek on Daly River Road to reduce being cut off during wet season	NTG	G1,G4,G5

WARDS AND COMMUNITIES

Pine Creek Ward

PINE CREEK

Location: 225kms south of Darwin, 92.3kms north Katherine

Population: Approximately 250

Languages: English, Wagiman, Jaywon, Myalli

Road access: Sealed road access to Pine Creek and Kybrook Farm Community

Major Event/s: Australia Day, International Womens Day, Harmony Day, ANZAC Day, GOLDRUSH Festival, Territory Day Fireworks

Tourism: Maintaining the aesthetics of Pine Creek i.e. Parks and Gardens, Public Toilets, waste management is vital for the Tourism aspect of Pine Creek.

LOCAL AUTHORITY

Chairperson: Sam Forwood

Deputy Chairperson: Tom Phennig

Members: Alain Denouel, Alan Fountain, David Paddy, Edward Ah Toy, Gaye Lawrence, John Roberts, Juliett Mills, Karen Giumelli, Patricia Cummins

Elected Member: Yvette Williams

BRIEF HISTORY

Pine Creek is situated at the junction of the Stuart and Kakadu Highway, an easy two hour drive south of Darwin and only one hour north of Katherine. The Council Office for the Ward is located in Pine Creek employing 14 staff members of which 28% identify as Indigenous. Services provided include parks and gardens, waste management and Administration; and deliver the services of Community Night Patrol, Outside School Hours Care, sports and recreation and libraries. A range of services are also provided to the nearby Indigenous community of Kybrook Farm.

Pine Creek is one of the Northern Territory's oldest towns. It is a tough, resilient community that has faced a cyclical history of boom and bust. Over the past century, Pine Creek has been a significant player in the economic life of the Top End, with housing and community service infrastructure in the town expanding in step with mining activity.

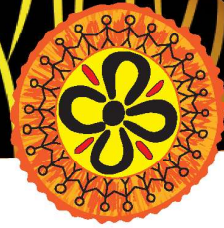
Pine Creek owes its existence to the Pine Creek Geosyncline, a giant intrusion of mineral rich ore seams. This rich orebody has been slowly eroding over the eons, depositing traces of alluvial minerals throughout the region in creeks, rivers and flood plains.

It was the discovery of alluvial gold in these deposits by construction workers on the Overland Telegraph Line in 1870 that led to the development of Pine Creek. Pre-European settlement, the Pine Creek area was home to the Wagiman, Asgicondi, Arigoola, and Jawoyn peoples.

On the 9th April 2019 the Wagiman and Jawoyn Bolmo, Matjba and Wurrbarbar groups were recognized as the native title holders of the town of Pine Creek.

Surveys have indicated that the largest known complex of Aboriginal quarries in the Northern Territory was established in the region. There are also several recorded Aboriginal sacred sites within the area. The Wagiman Guwardagen Rangers are the principal managers for this area.





2022–23 Pine Creek Project Priorities

VDRC – Victoria Daly Regional Council
PCLA – Pine Creek Local Authority

Outcome	2022–23 Project Priority	Responsibility/ Stakeholders	Strategic Plan
Services			
Roads & Infrastructure	water bubblers in parks	VDRC, PCLA	G1,G4,G5
	repair community footpaths	VDRC, PCLA	G1,G4,G5
	cemetery upgrade including water supply	VDRC, PCLA	G1,G4,G5
	renew unsafe post and rail fences	VDRC, PCLA	G1,G4,G5
	spotlights on sports oval	VDRC, PCLA	G1,G4,G5
	upgrade playing field	VDRC, PCLA	G1,G4,G5
Sustainability Recycling & Land Management	improve town recycling options	VDRC, PCLA	G1,G4,G5
Community Activities & Events	community involvement in the production of murals, including cultural art on the Pine Creek amenities facility	VDRC, PCLA	G1,G4
	continue with the development of playground equipment	VDRC, PCLA	G1,G4,G5
Tourism	design & install Pine Creek welcome signs	VDRC, PCLA	G1,G5
	installation of BBQ' s in parks	VDRC, PCLA	G1,G4,G5
	beautification of the Pine Creek water gardens & recycling water	VDRC, PCLA	G1,G2,G4, G5
Advocacy			
Community Activities & Events	funding for Pine Creek events including Gold Rush & Didgeridoo festival	VDRC, PCLA	G1,G2,G4
	advocate for Pine Creek men' s shed	VDRC, PCLA	G1,G4

WARDS AND COMMUNITIES

Timber Creek Ward

TIMBER CREEK

Location: 289 km south west of Katherine along the Victoria Highway

Population: 249 (2016 Census)

Languages: Ngaliwurru, Ngarinyman and English

Road access: Sealed access to Timber Creek and Bulla, unsealed road into Amanbidji from Victoria Highway

Service Centre for: Muruning, Myatt, Gulardi, Gilwi, Bulla, Amanbidji and Menngen

Tourism: Timber Creek has a range of accommodation, activities and other facilities for travellers. It is the gateway to Judbarra/Gregory National Park and a perfect site for river fishing, crocodile spotting and bird watching.

LOCAL AUTHORITY

Chairperson: Coralie Myers

Deputy Chairperson: Graham Watts

Members: Brian Bird, Cecelia McKenzie, Elaine Watts, Felicity McLaughlin, John Horgan, Larry Johns, Larry McLaughlin, and Rebecca Myers

Elected Member: Deputy Mayor Shirley Garlett

BRIEF HISTORY

The first inhabitants were the Ngaliwurra and Nungali Aboriginal people, descendants of whom still live in Timber Creek. Timber Creek was named in 1855 when the explorer Augustus Gregory used timber from the banks of the creek to repair his expedition's boat.

A police station was constructed in 1898 and upgraded in 1908, as river traffic grew, to service pastoral properties. In 1911 a depot was established to service the river trade. Due to growing concerns over a Japanese invasion of Northern Australia during WWII, the 21st North Australia Observer Unit was formed. This was a highly mobile unit, led by Aboriginal guides who knew the area and were responsible for reporting enemy landings on isolated areas of the coast line.

Timber Creek is the gateway to Judbarra/Gregory National Park and a perfect site for river fishing, crocodile spotting and bird watching. Ngaliwurru and Ngarinyman are the main traditional languages for this region however English is predominantly spoken. The Ngaliwurru and Nungali Aboriginal people are the original inhabitants and Traditional Owners of the lands surrounding the town.





2022–23 Timber Creek Project Priorities

**asterisk identifies key community priorities*

Outcome	2022–23 Project Priority	Responsibility/ Stakeholders	Strategic Plan
Services			
Waste Management	Upgrade of waste management	VDRC, funding body	G1, G4, G5
	* Sewerage system for town	VDRC, funding body	G1, G4, G5
Roads and Infrastructure	Road drainage maintenance	VDRC, funding body	G1, G5
	* Installation of lighting at Gilwi	VDRC, funding body	G1, G4, G5
Advocacy			
Community Engagement	Development of murals which	Timber Creek School, Local	G4
	Advocate for men' s shed in	VDRC, Local Authority, Local	G1, G4
	Develop community gardens	VDRC, Local Authority, Local	G4
Community Safety	* Advocate for women' s shelter	Territory Families, funding body	G1, G4
	Advocate for sober up facility or	Department of Health NTG,	G1, G4
	Removal of abandoned vehicles	NWA	G1, G5
Community	Advocate for community bus	NWA, Local Authority, Local	G1, G4
Tourism	Advocate for: • local bird hides • upgrade Heritage Trail • additional connecting	VDRC, Local Authority, funding body	G4
	Advocate for dump point in	VDRC, DIPL, Local Authority	G1, G4, G5, G6
Sports and	School holiday program catering	VDRC, Local Authority, funding	G1, G4

WARDS AND COMMUNITIES

Timber Creek Ward

AMANBIDJI

Location: 450 km south-west of Darwin

Population: 70 (Homelands Service Provider Report 2020)

Languages: Ngarinyman / Kriol

Road access: The community is serviced by an unsealed road to the Victoria Highway (62 km). Timber Creek is the nearest settlement in the Northern Territory and is 107km east of Amanbidji.

Homelands Service Provider: Ngaliwurri–Wuli Association

BRIEF HISTORY

The Ngarinyman people are the Traditional Owners of the community. Amanbidji (formerly Kildurk) have a lease agreement with two independent third parties.

Amanbidji has a school, store, health clinic and council office which is mainly used for the Community Development Program activities. There is a good quality unsealed airstrip that can be accessed most of the time. The Ngaliwurru Wuli Association services the community, focusing on housing, municipal and essential services.

LOCAL AUTHORITY

Chairperson: [X]

Deputy Chairperson: [X]

Members: [X]

Elected Member: Deputy Mayor Shirley Garlett

2022–23 Amanbidji Project Priorities			
*asterisk identifies key community priorities			
Outcome	2022–23 Project Priority	Responsibility/Stakeholders	Strategic Plan
Advocacy			
Sports and Recreation	* Cover over basketball court and installation of led lights	NWA	G4, G5
Roads and Infrastructure	* Upgrade roads around the community	NWA, VDRC, funding body	G4, G5
	Install street lights and repair damages from	NWA	G1, G5
	*Cemetery - upgrade the surroundings and clear overgrown bushes, repair fence	NWA	G1, G5
Playgrounds and Family Space	Playground in middle of community near basketball court and upgrade playground near clinic	NWA	G1, G4, G5



BULLA

Location: Bulla is located 342 km west of Katherine, about 60km west of Timber Creek and 170 km east of Kununurra.

Population: Approximately 100

Languages: Westside Kriol/ Ngarinyman

Road access: Bulla is situated 340 km west of Katherine on the Victoria Highway. The nearest small town is Timber Creek, a distance of 60 km east of Bulla Camp along the Victoria Highway.

Homelands Service Provider: Ngaliwurru – Wuli Association

LOCAL AUTHORITY

Chairperson: Shadrack Retchford

Deputy Chairperson: Duncan Bero

Members: Joseph Archie, Nicholas Laurie, Penny Archie, Stan Retchford

Elected members: Deputy Mayor Shirley Garlett

BRIEF HISTORY

Bulla Community is located on the East Baines River. It has a local store, Bulla Camp Primary School, and the Jack Little Health Centre. Jack Little is one of the first Aboriginal Health Workers and the Clinic is staffed by Aboriginal Health workers, and supported by a visiting doctor from Timber Creek, remote area nurses and other health professionals. The Bulla Camp Primary School is well attended also employing local people.

2022–23 Bulla Project Priorities			
<i>*asterisk identifies key community priorities</i>			
Outcome	2022–23 Project Priority	Responsibility/ Stakeholders	Strategic Plan
Advocacy			
Community safety	Multipurpose backhoe, tractor/slasher or mower	NWA	G1, G5
Governance and leadership	* Governance training for Local Authority utilising Timber Creek facilities and Bulla Community Centre	VDRC, Local Authority	G1, G3
Playgrounds and family space	Playgrounds and shelters near the community church and basketball court	NWA	G1, G4, G5
Roads and Infrastructure	Installation of street signs	NWA	G4, G5
	* Improve road surfaces and drainage	NWA	G4, G5
	Street light upgrade	NWA	G4, G5
Sports and recreation	Ongoing sports and recreation programs	VDRC	G1, G3, G4
	School holiday program	VDRC	G1, G4
Sustainability, recycling and land management	Recycling program	NWA, Local Authority	G1, G4, G5
	* Fire training and fire management equipment	NWA	G1, G3
Youth engagement	Youth engagement officer training	VDRC, Local Authority	G1, G4
	Community bus and shelter	NWA, Local Authority	G1, G4, G5

WARDS AND COMMUNITIES

Walangeri Ward

YARRALIN

Location: The town is situated on the banks of the Wickham River close to the Victoria River, 380km southwest of Katherine.

Population: 293 (2016 Census)

Languages: Ngarinyman

Road access: Unsealed road access to Yarralin

NITJPURRU

Location: Nitjpurru (Pigeon Hole) is located roughly 420km south west of Katherine.

Population: 100

Languages: Bilinara, Mudburra, Ngarinyman and Gurindji

Council Office: Small Council office

Council Staff: 4 team members of whom 100% identify as indigenous

LOCAL AUTHORITY

Chairperson: Charlie Newry

Deputy Chairperson: Charlie James

Members: Christine Daly, Elwyn Anzac, Simon Campbell, Wesley Campbell,

Elected Member: Mayor Brian Pedwell

BRIEF HISTORY (YARRALIN)

Yarralin was part of the Victoria River Downs Station and was called Gordon Creek Station, until 1975. In 1972 the Ngarinyman people walked off the Victoria River Downs Station, just as their Gurindji countrymen did in 1966. After a 40 year-long battle, the land was handed back to the Ngarinyman/Yarralin people in June 2016.

BRIEF HISTORY (NITJPURRU)

The community was established by former workers from Pigeon Hole Station. While the area is widely known as Pigeon Hole, the community is called Nijburru (alternative spelling Nitjpurru). Pigeon Hole Station is situated 7km from the community. The community has also been referred to as Bunbidee - the local school is named Bunbidee School, however Bunbidee really refers to a locality on the other side of the river across from the community. Traditional Owners from across the Victoria River District gathered at Pigeon Hole (Nitjpurru) community in 2011 to celebrate the Native Title consent determinations which cover six pastoral leases in the area. The Federal Court also recognised the Native Title holders of a further six cattle properties which lie near the NT and WA border.





2022–23 Yarralin Project Priorities

**asterisk identifies key community priorities*

Outcome	2022–23 Project Priority	Responsibility/ Stakeholders	Strategic Plan
Services			
Roads & Infrastructure	Playgrounds	VDRC, YPHLA	G1, G4, G5
	Upgrade waste infrastructure	VDRC	G1, G2, G4, G5
	BMX track	YPHLA	G1, G4, G5
	Ablution block	VDRC, YPHLA	G1, G4, G5
	Multipurpose sports centre	NTG, Funding Body	G1, G4, G5
Community Events &	Community arts projects (sign to Yarralin)	YPHLA, RSAS, School	G1, G4, G5
Governance & Leadersip	Local Authority governance	VDRC, YPHLA, NTG	G1, G2, G4, G5

2022–23 Nitjpurru Project Priorities

**asterisk identifies key community priorities*

Outcome	2022–23 Project Priority	Responsibility/ Stakeholders	Strategic Plan
Services			
Roads & Infrastrcture	Council office	VDRC, Funding Body	G1, G4, G5
	River height gauge (Longreach Crossing)	NTG	G1, G4, G5
	Community relocation	NTG, Community	G1, G4, G5
Advocacy			
Roads & Infrastructure	Small cell satelite (4G)	NTG	G1, G4, G5
	Culverts & crossing from community to E–vac centre	NTG	G1, G4, G5

WARDS AND COMMUNITIES

LINGARRA HOMELAND

Location: Lingarra Homeland is located 30km from Yarralin.

Population: Approximately 50

Languages: Ngarinyman

Council Staff: one team member

The Lingarra Homeland is located 30km from Yarralin on the Humbert River Station road. Population of this small community is around 50 residents on average. The community was established in the early 1980's and Ngarinyman is the principal language spoken.

Currently Council employs 2 part-time Homelands Officers, both permanent Indigenous Lingarra residents, to provide maintenance and upkeep to housing, parks & gardens, the generator & solar.

2022–23 Lingarra Project Priorities			
Outcome	2022–23 Project Priority	Responsibility/ Stakeholders	Strategic Plan
Other Services and Advocacy			
Roads and Infrastructure	Upgrade septic drainage	VDRC, Funding Body	G1, G4, G5
	Installation of small cell satellite	VDRC, Funding body	G1, G4, G5

OTHER PRIORITIES IDENTIFIED BY YARRALIN LOCAL AUTHORITY

- Development of a service station in Nitjpurru



BUDGET

2022-23



Victoria Daly

REGIONAL COUNCIL

FINANCIALS

Schedule of Fees and Charges 2022–23

Fee/Charge Type	Fee/Charge Unit	Fee/Charge Inc. GST
ADMINISTRATION, COMMUNICATION AND PUBLICATION		
Rates		
Rates Search	each	\$ 40.00
Copies of Rates Notices	each	\$ 23.00
Photocopying/Printing		
A4 – single sided	Copy	\$ 0.35
A4 – double sided	Copy	\$ 0.60
A3 – single sided	Copy	\$ 0.70
A3 – double sided	Copy	\$ 1.30
Faxing		
Domestic charge	Page	\$ 2.25
International charge – (send)	Page	\$ 4.50
Receiving Faxes – A4	Fax	\$ 1.30
Laminating		
A4	Page	\$ 5.00
A3	Page	\$ 6.50
Internet Access		
Per 30 minutes	Half Hour	\$ 3.50
Per hour	Hour	\$ 5.50
Minutes and Agendas of Council Meetings, Committee		
Minutes and Agendas are available for free on the Council Website		
Agenda only	Meeting	\$ 11.00
Minutes only (Current on file)	Meeting	\$ 22.00
Minutes only (from archives)	Meeting	\$ 95.00
Minutes and Agenda (Current on file)	Meeting	\$ 40.00
Other Council Publications		
The following documents are available for free on the Council		
Local Laws/Bylaws	Publication	\$ 33.00
Annual Reports	Publication	\$ 38.50
Regional Plans	Publication	\$ 38.50
Council Meeting Room and Equipment Hire		
VDRC Regional Office Meeting Room – Includes digital projector and screen	Day	\$ 510.00
LIBRARY		
Temporary Members Deposit (\$31 refundable)	each	\$ 31.00
ACCOMMODATION		
Visitor's quarters – per unit	Night	
Visitor's quarters (2 bedroom)	Night	\$ 450.00
Visitor's quarters (1 bedroom with ensuite)	Night	\$ 250.00
Visitor's quarters (1 bedroom without ensuite)	Night	\$ 150.00
Booking Amendments	Per instance	\$ 50.00



Schedule of Fees and Charges 2022–23

Fee/Charge Type	Fee/Charge Unit	Fee/Charge Inc. GST
REFUSE CHARGES		
Waste Management Fees		
Replacement Household Bin	At Cost	\$ 70.00
Domestic waste disposal fee	Cubic Metre	\$ 22.00
Commercial waste	Cubic Metre	\$ 160.00
Building waste	Cubic Metre	\$ 155.00
Car bodies	Car Body	\$ 175.00
COMMUNITY HALL HIRE		
Civil Hall/Conference Room		
Hall/Conference Room Hire	Day	\$ 245.00
Hall/Conference Room Hire	1/2 Day	\$ 180.00
Hall/Conference Room and Kitchen	Day	\$ 355.00
Hall/Conference Room and Kitchen	1/2 Day	\$ 255.00
Pensioner Groups	Bond	\$ 300.00
Functions Hire – General		
Evening functions	Evening	\$ 1,050.00
Pensioner Groups	Bond	\$ 300.00
RECREATION CENTRE		
Community/Sporting Activities	Instance	\$ 50.00
Commercial groups	InstanceInstance	\$ 105.00
Entry	Person	\$ 4.00
MUSEUM FEES		
Police Museum admission fee (Timber Creek)	Entry	\$ 5.00
<i>Children under 16 free</i>		
AGED CARE FEES		
Domestic Assistance		
House Cleaning	Hour	\$ 56.00
Laundry	Hour	\$ 56.00
Shopping (for client)	Hour	\$ 56.00
Personal Care		
Showering	Hour	\$ 56.00
Personal care pack	POA	Quote on request
Day Respite		
Social Support (Individual)	Hour	\$ 56.00
Social Support (Group)		
Planned Activity	Hour	\$ 15.00
Centre Activity	Hour	\$ 15.00

Fee/Charge Type	Fee/Charge Unit	Fee/Charge Inc. GST
Meals		
Breakfast	per Meal	\$ 15.00
Lunch	per Meal	\$ 15.00
Dinner/Supper	per Meal	\$ 15.00
Weekend pack	per Meal	\$ 15.00
Transport (Local) (One way)	Hour	\$ 105.00
Transport (Outside Community)	Hour	\$ 105.00
Client Purchases	POA	Quote on request
<i>Weekend services may incur a surcharge</i>		
HARD COURT AND RESERVE HIRE FEES		
Oval		
Community groups	Instance (Up to 3 Hours)	\$ 105.00
Community groups	Day	\$ 205.00
Commercial groups	Day	\$ 408.00
Oval lights – total	Instance	\$ 155.00
Local Sports Groups	–	–
Netball/Basketball/Tennis Courts		
Night rate for lighting in addition to any hire fees	Instance	\$ 26.00
Park		
Community Markets – stall seasonal pass	per annum	\$ 61.00
Community Markets – casual stall	Day	\$ 11.00
PLANT HIRE		
All on a wet hire basis – must include VDRC employee as driver		
Prime Mover	Km	\$ 8.00
Backhoe	Day	\$ 1,530.00
Backhoe	Hour	\$ 225.00
Truck Flat Top/Tipper	Day	\$ 1,180.00
Truck Flat Top/Tipper	Hour	\$ 170.00
Box Trailer Hire (plus \$200 deposit)	1/2 Day	\$ 56.00
Box Trailer Hire (plus \$200 deposit)	Day	\$ 82.00
Tractor Hire	Hour	\$ 185.00
Tractor/Slasher	Hour	\$ 205.00
Excavator 15T	Hour	\$ 275.00
Bobcat	Hour	\$ 205.00
Ride on mower with operator	Hour	\$ 155.00
LABOUR		
Tyre Repair	Per Instance	\$ 56.00
Tyre Change	Per Instance	\$ 56.00
Unskilled Labour	Hour	\$ 91.60
Semi-Skilled Labour	Hour	\$ 140.30
Skilled Labour	Hour	\$ 186.55
Supervisor	Hour	\$ 234.60



Victoria Daly
REGIONAL COUNCIL

Introduction

An Annual Budget must be prepared by the Council in accordance with part 10.5 of the local Government Act (2019).

The budget provides estimates of the Council's revenue and expenditure for the next financial year based on the best available information at the time that the budget was formed, in order to deliver services to the communities in which we represent and serve.

The budget process involves reviewing historical financial information and holding discussions with relevant personnel in relation to the progress of current projects, programs and other initiatives, as well as developing cost estimates for any new projects, programs and other initiatives planned for the future ahead and for which no historical and comparative financial information is available.

Council's expenditure estimate comprises salaries and wages and other related employee costs, materials and contracts, elected member and local authority allowances and expenses, as well as depreciation, amortisation and impairment to account and allocate the cost of the Council's assets over their useful lives. The Council is funded by revenue and other income that comprises rates, statutory charges, user fees and charges, grant income, interest income and other income.

Objectives, Measures and Indicators

The Council's Strategic Goals and Objectives, as well as the Key Performance Indicators used to measure and monitor performance towards those Goals and Objectives is included in the Strategic Plan and Key Performance Indicators section of the Council's Regional Plan 2022/23.

Whilst the preparation of the Regional Plan is a requirement stipulated in Part 3.3 *Local Government Act 2019*, the preparation of the Regional Plan and Annual Budget is also an element supporting the Council's Goals and Objectives.

From a financial perspective, the measures that Council intend to pursue and implement include:

- Proactively identifying and pursuing grant funding opportunities;
- Investigating opportunities to continue to diversify the Council's income streams through new programs and activities in order to reduce the Council's overall reliance on grant funding and rating income;
- Developing and implementing new and improved systems and processes, in order to mitigate revenue loss, reduce waste and reduce and eliminate inefficient and redundant processes;
- Reviewing Council's ongoing purchasing and contracting arrangements to identify possible cost savings; and
- Making appropriate capital investments that will reduce Council's costs over the short to medium term.

The adoption and implementation of these measures is envisaged to support and facilitate the Council's long-term financial sustainability and enable the Council to provide improved and increased projects, programs and activities that benefit the communities that we operate in.

The performance indicators that the Council utilises to determine whether the measures are being effectively implemented in order to achieve its objectives include:

- Monthly monitoring of the Council's budget against its actual income and expenditure; and
- Periodic and regular monitoring the status of the Council's programs, projects and other initiatives and whether those programs, projects and other initiatives can be delivered within budgeted amounts allowed for and allocated.

Income and expenditure budget for 2022/23

Budget Overview

During the financial year 2022/2023, the Council expects to generate total income of \$19.301 million.

Total income of \$19.301million comprises of:

- \$1.789 million generated from rates and waste charges,
- \$7.402 million from fees and charges (including income from programs such as CDP and NDIS),
- Grant income (excluding capital grants) of \$8.952 million,
- Interest income of approx. \$142k, and
- Other income of \$1.016 million of which \$180k is planned to be received from the net proceeds of asset sales through the Council's Asset Replacement Program.
- In addition, Council expects to have approval to carry forward approximately 2 million in unspent grant funds received in 2021/22.

The Council expects to incur operating expenditure of \$24.447 million.

Total expenditure of \$22.447 million comprises of:

- Employee benefit expenses of \$13.413 million,
- Materials and contracts expenses of \$5.642 million,
- Councillor, committee and local authority expenses of \$384k,
- Depreciation, amortisation and impairment of \$2.981million, and
- Other expenses of \$26k.

In addition, the Council plans to incur capital expenditure of \$6.057 in 2022/23 which includes \$1.328 million carry forward from 2021/22.

Planned capital expenditure comprises of:

- Timber Creek waste management facility upgrade (\$1.148million),
- Pine Creek waste management facility upgrade (1.144million)
- Libanagu Road Drainage (194k),
- Infrastructure (500k),
- New and upgraded staff housing (\$675k),
- Land and building (400k),
- Upgrades to the Council's fleet and plant (\$829k) and
- Commencing documentation and Site works at 18 Pearce St new office (3million).

This is expected to be partly funded by \$3.161million in capital grants brought forward from 2021/22, \$600k in additional capital grants, transfers from Council reserves of \$3 million and 1.129 million from Council's funds.

The Council is budgeting for a net budgeted operating surplus of \$706k in 2022/23

Budget Highlights

The Council's Budget for 2022/23 consists of the following highlights:

- All allotments will be subject to a Garbage Collection Service irrespective of whether the service provided by Council is utilised, as a means to contribute towards increased costs associated with managing the Council's waste management facilities.
- \$2.292 million committed to complete capital works at the Timber Creek and Pine Creek waste management facility upgrades.
- Completion of a new staff housing at Yarralin at cost of \$675k, as well as an additional \$250k committed to staff housing and Council facility maintenance and upgrades.
- \$900,000 committed to various infrastructure projects across each of the regions.
- \$194k committed to complete Libanagu Road drainage.
- Purchases of new plant and fleet as part of the Council's Asset Replacement Program amounting to \$829k.
- Commencing documentation and site works at 18 Pearce St new office at cost of 3 million

Budget Assumptions

The following assumptions have been used in the development of the budget for the 2022/23 financial year:

- Proposed rates and charges are adopted. The Council's property master file by which rates and charges are determined contain no significant discrepancies that would adversely affect the amount of rates levied and charges imposed.
- Use of Council provided services by which residents pay a fee or charge remain constant.
- Level of demand from participants in the Council's Aged Care, NDIS and CDP programs remain constant.
- Funding bodies allow a significant proportion of grant funding received during the 2021/22 financial year to be carried forward for use in the 2022/23 financial year.
- Funding bodies will continue to provide grant funding to support the Council's programs, projects and other initiatives.
- The Council continues to administer the CDP program in 2022/23 and there are no significant policy changes that materially affect associated income generated.
- Vacant positions within the Council's approved organisational structure are filled in a reasonable timeframe.

Victoria Daly Regional Council – Budget 2022/23

Income	Annual Budget	Regional office	Kalkarindji	Nauiyu	Pine Creek	Timber Creek	Yarralin
Rates and Waste charges	1,788,768	46,123	327,967	441,943	379,279	415,963	177,493
Fees and Charges	7,402,269	354,525	4,512,563	73,211	4,083	1,306,667	1,151,220
Grant Income	8,952,009	3,774,268	1,384,756	849,048	478,996	1,260,593	1,204,348
Interest income	142,000	142,000					
Other Income	1,016,372	188,361	224,650	207,782	24,467	219,421	151,691
Total income	19,301,417	4,505,276	6,449,936	1,571,984	886,826	3,202,644	2,684,752
Expenses							
Employees expenses	(13,413,380)	(5,034,627)	(2,655,896)	(1,307,667)	(852,424)	(1,702,204)	(1,860,563)
Material and Contracts	(5,642,018)	(2,762,685)	(739,613)	(577,858)	(430,318)	(554,756)	(576,787)
Elected Member Allowances	(209,988)		(27,460)	(27,460)	(27,460)	(32,720)	(94,888)
Elected Member Expenses	(117,615)	(3,550)	(19,753)	(19,753)	(19,753)	(31,053)	(23,753)
Council Committee & LA Allowances	(49,300)	(5,600)	(6,000)	(5,500)	(6,000)	(15,700)	(10,500)
Council Committee & LA Allowances	(7,900)	(860)	(880)	(880)	(880)	(2,640)	(1,760)
Depreciation, Amortisation and impairment	(2,981,437)	(2,855,954)	(78,749)	(3,432)	(2,904)	(8,198)	(32,200)
Other expenses	(26,119)	(14,539)	(7,502)	(142)	(127)	(585)	(3,224)
Total Expenses	(22,447,757)	(10,677,815)	(3,535,853)	(1,942,692)	(1,339,866)	(2,347,855)	(2,603,675)
Budgeted Operating Surplus/Deficit	(3,146,340)	(6,172,539)	2,914,083	(370,708)	(453,041)	854,788	81,077
Capital Grants brought forward	3,161,531		194,000		1,144,090	1,148,179	675,262
Capital income expected to be received during the year	600,000	600,000					
Budgeted Surplus/Deficit	615,191	(5,572,539)	3,108,083	(370,708)	691,050	2,002,967	756,339
Borrowing Repayments (Principal Only)	-	-	-	-	-	-	-
Capital expenditure	(7,890,557)	(3,810,000)	(324,000)	(290,369)	(1,282,747)	(1,408,179)	(775,262)
Add back non-cash expenses	2,981,437						
Net Budget Surplus/Deficit	(4,293,929)						
Prior Year Carry Forward Tied Funding	2,000,000						
Transfer from Reserves New office Building-18 Pearce St	3,000,000						
Net Budgeted Operating Position	706,071						

Capital Programs

Capital Programs	2022/23	2023/24	2024/25	2025/26	2026/27
Land and Buildings	\$4,075,262	\$7,000,000	\$100,000	\$100,000	\$100,000
Infrastructure (including roads, footpaths, park furniture)	\$2,986,269	\$150,000	\$160,000	\$160,000	\$160,000
Plant and Machinery	\$380,000	\$160,000	\$160,000	\$160,000	\$160,000
Fleet	\$400,000	\$160,000	\$160,000	\$160,000	\$160,000
Other Assets (including furniture and office equipment)	\$49,026	\$180,000	\$20,000	\$20,000	\$20,000
	\$7,890,557	\$7,650,000	\$600,000	\$600,000	\$600,000
Funded by					
Capital grants	600,000	650,000	600,000	600,000	600,000
Proceeds from borrowings	-	7,000,000	-	-	-
Capital grants brought forward	3,161,532	-	-	-	-
Council's funds	1,129,025	-	-	-	-
Transfers from Reserves	3,000,000	-	-	-	-
	7,890,557	7,650,000	600,000	600,000	600,000

**VICTORIA DALY REGIONAL COUNCIL
DECLARATION OF RATES AND CHARGES FOR THE 2022/23 FINANCIAL YEAR**

1. Notice is hereby given that pursuant to Section 241 of the *Local Government Act 2019* ('the Act') that the following rates and charges were declared by the Victoria Daly Regional Council ('the Council') at the Ordinary Council Meeting held 31 May 2022.

RATES

2. Pursuant to section 237 of the Act, Council declared that it intends to raise, for general purposes by way of rates, an amount of \$1,019,173 for the 2022/23 financial year.

	2022/21	2022/23	Increase in %
General Rates Residential and Commercial	793,150	809,097	2%
General Rate Mining Lease	34,262	46,596	36%
General Rate Pastoral Lease	89,179	163,480	83%
Total rates	916,591	1,019,173	

3. Rates are assessed on the basis of either a fixed charge for each allotment, or a valuation-based charge calculated as a proportion of the assessed value of each allotment. Any allotments subject to a valuation-based charge are subject to a specified minimum.
4. Valuation-based charges are based on the Unimproved Capital Value (UCV) of an allotment. The UCV for each allotment is as it appears on the valuation roll prepared by the Northern Territory Valuer-General in accordance with the *Northern Territory of Australia Valuation of Land Act 1963*. For mining tenements, the unimproved value is its assessed value and the unimproved value is taken to be 20 times the annual rental payable under the tenement.
5. Pursuant to section 227 of the Act, the Council has declared the following rates for the 2022-23 financial year:
 - a. **Class 1 Allotments (Residential rate 1)** Rateable land that is used primarily for residential purposes. A fixed charge of \$1,173 per annum. 2% increase from 2021/2022 Rates
 - b. **Class 2 Allotments (Commercial rate 1)** Rateable land that is used primarily for commercial purposes. A fixed charge of \$1,377 per annum. 2% increase from 2021/2022 Rates
 - c. **Class 3 Allotments (Conditional rate 1)** conditionally rated land over which there is a pastoral lease as defined by *Northern Territory of Australia Pastoral Land Act 1992*. As per the Notice given by the Minister for Local Government on 27th April 2022, the assessed value is the unimproved capital value, the rate that applies is 0.000416 of the assessed value, and the minimum charge is \$511.97 for the year.

- d. **Class 4 Allotments (Conditional rate 2)** conditionally rated land for which a mining tenement as defined by the *Northern Territory of Australia Local Government Act 2019* exists. As per the Notice given by the Minister for Local Government on 27th April 2022, the assessed value is the unimproved value, the rate that applies is 0.004726 of the assessed value, and the minimum charge is \$1,211.71 for the year.
- e. **Class 5 Other Allotments** Any rateable allotments not captured within in any other class. A fixed charge of \$1,173 per annum. 2% increase from 2021/2022 Rates
- 6. Concessions will be provided to those ratepayers that are members of the Northern Territory Concession Scheme. Details of the concessions that apply can be found at <https://nt.gov.au/community/concessions-and-payments/nt-concession-scheme/concessions/council-rates-and-garbage>

CHARGES

- 7. The Council intends to raise garbage collection charges for the 2022/23 financial year totalling \$723,472.
- 8. Garbage collection charges are imposed as a fixed charge for each allotment within the townships of Pine Creek, Timber Creek and the communities of Nauiyu, Nauiyu – Five Mile, Kalkarindji, Daguragu, Yarralin and Pigeon Hole, and the Daly River Police Station (NT Portion 3114), depending upon whether that allotment is used primarily for residential or commercial/non-residential purposes. All allotments will be liable for the garbage collection charge irrespective of whether the service provided is utilised. The charges also provide access to waste management facilities within the Council's boundaries.
- 9. A garbage collection service will not be provided outside of the townships and communities specified above. Those allotments outside of the townships and communities specified above will be liable for the waste management charge, which provides access to waste management facilities within the Council's boundaries.
- 10. Pursuant to section 239 of the Act, the Council has declared the following charges for the 2022-23 financial year:
 - a. **Garbage collection charge for residential allotments** Fixed charge of \$867 (multiplied by the number of bins). 2% increment from 2021/2022 charge
 - b. **Garbage collection charge for commercial allotments** Fixed charge of \$1,581 (multiplied by the number of bins). 2% increment from 2021/2022 charge
 - c. **Waste management fee for residential allotments** Fixed charge of \$563.55. 2% increment from 2021/2022 charge
 - d. **Waste management fee for commercial allotments** Fixed charge of \$1,027.65. 2% increment from 2021/2022 charge

PAYMENT DATES

- 11. Rates and charges may be paid by four approximately equal instalments on the following dates, namely:
 - a. **1st instalment - 30 September 2022**

b. **2nd instalment - 30 November 2022**

c. **3rd instalment - 31 January 2023**

d. **4th instalment - 31 March 2023**

12. Details of the due dates and specified amounts will be listed on the relevant rates notice issued in accordance with section 244 of the Act.
13. Variations to those options for payment will be administered according to the conditions outlined on the front and reverse of the Rates Notice.
14. After rates have been in arrears for at least 6 months, the Council may apply to the appropriate registration authority for registration of the charge over the land to which the charge relates. The overriding statutory charge will ensure Council is given priority over all other registered and unregistered mortgages, charges and encumbrance except a previously registered overriding statutory charges when the title changes ownership
15. In accordance with section 258 of the Act, the Council may sell the land to recover amounts due to Council (principal amount, interest, recovery costs reasonably incurred) if amounts have been in arrears for more than 3 years and a statutory charge has been registered for at least 6 months.

RELEVANT INTEREST RATE

16. In accordance with section 245 of the *Local Government Act 2019*, interest shall accrue on rates and charges that are not paid by the due date at a rate of 17 per cent per annum, calculated on a daily basis until the date of payment.¹¹

1

Assessment of Social and Economic Effects of the Rating Policy and Declaration

Council has formed the view that rates proposed to be levied on property owners remain affordable and are low in comparison with other local government jurisdictions in the Northern Territory and in Australia.

The Council's garbage collection charge is higher in comparison with other local government jurisdictions in the Northern Territory and in Australia. The reason for these comparably higher costs is as a result of the Council being required to undertake costly and significant upgrades to its waste management facilities in the short to medium term, in order to comply with environmental legislation and other requirements.

Rates levied on public housing dwellings are paid by the respective Northern Territory Government responsible for administering and managing public housing and therefore have no direct impact on public housing tenants. The Council has established processes and protocols for responding to residents that have indicated that they are suffering financial hardship, which may include the granting of a rate concession, payment deferral and/or suspension of any interest accrued on any outstanding and overdue amounts. The Council also participates in the Northern Territory Pensioner and Carer Concession Scheme, which provides financial subsidies to eligible persons. Eligible persons have these concessions applied to their rates notice each year. As such, the Council does not anticipate any detrimental socio-economic impact as a result of levying rates and charges for the 2022/23 financial year.

Additionally, rates revenue remains a small proportion of the Council's total revenue and income used to fund the Council's activities and operations, at less than 10 per cent. This demonstrates the Council's ability to secure significant funding from alternative sources of revenue and other income, including grant funding and fee for service revenue. As a result, the Council is able to deliver programs, projects and initiatives that go far above what rates revenue alone would enable, resulting in a net positive socio-economic impact to the communities that the Council serves and operates in.

Despite having mining and pastoral properties within the Council's area, the rate capping imposed by the Northern Territory Government for these classes, adversely affects the Council's ability to generate increased revenue.

Elected Member Allowances

The Council has elected to adopt the schedule of maximum Council Member allowances for the 2022/23 financial year as issued by the Northern Territory Government Department of Chief Minister and Cabinet.

The amounts in these tables indicate the maximum level at which allowances may be set. A council needs to consider allowances in the overall context of its budget and a council can resolve to pay less than the maximum levels. Once the budget has been approved, a council may adopt an amendment to its budget but the amendment cannot have the effect of increasing the amount of allowances for the financial year for the council members.

The maximum Council Member allowances are as follows:

	Elected Mayor	Deputy Mayor	Ordinary Council Member
Base allowance	75,116.61	27,776.12	13,509.96
Electoral allowance	19,771.29	4,943.73	4,943.73
Professional development allowance	3,753.17	3,753.17	3,753.17
Extra meeting allowance (maximum)	-	-	9,006.64
Total	98,641.07	36,473.02	31,213.50

The total amount budgeted to cover payment of these allowances in the 2022/23 financial year is \$228,754.

In addition to the above, Council Members are also eligible to receive meal and mileage allowance for travel incurred by them to attend Council meetings and to conduct Council business.

Meals and incidentals are paid at the amounts deemed reasonable and published in the Taxation Determination by the Australian Taxation Office each year. Mileage is paid at a rate of \$0.77 per kilometre travelled.

The total amount budgeted to cover payment of these travel allowances and accommodations in the 2022/23 financial year is \$95,300.

Long-term financial plan

	2022/23	2023/24	2024/25	2025/26	2026/27
Rates and Waste charges	1,788,768	1,824,543	1,861,034	1,898,255	1,936,220
Fees and charges	7,402,269	7,772,382	8,161,001	8,569,051	8,997,504
Grant income	8,952,009	9,131,049	9,313,670	9,499,943	9,689,942
Interest income	142,000	80,000	80,000	80,000	80,000
Other income	1,016,372	1,036,699	1,057,433	1,078,582	1,100,154
Total income	19,301,417	19,844,673	20,473,138	21,125,831	21,803,820
Employee expenses	(13,413,380)	(13,681,648)	(13,955,281)	(14,234,386)	(14,519,074)
Materials and contracts	(5,642,018)	(5,698,438)	(5,590,422)	(5,646,326)	(5,702,789)
Elected Member Allowances	(209,988)	(212,088)	(214,209)	(216,351)	(218,515)
Elected Member Expenses	(117,615)	(118,791)	(119,979)	(121,179)	(122,391)
Council Committee & LA Allowances	(49,300)	(49,793)	(50,291)	(50,794)	(51,302)
Council Committee & LA Allowances	(7,900)	(7,979)	(8,059)	(8,140)	(8,221)
Depreciation, amortisation and impairment	(2,981,437)	(3,478,687)	(3,517,687)	(3,556,687)	(3,595,687)
Other expenses	(26,119)	(26,380)	(26,644)	(26,910)	(27,179)
Total expenses	(22,447,757)	(23,273,804)	(23,482,572)	(23,860,773)	(24,245,158)
Budgeted operating surplus / (deficit)	(3,146,340)	(3,429,131)	(3,009,434)	(2,734,942)	(2,441,338)
Capital grants	3,761,531	650,000	600,000	600,000	600,000
Capital expenditure	(7,890,557)	(7,650,000)	(600,000)	(600,000)	(600,000)
Add back:					
Non-cash (depreciation, amortisation and impairment)	2,981,437	3,478,687	3,517,687	3,556,687	3,595,687
Proceeds from borrowings	-	7,000,000	-	-	-
Interest on borrowings	-	(385,000)	(406,655)	(394,610)	(381,841)
Repayment of principal	-	(222,415)	(200,760)	(212,805)	(225,574)
Transfers from Reserves	3,000,000	-	500,000	200,000	-
Grant funding brought forward	2,000,000	1,000,000	-	-	-
Net Budgeted Operating Position	706,071	442,141	400,838	414,330	546,934

Assumptions for forecast period commencing 2022/23

The following assumptions have been used when forecasting future income and expenditure:

- Rates and statutory charges will increase by 2 per cent per annum.
- Operating grant income will increase by 2 per cent per annum. There will be no change in Commonwealth and/or Northern Territory policy positions that adversely affect the amount of grant funding received.
- Alternative sources of revenue will increase initially by 5 per cent per annum.
- Interest rates applicable to the Council's surplus cash balances will remain constant. Interest income earned will decrease once available funds are utilised towards the construction of the Council's new premises.

- The Council will continue to dispose of its fleet and plant as part of its Asset Replacement Program by means of Public Auction. Total proceeds received for auctioned assets are expected to remain constant.
 - Total employee expenses will increase 2 per cent per annum.
 - Leasing costs will reduce to reflect the cessation of the lease held for the Council's Regional Office and relocation into its own premises.
 - Depreciation charges will account for approximately 6.5 per cent of the carrying value of its property, plant and equipment. The Council will not be required to make any material impairments to the carrying value of its property, plant and equipment.
 - The Council will obtain approval from the Minister for Local Government to borrow \$7 million to assist with the construction of its office premises and will be able to secure funds from a reputable financial institution at a rate of no more than 5.5 per cent per annum, with principal repaid over a 20 year period.
-



9.1.3. Approval to Affix Common Seal to Form 32's - Kalkarindji Subleases

Report Type Officer Report For Decision

Department Council Operations

Prepared by Contracts Manager

Status 51(1)(c)(i) - information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person
Status 51(1)(c)(i) - *contains an attachment with* information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person

Purpose

To present form 32's, required for submission of subleases for parts of lots 90 and 97, Kalkarindji, to Council for approval to affix Common Seal

Recommendations

- A. That the report Approval to Affix Common Seal to Form 32's - Kalkarindji Subleases is received and noted
- B. That Council approve the affixing of the Common Seal to the form 32's which are required to be submitted to the Land Titles Office for the subleases for lots 90 and 97, Kalkarindji

Regional Plan

Goal 1: Quality Leadership

1.3 - Comply with all statutory, regulatory and reporting requirements

Key Issues

In order to register the subleases for parts of lots 90 and 97, Kalkarindji, Council must also submit a form 32 for each sublease. This sublease must be signed by both parties. On behalf of Victoria Daly Regional Council, the form 32's are required to be signed by the Chief Executive Officer and a Council Member, under Common Seal.

Background

Victoria Daly Regional Council has signed a Memorandum of Lease with Karu Bulangkarini Pty Ltd for the Club and house sublease of parts of lots 90 and 97, Kalkarindji. DIPL have approved the subleases which now need to be registered at the Land Titles Office. A form 32 is required to be submitted with each sublease



Risk statement

No risk assessment has been carried out at this stage.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. Form 32 [9.1.3.1 - 4 pages]
2. Surveys [9.1.3.2 - 2 pages]

Form 32

Section 65

Land Title Act 2000
REGISTRAR-GENERAL'S DIRECTIONS



NORTHERN TERRITORY OF AUSTRALIA

U	L	No:
S	L	No:

Commissioner of Territory Revenue use only
(NOTE 1)

IMPORTANT NOTICE

Please Note Privacy Statement Overleaf

SUBLEASE

The owner of the lease subleases to the tenant the estate and interest in the land described and the tenant accepts this sublease of the land for the term and at the rent stipulated and subject to the covenants and conditions contained below or on the back of this document and acknowledges the amount payable or other consideration for the lease. (NOTES 2 - 3)

ESTATE AND INTEREST	Lease being subleased: Crown Lease in Perpetuity Number: No. 854	(NOTE 4)
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Register	Volume	Folio	Location	Lot Description	Plan	Unit	
CUFT	744	069	Town of Kalkarindji	Lot 90	S88/329		(NOTE 5)

INTEREST BEING SUBLEASED	See annexure – As hatched on the attached survey plan	(NOTE 6)
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MARKET RENT UNDER THE SUB-LEASE	\$1.00	GST AMOUNT	Nil	(NOTE 7)
OTHER CONSIDERATION	Nil	GST AMOUNT	Nil	

OWNER OF THE LEASE	Victoria Daly Regional Council	(NOTE 8)
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TENANT	Name: Karu Bulangkarni Pty Ltd Address: Lot 124 Kalkarindji NT 0852	(NOTE 9)
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TENANCY	Joint Tenants/Tenants in Common (Shareholding) - NA	(NOTE 10)
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TERM OF SUBLEASE	Commencing: 01/07/2021	Expiring: 30/06/2032	Right of Renewal: NO	(NOTE 11)
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CONSENTS	Minister for Infrastructure, Planning and Logistics	(NOTE 12)
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EXECUTED FOR AND ON BEHALF OF the VICTORIA DALY REGIONAL COUNCIL in accordance with section 38 of the *Local Government Act 2019* on

(Date)in the presence of:

Chief Executive Officer Signature	Council Member Signature	(NOTE 13)
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Chief Executive Officer Name (Print)	Council Member (Print)	
--------------------------------------	------------------------	--

on (Date)

Office Use Only Registered on At

EXECUTED FOR AND ON BEHALF OF KARU BULANGKARNI PTY LTD in accordance with section 127 of the <i>Corporations Act 2001</i> (Cth) on	
(Date) <u>26/04/22</u>	
<u>ROSIE Smiler</u> Director Signature	<u>Sonny Smiler</u> Director/Secretary Signature
<u>ROSIE SMILER</u> Director Name (Print)	<u>SONNY SMILER</u> Director/Secretary Name (Print)

COVENANTS

It is hereby covenanted by and between the owner of lease and the tenant as follows;

- ☐ To comply with the provisions contained in Memorandum of Common Provisions recorded in the Register as LTO No.
- ☐ The conditions and covenants implied by Sections 117 & 119 *Law of Property Act 2000* shall/shall not apply. (delete one)
- ☐ To comply with the provisions annexed to this lease.

SCHEDULE OF NOTES

1. A sub-lease signed on or after 1 July 2007 is required to be stamped by the Commissioner of Territory Revenue where there is valuable consideration other than rent under the lease.
2. This form may be lodged in triplicate and may be adapted for an underlease. The original must be typed or completed in ink or biro. The duplicate and triplicate may be copies of the original but the signatures of all parties and their witnesses must be in ink or biro on all copies. If the words "owners" and "tenant" are considered inappropriate other words (lessor/lessee) may be used. Alterations to information entered on the form should be crossed out (not erased or obliterated by painting over) and initialled by the parties.
3. If there is insufficient space in any panel use the space above or an annexure sheet (Form 95).
4. Insert the number of the Lease being sub-leased or under-leased.
5. Volume and Folio references must be given together with a description of the location and lot number, unit number and unit plan number if applicable. If a certificate as to title has been issued it must be produced.
6. Insert whole of the land or if part of a lot the instrument of lease must also include a sketch plan identifying the part of the lot drawn to a standard to the Registrar-General's satisfaction, if required by the Registrar-General, a plan of survey identifying the part of the lot; or if required by the *Planning Act 1999*, consent under Part 5 of the *Planning Act 1999*.
7. Pursuant to Section 66 (1)(c) of the *Land Title Act 2000* state whether the rent under the sub-lease is market rent, or nil or nominal rent. Market rent means any rent that is not nominal. A sub-lease for other consideration must show the imprint of the Commissioner of Territory Revenue. For the GST amount, if the sub-lease is subject to the margin scheme and the GST amount is unknown insert "margin scheme" in the box provided. Show the words "Nil" or "Not applicable" if not subject to rent or other consideration.
8. Insert full name of the owner of the lease (namely the tenant under the head lease and not the proprietor of the land). Address is not required.
9. Insert full name of the tenant and an address for the service of notices. The address can be a postal address.
10. If two or more tenants, state whether as joint tenants or tenants in common. If tenants in common, specify shares. If no tenancy is stated, the Registrar-General must register the co-owners as tenants in common pursuant to Section 57(2) of the *Land Title Act 2000*.
11. Details of dates of commencement and expiry must be shown. If there is a right of renewal, show "Yes" (if not) "No".
12. Consents by mortgagee should be provided. A lease or amendment of a lease executed after registration of a mortgage of a lot is valid against the mortgagee only if the mortgagee consents to the lease or amendment before its registration. A lease which has not been consented to by a prior mortgagee will not be protected in the event of the mortgagee exercising the power of sale.
13. Persons who may witness this document are a Commissioner for Oaths, a member of the Legislative Assembly, a legal practitioner within the meaning of the *Legal Profession Act 2006*, a person holding office under the *Supreme Court Act 1979*, the *Justices of the Peace Act 1991*, the *Local Court Act 2015* or the *Registration Act 1927*, a member of the Police Force, a person licensed as a conveyancing agent or real estate agent under the *Agents Licensing Act 1979*, a Notary Public and any other person approved by the Registrar-General.

A witness to an instrument executed by an individual must first:

- take reasonable steps to ensure that the individual is the person entitled to sign the instrument;
- have the individual execute the document in the presence of the witness;
- not be a party to the instrument; and
- if witnessing more than one signature, clearly state that he/she has witnessed more than one signature. (ie I have witnessed the two signatures appearing above).

After signing, witnesses must legibly write, type or stamp their names and contact address or telephone number below their signature.

For a corporation, an instrument must be executed in a way permitted by law or sealed with the corporation's seal in accordance with the *Law of Property Act 2000*, Section 48.

For witnessing of instruments executed outside the Northern Territory refer to Schedule 1 of the *Land Title Act 2000* and the Registrar-General's Directions.

PRIVACY STATEMENT – LAND REGISTER FORMS

The Registrar-General's Office is authorised by the *Land Title Act 2000* to collect the information on this form for the establishment and maintenance of the Land Register, which is made available for search by any person, anywhere, including through the Internet, upon payment of a fee. The information is regularly provided to other NT Government agencies, the Australian Valuation Office, local governments, the Australian Bureau of Statistics, the Australian Taxation Office or other Commonwealth Agencies as required or authorised by law, and some private sector organisations for conveyancing, local government, valuation, statistical, administrative and other purposes. The NT Government also uses the information to prepare and sell or licence property sales reports to commercial organisations concerned with the development, sale or marketing of property.

Failure to provide the information in full or in part may prevent your application or transaction being completed.

Your personal information provided on this form can be subsequently accessed by you on request. If you have any queries please contact the Deputy Registrar-General on 8999 5318.

Form 32

Section 65

Land Title Act 2000
REGISTRAR-GENERAL'S DIRECTIONS



NORTHERN TERRITORY OF AUSTRALIA

U	L	No: _____
S	L	No: _____

Commissioner of Territory Revenue use only
(NOTE 1)

IMPORTANT NOTICE

Please Note Privacy Statement Overleaf

SUBLEASE

The owner of the lease subleases to the tenant the estate and interest in the land described and the tenant accepts this sublease of the land for the term and at the rent stipulated and subject to the covenants and conditions contained below or on the back of this document and acknowledges the amount payable or other consideration for the lease. (NOTES 2 – 3)

ESTATE AND INTEREST	Lease being subleased: Crown Lease in Perpetuity Number: No. 1249	(NOTE 4)
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Register	Volume	Folio	Location	Lot Description	Plan	Unit	
CUFT	744	068	Town of Kalkarindji	Lot 97	S91/250		(NOTE 5)

INTEREST BEING SUBLEASED	See annexure – As hatched on the attached survey plan	(NOTE 6)
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MARKET RENT UNDER THE SUB-LEASE	\$1.00	GST AMOUNT	Nil	(NOTE 7)
OTHER CONSIDERATION	Nil	GST AMOUNT	Nil	

OWNER OF THE LEASE	Victoria Daly Regional Council	(NOTE 8)
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TENANT	Name: Karu Bulangkarni Pty Ltd Address: Lot 124 Kalkarindji NT 0852	(NOTE 9)
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TENANCY	NA	(NOTE 10)
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TERM OF SUBLEASE	Commencing: 01/07/2021	Expiring: 30/06/2032	Right of Renewal: NO	(NOTE 11)
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CONSENTS	Minister for Infrastructure, Planning and Logistics	(NOTE 12)
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EXECUTED FOR AND ON BEHALF OF the VICTORIA DALY REGIONAL COUNCIL in accordance with section 38 of the *Local Government Act 2019* on

(Date)in the presence of:

..... Chief Executive Officer Signature Council Member Signature
..... Chief Executive Officer Name (Print) Council Member (Print)

on (Date)

(NOTE 13)

Office Use Only Registered on At

EXECUTED FOR AND ON BEHALF OF KARU BULANGKARNI PTY LTD in accordance with section 127 of the <i>Corporations Act 2001</i> (Cth) on	
(Date) <u>26/04/22</u>	
<u>ROSIE SMILER</u> Director Signature	<u>Sonny Smiler</u> Director/Secretary Signature
<u>ROSIE SMILER</u> Director Name (Print)	<u>SONNY SMILER</u> Director/Secretary Name (Print)

COVENANTS

It is hereby covenanted by and between the owner of lease and the tenant as follows:

- ☐ To comply with the provisions contained in Memorandum of Common Provisions recorded in the Register as LTO No.
- ☐ The conditions and covenants implied by Sections 117 & 119 *Law of Property Act 2000* shall/shall not apply. (delete one)
- ☐ To comply with the provisions annexed to this lease.

SCHEDULE OF NOTES

1. A sub-lease signed on or after 1 July 2007 is required to be stamped by the Commissioner of Territory Revenue where there is valuable consideration other than rent under the lease.
2. This form may be lodged in triplicate and may be adapted for an underlease. The original must be typed or completed in ink or biro. The duplicate and triplicate may be copies of the original but the signatures of all parties and their witnesses must be in ink or biro on all copies. If the words "owners" and "tenant" are considered inappropriate other words (lessor/lessee) may be used. Alterations to information entered on the form should be crossed out (not erased or obliterated by painting over) and initialled by the parties.
3. If there is insufficient space in any panel use the space above or an annexure sheet (Form 95).
4. Insert the number of the Lease being sub-leased or under-leased.
5. Volume and Folio references must be given together with a description of the location and lot number, unit number and unit plan number if applicable. If a certificate as to title has been issued it must be produced.
6. Insert whole of the land or if part of a lot the instrument of lease must also include a sketch plan identifying the part of the lot drawn to a standard to the Registrar-General's satisfaction, if required by the Registrar-General, a plan of survey identifying the part of the lot; or if required by the *Planning Act 1999*, consent under Part 5 of the *Planning Act 1999*.
7. Pursuant to Section 66 (1)(c) of the *Land Title Act 2000* state whether the rent under the sub-lease is market rent, or nil or nominal rent. Market rent means any rent that is not nominal. A sub-lease for other consideration must show the imprint of the Commissioner of Territory Revenue. For the GST amount, if the sub-lease is subject to the margin scheme and the GST amount is unknown insert "margin scheme" in the box provided. Show the words "Nil" or "Not applicable" if not subject to rent or other consideration.
8. Insert full name of the owner of the lease (namely the tenant under the head lease and not the proprietor of the land). Address is not required.
9. Insert full name of the tenant and an address for the service of notices. The address can be a postal address.
10. If two or more tenants, state whether as joint tenants or tenants in common. If tenants in common, specify shares. If no tenancy is stated, the Registrar-General must register the co-owners as tenants in common pursuant to Section 57(2) of the *Land Title Act 2000*.
11. Details of dates of commencement and expiry must be shown. If there is a right of renewal, show "Yes" (if not) "No".
12. Consents by mortgagee should be provided. A lease or amendment of a lease executed after registration of a mortgage of a lot is valid against the mortgagee only if the mortgagee consents to the lease or amendment before its registration. A lease which has not been consented to by a prior mortgagee will not be protected in the event of the mortgagee exercising the power of sale.
13. Persons who may witness this document are a Commissioner for Oaths, a member of the Legislative Assembly, a legal practitioner within the meaning of the *Legal Profession Act 2006*, a person holding office under the *Supreme Court Act 1979*, the *Justices of the Peace Act 1991*, the *Local Court Act 2015* or the *Registration Act 1927*, a member of the Police Force, a person licensed as a conveyancing agent or real estate agent under the *Agents Licensing Act 1979*, a Notary Public and any other person approved by the Registrar-General.

A witness to an instrument executed by an individual must first:

- take reasonable steps to ensure that the individual is the person entitled to sign the instrument;
- have the individual execute the document in the presence of the witness;
- not be a party to the instrument; and
- if witnessing more than one signature, clearly state that he/she has witnessed more than one signature. (ie I have witnessed the two signatures appearing above).

After signing, witnesses must legibly write, type or stamp their names and contact address or telephone number below their signature.

For a corporation, an instrument must be executed in a way permitted by law or sealed with the corporation's seal in accordance with the *Law of Property Act 2000*, Section 48.

For witnessing of instruments executed outside the Northern Territory refer to Schedule 1 of the *Land Title Act 2000* and the Registrar-General's Directions.

PRIVACY STATEMENT – LAND REGISTER FORMS

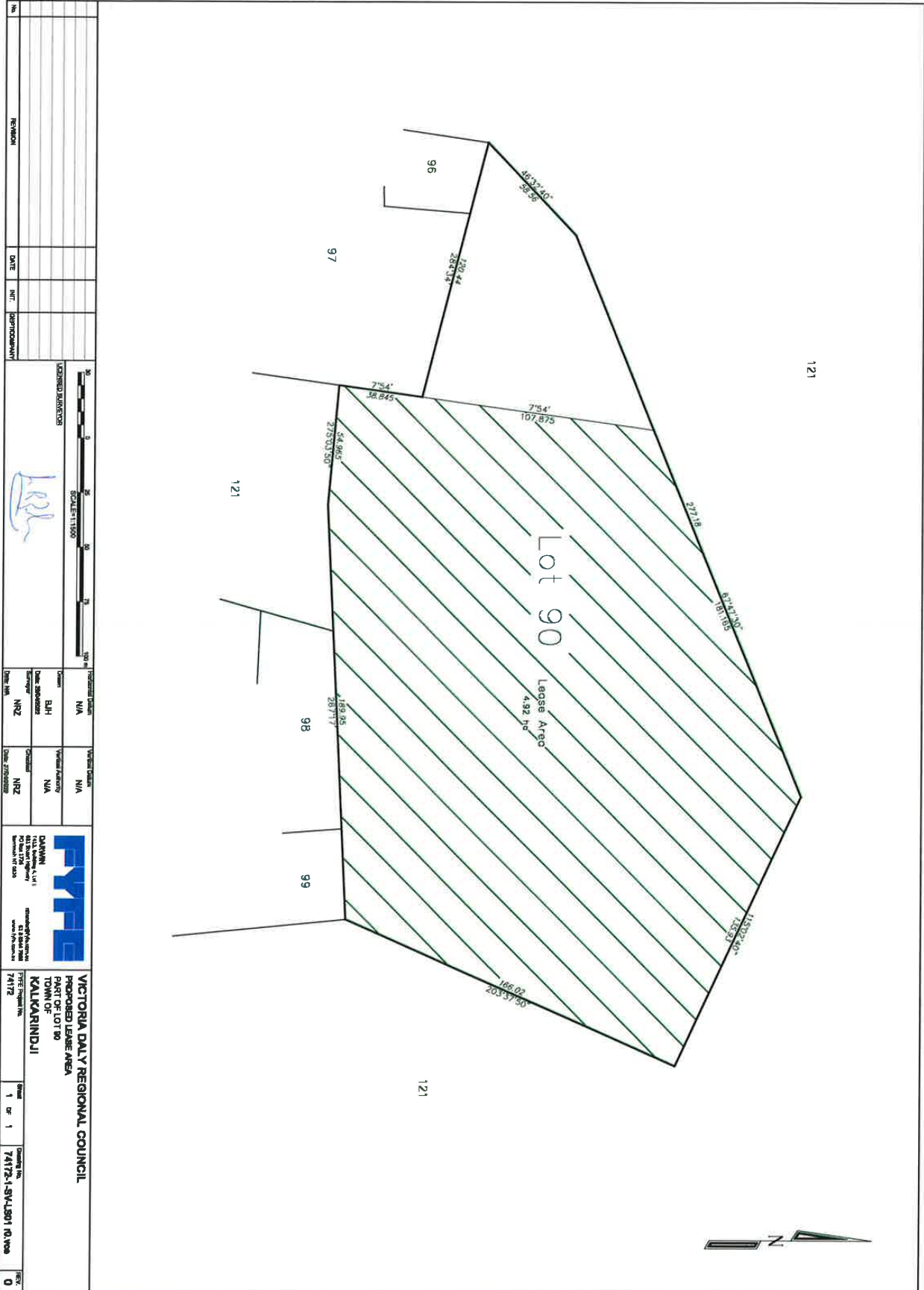
The Registrar-General's Office is authorised by the *Land Title Act 2000* to collect the information on this form for the establishment and maintenance of the Land Register, which is made available for search by any person, anywhere, including through the Internet, upon payment of a fee. The information is regularly provided to other NT Government agencies, the Australian Valuation Office, local governments, the Australian Bureau of Statistics, the Australian Taxation Office or other Commonwealth Agencies as required or authorised by law, and some private sector organisations for conveyancing, local government, valuation, statistical, administrative and other purposes. The NT Government also uses the information to prepare and sell or licence property sales reports to commercial organisations concerned with the development, sale or marketing of property.

Failure to provide the information in full or in part may prevent your application or transaction being completed.

Your personal information provided on this form can be subsequently accessed by you on request. If you have any queries please contact the Deputy Registrar-General on 8999 5318.

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9.1.4. Affixing of Common Seal to Libraries NT Library Systems User Deed

Report Type **Officer Report For Decision**

Department **Council Operations**

Prepared by **Contracts Manager**

Purpose

To present Council with the LibrariesNT Library Systems User Deed for approval to affix Common Seal

Recommendations

- A. That the report Affixing of Common Seal to Libraries NT Library Systems User Deed is received and noted
- B. That Council approves affixing of Common Seal to the LibrariesNT Library Systems User Deed

Regional Plan

Goal 1: Quality Leadership

1.3 - Comply with all statutory, regulatory and reporting requirements

Goal 4: Liveability

4.1 Delivery of quality programs which support resident's well being

Key Issues

Library and Archives NT provides the Libraries NT Library Management System free of charge to all Councils providing public library services as part of the Public Library Funding Agreement 2018-2023 and is the system that Victoria Daly Regional Council uses for managing the Pine Creek Library collections and loans.

Background

Previously there was no separate user deed for utilising this system however, as part of improving the governance arrangements relating to the use of LibrariesNT systems, a User Deed has been developed for all public library services. Under this user deed, the use of the LibrariesNT systems will remain free of charge.

Considerations

Council requires access to the LibrariesNT Management System to continue to provide the public library service at Pine Creek



Budget implications

There will be no impact to the operating budget for the Pine Creek Library as use of the Libraries NT Management System will remain free

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. Libraries NT Library Systems User Deed - Victoria Daly Regional Council
[9.1.4.1 - 21 pages]

LIBRARIESNT LIBRARY SYSTEMS USER DEED

Northern Territory of Australia	(Territory)
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Victoria Daly Regional Council	(LibrariesNT Member)
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LIBRARIESNT LIBRARY SYSTEMS USER DEED

DEED made the _____ day of _____ 2022

PARTIES

1. **Northern Territory of Australia** as represented by its agency the Department of Territory Families, Housing and Community (**Territory**); and
2. **Victoria Daly Regional Council (ABN 66 931 675 319) (LibrariesNT Member)**.

RECITALS

- A. The Territory and the LibrariesNT Member are parties to the Funding Agreement.
- B. Pursuant to the terms of the Funding Agreement, the Territory is required to provide a shared library management system for all Northern Territory public libraries.
- C. The Territory has entered into contracts with OCLC and Trove for the provision of various library systems and services (the **LibrariesNT Library Systems**).
- D. The Territory agrees to give access to the LibrariesNT Library Systems to the LibrariesNT Member and its employees, patrons and members of the public for use in connection with the libraries owned or controlled by the LibrariesNT Member on the terms and conditions of this Deed.

OPERATIVE PROVISIONS

1. DEFINITIONS AND INTERPRETATION

1.1 Definitions

In this Deed, including the Recitals, unless and except to the extent that the context otherwise indicates or requires:

Business Day means a day that is not a Saturday, Sunday or a public holiday in the Northern Territory (as specified in Schedule 2 of the *Public Holidays Act 1981* (NT)).

Business Hours means from 8.00am to 5.00pm (ACST) on a Business Day.

Commencement Date means the date recorded on the first page of this Deed and if no date is recorded, the date this Deed is signed by the last of the parties to do so.

Confidential Information means information that is by its nature confidential and:

- (a) is designated by either party as confidential; or
 - (b) a party knows or ought to know is confidential,
- and includes in relation to the Territory:
- (c) Territory Data;
 - (d) Personal Information held by or on behalf of the Territory; and

- (e) information received from or relating to the relevant vendor or service provider and/or the LibrariesNT Library Systems,

but does not include:

- (f) information which is or becomes public knowledge other than by breach of this Deed or any other confidentiality obligation.

Credentials means any form of securely controlled access to LibrariesNT Member Data within the LibrariesNT Library Systems, including user accounts, passwords, web service keys, and any future secure access points.

Cyber Attack means any action taken through the use of computer networks or any unauthorised access to or use of a computer system that is intended to have, is likely to have or does have an adverse effect on the security or reliability of data on the system or the accessibility of the system, and includes denial of service attacks.

Deed means this Deed and includes its schedules (if any).

Funding Agreement means the Public Library Funding Agreement entered into between the Territory and the LibrariesNT Member on 1st July 2018 in relation to support for the LibrariesNT Member's delivery of public library services.

Harmful Code means any virus, denial of service, disabling or malicious device or code, 'worm', 'trojan', 'time bomb', or other harmful or destructive code, but does not include any technical mechanism that is included to manage the proper use of any software.

Holdings Data means all the ownership and license data in relation to the LibrariesNT Member's libraries' collection (including electronic resources).

Information Privacy Principles (IPPs) means the Information Privacy Principles specified in Schedule 2 of the *Information Act 2002* (NT).

Intellectual Property Rights means all intellectual property rights, including but not limited to, the following rights:

- (a) patents, copyright, rights in circuit layouts, designs, trademarks (including goodwill in those marks) and domain names and any right to have Confidential Information kept confidential;
- (b) any application or right to apply for registration of any of the rights referred to in paragraph (a) of this definition; and
- (c) all rights of a similar nature to any of the rights in paragraphs (a) and (b) of this definition which may subsist in Australia or elsewhere,

whether or not such rights are registered or capable of being registered.

LibrariesNT Library Systems means the OCLC LMS and the Trove Collaborative Services.

LibrariesNT Member Data means all data and information held or controlled by the LibrariesNT Member including:

- (a) all data and information relating to the LibrariesNT Member and its functions, responsibilities, administration, operations, facilities, client, personnel, assets and programs;
- (b) all data and information received, held or controlled by the Libraries NT Member relating to or in connection with Users of the libraries owned, controlled or managed by the LibrariesNT Member, including but not limited to all Personal Information relating to or in connection with such Users;
- (c) all data and information relating to or in connection with the libraries owned, controlled or managed by the LibrariesNT Member (including bibliographic data,

Holdings Data, annotations, crowd sourced data such as tagging and recommendations, publisher enhanced data, eresources and ebooks, configuration data and other library related data such as circulation, purchases, borrowings and members); and

- (d) all other data and content that is produced, sent or reproduced through the LibrariesNT Library Systems by the LibrariesNT Member or made available in connection with the LibrariesNT Library Systems,

in whatever form that data and information may exist and whether entered into, stored in, generated by or processed through the LibrariesNT Library Systems or otherwise made available to the Territory in connection with the LibrariesNT Library Systems.

LibrariesNT Member Material means any material other than LibrariesNT Member Data made available by the LibrariesNT Member to the Territory.

OCLC means OCLC (UK) Limited (ARBN 15 096 353 847).

OCLC Agreement means the agreement between OCLC and the Territory dated 2 March 2016 for the provision of the OCLC LMS as amended from time to time.

OCLC LMS means the library management system software provided “as a service” under the OCLC Agreement and includes any updates and new releases of that software released from time to time.

Personal Information has the meaning given to it in the *Information Act 2002* (NT).

Problem means a fault, error, failure, degradation, difficulty, deficiency, or malfunction and includes a failure of the LibrariesNT Library Systems to perform in accordance with the OCLC Agreement or the Trove Agreement.

Shared Data means the LibrariesNT Member Data made available by the Territory or the LibrariesNT Member to the public or to third parties or that by its nature is publicly available, such as some bibliographic data and Holdings Data.

Territory Data means all data and information relating to the Territory, the Territory’s operations, facilities, customers, clients, constituents, personnel, assets and programs (including Personal Information held by or on behalf of the Territory) in whatever form that information may exist and whether entered into, stored in, generated by or processed through the Territory’s computing and communications infrastructure by or on behalf of the Territory and includes all data and information in the LibrariesNT Library Systems, but does not include LibrariesNT Member Data.

Trove Agreement means the agreement between the National Library of Australia and the Territory dated 1 July 2019 as amended from time to time.

Trove Collaborative Services means the services provided from time to time by the National Library of Australia under the Trove Agreement.

User means any person that uses the LibrariesNT Library Systems made available to the LibrariesNT Member under this Deed including LibrariesNT Member employees, patrons and any member of the general public that utilises the LibrariesNT Library Systems at a library owned or controlled by the LibrariesNT Member.

1.2 Interpretation

In this Deed, unless the contrary intention appears:

- (a) the singular includes the plural and the plural includes the singular;
- (b) a reference to one gender includes all other genders;
- (c) a reference to a person includes a body corporate;

- (d) a reference to a party or parties is a reference to the parties to this Deed;
- (e) headings are included for reference only and shall not affect the interpretation of this Deed;
- (f) every covenant or agreement expressed or implied in this Deed by which more parties than one covenant to agree shall bind such parties and every one or more of them jointly and each of them severally and every provision expressed or implied in this Deed which applies to more parties than one shall apply to such parties and every two or more of them jointly and each of them severally and their respective administrators, executors and assigns;
- (g) "including" and similar words are not words of limitation;
- (h) a reference to a statute or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them;
- (i) a reference to any document or instrument includes any variation or replacement of it;
- (j) a reference to clauses, annexures or schedules is a reference to the clauses, annexures or schedules of this Deed;
- (k) a reference to any authority, association or body whether statutory or otherwise shall (if that authority, association or body ceases to exist or is re-constituted, re-named or replaced or its powers or functions are transferred to any other authority, association or body) be deemed to refer respectively to the authority, association or body established or constituted in its place or as nearly as may be succeeding to its powers or functions;
- (l) reference to time is a reference to time in Darwin;
- (m) if an act must be done on a day which is not a Business Day, that act may be done instead on the next Business Day;
- (n) all monetary amounts are in Australian dollars; and
- (o) a provision of this Deed must not be construed to the disadvantage of a party merely because that party was responsible for the preparation of this Deed.

2. TERM

This Deed will commence on the Commencement Date and continue until expiry or termination of the OCLC Agreement or the Funding Agreement (whichever occurs first), subject to any early termination of this Deed. For the avoidance of doubt, any extension of the term of the OCLC Agreement will extend the term of this Deed accordingly.

3. ACCESS TO LIBRARIESNT LIBRARY SYSTEMS AND RIGHT TO USE

Subject to the terms of this Deed, the Territory will use all reasonable endeavours to provide the LibrariesNT Member with access to the LibrariesNT Library Systems and the LibrariesNT Member will upon being given access by the Territory have the right to access and use the LibrariesNT Library Systems in connection with the libraries specified in the Funding Agreement (as may be amended from time to time) throughout the term of this Deed.

4. LIBRARIESNT LIBRARY SYSTEMS

4.1 Agreement between the Territory and OCLC and the National Library of Australia

- (a) The LibrariesNT Member acknowledges and agrees that:

- (i) the LibrariesNT Library Systems are provided to the Territory, and not to the LibrariesNT Member, under the terms of the OCLC Agreement and the Trove Agreement;
- (ii) the Territory is not responsible to the LibrariesNT Member for the services being provided by OCLC under the OCLC Agreement or by the National Library of Australia under the Trove Agreement; and
- (iii) throughout the term of this Deed, the Territory will use all reasonable endeavours to provide the LibrariesNT Member with access to the LibrariesNT Library Systems in accordance with the terms of this Deed.

4.2 No ownership or relationship with OCLC and the National Library of Australia

- (a) The LibrariesNT Member acknowledges and agrees that it will not acquire any ownership interest or any other rights in the LibrariesNT Library Systems under this Deed, other than the right to access and use the LibrariesNT Library Systems in accordance with the terms of this Deed.
- (b) At no time will the LibrariesNT Member have any direct contact with OCLC or the National Library of Australia in connection with or in relation to the LibrariesNT Library Systems, except where direct contact is arranged by the Territory.
- (c) The LibrariesNT Member will deal directly, and only, with the Territory in connection with or in relation to the LibrariesNT Library Systems.

4.3 Updates and Modifications

- (a) The LibrariesNT Member acknowledges that the LibrariesNT Library Systems will be updated and modified regularly by OCLC and the National Library of Australia during the term of this Deed.
- (b) The LibrariesNT Member agrees that the LibrariesNT Library Systems may be updated and modified without prior consultation with the LibrariesNT Member and/or without seeking the consent of the LibrariesNT Member.
- (c) Where possible, the Territory will provide notice to the LibrariesNT Member of any updates and modifications to the LibrariesNT Library Systems before the changes are implemented.

4.4 Costs

The Territory is not responsible for paying any costs under this Deed to the LibrariesNT Member in connection with the LibrariesNT Member's access and use of the LibrariesNT Library Systems.

5. THE TERRITORY OBLIGATIONS

- (a) The Territory will:
 - (i) pay the software-as-a-service subscription and membership costs for the LibrariesNT Library Systems in connection with the access and use of the LibrariesNT Library Systems by the LibrariesNT Member;
 - (ii) manage the relationship with OCLC and the National Library of Australia in relation to the provision of services using the LibrariesNT Library Systems, including suppliers contracted by the Territory to supply library resources to public libraries in the Northern Territory;
 - (iii) provide or facilitate support and training for staff of the LibrariesNT Member on the use of the LibrariesNT Library Systems through the LibrariesNT Service Desk;

and

- (iv) hold two LibrariesNT Library Systems User Group meetings per year.
- (b) The Territory will promptly advise the LibrariesNT Member of any relevant matters that might affect the Territory's ability to continue to provide access to and use of the LibrariesNT Library Systems or to meet any of the Territory's obligations under this Deed.

6. LIBRARIESNT MEMBER OBLIGATIONS

6.1 Resources

Unless otherwise agreed in writing between the parties, the LibrariesNT Member must provide at its own cost and expense all personnel, facilities, equipment, hardware, network connections and other resources necessary to access and use the LibrariesNT Library Systems.

6.2 Restrictions on Access and Use

- (a) The LibrariesNT Member must not misuse the LibrariesNT Library Systems or access or use the LibrariesNT Library Systems in such a way that harms or has the potential to harm the Territory's or any other users of the LibrariesNT Library Systems or would contravene Territory policies in relation to the use of the LibrariesNT Library Systems as notified from time to time by the Territory.
- (b) The LibrariesNT Member:
 - (i) must not copy, modify, translate, adapt or otherwise create derivative works or improvements of the LibrariesNT Library Systems;
 - (ii) must not decompile, disassemble, reverse engineer or otherwise attempt to derive the LibrariesNT Library Systems source code from object code;
 - (iii) must ensure:
 - (A) only LibrariesNT Member employees who have received service configuration training from the Territory configure the OCLC LMS, and only in accordance with directions of the Territory; and
 - (B) all LibrariesNT Member employees who access and use the OCLC LMS are sufficiently trained to competently use the OCLC LMS and hold current working with children clearance;
 - (iv) must not remove any copyright or proprietary notice from the LibrariesNT Library Systems;
 - (v) must not remove, disable, circumvent or otherwise create or implement any workaround to any copy protection, rights management or security features in or protecting the LibrariesNT Library Systems;
 - (vi) acknowledges that Shared Data is transferred to the Trove Collaborative Services by automated transfer from the OCLC LMS to the National Bibliographic Database and agrees that Shared Data must not be created, adapted or amended by the LibrariesNT Member using Trove Collaborative Services;
 - (vii) if the Territory has supplied credentials for the LibrariesNT Member to be able to access and use the Trove Collaborative Services, must only access and use the Trove Collaborative Services for the purpose of management of interlibrary loans and for any other purpose approved by the Territory; and
 - (viii) will use reasonable care and protection to prevent the unauthorised use, copying, publication or dissemination of the LibrariesNT Library Systems.

6.3 Third party access and use

The LibrariesNT Member must not permit third parties, including third party vendors or service providers, to access and/or use the LibrariesNT Library Systems to undertake any activities with respect to the LibrariesNT Library Systems without prior written approval of the Territory.

6.4 Integration of software and technology

- (a) The LibrariesNT Member must not purchase any technology or software for integration into the LibrariesNT Library Systems without the Territory's prior written consent.
- (b) Whether or not the LibrariesNT Member has obtained the Territory's written consent in accordance with clause 6.4(a), the LibrariesNT Member must not integrate or interface any technology or software with or to the LibrariesNT Library Systems without the Territory's prior written consent.
- (c) The Territory may withhold, or give subject to conditions, its consent under this clause 6.4 in the Territory's absolute discretion, including if such technology or software does not meet the Territory policies in relation to security, access and/or use of the LibrariesNT Library Systems as notified from time to time.

6.5 Responsibility for Users

- (a) The LibrariesNT Member must ensure that:
 - (i) only Users have access to and use the LibrariesNT Library Systems; and
 - (ii) Users only use the LibrariesNT Library Systems in compliance with the terms of this Deed.
- (b) The LibrariesNT Member acknowledges and agrees that it is responsible for such compliance by all Users.

6.6 Management of LibrariesNT Library Systems instance configuration

The LibrariesNT Member is responsible for day-to-day operation and management of their LibrariesNT Library Systems instance, including:

- (a) creating accurate Shared Data, Holdings Data and bibliographic data, and managing the integrity of its catalogued records;
- (b) maintain accurate and current User data (including all patron data) in reference to the requirements of the *Information Act 2002* (NT) and any requirement flowing from that Act and the requirements in clause 10 (Privacy);
- (c) abiding by any directions from the Territory in relation to records, including but not restricted to records containing Personal Information; and
- (d) providing erseource metadata in standard formats as agreed with the Territory.

6.7 Security Obligations

- (a) The LibrariesNT Member must ensure that the systems, networks and equipment of the LibrariesNT Member are adequately protected to reduce the risk of a Cyber Attack.
- (b) The LibrariesNT Member must use reasonable endeavours to prevent any Harmful Code from being introduced by any third party under the LibrariesNT Member's direction or control into the LibrariesNT Member's systems.
- (c) If a party becomes aware that a Cyber Attack has occurred, or is likely to occur, and/or any Harmful Code has been, or is likely to have been, introduced into the other party's system (which includes where the LibrariesNT Member becomes aware of any Harmful

Code being, or being likely to have been, introduced into the LibrariesNT Member's system), the party must:

- (i) immediately notify the other party; and
- (ii) cooperate with the other party as required to undertake remedial action to eliminate the Cyber Attack and/or the Harmful Code and prevent re-occurrence and rectify any consequences (to the extent that they are capable of rectification).

6.8 Change Requests

- (a) The LibrariesNT Member may request enhancements to the OCLC LMS instance functionality for the LibrariesNT Member in writing to the Territory.
- (b) The Territory may, in its absolute discretion, approve or reject any written request for change under clause 6.8(a). If the Territory approves any written request for change under clause 6.8(a), it will make its best efforts to address such request with OCLC but the LibrariesNT Member acknowledges that the OCLC has a world-wide process and it is out of the Territory's control whether any requested changes are actioned by OCLC.

6.9 LibrariesNT Member Data and Material

- (a) The LibrariesNT Member must provide the Territory with all necessary LibrariesNT Member Data and LibrariesNT Member Material required to be inputted into the LibrariesNT Library Systems for the LibrariesNT Member (for example, the provision of files or registration of Users).
- (b) The LibrariesNT Member authorises the Territory to provide the access to LibrariesNT Member Data and LibrariesNT Member Material received from the LibrariesNT Member to OCLC, the National Library of Australia, and other providers of public library services in the Northern Territory.
- (c) The LibrariesNT Member agrees to share LibrariesNT Member Data with other LibrariesNT members who have entered into a funding agreement with the Territory on terms substantially the same as the Funding Agreement.
- (d) The LibrariesNT Member grants the Territory a global, non-exclusive, royalty-free, transferrable and sub-licensable right to use, reproduce, adapt, modify and communicate the LibrariesNT Member Data and LibrariesNT Member Material for any purpose in connection with this Deed, the LibrariesNT Library Systems, the LibrariesNT Member's use of the LibrariesNT Library Systems, and any other public library services in the Northern Territory.
- (e) The LibrariesNT Member grants the Territory and OCLC Online Computer Library Center Inc., and its affiliates under common control, a global, perpetual, non-exclusive, royalty-free, transferable, and sub-licensable right to host, reproduce, transmit, store, publish, distribute, modify, create derivative works from, and otherwise use Shared Data.

6.10 Access to LibrariesNT Member premises and facilities

- (a) The LibrariesNT Member must cooperate with the Territory by providing access to its premises and facilities as reasonably necessary to enable the Territory and its contractors or service providers to facilitate the provision of the LibrariesNT Library Systems.
- (b) The Territory, its contractors and service providers will, if using or accessing the LibrariesNT Member's premises or facilities, comply with all reasonable directions and procedures relating to work health and safety and security in operation at those premises or facilities.

6.11 Directions and compliance with agreements

- (a) The LibrariesNT Member acknowledges and agrees that the Territory may be bound by the requirements of the OCLC Agreement, the Trove Agreement and other agreements in connection with public library services in the Northern Territory.
- (b) The LibrariesNT Member must, in respect of its performance of its obligations or exercise of its rights under this Deed (including its access and use of the LibrariesNT Library Systems):
 - (i) not do or permit to be done anything (by the LibrariesNT Member's act or omission) to prevent, hinder, delay or frustrate the compliance by the Territory with, or put the Territory in breach of, its obligations under the OCLC Agreement, the Trove Agreement and any other agreement the Territory may be a party to in connection with or in relation to the LibrariesNT Library Systems or public library services in the Northern Territory; and
 - (ii) comply, in a timely fashion, with all reasonable requests and directions of the Territory in respect of the LibrariesNT Library Systems, this Deed, the OCLC Agreement, the Trove Agreement and any other agreement the Territory may be a party to in connection with or in relation to the LibrariesNT Library Systems or public library services in the Northern Territory.

7. CREDENTIALS

- (a) The Credentials for the LibrariesNT Member to be able to access and use the LibrariesNT Library Systems may be supplied by the Territory, or the LibrariesNT Member may be authorised by the Territory to create the Credentials in the OCLC LMS.
- (b) If the Territory receives the Credentials from OCLC or the National Library of Australia, the Territory will provide the LibrariesNT Member with the Credentials to be able to access and use the LibrariesNT Library Systems.
- (c) The LibrariesNT Member undertakes to provide all necessary authorities for the Territory to receive LibrariesNT Member Credentials and any other LibrariesNT Member Data or LibrariesNT Member Material and authorises the disclosure of those Credentials, LibrariesNT Member Data or LibrariesNT Member Material by the Territory to any person necessary to enable the provision of the LibrariesNT Library Systems.
- (d) The LibrariesNT Member will be responsible for:
 - (i) authorising User access to the LibrariesNT Library Systems and assigning privileges; and
 - (ii) ensuring all LibrariesNT Member employees use the unique Credentials assigned to that employee to access and use the LibrariesNT Library Systems.
- (e) The LibrariesNT Member must immediately notify the Territory of a suspected or actual loss, theft or disclosure of any administrative Credentials and of any unauthorised use of the LibrariesNT Library Systems.
- (f) Should the LibrariesNT Member become aware of unauthorised use of the Credentials or unauthorised access to the LibrariesNT Library Systems, the LibrariesNT Member must deactivate all affected Credentials.
- (g) The LibrariesNT Member must, as soon as reasonably possible after an LibrariesNT Member employee ceases to be an employee of the LibrariesNT Member, either:
 - (i) deactivate the relevant employee's Credentials; or

- (ii) provide the Territory with a written request for the Territory to deactivate the relevant employee's Credentials.

8. PROBLEMS ARISING IN RESPECT OF THE LIBRARIESNT LIBRARY SYSTEMS

All Problems arising in respect of the LibrariesNT Library Systems will be handled by the parties in accordance with the following procedure:

- (a) where the LibrariesNT Member has an alleged Problem in relation to the LibrariesNT Library Systems the LibrariesNT Member must notify the Territory immediately through the LibrariesNT Service Desk;
- (b) in the notification of the alleged Problem to the Territory, the LibrariesNT Member will provide as much information about the alleged Problem as is reasonably practicable in the circumstances and will assist the Territory to recreate (if requested);
- (c) the Territory will attempt to resolve the alleged Problem (if it can and if it has been determined to be a Problem) or forward the alleged Problem notification to OCLC or the National Library of Australia; and
- (d) the Territory will keep the LibrariesNT Member informed of the progress with the resolution of the alleged Problem, including advising when the alleged Problem:
 - (i) has been resolved; or
 - (ii) has been determined by OCLC or the National Library of Australia not to be a Problem.

9. NOMINATED REPRESENTATIVE

- (a) The LibrariesNT Member must provide the Territory details of a representative to receive information, notifications and requests for information about the operation and management of the LibrariesNT Library Systems including upgrades, changes to functionality or procedures, configuration requirements and outages (**Nominated Representative**).
- (b) Details of the Nominated Representative must be current at all times.
- (c) The Nominated Representative is responsible for communicating any notices and information as necessary within the LibrariesNT Member that affect the operation and management of the LibrariesNT Library Systems.
- (d) The LibrariesNT Member agrees to adding details for the Nominated Representative to email lists used by the Territory to disseminate notices and information about the LibrariesNT Library Systems.
- (e) The Nominated Representative will respond to requests for information from the Territory required for the operation and management of the LibrariesNT Library Systems in a timely manner.

10. PRIVACY

10.1 Compliance with the *Information Act 2002* (NT)

The LibrariesNT Member:

- (a) must not in any way use any Personal Information held by the Territory or any other LibrariesNT member it may have access to except for the purposes of providing library services;
- (b) subject to clause 17, must not disclose any Personal Information held by the Territory to any third party;

- (c) must comply with the provisions of the *Information Act 2002* (NT) that are applicable to it;
- (d) must comply with the Information Privacy Principles and any code of practice or authorisation under that Act in the same way and to the same extent as the Territory in respect of Personal Information;
- (e) must comply with the reasonable directions of the Territory from time to time relating to Personal Information and privacy;
- (f) must only collect Personal Information in accordance with the *Information Act 2002* (NT);
- (g) without limiting the foregoing, must otherwise comply with any laws relating to Personal Information that may be applicable in the Northern Territory and Australia during the term of this Deed; and
- (h) acknowledges that it will have access to and use of data of other users of the LibrariesNT Library Systems and must comply with and do all things requested in writing by the Territory in the use of and/or access to that data.

10.2 Transborder Data Flows (IPP 9)

- (a) The LibrariesNT Member acknowledges that the OCLC LMS is located outside of the Northern Territory and any Personal Information in the OCLC LMS may also be accessed and temporarily stored in overseas countries including the United States of America, Federal Republic of Germany and the United Kingdom.
- (b) The LibrariesNT Member warrants that before providing the Territory with any Personal Information for input into LibrariesNT Library Systems or prior to the LibrariesNT Member itself inputting any Personal Information into the LibrariesNT Library Systems, the LibrariesNT Member will have first obtained the informed consent of its members, patrons, employees and other Users and any person about which Personal Information is held by the LibrariesNT Member for their Personal Information to be transferred outside of the Northern Territory and Australia.

10.3 Complaints Handling Process

A complaint alleging a breach of the *Information Act 2002* (NT) in connection with the LibrariesNT Library Systems or this Deed will be handled by the parties in accordance with the following:

- (a) where the LibrariesNT Member receives a complaint alleging a breach of the *Information Act 2002* (NT) by the LibrariesNT Member, it must immediately notify the Territory of the nature of the complaint but must only release to the Territory the Personal Information concerning the complainant with that person's consent;
- (b) after the LibrariesNT Member has given notice in accordance with clause 10.3(a), it must keep the Territory informed of all progress with the complaint as relates to the actions of the LibrariesNT Member in connection with the allegation of a breach of the *Information Act 2002* (NT); and
- (c) the LibrariesNT Member will give the Territory fourteen (14) days written notice of an intention to assume a liability, loss or expense, including in that notice an explanation of how that liability, loss or expense was assessed and the Territory's proposed share of that liability.

11. NO WARRANTIES

- (a) The LibrariesNT Member expressly acknowledges and agrees with the Territory that no warranties, representations, assurances or conditions (other than as are contained

in this Deed) are given by or on behalf of the Territory in relation to the LibrariesNT Library Systems and all warranties, representations, assurances and conditions (other than as are contained in this Deed) are excluded and negated to the fullest extent permissible at law.

- (b) The LibrariesNT Member warrants that it entered into this Deed on the basis of its own enquiries, inspections and investigations, or those of its representatives and advisors independently of any representations, inducements or statements made by or on behalf of the Territory which are not included within this Deed.
- (c) The LibrariesNT Library Systems provided or otherwise made available by the Territory to the LibrariesNT Member under this Deed is provided or otherwise made available to the LibrariesNT Member on an 'as is' basis and the LibrariesNT Member acknowledges and accepts that, to the extent permitted by Law, no representation has been made and no warranty is or has been expressly or impliedly given by or on behalf of Territory in respect of:
 - (i) the condition, state of repair, quality, fitness for purpose or merchantability of any of the LibrariesNT Library Systems; or
 - (ii) the accuracy, completeness, currency, performance, compatibility, reliability, functionality, operability, suitability or efficacy of any of the LibrariesNT Library Systems.

12. LIMITATION OF LIABILITY

The Territory has no liability to the LibrariesNT Member in respect of any right, action, claim, proceeding or demand including in tort, or for any other common law or statutory cause of action arising in any way out of or in connection with the LibrariesNT Library Systems, the LibrariesNT Member's use of or inability to use the LibrariesNT Library Systems and the LibrariesNT Member forever releases the Territory from all liability in respect of any and all such rights, actions, claims, proceedings or demands.

13. INDEMNITY

The LibrariesNT Member indemnifies and keeps indemnified and holds harmless the Territory, its officers, employees, agents, volunteers, subcontractors, visitors or invitees (in this clause referred to as 'those indemnified') from and against any loss, damage, expense (including legal costs and expenses on a solicitor/own client basis) or other liability, incurred or suffered by any of those indemnified arising from any claim, suit, demand, action or proceeding by any person against any of those indemnified arising out of or in connection with:

- (a) use or misuse of the LibrariesNT Library Systems by the LibrariesNT Member or any User; or
- (b) any breach of this Deed by the LibrariesNT Member,

except to the extent that any lawful or negligent act or omission of the Territory or its employees or agents contributed to the loss, damage, expense or liability.

14. INTELLECTUAL PROPERTY RIGHTS

- (a) Nothing in this Deed affects the ownership of the Intellectual Property Rights in the LibrariesNT Library Systems or any existing material.
- (b) All Intellectual Property Rights in material created by the Territory or on behalf of the LibrariesNT Member in connection with or as a result of this Deed or the use of the LibrariesNT Library Systems by the LibrariesNT Member, but excluding Holdings Data, Shared Data, bibliographic data and LibrariesNT Member Data (including patron and

other User data), vest in and are owned exclusively by the Territory as such rights are created.

- (c) The LibrariesNT Member must execute all documents and do all acts and things required for the purpose of giving effect to this clause 14.

15. INTERVENING EVENT

If the LibrariesNT Member is unable, wholly or in part, to carry out its obligations under this Deed due to: natural disasters, strikes, lockouts, or other industrial disturbances, war, unavoidable accident, fire, flood, or explosion (an “**Intervening Event**”):

- (a) the LibrariesNT Member must give the Territory notice of the Intervening Event and insofar as is known, the probable extent to which it will be unable to perform or will be delayed in performing its obligations, and its obligations must be suspended so far as it is affected by the Intervening Event;
- (b) once the Intervening Event has ended, the LibrariesNT Member must carry out all acts which it would have been liable to carry out had the Intervening Event not occurred; and
- (c) the LibrariesNT Member must take all reasonable steps to eliminate the Intervening Event and resume performance as promptly as practicable.

16. DISPUTE RESOLUTION

Each party must follow the procedures specified in clause 17 (Dispute Resolution) of the Funding Agreement before starting court proceedings (except for urgent injunctive or declaratory relief) in relation to any dispute in connection with this Deed.

17. CONFIDENTIAL INFORMATION

- (a) Subject to clause 17(c), a party must not, without the prior written consent of the other party, disclose any Confidential Information of the other party to a third party.
- (b) In giving written consent to the disclosure of Confidential Information, a party may impose such conditions as it thinks fit, and the other party agrees to comply with these conditions.
- (c) The obligations on the parties under this clause 17 will not be taken to have been breached to the extent that Confidential Information:
 - (i) is disclosed by a party to its legal advisors or employees solely in order to comply with obligations, or to exercise rights, under this Deed;
 - (ii) is disclosed to a party's internal management personnel, solely to enable effective management or auditing of activities relating to this Deed;
 - (iii) is disclosed by the Territory to the responsible Minister;
 - (iv) is disclosed by the Territory, in response to a request by the Legislative Assembly of the Northern Territory of Australia or committee of the Legislative Assembly of the Northern Territory of Australia;
 - (v) is communicated or disclosed by the Territory to any government agency (whether of the Northern Territory of Australia, a State, other Territory or the Commonwealth) for the purposes of benchmarking or any other government business or government initiative;
 - (vi) is communicated or disclosed by the Territory to any service provider (whether or not the Territory is legally obliged to do so);

- (vii) is authorised or required by law, including under this Deed, to be disclosed; or
- (viii) is in the public domain otherwise than due to a breach of this clause 17.
- (d) The Territory may at any time require the LibrariesNT Member to give a written undertaking to OCLC and/or the National Library of Australia, in the form of a deed reasonably acceptable to the Territory and relating to the use and non-disclosure of the confidential information of OCLC and/or the National Library of Australia.
- (e) If the LibrariesNT Member receives a request under clause 17(d), it must promptly arrange for all such undertakings to be given.

18. ASSIGNMENT AND NOVATION

- (a) The Territory may assign its rights and obligations under this Deed without the prior written consent of the LibrariesNT Member.
- (b) The LibrariesNT Member may only assign its rights or novate its rights and obligations under this Deed with the prior written consent of the Territory.

19. SUSPENSION AND TERMINATION

19.1 Right of Territory to Suspend or Terminate

- (a) If:
 - (i) the OCLC Agreement is suspended or terminated for any reason;
 - (ii) the Trove Agreement is suspended or terminated for any reason;
 - (iii) the Funding Agreement is suspended or terminated for any reason;
 - (iv) the LibrariesNT Member has failed to comply with a notice provided by the Territory requiring that the LibrariesNT Member remedy a breach of the terms and conditions of this Deed within the time specified in the notice;
 - (v) the LibrariesNT Member breaches a provision of this Deed where that breach is not capable of remedy;
 - (vi) the LibrariesNT Member is dissolved, becomes insolvent, stops payment of its debts or is unable to pay its debts as and when they fall due, or the LibrariesNT Member enters into an arrangement or composition with its creditors or is placed into receivership or liquidation, whether voluntary or otherwise, or the Territory reasonably suspects that any of these things have occurred or may occur;
 - (vii) the LibrariesNT Member (including any officer, employee or member of the LibrariesNT Member), is in the reasonable opinion of the Territory, guilty of any misconduct, misbehaviour, incompetence, carelessness or gross inefficiency in the discharge of its duties under the terms and conditions of this Deed, or is convicted of any criminal offence, or the Territory reasonably suspects this has occurred or may occur; or
 - (viii) any clause in this Deed provides that this clause 19.1 applies,
- the Territory may, in its absolute discretion and by written notice to the LibrariesNT Member, immediately:
- (ix) suspend this Deed and/or access to and use of all or part of the LibrariesNT Library Systems, and clause 19.1(b) will apply; or
 - (x) terminate this Deed.

- (b) If the Territory suspends dealings with this Deed and/or access to and use of all or part of the LibrariesNT Library Systems, the Territory may:
 - (i) end the suspension by written notice to the LibrariesNT Member, subject to such preconditions (including variations to this Deed) which the Territory may require; and/or
 - (ii) if the matter is not resolved to the satisfaction of the Territory, immediately terminate this Deed by further written notice to the LibrariesNT Member.
- (c) For the duration of any suspension, the LibrariesNT Member must:
 - (i) only access and/or use the LibrariesNT Library Systems in accordance with the directions of the Territory and must cease all other access and/or use the LibrariesNT Library Systems,and the Territory will not be liable to the LibrariesNT Member for any suspension of this Deed.
- (d) On termination or expiry of this Deed:
 - (i) the LibrariesNT Member must cease all access and use the LibrariesNT Library Systems; and
 - (ii) return all Territory Confidential Information to the Territory.

19.2 Accrued rights and remedies

Termination of this Deed does not affect any accrued rights or remedies of either party.

20. SERVICE OF NOTICES

Any notice, approval, consent, demand or other communication required or permitted to be given under this Deed must be given in accordance with clause 18 (Notices) of the Funding Agreement.

21. COSTS AND STAMP DUTY

- (a) Each party will pay their own costs for the preparation and execution of this Deed.
- (b) Any stamp duty, duties or other taxes of a similar nature (including fines, penalties and interest) in connection with this Deed must be paid by the LibrariesNT Member.

22. SURVIVAL

The following terms will survive the termination or expiry of this Deed:

- (a) clause 10 (Privacy);
- (b) clause 12 (Limitation of Liability);
- (c) clause 13 (Indemnity);
- (d) clause 14 (Intellectual Property Rights);
- (e) clause 17 (Confidential Information); and
- (f) other terms of this Deed expressed in this Deed to survive (or which by implication shall survive) the termination or expiry of this Deed.

23. RELATIONSHIP OF PARTIES

- (a) No relationship of any kind is created between the parties by this Agreement except by what is expressly stated in this Agreement.

- (b) Neither party may attempt to bind or impose any obligation on a party or incur any joint liability without the written mutual consent of the other party except as set out in this Deed.

24. GENERAL MATTERS

24.1 Governing Law and Jurisdiction

- (a) This Deed shall be governed by and construed in accordance with the laws of the Northern Territory of Australia.
- (b) Each party irrevocably and unconditionally submits to the exclusive jurisdiction of the courts of the Northern Territory of Australia.

24.2 Further Assurances

Each party agrees that it will perform, execute, acknowledge and deliver all such further acts, documents, deeds and assurances as may be reasonably required to give full effect to this Deed.

24.3 Entire Agreement

This Deed embodies the entire understanding and agreement between the parties as to the subject matter of this Deed and:

- (a) all previous negotiations, understandings, representations, warranties, memoranda or commitments in relation to, or in any way affecting, the subject matter of this Deed are merged in and superseded by this Deed and will be of no force or effect whatever and no party will be liable to any other party in respect of those matters; and
- (b) no oral explanation or information provided by any party to another will:
 - (i) affect the meaning or interpretation of this Deed; or
 - (ii) constitute any collateral agreement, warranty or understanding between any of the parties.

24.4 Consents

Except as expressly stated otherwise in this Deed, a party may conditionally or unconditionally give or withhold any consent to be given under this Deed and is not obliged to give its reasons for doing so.

24.5 Severability

If it is held by a court of competent jurisdiction that:

- (a) any part of this Deed is void, voidable, illegal or unenforceable; or
- (b) this Deed would be void, voidable, illegal or unenforceable unless any part of this Deed was severed from this Deed,

that part shall be severed from and shall not affect the continued operation of the rest of this Deed.

24.6 Exercise of Rights

Any rights conferred by this Deed upon the parties shall be unconditional and without prejudice to all other rights and remedies available to them.

24.7 Waiver

- (a) The failure of a party to exercise, or delay in exercising, a right, power or remedy under this Deed does not prevent its exercise.

- (b) A provision of or right under this Deed may not be waived except by a waiver in writing signed by the party granting the waiver, and will be effective only to the extent specifically set out in that waiver.
- (c) Any failure by the parties to enforce any clause in this Deed, or any forbearance, delay or indulgence granted by any party, will not be construed as a waiver of that party's rights under this Deed.

24.8 Variation

No alteration, addition or amendment to this Deed will be effective unless they are in writing and signed by each of the parties.

24.9 Execution in Counterpart

This Deed may be executed in any separate number of counterparts, which when executed shall together be deemed to constitute the one and the same instrument.

The Common Seal of Victoria Daly Regional Council (ABN 66 931 675 319) hereto affixed in the presence of:

.....
Print Name of authorised person

.....
Signature of authorised person

Print Name of Witness

Signature of Witness

Signed by(print
name) for and on behalf of the **Northern**
Territory of Australia, pursuant to a
delegation under the *Contracts Act 1978*
(NT):

Print name of witness

Signature of witness



9.2. Reports for Information

9.2.1. NDIS Program Report May2022

Report Type Community Report For Information

Department NDIS Programs

Prepared by NDIS Manager

Purpose

The purpose of this report is to provide the Council with information on issues and outcomes achieved within the NDIS program for this reporting period

Recommendations

- A. That the report NDIS Program Report May2022 is received and noted

Regional Plan

Goal 1: Quality Leadership

1.3 - Comply with all statutory, regulatory and reporting requirements

Goal 4: Liveability

4.1 Delivery of quality programs which support resident's well being

4.3 Facilitate the provision of services which improve residents' lives

Goal 6: Systems

6.1 Review all policies and procedures to ensure compliance and consistency of implementation within 12 months

6.3 Upgrade software and hardware to improve work efficiency within 18 months

Programs and Service Provision

- The annual schedule has been implemented for the NDIS staff meetings to ensure staff are provided with regular updates and changes within the NDIS program. The meetings provide an opportunity for staff to undertake industry mandated training and professional development to enhance staff knowledge in relation to safeguards, compliance and provide empowerment of staff to understand expectations and perform their duties with a more person centered and individualized focus towards achieving goals.
- Data available at the time of report is for March and April 2022.
 - 2958 hours of direct support provided across 10 participants for period
 - 41 hours of coordination of support provided across 10 participants for period
 - 3 participants accessed respite in Katherine for the period
 - 1 new participant onboarded from Giliwi for coordination of support for the period



- 2 participants are awaiting finalization of referral for onboarding in upcoming weeks
- 1 participant has ceased services due to relocating to Darwin in March for medical purposes
- NDIS Manager and Program Support Officer are travelling to meet and visit with staff and participants in Kalkaringi, Yarralin and Bulla 24th May - 27th May

Human Resources

- Recruitment for temporary NDIS coordinator of Supports is progressing, with 8 applications received and three suitable applicants short listed for interview, with interviews expected to be held early June. Program Support Officer will assist with duties until appointment.
- Appointment of Vivian Bailey as NDIS Manager on 12th May 2022
- Appointment of Rupak Hulwair as NDIS Program support on 16th May 2022
- NDIS Coordinator Supports, Rebecca Mehew on maternity leave from 19th May 2022

Compliance and Risk Management

- A suitable Learning Management System was approved, with access to the system now active and training scheduled for the next six months for staff to undertake to meet NDIS qualification and training standards.
- NDIS Manager has commenced review of all current documentation in relation to NDIS compliancy and the finalization of the separation of service from Aged Care programs, this is expected to be completed over the next two months in line with the introduction of new forms, reporting requirements and procedures

Finance and Assets

- Electric Functional bed was returned from Kalkaringi to Katherine to enable return of asset to supplier as no longer required.
- Laptops, one for each community, have been ordered along with a laptop for the NDIS Manager.
- The laptops for the three communities are intended to be secured within aged care for NDIS staff and team leaders to complete training with the new learning management system, and for access to teams for weekly and monthly meetings, as well as further training to be provided to upskill staff for direct data entry into E-tools and access to email.

Risk statement

No risk assessment has been carried out at this stage.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



9.2.2. CDP Council Report

Report Type Officer Report For Information

Department Community Development Program

Prepared by Patricia McGillivray CDP Regional Manager

Purpose

This report provides Council with an update on the Community development Program (CDP) for noting.

Recommendations

- A. That the report CDP Council report is received and noted

Regional Plan

Goal 1: Quality Leadership

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

Goal 3: Investing in our people

3.1 Invest in training through the development and implementation of a comprehensive Training Plan covering all staff

Goal 4: Liveability

4.1 Delivery of quality programs which support resident's well being

Background

- CDP is slowly returning to activities again. CDP Job Seekers are Mutual Obligations are still voluntary which is somewhat difficult for attendance in communities.
- Training is commenced in some communities with Batchelor Institute. Also, Drive Safe NT have requested numbers to arrange visits to the community.
- Recruitment is happening in all sites to fill vacant positions.
- Staff performance appraisals started and will be finalised soon

Kalkarindji:

Men's activities have been focused on manufacturing of cultural artefacts, Ground maintenance around the community, and furniture manufacturing.



The Ladies activity with cultural painting and sewing. They are continuing to make face masks as covid is still around the community.

Upcoming activity project

- Traditional soap and candle making with natural resources
- Making storybooks about the dreamtime in Kalkarindji

There has also been sorry business affecting attendance for activities.

CDP are currently working with the Social Club, CLC and other VDRC programs to create the necessary vacancies and have referrals included. Placements have been confirmed and we are currently tracking twelve participants for Post Placement Support (PPS), have received nothing but positive feedback for this month.

Currently in the process of recruiting 2 Activity Men's liaison Officers to work with Bill in activities.

Lajamanu

Funerals have occurred in Kalkarindji, Western Australia, and Yuendumu that have affected the attendance of the activities. Also, Royalities in Yuendumu.

Recruitment of an Activity Liaison Officer with the Men's activity commenced Activity Supervisor for the ladies in progress

CDP Lajamanu are currently working with NT Surfacing and CLC regarding the building and construction of the new Water Park. All participants interested had to complete a white card course and obtain certificate to be able to commence work. Currently working on placements.

We also have other referrals in place with the local council – CDRC, CLC for the Rangers program, the Lajamanu School and with ALPA Lajamanu Store. Management from all stakeholders have been engaging with CDP to advise of any new vacancies, and how each participant is tracking for their employment. All stakeholders have been advised to contact CDP should they have any questions or issues.

Timber Creek

Batchelor Institute has conducted training in Timber Creek for two weeks now, they are offering different types of courses. However, attendance has been low due to having limited staff in Timber Creek and CDP Participants being voluntary.

There are referrals with Wirib Store for two Store Attendants, while also offering short term work for two to three cleaning positions. CDP staff have remained in contact with the current Managers to ensure that we are able to refer participants for said positions.

There is also the ongoing labouring positions with IE Projects NT/Shamrock with the current construction and road works on the Bradshaw base. CDP has continued to



liaise with the Supervisors and Managers from both organisations, to continue with more referrals. We currently have some participants placed with them and have received positive feedback to say that they are going really well.

Drive Safe NT have contacted CDP to advise they would like to conduct courses in Timber Creek, Bulla and Yarralin. These courses will depend on the numbers available to attend.

Yarralin

Activities still happening with Activity Supervisor Liaisons. The ladies are working on painting canvas and cooking.

The men have low attendance. When they have participants attending, they are working on building cupboards to store their tools in the work shed.

Remote Concrete NT are back in Yarralin community and are currently working with CDP to ensure, that there are participants ready to commence again. There are referrals in place for the positions.

CDP has been able to successfully place a participant with VDRC Aged Care, and will continue to support our participant during the employment journey.

There are other referrals in place with stakeholders within the community, CDP are awaiting to hear back from the employer contacts to confirm placements.

Recruitment of an Employment Consultant which now completed the Yarralin team.

Risk statement

No risk assessment has been carried out at this stage.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



9.2.3. Progress Report on Grant Applications

Report Type Officer Report For Information

Department Council Operations

Prepared by Contracts Manager

Purpose

To present Council a progress report on grant applications for noting.

Recommendations

- A. That the report Progress Report on Grant Applications is received and noted

Regional Plan

Goal 1: Quality Leadership

1.5 - Advocate on behalf of the region to address regional disadvantage

Goal 2: Financial Sustainability

2.1 - Further develop and diversify the Council's Business division's contracts and activities to provide a wide range of income sources

Goal 4: Liveability

4.1 Delivery of quality programs which support resident's well being

Goal 5: Infrastructure

5.5 Maximize grant income through targeting critical initiatives within the plans

Background

Council has requested regular updates on grant applications

Considerations

Grant applications are submitted by Council to various funding bodies in support of Council activities and strategic direction. Current applications awaiting a response include:

- CBF (Major) – Upgrades and repairs to playground at Pine Creek

Grant applications recently awarded include:

- Tourism Assett Grant – Pine Creek Bird Signage
- NAIDOC Event - Nauiyu



Policy implications

Nil implications regarding policies

Budget implications

The success of the grant applications will impact, to varying degrees, on Council's ability to implement defined projects and activities.

Risk statement

No risk assessment has been carried out at this stage.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

1. Current Grant Applications as at 20 May 2022 [**9.2.3.1** - 1 page]



Report to Council as at 20th May 2022

Grant Applications (submitted)

Grant name	Project description	Govt / Agency	Date Submitted	Outcome	Total Value Ex GST
Tourism Town Assett Program	Construction of 2 x interpretive signs at Pine Creek	NTG	2/11/2022	Successful	\$ 64,487.50
NAIDOC Nauiyu	Funding contribution to Nauiyu NAIDOC event	NIAA	2/21/2022	Successful	\$ 3,000.00
Remote Roads Pilot Program	Amanbidji Remote Indigenous Community Access Road Upgrades	Federal	3/2/2022	Unsuccessful	\$ 9,183,786.00
Community Benefit Fund - Major	Pine Creek Playground Upgrades	NTG	2/28/2022	Awaiting Response	\$ 249,432.00



9.2.4. Update on Outstanding Rates

Report Type Report for Information

Department Governance Services Corporate Services

Prepared by Governance Manager

Purpose

Update on outstanding rates

Recommendations

- A. That the report Update on Outstanding Rates is received and noted

Regional Plan

Goal 2: Financial Sustainability

2.3 Improve efficiencies within the Council to minimize resource wastage

Key Issues

High outstanding rate balance

Background

As of the 4th May the outstanding rate balance for Council was \$656,351.59

To date a total of 20 statutory charges have been lodged, equivalent to \$166,936.77. A further 19 statutory charges are to be lodged in the coming weeks equivalent to \$139,592.45

Statutory charges amount, include any additional interest from the 4th of May, title search fees, lodgment fees and certified mail fees.

Not all outstanding rates can have a Statutory Charge placed on them and some are being investigated to see if it is possible.

Breakdown of the remaining outstanding rates:

47 properties that currently owe less than \$1,000 each totaling \$14,031.54, no action at this stage.

13 Mineral leases totaling \$98,517.01

1 Crown land lease expired \$10,636.93



1 Pastoral lease \$3,046.33

22 unknowns totaling \$211,461.50

The unknowns we are exploring to see what each building is being used for, to see if we can charge rates or not on these buildings.

4 properties currently disputing rates totaling \$39183.21, the Senior Account is investigating these matters.

Risk statement

No risk assessment has been carried out at this stage.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



10. Community Reports

10.1. Pine Creek Community Report

Report Type Council Operations Manager Report
Department Community Council Operations Council Operations
Prepared by Council Operations Manager, Pine Creek

Purpose

Updating Council on Pine Creek Project Priorities

Recommendations

- A. That the report Pine Creek Community Report is received and noted
- B. That Council accept this report

Regional Plan

Goal 1: Quality Leadership

- 1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees
- 4.2 Support and or Facilitation of local and regional cultural and festival events
- 5.5 Maximize grant income through targeting critical initiatives within the plans

Background

These project priorities have not been adopted by Council but were raised at the LA Regional Plan meeting 3rd May 2022.

Key Issues

- Water Bubbler in parks
 - *Achievable with LA budget*
- Repair Community footpaths
 - *Unachievable with LA budget*
- Cemetery upgrade including water supply
 - *Research required*
- Renew unsafe post and rail fences
 - *Unachievable with LA Budget*
- Spotlights on sports oval
 - *Unachievable with LA budget*
- Upgrade playing field
 - *Unachievable with LA budget*
- Improve town recycling options



- *Achievable with LA Budget*
- Community involvement in the production of murals, including cultural art on the Pine Creek amenities
- *LA member to supply quotes for next LA meeting*
- Continue with the development of playground equipment
- *Achievable with LA budget*
- Design & install Pine Creek welcome signs
- *LA funds committed, COM sourcing quotes for signs*
- Install BBQ's in Parks
- *Achievable with LA budget*
- Beautification of the Pine Creek water gardens & recycling water
- *LA to discuss*

Risk statement

No risk assessment has been carried out at this stage.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



10.2. Timber Creek Community Report

Report Type Council Operations Manager Report.
Department Community Council Operations.
Prepared by Council Operations Manager Timber Creek.

Purpose

Updating Council on Timber Creek Project priorities

Recommendations

- A. That the Timber Creek Report is received and noted
- B. That Council accept this report

Regional Plan

Goal 1: Quality Leadership

- 1.3 - Comply with all statutory, regulatory and reporting requirements
- 1.6 - Develop an overall responsible reporting structure to enable Council to review the implementation and success or otherwise of the Strategic Plan and its objectives

Goal 2: Financial Sustainability

- 2.3 Improve efficiencies within the Council to minimize resource wastage
- 3.1 Invest in training through the development and implementation of a comprehensive Training Plan covering all staff
- 4.2 Support and or Facilitation of local and regional cultural and festival events
- 5.1 Develop and implement an Asset Maintenance and Replacement Program
- 5.4 Develop and implement an Environmental Plan which will minimize Council's foot print and maximize recycling opportunities

Key Issues

No LA meetings for up to 12 weeks due to sorry business and other commitments.

Timber Creek-

- Special meeting. Timber Creek Festival 30th July to go ahead.
- Sewerage system for town. Letter written to the minister.
- Bird hides project. Pending applications.
- Stage upgrade complete. VDRC funded.
- Dump point is a Tourism NT responsibility.



Main road and Wilson Street erosion control going ahead

Bulla-

Shelter by the phone box was no longer required due to new cell phone coverage.

Community street signs. Installed VDRC funded.

Due to sorry business and other commitments no meeting held.

Amanbidji-

Phone box shelter. Awaiting planning agreements.

Community visit in early May to acquire Covid vaccination forms and offering memberships for Local Authorities. Proof of Vaccination drive was successful.

Background

These project priorities have not been adopted by council but were raised at the LA Regional Plan meeting.

Risk statement

No risk assessment has been carried out at this stage.

Risk Rating 1 - Low (Acceptable Risk, managed by procedures)

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



10.3. Yarralin Community Report

Report Type Council Operations Manager Report
Department Community Council Operations Council Operations
Prepared by Council Operations Manager, Yarralin

Purpose

To update Council on the Yarralin Community Report activities.

Recommendations

- A. That the Yarralin Community Report report is received and noted

Regional Plan

Goal 1: Quality Leadership

1.1 - Ensure effective community leadership and representation to council of local issues through Local Authority Committees

4.2 - Support and Facilitation of local and regional cultural and festive events

5.5 - Maximize grant income through targeting critical initiatives within plans

Key Issues

Yarralin

- **Playgrounds**
Achievable by LA finding
- **Upgrade waste infrastructure**

Still in process with

- **BMX Track**

Achievable by LA funding

- **Ablution Block**

Achievable by LA funding

- **Multi-Purpose building**

Working with Walangeri Aboriginal Corporation and seeking funding by government

- **Community arts projects (sign into Yarralin)**

Working with the school if the kids are interested by helping to make the design and LA could help fund

- **Local Authority governance**
Training required for new members



Lingarra

- Upgrade septic Tank

Funding Obtained and completed

- Installation of small cell satellite
Funding obtain but still to be installed

Nitjpurru

- Council Office

Seeking funding

- River Height Gauge (long reach)

Still in process

- Community relocation

Still in process

- Small cell satellite

Still in process

- Culverts & crossing from community to the Evac Centre

Still to be done by DHILP

Risk Statement

No risk statement has been carried out at this stage

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



10.4. Kalkarindji Community Report

Report Type Council Operations Manager Report
Department Community Council Operations Council Operations
Prepared by A/Council Operations Assistant Manager

Purpose

Updating Council on Kalkarindji Project Priorities

Recommendations

- A. That the report Kalkarindji Community Report is received and noted

Regional Plan

Goal 1: Quality Leadership

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

Goal 4: Liveability

4.2 Support and or Facilitation of local and regional cultural and festival events

Goal 5: Infrastructure

5.5 Maximize grant income through targeting critical initiatives within the plans

Key Issues

- **Cold water drinking fountains (Kalkarindji)**
✓ Achievable with LA Budget
- **Daguragu Recreation Hall**
✓ In Progress
- **Shade, trees and seats (Arts Centre)**
✓ Achievable with LA Budget
- **All road signage**
✓ Achievable with LA Budget
- **Daguragu roads upgrade**
✗ Unachievable with LA Budget
- **Daguragu playground fencing**
✗ Unachievable with LA Budget
- **Daguragu Bus Shelter**
✓ Achievable with LA Budget
- **Business Hub / Community Hall**



- ✖ **Unacheivable with LA Budget**
- **Rectangular sports field**
 - ✖ **Unacheivable with LA Budget**
- **Water Park**
 - ✖ **Unachievable with LA Budget**
- **Community arts projects incorporated with Kalkarindji Art Week**
 - ✓ **Acheivable with LA Budget**
- **Governance Training**
 - ✓ **In Progress**
- **Secure site for waste management**
 - **Council**
- **Recycling points**
 - ✓ **Acheivable with LA Budget**
- **IN ADVOCACY** – Buntine Highway upgrades / upstream river guage / regular bus service from Kalkarindji to Daguragu / reinstating of water (Daguragu and Central Park) / two rest stops (including toilet and water tank) between Top Springs and Howard Springs

Background

These projects were not adopted by Council but were raised in the Kalkarindji LA Regional Plan meeting in April 2022

Risk statement

No risk assessment has been carried out at this stage.

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



10.5. Nauiyu Community Report

Report Type Community Report For Information

Department Community Council Operations Council Operations

Prepared by Council Operations Manager, Nauiyu

Purpose

To update Council on the Nauiyu project priorities.

Recommendations

- A. That the Nauiyu Community report is received and noted
- B. That Council accept this report

Background

These project priorities have not yet been adopted by Council and were raised by the Local Authority Regional Plan meeting held on 13th April 2022.

Key Issues

- **Reseal internal Nauiyu roads**
Unachievable with LA budget
- **Identify and install solar lights at Nauiyu**
Achievable with LA budget
- **Land for future Council development – Lot 2 Wooliana Road**
Unachievable with LA budget
- **Establish a recycling program**
Programs in progress
- **Upgrade to waste facility**
Unachievable with LA budget
- **Community and well-being engagement projects**
Programs in progress
- **Gravelling and resurfacing roads**
Unachievable with LA budget
- **Upgrade to airstrip – east and west ends**
Unachievable with LA budget
- **Raise power lines on Wooliana Road**
Unachievable with LA budget
- **Permanent and safe river access at Nauiyu**
Unachievable with LA budget
- **Build levy bank on riverbank (eastern end) to reduce/delay flooding on road access to Nauiyu**
Unachievable with LA budget
- **Cemetery extension works**
Unachievable with LA budget



- **Raise Backyard Creek on Daly River Road to reduce being cut off during wet season**

Unachievable with LA budget

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



11. Local Authority

11.1. Local Authority Minutes

11.1.1. Kalkarindji - Daguragu Regional Plan Workshop held on 11 April 2022

Recommendation

That the minutes of the Kalkarindji - Daguragu Regional Plan Workshop held on 11 April 2022 be adopted as a resolution of Ordinary Council.

Attachments

1. 2022-04-11 KDLA Regional Plan Workshop Unconfirmed Minutes [11.1.1.1 - 5 pages]



Victoria Daly
REGIONAL COUNCIL

MINUTES

KALKARINDJI REGIONAL PLAN WORKSHOP

MONDAY, 11 APRIL 2022

12:30PM

KALKARINDJI COURT HOUSE



VICTORIA DALY REGIONAL COUNCIL
Minutes for ORDINARY MEETING OF COUNCIL
TUESDAY, 30 NOVEMBER 2021

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A handwritten signature in black ink, appearing to read "Russell Anderson".

Russell Anderson
Chief Executive Officer



VICTORIA DALY REGIONAL COUNCIL
Minutes for ORDINARY MEETING OF COUNCIL
TUESDAY, 30 NOVEMBER 2021

MINUTES

KALKARINDJI / DAGURAGU REGIONAL PLAN WORKSHOP

MONDAY, 11 APRIL 2022

12:30PM

KALKARINDJI COURTHOUSE

PERSONS PRESENT

MEMBERS

Cr. Georgina Macleod
Anne Saunders
Leah Leaman
Simeon Long

Councillor
Chairperson
Member
Member

STAFF PRESENT

Rob Drew
Jocelyn Moir
Michelle Will
Rupak Halwai (minute taker)

Council Operations Manager
A/Director of Operations
Manager of Executive Services
Executive Services Officer

GUESTS

Michael George
Rob Roy
Brenton Hobart

APOLOGIES AND LEAVE OF ABSENCE

Pamela Morris
Pansy Wardle
Selma Smiler

Member
Member
Member

REGIONAL PLAN WORKSHOP

Facilitated by Executive Services Manager, Michelle Will and Executive Services Officer, Rupak Halwai and A/Director of Council Operations Jocelyn Moir, Victoria Daly Regional Council.

Community needs and ideas were noted on subject titled paper to be taken back to regional office and collated as a draft to be included in the Regional Plan for 2022-23.

Discussions

Discussions were made as follows:

- Purchased 6 rubbish bins to put in public areas – awaiting installation.
- Installed cold water drinking fountains.
- Daguragu roads need funding and engineering for upgrade.



VICTORIA DALY REGIONAL COUNCIL
Minutes for ORDINARY MEETING OF COUNCIL
TUESDAY, 30 NOVEMBER 2021

- Led Street lights installed and received good outcome and feedback.
- Funding to receive to upgrade Daguragu Recreation Hall. Work expected to begin.
- Fundings required to upgrade new council office.
- The need and idea to build water park / water fountain for school kids was put forward.
- Daguragu playground has been successful. The need to build fencing and tap water was put forward.
- Roads being worked on Sealing of Buntine Highway and Duncan Road.
- Welcoming visitors signage needs to be installed.
- Upstream river height gauge still on going.
- Gym in Kalkarindji is on going.
- Men shed is on going.
- Funding required for Youth engagement officer.
- Suggested to install nets in courts.

Project Priorities 2022-23

Community Activities and Events

Short Term	Long Term
Water Park	Community Art Projects(Example Murals) incorporated with Kalkarindji Art Week

Sustainability recycling and land management

Short Term
Secure site for waste Management
Recycling Points

Roads and Infrastructure:

Short Term	Medium Term	Long Term	Advocacy
Cold water drinking fountains(Kalkarindji)	Daguragu Roads Upgrade	Business Hub / Community Hall	Advocacy Buntine Highway
Daguragu Rec Hall	Fencing Daguragu playground	Rectangular Sports Field	Advocacy Upstream River Guage
Shade, trees and seats (Arts Centre)	Daguragu Bus Shelter		Advocate Regular Bus Service Kalk to Daguragu
All Road Signage			Advocate 2 x Rest Stops
			Toilets and Water Tank(between TS + HW)



VICTORIA DALY REGIONAL COUNCIL
Minutes for ORDINARY MEETING OF COUNCIL
TUESDAY, 30 NOVEMBER 2021

			Advocate Reinstating of Water Daguragu and Central Park
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Governance and leadership training

Short Term
Governance training(all)

Tourism

Short Term
Advocate 2 x Rest Shops(on RSL)

NEXT MEETING

The next Kalkarindji – Daguragu Local Authority meeting will be held 10 May 2022.

Meeting Closed at 02:40pm.

This page and the preceding four pages are the minutes of the Reginal Plan Workshop held on Monday, 11 April 2022.

Anne Saunders



11.2. Local Authority Resignations/Nominations

Nil

12. Action Sheet

12.1. Action Sheet

Report Type Report for Information

Prepared by Manager of Executive Services

Purpose

To provide an update on the status of action items since the last ordinary Council meeting.

Recommendations

A. That the Action Sheet report is received and noted

Discussion

The following actions have been removed due to their completion or other reasons.

Meeting 27 April 2022

Item/ Resolution	Description	Reporting Officer	Status	Updates
OCM-2022/25	Send copies of correspondence regarding Timber Creek sewerage / infrastructure to support proposals.	Manager of Executive Services	Complete	Council correspondence sent to TCLA Chairperson
GB 13.3	Letter to GRAC stating that as of 1 July 2022 maintenance of pump and irrigation system (including pipes) at Nauiyu be the responsibility GRAC.	CEO	Complete	Letter sent on 19 May 2022
Updates to draft Regional Plan	Updates be made to the 2022-23 Draft Regional Plan in line with feedback from council	Manager of executive Services	Complete	Draft regional plan updated in line with feedback

Meeting 22 February 2022

Item/ Resolution	Description	Reporting Officer	Status	Updates
Item 2) 027/2022	Local Authority funding to be included in Council Operations finance reports	Senior Accountant	Complete	Actioned
025/2022	Senior Finance Accountant to action resolution 023/2022 – allocation of \$31,762.50 from reserve funds, for	Senior Accountant	Complete	Actioned



	March/April budget review.			
Item 14)	Letter to Minister Paech highlighting the issues with the draft Burial Cremation Bill	Manager of Executive Services	Complete	Meeting was held with the Department of the CM&C

Meeting 28 January 2022

Item/Resolution	Description	Reporting Officer	Status	Updates
GB 18.6)	Wording for thank you plaques to be drafted and distributed to Council out of session.	Manager of Executive Services	Complete	Plaques received. For Council to distribute.

Meeting 31 March 2022

Item/Resolution	Description	Reporting Officer	Status	Updates
GB (pg. 6)	minutes of Roads Committee to be distributed to Council for information	CEO, Director of Operations	Complete	Minutes distributed

Meeting 28 April 2021

Item/Resolution	Description	Reporting Officer	Status	Comments
Item 1 Resolution 044/2021	CEO to provide a plan to recover rates	CEO	Complete	Plan has been implemented

Meeting 29th January 2020

Item/Resolution	Description	Reporting Officer	Status	Comments
056/2020	Research on federal and state agencies for Sport and Rec funding and present to Council so that the Mayor can approach the relevant authority	Manager of Executive Services	Complete	Letters and Get Active Programs have been distributed.

Meeting 28 September 2021

Item/Resolution	Description	Reporting Officer	Status	Updates
31.1	That Council write a letter to Telstra to improve mobile phone and internet coverage in the Amanbidji community	Contracts Manager	Unsuccessful	Outcome from grant application received - unsuccessful

Council officer conflict of interest declaration

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Attachments

- 2022 04 27 ACTION SHEET APRIL [12.1.1 - 4 pages]



Victoria Daly REGIONAL COUNCIL

ACTION SHEET TASK LIST

AS A RESULT OF THE
COUNCIL MEETING
HELD on 27 April 2022

These Actions are a result of discussion within Council toward the operations of, to provide more information, reports, or progress to Councillors so they can deliver feedback to their constituents.

Send updates to executive@vicdaly.nt.gov.au

Meeting 27 April 2022	2
Meeting 31 March 2022.....	2
Meeting 22 February 2022	2
Meeting 28 January 2022.....	2
Meeting 22 October 2021	2
Meeting 28 September 2021	3
Meeting 8 July 2021	3
Meeting 25 th August 2020	3
Meeting 24 th September 2019.....	3
Meeting 21 st March 2017.....	3

Meeting 27 April 2022				
Item/ Resolution	Description	Reporting Officer	Status	Updates
OCM- 2022/34	Council writes a letter of support for NWA and Walangeri to apply for the ABA grant.	Manager of Executive Services	Awaiting external response	Awaiting call from JD to discuss
GB 13.2	Council Operations Manager and Pine Creek Councillor to investigate possibility of zebra crossing (to ensure safety of children crossing)	Pine Creek COM, Pine Creek Councillor	In progress	Councillor will provide update at the May OCM

Meeting 31 March 2022				
Item/ Resolution	Description	Reporting Officer	Status	Updates
CGB (pg.6)	A letter be sent to Maree De Lacey from Cr Williams acknowledging Council's receipt of letter	Cr Williams	Awaiting external response	Letter sent to the Department. Awaiting response.

Meeting 22 February 2022				
Item/ Resolution	Description	Reporting Officer	Status	Updates
Item 10) 034/2022	Aged Care & NDIS Audit to be conducted every six months by external provider	Community Services Manager	-	Awaiting permanent appointment of staff
GB- 20220222- 5	Council requests a follow up on discussion with Dheran Young at previous Council meeting regarding Lot 2 Wooliana Road	Manager of Executive Services	In progress	Second invitation sent. Response received and Mr. Young will attend the June OCM.
Item 13)	Contracts Manager to obtain cost estimates for portable office options.	Contracts Manager	Awaiting external response	Awaiting external response

Meeting 28 January 2022				
Item/ Resolution	Description	Reporting Officer	Status	Updates
Item 14) & GB 14.1 [189/2021]	(28/02/22) Letter to be sent to LGANT regarding the urgent need for upstream flood notification for Upper Victoria River (above Kalkarindji) and the Humbert River (above Lingarra) (22/10/21) Email to be sent from CEO to Peter McLinden concerning motions from previous Council meetings regarding advocacy for upstream notification system on Victoria River.	CEO	Ongoing	Motion submitted to LGANT for discussion at General Meeting in April. Actions from 21-01-21 and 22-10-21 combined.

Meeting 22 October 2021				
Item/ Resolution	Description	Reporting Officer	Status	Comments
Item 12 [196/2021]	An info sheet to be developed covering a breakdown of rates and charges, including use of funds across the Victoria Daly Region. Info sheet to be distributed with rates notices	Senior Accountant	In progress	Document finalised. Letters to be sent to rate payers.

Meeting 28 September 2021				
Item/ Resolution	Description	Reporting Officer	Status	Updates
31.1	Investigate the process for naming of internal streets of Bulla and Amanbidji	Timber Creek COM & DM	In progress	Contractor is on site and installation of the Bulla Street signs should be complete this month (MAY 2022)
31.1	That Council endorse the request from Amanbidji Local Authority for the Mayor to write to the Ministers office requesting improvement to street lighting.	Manager of Executive Services	Awaiting external response	Requesting approval that the letter be addressed to NWA. Letter sent to NWA 25/03/2022.
31.4	That a business plan be prepared to outsource waste management at Nauyu	Director of Operations	Ongoing	GHD studies part A in draft form complete, part B will commence soon.

Meeting 8 July 2021				
Item/ Resolution	Description	Reporting Officer	Status	Updates
[104/2021]	Operations team to investigate street lighting, fencing, and roads in Amanbidji	Jocelyn Moir	Re-assigned	Deputy CEO NWAC was invited to attend the Amanbidji LA meeting to address these issues. Unfortunately, this meeting was cancelled due to sorry business. John Horgan will be invited to attend the next meeting.
General Business item 21.1	Timber Creek Ward Councillor to pursue additional elected member.	Deputy Mayor	In progress	Research being conducted by DM

Meeting 25 th August 2020				
Item/ Resolution	Description	Reporting Officer	Status	Comments
374/2020	Director of Financial Services to seek additional funding for postal services across Kalkarindji, Nauyu, Yarralin and Pigeon Hole communities	Senior Accountant	On hold	Will be investigated following budget review

Meeting 24 th September 2019				
Item/ Resolution	Description	Reporting Officer	Status	Comments
General Business 26.1	Technical Services dept. to look in to the issue on roads and speed humps in the Pigeon Hole community	Director of Operations	Ongoing	Action item addressed in the Yarralin Community Report. Council requested to look at other sections in community where speed humps are required.

Meeting 21 st March 2017				
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Item/ Resolution	Description	Reporting Officer	Status	Comments
#4 (3) Kalkarindji Landfill (052/2017)	CEO to identify ownership (through Land Council) of suitable future dump land sites. Apply for external fencing funding for Kalkarindji. Civil Works to ascertain dump site requirements for inclusion of project in the community plan.	CSM Kalkarindji – Identification of land sites Grants Coordinator – Funding application	Ongoing Ongoing	25 June 2019 <i>Since March 2017 a waste management strategy has been established. The only outstanding land tenure issues are at Kalkarindji. The area where the landfill is located is subject to a land title claim. CLC are investigating a way forward. Funding has been provided to develop shovel ready documentation and cost estimates for all Council landfills. Ongoing.</i>



13. Correspondence In & Out

13.1. Incoming Correspondence

Report Type Report for Information

Prepared by Manager of Executive Services

Purpose

To present to Council a list of incoming correspondence received since the last Ordinary Council Meeting.

Recommendations

- A. That the Incoming Correspondence is received and noted

INCOMING REGISTER

DATE	ADDRESSED TO	FROM	REGARDING
6/04/2022	CEO, Mayor, Councillors	Linda Scott, President ALGA	RE: Register for NGA to be held in Canberra from June 19-22
8/04/2022	Alan young, Mayor Pedwell	Craig Kitchen MVO, Government House NT	RE: Notification of investiture date change
14/04/2022	Contracts Manager Keira Townsend	David Hughs Senior Advisor, ABA and Food Security National Indigenous Australians Agency	RE: Outcome of ABA Open Grant Funding Application MS22-000133
28/04/2022	ViCDaly Regional Council	Julie Smith, General and Justice Land Titles Office	RE: Registration of Lot 200, 49 Millar Tce, Pine Creek NT 0847
5/05/2022	Mayor Brian Pedwell	Hon Michael Gunner	RE: Acknowledgement receipt of the letter about Get Active Program Proposal
6/05/2022	CEO, Russell Anderson	Sean Holden	RE: Local Government Representation Committee



18/05/2022	Mayor Brian Pedwell	Jo Da Rocha Assistant Secretary Policy and Programs Branch Office for Sport	RE: Response to Get Active Program call to action
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Attachments

Nil



13.2. Outgoing Correspondence

Report Type Report for Information

Prepared by Manager of Executive Services

Purpose

To present to Council a list of outgoing correspondence sent since the last Ordinary Council Meeting.

Recommendations

- A. That the Outgoing Correspondence is received and noted

OUTGOING REGISTER

DATE	ADDRESSED TO	FROM	REGARDING
27/04/2022	Anthony Albanese MP, Leader of the Opposition	Mayor Pedwell	RE: Get Active Program (GAP) proposal to address inadequacies in sport and recreation
27/04/2022	Barnaby Joyce MP, Deputy Prime Minister	Mayor Pedwell	RE: Get Active Program (GAP) proposal to address inadequacies in sport and recreation
27/04/2022	Blair Exell, Acting CEO NIAA	Mayor Pedwell	RE: Get Active Program (GAP) proposal to address inadequacies in sport and recreation
27/04/2022	Chansey Peach, Minister for Local Government	Mayor Pedwell	RE: Get Active Program (GAP) proposal to address inadequacies in sport and recreation
27/04/2022	Damien Ryan, Candidate for Lingiari	Mayor Pedwell	RE: Get Active Program (GAP) proposal to address inadequacies in sport and recreation
27/04/2022	Don Farrell, Senator for South Australia	Mayor Pedwell	RE: Get Active Program (GAP) proposal to address inadequacies in sport and recreation
27/04/2022	Eva Lawler, Minister for Infrastructure Planning and Logistics	Mayor Pedwell	RE: Get Active Program (GAP) proposal to address inadequacies in sport and recreation
27/04/2022	Jo Hersey, Shadow Minister for Sport	Mayor Pedwell	RE: Get Active Program (GAP) proposal to address inadequacies in sport and recreation



27/04/2022	Ken Wyatt AM MP, Minister for Indigenous Australians	Mayor Pedwell	RE: Get Active Program (GAP) proposal to address inadequacies in sport and recreation
27/04/2022	Linda Burney MP, Shadow Minister for Indigenous Australians	Mayor Pedwell	RE: Get Active Program (GAP) proposal to address inadequacies in sport and recreation
27/04/2022	Malarndirri McCarthy, Senator for the NT	Mayor Pedwell	RE: Get Active Program (GAP) proposal to address inadequacies in sport and recreation
27/04/2022	Marion Scrymgour, Candidate for Lingiari	Mayor Pedwell	RE: Get Active Program (GAP) proposal to address inadequacies in sport and recreation
27/04/2022	Michael Gunner, Chief Minister	Mayor Pedwell	RE: Get Active Program (GAP) proposal to address inadequacies in sport and recreation
27/04/2022	Nicole Manison, Deputy Chief Minister	Mayor Pedwell	RE: Get Active Program (GAP) proposal to address inadequacies in sport and recreation
27/04/2022	Richard Colbeck, Minister for Sport	Mayor Pedwell	RE: Get Active Program (GAP) proposal to address inadequacies in sport and recreation
27/04/2022	Sam McMahon, Senator for the NT	Mayor Pedwell	RE: Get Active Program (GAP) proposal to address inadequacies in sport and recreation
27/04/2022	Scott Morrison, Prime Minister	Mayor Pedwell	RE: Get Active Program (GAP) proposal to address inadequacies in sport and recreation
27/04/2022	Simon Birmingham, Minister for Finance	Mayor Pedwell	RE: Get Active Program (GAP) proposal to address inadequacies in sport and recreation
27/04/2022	Vicki O Halloran AO, Administrator of NT	Mayor Pedwell	RE: Get Active Program (GAP) proposal to address inadequacies in sport and recreation
3/05/2022	Hon Minister Chanston Paech	Mayor Pedwell	RE: 2022-23 Homelands Funding Agreement
3/05/2022	Hon Minister Chanston Paech	Mayor Pedwell	RE: 2022-23 Homelands Funding Agreement-Attachment 1
3/05/2022	Hon Minister Chanston	Mayor Pedwell	RE: 2022-23 Homelands Funding Agreement-Attachment 2



	Paech		
3/05/2022	Hon Minister Chanston Paech	Mayor Pedwell	RE: 2022-23 Homelands Funding Agreement-Attachment 3
6/05/2022	Simon Campbell	Mayor Pedwell	RE: Notifying endorsement of nomination to YPHLA
9/05/2022	Hon Minister Chanston Paech	Mayor Pedwell	RE: Resignation from CouncilBIZ
10/05/2022	Maree De Lacey	Mayor Pedwell	RE: Local Authority Desktop Review
16/05/2022	Wayne Buckley General Manager, GRAC	Mayor Pedwell	RE: Outside of School Hours Care (OSCH) and Sport and Rec (Naiyu)

Attachments

Nil



14. Notices of Motion

Nil

15. General Business

16. Confidential

Nil